ISO 22301:2019
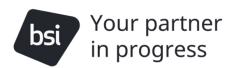
Requirements

Course descriptive

To gain an understanding of effective business continuity management in an organization by providing a systematic approach to achieving its operation and continual improvement.

ISO 22301:2019 provides a framework for a business continuity management system (BCMS), helping you to operate and maintain processes, capabilities and response structures for ensuring the organization will survive disruptions and provide assurance to your stakeholders.

Pedagogical objectives

- Understand the importance and benefits of having an effective BCMS in place
- Understand the content of ISO 22301:2019 and how it will improve your business
- Identify and manage risks to business continuity
- Inspire customer and partner trust
- Protect your organization's reputation
- Benchmark your own business continuity management practices with recognized best practice
- Integrate ISO 22301:2019 with other management system standards
- You'll also be able to inform your organization's senior management of the requirements of the standard, to help them decide on the next steps to take

Skills to be acquired

Upon completion of this training, you will be able to:
- Define a business continuity management system (BCMS)
- Explain why a BCMS is important and how it can benefit your organization
- Recall the terms and definitions used
- Recognize the key concepts and structure of ISO 22301:2019
- Identify the main requirements of ISO 22301:2019

Targeted audience

Anyone involved in advising, planning, implementing or maintaining an ISO 22301:2019 BCMS.

Prerequisites

There are no formal prerequisites for this course.

Duration

1 day – 7 hours

Pedagogical, technical and framing means

Course materials including :

- Introduction to the training, detailed program and security assignments
- Course presentation, theory and activities/ role plays
- Answers to the activities
- Videos
- Additional documents, distributed during the sessions, to use for the activities
- Attendance sheet to be signed

Assessment specifics

- Questionnaire to assess the knowledge at the end of the training
- Customer survey

What is included?

- Course materials, provided electronically
- Letter of attestation
- Official certificate

Agenda - Day 1

Time	Topic
09:00	Benefits to you, welcome and introductions
	Course aims, objectives and structure
	Awareness
	Module 1: Key concepts and processes
	Module 2: Clause 4 Context of the organization
Lunch	Module 3: Clause 5 Leadership
	Module 4: Clause 6 Planning
	Module 5: Clause 7 Support
	Module 6: Clause 8 Operation
	Module 7: Clause 9 Performance evaluation
	Module 8: Clause 10 Improvement
18:00	Module 9: Review and summary

*These training modules are eligible to the subsidizing by the public institutions in France (OPCO);

**Each delegate receives a training convention after enrolment.

***Please note that for the public sessions, you have until 48h before the start of the course to confirm your enrolment. For the in-house sessions, the deadline would be two weeks prior to the start of the course.

****Should you be in a disabled situation, please contact us and indicate what details should be taken into account.

*****You can contact us on training.france@bsigroup.com or **01 89 79 00 40**.