

**RSPO PRINCIPLE AND CRITERIA
PUBLIC SUMMARY REPORT**☐ **Initial Assessment**☒ **Annual Surveillance Assessment (2)**☐ **Recertification Assessment** (Choose an item.)☒ **Extension of Scope**

Client Company Name / Parent Company: Putra Tunggal Bukit Sangkilan
Client Company / Parent Company Address: Jalan Poros Desa Bulian Jaya – Terusan, Kecamatan Maro Sebo Ilir, Kabupaten Batanghari 36655, Jambi Province, Indonesia
Certification Unit: Putra Tunggal Bukit Sangkilan Location of Certification Unit: Jalan Poros Desa Bulian Jaya – Terusan, Kecamatan Maro Sebo Ilir, Kabupaten Batanghari, 36655, Jambi Province, Indonesia
Date of Final Report: 03/01/2025

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Section 1: Scope of the Assessment

1. Company Details			
Parent Company	Putra Tunggal Bukit Sangkila		
RSPO Membership Number	1-0387-22-000-00	Membership Approval Date	22/06/2022
Address	Jalan Poros Desa Bulian Jaya – Terusan, Kecamatan Maro Sebo Ilir, Kabupaten Batanghari, 36655, Jambi Province, Indonesia		
Palm Oil Mill / Group Manager / Estate (Certification Unit)	Putra Tunggal Bukit Sangkila		
Location / Address	Jalan Poros Desa Bulian Jaya – Terusan, Kecamatan Maro Sebo Ilir, Kabupaten Batanghari, 36655, Jambi Province, Indonesia		
Website	-		
Management Representative	Sabki Saputra	E-mail	Asosiasi.ptbs@gmail.com
Telephone	+6281263800053	Facsimile	-

2. Certification Information			
Certificate Number	RSPO 776226	Certificate Start Date	25/10/2022
Date of First Certification	25/10/2022	Certificate Expiry Date	24/10/2027
Scope of Certification	Production of Sustainable Oil Palm Fresh Fruit Bunches of Independent Smallholders		
Visit Objectives	To conduct a certification assessment to ensure the elements of the proposed scope of registration and the requirements of the RSPO Independent Smallholder Standard – Indonesia NI February 2022 are effectively addressed by the organisation's management and to confirm the forward strategic plan.		
Assessment Cycle	<input type="checkbox"/> Pre-Assessment (Choose an item.) <input type="checkbox"/> Initial Assessment <input checked="" type="checkbox"/> Annual Surveillance Assessment (2) <input type="checkbox"/> Recertification Assessment (Choose an item.) <input checked="" type="checkbox"/> Scope Extension		
Applicable Standards / Normative Reference	RSPO Certification System for P&C and RSPO ISH 2020 <input checked="" type="checkbox"/> Indonesia National Interpretation 2020 of the RSPO P&C 2018		
Supply Chain Module	<input checked="" type="checkbox"/> Identity Preserved; <input type="checkbox"/> Mass Balance	Mill Capacity	N/A
ISH certification Phase	<input type="checkbox"/> Eligibility <input type="checkbox"/> Milestone A <input checked="" type="checkbox"/> Milestone B <input type="checkbox"/> Not Applicable		
Is this a Remote Audit or On-site Audit	<input checked="" type="checkbox"/> On-site Audit (Option AI)	<input type="checkbox"/> On-site Audit (Option AII)	<input type="checkbox"/> Remote Audit (Option B)

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3. Other Certifications			
Certificate Number	Standard(s)	Certificate Issued by	Expiry Date
-	-	-	-

4. Location(s) of Mill & Supply Bases			
Name (Mill / Supply Base / Group Manager / Smallholders)	Location	GPS Coordinates	
		Latitude	Longitude
Putra Tunggal Bukit Sangkilan (274 smallholders)	Jalan Poros Desa Bulian Jaya – Terusan, Kecamatan Maro Sebo Ilir, Kabupaten Batanghari, 36655, Jambi Province, Indonesia	01° 36' 52.08" S	103° 10' 16.25" E
Note: There are 123 new smallholders registered during this assessment.			

5. Description of Supply Base					
New Planting Development	<input checked="" type="checkbox"/> No			<input type="checkbox"/> Yes	
Estate / Smallholders	Total Planted (Mature + Immature) (ha)	HCV (ha)	Infrastructure & Other (ha)	Total Area (ha)	% of Planted
Putra Tunggal Bukit Sangkilan (274 smallholders)	629.44	–	–	629.44	100.00
Total	629.44	–	–	629.44	100.00
Note(s):					
(1) Only Mature area is considered as Production Area.					
(2) There are 123 new smallholders registered during this assessment. Thus, an Extension of Scope has been conducted concurrent with this ASA 2.					

6. Plantings & Cycle						
Estate / Smallholders	Age (Years) - ha				Mature	Immature
	0 - 3	4 - 14	15 - 25	>25		
Putra Tunggal Bukit Sangkilan (274 smallholders)	–	298.22	295.60	35.62	629.44	–
Total (ha)	–	298.22	295.60	35.62	629.44	–
Note(s):						
(1) Only Mature area is considered as Production Area.						
(2) There are 123 new smallholders registered during this assessment. Thus, an Extension of Scope has been conducted concurrent with this ASA 2.						
(3) From RSPO's confirmation, total area from extension of scope is 278.03 ha. Regarding the difference in area with that reported to RSPO, according to the explanation of the PTBS, it was stated that "Based on the Disclosure of the Putra Tunggal Bukit Sangkilan that last sent to RSPO up to the LUCA Report with the status "pass", namely the total area extension scope is 246.21						

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Ha". So that the total area in the report for extension of scope is in accordance with the LUCA report reported to RSPO with PASS status.

7. Summary of Certified Tonnage of FFB (Own Certified Scope)

Estate / Smallholders	Tonnage (MT) / year			
	Estimated last year (Oct 2023 – Sept 2024)	Actual (Oct 2023 – Jul 2024)		Forecast (Oct 2024 – Sept 2025)
		Previous License Period (August – Sept 2023)	Current License Period (Oct 2023 – Jul 2024)	
Putra Tunggal Bukit Sangkila (274 smallholders)	8,263.79	1,366.79	6,863.91	12,552.85
Total	8,263.79	8,230.70		12,552.85

Note: There are 123 new smallholders registered during this assessment. Thus, an Extension of Scope has been conducted concurrent with this ASA 2.

8. Summary of Certified Tonnage of FFB (from other certified unit(s))

Estate / Smallholders	Tonnage (MT) / year			
	Estimated last year (Oct 2023 – Sept 2024)	Actual (Oct 2023 – Jul 2024)		Forecast (Oct 2024 – Sept 2025)
		Previous License Period (August – Sept 2023)	Current License Period (Oct 2023 – Jul 2024)	
N/A		N/A	N/A	
Total		N/A		

Note: Not applicable for ISH

9. Summary of Non-Certified Tonnage of FFB (outside supplier – excluded from certificate)

Out growers / smallholders	Tonnage (MT) / year			
	Estimated last year (Oct 2023 – Sept 2024)	Actual (Oct 2023 – Jul 2024)		Forecast (Oct 2024 – Sept 2025)
		Previous License Period (August – Sept 2023)	Current License Period (Oct 2023 – Jul 2024)	
N/A	N/A	N/A	N/A	N/A
Total	N/A	N/A		N/A

Note: Not applicable for ISH

9A. Monthly Records of Certified and Uncertified FFB Received since the last audit

No.	Month - Year	Volume of FFB from certified supply base (mt)	Volume of FFB from uncertified supply base (mt)	Total FFB/Month (mt)
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	N/A	N/A	N/A	N/A
TOTAL		N/A	N/A	N/A
Note: Not applicable for ISH				

10. Summary of Certified Tonnage (MT) (not applicable for ISS)				
Estimated last year (Oct 2023 – Sept 2024)	Actual (Oct 2023 – Jul 2024)		Forecast (Oct 2024 – Sept 2025)	
	Previous License Period (August – Sept 2023)	Current License Period (Oct 2023 – Jul 2024)		
FFB	FFB		FFB	
NIL	NIL	NIL	NIL	
	TOTAL	NIL		
CPO (OER: NIL %)	CPO (OER: NIL %)		CPO (OER: %)	
NIL	NIL	NIL	NIL	
	TOTAL	NIL		
PK (KER: NIL %)	PK (KER: NIL %)		PK (KER: %)	
NIL	NIL	NIL	NIL	
	TOTAL	NIL		
Note: Not applicable for ISH				

10A. Monthly Records of Certified CPO & PK since the last audit			
No.	Month - Year	Certified CPO (MT)	Certified PK (MT)
	N/A	N/A	N/A
TOTAL		N/A	N/A
Note: Not applicable for ISH			

11. Summary of Actual Volume Sold					
Current License period (N/A)					
	RSPO Certified	Other Schemes Certified		Conventional	Total
		ISCC	Others		
CPO (MT)	-	-	-	-	-
PK (MT)	-	-	-	-	-
Credits	-	-	-	-	-
Previous License period (N/A)					
CPO (MT)	-	-	-	-	-

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PK (MT)	-	-	-	-	-
Credits	-	-	-	-	-
Note: Not applicable for ISH					

11A. Records of Certified CPO & PK Sold under PalmTrace since the last audit (if any)				
No.	Buyers Name	PalmTrace Trading License Number	Certified CPO Sold (MT)	Certified PK Sold (MT)
	N/A	N/A	N/A	N/A
TOTAL			N/A	N/A
Note: Not applicable for ISH				

11B. Records of certified CPO & PK Sold under other schemes since the last audit (if any)				
No.	Buyers Name	Scheme Name	Certified CPO Sold (MT)	Certified PK Sold (MT)
	N/A	N/A	N/A	N/A
TOTAL			N/A	N/A
Note: Not applicable for ISH				

11C. Records of CPO & PK Sold as conventional since the last audit (if any)			
No.	Buyers Name	CPO Sold (MT)	PK Sold (MT)
	N/A	N/A	N/A
TOTAL		N/A	N/A
Note: Not applicable for ISH			

11D. Records of Certified CPO Sold under RSPO Credits since the last audit (if any)			
No.	Buyers Name	PalmTrace Trading License Number	RSPO Credits of Certified CPO Sold
	N/A	N/A	N/A
TOTAL			N/A
Note: Not applicable for ISH			

12. Independent Smallholders Certified Tonnage (MT) / Volume									
	Estimated last year (Oct 2023 – Sept 2024)			Actual (Oct 2023 – Jul 2024)			Forecast (Oct 2024 – Sept 2025)		
Phase	Eligibility	MS A	MS B	Eligibility	MS A	MS B	Eligibility	MS A	MS B
	40%	70%	100%	40%	70%	100%	40%	70%	100%
FFB			8,263.79			8,230.70			12,552.85
IS-CSPO	-	-		-	-		-	-	
IS-CSPKO	-	-		-	-		-	-	
IS-CSPKE	-	-		-	-		-	-	
CSPK	-	-		-	-		-	-	
Note:									

12A. Monthly Records of Certified CPO, PK & PKE (equivalent) produced since the last audit						
No.	Month - Year	FFB (mt)	Certified CPO (mt)	Certified PK (mt)	Certified PKO (mt)	Certified PKE (mt)
1	August 2023	692.74	138.55	34.64	15.59	19.05
2	September 2023	674.05	134.81	33.70	15.17	18.54
3	October 2023	749.98	150.00	37.50	16.87	20.62
4	November 2023	772.44	154.49	38.62	17.38	21.24
5	December 2023	723.80	144.76	36.19	16.29	19.90
6	January 2024	731.92	146.38	36.60	16.47	20.13
7	February 2024	658.99	131.80	32.95	14.83	18.12
8	March 2024	669.44	133.89	33.47	15.06	18.41
9	April 2024	626.75	125.35	31.34	14.10	17.24
10	May 2024	648.65	129.73	32.43	14.59	17.84
11	June 2024	657.11	131.42	32.86	14.78	18.07
12	July 2024	624.84	124.97	31.24	14.06	17.18
TOTAL		8,230.71	1,646.14	411.54	185.19	226.34
Note: 1 mt = 1 credit						

13. Independent Smallholders Actual Sold Tonnage / Volume							
	FFB	FFB Conventional	FFB Other schemes	IS-CSPO	CSPK	IS-CSPKO	IS-CSPKE
Current License Period (Oct 2023 – Jul 2024)							
Credits				1,156.00	-	130.00	0
Physical	-	-	-				
Previous License Period (August – Sept 2023)							
Credits				-	-	-	-
Physical	-	-	-				
Note:							

13A. Records of Certified FFB, CPO, PK & PKE (including credits) sold since the last audit							
No.	Buyers Name	PalmTrace Trading License Number	FFB Sold (MT)	Certified CPO Sold (MT/credit)	Certified PK Sold (MT/credit)	Certified PKO Sold (MT/credit)	Certified PKE Sold (MT/credit)
1	Kao Corporation	RSPO_PO1000000050	-	1,156.00	-	130.00	-
TOTAL			-	1,156.00	-	130.00	-
Note: -							

Section 2: Assessment Process

Certification Body:

BSI Services Malaysia Sdn. Bhd. (ASI Accreditation Number: ASI-ACC-067)
Suite 29.01 Level 29, The Gardens North Tower,
Mid Valley City, Lingkaran Syed Putra,
59200 Kuala Lumpur, Malaysia.
Tel +60 (3) 9212 9638; Fax +60 (3) 9212 9639
Representative: Dr. Chaiyaporn Seekao (Chaiyaporn.Seekao@bsigroup.com)
Website: www.bsigroup.com

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2.1 Assessment Methodology, Programme, Site Visits

The on-site assessment was conducted on **23-28 September 2024**. The audit programme is included as Section 2.3. Where applicable, prior to the initial certification and recertification audit, 30 days Public Notification was made through the RSPO and BSI website on provide date.

The approach to the audit was to treat the independent smallholders as an RSPO Certification Unit. A range of occupational health and safety, environmental, best practice management, and social factors were covered. This includes consideration of topography, palm age, proximity to areas with HCVs, declared conservation areas, local communities' engagement and workers welfare and safety.

The Critical NC close out on-site assessment was conducted on **05-06 December 2024**. The audit programs are included in Section 2.3.

The methodology for collection of objective evidence included physical site inspections, observation of tasks and processes, interviews of staff, workers and their families and external stakeholders, review of documentation and monitoring data. Independent Smallholder Standard 2019 Indonesia National Interpretation 2022 was used as the normative reference to assess compliance. The comments made by external stakeholders were also taken into account in the assessment.

The minimum sample size is four estates. Sample size for certification unit with more than four (4) estates were determined based on formula $N = (\sqrt{y}) \times (z)$ where y is the number of estates and where z is the multiplier defined by risk assessment. While, the sampling of smallholders were based on the formula $(\sqrt{y}) \times (z)$; where y is total number of group member and where z is the multiplier defined by the risk assessment. The sampled smallholder listed in Appendix E.

Meetings were held with stakeholders to seek their views on the performance of Putra Tunggal Bukit Sangkilan with respect to the RSPO requirements and aspects where they considered that improvements could be made. At the start of each meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the company before discussions proceeded. The interviewer recorded comments made by stakeholders and these have been incorporated into the assessment findings.

Structured worker interviews with male and female workers and staff were held in private at the workplace in the mill and the estates. Fieldworkers were interviewed informally in small groups in the field. In addition, the wives of workers and staff were interviewed in informal group meetings at their housing. Separate visits were made to each of the local communities to meet with the village head and residents. Company officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as Section 3.4.

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The non-conformities for this audit are detailed in Section 3.3 and unless it is stated in this section, all previous nonconformities including minor nonconformities are remains closed.

This report is structured to provide a summary of assessment finding as provided in Appendix A. The assessment was conducted based on risk-based approach sampling and therefore nonconformities may exist.

For Initial, Re-certification and Extension of Scope assessment, the report was externally reviewed by approved external peer reviewer prior to certification decision by BSI.

For Annual surveillance assessment, the report was internally reviewed and approved by BSI qualified certification reviewer.

The following table would be used to identify the locations to be audited each year in the 5 year cycle

Assessment Program					
Name (Mill / Supply Base)	Year 1 (Certification)	Year 2 (ASA 1)	Year 3 (ASA 2)	Year 4 (ASA 3)	Year 5 (ASA 4)
Putra Tunggal Bukit Sangkila (274 smallholders)	X	X	X	X	X
Note: There are 123 new smallholders registered during the ASA 2 conducted in 2024.					

Tentative Date of Next Visit: October 13, 2025 - October 18, 2025

Total Number of Mandays: 18 mandays

2.2 BSI Assessment Team

Name	Role	Competency
Naila Karima (NK)	Team Leader	<p>Education: Holds a bachelor's degree majoring Occupational Safety and Health, Faculty of Public Health, University of Indonesia.</p> <p>Work Experience: 10 years working experience as auditor since 2012 covering RSPO and ISPO.</p> <p>Training attended: Completed Endorsed RSPO P&C Lead Auditor Training Course, ISPO Auditor/Lead Auditor Course, SA8000, RSPO Labour Auditing Training, RSPO ISH Standard Training Course, ISO 9001, ISO 14001 Lead Auditor Course, OHSAS 18001 Lead Auditor Course.</p> <p>Language proficiency: Fluent in Bahasa Indonesia and English</p> <p>Aspect covered in this audit:</p> <p><input type="checkbox"/> Good Agriculture Practice <input checked="" type="checkbox"/> Health and Safety <input type="checkbox"/> Supply chain requirements</p> <p><input type="checkbox"/> Social <input type="checkbox"/> Environmental <input type="checkbox"/> Market Communication and claim requirements</p> <p><input checked="" type="checkbox"/> ISH context (ICS, internal audit, policy, business planning and trading system)</p>
Eko Prastio Ramadhan (EPR)	Team Member	<p>Education: Holds a Bachelor Degree in Forest Resources Conservation and Ecotourism from Forestry Faculty, Bogor Agricultural University (IPB).</p> <p>Work Experience: Over 4 years of working experience in biodiversity officer with Birdlife Indonesia and consultant with PT Inoa Konsultindo. Over 2½ years of working experience in palm oil estate with PT Salim Ivomas Pratama Tbk and Capitol Plantation Group implementing sustainability. Over 4½ years of working experience as RSPO P&C Certification Program Manager and</p>

		<p>auditor covering standard such as RSPO P&C, RSPO SCCS, ISPO, ISO 9001 and ISO 14001.</p> <p>Training attended: Completed ISO 14001:2015 Lead Auditor Course, Endorsed RSPO P&C Lead Auditor Course, Social Impact Assessment Training, Endorsed RSPO SCC Auditor Lead Auditor Course, ISPO Auditor Batch 19 Training, ISO 9001 Lead Auditor Course, Identification of HCV Areas Training, RSPO Independent Smallholder Training by RSPO Secretariat, and Endorsed RSPO Refresher Courses.</p> <p>Language proficiency: Fluent in Bahasa Indonesia and English</p> <p>Aspect covered in this audit:</p> <p><input checked="" type="checkbox"/> Good Agriculture Practice <input type="checkbox"/> Health and Safety <input type="checkbox"/> Supply chain requirements</p> <p><input type="checkbox"/> Social <input checked="" type="checkbox"/> Environmental <input type="checkbox"/> Market Communication and claim requirements</p> <p><input type="checkbox"/> ISH context (ICS, internal audit, policy, business planning and trading system)</p>
Nanang Mualib (NM)	Team Member	<p>Education: Holds a Bachelor Degree of Forestry, Bogor Agricultural University (IPB)</p> <p>Work Experience: 4 years working experience with Forestry Department, 2 years working experience with WWF for sustainable forest management and 17 years working experience as RSPO auditor.</p> <p>Training attended: Completed the ISO 9001 Lead Auditor Course, Technical Training of HCV Assessment; ISPO Lead Auditor endorsed Course, Endorsed RSPO P&C Lead auditor course, SMETA Requirements training</p> <p>Language proficiency: Fluent in Bahasa Indonesia and English</p> <p>Aspect covered in this audit:</p> <p><input type="checkbox"/> Good Agriculture Practice <input type="checkbox"/> Health and Safety <input type="checkbox"/> Supply chain requirements</p> <p><input checked="" type="checkbox"/> Social <input type="checkbox"/> Environmental <input type="checkbox"/> Market Communication and claim requirements</p> <p><input type="checkbox"/> ISH context (ICS, internal audit, policy, business planning and trading system)</p>
Dr. Suhaili Bin Sahari	Peer Reviewer	<p>Education: Graduated from University Technology Mara (UiTM), Malaysia in Diploma in Science in 1990. He furthers his first degree in B.Sc (Hons) in Chemistry with Industrial Chemistry in 1995 from Liverpool University, England. He later advances his study in Master in Business Administration (General) in 2002 and graduated in 2005 from University of Multimedia, Malaysia. Completed his PhD from University Science Islam Malaysia (Faculty of Economy and Muamalat - Management) under the supervision of previous University Vice Chancellor Dato' Mohd Muda.</p> <p>Work Experience: Worked with Hong Leong Group of Companies as a production executive cum TQM facilitator and continues to advance in his career as a manager and senior manager in management, production, training and quality for more than 11 years. During his tenure with Hong Leong Group of Companies, he heavily involved in strategic management decision issues such as developing SWOT analysis, Vision, Mission, Business and Corporate Strategy formulation, Acquisition and restructuring strategies. Strategic actions and implementation etc. Then he joint Kumpulan Guthrie and Sime Darby Group of Companies for more than 7 years as a manager, heads of department and Assistant Vice President in management, quality and training. Part of his duty is to strategies the departmental vision; mission,</p>

		critical success factors and action plan into actions and support the corporate strategic plan. Training attended: <ol style="list-style-type: none"> 1. ISO 9001:2015 Lead Auditor and Internal Auditor 2. Occupation Health & Safety 3. ISO 14001:2015 Standard 4. RSPO Standards: RSPO P&C 2018 MY-NI 2019 5. MSPO Standards: MS 2530:2013 part 1, 2 , 3 and 4 6. Problem Solving Technique: 8 D, ICC, QCC, Systematic PS 7. HACCP MS 1480:2019 8. GAP Standard: Global GAP, Euro GAP 9. ASI Peer Reviewer training
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Accompanying Persons:

Name	Role
None	None

2.3 Assessment Plan

The Assessment plan was sent to the client prior to the assessment.

Date	Time	Subjects	NK	EPR	NM
Monday, 23/09/2024	08.00 – 09.00	Opening Meeting - Presentation by Putra Tunggal Bukit Sangkila - Presentation by BSI Indonesia	✓	✓	✓
	10.00 – 12.00	Stakeholder consultation to: - Regency government (Plantation Agency, Environmental Agency, Cooperative Agency, Agrarian/Land Agency) - Local community, Village Head, local NGO and previous land-owner (if any).			✓
	10.00 – 12.00	Document Review - Principle 1: Optimize productivity, efficiency, positive impacts and resilience - Principle 2: Ensure legality, respect for land rights and community wellbeing - Principle 3: Respect human rights, including worker's rights and conditions - Principle 4: Protect, conserve and enhance ecosystems and the environment - Internal Control System (ICS) requirements for Smallholder Groups	✓	✓	
	12.00 – 14.00	Break	✓	✓	✓

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	14.00 – 17.00	Continue Document and Record Verification continued	✓	✓	✓
Tuesday, 24/09/2024	08.00 – 12.00	Field Observation to 15 smallholders sampled (existing members) <i>Note (medium risk): Total sample of farmer: = $\sqrt{151} \times 1.2 = 14.75 = 15$ samples of farmer</i> Field observation and interview with farmers and workers concerning the role of Group Manager and ICS team, best management practices, occupational health and safety, worker welfare, HCV, environmental management, continual improvement, etc.	✓	✓	✓
	12.00 – 14.00	Break	✓	✓	✓
	14.00 – 16.30	Field Observation & Continue Document and Record Verification continued	✓	✓	✓
	16.30 – 17.00	Wash up meeting and Reporting.	✓	✓	✓
Wednesday 25/09/2024	08.00 – 12.00	Field Observation to 12 smallholders sampled (extension of scope) <i>Total Sample of member:</i> <i>Sample calculation: Note (high risk) = $\sqrt{128^*} \times 2 = 22.63 =$ rounded to 24 samples of members</i> <i>*128 members derived from 5 existing members who have new additional plots and total 123 new members</i> Field observation and interview with farmers and workers concerning the role of Group Manager and ICS team, best management practices, occupational health and safety, worker welfare, HCV, environmental management, continual improvement, etc.	✓	✓	✓
	12.00 – 14.00	Break	✓	✓	✓
	14.00 – 16.30	Field Observation & Continue Document and Record Verification continued	✓	✓	✓
	16.30 – 17.00	Wash up meeting and Reporting	✓	✓	✓
Thursday, 26/09/2024	08.00 – 12.00	Field Observation to 12 smallholders sampled (extension of scope) Field observation and interview with farmers and workers concerning the role of Group Manager and ICS team, best management practices, occupational health and safety, worker welfare, HCV, environmental management, continual improvement, etc.	✓	✓	✓

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	12.00 – 14.00	Break	✓	✓	✓
	14.00 – 16.30	Field Observation & Continue Document and Record Verification continued	✓	✓	✓
	16.30 – 17.00	Wash up meeting and Reporting	✓	✓	✓
Friday, 27/09/2024	08.00 – 12.00	Document and records verification; Interview with Group Manager and ICS continued	✓	✓	✓
	12.00 – 14.00	Break	✓	✓	✓
	14.00 – 17.00	Document and records verification; Interview with Group Manager and ICS continued	✓	✓	✓
Saturday, 28/09/2024	08.00 – 09.00	Continue Document and Record Verification Discussion if there any outstanding issues	✓	✓	✓
	09.00 – 10.00	Auditor discussion and audit finding finalization	✓	✓	✓
	10.00 – 12.00	Closing Meeting Presentation of audit result	✓	✓	✓

NCR Close Out Assessment Plan

Date	Time	Subjects	NK
Thursday, 05/12/2024	11.00 – 12.00	Opening Meeting <ul style="list-style-type: none"> Presentation by BSI Indonesia Confirmation CAP, requirements, document access permission and clarifying audit plan 	✓
	12.00 – 14.00	Break	✓
	14.00 – 17.00	NCR Review <ul style="list-style-type: none"> 2551280-202409-M1 2551280-202409-M2 2551280-202409-M3 2551280-202409-M4 2551280-202409-M5 	✓
Friday, 06/12/2024	08.00 – 12.00	Field visit Field visit & interview with smallholder members to verify the farm condition after correction and corrective action plan implemented.	✓
	12.00 – 14.00	Break	✓
	14.00 – 16.00	Continue document review, discussion if there any outstanding issues, reporting.	✓
	16.00 – 17.00	Closing Meeting Presentation of NCR Close Out Report	✓

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Section 3: Assessment Findings

3.1 Multiple Management Units and Time Bound Plan

Requirement	Assessment	Compliance
Does the time bound plan include all current subsidiaries, estates and mills that is under the control and/or minor shareholding of the holding company?	Not applicable as this is group certification for independent smallholders.	Not Applicable
Have all the estates and mills certified within five (5) years after obtaining RSPO membership? If no, has RSPO Secretariat approval obtained? Was the submission according to the template as announced by the RSPO Secretariat on 21/12/2021	Not applicable as this is group certification for independent smallholders.	Not Applicable
Have there been any new acquisitions? If yes, the new acquisitions shall be certified within three (3) years from the date of acquisition. Certification plan for the new acquisition shall be available. If no, has RSPO Secretariat approval obtained? Was the submission according to the template as announced by the RSPO Secretariat on 21/12/2021.	Not applicable as this is group certification for independent smallholders.	Not Applicable
Any deviations from the maximum periods requires approval by the RSPO Secretariat.	Not applicable as this is group certification for independent smallholders.	Not Applicable
Have there been any changes to the time-bound plan since the last audit (both new acquisition and existing)? If yes, justification is required. Is this consistent with the ACOP reporting?	Not applicable as this is group certification for independent smallholders.	Not Applicable
Have there been any isolated lapses in implementation of the plan? If yes a Minor non-compliance shall be raised	Not applicable as this is group certification for independent smallholders.	Not Applicable
Have there been any fundamental failure (e.g. unable to justify delay in planning the assessments) to proceed with implementation of the plan? If yes a Major non-compliance shall be raised	Not applicable as this is group certification for independent smallholders.	Not Applicable
Un-Certified Units or Holdings		
No replacement of primary forest or any area required to maintain or enhance HCVs and HCS in accordance with RSPO P&C criterion 7.12.	Not applicable as this is group certification for independent smallholders.	Not Applicable
Any new plantings since January 1 st 2010 shall comply with the RSPO New Plantings Procedure.	Not applicable as this is group certification for independent smallholders.	Not Applicable
Any Land conflicts are being resolved through a mutually agreed process, such as RSPO Complaints System or Dispute Settlement Facility, in accordance with RSPO P&C criteria 4.4, 4.5, 4.6, 4.7 and 4.8.	Not applicable as this is group certification for independent smallholders.	Not Applicable

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Any Labor disputes are being resolved through a mutually agreed process, in accordance with RSPO P&C criterion 4.2	Not applicable as this is group certification for independent smallholders.	Not Applicable
Any Legal non- compliance is being addressed through measures consistent with the requirements of RSPO P&C criteria 2.1	Not applicable as this is group certification for independent smallholders.	Not Applicable
Did the company conduct internal audit for those uncertified estates against the uncertified management units requirement and covering the RSPO P&C criterion 2.1 4.2, 4.4, 4.5, 4.6, 4.7, 4.8 and 7.12? If yes, a positive assurance statement shall be available and justified.	Not applicable as this is group certification for independent smallholders.	Not Applicable
Are there any Critical (Major) non-compliance raised against any of the RSPO P&C criterion 2.1 4.2, 4.4, 4.5, 4.6, 4.7, 4.8 and 7.12 during the last internal audit of the uncertified estates? If yes is the NC(s) actively addressed with RSPO?	Not applicable as this is group certification for independent smallholders.	Not Applicable
Have there been any stakeholder (including NGO) consultation conducted?	Not applicable as this is group certification for independent smallholders.	Not Applicable

3.2 Progress of scheme smallholders and/or outgrowers

Progress of scheme smallholders or outgrowers towards compliance with relevant standards		
Requirement	Remarks	Compliance
Has 100% of scheme smallholders and/or scheme outgrowers comply with the standard within three years of the mill's initial certification? OFI shall be raised if after one year where 100% of the scheme smallholders and scheme outgrowers are not in compliance, a minor NC after two years, and a major NC if this requirement is not met after three years.	Putra Tunggal Bukit Sangkila is an independent smallholder and not a scheme smallholders or scheme outgrowers.	Not Applicable

Approved Time Bound Plan

This is Independent Smallholder Certification, time bound plan is Not Applicable

3.3 Details of Nonconformities

The nonconformities are listed below. The findings summary of the assessment by criteria are listed in Appendix A.

During this Assessment there were five (5) Critical or Major nonconformities raised. The Putra Tunggal Bukit Sangkila Certification Unit submitted Corrective Action Plans for the nonconformity. Corrective action plans with respect to the nonconformity was reviewed by the BSI audit team and accepted.

The implementation of the corrective action plans to address the minor nonconformity will be followed up during the next surveillance assessment. The implementation of the Corrective Actions for the Critical Nonconformity(ies) has been verified for its effectiveness and closed accordingly. The below is the summary of the non-conformity raised during this assessment.

Non-conformity			
NCR Ref #	2551280-202409-M1	Issued Date	28/09/2024
Due Date	27/12/2024	Closure Date	06/12/2024
Indicator & Category (Critical / Minor)	1.2 MS-B Critical		
Statement of Nonconformity:	Records of FFB production is not manage accurately and effectively.		
Requirement Reference:	Smallholders are managing their farms effectively and maintain records of production and transaction data of all FFB sales.		
Objective Evidence:	<p>The organization have a procedure regarding FFB record and sales as per "SOP Pemasaran TBS No: 01/SOP-U-TBS/VII/2021" dated 15 July 2021. The procedure covered about FFB sales, FFB records, FFB Quality and FFB Pricing. For FFB sales (physical) stated that the FFB sales team carries out weighing together with the farmers concerned; recording tonnage, owner's name and certified or uncertified FFB.</p> <p>Based on field observation and interview with smallholder, it is known:</p> <p>Surono, dated 28 August 2024, FFB weight : 9,147 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524109165 dated 28 August 2024; Payslip Note of IDR 25,xxx,xxx for FFB 9,147 kg.</p> <p>Dated 1 August 2024, FFB weight : 1,877.2 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524108041 dated 1 August 2024; Payslip Note of IDR 5,xxx,xxx for FFB 1,877.2 kg. Total FFB Production in August 2024 is 11,024.2 Kg.</p> <p>Total FFB production in August 2024 :</p> <p>Weightbridge Ticket: 11,024.2 Kg</p> <p><i>Buku Pintar</i> : 10,800 Kg</p> <p>FFB Actual Production: 12,671.40 Kg</p> <p>There is difference between FFB production data in DO/Weighbridge Ticket and document (<i>Buku Pintar</i> and <i>Data Aktual Produksi</i>). Also, it was observed that he has 3 plots in KT Subur Tani and for this DO, the origin of plot not stated in the DO.</p> <p>Sukarmin (KT Subur Tani), dated 8 July 2024, FFB weight: 1,633 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No</p>		

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	<p>PMBA524109165 dated 8 July 2024; Payslip Note of IDR 4,xxx,xxx for FFB 1,633 kg.</p> <p>Dated 18 July 2024, FFB weight : 458.95 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524107452 dated 18 July 2024; Payslip Note of IDR 1,xxx,xxx for FFB 458.95 kg.</p> <p>Total production in July 2024 is 2,091.95 Kg.</p> <p>As per document "Data Aktual Produksi", he has 4 plots (1 plot in KT Subur Tani and KT Harapan Maju), total FFB production for 4 plots in July 2024 is 2,200.10 Kg.</p> <p>There is difference between FFB production in DO/Weighbridge Ticket and document (<i>Buku Pintar</i> and <i>Data Aktual Produksi</i>).</p>
Corrections:	<ul style="list-style-type: none"> The Manager Group will provide refreshment training regarding FFB Recording to the ICS Unit Marketing. The ICS Team will check and re-recapitulate the conformity of production records based on Actual Production, Delivery Order/Weigh Bridge Cards to the <i>Buku Pintar</i>.
Root Cause Analysis:	<ul style="list-style-type: none"> ICS (FFB Marketing Unit) has been given training related to duties and responsibilities but still does not understand in detail regarding FFB Recording so that ICS cannot record FFB correctly according to the SOP. Based on SOP No:01/SOP-U-TBS/VII/2021 concerning FFB sales, PTBS does not use a physical FFB sales mechanism, because the PTBS supply chain model is Book and Claim. Therefore, the mechanism chosen in SOP No:01/SOP-U-TBS/VII/2021 PTBS uses point b (Non-physical sales) where the results of the Certified FFB claim procedurally refer to the SOP <i>Pencatatan TBS</i> (No: 02/SOP-U-TBS/VII/2021).
Corrective Actions:	<ul style="list-style-type: none"> The Group Manager will conduct regular training every 6 months regarding the Recording of FFB to the FFB Marketing Unit so that they can good understand the duties and responsibilities of their unit. The Marketing Unit will add activities to the work program to conduct regular monitoring (every 6 months) related to the recording of FFB from weighing notes to <i>Buku Pintar</i> to conduct production recapitulation.
Assessment Conclusion:	<p>Verification 6 December 2024</p> <p>PTBS shows the Minutes dated 9 October 2024 regarding changes and updates to the SOP issued in 2021 as follows:</p> <ul style="list-style-type: none"> <i>SOP Penjualan TBS Bersertifikasi</i> (No. 01/SOP-U-TBS/REV/X/2024). SOP Pencatatan TBS (No. 02/SOP-U-TBS/REV/X/2024). SOP Kriteria dan Syarat Anggota (No. 01/SOP-U-PEL/REV/X/2024). <p>Minutes of training (refreshment) for recording FFB to the ICS Marketing Unit. The minutes are completed with training evaluations to ensure that the ICS Marketing Unit has understood the training.</p> <p>Interviews with the ICS Marketing Unit team stated that the recording of FFB is carried out referring to the SOP <i>Pencatatan TBS</i> (No. 02/SOP-U-TBS/REV/X/2024, 9 October 2024), namely:</p> <ul style="list-style-type: none"> Each smallholder member records and stores the FFB harvested in each rotation.

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	<ul style="list-style-type: none"> The Farmer Group Administrator will collect FFB yield records and summarize them in each group (harvest records/month). The group administrator submits the harvest records to the PTBS staff to summarize the records from each group. For FFB sold through the FFB Marketing Unit, monitor the separation of records between the number of certified and non-certified FFB originating from the group. The results of recording certified and non-certified FFB are stored with a shelf life of 5 years. <p>The ICS FFB Marketing Unit Team shows a recapitulation regarding the conformity of production records based on Actual Production, Delivery Order/Weighbridge Cards to the Buku Pintar.</p> <p>PTBS Work Program for the period 2024 to 2025</p> <ul style="list-style-type: none"> Training on recording FFB for marketing units is scheduled for March and September 2025. Monitoring of actual recording of FFB by the Marketing Unit is scheduled for December 2024 and June 2025. Monitoring of FFB sales by the Marketing Unit is scheduled for February and September 2025. Monitoring of FFB quality determination by the Marketing Unit is scheduled for April and August 2025. <p>Putra Tunggal Bukit Sangkila has identified the root cause; prepare correction plan and corrective action plan. All evidence has been verified on NCR Close Out. Therefore, this non-conformity is closed.</p>
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Non-conformity			
NCR Ref #	2551280-202409-M2	Issued Date	28/09/2024
Due Date	27/12/2024	Closure Date	06/12/2024
Indicator & Category (Critical / Minor)	2.2 E; MS A; MS B Critical		
Statement of Nonconformity:	Smallholders have not completely the smallholders statement containing information about the history of their land acquisition and clearing.		
Requirement Reference:	<p>For existing plots, smallholders can demonstrate that they have not acquired land without FPIC of indigenous peoples, local communities or other users (refer to indicator 1.1E / Appendix 2).</p> <p><i>Note:</i></p> <p><i>Independent smallholders will sign a smallholder declaration covering information on the history of their land acquisition and land clearing (see Annex 3 of the RSPO ISH Standard Indonesia National Interpretation 2022).</i></p>		
Objective Evidence:	<p>Verification of the Disclosure Form for Land Tenure and Utilisation and Presence of Land Conflict for 15 sample of existing members and 24 sample of new members (extension scope) is known:</p> <ul style="list-style-type: none"> In section 3 (Independent Smallholder's Statement on Land Tenure and Utilisation History) there is no signature of the smallholder and date, in 		

	<p>section 6A/6B there is no signature of the smallholder and date, in section 7 (Group Manager's Statement) there is no signature of the Group Manager and date, for example Jemiran (KT Tanjung Jati), Sukarmin (KT Subur Tani), Taska (KT Subur Tani), Yogi Eko Prasetyo (KT Tanjung Jati), Sarmanto (KT Subur Tani), Surono B (KT Subur Tani), Sri Agustina (KT Subur Tani), Agus Saparudin (KT Subur Tani), Alan Budi Saputra.</p> <ul style="list-style-type: none"> - In section 2 (Details of Land Tenure and Use History) is incomplete, for example Sukarmin (KT Subur Tani), Sarmanto (KT Subur Tani), Yogi Eko Prasetyo (KT Tanjung Jati), Sri Agustina (KT Subur Tani), Ramdona (KT Tanjung Jati), Alan Budi Saputra. Gelar Lumban Batu (KT Tanjung Jati) Section 2 is written as 0.5 Ha but land ownership is 5 Ha. - Smallholder members who have more than 1 plot of land, but in Section 2 (Details of Land Tenure and Use History) there is only 1 plot of land, for example Taska-2 plot (KT Subur Tani), Mukiran-7 plot (KT Subur Tani), Maryoto-2 plot (KT Tanjung Jati), Lilik Rianto-5 plot (KT Tanjung Jati), Abdul Hamid-3 plot (KT Tanjung Jati), Fathur Rahman-2 plot (KT Tanjung Jati), Erpan – 3 plot (KT Sejahtera), Sugianto – 2 plot (KT Sejahtera). - Smallholders sign statements in sections 6 (Smallholder's statement on existence of land conflict/potential land conflict) which should only be signed in sections 6A or 6B, for example, Junadi (KT Subur Tani), Surip (KT Subur Tani).
Corrections:	<ul style="list-style-type: none"> • ICS Member Registration Unit will re-check the membership requirement data of all smallholder member, especially the Disclosure Form for Land Tenure and Utilisation and Presence of Land Conflict. • ICS Member Registration Unit will provide refreshment training related to membership requirement documents to smallholder who still have incomplete in the membership requirements, especially the Disclosure Form for Land Tenure and Utilisation and Presence of Land Conflict. The training is completed with a training evaluation for smallholder members, to ensure smallholder members understanding. • ICS Member Registration Unit ensures that all registered members have completed the Disclosure Form for Land Tenure and Utilisation and Presence of Land Conflict completely and correctly and ensures that if there is a form that is not correct/complete, it has been revised completely and correctly.
Root Cause Analysis:	<p>All members have been given training/dissemination regarding membership requirements, but they still do not understand in detail regarding filling out the required documents for all members, including the Disclosure Form for Land Tenure and Utilisation and Presence of Land Conflict, so there are still forms that are incomplete and not in accordance</p>
Corrective Actions:	<ul style="list-style-type: none"> • ICS Member Registration Unit ensures that new members have fulfilled the required documents completely and correctly including the Disclosure Form for Land Tenure and Utilisation and Presence of Land Conflict as a requirement to join the PTBS. • Group Manager and Member Registration Unit conduct periodic monitoring (every 6 months) of the completeness of Member Requirements.
Assessment Conclusion:	<p>Verification 06 December 2024</p>

	<p>Minutes of refreshment related to the procedure for filling out the Disclosure Form for Land Tenure and Utilisation and Presence of Land Conflict which was held on 13 November 2024 and attended by ICS, smallholder members and CSV (smallholder assistants). The refreshment training was also completed with an evaluation to ensure that smallholder member understood the training that had been carried out.</p> <p>The results of the verification of the Disclosure Form for Land Tenure and Utilisation and Presence of Land Conflict are known as follows:</p> <ul style="list-style-type: none"> • The sample smallholder member, in section 3 (Statement of Independent Smallholders regarding the History of Ownership and Utilization) have been completed with the signature of the member and date, in section 6A have been completed with the signature of the member and date, in section 7 (Statement of the Group Manager) has been completed with the signature of the Group Manager and date. • The sample smallholder member, in Section 2 (Details of the History of Land Ownership and Utilization) have been filled in completely. • The sample smallholder member and have more than 1 land plot, in Section 2 (Details of Land Control and Utilization History) have been completed according to the number of land plots owned. • The sample smallholder member have signed section 6A only, namely a statement that there is no conflict/potential conflict on independent smallholder land. <p>Verification was also carried out on smallholder member who were not ASA-2 audit samples, and it was found that member had completely filled out the Disclosure Form for Land Tenure and Utilisation and Presence of Land Conflict. PTBS Work Program for the 2024 to 2025 period, among others, the Registration Unit monitors the completeness of Member Requirements including the Disclosure Form for Land Tenure and Utilisation and Presence of Land Conflict every 6 months (January and July 2025).</p> <p>Putra Tunggal Bukit Sangkila has identified the root cause; prepare correction plan and corrective action plan. All evidence has been verified on NCR Close Out.</p> <p>Therefore, this non-conformity is closed.</p>
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Non-conformity			
NCR Ref #	2551280-202409-M3	Issued Date	28/09/2024
Due Date	27/12/2024	Closure Date	06/12/2024
Indicator & Category (Critical / Minor)	2.3 MS A; MS B Critical		
Statement of Nonconformity:	Smallholder have not been able to show that the Form for Record of Land Conflict Resolution (which refers to Annex 4 of the INANI 2022 RISS) has been filled in completely and correctly.		
Requirement Reference:	There is an absence of disputes among indigenous peoples, local communities or other users, regarding land, resource-use and access rights; or where there is a dispute, dispute resolution processes are implemented, and the process is accepted by all parties involved.		

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	Note: Please complete Annex 4 on Land Conflict Resolution Records to comply with this Indicator.
Objective Evidence:	<p>Verification of Form for Record of Land Conflict Resolution of 15 sample of existing members and 24 sample of new members (extension scope) is known:</p> <ul style="list-style-type: none"> - In Section 6 (Group Manager's Statement) there is no signature of the Group Manager and date, for example Jemiran (KT Tanjung Jati), Yut Wuri Handayani (KT Maju Bersama), Sukarmin (KT Subur Tani), Taska (KT Subur Tani), Yogi Eko Prasetyo (KT Tanjung Jati), Sarmanto (KT Subur Tani), Surono B (KT Subur Tani), Sri Agustina (KT Subur Tani), Agus Saparudin (KT Subur Tani), Mukiran (KT Subur Tani), Gelar Lumban Batu (KT Tanjung Jati). - In Section 6 (Group Manager's Statement) signed by the smallholder member, should be signed by the Group Manager, for example Maryoto (KT Tanjung Jati), Lilik Rianto (KT Tanjung Jati), Abdul Hamid (KT Tanjung Jati), Fathur Rahman (KT Tanjung Jati), Junaidi (KT Subur Tani), Surip (KT Subur Tani), Ramdona (KT Tanjung Jati), Sugianto (KT Sejahtera), Warni (KT Sejahtera), Supriyadi (KT Sejahtera), Alan Budi Saputra. - There is no Form for Record of Land Conflict Resolution for example Marjono (KT Tanjung Jati), Erpan (KT Sejahtera), Retno Wulandari (replacement of Sunarti's ownership).
Corrections:	<ul style="list-style-type: none"> • ICS Member Registration Unit will re-check the membership requirement data of all smallholder member, especially the Form for Record of Land Conflict Resolution. • ICS Member Registration Unit will provide refreshment training related to membership requirement documents to smallholder who still have incomplete in the membership requirements, especially Form for Record of Land Conflict Resolution. The training is completed with a training evaluation for smallholder members, to ensure smallholder members understanding. • ICS Member Registration Unit ensures that all registered members have completed the Form for Record of Land Conflict Resolution completely and correctly and ensures that if there is a form that is not correct/complete, it has been revised completely and correctly.
Root Cause Analysis:	All members have been given training/dissemination regarding membership requirements, but they still do not understand in detail regarding filling out the required documents for all members, including the Form for Record of Land Conflict Resolution, so there are still forms that are incomplete and not in accordance.
Corrective Actions:	<ul style="list-style-type: none"> • ICS Member Registration Unit ensures that new members have fulfilled the required documents completely and correctly including the Form for Record of Land Conflict Resolution as a requirement to join the PTBS. • Group Manager and Member Registration Unit conduct periodic monitoring (every 6 months) of the completeness of Member Requirements.
Assessment Conclusion:	<p>Verification 06 December 2024</p> <p>Minutes of refreshment related to the procedure for filling out the Form for Record of Land Conflict Resolution which was held on 13 November 2024 and attended by ICS, smallholder members and CSV (smallholder assistants). The</p>

	<p>refreshment training was also completed with an evaluation to ensure that smallholder member understood the training that had been carried out.</p> <p>Verification of the Form for Record of Land Conflict Resolution found that the sample smallholder member had filled out the Form for Record of Land Conflict Resolution completely and in Section 6 (Group Manager Statement) the Group Manager's signature and date were available. Verification was also carried out on smallholder member who were not part of the ASA-2 audit sample, and it was found that the smallholder member had filled out the Form for Record of Land Conflict Resolution completely.</p> <p>PTBS Work Program for the 2024 to 2025 period, among others, the Registration Unit monitors the completeness of Member Requirements including the Form for Record of Land Conflict Resolution every 6 months (January and July 2025).</p> <p>Putra Tunggal Bukit Sangkilaan has identified the root cause; prepare correction plan and corrective action plan. All evidence has been verified on NCR Close Out.</p> <p>Therefore, this non-conformity is closed.</p>
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Non-conformity			
NCR Ref #	2551280-202409-M4	Issued Date	28/09/2024
Due Date	27/12/2024	Closure Date	06/12/2024
Indicator & Category (Critical / Minor)	A.1.3 E; MS A; MS B Critical		
Statement of Nonconformity:	Insufficient evidence of consistent application of membership requirements.		
Requirement Reference:	The group has membership requirements.		
Objective Evidence:	<p>Based on the results of document review, interviews and field visits, the following conditions were found:</p> <ul style="list-style-type: none"> - There is land owned by a member (Dadang) that has been traded and changed land ownership to Alan Budi Saputra. However, there is no letter of resignation and a statement letter leaving the certification member, as regulated in the SOP Keluar Masuk Anggota No. 03/SOP-U/PELPED/VII/2021 dated July 15, 2021. - There are members who have passed away, namely Sunarti and have changed land ownership to Retno Wulandari, and Linda Lumban Gaol and have changed land ownership to Roni Arnaldo Situmorang. However, there is no certificate of transfer of land rights issued by the authorities. - There is incomplete information on the Member form, for example in the name of Maryoto (KT Tanjung Jati). - There are land owners whose plantations are managed by other parties (family), for example Gelar Lumban Batu, Jemiran, Alan Budi Kusuma, Yogi Eko Prasetyo, but in the SOP there are no provisions arrange this matter. 		
Corrections:	<ul style="list-style-type: none"> • The ICS team will re-check all registered land related to the transfer of ownership and will update the database in the PTBS if there is land that has changed ownership. • The group manager will provide refresher training related to duties and 		

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	<p>responsibilities, especially related to membership requirement documents to the ICS Member Registration Unit. The ICS Member Registration Unit will re-check and ensure that the smallholder member form documents have been filled in completely and correctly.</p> <ul style="list-style-type: none"> The Group Manager will create an SOP on managing land managed by others (family or non-family).
Root Cause Analysis:	<ul style="list-style-type: none"> ICS does not regularly update data related to land ownership transfers and members coming and going. Due to the lack of information from smallholder member regarding the transfer of land ownership. ICS has been given training related to duties and responsibilities but still does not understand in detail regarding the completeness and filling of the required documents for all members including the Membership Form so that ICS cannot check the documents properly. There is no SOP regarding the management of the owner's garden represented by another party.
Corrective Actions	<ul style="list-style-type: none"> Group Manager creates a work program related to collecting information on the transfer of member land ownership and conducts periodic monitoring (every 6 months) on changes in member data regarding land ownership status and members coming and going. Member Registration Unit ensures that new members have fulfilled the required documents completely and correctly including the Member Form document to join the association Group Manager will provide refreshment training related to duties and responsibilities especially related to membership requirement documents to ICS Member Registration Unit. Dissemination to all members regarding SOP on Land Management Managed by Others (Family or Non-Family).
Assessment Conclusion:	<p>Verification 6 December 2024</p> <p>PTBS shows the documents:</p> <ul style="list-style-type: none"> Statement of Resignation from Certification Membership No. 048/PPTBS/X/2024 in the name of Dadang, on the grounds that the land has been sold to Alan Budi Saputra. Furthermore, there is a Statement of Transfer of Land Ownership No. 044/PPTBS/X/2024 from Dadang to Alan Budi Saputra. Statement of Transfer of Land Ownership No. 02/PPTBS/X/2024 from Linda Lumban Gaol to Roni Arnaldo Situmorang. Membership Form and Letter of Willingness to Participate in Certification in the name of Roni Arnaldo Situmorang. Statement of Transfer of Land Ownership No. 01/PPTBS/X/2024 from Sunarti to Retno Wulandari. Membership Form and Letter of Willingness to Participate in Certification in the name of Retno Wulandari. Membership Form in the name of Maryoto has been filled in completely. SOP Criteria and Requirements for New Members (No. 01/SOP-U-PELEPAD/REV/X/2024, dated October 9, 2024 is a revision of the SOP issued in 2021. The SOP update includes the statement "if the plantation is managed by someone else, a management agreement must be attached".

	<ul style="list-style-type: none"> Palm Oil Plantation Management Agreement between Yogi Eko Prasetyo and Basuki dated December 1, 2024, PTBS Work Program for the period 2024 to 2025, the Registration Unit monitors changes in member data regarding land ownership status and member entry and exit as well as complete member requirement documents every 6 months (January and July 2025). Refreshment training for the ICS team is scheduled for June 2025. <p>Putra Tunggal Bukit Sangkilaan has identified the root cause; prepare correction plan and corrective action plan. All evidence has been verified on NCR Close Out.</p> <p>Therefore, this non-conformity is closed.</p>
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Non-conformity			
NCR Ref #	2551280-202409-M5	Issued Date	28/09/2024
Due Date	27/12/2024	Closure Date	06/12/2024
Indicator & Category (Critical / Minor)	D.1.1 Critical		
Statement of Nonconformity:	ISH organization cannot demonstrate the record to track production and sales of certified volumes are accurate and are traceable to field data.		
Requirement Reference:	Record sheets to track the annual production and sales of certified volumes, covering traceability of producers and/or traders are available.		
Objective Evidence:	<p>Surono, dated 28 August 2024, FFB weight : 9,147 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524109165 dated 28 August 2024; Payslip Note of IDR 25,xxx,xxx for FFB 9,147 kg.</p> <p>Dated 1 August 2024, FFB weight : 1,877.2 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524108041 dated 1 August 2024; Payslip Note of IDR 5,xxx,xxx for FFB 1,877.2 kg. Total FFB Production in August 2024 is 11,024.2 Kg.</p> <p>Total FFB production in August 2024 :</p> <p>Weightbridge Ticket: 11,024.2 Kg</p> <p><i>Buku Pintar</i> : 10,800 Kg</p> <p>FFB Actual Production: 12,671.40 Kg</p> <p>There is difference between FFB production data in DO/Weighbridge Ticket and document (<i>Buku Pintar</i> and <i>Data Aktual Produksi</i>). Also, it was observed that he has 3 plots in KT Subur Tani and for this DO, the origin of plot not stated in the DO.</p> <p>Sukarmin (KT Subur Tani), dated 8 July 2024, FFB weight: 1,633 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524109165 dated 8 July 2024; Payslip Note of IDR 4,xxx,xxx for FFB 1,633 kg.</p>		

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	<p>Dated 18 July 2024, FFB weight : 458.95 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524107452 dated 18 July 2024; Payslip Note of IDR 1,xxx,xxx for FFB 458.95 kg.</p> <p>Total production in July 2024 is 2,091.95 Kg.</p> <p>As per document "Data Aktual Produksi", he has 4 plots (1 plot in KT Subur Tani and KT Harapan Maju), total FFB production for 4 plots in July 2024 is 2,200.10 Kg.</p> <p>There is difference between FFB production in DO/Weighbridge Ticket and document (<i>Buku Pintar</i> and <i>Data Aktual Produksi</i>).</p> <p>Based on the verification results of the production database and TBS recording, it was found that there was an abnormal yield/productivity, but no justification could be shown for this. The following are examples of production recordings, for example:</p> <ul style="list-style-type: none"> - Gelar Lumbang Batu yield 36.61 ton/ha/year. - Nopal Yadi A yield 28.76 ton/ha/year. - Mukiran B yield 28.76 ton/ha/year. - Zulkifli yield 27.87 ton/ha/year.
Corrections:	<ul style="list-style-type: none"> • The Manager Group will provide refreshment training related to FFB Recording to ICS FFB Marketing, completed with training evaluation to ensure understanding of ICS FFB Marketing. • Revise SOP Marketing FFB, related to Certified and Uncertified FFB and marking of plot/land origin on FFB weighing evidence. • The ICS Team will check and re-capitulate the conformity of production records based on Actual Production, Delivery Order/Weighbridge Card to Buku Pintar from certified land.
Root Cause Analysis:	<ul style="list-style-type: none"> • ICS (FFB Marketing Unit) is not thorough enough, they have been given training related to duties and responsibilities but still do not understand the details related to FFB Recording so that ICS cannot record FFB correctly according to SOP. • There are miss in recording by the FFB Marketing Unit in summarizing production records, because the recording is mixed with production data from member that have not been certified.
Corrective Actions	<ul style="list-style-type: none"> • The Group Manager will conduct regular training every 6 months regarding the Recording FFB to the FFB Marketing Unit so that they can good understand the duties and responsibilities of their unit. • The Group Manager will conduct dissemination to all members periodically every 6 months regarding the revision of the SOP FFB Marketing, regarding Certified and Uncertified FFB and marking of the origin of the plot/land on the FFB weighing receipt. • The ICS Marketing Unit will add activities to the work program to conduct regular monitoring (every 6 months) regarding the recording of Fresh Fruit Bunches from the weighing receipt to the <i>Buku Pintar</i> to conduct production recapitulation.
Assessment Conclusion:	<p>Verification 6 December 2024</p> <p>PTBS shows the Minutes dated 9 October 2024 regarding changes and updates to the SOP issued in 2021 as follows:</p>

	<ul style="list-style-type: none"> • <i>SOP Penjualan TBS Bersertifikasi</i> (No. 01/SOP-U-TBS/REV/X/2024). • SOP Pencatatan TBS (No. 02/SOP-U-TBS/REV/X/2024). • SOP Kriteria dan Syarat Anggota (No. 01/SOP-U-PEL/REV/X/2024). <p>Minutes of training (refreshment) for recording FFB to the ICS Marketing Unit. The minutes are completed with training evaluations to ensure that the ICS Marketing Unit has understood the training.</p> <p>Interviews with the ICS Marketing Unit team stated that the recording of FFB is carried out referring to the SOP <i>Pencatatan TBS</i> (No. 02/SOP-U-TBS/REV/X/2024, 9 October 2024), namely:</p> <ul style="list-style-type: none"> • Each smallholder member records and stores the FFB harvested in each rotation. • The Farmer Group Administrator will collect FFB yield records and summarize them in each group (harvest records/month). • The group administrator submits the harvest records to the PTBS staff to summarize the records from each group. • For FFB sold through the FFB Marketing Unit, monitor the separation of records between the number of certified and non-certified FFB originating from the group. • The results of recording certified and non-certified FFB are stored with a shelf life of 5 years. <p>The ICS FFB Marketing Unit Team shows a recapitulation regarding the conformity of production records based on Actual Production, Delivery Order Weighbridge Cards to the <i>Buku Pintar</i>. The production database updated in October and November 2024 shows data with an average yield for the period November 2023 to December 2024 of 21.77 tons/ha/year.</p> <p>Minutes of the refreshment related to the SOP for FFB Recording and FFB Sales Mechanisms held on November 13, 2024 and attended by ICS, smallholder members and CSV (smallholder assistants). The refreshment training is also completed with an evaluation to ensure that smallholder member have understood the training that has been carried out.</p> <p>PTBS Work Program for the period 2024 to 2025</p> <ul style="list-style-type: none"> • Training on recording FFB for marketing units is scheduled for March and September 2025. • Monitoring of actual recording of FFB by the Marketing Unit is scheduled for December 2024 and June 2025. • Monitoring of FFB sales by the Marketing Unit is scheduled for February and September 2025. • Monitoring of FFB quality determination by the Marketing Unit is scheduled for April and August 2025. <p>Putra Tunggal Bukit Sangkilan has identified the root cause; prepare correction plan and corrective action plan. All evidence has been verified on NCR Close Out.</p> <p>Therefore, this non-conformity is closed.</p>
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Opportunity for Improvements	
OFI #	Description
-	-

Positive Findings	
PF #	Description
-	-

3.3.1 Status of Nonconformities Previously Identified and Opportunity for Improvement

Previous Audit Critical (Major) Non-conformity			
NCR Ref #	2387177-202308-M1	Issued Date	31/08/2023
Due Date	30/11/2023	Closure Date	01/11/2023
Indicator & Category (Critical / Minor)	RSPO ISH Indonesia NI 2022 indicator A.2.3 MS A and MS B (Critical)		
Statement of Nonconformity:	Putra Tunggal Bukit Sangkilan not implements a phased approach to ensure members have progressively attended training on the ISH Standard and members cannot demonstrate understanding of the ISH Standard.		
Requirement Reference:	<p>Milestone A: The group manager implements a phased approach to ensure members have progressively attended training on the ISH Standard, group management and other topics as outlined in the ISH Standard according to the group annual training plan.</p> <p>Milestone B: All members attended training and can demonstrate understanding of the ISH Standard, group management and certification requirements including awareness on BMPs, HCV, environmental protection, social welfare of workers and business operations.</p>		
Objective Evidence:	<p>Putra Tunggal Bukit Sangkilan has not been able to prove the approach taken for the implementation of training so that all members can take part in training activities in stages, i.e. further based on document verification on the recording of training activities, it is known that there are several members of the smallholders who did not participate in the training activities organized by Putra Tunggal Bukit Sangkilan and the trainer facilitators according to the scheduled training plan.</p> <ul style="list-style-type: none"> • Training for OHS and safety risk on 10 May 2023, attended by 62 smallholder members. • Hazardous waste and Zero burning training on 10 May 2023, attended by 62 smallholder members. • Fire handling training has been carried out on 25 August 2023 by ICS cooperated with Medical Staff and Firefighting Staff from PT IIS Muara Bulian, attended by 74 smallholder members. • HCV, RISS-2022 and FPIC training on 7 August 2023, attended by 81 smallholders. 		

Corrections:	<ol style="list-style-type: none"> 1. The Group Manager and ICS will re-register members who have not participated in comprehensive refreshment training. 2. Group Manager and ICS will carry out refreshment training for members who have not been trained. Refreshment training will be held in September 2023.
Root Cause Analysis:	The Group Manager does not yet understand that in indicator A.2.3 MS B, all members must undergo comprehensive refreshment training every year, but this is done in stages.
Corrective Actions:	The Group Manager monitors and evaluates training activities for members which are prepared through an annual work program.
Assessment Conclusion:	<p>Corrections:</p> <ul style="list-style-type: none"> • During the NCR Closes out visit, it has been verified that the Group Manager and ICS have re-registered members who have not participated in comprehensive refreshment training through monitoring documents on 19 September 2023. Then the Group Manager and ICS will carry out refreshment training for members who have not been trained. Refreshment training was carried out on the 3rd Week of September, namely on 22 - 23 September 2023. The Group Manager and ICS carried out refreshment for all member farmers, namely 151 members. Evidence of training is available at the time of the NCR Visit audit such as minutes, attendance, photos of activities. • Interviews with the Group Manager and ICS Team have been conducted, and it was understood that training needs are for all members. <p>Corrective Actions:</p> <p>Evidence is available that the Group Manager has monitored and evaluated training activities for members prepared through the annual work program, as seen in the monitoring document dated 25 September 2023.</p> <p>Based on CAP's verification results, it was concluded that findings 2387177-202308-M1 can be closed.</p>
Effectiveness Closure (for previous audit closed Critical NC):	<p>According to verification during ASA-2, PTBS has conducted training for Group Manager, ICS, and smallholder members (existing member and extension of scope members) for the period of 2024, for example on 2 March 2024, training about RSPO ISH Standard, FPIC, prohibition of blanket spraying, prohibition of paraquat, manuring recommendation and application, beneficial plant, FFB production, harvesting and IPM. Based on interviews with sample smallholder members, it is known that members have participated in training conducted at the PTBS office with the Group Manager and ICS team.</p> <p>Critical Non-conformity is effectively closed.</p>

Previous Audit Critical (Major) Non-conformity			
NCR Ref #	2387177-202308-M2	Issued Date	31/08/2023
Due Date	30/11/2023	Closure Date	01/11/2023

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Indicator & Category (Critical / Minor)	RSPO ISH Indonesia NI 2022 indicator D2.1 MS A; MS B (Critical)
Statement of Nonconformity:	The group manager has recorded production data and carried out sales of certified product volumes through the Book and Claim (RSPO Credit) sales model on RSPO PalmTrace, however these sales are over from the actual FFB production.
Requirement Reference:	<p>Milestone A: The group manager maintains annual production data and sales of certified volumes through Book and Claim for the group based on actual receipts for and sales by all members.</p> <p>Milestone B: The group manager maintains annual production data and sales of certified volumes through physical or Book and Claim for the group based on actual receipts and sales for all members and 100% all certified volumes.</p>
Objective Evidence:	<p>During this ASA-1, the group manager conducted sales of certified volumes through RSPO PalmTrace, the sales of certified volumes as follows:</p> <ul style="list-style-type: none"> - Dated 11 January 2023; Buyer – Kao Corporation; qty – 1,586 IS-CSPO @15 USD. - Dated 11 January 2023; Buyer – Kao Corporation; qty – 178 IS-CSPKO @99.92 USD. <p>Total RSPO Credit sold:</p> <ul style="list-style-type: none"> - IS CSPO: 1,586 MT - IS CSPKO: 178 MT <p>These sales volumes are according to the volume forecasted in the previous public summary report (7,932.65 MT of FFB), however actual FFB production based on "Catatan Produksi Panen Anggota Putra Tunggal Bukit Sangkila" period October 2022 – August 2023 is 7,271 MT is not sufficient for this sales volume.</p>
Corrections:	Putra Tunggal Bukit Sangkila Facilitators will conduct training for Putra Tunggal Bukit Sangkila Group Managers & ICS regarding Certified Production Volume Sales (RSPO Credits) at Palm Trace in September 2023
Root Cause Analysis:	The Group Manager does not yet know about the Certified Production Volume Sales Mechanism (RSPO Credits) in the RSPO Palm Trace which is in accordance with Actual Production.
Corrective Actions:	The Group Manager will carry out Certified Production Volume Sales (RSPO Credits) at Palm Trace in accordance with the Actual Production that has been obtained.
Assessment Conclusion:	Evidence is available that Putra Tunggal Bukit Sangkila facilitator (PT Inti Indosawit Subur) have conducted training for Putra Tunggal Bukit Sangkila Group Managers & ICS regarding Certified Production Volume Sales (RSPO Credits) at Palm Trace on 20 October 2023, resource person from Inti Indosawit (Mr. Geraldo) via Zoom. Evidence of training is available during the NCR Close Out Visit in the form of training minutes, attendance, and photos of activities.

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	Based on CAP's verification results, it was concluded that findings 2387177-202308-M2 can be closed.
Effectiveness Closure (for previous audit closed Critical NC):	<p>Verification during ASA-2:</p> <p>FFB production for period August 2023 to July 2024 is 8,230.70 MT. Based on verification Trading and Transaction Report on PalmTrace during ASA-2 showed credit allocation:</p> <ul style="list-style-type: none"> - FFB: 5,782 MT (70% from 8,263.79 MT quota in palmtrace) - IS-CSPO: 1,156 MT - IS-CSPKO: 130 MT - IS-CSPKE: 159 MT <p>Based on data above, concluded the group manager has maintains annual production data and sales of certified volumes through Book and Claim for the group based on actual receipts for and sales by all members.</p> <p>Critical Non-conformity is effectively closed.</p>

Previous Audit Critical (Major) Non-conformity			
NCR Ref #	2387177-202308-M3	Issued Date	31/08/2023
Due Date	30/11/2023	Closure Date	01/11/2023
Indicator & Category (Critical / Minor)	RSPO ISH Indonesia NI 2022 indicator D.3.1 E, MS A and MS B		
Statement of Nonconformity:	The changes in the allocation of premium sharing funds have not been socialized to all members.		
Requirement Reference:	<p>Eligibility: The group and group manager have agreed on how the premiums should be used and the agreement is recorded and communicated to the group members. Prices, premiums, and timing of premium payment are clearly communicated and transparent to all group members. Premiums disbursed to members at all stages are recorded and the premiums are paid in a timely and convenient manner.</p> <p>MS A and MS B: The disbursement of premiums, including price and timing of the disbursement to group members is clearly recorded.</p>		
Objective Evidence:	<p>Based on document "Realisasi Penggunaan Dana Kredit Tahun 2023" and "Laporan Pemasukan dan Pengeluaran Putra Tunggal Bukit Sangkilan Periode 2023" dated 28 August 2023, the distribution of premium sharing was not in accordance to "SOP Penggunaan Dana Penjualan Kredit RSPO No. 10/SOP-GM/VII/2021", dated 15 July 2021, such as allocation 20% for members in actual only 6.28%.</p> <p>Based on interview with ICS, this change was made during <i>Rapat Anggota Tahunan</i> dated 16 March 2023 and agreed by 108 members who attended the meeting. Nevertheless, the revision of premium RSPO allocation was not documented. Furthermore, beside that only 108 from 151 members who agreed about the revision of RSPO premium.</p>		

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Corrections:	The Group Manager and ICS will hold a member meeting to explain the changes to the RSPO Premium allocation which will be implemented in September 2023.
Root Cause Analysis:	The Group Manager understands that changes to the allocation of the use of RSPO Premium funds must be communicated to members but are not communicated to members in advance before activities are carried out.
Corrective Actions:	The Group Manager will monitor the allocation of the use of RSPO premium funds in accordance with the Standard Operating Procedures (SOP) and annual Budget Plan (RAB) and hold outreach to all members & meetings if there are changes to the allocation.
Assessment Conclusion:	<p>Corrections:</p> <p>Evidence is available that the Group Manager and ICS have held a member meeting to explain/socialize the changes in the RSPO Premium Fund allocation which has carried out on 22 September 2023. Evidence of the socialization is attendance lists, minutes and photos.</p> <p>Corrective Actions:</p> <p>The Group Manager monitors the allocation of the use of RSPO premium funds in accordance with the Standard Operating Procedures (SOP) and annual Budget Plan (RAB), and holds outreach to all members & meetings if there are changes to the allocation. This activity will be carried out in September 2023 and in 2024 it will be carried out again in March 2024 and September 2024.</p> <p>Based on CAP's verification results, it was concluded that findings 2387177-202308-M3 can be closed.</p>
Effectiveness Closure (for previous audit closed Critical NC):	<p>According to verification during ASA-2, Group manager and smallholder members as confirmed during interview have agreed on how the premiums should be use. The premium sharing term and mechanism presented in "SOP Penggunaan Dana Penjualan Kredit RSPO No. 10/SOP-GM/VII/2021", dated 15 Jul 2021. The procedure has been communicated to the group members through socialization on 22 September 2023. Evidence of socialization can be demonstrated during audit. On 15 May 2024, re-socialize about the premium sharing during Rapat Anggota Tahunan. Interview with smallholder member confirmed that all smallholder member sampled aware and understood regarding premium sharing mechanism.</p> <p>Critical Non-conformity is effectively closed.</p>

Previous Audit Opportunity for Improvement	
OFI#	Description
-	-

3.3.2 Summary of the Nonconformities and Status

CAR Ref.	Category (Critical / Minor)	P&C Indicator	Issued Date	Status & Date (Closure)
2241673-202208-M1	Critical	3.5 – MSB	18/07/2022	Closed on 23/08/2022
2241673-202208-M2	Critical	4.6 – MSA, MSB	18/07/2022	Closed on 23/08/2022
2241673-202208-M3	Critical	C.1.1 – MSA	18/07/2022	Closed on 23/08/2022
2387177-202308-M1	Critical	A.2.3 MS A and MS B	31/08/2023	Closed on 01/11/2023
2387177-202308-M2	Critical	D2.1 MS A; MS B	31/08/2023	Closed on 01/11/2023
2387177-202308-M3	Critical	D.3.1 E, MS A and MS B	31/08/2023	Closed on 01/11/2023
2551280-202409-M1	Critical	1.2 MS B	28/09/2024	Closed on 06/12/2024
2551280-202409-M2	Critical	2.2 E, MS A, MS B	28/09/2024	Closed on 06/12/2024
2551280-202409-M3	Critical	2.3 MS A, MS B	28/09/2024	Closed on 06/12/2024
2551280-202409-M4	Critical	A.1.3 E, MS A, MS B	28/09/2024	Closed on 06/12/2024
2551280-202409-M5	Critical	D.1.1 E, MS A, MS B	28/09/2024	Closed on 06/12/2024

3.4 Stakeholders and previous land owner / user consultation

Stakeholder consultation involved internal and external stakeholders. External stakeholders were contacted by telephone to arrange meetings at a location convenient to them to discuss Putra Tunggal Bukit Sangkilan Certification Unit's environmental and social performance, legal and any known dispute issues.

Meetings were conducted with stakeholders to seek their views on the performance of the company with respect to the RSPO requirements and aspects where they considered that improvements could be made. At the start of each meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the company before discussions proceeded. The interviewer recorded comments made by stakeholders and later was verified with the management team. Any comment which is not complying to the RSPO ISH standard requirements have been incorporated as an assessment finding.

Structured worker interviews with male and female workers and staff were held in private at the workplace in the mill and the estates. Fieldworkers were interviewed informally in small groups in the field. In addition, the wives of workers and staff were interviewed in informal group meetings at their housing. Separate visits were made to each of the local communities to meet with the village head and residents. Company officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as below.

Stakeholders contacted		
Type of Stakeholder (e.g. Internal, Union, Contractor, Governmental Department, NGO, External, Communities)	Stakeholder name / organization	Means of communication (e.g. face to face interview, email, phone interview, comment from public notice)
Governmental Department	Agriculture & Plantation Agency	Phone interview
Governmental Department	Environment Agency	<i>Note: Public consultation letter has been submitted and receipt of acceptance is available. However, during the audit, there</i>

		<i>is no personnel available/willing to be interviewed.</i>
Governmental Department	Land Agency	<i>Note: Public consultation letter has been submitted and receipt of acceptance is available. However, during the audit, there is no personnel available/willing to be interviewed.</i>
Communities	Head of Terusan Village	Face to face interview
Communities	Head of Bulian Jaya Village	Face to face interview
NGO	BENTANG OASIS	Face to face interview

Stakeholders comment	
1	<p>Feedbacks: Agriculture & Plantation Agency of Batanghari Agency</p> <ul style="list-style-type: none"> The organization has sent documents for STDB management In 2023, several STDBs have been issued and some have been returned due to lack of documents, for example, photocopies of KTP and Family Cards are unclear. There have never been any reports related to land disputes <p>Audit Team verification and response:</p> <p>The auditor team has reviewed the STDB submission documents, namely: Letter Number: 032/PPTBS/IX/2024 dated September 13, 2024 regarding the STDB Cover Letter</p> <ul style="list-style-type: none"> 35 plots have been issued in 2023 208 plots submitted in August 2023 190 plots in the file submission
2	<p>Feedbacks:</p> <p>Environment Agency of Batanghari Regency – Could not be contacted.</p> <p>Audit Team verification and response:</p> <p>-</p>
3	<p>Feedbacks:</p> <p>Land Agency of Batanghari Regency – Could not be contacted.</p> <p>Audit Team verification and response:</p> <p>-</p>
4	<p>Feedbacks:</p> <p>Head of Terusan Village</p> <ul style="list-style-type: none"> The land of Putra Tunggal Bukit Sangkilan member farmers is located in the administrative area of Terusan Village We were present at the member meeting and the delivery and premium sharing of RSPO Real evidence of the benefits of premium sharing funds is that the production road to the farmers' land has become better and the organization now has a permanent office Many communities or farmers are interested in joining Putra Tunggal Bukit Sangkilan because they have seen the results of RSPO certification, especially regarding the improvement of production roads

	<ul style="list-style-type: none"> The organization always communicates with the village government in all its activities Until now, there has never been a land conflict <p>Audit Team verification and response:</p> <p>There are no negative issues that need to be followed up from the interview results.</p> <p>The Auditor Team has checked membership documents such as land legality, farmer statements and other RSPO ISH Standard requirements. There are several things that are audit notes due to inconsistencies in the implementation of the RSPO ISH Standard.</p>
5	<p>Feedbacks:</p> <p>Head of Bulian Jaya Village</p> <ul style="list-style-type: none"> With the distribution of RSPO premium sharing funds, our community, especially farmers who are members of Putra Tunggal Bukit Sangkila, are greatly helped. We were present at the member meeting and the delivery of RSPO premium sharing. Real evidence of the benefits of premium sharing funds is that the production road to farmers' lands has become better and the organization now has a permanent office. Many communities or farmers are interested in joining PTBS because they have seen the results of RSPO certification, especially regarding improvements to production roads. The organization always communicates with the village government in all its activities. In the Bulian Jaya Village area there are KUD (company partnerships) and Independent Smallholder (Putra Tunggal Bukit Sangkila), there are differences in the distribution of RSPO premium sharing but there are no problems or conflicts between organizations. Until now there has never been a land conflict. <p>Audit Team verification and response:</p> <p>There are no negative issues that need to be followed up from the interview results.</p> <p>The Auditor Team has checked membership documents such as land legality, farmer statements and other RSPO ISH Standard requirements. There are several things that are audit notes due to inconsistencies in the implementation of the RSPO ISH Standard.</p>
6	<p>Feedbacks:</p> <p>BENTANG OASIS</p> <ul style="list-style-type: none"> We are facilitators for RSPO ISH Putra Tunggal Bukit Sangkila certification since the beginning The addition of members as a result of real evidence of RSPO certification, especially related to the improvement of production roads (premium sharing funds) Between KUD (company partnership) and Independent Smallholder (Putra Tunggal Bukit Sangkila), there are differences in the distribution of RSPO premium sharing but there are no problems or conflicts between organizations <p>Audit Team verification and response:</p> <p>There are no negative issues that need to be followed up from the interview results.</p>

List of landowner / user contacted					
Name	Years of ownership / used	Land area (ha)	Agreement (Yes / No)	Agreement base on FPIC (Yes/No)	Compliance on the agreement terms and conditions
Dadang	2010	2.86	Yes	Yes	Complied
Idham	1995	1.00	Yes	Yes	Complied
Arham	1993	0.37	Yes	Yes	Complied

Previous land owner / user comment	
1	<p>Feedbacks: Dadang</p> <ul style="list-style-type: none"> Landowner (Old Member) purchased by Mr. Alan Budi Saputra (ID PTBS-0012) The process of transferring land rights through a sale and purchase which is confirmed in the Sale and Purchase Certificate document signed by the Head of Terusan Village, dated July 13, 2024. The land price is the price agreed upon by both parties without coercion from either party. The condition of the land is already an oil palm plantation. There is no dispute after the sale and purchase process. <p>Audit Team verification and response: There is no negative issue to be followed up.</p>
2	<p>Feedbacks: Idham</p> <ul style="list-style-type: none"> Land owner purchased by Mr. Erpan (ID PTBS-0182). Proof of land ownership is in the form of SHM. Land condition is already planted with oil palms. Mr. Idham previously bought it from Mrs. Fatimah. The land price is the price agreed upon by both parties without coercion from either party. There is no dispute after the sale and purchase process. <p>Audit Team verification and response: There is no negative issue to be followed up.</p>
3	<p>Feedbacks: Arham</p> <ul style="list-style-type: none"> Land owner purchased by Mr. Sugianto (ID PTBS-0253). The form of land during the sale and purchase was still in the form of shrub. The land price is the price agreed upon by both parties without coercion from either party. There was no dispute after the sale and purchase process. Proof of land ownership (Land Certificate) in the form of SKT. <p>Audit Team verification and response: There is no negative issue to be followed up.</p>

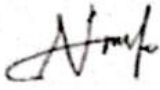

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3.5 Impartiality and conflict of interest

During this assessment there was no circumstances or pressure that had influenced the independence or confidentiality of the assessment team.

Formal Signing-off of Assessment Conclusion and Recommendation

<p>The audit objectives have been achieved and the certificate scope is appropriate. Based on the results of this audit, it is concluded that Putra Tunggal Bukit Sangkilan has complied with the Indonesia National Interpretation 2022 of the Independent Smallholder Standard 2019 and audit criteria identified within the audit report. It is deemed that the management system has achieved its intended outcomes. Therefore, it is recommended that Putra Tunggal Bukit Sangkilan is remain certified.</p>	
Report prepared by	Acceptance of Assessment Conclusion
Name: Naila Karima	Name: Sabki Saputra
Company Name: on behalf BSI Malaysia Services Sdn Bhd.	Company Name: Putra Tunggal Bukit Sangkila
Title: Lead Auditor	Title: ICS Manager
Signature: 	Signature: <i>(I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents of this report and accept the liability in execution of the procedure in the report.)</i> 
Date: 10/12/2024	Date: 10/12/2024

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Appendix A: Summary of Findings

Criterion / Indicator		Assessment Findings	Compliance
Principle 1: Optimise productivity, efficiency, positive impacts and resilience Implement professional and transparent operations to secure sustainable livelihood improvements.			
Criteria 1.1: Smallholders establish a legal entity which has organizational capacity to comply with the RSPO Independent Smallholder Standard.			
Eligibility	Legally registered entities have documented evidence to include: 1. Legal formation (as per country requirements) 2. Fair and transparent decision making and governance 3. Additional documents per requirements for Group Formation and Management. 4. Signed or thumb printed Smallholder Declaration from all smallholder Declaration from all smallholder members (Reference to Appendix 1).	<p>There are no change legally registered entities in which it has been seen and reported in the public summary report last year.</p> <p>Putra Tunggal Bukit Sangkilan is an organization in the form of an association which was found based on the Putra Tunggal Bukit Sangkilan formation meeting as stated in the "Minutes of Formation of the Putra Tunggal Bukit Sangkilan " on 25 February 2020.</p> <p>The results of the organization formation meeting have been recorded with Notary Afdi Yerima Putra, SH, M.Kn through Deed No. 8 dated 26 November 2020 as follows:</p> <ul style="list-style-type: none"> a. Form of organization: Association b. Association name: Putra Tunggal Bukit Sangkilan c. Office address: RT 006/ RW 002, Bulian Jaya village, Maro Sebo Ilir District, Batanghari Regency, Jambi Province. d. Objective: Social and Humanitarian Sector e. Business : <ul style="list-style-type: none"> - Social sector - Humanitarian Sector <p>Putra Tunggal Bukit Sangkilan has been registered with the Ministry of Law and Human Rights of the Republic of Indonesia as a legal entity in accordance with the Decree of the Director General of General Legal</p>	Complied

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		<p>Administration No. AHU-0011698.AH.01.07.TAHUN 2020 dated 10 December 2020.</p> <p>Sighted the tax identification number (Taxpayer Identification Number/NPWP) No. 60,251,817.7-335,000 on behalf of Perkumpulan Putra Tunggal Bukit Sangkilan registered on 15 July 2022</p> <p>Risk-Based Business Licensing from OSS (Online Single Submission) Institution, NIB (Business Identification Number) Perkumpulan Putra Tunggal Bukit Sangkilan 1807220030156, KBLI Code 01262, Location Poros Village Bulian Jaya, Bulian Jaya Village, Maro Sebo Ilir Sub District, Batanghari Regency, Jambi Province, dated 18 July 2022.</p> <p>Sighted the evidence of land legality of each Persil.</p> <p>Putra Tunggal Bukit Sangkilan has appointed Mr. Sabki Saputra as Group Manager ICS (Internal Control System) according to Minutes No. 001/BA/GM-PPTBS/VIII/2020 "Appointment of ICS (Internal Control System) Manager dated 25 November 2021.</p> <p>Putra Tunggal Bukit Sangkilan has a Supervisory Agency which functions to supervise the operational and financial activities of cooperatives.</p> <p>internal audit team such as Rudi Hariyadi (Team Leader), Didik Budi Santoso, Surono, Mas Khotib, Teguh Fitrono, Joko Toni and Iqbal (Team member). The internal auditor has been trained to become internal auditor by Asian Agri and BENTANG OASIS (NGO) based on record of training on 1 January 2024, located at Putra Tunggal Bukit Sangkilan Secretariat.</p> <p>Members of Putra Tunggal Bukit Sangkilan have declared to comply with the RSPO requirements which include: All land holdings, location (coordinates) of all plots currently planted with oil palm, information on all plots converted and planted with oil palm after 2005 (through use of the simplified combined HCV-HCS approach for Smallholders), any plots located on steep slopes, any plots located on peat, details on plans for replanting and expansion of oil palm, any existing land disputes, ownership and land use status and source of farm labor.</p>	
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		<p>Based on verification 15 sample of smallholder for existing members during ASA-2 who have signed the smallholder declaration "<i>Pernyataan Pekebun dan Surat Kesiediaan Mengikuti Sertifikasi RSPO</i>" (refer to Annex 1 RISS INANI 2022) such as:</p> <ul style="list-style-type: none"> • Yut Wuri Handayani (KT Maju Bersama) signed 25 July 2021. • Sukarmin (KT Subur Tani) signed 10 October 2021. • Taska (KT Subur Tani) signed 15 June 2021. • Jemiran (KT Tanjung Jati) signed 28 May 2021. • Yogi Eko Prasetyo (KT Tanjung Jati) signed 28 May 2021. • Sarmanto (KT Subur Tani) signed 06 May 2021. • Surono (KT Subur Tani) signed 7 September 2021. • Agus Saparudin (KT Subur Tani) signed 15 June 2021. • Sri Agustina (KT Subur Tani) signed 19 October 2021. • Mukiran (KT Subur Tani) signed 7 September 2021. <p>Based on verification 24 sample of smallholder for new members (extension of scope) who have signed the smallholder declaration "<i>Pernyataan Pekebun dan Surat Kesiediaan Mengikuti Sertifikasi RSPO</i>" (refer to Annex 1 RISS INANI 2022) such as:</p> <ul style="list-style-type: none"> • Abdul Hamid (KT Tanjung Jati) signed 22 November 2023. • Fathur Rahman (KT Tanjung Jati) signed 10 November 2023. • Marjono (KT Tanjung Jati) signed 12 November 2023. • Maryoto (KT Tanjung Jati) signed 20 December 2023. • Lilik Rianto (KT Tanjung Jati) signed 5 November 2023. • Ramdona (KT Tanjung Jati) signed 2 November 2023. • Surip (KT Subur Tani) signed 12 December 2023. 	
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		<ul style="list-style-type: none"> • Junaidi (KT Subur Tani) signed 13 December 2023. • Erpan (KT Sejahtera) signed 20 December 2023. • Sugianto (KT Sejahteras) signed 05 November 2023. • Warni (KT Sejahtera) signed 05 November 2023. • Supriyadi (KT Sejahtera) signed 05 November 2023. • Yadi Mulyadi (KT Sejahtera) signed 20 December 2023. 	
Milestone A	Group manager and group members have an Internal Control System (ICS) that meets all the ICS Eligibility and MS A requirements (section 3.2 below) and complete training on oil palm pricing mechanisms, financial management, and best practices for smallholder organisations as well as socialising the mechanism at which pricing is set for smallholder organisations.	<p>There is an update on ICS structure of Putra Tunggal Bukit Sangkila issued on 28 November 2023. The update was due to the change of ICS members, but the Group Manager was still the same as the previous assessment. ICS structure consisting of:</p> <ul style="list-style-type: none"> • Group Manager: Sabki Saputra • Deputy Group Manager: Priadi Wibowo • Secretary: Yahya Rohmahul and M Marbun • Treasurer: Ahmadi • Supervisory Body: Village Head, Chairman of KUD, Basuki • Registration Unit: Invia Dyah Armita & Intan Rahayu Warda Ningsih • FFB Monitoring Unit: Supriyanto, Gumarang Situmorang • Pest and Disease Management Unit: Nuryanto, Keri mulyo • Audit Internal: Rudi Hariyadi, Teguh Fitrono, Mas Khotib, Didik Budi Santoso, Surono B, Joko Toni, Ikbai • OHS, hazardous management and Basic Fire Unit: Sunaryo, Defrianto, Surono A, Awang, Suyuti • Training Unit: Atok Naliki, Silpian, Era Arafat. • Environment Unit: Culik Indrianto, Sugimo, Juhadi 	Complied

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		<p>Group Manager of Putra Tunggal Bukit Sangkilan also has set the job description for all levels of board of Putra Tunggal Bukit Sangkilan, committee, staff, admin etc. "<i>Tugas Pokok & Fungsi Group Manager dan Unit-Unit</i>" on 28 November 2023 (revision from 15 November 2021). Job and responsibilities of each level of group manager, committee, secretary, treasurer, and unit has been written in document job.</p> <p>Group Manager and ICS members has attended completed training related to:</p> <ul style="list-style-type: none"> On 6 January 2024, training about ICS Capacity Development covering topics such as ICS structure, responsibility, performance evaluation, ICS programs and etc. The training was attended by 34 participants. On 1 January 2024, training for internal auditor by Asian Agri and BENTANG OASIS (NGO) located at Putra Tunggal Bukit Sangkilan Secretariat 	
Milestone B	<p>Smallholder groups are operating in accordance to best management practices for groups, including:</p> <ul style="list-style-type: none"> Fair and transparent decision-making and governance Sustainable financial management 	<p>Smallholder groups are operating in accordance to best management practices for groups has showed the evidence of:</p> <p>Fair and transparent decision-making and governance</p> <p>Based on Procedure for premium sharing - "SOP Penggunaan Dana Penjualan Kredit RSPO No. 10/SOP-GM/VII/2021", dated 15 July 2021, allocation of premium sharing are as follows:</p> <ul style="list-style-type: none"> 15% for external audit (certification) cost. 10% for capital addition. 50% for operational cost, consist of incentive for members, trainings, internal audit, stationary, annual meeting, member addition, etc. 25% for ICS 	Complied

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		<p>The procedure has been communicated to the members through Rapat Anggota Tahunan on 15 May 2024, Interview with sampled smallholder member confirmed that smallholder member aware and understood regarding premium sharing mechanism.</p> <p>Sustainable financial management</p> <p>Putra Tunggal Bukit Sangkila has a Supervisory Agency which functions to supervise the operational and financial activities of cooperatives. Internal audits are carried out in January – June 2024. The audit results are presented and discussed during internal meeting.</p> <p>This association has been formed since November 2020 and has managed the financial funds of its members. The organization's management has attended ICS financial training which has been carried out by PT IIS Muara Bulian.</p>	
Criteria 1.2: Smallholders have the capacity to effectively manage their farm.			
Eligibility	Not Applicable	Not Applicable	Not Applicable
Milestone A	Smallholders complete training on farm business operations, monitoring and planning. The training includes capacity building on record keeping for production, including inputs and yields, transactions, and variety.	<p>Smallholders has completed several trainings related to farm business operations, monitoring and planning including capacity building related to record keeping for production, including inputs and yields, transactions, etc. Below are some records of small meeting/training held by Putra Tunggal Bukit Sangkila:</p> <ul style="list-style-type: none"> On 6 January 2024, training about ICS Capacity Development covering topics such as ICS structure, responsibility, performance evaluation, ICS programs etc. The training was attended by 34 participants. On 2 March 2024, training about RSPO ISH Standard, FPIC, prohibition of blanket spraying, prohibition of paraquat, manuring recommendation and application, beneficial plant, FFB production, harvesting and IPM. 	Complied

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		<p>The training was attended by 170 participants. (Scope extension/new members)</p> <ul style="list-style-type: none"> On 9 March 2024, training about HCV area, hazardous waste, no blanket spraying, PPEs, OHS, First aid treatment, Firefighting, organization procedures and policies, no child labour, ICS Structure amendment and RSPO premium sharing. The training was attended by 164 participants. (Scope extension/new members) On 4 May 2024, training about HCV area, hazardous waste, no blanket spraying, PPEs, OHS, First aid treatment, Firefighting, organization procedures and policies, no child labour, ICS Structure amendment and RSPO premium sharing. The training was attended by 157 participants. On 11 May 2024, training about RSPO certification, FPIC, Good Agricultural Practices, beneficial plant, FFB production, harvesting IPM and manuring. The training was attended by 159 participants. <p>Based on interview to smallholder sampled (existing members, 15 smallholder and new members, 24 smallholder), confirmed that they have received training regarding farm business operations, monitoring and planning. The training includes capacity building on record keeping for production, including inputs and yields, transactions, and variety.</p>	
Milestone B	Smallholders are managing their farms effectively and maintain records of production and transaction data of all FFB sales.	<p>The organization have a procedure regarding FFB record and sales as per "SOP <i>Pemasaran TBS</i> No: 01/SOP-U-TBS/VII/2021" dated 15 July 2021. The procedure covered about FFB sales, FFB records, FFB Quality and FFB Pricing.</p> <p>For FFB sales (physical) stated that "<i>Tim Penjualan buah melakukan penimbangan bersama petani yang bersangkutan; Pencatatan tonase, nama pemilik serta TBS bersertifikat atau tidak</i>" - The FFB sales team carries out weighing together with the farmers concerned; recording tonnage, owner's name and certified or uncertified TBS.</p>	Non-compliance

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		<p>Putra Tunggal Bukit Sangkilan has conducted GAP training for all their member as stated in indicator 1.2 MS A above. In addition, Putra Tunggal Bukit Sangkilan also provide smallholder guidance in "Buku Pintar Petani Swadaya" that provide information of FFB production, manuring, weeding, pruning and pest control. Based on document of "Buku Pintar Petani Swadaya Putra Tunggal Bukit Sangkilan", harvesting data of each smallholder has been recapitulated by Head of Farmer Group month by month.</p> <p>Based on field observation and interview with smallholder, they are managing their farms effectively and maintain records of production and transaction data of all FFB sales. Production records are carried out in stages where each farmer (smallholder) reports his production every month to the group leader. Next, the group leader reports monthly production data to the ICS Group Manager. The data then becomes the basis for evaluating the organization's production achievements.</p> <p>Records of operational activities reviewed during audit such as :</p> <p>Harvesting and FFB Sales</p> <ol style="list-style-type: none"> 1. Nur Yanto, dated 4 September 2024, FFB weight : 3,793 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524109425 dated 4 September 2024; Payslip Note of IDR 10,xxx,xxx for FFB 3,793 Kg 2. Parno, dated 17 July 2024, FFB weight : 1,591 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524107410 dated 17 July 2024; Payslip Note of IDR 3,xxx,xxx for FFB 1,591 kg 3. Dimas, dated 1 August 2024, FFB weight : 6,790 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524108041 dated 1 August 2024; Payslip Note of IDR 19,xxx,xxx for FFB 6,790 4. Toiman, dated 17 September 2024, FFB weight : 7,605 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524110046 dated 17 September 2024; Payslip Note of IDR 21,xxx,xxx for FFB 7,605 	
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		<p>kg</p> <ol style="list-style-type: none"> Amran, dated 28 August 2024, FFB weight : 2,726 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524109173 dated 28 August 2024; Payslip Note of IDR 7,xxx,xxx for FFB 2,726 kg Sri Agustina, dated 5 August 2024, FFB weight : 2,378 Kg; sold to FFB collector; Payslip note of IDR 5,xxx,xxx. Dated 29 August 2024, FFB weight : 2,887,7 Kg; sold to FFB collector; Payslip note of IDR 6,xxx,xxx Agus Saparudin, dated 6 July 2024, FFB weight : 1,500 Kg; sold to FFB collector; Payslip note of IDR 3,xxx,xxx. Dated 23 July 2024, FFB weight : 1,230.8Kg; sold to FFB collector; Payslip note of IDR 2,xxx,xxx Mukiran, dated 8 July 2024, FFB weight : 4,010 Kg; sold to FFB collector; Payslip note of IDR 9,xxx,xxx. Dated 21 July 2024, FFB weight : 3,185.3 Kg; sold to FFB collector; Payslip note of IDR 7,xxx,xxx <p>New members</p> <ol style="list-style-type: none"> Rasid, dated 14 September 2024, FFB weight : 5,626 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524109886 dated 14 September 2024; Payslip Note of IDR 15,xxx,xxx for FFB 5,626 kg Erpan, dated 3 April 2024, FFB weight : 1,893 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524103205 dated 3 April 2024; Payslip Note of IDR 5,xxx,xxx for FFB 1,893 kg Supriadi, dated 25 March 2024, FFB weight : 1,240 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524102928 dated 25 March 2024; Payslip Note of IDR 3,xxx,xxx for FFB 1,240 kg Sugianto, dated 25 March 2024, FFB weight : 2,041 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524102928 dated 25 March 2024; Payslip Note of IDR 5,xxx,xxx for FFB 2,041 kg Surip, dated 22 August 2024, FFB weight : 2,270 kg; Weighbridge Card 	
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		<p>PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524108866 dated 22 August 2024; Payslip Note of IDR 6,xxx,xxx for FFB 2,270 kg</p> <p>Non-conformity</p> <p>Based on field observation and interview with smallholder, it is known:</p> <p>Surono, dated 28 August 2024, FFB weight : 9,147 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524109165 dated 28 August 2024; Payslip Note of IDR 25,xxx,xxx for FFB 9,147 kg.</p> <p>Dated 1 August 2024, FFB weight : 1,877.2 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524108041 dated 1 August 2024; Payslip Note of IDR 5,xxx,xxx for FFB 1,877.2 kg. Total FFB Production in August 2024 is 11,024.2 Kg.</p> <p>Total FFB production in August 2024 :</p> <p>Weightbridge Ticket: 11,024.2 Kg</p> <p><i>Buku Pintar</i> : 10,800 Kg</p> <p>FFB Actual Production: 12,671.40 Kg</p> <p>There is difference between FFB production data in DO/Weighbridge Ticket and document (<i>Buku Pintar</i> and <i>Data Aktual Produksi</i>). Also, it was observed that he has 3 plots in KT Subur Tani and for this DO, the origin of plot not stated in the DO.</p> <p>Sukarmin (KT Subur Tani), dated 8 July 2024, FFB weight: 1,633 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524109165 dated 8 July 2024; Payslip Note of IDR 4,xxx,xxx for FFB 1,633 kg.</p> <p>Dated 18 July 2024, FFB weight : 458.95 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524107452 dated 18 July 2024; Payslip Note of IDR 1,xxx,xxx for FFB 458.95 kg.</p> <p>Total production in July 2024 is 2,091.95 Kg.</p>	
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		<p>As per document "Data Aktual Produksi", he has 4 plots (1 plot in KT Subur Tani and KT Harapan Maju), total FFB production for 4 plots in July 2024 is 2,200.10 Kg.</p> <p>There is difference between FFB production in DO/Weighbridge Ticket and document (<i>Buku Pintar</i> and <i>Data Aktual Produksi</i>).</p>	
Criteria 1.3: Smallholders implement good agricultural practices (GAP) on their farms.			
Eligibility	Smallholders commit to implementing good agricultural practices on their farms. (Reference Smallholder Declaration, 1.1.E / Appendix 1).	<p>During ASA-2 audit, there had been no changes to the SOP regarding good agriculture practices. Group Manager of Putra Tunggal Bukit Sangkila has prepared the procedure on good agricultural practices as per "Standar Operasional Prosedur". The procedure covers:</p> <ul style="list-style-type: none"> • Harvesting – "SOP Panen No. 01/SOP-U-PENYULUH/VII/2021", dated 15 Jul 2021, described the harvesting preparation, technique, harvesting criteria, and FFB quality. • Pruning – "SOP Pruning No. 02/SOP-U-PENYULUH/VII/2021", dated 15 Jul 2021, described pruning rounds, technique in various slope. • Manuring – "SOP Pemupukan No. 03/SOP-U-PENYULUH/VII/ 2021", dated 15 Jul 2021, described the type of fertilizer, storage, application. • Weeding – "SOP Pengendalian Gulma Kelapa Sawit No. 04/SOP-U-PENYULUH/VII/ 2021", dated 15 July 2021, described manual, mechanical and chemical upkeep. • Land Clearing – "SOP Pembukaan Lahan Kelapa Sawit No. 05/SOP-U-PENYULUH/VII/ 2021", dated 15 July 2021. • Nursery – "SOP Pembibitan Kelapa Sawit No. 06/SOP-U-PENYULUH/VII/ 2021", dated 15 Jul 2021. • Land Preparation and Replanting – "SOP Persiapan Lahan dan Penanaman Ulang Kelapa Sawit No. 08/SOP-U-PENYULUH/VII/ 2021", dated 15 July 2021. 	Complied

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		<ul style="list-style-type: none"> • IPM – “SOP Pengendalian No. 01/SOP-U-PHT/VII/2021”, dated 15 July 2021, described pest and disease prevention and control. • Leaf and Soil Sample – “SOP Pengambilan Sample Tanah dan Daun No. 02/SOP-U-PHT/VII/2021”, dated 15 July 2021. • Management of Agrochemical – “SOP Pengelolaan Bahan Kimia No. 01/SOP-U-K3B3/VII/2021”, dated 15 July 2021. • Management of ex-pesticides containers – “SOP Pengelolaan Wadah Bekas Kimia No. 02/SOP-U-K3B3/VII/2021”, dated 15 July 2021. • Occupational Health and Safety – “SOP K3 No. 03/SOP-U-K3B3/VII/2021”, dated 15 July 2021. • Land Fire Fighting – “SOP Pemadaman Kebakaran Lahan No. 04/SOP-U-K3B3/ VII/2021”, dated 15 July 2021. • Emergency Response Procedure – “SOP Penanganan Keadaan Darurat dan Bencana No. 05/SOP-U-K3B3/ VII/2021”, dated 15 July 2021. • Risk Control and PPE – “SOP Pengendalian Risiko dan Penggunaan APD No. 06/SOP-U-K3B3/ VII/2021”, dated 15 July 2021. • FFB Sales – “SOP Pemasaran TBS No. 01/SOP-U-TBS/VII/2021, dated 15 July 2021, described FFB Sales, FFB recording, FFB quality and FFB prices. • Management of Water and Water Source – “SOP Pengelolaan Air dan Sumber Air No. 01/SOP-U-LINGKUNGAN/VII/2021”, dated 15 July 2021. • Management of Soil Erosion – “SOP Pengendalian Erosi Tanah No. 02/SOP-U-LINGKUNGAN/VII/2021”, dated 15 July 2021. • Management of Conflict between Man and Wildlife – “SOP Penanganan Konflik antara Manusia dan Satwa Liar No. 03/SOP-U-LINGKUNGAN/VII/2021”, dated 15 July 2021. • Wildlife Protection – “SOP Perlindungan Satwa Liar atau Langka No. 04/SOP-U-LINGKUNGAN/VII/2021”, dated 15 July 2021. 	
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		During this ASA 2 audit, auditor teams has taken 15 smallholder samples for existing members and 24 smallholder for scope extension/new members (random sampling). Based on field visit and interview with respective smallholder during ASA 2 obtained information that the smallholders have commit implementing good agricultural practices on their farms with Smallholder Declaration as reference, such us zero burning, no longer use paraquat, using proper PPE during agrochemical application, no underage worker etc.	
Milestone A	Smallholders complete training on Good Agriculture Practices (GAP).	<p>During ASA2, Putra Tunggal Bukit Sangkila has showed the evidence of training on Good Agriculture Practices (GAP), i.e:</p> <ul style="list-style-type: none"> On 6 January 2024, training about ICS Capacity Development covering topics such as ICS structure, responsibility, performance evaluation, ICS programs, etc. The training was attended by 34 participants. On 2 March 2024, training about RSPO ISH Standard, FPIC, prohibition of blanket spraying, prohibition of paraquat, manuring recommendation and application, beneficial plant, FFB production, harvesting and IPM. The training was attended by 170 participants. (Scope extension/new members) On 9 March 2024, training about HCV area, hazardous waste, no blanket spraying, PPEs, OHS, First aid treatment, Firefighting, organization procedures and policies, no child labour, ICS Structure amendment and RSPO premium sharing. The training was attended by 164 participants. (Scope extension/new members) On 4 May 2024, training about HCV area, hazardous waste, no blanket spraying, PPEs, OHS, First aid treatment, Firefighting, organization procedures and policies, no child labour, ICS Structure amendment and RSPO premium sharing. The training was attended by 157 participants. On 11 May 2024, training about RSPO certification, FPIC, Good Agricultural Practices, beneficial plant, FFB production, harvesting IPM and manuring. The training was attended by 159 participants. 	Complied

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Milestone B	Smallholders have adopted GAP on their farms and are tracking productivity through, but not limited to, records of FFB sales.	<p>Records of operational activities reviewed during audit such as :</p> <p>Harvesting and FFB Sales</p> <p>Existing Members</p> <ol style="list-style-type: none"> 1. Nur Yanto, dated 4 September 2024, FFB weight : 3,793 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524109425 dated 4 September 2024; Payslip Note of IDR 10,xxx,xxx for FFB 3,793 Kg 2. Parno, dated 17 July 2024, FFB weight : 1,591 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524107410 dated 17 July 2024; Payslip Note of IDR 3,xxx,xxx for FFB 1,591 kg 3. Dimas, dated 1 August 2024, FFB weight : 6,790 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524108041 dated 1 August 2024; Payslip Note of IDR 19,xxx,xxx for FFB 6,790 4. Toiman, dated 17 September 2024, FFB weight : 7,605 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524110046 dated 17 September 2024; Payslip Note of IDR 21,xxx,xxx for FFB 7,605 kg 5. Amran, dated 28 August 2024, FFB weight : 2,726 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524109173 dated 28 August 2024; Payslip Note of IDR 7,xxx,xxx for FFB 2,726 kg 6. Surono, dated 28 August 2024, FFB weight : 9,147 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524109165 dated 28 August 2024; Payslip Note of IDR 25,xxx,xxx for FFB 9,147 kg. Dated 1 August 2024, FFB weight : 1,877.2 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524108041 dated 1 August 2024; Payslip Note of IDR 5,xxx,xxx for FFB 1,877.2 kg. Total FFB Production in August 2024 is 11,024.2 Kg. 7. Sukarmin (KT Subur Tani), dated 8 July 2024, FFB weight : 1,633 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No 	Complied
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		<p>PMBA524109165 dated 8 July 2024; Payslip Note of IDR 4,xxx,xxx for FFB 1,633 kg.</p> <p>Dated 18 July 2024, FFB weight : 458.95 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524107452 dated 18 July 2024; Payslip Note of IDR 1,xxx,xxx for FFB 458.95 kg. Total production in July 2024 is 2,091.95 Kg.</p> <p>8. Sri Agustina, dated 5 August 2024, FFB weight : 2,378 Kg; sold to FFB collector; Payslip note of IDR 5,xxx,xxx. Dated 29 August 2024, FFB weight : 2,887,7 Kg; sold to FFB collector; Payslip note of IDR 6,xxx,xxx</p> <p>9. Agus Saparudin, dated 6 July 2024, FFB weight : 1,500 Kg; sold to FFB collector; Payslip note of IDR 3,xxx,xxx. Dated 23 July 2024, FFB weight : 1,230.8Kg; sold to FFB collector; Payslip note of IDR 2,xxx,xxx</p> <p>10. Mukiran, dated 8 July 2024, FFB weight : 4,010 Kg; sold to FFB collector; Payslip note of IDR 9,xxx,xxx. Dated 21 July 2024, FFB weight : 3,185.3 Kg; sold to FFB collector; Payslip note of IDR 7,xxx,xxx</p> <p>Extension of scope</p> <p>1. Rasid, dated 14 September 2024, FFB weight : 5,626 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524109886 dated 14 September 2024; Payslip Note of IDR 15,xxx,xxx for FFB 5,626 kg</p> <p>2. Erpan, dated 3 April 2024, FFB weight : 1,893 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524103205 dated 3 April 2024; Payslip Note of IDR 5,xxx,xxx for FFB 1,893 kg</p> <p>3. Supriadi, dated 25 March 2024, FFB weight : 1,240 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524102928 dated 25 March 2024; Payslip Note of IDR 3,xxx,xxx for FFB 1,240 kg</p> <p>4. Sugianto, dated 25 March 2024, FFB weight : 2,041 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524102928</p>	
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		<p>dated 25 March 2024; Payslip Note of IDR 5,xxx,xxx for FFB 2,041 kg</p> <p>5. Surip, dated 22 August 2024, FFB weight : 2,270 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524108866 dated 22 August 2024; Payslip Note of IDR 6,xxx,xxx for FFB 2,270 kg</p> <p>Manuring</p> <p>Existing Members</p> <ol style="list-style-type: none"> 1. Agus Saparudin, Kelompok Tani Subur Tani February 2024 using ZA with amount of 250 Kg and in July 2024 using ZA with amount of 150 Kg. Using MOP in March 2024 with amount of 250 Kg and in July 2024 with amount of 150 Kg. 2. Sarmanto, Kelompok Tani Subur Tani February 2024 using ZA with amount of 150 Kg and in July 2024 using ZA with amount of 200 Kg. Using MOP in March 2024 with amount of 150 Kg and in August 2024 with amount of 200 Kg. 3. Yut Wuri Handayani, Kelompok Tani Maju Bersama February 2024 using ZA with amount of 900 Kg and in July 2024 using ZA with amount of 600 Kg. Using MOP in March 2024 with amount of 400 Kg and in July 2024 with amount of 100 Kg. 4. Jemiran, Kelompok Tani Tanjung Jati February 2024 using ZA with amount of 450 Kg and in July 2024 using ZA with amount of 300 Kg. Using MOP in June 2024 with amount of 450 Kg and in July 2024 with amount of 500 Kg. 5. Jumitun, Kelompok Tani Sejahtera January 2024 using ZA with amount of 150 Kg and in July 2024 using ZA with amount of 100 Kg. Using MOP in February 2024 with amount of 150 Kg and in August 2024 with amount of 100 Kg. 	
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		<p>Extension of scope</p> <ol style="list-style-type: none"> 1. Sukarmin, Kelompok Tani Subur Tani August 2024 using ZA with amount of 200 Kg. Using MOP in August 2024 with amount of 200 Kg. 2. Yadi Mulyadi, Kelompok Tani Sejahtera March 2024 using ZA with amount of 450 Kg 3. Ujang Hairudin, Kelompok Tani Harapan Maju Using MOP in August 2024 with amount of 150 Kg. 4. Asmullah, Kelompok Tani Ujung Tanjung January 2024 using ZA with amount of 200 Kg and using MOP in August 2024 with amount of 100 kg. 5. Sopian, Kelompok Tani Maju Bersama January 2024 using ZA with amount of 200 Kg and using MOP in August 2024 with amount of 300 kg. <p>Spraying</p> <p>Existing members</p> <ol style="list-style-type: none"> 1. Agus Saparudin, Kelompok Tani Subur Tani Touchdown, 2 liters in May 2024 2. Sarmanto, Kelompok Tani Subur Tani Touchdown, 2 liters in February 2024 3. Yut Wuri Handayani, Kelompok Tani Maju Bersama Touchdown, 3 liters in August 2024 4. Jemiran, Kelompok Tani Tanjung Jati Touch Down, 2 liters in December 2023 5. Jumitun, Kelompok Tani Sejahtera 	
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		<p>Touch Down, 2 liters in June 2024</p> <p>Extension of scope</p> <ol style="list-style-type: none"> 1. Sukarmin, Kelompok Tani Subur Tani Gibas (Isopropilamina Glifosat), 2 liters in January 2024 2. Yadi Mulyadi, Kelompok Tani Sejahtera Gibas, 2 liters in December 2023 3. Ujang Hairudin, Kelompok Tani Harapan Maju Seetop (Isopropilamina Glifosat), 1 liter in June 2024 4. Asmullah, Kelompok Tani Ujung Tanjung Gibas, 1 liters in September 2024 5. Sopian, Kelompok Tani Maju Bersama Polaris (Isopropilamina Glifosat), 2 liters in February 2024 	
Principle 2: Ensure Legality, Respect for Land Rights and Community Wellbeing Comply with the law and respect communities' rights			
Criteria 2.1: Smallholders have legal or customary rights to use the land in accordance with national and local laws, and customary practices			
Eligibility	Smallholders provide the coordinates or maps of their plots and evidence of ownership, or rights to use the land (refer to indicator 1.1E / Appendix 1).	<p>Putra Tunggal Bukit Sangkila assist its member with list of member and the plantation maps, scale 1:50,000. Putra Tunggal Bukit Sangkila also recorded the GPS coordinates of its smallholder member.</p> <p>Putra Tunggal Bukit Sangkila assist its member in identifying the legal ownership of the land with the respective map to locate the land on the ground.</p> <p>Putra Tunggal Bukit Sangkila assisted by BENTANG OASIS to prepare map of smallholder member location overlaid against village spatial map "Peta Rencana Pola Ruang Desa Bulian Jaya, Kecamatan Mero Sebo Ilir", scale 1:50,000.</p>	Complied

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		Based on the map, smallholder member's oil palm plantation block located outside forest area "Hutan Produksi, Hutan Produksi Terbatas" and local protection zone "Kawasan Perlindungan Setempat", the plantation block exactly located in Area Penggunaan Lain (APL)".	
Milestone A	Smallholders can demonstrate legal ownership or native and/or customary rights to use the land or demonstrate that they are in the process of legalisation of that right.	<p>Putra Tunggal Bukit Sangkila provides member list and the oil palm plantation blocks map and recorded the GPS coordinates of its smallholder member. Putra Tunggal Bukit Sangkila assist its member in identifying the legal ownership of the land with the respective map to locate the land on the ground.</p> <p>Based on a review of the documents regarding the requirements for members of the Putra Tunggal Bukit Sangkila during ASA-2, sampled smallholder member can demonstrate legal ownership.</p> <p>For existing members:</p> <ul style="list-style-type: none"> • Taska (KT Subur Tani) covering an area of 1.76 Ha is in Terusan village, the map uses a scale of 1: 1,500. Land ownership documents in the form of a Certificate of Ownership (SHM) No. 01515 dated 09 November 2018. The SHM document is accompanied by Measurement Map No. 01187/2018 dated 09 November 2018 with a scale of 1:2500. • Sukarmin (KT Subur Tani) covering an area of 0.91 Ha is in Terusan village, the map uses a scale of 1: 2,000. Land ownership documents in the form of a Certificate of Ownership (SHM) No. 1024 dated 20 August 2016. The SHM document is accompanied by Measurement Map No. 767/Trn/2016 dated 10 August 2016 with a scale of 1:2500. • Yut Wuri Handayani (KT Maju Bersama) covering an area of 3.08 Ha is in Terusan village, the map uses a scale of 1: 2,500. The land ownership document is in the form of a SPORADIK (Letter of Statement of Physical Assessment of Land) which was acknowledged by the Head of Terusan Village on 21 November 2018. • Jemiran (KT Tanjung Jati) covering an area of 2.79 Ha is in Terusan village, the map uses a scale of 1: 2,000. Land ownership documents in 	Complied

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		<p>the form of a Certificate of Ownership (SHM) No. 1065 dated 27 December 2016. The SHM document is accompanied by Measurement Map No. 00792/Trn/2016 dated 25 November 2016 with a scale of 1:2500.</p> <ul style="list-style-type: none"> • Yogi Eko Prastyo (KT Tanjung Jati) covering an area of 1.85 Ha is in Terusan village, the map uses a scale of 1: 1500. Land ownership documents in the form of a Certificate of Ownership (SHM) No. 764 dated 1 September 1989. The SHM document is accompanied by Measurement Map No. 764/1989 dated 8 July 1989 with a scale of 1:2500. • Sarmanto (KT Subur Tani) covering an area of 1.85 Ha is in Terusan village, the map uses a scale of 1: 2,500. The land ownership document is in the form of a SPORADIK (Letter of Statement of Physical Assessment of Land) which was acknowledged by the Head of Terusan Village on 02 November 2020. • Surono B (KT Subur Tani) covering an area of 2.70 Ha is in Terusan village, the map uses a scale of 1: 1500. Land ownership documents in the form of a Certificate of Ownership (SHM) No. 1070 dated 23 December 2016. The SHM document is accompanied by Measurement Map No. 00806/Trn/2016 dated 25 November 2016 with a scale of 1:2500. • Agus Saparudin (KT Subur Tani) covering an area of 1.65 Ha is in Terusan village, the map uses a scale of 1: 1500. Land ownership documents in the form of a Certificate of Ownership (SHM) No. 01764 dated 14 January 2019. The SHM document is accompanied by Measurement Map No. 01434/2019 dated 14 January 2019 with a scale of 1:2500. • Sri Agustina (KT Subur Tani) covering an area of 2.50 Ha is in Terusan village, the map uses a scale of 1: 1500. The land ownership document is a Certificate of Sale and Purchase (previous land owner: Ahmad Jalil) dated 06 November 2018 which is known to the Head of Terusan Village. 	
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		<ul style="list-style-type: none"> • Mukiran (KT Subur Tani) covering an area of 4.59 Ha is in Terusan village, the map uses a scale of 1: 1500. Land ownership documents in the form of a Certificate of Ownership (SHM) No. 1071 dated 23 December 2016. The SHM document is accompanied by Measurement Map No. 00807/Trn/2016 dated 25 November 2016 with a scale of 1:2500. • Alan Budi Saputra, covering an area of 2.86 Ha is in Terusan village, the map uses a scale of 1: 1500. Land ownership documents in the form of a Certificate of Ownership (SHM) on behalf of Dadang No. 867 dated 15 October 2014. The SHM document is accompanied by Measurement Map No. 611/Trn/2014 dated 06 October 2014 with a scale of 1:1000. The land ownership document is a Certificate of Sale and Purchase between Dadang and Alan Budi Saputra dated 13 July 2024 which is known to the Head of Terusan Village <p>For new members (extension scope):</p> <ul style="list-style-type: none"> • Lilik Rianto (KT Tanjung Jati) covering an area of 2.80 Ha is in Terusan village, the map uses a scale of 1: 1500. The land ownership document is a Certificate of Sale and Purchase (previous land owner: Sinadra) dated 05 November 2015 which is known to the Head of Malapari Village. • Maryoto (KT Tanjung Jati) covering an area of 0.50 Ha is in Bulian Jaya village, the map uses a scale of 1: 1500. The land ownership document is a Certificate of Sale and Purchase (previous land owner: Muhtadi) dated 03 September 2015 which is known to the Head of Bulian Jaya Village. • Marjono (KT Tanjung Jati) covering an area of 1.80 Ha is in Terusan village, the map uses a scale of 1: 1500. The land ownership document is in the form of a SPORADIK (Letter of Statement of Physical Assessment of Land) which was acknowledged by the Head of Terusan Village on 26 May 2014. 	
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		<ul style="list-style-type: none"> • Fathur Rahman covering an area of 2.58 Ha is in Terusan village, the map uses a scale of 1: 1500. Land ownership documents in the form of a Certificate of Ownership (SHM) No. 1838 dated 10 August 2021. The SHM document is accompanied by Measurement Map No. 01512/Terusan/2021 dated 10 August 2021 with a scale of 1:1000. • Abdul Hamid (KT Tanjung Jati) covering an area of 0.70 Ha is in Terusan village, the map uses a scale of 1: 1500. Land ownership documents in the form of a Certificate of Ownership (SHM) No. 1835 dated 10 August 2021. The SHM document is accompanied by Measurement Map No. 01502/Terusan/2021 dated 10 August 2021 with a scale of 1:1000. • Ramdona (KT Tanjung Jati) covering an area of 2.08 Ha is in Terusan village, the map uses a scale of 1: 1500. Land ownership documents in the form of a Certificate of Ownership (SHM) No. 1310 dated 14 December 2017. The SHM document is accompanied by Measurement Map No. 991/Terusan/2017 dated 28 November 2017 with a scale of 1:1000. • Junadi (KT Subur Tani) covering an area of 2.00 Ha is in Terusan village, the map uses a scale of 1: 1500. The land ownership document is in the form of a SPORADIK (Letter of Statement of Physical Assessment of Land) which was acknowledged by the Head of Terusan Village in 2023. • Surip (KT Subur Tani) covering an area of 2.80 Ha is in Malapari village, the map uses a scale of 1: 1500. The land ownership document is a Certificate of Sale and Purchase (previous land owner: Zulkarman) dated 31 May 2015 which is known to the Head of Bulian Jaya Village. • Erpan (KT Sejahtera) covering an area of 1.00 Ha is in Bulian Jaya village, the map uses a scale of 1: 1500. Land ownership documents in the form of a Certificate of Ownership (SHM) No. 773 dated 24 December 2008. The SHM document is accompanied by Measurement Map No. 75/BuJ/2008 dated 12 December 2008 with a scale of 1:2500. 	
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		<ul style="list-style-type: none"> Sugianto (KT Sejahtera) covering an area of 2 Ha is in Terusan village, the map uses a scale of 1: 1500. The land ownership document is a Certificate of Sale and Purchase (previous land owner: Arham) dated 20 August 2009 which is known to the Head of Terusan Village. Warni (KT Sejahtera) covering an area of 2.25 Ha is in Terusan village, the map uses a scale of 1: 1500. The land ownership document is a Certificate of Sale and Purchase (previous land owner: Sahril) dated 14 October 2017 which is known to the Head of Terusan Village. Supriyadi covering an area of 2.00 Ha is in Terusan village, the map uses a scale of 1: 1500. Land ownership documents in the form of a Certificate of Ownership (SHM) No. 01532 dated 09 November 2018. The SHM document is accompanied by Measurement Map No. 01204/2018 dated 09 November 2018 with a scale of 1:2500. Yadi Mulyadi covering an area of 2.25 Ha is in Terusan village, the map uses a scale of 1: 1500. The land ownership document is in the form of a SPORADIK (Letter of Statement of Physical Assessment of Land) which was acknowledged by the Head of Terusan Village on 28 October 2015. 	
Milestone B	Smallholder plots are clearly and visibly demarcated and maintained, and the smallholders are operating only within these boundaries.	Based on site visit to sampled smallholder, audit team sighted the land demarcation in form of red poles and/or wood fences are clearly located on the ground. The planting of oil palm only within the boundary. Based on site visit to sampled smallholder and stakeholder consultation to interested parties, there is no boundary overlapping with other landowner.	Complied
Criteria 2.2: Smallholders have not acquired lands from indigenous peoples, local communities or other users without their free, prior and informed consent, based on a simplified FPIC approach.			
Eligibility	For existing plots, smallholders can demonstrate that they have not acquired land without FPIC of indigenous peoples, local communities or other users (refer to indicator 1.1E / Appendix 2).	Commitment to not acquiring land without FPIC of indigenous people, local communities or other user stipulated under the Smallholder Declaration "Formulir Pernyataan – RSPO INANI endorsed 14 February 2022 Annex 2. Point D9 stipulated "Tidak membuka lahan atau mendapatkan lahan dari	Non-compliance

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		<i>masyarakat adat, masyarakat setempat, atau pengguna lain tanpa FPIC dari mereka berdasarkan pendekatan FPIC yang disederhanakan</i> - Not clearing or acquiring land from indigenous peoples, local communities, or other users without their free, prior and informed consent (FPIC), based on a simplified FPIC approach.	
Milestone A	For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 2).		Non-compliance
Milestone B	For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 2).	<p>15 sampled smallholder existing member and 24 sample smallholder extension to scope during ASA-2 has been signed "Formulir Pernyataan".</p> <p>Verified signed smallholder declarations for existing members:</p> <ul style="list-style-type: none"> • Yut Wuri Handayani (KT Maju Bersama) signed 25 July 2021. • Sukarmin (KT Subur Tani) signed 10 October 2021. • Taska (KT Subur Tani) signed 15 June 2021. • Jemiran (KT Tanjung Jati) signed 28 May 2021. • Yogi Eko Prasetyo (KT Tanjung Jati) signed 28 May 2021. • Sarmanto (KT Subur Tani) signed 06 May 2021. • Surono (KT Subur Tani) signed 7 September 2021. • Agus Saparudin (KT Subur Tani) signed 15 June 2021. • Sri Agustina (KT Subur Tani) signed 19 October 2021. • Mukiran (KT Subur Tani) signed 7 September 2021. <p>Verified signed smallholder declarations for members of extension to scope:</p> <ul style="list-style-type: none"> • Abdul Hamid (KT Tanjung Jati) signed 22 November 2023. • Fathur Rahman (KT Tanjung Jati) signed 10 November 2023. • Marjono (KT Tanjung Jati) signed 12 November 2023. • Maryoto (KT Tanjung Jati) signed 20 December 2023. • Lilik Rianto (KT Tanjung Jati) signed 5 November 2023. • Ramdona (KT Tanjung Jati) signed 2 November 2023. 	Non-compliance

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		<ul style="list-style-type: none"> • Surip (KT Subur Tani) signed 12 December 2023. • Junaidi (KT Subur Tani) signed 13 December 2023. • Erpan (KT Sejahtera) signed 20 December 2023. • Sugianto (KT Sejahtera) signed 05 November 2023. • Warni (KT Sejahtera) signed 05 November 2023. • Supriyadi (KT Sejahtera) signed 05 November 2023. • Yadi Mulyadi (KT Sejahtera) signed 20 December 2023. <p>Verification of the Disclosure Form for Land Tenure and Utilisation and Presence of Land Conflict for 15 sample of existing members and 24 sample of new members (extension scope) is known:</p> <ul style="list-style-type: none"> - In section 3 (Independent Smallholder's Statement on Land Tenure and Utilisation History) there is no signature of the smallholder and date, in section 6A/6B there is no signature of the smallholder and date, in section 7 (Group Manager's Statement) there is no signature of the Group Manager and date, for example Jemiran (KT Tanjung Jati), Sukarmin (KT Subur Tani), Taska (KT Subur Tani), Yogi Eko Prasetyo (KT Tanjung Jati), Sarmanto (KT Subur Tani), Surono B (KT Subur Tani), Sri Agustina (KT Subur Tani), Agus Saparudin (KT Subur Tani), Alan Budi Saputra. - In section 2 (Details of Land Tenure and Use History) is incomplete, for example Sukarmin (KT Subur Tani), Sarmanto (KT Subur Tani), Yogi Eko Prasetyo (KT Tanjung Jati), Sri Agustina (KT Subur Tani), Ramdona (KT Tanjung Jati), Alan Budi Saputra. Gelar Lumban Batu (KT Tanjung Jati) Section 2 is written as 0.5 Ha but land ownership is 5 Ha. - Smallholder members who have more than 1 plot of land, but in Section 2 (Details of Land Tenure and Use History) there is only 1 plot of land, for example Taska-2 plot (KT Subur Tani), Mukiran-7 plot (KT Subur Tani), Maryoto-2 plot (KT Tanjung Jati), Lilik Rianto-5 plot (KT Tanjung 	
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		<p>Jati), Abdul Hamid-3 plot (KT Tanjung Jati), Fathur Rahman-2 plot (KT Tanjung Jati), Erpan – 3 plot (KT Sejahtera), Sugianto – 2 plot (KT Sejahtera).</p> <ul style="list-style-type: none"> - Smallholders sign statements in sections 6 (Smallholder's statement on existence of land conflict/potential land conflict) which should only be signed in sections 6A or 6B, for example, Junadi (KT Subur Tani), Surip (KT Subur Tani). <p>Smallholders have not completely the smallholders statement containing information about the history of their land acquisition and clearing. Non-conformity</p>	
Criteria 2.3: The right to use the land is not disputed by indigenous peoples, local communities or other users.			
Eligibility	Smallholders declare any existing disputes on the land commit to resolving said disputes and provide information on the current status of those disputes (if any) (refer to indicator 1.1E / Appendix 1).	<p>The smallholder members of Putra Tunggal Bukit Sangkilaan have signed the smallholders declaration which committed to not acquiring land without FPIC of indigenous people, local communities or other user stipulated under the the Smallholder Declaration "<i>Formulir Pernyataan</i> – RSPO INANI endorsed 14 February 2022 Annex 2. Point D10 stipulated "<i>Menyelesaikan segala sengketa yang masih ada saat ini</i>" - Resolve any existing dispute.</p> <p>15 sampled smallholder existing member and 24 sample smallholder extension to scope during ASA-2 has been signed "<i>Formulir Pernyataan</i>".</p> <p>Verified signed smallholder declarations for existing members:</p> <ul style="list-style-type: none"> • Yut Wuri Handayani (KT Maju Bersama) signed 25 July 2021. • Sukarmin (KT Subur Tani) signed 10 October 2021. • Taska (KT Subur Tani) signed 15 June 2021. • Jemiran (KT Tanjung Jati) signed 28 May 2021. • Yogi Eko Prasetyo (KT Tanjung Jati) signed 28 May 2021. 	Complied

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		<ul style="list-style-type: none"> • Sarmanto (KT Subur Tani) signed 06 May 2021. • Surono (KT Subur Tani) signed 7 September 2021. • Agus Saparudin (KT Subur Tani) signed 15 June 2021. • Sri Agustina (KT Subur Tani) signed 19 October 2021. • Mukiran (KT Subur Tani) signed 7 September 2021. <p>Verified signed smallholder declarations for members of extension to scope:</p> <ul style="list-style-type: none"> • Abdul Hamid (KT Tanjung Jati) signed 22 November 2023. • Fathur Rahman (KT Tanjung Jati) signed 10 November 2023. • Marjono (KT Tanjung Jati) signed 12 November 2023. • Maryoto (KT Tanjung Jati) signed 20 December 2023. • Lilik Rianto (KT Tanjung Jati) signed 5 November 2023. • Ramdona (KT Tanjung Jati) signed 2 November 2023. • Surip (KT Subur Tani) signed 12 December 2023. • Junaidi (KT Subur Tani) signed 13 December 2023. • Erpan (KT Sejahtera) signed 20 December 2023. • Sugianto (KT Sejahtera) signed 05 November 2023. • Warni (KT Sejahtera) signed 05 November 2023. • Supriyadi (KT Sejahtera) signed 05 November 2023. • Yadi Mulyadi (KT Sejahtera) signed 20 December 2023. 	
Milestone A	There is an absence of disputes among indigenous peoples, local communities or other users, regarding land, resource-use and access rights; or where there is a dispute, dispute resolution processes are implemented, and the process is accepted by all parties involved.	<p>Verification of Form for Record of Land Conflict Resolution of 15 sample of existing members and 24 sample of new members (extension scope) is known:</p> <ul style="list-style-type: none"> - In Section 6 (Group Manager's Statement) there is no signature of the Group Manager and date, for example Jemiran (KT Tanjung Jati), Yut 	Non-compliance

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Milestone B	There is an absence of disputes among indigenous peoples, local communities or other users, regarding land, resource-use and access rights; or where there is a dispute, dispute resolution processes are implemented, and the process is accepted by all parties involved.	<p>Wuri Handayani (KT Maju Bersama), Sukarmin (KT Subur Tani), Taska (KT Subur Tani), Yogi Eko Prasetyo (KT Tanjung Jati), Sarmanto (KT Subur Tani), Surono B (KT Subur Tani), Sri Agustina (KT Subur Tani), Agus Saparudin (KT Subur Tani), Mukiran (KT Subur Tani), Gelar Lumban Batu (KT Tanjung Jati).</p> <ul style="list-style-type: none"> - In Section 6 (Group Manager's Statement) signed by the smallholder member, should be signed by the Group Manager, for example Maryoto (KT Tanjung Jati), Lilik Rianto (KT Tanjung Jati), Abdul Hamid (KT Tanjung Jati), Fathur Rahman (KT Tanjung Jati), Junaidi (KT Subur Tani), Surip (KT Subur Tani), Ramdona (KT Tanjung Jati), Sugianto (KT Sejahtera), Warni (KT Sejahtera), Supriyadi (KT Sejahtera), Alan Budi Saputra. - There is no Form for Record of Land Conflict Resolution for example Marjono (KT Tanjung Jati), Erpan (KT Sejahtera), Retno Wulandari (replacement of Sunarti's ownership). - Smallholder have not been able to show that the Form for Record of Land Conflict Resolution (which refers to Annex 4 of the INANI 2022 RISS) has been filled in completely and correctly. Non-conformity. 	Non-compliance
Criteria 2.4: Smallholder plots are located outside of areas classified as national parks or protected areas, as defined by national, regional or local law or as specified in National Interpretation.			
Eligibility	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to indicator 1.1E / Appendix 1).	During ASA-2 Putra Tunggal Bukit Sangkilan (for existing members and new members) is able to show the maps of plantation location overlay with maps of spatial planning Batanghari District, maps of Forest area and maps of river. According to the maps overlaying, it shows that the plantation of Putra Tunggal Bukit Sangkilan is located in other purposes area and not in forest areas or protected areas.	Complied
Milestone A	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to indicator 1.1E / Appendix 1).		Complied

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Milestone B	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to indicator 1.1E / Appendix 1).		Complied
Criteria 2.5: For new planting, smallholders do not clear or acquire any land without obtaining the free, prior and informed consent (FPIC), of indigenous people and/or local communities and/or other users , based on a simplified FPIC approach.			
Eligibility	For new oil palm planting, smallholders commit not to clear or acquire land from indigenous people, local communities, or other users without their FPIC, based on a simplified FPIC approach (refer to indicator 1.1E / Appendix 1).	<p>The smallholder members of Putra Tunggal Bukit Sangkila has signed the smallholders declaration which committed to not acquiring land without FPIC of indigenous people, local communities or other user stipulated under the Smallholder Declaration "Formulir Pernyataan – RSPO INANI endorsed 14 February 2022 Annex 2 stipulated " <i>Tidak membuka lahan atau mendapatkan lahan dari masyarakat adat, masyarakat setempat, atau pengguna lain tanpa FPIC dari mereka berdasarkan pendekatan FPIC yang disederhanakan</i> "</p> <p>15 sampled smallholder existing member and 24 sample smallholder extension to scope during ASA-2 has been signed "Formulir Pernyataan".</p> <p>Verified signed smallholder declarations for existing members:</p> <ul style="list-style-type: none"> • Yut Wuri Handayani (KT Maju Bersama) signed 25 July 2021. • Sukarmin (KT Subur Tani) signed 10 October 2021. • Taska (KT Subur Tani) signed 15 June 2021. • Jemiran (KT Tanjung Jati) signed 28 May 2021. • Yogi Eko Prasetyo (KT Tanjung Jati) signed 28 May 2021. • Sarmanto (KT Subur Tani) signed 06 May 2021. • Surono (KT Subur Tani) signed 7 September 2021. • Agus Sapparudin (KT Subur Tani) signed 15 June 2021. • Sri Agustina (KT Subur Tani) signed 19 October 2021. • Mukiran (KT Subur Tani) signed 7 September 2021. 	Complied

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		<p>Verified signed smallholder declarations for members of extension to scope:</p> <ul style="list-style-type: none"> • Abdul Hamid (KT Tanjung Jati) signed 22 November 2023. • Fathur Rahman (KT Tanjung Jati) signed 10 November 2023. • Marjono (KT Tanjung Jati) signed 12 November 2023. • Maryoto (KT Tanjung Jati) signed 20 December 2023. • Lilik Rianto (KT Tanjung Jati) signed 5 November 2023. • Ramdona (KT Tanjung Jati) signed 2 November 2023. • Surip (KT Subur Tani) signed 12 December 2023. • Junaidi (KT Subur Tani) signed 13 December 2023. • Erpan (KT Sejahtera) signed 20 December 2023. • Sugianto (KT Sejahtera) signed 05 November 2023. • Warni (KT Sejahtera) signed 05 November 2023. • Supriyadi (KT Sejahtera) signed 05 November 2023. • Yadi Mulyadi (KT Sejahtera) signed 20 December 2023. <p>Based on interview with sampled smallholder consists of 15 existing members (smallholder) and 24 additional members (scope extension) obtained information that their land is owned by villagers (land purchase, grant or inheritance rights) and there was no land owned by indigenous peoples.</p> <p>Based on document verification and interviews with the Group Manager and ICS management, information was obtained that there were no plans for new planting or replanting for each farmer in the next 5 years. However, the Group Manager has a program to recruit new members.</p>	
Milestone A	Smallholders complete training on how to conduct a simplified FPIC approach.	Perkumpulan Putra Tunggal Bukit Sangkilan established SOP for FPIC and conflict resolution "Standar Operasional Prosedur Free Prior Informed	Complied

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		<p>Consent (FPIC) No.02/SOP-GM/VII/2021 dated 15 July 2021 and "Standar Operasional Prosedur tentang Penanganan Konflik No.07/SOP-GM/VII/2021 dated 15 July 2021.</p> <p>The smallholder member has completed the training on how to conduct FPIC on 02 March 2024 and 11 May 2024. Evidence of training can be shown during audit.</p> <p>Based on interview with sampled smallholder consists of 15 existing members (smallholder) and 24 additional members (scope extension) obtained information that their land is owned by villagers (land purchase, grant or inheritance rights) and there was no land owned by indigenous peoples.</p>	
Milestone B	Based on a simplified FPIC approach, smallholders jointly agree on a plan with the affected indigenous peoples and/or local communities and/or other rights holders, including vulnerable groups, for new oil palm developments, if these involve land-use change.	<p>The oil palm planting year based on disclosure to RSPO was 2001, 2005, 2010 (for existing members) and 2006, 2007, 2008, 2009, 2010, 2012, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021 (for new members/extension of scope). Putra Tunggal Bukit Sangkila established SOP for FPIC and conflict resolution "Standar Operasional Prosedur Free Prior Informed Consent (FPIC) No.02/SOP-GM/VII/2021 dated 15 July 2021 and "Standar Operasional Prosedur tentang Penanganan Konflik No.07/SOP-GM/VII/2021 dated 15 July 2021.</p> <p>Based on the verification of the Land Use Disclosure History document belonging to the sample farmers, it shows that the majority of the land was obtained through a purchase process from the local community of Terusan Village, which was then carried out in traditional land clearing by the farmers themselves.</p>	Complied
<p>Principle 3: Respect human rights, including workers' rights and conditions Safeguard human rights and protect workers' rights, ensuring safe and decent working conditions.</p>			
<p>Criteria 3.1: There is no use of forced labour.</p>			

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Eligibility	<p>Smallholders commit to no use of forced labour and ensure that any use of forced labour on the farm is terminated at Eligibility. They provide information on the source of labour, including family members, working on the farm and hired labour including contract workers (refer to indicator 1.1E / Appendix 1).</p>	<p>There is no change Putra Tunggal Bukit Sangkalan Policy on "Prohibition of Discrimination, Forced Labor and Human Trafficking" as per Decree Number 14/SK-PERKUMPULAN-PTBS/VII/2021 signed by the Group Manager on July 17, 2021, which states:</p> <ul style="list-style-type: none"> • Every member of the association is prohibited from discriminating (skin color, race, ethnicity, religion, class, gender and political affiliation). • It is prohibited to carry out or carry out forced labor against workers or other people in any situation. • It is prohibited to carry out human trafficking in any form and not to use illegal labor. <p>Dissemination of this Policy has been carried out to smallholder members, for example:</p> <ul style="list-style-type: none"> • 2021: carried out on 5 October 2021 which was attended by 49 members; 9 October 2021 which was attended by 38 members; 12 October 2021 which was attended by 45 members. • 2023: Refresher training was conducted on 10 May 2023 and attended by all members. • 2024: <ul style="list-style-type: none"> - Refresher training on this policy was conducted on 4 May 2024, attended by 157 participants (old members) - Training on the policy for new members was conducted on 9 March 2024. <p>Each member of the plantation has signed a "Statement Letter" where point D.3 states that they are committed to "Ensuring that there are no forced labor practices in plantation operations and stopping existing forced labor practices". While point D.7 states that "There is no discrimination, harassment and violence on the plantation".</p>	Complied
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		<p>Verified signed smallholder declarations for existing members:</p> <ul style="list-style-type: none"> • "Statement Letter" of Mr. Alan Budi Saputra (Substitute of Mr. Dadang: ID PTBS-0012) signed on 20 July 2024. • "Statement Letter" of Mr. Gelar Lumban Batu (PTBS-0140) signed on 16 September 2021. • "Statement Letter" of Ms. Linda Lumban Gaol (PTBS-0133- changed land ownership to Roni Arnaldo Situmorang) signed on 11 September 2021. • "Statement Letter" of Mr. Pujiyanto Gaol (PTBS-0147) signed on 30 May 2021. • "Statement Letter" of Ms. Sunarti (PTBS-0087-replacement to Retno Wulandari) signed on 29 May 2021. <p>Extension of scope members:</p> <ul style="list-style-type: none"> • "Statement Letter" of Mr. A. Rasyid (PTBS-0152) signed on 26 December 2023. • "Letter of Statement" of Mr. Al Hamzah (PTBS-0162) signed on 12 December 2023. • "Letter of Statement" of Mr. Ilham (PTBS-0193) signed on 12 December 2023. • "Letter of Statement" of Ms. Sumiati (PTBS-0260) signed on 9 December 2023. • "Letter of Statement" of Ms. Nurjani (PTBS-0230) signed on 30 December 2023. • "Letter of Statement" of Mr. Suhyat (PTBS-0256) signed on 30 November 2023. • "Letter of Statement" of Mr. Tukimin (PTBS-0272) signed on 23 December 2023. • "Letter of Statement" by Mr. Ujang Hairudin (PTBS-0274) signed on 29 December 2023. 	
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<p>Milestone A</p>	<p>Smallholders complete training on free and fair labour and implement measures to ensure that all work is voluntary, and the following practices are prohibited:</p> <ul style="list-style-type: none"> • Retention of identity documents including but not limited to passports; • Payment of recruitment fees by workers; • Contract substitution; • Involuntary overtime; • Lack of freedom of workers to resign; • Penalty for termination of employment; • Debt bondage; • Withholding of wages 	<p>There is no change Putra Tunggal Bukit Sangkalan Policy on "Prohibition of Discrimination, Forced Labor and Human Trafficking" as per Decree Number 14/SK-PERKUMPULAN-PTBS/VII/2021 signed by the Group Manager on July 17, 2021, which states:</p> <ul style="list-style-type: none"> • Every member of the association is prohibited from discriminating (skin color, race, ethnicity, religion, class, gender and political affiliation). • It is prohibited to carry out or carry out forced labor against workers or other people in any situation. • It is prohibited to carry out human trafficking in any form and not to use illegal labor. <p>Dissemination of this Policy has been carried out to smallholder members, for example:</p> <ul style="list-style-type: none"> • 2021: carried out on 5 October 2021 which was attended by 49 members; 9 October 2021 which was attended by 38 members; 12 October 2021 which was attended by 45 members. • 2023: Refresher training was conducted on 10 May 2023 and attended by all members. • 2024: <ul style="list-style-type: none"> - Refresher training on this policy was conducted on 4 May 2024, attended by 157 participants (old members) - Training on the policy for new members was conducted on 9 March 2024. <p>Based on verification of training material documents, it shows that the training has included:</p> <ol style="list-style-type: none"> a. Fair labor practices: <ul style="list-style-type: none"> - No identity card (KTP) surveillance 	<p>Complied</p>
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		<ul style="list-style-type: none"> - No recruitment fees - No voluntary overtime - Freedom of members to resign - No sanctions for those who resign - No forced labor - No wage deductions <p>b. Compliance with the minimum age limit for workers as stipulated in regional, provincial, or national regulations (Law No. 13 of 2003).</p> <p>c. Not placing children in hazardous work.</p> <p>d. Placing adults as supervisors for child laborers working in the field.</p> <p>e. Ensuring that children's rights to education are respected and not restricted.</p> <p>Based on the results of interviews with sampled smallholder members (existing & extension of scope), it was stated that land owners had received training on the principles of anti-forced labor. The trainer for this training were ICS Putra Tunggal Bukit Sangkilan in collaboration with Asian Agri and Bentang Oasis.</p>	
Milestone B	Workers on the farm, including their families, have unrestricted access to their identity documents, have freedom of movement and can declare that their employment is freely chosen.	<p>Based on interviews with workers, both workers at the Putra Tunggal Bukit Sangkilan office and workers in the field (Harvesters/Sprayers and Manuring), it was stated that there were no indications of forced labor practices such as no practice of withholding identity, restrictions on labor access, workers without wages, forced overtime work, and so on. Every worker recruited by Putra Tunggal Bukit Sangkilan has shown a copy of the employment contract, for example:</p> <ul style="list-style-type: none"> • Employment Agreement for Mr. Zamzani who works as a harvester on Mr. Toiman's land dated 8 June 2024. The agreed wage is IDR 200,000/Ton FFB. 	Complied

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		<ul style="list-style-type: none"> • Employment Agreement for Mr. Arif Prianto who works as a harvester on Ms. Fatmawati's land dated 5 May 2024. The agreed wage is IDR. 250,000,-/Ton FFB • Employment Agreement Letter of Mr. Surono A who works as a harvester on land owned by Mr. Agus Budiman dated 11 July, 2024. The agreed wage is Rp. 200,000,-/Ton FFB. • Employment Agreement Letter of Mr. Mukiran who works as a harvester/Pruning on land owned by Ms. Arifah dated 10 July, 2024. The agreed wage is Rp. 200,000,-/Ton FFB. <p>Based on interviews with these workers, it shows that their daily income has exceeded the minimum wage of Batanghari Regency in 2024, which is Rp. 3,037,121/month or the daily minimum wage is Rp. 121,484.84, for example:</p> <ul style="list-style-type: none"> • Mr. Jaka (Harvester on land owned by Mr. Jemiran) gets a harvest wage of Rp. 250,000/ton of TBS where in 1 working day on average can get 1.5 - 2 tons of FFB. • Mr. Surono (worker on land owner by Mr. Agus Budiman) gets a harvest wage of Rp. 200,000/ton of FFB, a spraying wage of Rp. 100,000/Ltr of Pesticide and a fertilizing wage of Rp. 20,000/Kg of fertilizer. • Mr. Mukiran (Harvester on land owned by Ms. Arifah) gets a harvest wage of Rp. 200,000/ton of FFB. 	
Criteria 3.2: Children are not employed or exploited. Work by children is acceptable on family farms, under adult supervision and when not interfering with education programmes. Children are not exposed to hazardous working conditions.			
Eligibility	Smallholders are aware of what defines child labour and ensure that any child labour in the farm operations is terminated at Eligibility. Awareness of child labour and commitment to no child labour includes:	There is no change Putra Tunggal Bukit Sangkalan Policy regarding prohibition of child labour set in Decree No: 02/SK-Perkumpulan-PTBS/VII/2021 regarding "Larangan Menggunakan Tenaga Kerja Anak dibawah Umur" dated 17 July 2021, set that for members not to employ children under 18 years of age.	Complied

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	<ol style="list-style-type: none"> 1. Compliance with the minimum age of workers at 18 years old. 2. Not exposing children to hazardous work. 3. Providing adult supervision of children working on the farm. 4. Ensuring the practice of children's rights to education is unrestricted and respected. (refer to indicator 1.1E / Appendix 1). 	<p>This policy refers to the existing laws and regulations in Indonesia and international such as:</p> <ul style="list-style-type: none"> • Law No. 13 of 2013 concerning the prohibition of using child labour • Law No.1 of 2000 Ratifikasi Konvensi ILO No. 182 Mengenai Pelarangan dan Tindakan Segera Penghapusan Bentuk-Bentuk Pekerjaan Terburuk untuk Anak • Law No. 20 of 1999 Ratifikasi Konvensi ILO No. 138 Tahun 1973 Mengenai Batas Usia Minimum Diperbolehkan Bekerja. <p>Dissemination of this Policy has been carried out on 09 March 2024 and 04 May 2024 to all members.</p> <p>Topics discussed:</p> <ol style="list-style-type: none"> a. Compliance with the minimum age of workers and as stipulated by local, state, or national laws, b. Not exposing children to hazardous work. c. Providing adult supervision of young children working on farms. d. Ensuring that the practice of children's rights to education is not restricted and respected. <p>Each Smallholder member has signed a statement that farmers are committed to not using child labor. This statement is stated in the "RSPO Certification Commitment" in number D.8; that "Ensuring there is no child labor practice in plantation operations and stopping ongoing child labor practices".</p> <p>Examples of verified documents are:</p> <ol style="list-style-type: none"> a. RSPO Certification Commitment of Mr. Alan Budi Saputra (purchase of land owned by Mr. Dadang) signed on 20 July 2024. b. RSPO Certification Commitment of Mr. Manggusar Lumban Batu signed on 16 September 2021. 	
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		<ul style="list-style-type: none"> c. RSPO Certification Commitment of Ms. Linda Situmorang signed on 11 September 2021. d. RSPO Certification Commitment of Mr. Pujianto signed on 30 May 2021. e. RSPO Certification Commitment of Mr. A. Rasyid signed on 26 December 2023. f. RSPO Certification Commitment of Mr. Ilham signed on 12 December 2023. g. RSPO Certification Commitment of Mr. Al Hamzah signed on 12 December 2023. 	
Milestone A	<p>Group managers and smallholders implement measures to protect children as follows:</p> <ol style="list-style-type: none"> 1. There are no workers on smallholder farms under the age of 18. 2. Children are only permitted to help on family farms and are not permitted to perform hazardous work that may be physically or mentally harmful and that may intervene with the educational activities at school. 3. If young workers are employed, their work is not mentally or physically harmful and does not interfere with their schooling, if applicable. (Young workers are not permitted in Indonesia). 	<p>There is no change Putra Tunggal Bukit Sangkalan Policy regarding the prohibition of child labor as regulated in Decree Number: 02/SK-Perkumpulan-PTBS/VII/2021 concerning "Prohibition on Using Child Labor" dated 17 July 2021, which stipulates that members are not permitted to employ children under the age of 18.</p> <ul style="list-style-type: none"> • And for children aged 13-17 years, if they work in the field with the aim of helping their parents, they must be under the supervision of their parents and not do work that is risky. <p>This policy has referred to existing laws and regulations in Indonesia and internationally such as:</p> <ul style="list-style-type: none"> • Law Number 13 of 2013 concerning the Prohibition of the Use of Child Labor • Law No. 1 of 2000 Ratification of ILO Convention No. 182 Concerning the Prohibition and Immediate Action for the Elimination of the Worst Forms of Child Labor • Law No. 20 of 1999 Ratification of ILO Convention No. 138 of 1973 Concerning Minimum Age Limits Allowed to Work. 	
Milestone B	<p>Group managers and smallholders implement measures to protect children as follows:</p> <ol style="list-style-type: none"> 1. There are no workers on smallholder farms under the age of 18. 2. Children are only permitted to help on family farms and are not permitted to perform hazardous work that may be 	<ul style="list-style-type: none"> • Law No. 1 of 2000 Ratification of ILO Convention No. 182 Concerning the Prohibition and Immediate Action for the Elimination of the Worst Forms of Child Labor • Law No. 20 of 1999 Ratification of ILO Convention No. 138 of 1973 Concerning Minimum Age Limits Allowed to Work. 	

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	<p>physically or mentally harmful and that may intervene with the educational activities at school.</p> <p>3. If young workers are employed, their work is not mentally or physically harmful and does not interfere with their schooling, if applicable. (Young workers are not permitted in Indonesia).</p>	<p>Dissemination of this SOP/Policy has been carried out by Putra Tunggal Bukit Sangkilan in 2024, for example:</p> <ul style="list-style-type: none"> • Refresher training on this policy was conducted on 4 May 2024, attended by 157 participants (old members) • Training on the policy for new members was conducted on 9 March 2024 <p>Training materials include:</p> <ul style="list-style-type: none"> • Compliance with the minimum age of workers and as stipulated by local, state, or national laws, • Not exposing children to hazardous work. • Providing adult supervision of young people working on farms. • Ensuring that the implementation of children's rights to education is not restricted and must be respected. <p>Based on interviews with smallholders and Putra Tunggal Bukit Sangkilan employees, it appears that they understand the Group Management policy regarding the prohibition of the use of underage labor. Based on field visits to the land owned by sample member farmers, this shows no indication of the use of underage labor.</p>	
Criteria 3.3: Workers' pay complies with minimum legal requirements, mandatory industry standards as defined by national law or collective bargaining, whichever takes priority in local regulations.			
Eligibility	<p>Smallholders commit to pay workers according to at least equal to the Minimum Wage based on the smallholder's location as applicable by law (refer to indicator 1.1E / Appendix 1).</p>	<p>There is no change Putra Tunggal Bukit Sangkilan Policy regarding to paying its workers the minimum wage, in accordance with the Decree of the Group Manager Number: 12/SK-PERKUMPULAN-PTBS/VII/2021 "concerning Payment of Wages" dated 17 July 2021, in the policy it is stated that:</p> <p>a. Putra Tunggal Bukit Sangkilan will pay wages to workers referring to the provincial minimum wage standards set by the government.</p>	Complied

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		<p>b. If the wage is lower than that set, it must be explained with a working hour conversion system or special situation.</p> <p>The dissemination of this SOP/Policy was carried out on 4 May 2024, attended by 157 participants (existing members) and on 9 March 2024, attended by 164 participants (new members).</p> <p>Each Smallholder member has signed a statement that the farmers are committed to "Paying minimum wages in accordance with national provisions". This statement is stated in the "RSPO Certification Commitment" in point D.4, stating that: "Committed to paying minimum wages in accordance with national provisions".</p> <p>The auditor has verified the "RSPO Certification Commitment" document signed by the sampled member farmers, for example:</p> <ul style="list-style-type: none"> - RSPO Certification Commitment of Mr. Alan Budi Saputra (transfer of land ownership from Mr. Dadang to Mr. Alan Budi Saputra) signed on 20 July 2024. - RSPO Certification Commitment of Mr. Manggusar Lumban Batu signed on 16 September 2021. - RSPO Certification Commitment of Ms. Linda Situmorang signed on 11 September 2021. - RSPO Certification Commitment of Mr. Pujianto signed on 30 May 2021. - RSPO Certification Commitment of Mr. A. Rasyid signed on 26 December 2023. - RSPO Certification Commitment of Mr. Ilham signed on signed on 12 December 2023. - RSPO Certification Commitment of Mr. Al Hamzah signed on 12 December 2023. 	
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Based on interviews with sample smallholders in the field, they stated their commitment to pay workers referring to the minimum wage set by the government.

Putra Tunggal Bukit Sangkila has consistently documented the Governor's Decree on the minimum wage issued annually, then Putra Tunggal Bukit Sangkila determines the conversion of operational activity rates, which are described below:

Jambi Provincial Minimum Wage in 2024: Based on the Governor's Decree No. 999/KEP.GUB/DISNAKERTRANS-3.3/2023, dated 20 November 2023 "concerning the determination of the Jambi Provincial Minimum Wage in 2023" concerning the determination of the Jambi Provincial Minimum Wage in 2024, amounting to Rp. 3,037,121.85/month

Conversion according to PP No. 36/2021

Minimum Wage	Monthly (IDR)	Rate per days (IDR)	Rate per Hours (IDR)
2024	3,037,121.85	121,484.87	24,104.14

For harvesting, there are harvesters who are employed individually by farmers, but are still supervised by the institution because they are related to FFB production. For spraying, they are usually employed by farmers, while for fertilization, it is done by themselves (farmers).

Worker salary:

Worker	Wage (IDR)	Indicator	Productivity	Unit
Harvester	200,000	Per Ton FFB	1.5 - 2	Ton/day/man
Sprayer	100,000	Per Ltr Pesticide	2-2.5	Ltr/day/man
Fertilizer	20,000	Per Sack Fertilizer	10 - 20	Sack/day/man

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Milestone A	Workers receive payments as expected and agreed in accordance with at least the legal minimum wage rate (excluding overtime premiums) and without discrimination against vulnerable groups, including women.	Based on field observations and interviews with workers (harvesters, fertilizers and sprayers), it was found that the wages they received were in accordance with the agreement, for example: <ul style="list-style-type: none"> • Employment Agreement for Mr. Zamzani who works as a harvester on Mr. Toiman's land dated 8 June 2024. The agreed wage is IDR 200,000/Ton FFB. • Employment Agreement for Mr. Arif Prianto who works as a harvester on Ms. Fatmawati's land dated 5 May 2024. The agreed wage is IDR. 250,000,-/Ton FFB • Employment Agreement Letter of Mr. Surono A who works as a harvester on land owned by Mr. Agus Budiman dated 11 July, 2024. The agreed wage is Rp. 200,000,-/Ton FFB. • Employment Agreement Letter of Mr. Mukiran who works as a harvester/Pruning on land owned by Ms. Arifah dated 10 July, 2024. The agreed wage is Rp. 200,000,-/Ton FFB. 	Complied
Milestone B	Workers receive payments as expected and agreed in accordance with at least the legal minimum wage rate (excluding overtime premiums) and without discrimination against vulnerable groups including women.	Based on interviews with workers showed that they had received wages according to the agreement, for example: <ul style="list-style-type: none"> a. Mr. Jaka (Harvester on land owned by Mr. Jemiran) gets a harvest wage of Rp. 250,000/ton of TBS where in 1 working day on average can get 1.5 - 2 tons of TBS. b. Mr. Surono (worker of land owned by Mr. Agus Budiman) gets a harvest wage of Rp. 200,000/ton of TBS, a spraying wage of Rp. 100,000/Ltr of Pesticide and a fertilizing wage of Rp. 20,000/Kg of fertilizer. c. Mr. Mukiran (Harvester on land owned by Ms. Arifah) gets a harvest wage of Rp. 200,000/ton of TBS. 	Complied

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		Workers also mentioned that there was no discrimination related to race, ethnicity, or religion in terms of worker wages. In addition, smallholders also had no indication of employing female workers.	
Criteria 3.4: Workers understand their rights and freedom to file a complaint/grievance to group manager or relevant third parties, including RSPO.			
Eligibility	Smallholders commit to respect the rights of workers to file a complaint/grievance (refer to indicator 1.1E / Appendix 1).	<p>Putra Tunggal Bukit Sangkila has established a procedure for Smallholder Complaint Submission (Procedure No. 05/SOP-U-PELPED/VII/2021) dated 15 July 2021, which explains that:</p> <ol style="list-style-type: none"> 1. Members can submit suggestions or complaints (public) to the group leader or directly to the Putra Tunggal Bukit Sangkila Complaint Unit in the form of oral, written, telephone, or electronic messages (SMS, email, etc.) 2. If the complaint is submitted through the Group Leader (Ketua KT), the leader must forward it to the Cooperative Management, and the officer appointed by the cooperative management will record the complaint in the Member's Suggestion/Complaint Book. 3. If the complaint concerns important matters that need to remain confidential, the report or complaint from the member will be recorded in the Unpublished Important Complaints Book, which covers issues such as: <ul style="list-style-type: none"> - Any matters related to ethnicity, religion, race, and conflict - Domestic violence - Sexual harassment - Human rights violations - Criminal matters 4. The identity of the whistleblower/complainant will be kept confidential. Cooperative management or appointed officers are prohibited from disclosing the identity of the complainant to the public or other parties, except to authorized entities (such as the police). 	Complied

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		<ol style="list-style-type: none">5. Complaints from members will be discussed in the Cooperative Management meeting and will receive a response within two weeks at most.6. For complaints consisting of suggestions, grievances, and criticisms, once a decision is reached, the reporting party will be informed about the meeting and the decision's outcome, which can be communicated verbally or in writing.7. If there are matters deemed unsatisfactory, another deliberation will be held.8. Complaints mentioned in point number 3 will be identified and investigated by Cooperative Management. If the issue can be resolved amicably and through discussion, the management will hold a meeting inviting the reported party. If the problem remains unresolved, the Cooperative Management will refer the matter to the competent authorities for follow-up. <p>The confidentiality of the whistleblower's identity is guaranteed as stated in point 4 above. If confidential matters cannot be resolved internally within Putra Tunggal Bukit Sangkila, the management will refer the issue to the competent authority for further action.</p> <p>dissemination of this SOP was conducted on 30 August 2024, and attended by 30 participants. Based on interviews with a sample of smallholders, they expressed their commitment to respecting workers' rights to file grievances. In interviews with workers in the field, they mentioned that they had been informed about their right to file complaints with any party. At the Putra Tunggal Bukit Sangkila secretariat, the Grievance Logbook, a grievance box located in the office, and a grievance submission form were observed. Based on interviews and reviews of the complaint logbook. There were no complaints officially submitted by workers to Putra Tunggal Bukit Sangkila management.</p>	
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		<p>Smallholder members have signed a statement/commitment declaring their commitment to respect workers' rights to file complaints or grievances. This statement is included in the "RSPO Certification Commitment" under point D.5, which states: "Respect the rights of workers to file a complaint/grievance." Examples of this commitment include:</p> <ul style="list-style-type: none"> • RSPO Certification Commitment of Mr. Alan Budi Saputra (land purchase from Mr. Dadang), signed on 20 July 2024. • RSPO Certification Commitment of Mr. Manggusar Lumban Batu, signed on 16 September 2021. • RSPO Certification Commitment of Ms. Linda Situmorang, signed on 11 September 2021. • RSPO Certification Commitment of Mr. Pujianto, signed on 30 May 2021. • RSPO Certification Commitment of Mr. A. Rasyid, signed on 26 December 2023. • RSPO Certification Commitment of Mr. Ilham, signed on 12 December 2023. • RSPO Certification Commitment of Mr. Al Hamzah, signed on 12 December 2023. 	
Milestone A	Smallholders complete training on workers' rights to file a complaints/grievance and communicate to workers the means to file a complaint/grievance.	<p>Putra Tunggal Bukit Sangkila has established a procedure for Smallholder Complaint Submission (Procedure No. 05/SOP-U-PELPED/VII/2021) dated 15 July 2021, which explains that:</p> <ol style="list-style-type: none"> 1. Members can submit suggestions or complaints (public) to the group leader or directly to the Putra Tunggal Bukit Sangkila Complaint Unit in the form of oral, written, telephone, or electronic messages (SMS, email, etc.) 2. If the complaint is submitted through the Group Leader (Ketua KT), the leader must forward it to the Cooperative Management, and the officer appointed by the cooperative management will record the complaint in the Member's Suggestion/Complaint Book. 	Complied

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		<ol style="list-style-type: none">3. If the complaint concerns important matters that need to remain confidential, the report or complaint from the member will be recorded in the Unpublished Important Complaints Book, which covers issues such as:<ul style="list-style-type: none">- Any matters related to ethnicity, religion, race, and conflict- Domestic violence- Sexual harassment- Human rights violation- Criminal matters4. The identity of the whistleblower/complainant will be kept confidential. Cooperative management or appointed officers are prohibited from disclosing the identity of the complainant to the public or other parties, except to authorized entities (such as the police).5. Complaints from members will be discussed in the Cooperative Management meeting and will receive a response within two weeks at most.6. For complaints consisting of suggestions, grievances, and criticisms, once a decision is reached, the reporting party will be informed about the meeting and the decision's outcome, which can be communicated verbally or in writing.7. If there are matters deemed unsatisfactory, another deliberation will be held.8. Complaints mentioned in point number 3 will be identified and investigated by Cooperative Management. If the issue can be resolved amicably and through discussion, the management will hold a meeting inviting the reported party. If the problem remains unresolved, the Cooperative Management will refer the matter to the competent authorities for follow-up.	
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		<p>The confidentiality of the whistleblower's identity is guaranteed as stated in point 4 above. If confidential matters cannot be resolved internally within Putra Tunggal Bukit Sangkilan, the management will refer the issue to the competent authority for further action.</p> <p>dissemination of this SOP was conducted on 30 August 2024, and attended by 30 participants. Based on interviews with a sample of smallholders, they expressed their commitment to respecting workers' rights to file grievances. In interviews with workers in the field, they mentioned that they had been informed about their right to file complaints with any party. At the Putra Tunggal Bukit Sangkilan secretariat, the Grievance Logbook, a grievance box located in the office, and a grievance submission form were observed. Based on interviews and reviews of the complaint logbook. There were no complaints officially submitted by workers to Putra Tunggal Bukit Sangkilan management.</p>	
Milestone B	Workers are aware of and have access to an effective means for filing a complaint/grievance.	Based on interviews with workers in the field, they mentioned that they have been informed about their rights to submit complaints or grievances to landowners or to the Putra Tunggal Bukit Sangkilan. At the Putra Tunggal Bukit Sangkilan secretariat, a Complaints Logbook is available, and a complaint/suggestion box is also provided in the PTBS office, along with a complaint submission form. A review of the "complaints logbook" and interviews with workers indicate that no official complaints have been submitted by workers to the Putra Tunggal Bukit Sangkilan management.	Complied
Criteria 3.5: Working conditions and facilities are safe and meet minimum legal requirements.			
Eligibility	Smallholders commit to providing safe working conditions and facilities (refer to indicator 1.1E / Appendix 1).	<p>Each Smallholder member has signed a "Grower Statement" letter, which states in point 6 that they are committed to "Providing safe working conditions and facilities." Examples of the verified Grower Statement letters include:</p> <ul style="list-style-type: none"> RSPO Certification Commitment of Mr. Alan Budi Saputra (land purchase from Mr. Dadang), signed on 20 July 2024. 	Complied

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		<ul style="list-style-type: none"> • RSPO Certification Commitment of Mr. Manggusar Lumban Batu, signed on 16 September 2021. • RSPO Certification Commitment of Ms. Linda Situmorang, signed on 11 September 2021. • RSPO Certification Commitment of Mr. Pujiyanto, signed on 30 May 2021. • RSPO Certification Commitment of Mrs. Sunarti (replace to Retno Wulandari), signed on 29 May 2021 • RSPO Certification Commitment of Mr. A. Rasyid, signed on 26 December 2023. • RSPO Certification Commitment of Mr. Ilham, signed on 12 December 2023. • RSPO Certification Commitment of Mr. Al Hamzah, signed on 12 December 2023. • RSPO Certification Commitment of Mrs. Sumiyati, signed on 29 December 2023. • RSPO Certification Commitment of Mrs. Nurjani, signed on 30 November 2023. <p>The organization also has procedures regarding Occupational Health and Safety (OHS) as outlined in OHS SOP No. 03/SOP-U-B3K3/VII/2021 dated 15 July 2021. The Group Manager has provided evidence of the provision of Personal Protective Equipment (PPE) and first aid supplies, such as safety helmets, safety shoes, safety goggles, and others. Fire extinguishers and first aid supplies are available at the Putra Tunggal Bukit Sangkilan office as emergency response tools in the event of a fire.</p> <p>First aid kits are provided by Putra Tunggal Bukit Sangkilan for each Farmer Group. The distribution of first aid kits is evidenced by the "Minutes of Handover of First Aid Kits." For example, the handover minutes dated 15 January 2024, were for 7 Farmer Groups, which include the Tanjung Jati Farmer Group, Ujung Tanjung Farmer Group, Harapan Maju Farmer Group,</p>	
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		<p>Sejahtera Farmer Group, Subur Tani Farmer Group, Maju Bersama Farmer Group, and Lancar Jaya Farmer Group.</p> <p>Putra Tunggal Bukit Sangkilan has established procedures for identifying risks and conducting OHS analysis as stated in SOP No. 06/SOP-UB3K3/VII/2021 dated 15 July 2021 (Procedure: Risk Control and Use of PPE). The OHS risk analysis covers office activities, fertilizer and agrochemical warehouses, harvesting, transportation of Fresh Fruit Bunches (FFB), fertilization, and maintenance.</p> <p>The planning of the OHS risk analysis for evaluation is documented in the "Identification of Hazard Sources, Risk Assessment, and Control Document of the Putra Tunggal Bukit Sangkilan Association" dated 12 June 2021. The document has been communicated to all smallholder members and their workers, for example, during training on 4 May 2024, attended by 157 participants (existing members) and on 11 May 2024, attended by 159 participants (new members).</p>	
Milestone A	Smallholders, workers, and family members who work at the farm complete training and are aware of health and safety risks associated with farm work, (including that of pesticide use) and how to mitigate them.	<p>Putra Tunggal Bukit Sangkilan has conducted regular training on occupational health and safety (OHS) and safety risks related to oil palm cultivation (including pesticide use) and integrated pest management by ICS. Examples include:</p> <ul style="list-style-type: none"> a. Training on Good Agricultural Practices (GAP), Integrated Pest Management (IPM), RSPO, Free, Prior, and Informed Consent (FPIC), and Limited Pesticide Use, held on May 11, 2024, with 170 participants. b. Training on High Conservation Values (HCV), OHS & Hazardous and Toxic Materials, and Basic Fire Safety, held on 9 March 2024, with 164 participants. c. Training on HCV, OHS & Hazardous and Toxic Materials, and Basic Fire Safety, held on 4 May 2024, with 157 participants. 	Complied

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		<p>Fire handling training was conducted on 9 March 2024, and 4 May 2024, organized by ICS in collaboration with the Fire Department staff from PT IIS Muara Bulian and Bentang Oasis.</p> <p>Evidence of training has been provided, and during the audit, the ICS team was able to demonstrate fire handling techniques. During interviews with smallholder members, it was confirmed that they are aware of health and safety risks in their oil palm plantation activities.</p>	
Milestone B	<p>Workers, including smallholder family members, have access to safe working conditions and amenities that include:</p> <ul style="list-style-type: none"> • Safe and adequate housing, where applicable, • Access to basic first aid supplies • Health and safety equipment, including minimum personal protective equipment (PPE) if appropriate for the type of work. • Adequate drinking water • Access to toilets 	<p>Workers, including Smallholder members, have access to safe working conditions and facilities. Each worker and Smallholder member has their own home in the village. During the field visit to the Smallholder housing, it was observed that the housing conditions meet health and safety standards, with harvesting tools stored safely and herbicides/pesticides kept separately.</p> <p>Based on the field visit to the Smallholder housing, it was noted that Smallholder members and their workers have adequate drinking water facilities and access to toilets available in their respective homes.</p> <p>First aid kits are provided by the organization for each Smallholder group, referred to as "Kelompok Tani." Evidence of the provision of first aid equipment is documented in the "Minutes of Handover of First Aid Kits" dated January 15, 2024, for seven Smallholder groups, which include the Tanjung Jati Group, Ujung Tanjung Group, Harapan Maju Group, Sejahtera Group, Subur Tani Group, Maju Bersama Group, and Lancar Jaya Group. Guidelines for first aid handling are available in the document "Occupational Health and Safety Procedure No.: 03/SOP-UB3K3/VII/2021 dated July 15, 2021."</p> <p>Personal Protective Equipment (PPE) has been provided by Putra Tunggal Bukit Sangkalan, as stated in the "Minutes of Handover of PPE." The use of PPE by Smallholder members or their workers is monitored by each group leader to ensure proper PPE usage during work (harvesting, fertilizing, or spraying).</p> <p>Monitoring of PPE conditions is also conducted by ICS, documented in the "PPE Condition Monitoring" document, for instance, the monitoring results</p>	Complied

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		dated May 30, 2024, signed by the Fertilizer and Chemical, Occupational Health and Safety, and Fire Monitoring Unit.	
Criteria 3.6: There is no discrimination, harassment, or abuse on the farm.			
Eligibility	Smallholders commit to no discrimination, harassment or abuse on the farm (refer to indicator 1.1E / Appendix 1).	<p>There is no change Putra Tunggal Bukit Sangkilan Policy regarding the "Prohibition of Discrimination, Forced Labor, and Human Trafficking," outlined in Decision Letter No. 14/SK-Perkumpulan-PTBS/VII/2021 dated 17 July 2021, which states:</p> <ul style="list-style-type: none"> • Each member of Putra Tunggal Bukit Sangkilan is prohibited from engaging in discrimination (based on skin color, ethnicity, gender, political affiliation, etc.) for any reason. • Any form of forced labor against workers or others is prohibited. • Human trafficking/labor trafficking in any form is prohibited. <p>Regarding the prohibition of harassment, it is regulated in the Human Rights Decision Letter No. 06/SKPERKUMUPLAN-PPTBS/VII/2021 dated 17 July 2021, which states: That every member of Putra Tunggal Bukit Sangkilan is prohibited from actions that violate human rights, which include some of the following human rights:</p> <ul style="list-style-type: none"> • The right to live, maintain life, and improve living standards. • The right not to be tortured, enslaved, or harassed. • The right to work and receive fair wages. • The right to practice religion and worship according to the law. • The right to express opinions, associate, and participate in politics. • The right to develop oneself and obtain education. • Women's reproductive rights. • Other rights regulated by human rights laws. 	Complied

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		<p>This policy has been dissemination to smallholder members, for example:</p> <ul style="list-style-type: none"> • Training on SOP, Decision Letters, and Putra Tunggal Bukit Sangkila Policies conducted on 4 May 2024, attended by 157 participants. • Training on SOP, Decision Letters, and Putra Tunggal Bukit Sangkila Policies conducted on 9 March 2024, attended by 164 participants. <p>Farmers have signed statements affirming their commitment not to use child labor. This statement is included in the "RSPO Certification Commitment," point D.7, which states that Smallholder members are committed to "No practices of discrimination, harassment, or violence on the plantation." Examples of verified statements from Smallholder members include:</p> <ul style="list-style-type: none"> • RSPO Certification Commitment of Mr. Alan Budi Saputra (land purchase from Mr. Dadang), signed on 20 July 2024. • RSPO Certification Commitment of Mr. Manggusar Lumban Batu, signed on 16 September 2021. • RSPO Certification Commitment of Ms. Linda Situmorang, signed on 11 September 2021. • RSPO Certification Commitment of Mr. Pujiyanto, signed on 30 May 2021. • RSPO Certification Commitment of Mrs. Sunarti (replace to Retno Wulandari), signed on 29 May 2021 • RSPO Certification Commitment of Mr. A. Rasyid, signed on 26 December 2023. • RSPO Certification Commitment of Mr. Ilham, signed on 12 December 2023. • RSPO Certification Commitment of Mr. Al Hamzah, signed on 12 December 2023. • RSPO Certification Commitment of Mrs. Sumiyati, signed on 29 December 2023. 	
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		<ul style="list-style-type: none"> RSPO Certification Commitment of Mrs. Nurjani, signed on 30 November 2023. 	
Milestone A	Smallholders complete training on workplace discrimination, harassment and abuse and are aware of the need for a safe workspace.	<p>As outlined in the Eligibility, Smallholder members have participated in comprehensive training on the prohibition of discrimination, harassment, and violence in the workplace in March and May 2024. Evidence of the training can be provided during the audit, including attendance sheets and training minutes.</p> <p>During interviews with sampled Smallholder members, they demonstrated an understanding of the commitment to prohibit practices of discrimination, harassment, and violence in the workplace. Based on interviews with sampled Smallholder members, it is evident that they are committed to anti-discrimination in any form, with no indications of harassment or violence practices in the field.</p>	Complied
Milestone B	Workers freely express that they are working in a place that is free from discrimination, harassment or abuse.	<p>As outlined in the Eligibility, Smallholder members have participated in comprehensive training on the prohibition of discrimination, harassment, and violence in the workplace in March and May 2024. Evidence of the training can be provided during the audit, including attendance sheets and training minutes.</p> <p>During interviews with sampled Smallholder members, they demonstrated an understanding of the commitment to prohibit practices of discrimination, harassment, and violence in the workplace. Based on interviews with sampled Smallholder members, it is evident that they are committed to anti-discrimination in any form, with no indications of harassment or violence practices in the field.</p>	Complied

Principle 4: Protect, conserve and enhance ecosystems and the environment

Protect the environment, conserve biodiversity, enhance ecosystems and ensure sustainable management of natural resources.

Preamble

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High Conservation Value (HCVs) and High Carbon Stock (HCS) forests

This ISH Standard is pursuing the objective of the RSPO Smallholder Strategy to increase smallholder inclusion, prioritise improved practices that also benefit smallholder livelihoods, whilst also upholding the core sustainability requirements. This includes the protection of areas of HCV and HCS forests. The RSPO has developed a simplified HCV methodology for identifying, protecting and managing HCVs that provides guidance for both existing and new planting.

Aligned with the new HCS requirements in the RSPO P&C 2018, the RSPO, in consultation with the HCSA Steering Group, intends to develop a simplified combined HCV-HCS approach to identify and protect HCS forests. The simplified and combined HCV-HCS approach for independent smallholders will be open to public consultation and will be published no later than November 2020.

In the meantime, independent smallholders are not allowed to clear any primary forests, and/or any areas required to protect or enhance HCV and HCS forests, as committed by signing the Smallholder Declaration. Until the simplified combined HCV-HCS approach and tool for independent smallholders is available, new planting will only be permitted in low risk areas. The definition and procedure for identification of low risk areas will be defined by a Smallholder No Deforestation Task Force.

Remediation and Compensation Procedure (RaCP)

Remediation and compensation are required for any clearance since November 2005 without prior HCV assessment (see criterion 4.2) and any clearance since November 2019 without prior HCS assessment.

The requirements as outlined in the RaCP (2015) is not fully applicable for independent smallholders. For independent smallholders, this RSPO ISH Standard is focused on developing an appropriate RaCP mechanism such as on-site remediation (with funding mechanisms to be determined) as this is contextually appropriate to the scale of independent smallholder production and enables independent smallholders to maximise positive environmental impact on-site. The requirement means that quantified liability is disclosed and assessed through a land use change analysis (LUCA) fully supported and funded by the RSPO Secretariat.

Procedural Note: The RaCP mechanism for independent smallholder will not be an obstacle to the independent smallholder certification process since it is not yet available.

Criteria 4.1: High Conservation Values (HCVs) on the smallholder plot or within the managed area and High Carbon Stock (HCS) forests identified after November 2019 using the simplified combined HCV-HCS approach, are managed to ensure that they are maintained and/or enhanced.

Eligibility	Smallholders commit to protect HCVs and HCS forests through the precautionary practices approach (refer to indicator 1.1E / Appendix 1).	Smallholder members of Putra Tunggal Bukit Sangkalan have signed a commitment to protect High Conservation Value (HCV) and High Carbon Stock (HCS) forests through a precautionary approach. This commitment is outlined in the "RSPO Certification Commitment" specifically in point D.12, which states that farmers are committed to "protecting HCV and HCS forests through a precautionary approach." Examples of verified statements from Smallholder members include:	Complied
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		<ul style="list-style-type: none"> • RSPO Certification Commitment of Mr. Alan Budi Saputra (land purchase from Mr. Dadang), signed on 20 July 2024. • RSPO Certification Commitment of Mr. Manggusar Lumban Batu, signed on 16 September 2021. • RSPO Certification Commitment of Ms. Linda Situmorang, signed on 11 September 2021. • RSPO Certification Commitment of Mr. Pujianto, signed on 30 May 2021. • RSPO Certification Commitment of Mrs. Sunarti (replace to Retno Wulandari), signed on 29 May 2021 • RSPO Certification Commitment of Mr. A. Rasyid, signed on 26 December 2023. • RSPO Certification Commitment of Mr. Ilham, signed on 12 December 2023. • RSPO Certification Commitment of Mr. Al Hamzah, signed on 12 December 2023. • RSPO Certification Commitment of Mrs. Sumiyati, signed on 29 December 2023. • RSPO Certification Commitment of Mrs. Nurjani, signed on 30 November 2023. 	
Milestone A	<p>Smallholders complete training on and are aware of:</p> <ul style="list-style-type: none"> • The importance of maintaining and conserving HCVs and HCS forests • Human-wildlife conflict and mitigation efforts; • Rare, threatened and endangered species and important ecosystems. 	<p>HCV/HCS management training was conducted on 9 March 2024, and 4 May 2024 (for both old and new members), with instructors from the NGO Bentang OASIS and PT IIS Muara Bulian. Training records, including attendance sheets, training materials, and meeting notes, were available during the audit. Evidence of the training can be found in the "HCV, Health and Safety (OHS), Hazardous Materials, and Basic Fire Training Record," which was attended by 321 smallholder members. During interviews with smallholder members, it was confirmed that they had attended the training and understood the importance of maintaining and preserving HCV, endangered species (RTE), and mitigating human-wildlife conflicts.</p>	Complied

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Milestone B	Smallholders implement precautionary practices and manage and maintain rare, threatened and endangered species, HCVs and HCS forests, where applicable.	<p>Putra Tunggal Bukit Sangkilan has established procedures for the protection of endangered species, including:</p> <ul style="list-style-type: none"> • SOP for Handling Human-Wildlife Conflicts No: 03/SOP-U-Lingkungan/VII/2017, dated 15 July 2021. This procedure outlines the process flow for mitigating human-wildlife conflicts. All smallholder members are required to report any conflicts occurring in the field to the Human-Wildlife Conflict Response Team, which then collaborates with the BKSDA (Natural Resources Conservation Agency) for mitigation efforts. • SOP for Protecting Wildlife or Rare Species No: 04/SOP-U-Lingkungan/VII/2021, dated 15 July 2021. This SOP explains the mechanisms for protecting wildlife in the field as conducted by smallholder members. <p>The management and monitoring plan for High Conservation Value (HCV) areas was reviewed during the audit, such as the document titled "Work Program of the Conservation Unit of the Putra Tunggal Bukit Sangkilan Association for the year 2024," dated 12 January 2024, which includes four types of activities:</p> <ul style="list-style-type: none"> • HCV Management Training. • Monitoring of HCV areas (HCV signboards, boundary markers of HCV areas). • Planting buffer vegetation along riverbanks. • Installing warning signs prohibiting pesticide use in riparian areas. <p>Documents verifying the management and monitoring of HCV areas during the audit included monitoring of river conditions, planting buffer vegetation, and monitoring warning signs along riverbanks, conducted on 22 April 2024, 5 August 2024, and 27 August 2024.</p>	Complied
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		Field observations indicate that Putra Tunggal Bukit Sangkilan has installed signboards prohibiting the application of chemicals in riparian areas, prohibiting total spraying, and banning land burning (Location: 1° 37' 04.2" S; 103° 11' 08.1" E).	
Criteria 4.2: Where the existing smallholder plot has been planted and cleared after November 2005 or is on an area identified as HCS forests after November 2019 up to the eligibility period, a RaCP process appropriate for smallholders based on Land Use Change Analysis (LUCA) will be applicable (reference preamble).			
Eligibility	Smallholders provide information on all smallholder plots converted and planted with oil palm after November 2005, through use of the simplified combined HCV-HCS approach for Smallholders (refer to indicator 1.1E / Appendix 1).	<p>There is an increase in High Conservation Value (HCV) areas due to the additional scope of certification compared to last year's audit.</p> <p>Two HCV Assessment documents are available:</p> <ol style="list-style-type: none"> The HCV assessment was conducted by Putra Tunggal Bukit Sangkilan in collaboration with SETARA Jambi (an NGO) - Phase I, in 2021. The assessment report is detailed in the document titled "HCV Assessment Report for the Oil Palm Plantation Area of the Putra Tunggal Bukit Sangkilan," dated November 3, 2021. The identification of HCV areas took place from March to October 2021. According to the HCV report, the assessment was conducted over an area of 383.33 hectares and involved 7 farmer groups. The identified HCV areas around the Putra Tunggal Bukit Sangkilan include: <ul style="list-style-type: none"> Sangkilan River (HCV 4.1) Beringin Kembar Cemetery (HCV 6) Bumi Sangkilan Cemetery (HCV 6). The HCV assessment was conducted by Putra Tunggal Bukit Sangkilan in collaboration with the Bentang Oasis Foundation (an NGO) - Phase II, in 2024. The assessment report is detailed in the document titled "HCV Assessment Report for New Members in the Oil Palm Plantation Area of the Putra Tunggal Bukit Sangkilan" dated March 24, 2024. The identification of HCV areas took place from January to March 2024. According to this HCV report, the assessment was conducted over an 	Complied

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		<p>area of 277.89 hectares and involved 7 farmer groups. The identified HCV areas around the Putra Tunggal Bukit Sangkilan include:</p> <ul style="list-style-type: none"> • Sangkilan River and its tributaries (HCV 4.1) • Beringin Kembar Cemetery (HCV 6) • Bumi Sangkilan Cemetery (HCV 6). 	
Milestone A	<p>Group members develop a plan to identify the maximum area for on-site remediation of HCVs lost since November 2005 and HCS forests lost since November 2019, through a participatory process and the plan is submitted to RSPO.</p>	<p>The LUCA (Land Use Change Analysis) document is available and valid, consisting of:</p> <ol style="list-style-type: none"> 1. Putra Tunggal Bukit Sangkilan has provided a Land Use Change Analysis report outlined in the "LUC Analysis Verification Result Document" by PT Hijau Daun. 2. Environmental Consultant, Version 1, dated 30-05-2022. According to the LUCA report, the following summary information has been confirmed: <ul style="list-style-type: none"> • Total management unit area: 383.33 ha (255.41 ha with self-declared liability) • Total raw liability area: 216.81 ha • Total conservation liability area: 0 ha • Environmental remediation: 5.58 ha • Date when this report was prepared: May 2022 • LUCA status: Passed <p>According to an email from RSPO dated 31 May 2022, the final LUCA report for Putra Tunggal Bukit Sangkilan was confirmed with a "Passed" status, a final conservation liability of 0 ha, and an environmental remediation area of 5.58 ha.</p> 3. Putra Tunggal Bukit Sangkilan has also provided a Land Use Change Analysis report outlined in the document "Independent Smallholder Land Use Change Analysis, Putra Tunggal Bukit Sangkilan (R2), Batanghari 	Complied

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		<p>District, Jambi Province, Indonesia," dated 23 September 2024. According to this LUCA report, the following information is summarized:</p> <ul style="list-style-type: none"> • Total management unit area: 246.21 ha • Total raw liability area: 219.97 ha • Total conservation liability area: 0 ha • Environmental remediation: 35.23 ha • Date when this report was prepared: 23 September 2024 • LUCA status: Passed <p>The remediation area, categorized as a sloping area, has a remediation plan established by Putra Tunggal Bukit Sangkilan, including:</p> <ul style="list-style-type: none"> • Constructing terraces/individual terracing to prevent soil erosion • Frond stacking in the sloping area to prevent soil erosion • Selective weeding and preserving ground cover crops in the sloping area • Not conducting replanting in areas with a slope $\geq 40\%$ • Field visits to the smallholder sample plots indicated that sloping areas have been maintained in accordance with established procedures. 	
Milestone B	An RSPO-approved plan to remediate for HCVs lost since November 2005 and HCS forests lost since November 2019 is implemented.	<p>The LUCA (Land Use Change Analysis) document is available and valid, consisting of:</p> <ol style="list-style-type: none"> 1. Putra Tunggal Bukit Sangkilan has provided a Land Use Change Analysis report outlined in the "LUC Analysis Verification Result Document" by PT Hijau Daun. 2. Environmental Consultant, Version 1, dated 30-05-2022. According to the LUCA report, the following summary information has been confirmed: <ul style="list-style-type: none"> • Total management unit area: 383.33 ha (255.41 ha with self-declared liability) 	Complied

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		<ul style="list-style-type: none"> • Total raw liability area: 216.81 ha • Total conservation liability area: 0 ha • Environmental remediation: 5.58 ha • Date when this report was prepared: May 2022 • LUCA status: Passed <p>According to an email from RSPO dated 31 May 2022, the final LUCA report for Putra Tunggal Bukit Sangkilan was confirmed with a "Passed" status, a final conservation liability of 0 ha, and an environmental remediation area of 5.58 ha.</p> <p>3. Putra Tunggal Bukit Sangkilan has also provided a Land Use Change Analysis report outlined in the document "Independent Smallholder Land Use Change Analysis, Putra Tunggal Bukit Sangkilan (R2), Batanghari District, Jambi Province, Indonesia," dated 23 September 2024. According to this LUCA report, the following information is summarized:</p> <ul style="list-style-type: none"> • Total management unit area: 246.21 ha • Total raw liability area: 219.97 ha • Total conservation liability area: 0 ha • Environmental remediation: 35.23 ha • Date when this report was prepared: 23 September 2024 • LUCA status: Passed <p>The remediation area, categorized as a sloping area, has a remediation plan established by Putra Tunggal Bukit Sangkilan, including:</p> <ul style="list-style-type: none"> • Constructing terraces/individual terracing to prevent soil erosion. • Frond stacking in the sloping area to prevent soil erosion. • Selective weeding and preserving ground cover crops in the sloping area. • Not conducting replanting in areas with a slope $\geq 40\%$. 	
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		Field visits to the smallholder sample plots indicated that sloping areas have been maintained in accordance with established procedures.	
Criteria 4.3: New planting of independent smallholders, since November 2019: <ul style="list-style-type: none"> Do not replace any HCVs Do not replace any HCS forests as defined by the simplified combined HCV-HCS approach Are not on steep slopes (more than 22 degrees or as in the National Interpretation) in reference to Indonesian regulations (Minister of Agriculture No. 47/2006 on Guide to Agriculture on Mountainous Areas). Slope must not be more than or equal to 40%. Are not on peat areas of any depth - In reference to the definition of peat in Government Regulation No. 57/2006 on Peat Ecosystem Protection and Management. 			
Eligibility	Smallholders provide information on all planned new planting and commit to no new planting are on HCVs or HCS forests, on steep slopes (more than 22 degrees or as in the National Interpretation) or on peat (refer to indicator 1.1E / Appendix 1).	<p>Based on planting year data, it shows that the planting period for oil palm by smallholder members took place between 1994 and 2021 (for both new and existing members). There was an expansion in the certification scope during this year's audit. For both phases of the certification scope, LUCA analysis has been conducted and has been declared "Pass" by the RSPO Secretariat.</p> <p>Based on interviews with smallholder members, ICS, and cooperative management, it has been confirmed that there are no plans for new planting in their plantations. All member plots consist of existing oil palm plantations. Smallholder members have signed a commitment in the " RSPO Certification Commitment", where, in point D.11, they affirm their commitment to "Not undertake new planting or expansion of existing plantations in primary forests, HCV areas, HCS forests, riparian zones, or on steep slopes (greater than 25 degrees, or as specified in the National Interpretation)."</p> <p>Examples of verified statements from Smallholder members include:</p> <ul style="list-style-type: none"> RSPO Certification Commitment of Mr. Alan Budi Saputra (land purchase from Mr. Dadang), signed on 20 July 2024. RSPO Certification Commitment of Mr. Manggusar Lumban Batu, signed on 16 September 2021. 	Complied

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		<ul style="list-style-type: none"> • RSPO Certification Commitment of Ms. Linda Situmorang, signed on 11 September 2021. • RSPO Certification Commitment of Mr. Pujiyanto, signed on 30 May 2021. • RSPO Certification Commitment of Mrs. Sunarti (replace to Retno Wulandari), signed on 29 May 2021 • RSPO Certification Commitment of Mr. A. Rasyid, signed on 26 December 2023. • RSPO Certification Commitment of Mr. Ilham, signed on 12 December 2023. • RSPO Certification Commitment of Mr. Al Hamzah, signed on 12 December 2023. • RSPO Certification Commitment of Mrs. Sumiyati, signed on 29 December 2023. • RSPO Certification Commitment of Mrs. Nurjani, signed on 30 November 2023. 	
Milestone A	Before any land preparation commences, group members develop an integrated management plan through a participatory approach to maintain or enhance HCVs as well as HCS forests identified after November 2019, as identified by the simplified combined HCV-HCS approach, before any land preparation commences.	<p>Based on planting year data, it shows that the planting period for oil palm by smallholder members took place between 1994 and 2021 (for both new and existing members). There was an expansion in the certification scope during this year's audit. For both phases of the certification scope, LUCA analysis has been conducted and has been declared "Pass" by the RSPO Secretariat.</p> <p>Based on interviews with smallholder members, ICS, and cooperative management, it has been confirmed that there are no plans for new planting in their plantations. All member plots consist of existing oil palm plantations. Smallholder members have signed a commitment in the " RSPO Certification Commitment", where, in point D.11, they affirm their commitment to "Not undertake new planting or expansion of existing plantations in primary forests, HCV areas, HCS forests, riparian zones, or on steep slopes (greater than 25 degrees, or as specified in the National Interpretation)."</p>	Complied

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		<p>Examples of verified statements from Smallholder members include:</p> <ul style="list-style-type: none"> • RSPO Certification Commitment of Mr. Alan Budi Saputra (land purchase from Mr. Dadang), signed on 20 July 2024. • RSPO Certification Commitment of Mr. Manggusar Lumban Batu, signed on 16 September 2021. • RSPO Certification Commitment of Ms. Linda Situmorang, signed on 11 September 2021. • RSPO Certification Commitment of Mr. Pujiyanto, signed on 30 May 2021. • RSPO Certification Commitment of Mrs. Sunart (replace to Retno Wulandari), signed on 29 May 2021 • RSPO Certification Commitment of Mr. A. Rasyid, signed on 26 December 2023. • RSPO Certification Commitment of Mr. Ilham, signed on 12 December 2023. • RSPO Certification Commitment of Mr. Al Hamzah, signed on 12 December 2023. • RSPO Certification Commitment of Mrs. Sumiyati, signed on 29 December 2023. • RSPO Certification Commitment of Mrs. Nurjani, signed on 30 November 2023. 	
Milestone B	Smallholders have an RSPO approved integrated management plan for their planned new planting and share a notice of this plan with those involved in the participatory mapping before any land preparation commences.	<p>Based on planting year data, it shows that the planting period for oil palm by smallholder members took place between 1994 and 2021 (for both new and existing members). There was an expansion in the certification scope during this year's audit. For both phases of the certification scope, LUCA analysis has been conducted and has been declared "Pass" by the RSPO Secretariat.</p> <p>Based on interviews with smallholder members, ICS, and cooperative management, it has been confirmed that there are no plans for new planting</p>	Complied

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		<p>in their plantations. All member plots consist of existing oil palm plantations. Smallholder members have signed a commitment in the " RSPO Certification Commitment", where, in point D.11, they affirm their commitment to "Not undertake new planting or expansion of existing plantations in primary forests, HCV areas, HCS forests, riparian zones, or on steep slopes (greater than 25 degrees, or as specified in the National Interpretation)."</p> <p>Examples of verified statements from Smallholder members include:</p> <ul style="list-style-type: none"> • RSPO Certification Commitment of Mr. Alan Budi Saputra (land purchase from Mr. Dadang), signed on 20 July 2024. • RSPO Certification Commitment of Mr. Manggusar Lumban Batu, signed on 16 September 2021. • RSPO Certification Commitment of Ms. Linda Situmorang, signed on 11 September 2021. • RSPO Certification Commitment of Mr. Pujiyanto, signed on 30 May 2021. • RSPO Certification Commitment of Mrs. Sunarti (replace to Retno Wulandari), signed on 29 May 2021 • RSPO Certification Commitment of Mr. A. Rasyid, signed on 26 December 2023. • RSPO Certification Commitment of Mr. Ilham, signed on 12 December 2023. • RSPO Certification Commitment of Mr. Al Hamzah, signed on 12 December 2023. • RSPO Certification Commitment of Mrs. Sumiyati, signed on 29 December 2023. • RSPO Certification Commitment of Mrs. Nurjani, signed on 30 November 2023. 	
Criteria 4.4: Where smallholder plots exist on peat, subsidence and degradation of peat soils is minimised by use of best management practices.			

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Eligibility	Group manager confirms presence of peat on existing plots within the group and smallholders on peat commit to using best management practices (BMPs), and minimizing subsidence and degradation of peat soils (refer to indicator 1.1E / Appendix 1).	Based on the review of the HCV-HCS assessment documents from 2021 (for land owned by existing members) and 2024 (for land owned by new members), it is shown that there is no peat soil on their land; all land owned by smallholder members consists of mineral soil types. An overlay analysis between the member farmers' plot maps and the soil type map indicates that all member-owned land is situated on Orthic Acrisols (Ao) and Dystric Fluvisols (Jd) soil types, with no presence of peat soil (organosol). Field observations conducted on the land of sampled smallholder members confirmed that all sites consist of mineral soil types. However, all smallholders have signed a commitment stated in the "RSPO Certification Commitment" document, where point D.13 specifies that smallholders commit to "Not undertaking new planting on peat and replanting will only be in areas with low risk of flooding or saline intrusion."	Complied
Milestone A	Smallholders complete training on best management practices (BMPs) for peat. The group has an action plan to minimize risk of fire, to apply BMPs for plantings on peat and manage water systems in the certification unit.	Based on the review of the HCV-HCS assessment documents from 2021 (for land owned by existing members) and 2024 (for land owned by new members), it is shown that there is no peat soil on their land; all land owned by smallholder members consists of mineral soil types. An overlay analysis between the member farmers' plot maps and the soil type map indicates that all member-owned land is situated on Orthic Acrisols (Ao) and Dystric Fluvisols (Jd) soil types, with no presence of peat soil (organosol). Field observations conducted on the land of sampled smallholder members confirmed that all sites consist of mineral soil types.	Complied
Milestone B	Smallholders implement the group's action plan based on BMPs, including fire and water management, and monitoring of subsidence rate for existing planting on peat.	Based on the review of the HCV-HCS assessment documents from 2021 (for land owned by existing members) and 2024 (for land owned by new members), it is shown that there is no peat soil on their land; all land owned by smallholder members consists of mineral soil types. An overlay analysis between the member farmers' plot maps and the soil type map indicates that all member-owned land is situated on Orthic Acrisols (Ao) and Dystric Fluvisols (Jd) soil types, with no presence of peat soil (organosol).	Complied

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		Field observations conducted on the land of sampled smallholder members confirmed that all sites consist of mineral soil types.	
Criteria 4.5: Plots on peat are replanted only on areas with low risk of flooding or saline intrusion as demonstrated by a risk assessment.			
Eligibility	Smallholders commit to provide information on all plans for replanting and commit that replanting will only be in areas with low risk of flooding or saline intrusion (refer to indicator 1.1E / Appendix 1).	<p>Based on the review of the HCV-HCS assessment documents from 2021 (for land owned by existing members) and 2024 (for land owned by new members), it is shown that there is no peat soil on their land; all land owned by smallholder members consists of mineral soil types. An overlay analysis between the member farmers' plot maps and the soil type map indicates that all member-owned land is situated on Orthic Acrisols (Ao) and Dystric Fluvisols (Jd) soil types, with no presence of peat soil (organosol).</p> <p>Field observations conducted on the land of sampled smallholder members confirmed that all sites consist of mineral soil types.</p> <p>However, all smallholders have signed a commitment stated in the "RSPO Certification Commitment" document, where point D.13 specifies that smallholders commit to "Not undertaking new planting on peat and replanting will only be in areas with low risk of flooding or saline intrusion."</p>	Complied
Milestone A	Smallholders with plots on peat complete training on identification of future risks of flooding or saline intrusion and alternate land development strategies.	<p>Based on the review of the HCV-HCS assessment documents from 2021 (for land owned by existing members) and 2024 (for land owned by new members), it is shown that there is no peat soil on their land; all land owned by smallholder members consists of mineral soil types. An overlay analysis between the member farmers' plot maps and the soil type map indicates that all member-owned land is situated on Orthic Acrisols (Ao) and Dystric Fluvisols (Jd) soil types, with no presence of peat soil (organosol).</p> <p>Field observations conducted on the land of sampled smallholder members confirmed that all sites consist of mineral soil types.</p>	Complied
Milestone B	Prior to replanting on peat smallholders complete a risk assessment related to flooding or saline intrusion and, where there is high risk, present a plan that includes alternate land	Based on the review of the HCV-HCS assessment documents from 2021 (for land owned by existing members) and 2024 (for land owned by new members), it is shown that there is no peat soil on their land; all land owned	Complied

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	development strategies, referencing alternative livelihood planning.	by smallholder members consists of mineral soil types. An overlay analysis between the member farmers' plot maps and the soil type map indicates that all member-owned land is situated on Orthic Acrisols (Ao) and Dystric Fluvisols (Jd) soil types, with no presence of peat soil (organosol). Field observations conducted on the land of sampled smallholder members confirmed that all sites consist of mineral soil types.	
Criteria 4.6: Fire is not used on the oil palm plot for preparing land or for pest control, nor open fire for waste management on the farm.			
Eligibility	Smallholders commit to no burning for preparing land or for pest control, nor open fire for waste management. Group manager records evidence of prior burning of members joining the group (refer to indicator 1.1E / Appendix 1).	<p>The smallholder members have signed a commitment outlined in the "RSPO Certification Commitment" document, where point D.15 states that smallholders commit to "Not using fire to preparing land or for pest control, nor open fire for waste management".</p> <p>Examples of verified statements from Smallholder members include:</p> <ul style="list-style-type: none"> • RSPO Certification Commitment of Mr. Alan Budi Saputra (land purchase from Mr. Dadang), signed on 20 July 2024. • RSPO Certification Commitment of Mr. Manggusar Lumban Batu, signed on 16 September 2021. • RSPO Certification Commitment of Ms. Linda Situmorang, signed on 11 September 2021. • RSPO Certification Commitment of Mr. Pujianto, signed on 30 May 2021. • RSPO Certification Commitment of Mrs. Sunarti (replace to Retno Wulandari), signed on 29 May 2021 • RSPO Certification Commitment of Mr. A. Rasyid, signed on 26 December 2023. • RSPO Certification Commitment of Mr. Ilham, signed on 12 December 2023. • RSPO Certification Commitment of Mr. Al Hamzah, signed on 12 December 2023. 	Complied

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		<ul style="list-style-type: none"> • RSPO Certification Commitment of Mrs. Sumiyati, signed on 29 December 2023. • RSPO Certification Commitment of Mrs. Nurjani, signed on 30 November 2023. 	
Milestone A	<p>There is no physical evidence of new burning (after eligibility) for land preparation for oil palm by smallholders. Smallholders complete training on and are aware of:</p> <ul style="list-style-type: none"> • Alternatives to fire for land preparation and farm waste management (where appropriate possible). • Alternatives to fire for pest control. • Fire prevention and how to respond to and manage fires in their community and village. 	<p>Based on field visits to smallholder plots, no evidence was found of burning practices for land preparation or pest/disease control for oil palm by smallholders. Training related to Occupational Health and Safety (OHS) and safety risks associated with oil palm cultivation (including pesticide use) and mitigation methods has been routinely conducted by ICS, with the latest training held on 30 August 2024. Evidence of this training is available in the "OHS, Hazardous Waste, and Hazardous Materials Management Training Minutes," attended by 30 smallholder members.</p> <p>Fire management training for land has been conducted on 9 March 2024 and 4 May 2024, by ICS in collaboration with Bentang Oasis and the firefighting staff from PT IIS Muara Bulian, attended by 321 smallholders. Evidence of training is available, and during the audit, the ICS team demonstrated land fire control techniques.</p> <p>Smallholder members manage waste according to the SOP for Chemical Management No: 01/SOP-U-K3B3/VII/2021 dated July 15, 2021, and SOP for Used Chemical Container Management No: 02/SOP-U-B3K3/VII/2021 dated 15 July 2021. Waste from used chemical/pesticide containers is handed over by smallholder members to Putra Tunggal Bukit Sangkilar storage, which then sends it to the hazardous waste storage facility at PT Inti Indosawit Subur – Muara Bulian.</p> <p>Putra Tunggal Bukit Sangkilar collaborates with PT Inti Indosawit Subur – Muara Bulian to collect hazardous waste (used pesticide containers) from smallholder members in accordance with the approval letter from PT Inti Indosawit Subur – Muara Bulian No. 056/ES-KMB/EXT/09/2021 dated 27 September 2021, regarding "Approval for Hazardous Waste Storage Application." The receipt of hazardous waste from smallholder members to</p>	Complied

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		Putra Tunggal Bukit Sangkila is recorded in the "Hazardous Waste Handover Record." Interviews with sampled smallholders indicated that they have a good understanding of waste management, especially for used pesticide containers.	
Milestone B	Smallholders do not use fire or practice burning for land preparation, waste management or pest control on the farm. For pest control, fire may be used only in exceptional circumstances i.e. where no other effective measures exist and with prior approval of relevant authorities.	Based on interviews with smallholder members (19 members), it was found that they have a good understanding of the prohibition on the use of fire or burning practices for land preparation, waste management, or pest control on their farms. Field visits to smallholder plots showed no indication of burning practices for land preparation or pest and disease control for oil palm plants by smallholder members.	Complied
Criteria 4.7: Riparian buffer zones are identified and managed to ensure they are maintained and/or enhanced.			
Eligibility	Group manager identifies riparian buffer zones within the group and smallholders commit to no new planting in riparian zones (refer to indicator 1.1E / Appendix 1).	Putra Tunggal Bukit Sangkila has conducted two assessments of HCV: a. Phase I NKT Assessment: This was carried out by Putra Tunggal Bukit Sangkila in collaboration with SETARA Jambi (an NGO) in 2021. The assessment report is documented in the "NKT Assessment Report in the Oil Palm Plantation Area of the Putra Tunggal Bukit Sangkila" dated November 3, 2021. The identification of NKT took place from March to October 2021. According to the report, the assessment covered an area of 383.33 hectares involving 7 farmer groups. The identified NKT areas around the Putra Tunggal Bukit Sangkila include: <ul style="list-style-type: none"> • Sangkila River (NKT 4.1) • TPU Beringin Kembar (NKT 6) • TPU Bumi Sangkila (NKT 6). b. Phase II NKT Assessment: This assessment was conducted by Putra Tunggal Bukit Sangkila in collaboration with the Bentang Oasis Foundation (an NGO) in 2024. The assessment report is documented in the "NKT Assessment Report for New Members in the Oil Palm Plantation Area of the Putra Tunggal Bukit Sangkila" dated March 24, 2024. The	Complied

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		<p>identification of NKT took place from January to March 2024. The report states that the assessment covered an area of 277.89 hectares and involved 7 farmer groups. Similar to the previous assessment, the identified NKT areas around the Putra Tunggal Bukit Sangkilan include:</p> <ul style="list-style-type: none"> • Sangkilan River and its tributaries (NKT 4.1) • TPU Beringin Kembar (NKT 6) • TPU Bumi Sangkilan (NKT 6). <p>Putra Tunggal Bukit Sangkilan has plans to conserve and protect water flows and sources by marking the riparian boundaries 3 meters from the water flow and installing warning signs to prohibit the spraying of agrochemicals near water sources. Putra Tunggal Bukit Sangkilan is also engaged in planting Sungkai (<i>Pheronema canescens</i>) and Bamboo (<i>Bamboos sp</i>) to prevent soil erosion near water flows.</p> <p>Additionally, Putra Tunggal Bukit Sangkilan has conducted an overlay of the plantation maps of all smallholder members with the river maps of Batanghari Regency, Jambi Province. Based on the overlay using a scale of 1:60,000, it is confirmed that there are no rivers within the Putra Tunggal Bukit Sangkilan plantation area; only the tributary identified is the Sangkilan River, which is located around the plantation.</p> <p>All smallholder members of Putra Tunggal Bukit Sangkilan have signed the "RSPO Certification Commitment," which states in point D.11 that "No new planting or expansion of existing plantations will occur in primary forests, HCV areas, SKT forests, riparian zones, or steep slopes (greater than 25 degrees or as regulated in the National Interpretation)."</p> <p>Examples of verified statements from Smallholder members include:</p> <ul style="list-style-type: none"> • RSPO Certification Commitment of Mr. Alan Budi Saputra (land purchase from Mr. Dadang), signed on 20 July 2024. 	
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		<ul style="list-style-type: none"> • RSPO Certification Commitment of Mr. Manggusar Lumban Batu, signed on 16 September 2021. • RSPO Certification Commitment of Ms. Linda Situmorang, signed on 11 September 2021. • RSPO Certification Commitment of Mr. Pujiyanto, signed on 30 May 2021. • RSPO Certification Commitment of Mrs. Sunarti (replace to Retno Wulandari), signed on 29 May 2021 • RSPO Certification Commitment of Mr. A. Rasyid, signed on 26 December 2023. • RSPO Certification Commitment of Mr. Ilham, signed on 12 December 2023. • RSPO Certification Commitment of Mr. Al Hamzah, signed on 12 December 2023. • RSPO Certification Commitment of Mrs. Sumiyati, signed on 29 December 2023. • RSPO Certification Commitment of Mrs. Nurjani, signed on 30 November 2023. 	
Milestone A	Smallholders complete training on and are aware of riparian buffer zone management, and the group has an action plan to maintain and/or enhance riparian buffer zones.	<p>Training on HCV management has been conducted periodically, with sessions held on 9 March 2024, and 4 May 2024, featuring instructors from the Yayasan Bentang OASIS. Records of the training, including attendance lists, training materials, and minutes of the training, were available during the audit. Evidence of the training can be found in the "Training Records for HCV, OHS & Hazardous materials, Basic Fire," attended by 321 smallholder members.</p> <p>Based on interviews with smallholder members, it has been confirmed that they attended the training and have a clear understanding of managing riparian zones.</p>	Complied

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Milestone B	Smallholders maintain and/or enhance riparian buffer zone areas.	<p>Based on the HCV assessment results and the overlay of the smallholder members' plot locations with the river distribution map of Batanghari Regency, Jambi Province, at a scale of 1:60,000, it has been confirmed that there are no rivers in the Putra Tunggal Bukit Sangkila plantation area. The only identified feature is the Sangkila River, which is located near the plantation.</p> <p>This was also confirmed during the field visit to the sampled plots owned by smallholder members (a total of 19 members), where it was observed that there are no rivers within the smallholder members' plantation areas.</p>	Complied
Criteria 4.8: Pesticides are used in ways that do not endanger health of workers, family, communities or the environment.			
Eligibility	<p>Smallholders commit to phase out paraquat and pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions by:</p> <ul style="list-style-type: none"> • Immediately stopping purchasing of these pesticides • Phasing out use of remaining stock by MS A • Providing information for the group manager to keep record of pesticide purchase and use. <p>(refer to indicator 1.1E / Appendix 1)</p>	<p>During ASA-2 Putra Tunggal Buki Sangkila has demonstrated that smallholder member commit to phase out paraquat usage.</p> <p>Based on "Pernyataan Pekebun", smallholders commit to join the certification of RSPO Independent Smallholder and comply to the related Principle, criteria and indicator, means that include phase out paraquat and pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions. "SOP Penggunaan Bahan Kimia No. 07/SOP-U-B3K3/VII/2021, dated 15 Jul 2021" mentioned that uses of paraquat is prohibited.</p> <p>Samples of "Pernyataan Pekebun" reviewed during this Audit :</p> <p>Existing members</p> <ol style="list-style-type: none"> 1. Agus Saparudin, signed on 15 June 2021, Kelompok Tani Subur Tani 2. Sarmanto, signed on 6 May 2021, Kelompok Tani Subur Tani 3. Surono B, signed on 7 September 2021, Kelompok Tani Subur Tani 4. Sri Agustina, signed on 19 October 2021, Kelompok Tani Subur Tani 5. Agus Saparudin, signed on 7 September 2021, Kelompok Tani Subur Tani 6. Yut Wuri Handayani, signed on 25 July 2021, Kelompok Tani Maju Bersama 	Complied

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		<p>7. Sukarmin, signed on 23 May 2021, Kelompok Tani Subur Tani</p> <p>8. Taska, signed on 15 June 2021, Kelompok Tani Subur Tani</p> <p>9. Jemiran, signed on 28 May 2021, Kelompok Tani Tanjung Jati</p> <p>10. Yogi Eko P signed on 28 May 2021, Kelompok Tani Subur Tani</p> <p>Extension to scope</p> <p>1. Warni, signed on 5 November 2023, Kelompok Tani Sejahtera</p> <p>2. Fatmawati, signed on 23 December 2023, Kelompok Tani Ujung Tanjung</p> <p>3. Yosara Oprinandi, signed on 30 December 2023, Kelompok Tani Sejahtera</p> <p>4. Supriadi, signed on 5 November 2023, Kelompok Tani Sejahtera</p> <p>5. Yadi Mulyadi, signed on 20 December 2023, Kelompok Tani Ujung Sejahtera</p> <p>6. Riswan Effendi Harahap, signed on 20 December 2023, Kelompok Tani Sejahtera</p> <p>7. Sugianto, signed on 5 November 2023, Kelompok Tani Sejahtera</p> <p>8. Erpan, signed on 20 December 2023, Kelompok Tani Sejahtera</p> <p>9. Abdul Hamid, signed on 22 November 2023, Kelompok Tani Tanjung Jati</p> <p>10. Fathur Rahman, signed on 10 November 2023, Kelompok Tani Sejahtera</p> <p>11. Marjono, signed on 12 November 2023, Kelompok Tani Tanjung Jati</p> <p>12. Maryoto, signed on 20 Desember 2023, Kelompok Tani Tanjung Jati</p> <p>13. Lilik Rianto, signed on 5 November 2023, Kelompok Tani Tanjung Jati</p> <p>14. Ramdona, signed on 2 November 2023, Kelompok Tani Tanjung Jati</p> <p>15. Surip, signed on 12 Desember 2023, Kelompok Tani Subur Tani</p> <p>16. Junaidi, signed on 13 Desember 2023, Kelompok Tani Subur Tani</p>	
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		<p>During this ASA-2 audit, auditor teams has taken 15 smallholder samples for existing members and 24 smallholder for scope extension/new members (random sampling). Based on field visit and interview with respective smallholder during ASA-2 confirmed that there is no use of paraquat and pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions. All smallholder interviewed have understood that those pesticides are prohibited.</p> <p>Based on review to "<i>Catatan Pestisida 2023-2024 Putra Tunggal Bukit Sangkilar</i>" there is no use of paraquat and pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions. Pesticides uses are such as Touch Down, Round up and Elang (a.i. glyphosate), Ally (a.i. Metil Metsulfuron), Garlon and Kenlon (a.i. Triclopyr).</p>	
Milestone A	Smallholders complete training on BMPs for pesticides including pesticide usage, awareness on risks for pregnant and breastfeeding women and young workers; storage and disposal; paraquat and pesticides listed by WHO Class 1A or 1B, the Stockholm or Rotterdam Conventions (and in compliance with 3.5).	<p>During ASA-2, Group Manager of Putra Tunggal Bukit Sangkilar has issued "Surat Keputusan Larangan Mempekerjakan Ibu Hamil dan Menyusui terkait pekerjaan Pengelolaan Bahan Kimia" (decree) No.11/SK-PERKUMPULAN-PTBS/VII/2021, dated 17 Jul 2021, mentioned that pregnant and breastfeeding women are prohibited to conducted work related to chemical, including application, mixing and storekeeper.</p> <p>Smallholders has completed training on Good Agricultural Practices, Integrated Pest Management and Occupational Health and Safety as per below evidence:</p> <ul style="list-style-type: none"> On 6 January 2024, training about ICS Capacity Development covering topics such as ICS structure, responsibility, performance evaluation, ICS programs and etc. The training were attended by 34 participants. On 2 March 2024, training about RSPO ISH Standard, FPIC, prohibition of blanket spraying, prohibition of paraquat, manuring recommendation and application, beneficial plant, FFB production, harvesting and IPM. The training were attended by 170 participants. (Scope extension/new members) 	Complied

		<ul style="list-style-type: none"> On 9 March 2024, training about HCV area, hazardous waste, no blanket spraying, PPEs, OHS, First aid treatment, Fire fighting, organization procedures and policies, no child labour, ICS Structure amendment and RSPO premium sharing. The training were attended by 164 participants. (Scope extension/new members) On 4 May 2024, training about HCV area, hazardous waste, no blanket spraying, PPEs, OHS, First aid treatment, Fire fighting, organization procedures and policies, no child labour, ICS Structure amendment and RSPO premium sharing. The training were attended by 157 participants. On 11 May 2024, training about RSPO certification, FPIC, Good Agricultural Practices, beneficial plant, FFB production, harvesting IPM and manuring. The training were attended by 159 participants. <p>During this ASA 2 audit, auditor teams has taken 15 smallholder samples for existing members and 24 smallholder for scope extension/new members (random sampling). Based on field visit and interview with respective smallholder during ASA 2 confirmed that they are not employed pregnant and breastfeeding women and young worker as well for work related agrochemical.</p> <p>Based on review to "<i>Catatan Pestisida 2023-2024 Putra Tunggal Bukit Sangkilar</i>" there is no use of paraquat and pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions. Pesticides uses are such as Touch Down, Round up and Elang (a.i. glyphosate), Ally (a.i. Metil Metsulfuron), Garlon and Kenlon (a.i. Triclopyr).</p>	
Milestone B	Smallholders implement BMPS for all pesticide use, including prohibiting use of pesticides by pregnant and breastfeeding women and young workers, and exclusion of paraquat and pesticides that are categorized as WHO Class 1A or 1B, or those listed by the Stockholm or Rotterdam Conventions, unless when authorized by relevant authorities for pest outbreaks.	During this ASA-2 audit, auditor teams has taken 15 smallholder samples for existing members and 24 smallholder for scope extension/new members (random sampling). Based on field visit and interview with respective smallholder during ASA-2 confirmed that they are not employed pregnant and breastfeeding women and young worker as well for work related agrochemical.	Complied

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	<p>Note: The relevant authority in this context is The Commission of Fertiliser and Pesticide Monitoring at District or department office that handles plantation issues.</p>	<p>Based on review to "Catatan Pestisida 2023-2024 Putra Tunggal Bukit Sangkilar" there is no use of paraquat and pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions. Pesticides uses are such as Touch Down, Round up and Elang (a.i. glyphosate), Ally (a.i. Metil Metsulfuron), Garlon and Kenlon (a.i. Triclopyr).</p> <p>Records of pesticides uses:</p> <p>Existing members</p> <ol style="list-style-type: none"> 1. Agus Saparudin, Kelompok Tani Subur Tani Touchdown, 2 liters in May 2024 2. Sarmanto, Kelompok Tani Subur Tani Touchdown, 2 liters in February 2024 3. Yut Wuri Handayani, Kelompok Tani Maju Bersama Touchdown, 3 liters in August 2024 4. Jemiran, Kelompok Tani Tanjung Jati Touch Down, 2 liters in December 2023 5. Junitun, Kelompok Tani Sejahtera Touch Down, 2 liters in June 2024 <p>Extension of scope</p> <ol style="list-style-type: none"> 1. Sukarmin, Kelompok Tani Subur Tani Gibas (Isopropilamina Glifosat), 2 liters in January 2024 2. Yadi Mulyadi, Kelompok Tani Sejahtera Gibas, 2 liters in December 2023 3. Ujang Hairudin, Kelompok Tani Harapan Maju Seetop (Isopropilamina Glifosat), 1 liter in June 2024 4. Asmullah, Kelompok Tani Ujung Tanjung 	
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		Gibas, 1 liters in September 2024 5. Sopian, Kelompok Tani Maju Bersama Polaris (Isopropilamina Glifosat), 2 liters in February 2024	
Criteria 4.9: The group and smallholders manage pests, diseases, weeds and invasive introduced species using appropriate techniques, including but not limited to Integrated Pest Management (IPM) techniques.			
Eligibility	Not applicable	Not applicable	Not Applicable
Milestone A	Smallholders complete training on and are aware of BMPs, including, but not limited to safe chemical use, IPM, weed and invasive species management.	<p>During ASA-2 the smallholders members has shown evidence on complete training of Best Management Practices, including, but not limited to safe chemical use, IPM, weed and invasive species management. Sighted the record of training:</p> <ul style="list-style-type: none"> On 6 January 2024, training about ICS Capacity Development covering topics such as ICS structure, responsibility, performance evaluation, ICS programs and etc. The training was attended by 34 participants. On 2 March 2024, training about RSPO ISH Standard, FPIC, prohibition of blanket spraying, prohibition of paraquat, manuring recommendation and application, beneficial plant, FFB production, harvesting and IPM. The training was attended by 170 participants. (Scope extension/new members) On 9 March 2024, training about HCV area, hazardous waste, no blanket spraying, PPEs, OHS, First aid treatment, Firefighting, organization procedures and policies, no child labour, ICS Structure amendment and RSPO premium sharing. The training was attended by 164 participants. (Scope extension/new members) On 4 May 2024, training about HCV area, hazardous waste, no blanket spraying, PPEs, OHS, First aid treatment, Firefighting, organization procedures and policies, no child labour, ICS Structure amendment and RSPO premium sharing. The training were attended by 157 participants. 	Complied

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		<ul style="list-style-type: none"> On 11 May 2024, training about RSPO certification, FPIC, Good Agricultural Practices, beneficial plant, FFB production, harvesting IPM and manuring. The training was attended by 159 participants. <p>Based on interview to smallholder sampled (15 existing members and 24 extension of scope) verified that all members are aware regarding Best Management Practices, including, but not limited to safe chemical use, IPM, weed and invasive species management..</p>	
Milestone B	The group and smallholders maximize use of IPM approaches to minimize use of pesticides and herbicides on their farm.	<p>Based on field observation and interview with smallholders (sampled (15 existing members and 24 extension of scope) during ASA-2, verified that some sample blocks use manual and mechanical for weeding activity. The smallholders are maximizing IPM approach by manual or mechanical method. Organization has also carried out the monitoring of pest and diseases, document verified as follows:</p> <ul style="list-style-type: none"> Monitoring of UPDKS: On 20 February 2024 in KT Ujung Tanjung, on 20 April 2024 in KT Harapan Maju, on 20 July 2024 in KT Maju Bersama and on 20 August 2024 in KT Lancar Jaya. Monitoring of barn-owl cage as biological control, there is 14 unit located in KT Subur Tani (4 units), KT Tanjung Jati (1 unit), KT Ujung Tanjung (2 units), KT Harapan Maju (2 Units), KT Maju Bersama (2 units), KT Lancar Jaya (1 unit) and KT Sejahtera (1 units). Based on monitoring records, only 6 out of 14 unit that in good condition. Monitoring of <i>Turnera subulate</i> "<i>Bunga pukul delapan</i>" as natural enemy host of leaf eating caterpillars in farmer groups. The monitoring is a part of biological control. Total there are 26 plots where Putra Tunggal Bukit Sangkilan planted this beneficial plant and only 14 plots that in good condition. 	Complied
Internal Control System requirements for smallholder groups.			

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A – ICS: Group entity and group management requirements			
A.1 The Group demonstrates that they are legally formed.			
A.1.1			
Eligibility	The Group has appointed a group manager	There is no change on Group Manager of Putra Tunggal Bukit Sangkila, has appointed Mr Sabki appointed as ICS Manager, according to appointment letter <i>Berita Acara</i> No. 001/BA/GM-PPTBS/VIII/2020 “ <i>Penunjukan Manager ICS</i> (Internal Control System) dated 25 November 2021, in which it has been seen and reported in the public summary report last year. ICS Manager has the responsibility to manage ICS and all members of the smallholder group. ICS Manager was appointed based on smallholder member meeting and decision. Record of smallholder meeting available as per “Berita Acara Kegiatan” dated 25 November 2021.	Complied
Milestone A	The Group has appointed a group manager		Complied
Milestone B	The Group has appointed a group manager		Complied
A.1.2			
Eligibility	The group manager has evidence of legal identity.	There is no change on Group Manager has legal identity as <i>Berita Acara</i> No. 001/BA/GM-PPTBS/VIII/2020 “ <i>Penunjukan Manager ICS</i> (Internal Control System) dated 25 November 2021, in which it has been seen and reported in the public summary report last year. ICS Manager has the responsibility to manage ICS and all the group member of smallholder for 5 years. Putra Tunggal Bukit Sangkila demonstrated legality related to palm oil plantation for smallholder as follows: <ul style="list-style-type: none">The deed of establishment of the Perkumpulan Putra Tunggal Bukit Sangkila is based on the notarial deed of Afdi Yerima Putra, SH, M.Kn (AHU.036.AH.02.01/2013 dated 07 February 2013) No. 08 dated 26 November 2020.Sighted the tax identification number (<i>Nomor Pokok Wajib Pajak</i>/NPWP) No. 60.251.817.7-335.000 on behalf Perkumpulan Putra Tunggal Bukit Sangkila registered on 15 July 2022.Each smallholder plots in Putra Tunggal Bukit Sangkila have had	Complied
Milestone A	The group manager has evidence of legal identity.		Complied
Milestone B	The group manager has evidence of legal identity.		Complied

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		<p>plantation business permit - STDB (<i>Surat Tanda Daftar Budidaya</i>) that issued by plantation agency of Batang Hari Regency on 24 February 2022.</p> <ul style="list-style-type: none"> • <i>Perizinan Berusaha Berbasis Risiko</i> from Lembaga OSS (Online Single Submission), NIB (<i>Nomor Induk Berusaha</i>) Perkumpulan Putra Tunggal Bukit Sangkila 1807220030156, KBLI Code 01262, Location Poros Desa Bulian Jaya, Bulian Jaya Village, Mero Sebo Ilir Sub District, Batanghari Regency, Jambi Province, dated 18 July 2022. • Sighted the evidence of land legality of each parcel of the land. 	
A.1.3			
Eligibility	The group has membership requirements.	Putra Tunggal Bukit Sangkila has established the membership requirement as per " <i>SOP Kriteria dan Syarat Anggota Baru</i> No: 01/SOP-U-PELPED/VII/2021" dated 15 July 2021.	Non-compliance
Milestone A	The group has membership requirements.	According to <i>SOP Kriteria dan Syarat Anggota Baru</i> , requirement of certification membership is as below:	Non-compliance
Milestone B	The group has membership requirements.	<ul style="list-style-type: none"> - Indonesian citizens - Domiciled in the Cooperative area. - Owns an oil palm plantation. - Comply with all certification regulations. - Have the ability to take legal action. - Land should not be in peat areas, forest areas and in conflict. - Fill in the form to become a member. - Submit a photocopy of 2 pieces of KTP and a 3x4 photo. - Submit a photocopy of the land certificate for oil palm plantations. - Fill in willingness to join RSPO. - Fill in the smallholder statement form. 	Non-compliance

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		<p>Based on the results of document review, interviews and field visits, the following conditions were found:</p> <ul style="list-style-type: none"> - There is land owned by a member (Dadang) that has been traded and changed land ownership to Alan Budi Saputra. However, there is no letter of resignation and a statement letter leaving the certification member, as regulated in the SOP Keluar Masuk Anggota No. 03/SOP-U/PELPED/VII/2021 dated July 15, 2021. - There are members who have passed away, namely Sunarti and have changed land ownership to Retno Wulandari, and Linda Lumban Gaol and have changed land ownership to Roni Arnaldo Situmorang. However, there is no certificate of transfer of land rights issued by the authorities. - There is incomplete information on the Member form, for example in the name of Maryoto (KT Tanjung Jati). - There are land owners whose plantations are managed by other parties (family), for example Gelar Lumban Batu, Jemiran, Alan Budi Kusuma, Yogi Eko Prasetyo, but in the SOP there are no provisions arrange this matter. <p>Insufficient evidence of consistent application of membership requirements. Non-conformity.</p>	
A.1.4			
Eligibility	All members have signed and acknowledged membership requirements.	<p>The smallholder members of Putra Tunggal Bukit Sangkilaan has signed and acknowledged membership requirements as per "<i>Formulir Pendaftaran Anggota</i>"</p> <p>Sample seen for existing members:</p> <ul style="list-style-type: none"> • Jemiran (KT Tanjung Jati) signed joining date 28 May 2021. • Yut Wuri Handayani (KT Maju Bersama) signed joining date 25 July 2021. • Sukarmin (KT Subur Tani) signed joining date 10 October 2021. 	Complied
Milestone A	All members can demonstrate understanding of membership requirements.		Complied
Milestone B	All members can demonstrate understanding of membership requirements.		Complied

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		<ul style="list-style-type: none"> • Taska (KT Subur Tani) signed joining date 15 June 2021. • Jemiran (KT Tanjung Jati) signed joining date 28 May 2021. • Yogi Eko Prasetyo (KT Tanjung Jati) signed joining date 28 May 2021. • Sarmanto (KT Subur Tani) signed joining date 06 May 2021. • Surono (KT Subur Tani) signed joining date 7 September 2021. • Agus Saparudin (KT Subur Tani) signed joining date 15 June 2021. • Sri Agustina (KT Subur Tani) signed joining date 19 October 2021. • Mukiran (KT Subur Tani) signed joining date 7 September 2021 <p>Sample seen for extension of scope members:</p> <ul style="list-style-type: none"> • Abdul Hamid (KT Tanjung Jati) signed joining date 22 November 2023. • Fathur Rahman (KT Tanjung Jati) signed joining date 10 November 2023. • Marjono (KT Tanjung Jati) signed joining date 12 November 2023. • Maryoto (KT Tanjung Jati) signed joining date 20 December 2023. • Lilik Rianto (KT Tanjung Jati) signed joining date 5 November 2023. • Ramdona (KT Tanjung Jati) signed joining date 2 November 2023. • Surip (KT Subur Tani) signed joining date 12 December 2023. • Junadi (KT Subur Tani) signed joining date 13 December 2023. • Erpan (KT Sejahtera) signed joining date 20 December 2023. • Sugianto (KT Sejahtera) signed joining date 05 November 2023. • Warni (KT Sejahtera) signed joining date 05 November 2023. • Supriyadi (KT Sejahtera) signed joining date 05 November 2023. • Yadi Mulyadi (KT Sejahtera) signed joining date 20 December 2023. 	
A.2 The Group Manager is responsible for managing the Group for certification.			

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A.2.1			
Eligibility	The group manager has planned for the implementation of the ICS.	<p>The Group Manager has established plan for the implementation of ICS on the form of "Program Kerja Group Manager Putra Tunggal Bukit Sangkilan 2024", mentioned activities and schedule. Work program plans of Group Manager Putra Tunggal Bukit Sangkilan including:</p> <ul style="list-style-type: none"> a. Organization <ul style="list-style-type: none"> • Rapat Anggota Tahunan / Annual Members Meeting • RSPO Membership and LUCA Disclosure b. Members <ul style="list-style-type: none"> • New members application and verification • Mapping members plot c. Training for ICS <ul style="list-style-type: none"> • ICS training • Internal audit d. Training for members <ul style="list-style-type: none"> • GAP and IPM • RSPO ISH Standard and FPIC • HCV • OHS, Hazardous waste and pesticides • Basic Fire, First aid and emergency response • Policies, procedures and internal memorandum e. Training for workers <ul style="list-style-type: none"> • GAP, OHS, hazardous waste, pesticides • Grievance and complaints f. Internal audit (Internal audit program for 2023 – 2024 was available) 	Complied

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		<ul style="list-style-type: none"> • Internal audit proposition/program • Internal audit implementation • Internal audit report • fulfillment or improvement of internal audit results (follow up of internal audit finding/s) <p>g. External audit</p> <p>h. Others</p> <ul style="list-style-type: none"> • Monitoring and ICS visit • HCV monitoring • Boundary monitoring • Hazardous waste handover to company • PPE and first aid kit handover to members and workers • STDB and SPPL <p>ICS Manager responsible for all certification process of sustainable for independent smallholder; group manager has no conflict of interest; group manager able to check, monitors and evaluate all member; group manager develops good system and documentation (mission and objective, policy and procedure for operational management and decision making, communication); group manager have fair and transparent marketing system (purchasing and sales from group, complaint upon certification of sustainable FFB, market dispersion and price information); group manager develops internal control system manual; group manager communicates with third party external certification body; group manager shall supervise Internal Control System; group manager shall be able to control and organize registration and internal inspection.</p>	
Milestone A	The group manager can demonstrate compliance of the ICS by individual members.	Available documentary evidence to demonstrate that group members have formally joined the group under "Surat Kesiediaan Mengikuti Sertifikasi	Complied

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Milestone B	The group manager can demonstrate compliance of the ICS by individual members.	<p>RSPO". Individual members can demonstrate the copy of agreement with group manager. Group manager kept the original Contract agreement letter at the office. Contract agreements are covering agreement of smallholder member to comply with RSPO Independent Smallholder certification standard and fulfil the requirement of Putra Tunggal Bukit Sangkilian term and condition.</p> <p>Compliance of the ICS by smallholder member are assess through annual internal inspection. Latest annual inspection conducted in January – June 2024.</p> <p>Time table of internal audit</p> <table><tr><th>Kelompok Tani</th><th colspan="2">Existing members</th><th colspan="2">New members</th></tr><tr><td>Ujung Tanjung</td><td>18</td><td>20 January 2024</td><td>16</td><td>21 June 2024</td></tr><tr><td>Tanjung Jati</td><td>28</td><td>5 January 2024</td><td>22</td><td>5 April 2024</td></tr><tr><td>Subur Tani</td><td>48</td><td>4 January 2024</td><td>29</td><td>20 June 2024</td></tr><tr><td>Harapan Maju</td><td>34</td><td>1 February 2024</td><td>29</td><td>8 May 2024</td></tr><tr><td>Maju Bersama</td><td>12</td><td>6 January 2024</td><td>13</td><td>4 May 2024</td></tr><tr><td>Sejahtera</td><td>25</td><td>3 January 2024</td><td>23</td><td>12 May 2024</td></tr><tr><td>Lancar Jaya</td><td>18</td><td>6 January 2024</td><td>8</td><td>8 May 2024</td></tr><tr><td>TOTAL</td><td>183</td><td></td><td>140</td><td></td></tr></table> <p>Evidence of internal audit are available, such as internal audit checklist and NCR report. Compliance status against requirement of RSPO Independent Smallholder Standard are available. Any findings in the report have been</p>	Kelompok Tani	Existing members		New members		Ujung Tanjung	18	20 January 2024	16	21 June 2024	Tanjung Jati	28	5 January 2024	22	5 April 2024	Subur Tani	48	4 January 2024	29	20 June 2024	Harapan Maju	34	1 February 2024	29	8 May 2024	Maju Bersama	12	6 January 2024	13	4 May 2024	Sejahtera	25	3 January 2024	23	12 May 2024	Lancar Jaya	18	6 January 2024	8	8 May 2024	TOTAL	183		140		Complied
Kelompok Tani	Existing members		New members																																													
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		followed up. The group manager can demonstrate compliance of the ICS by individual members.	
A.2.2			
Eligibility	The group manager demonstrates understanding of the ISH Standard, and related topics and has sufficient resources to manage the group.	The Group Manager has managed sufficient resources to manage the association. There is an update on ICS structure of Putra Tunggal Bukit Sangkila issued on 28 November 2023. The update was due to the change of ICS members, but the Group Manager was still the same as the previous assessment. ICS structure consisting of:	Complied
Milestone A	The group manager can demonstrate capacity to manage and operate ISH Standard and certification requirements.	<ul style="list-style-type: none"> • Group Manager: Sabki Saputra • Deputy Group Manager: Priadi Wibowo • Secretary: Yahya Rohmahul and M Marbun • Treasurer: Ahmadi • Supervisory Body: Village Head, Chairman of KUD, Basuki • Registration Unit: Invia Dyah Armita & Intan Rahayu Warda Ningsih • FFB Monitoring Unit: Supriyanto, Gumarang Situmorang • Pest and Disease Management Unit: Nuryanto, Keri mulyo • Audit Internal: Rudi Haryanto, Teguh Fitriyono, Mas Khotib, Didik Budi Santoso, Surono B, Joko Toni, Ikbali • OHS, hazardous management and Basic Fire Unit: Sunaryo, Defrianto, Surono A, Awang, Suyuti • Training Unit: Atok Naliki, Silpian, Era Arafat. • Environment Unit: Culik Indrianto, Sugimo, Juhadi <p>Furthermore, the fields mentioned above are in charge of 7 farmer groups in the Putra Tunggal Bukit Sangkila such as :</p> <p>a. Kelompok Tani Tanjung Jati,</p>	Complied
Milestone B	The group manager can demonstrate capacity to manage and operate ISH Standard and certification requirements.		Complied

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		b. Kelompok Tani Ujung Tanjung, c. Kelompok Tani Harapan Maju, d. Kelompok Tani Sejahtera, e. Kelompok Tani Subur Tani, f. Kelompok Tani Maju Bersama dan g. Kelompok Tani Lancar Jaya. To manage programs and activities in the organization in accordance with the organizational structure, also establish TUPOKSI (<i>Tugas Pokok dan Fungsi</i> - Main Duties and Functions). The Group Manager and Staffs has demonstrated understanding of the RSPO ISH Standard and Related Topics of RSPO Standard. Group Manager has received sufficient training related to RSPO requirements.	
A.2.3			
Eligibility	A group annual training plan is available covering the RSPO Independent Smallholder Standard, group management (which includes group objectives, structure, relevant procedures and the certification process) and other topics as outlined in the ISH Standard.	Perkumpulan Putra Tunggal Bukit Sangkilaan have an annual training program as per "Rencana Program Kerja Perkumpulan Putra Tunggal Bukit Sangkilaan" dated 12 January 2024. The training program consist of : a. Training and socialization for existing members <ul style="list-style-type: none"> • Good Agricultural Practices and IPM • RSPO ISH Standard and FPIC • HCV Area • OHS, Hazardous waste and pesticides • Basic Fire and First Aid / Emergency Responses • Organization procedures and policies • Grievances and complaints mechanism 	Complied

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		b. Training and socialization for new members <ul style="list-style-type: none"> • Good Agricultural Practices and IPM • RSPO ISH Standard and FPIC • HCV Area • OHS, Hazardous waste and pesticides • Basic Fire and First Aid / Emergency Responses • Organization procedures and policies • Grievances and complaints mechanism 	
Milestone A	The group manager implements a phased approach to ensure members have progressively attended training on the ISH Standard, group management and other topics as outlined in the ISH Standard according to the group annual training plan.	Training in 2024 that has been conducted such as: <ul style="list-style-type: none"> • On 2 March 2024, training about RSPO ISH Standard, FPIC, prohibition of blanket spraying, prohibition of paraquat, manuring recommendation and application, beneficial plant, FFB production, harvesting and IPM. The training was attended by 170 participants. (Scope extension/new members) 	Complied
Milestone B	All members attended training and can demonstrate understanding of the ISH Standard, group management and certification requirements including awareness on BMPs, HCV, environmental protection, social welfare of workers and business operations.	<ul style="list-style-type: none"> • On 9 March 2024, training about HCV area, hazardous waste, no blanket spraying, PPEs, OHS, First aid treatment, Firefighting, organization procedures and policies, no child labour, ICS Structure amendment and RSPO premium sharing. The training was attended by 164 participants. (Scope extension/new members) • On 4 May 2024, training about HCV area, hazardous waste, no blanket spraying, PPEs, OHS, First aid treatment, Firefighting, organization procedures and policies, no child labour, ICS Structure amendment and RSPO premium sharing. The training was attended by 157 participants. • On 11 May 2024, training about RSPO certification, FPIC, Good Agricultural Practices, beneficial plant, FFB production, harvesting IPM and manuring. The training was attended by 159 participants. • Existing members are 151 smallholder and for scope extension are 123 smallholders. Based on that information, all smallholders have attended 	Non-compliance

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		training and observed during field observation to existing members (15 smallholder) and new members (24 smallholder), they understood and can explained the requirements.	
B – ICS: Policies and management			
B.1 The group Internal Control System contains documented policies and procedures for operational management.			
B.1.1			
Eligibility	A group Internal Control System is available for operational management including procedures of expulsion and sanctions for members who fail to comply, and a procedure to conduct internal audits	<p>Group Manager is selected and determined through member deliberation as per “Deklarasi Bersama Penunjukan Grup Manager” dated 4 February 2021. Group manager appointed: Sabki Saputra. There is an update on ICS structure of Putra Tunggal Bukit Sangkilan issued on 28 November 2023. The update was due to the change of ICS members, but the Group Manager was still the same as the previous assessment. ICS structure consisting of:</p> <ul style="list-style-type: none"> • Group Manager: Sabki Saputra • Deputy Group Manager: Priadi Wibowo • Secretary: Yahya Rohmahul and M Marbun • Treasurer: Ahmadi • Supervisory Body: Village Head, Chairman of KUD, Basuki • Registration Unit: Invia Dyah Armita & Intan Rahayu Warda Ningsih • FFB Monitoring Unit: Supriyanto, Gumarang Situmorang • Pest and Disease Management Unit: Nuryanto, Keri mulyo • Audit Internal: Rudi Haryanto, Teguh Fitriono, Mas Khotib, Didik Budi Santoso, Surono B, Joko Toni, Ikbal • OHS, hazardous management and Basic Fire Unit: Sunaryo, Defrianto, Surono A, Awang, Suyuti • Training Unit: Atok Naliki, Silpian, Era Arafat. • Environment Unit: Culik Indrianto, Sugimo, Juhadi 	Complied

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		<p>Procedures of expulsion and sanctions for members who fail to comply has been establish as per "SOP Pemberian Peringatan dan Sanksi Anggota No: 04/SOP-U-PELPED/VII/2021" dated 15 July 2021. Procedure described the sanction for the violation of relevant regulation in Putra Tunggal Bukit Sangkilan. According to procedure expulsion of members can be done for the heavy violation such as: defamation of organisation, fraud, manipulation, did not heed warning letters 1 and 2.</p> <p>Internal audit procedure has been established by Putra Tunggal Bukit Sangkilan as below:</p> <ul style="list-style-type: none"> - SOP "Pelaksanaan Internal Audit" No: 02/SOP-U-AUDIT_INT/VII/2021" dated 15 July 2021. - SOP "Perbaikan Internal Audit" No: 03/SOP-U-AUDIT-INT/VII/2021" dated 15 July 2021 <p>Group Manager develop internal audit program annually. Internal audit was conducted once a year for all members. Internal auditor shall be free from conflict of interest.</p> <p>Internal audit programme 2024 has been develop as per "Program Kerja Audit Internal Tahun 2023 – 2024".</p>	
Milestone A	The ICS is implemented and an internal audit is conducted for at least half of the group members and all audit findings are closed	Internal audit has been conducted in January – June 2024 by internal audit team such as Rudi Hariyadi (Team Leader), Didik Budi Santoso, Surono, Mas Khotib, Teguh Fitriono, Joko Toni and Iqbal (Team member). The internal auditor has been trained to become internal auditor by Asian Agri and BENTANG OASIS (NGO) based on record of training on 1 January 2024, located at Putra Tunggal Bukit Sangkilan Secretariat.	Complied
Milestone B	The ICS is implemented and an annual internal audit of the group is conducted for all group members and all audit findings are resolved.	Based on document "Laporan Hasil Audit Internal Perkumpulan Putra Tunggal Bukit Sangkilan" observed that all 151 existing members and 123 new members of Putra Tunggal Bukit Sangkilan has been audited.	Complied

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		<p>Internal audit checklist is available in "Form Pertanyaan Audit internal". Audit findings are documented in "Laporan NCR Audit Internal Perkumpulan Putra Tunggal Bukit Sangkilaran". Findings are about waste management and boundary plot not found. All audit findings have been followed up by corrective action plan and has been implemented and closed.</p> <p>Samples of "Form Pertanyaan Audit internal" reviewed during audit ASA-2.</p> <p>Existing members</p> <ol style="list-style-type: none"> 1. Surono dated 18 January 2024, KT Subur Tani, no finding. 2. Sunarti (replace to Retno Wulandari) dated 6 January 2024, KT Tanjung Jati, no finding. 3. Sukarmin dated 8 January 2024, KT Subur Tani, no finding. 4. Sri Agustina dated 6 January 2024, KT Subur Tani, no finding. 5. Pujianto dated 22 January 2024, KT Subur Tani, no finding. 6. Sarmanto dated 11 January 2024, KT Subur Tani, no finding. 7. Mukiran dated 8 January 2024, KT Subur Tani, no finding. 8. Linda Lumban dated 20 January 2024, KT Ujung Tanjung, no finding. 9. Jemiran dated 23 January 2024, KT Tanjung Jati, no finding. 10. Gular Lumban Batu dated 19 February 2024, KT Tanjung Jati, no finding. 11. Alan Budi Saputra dated 7 February 2024, KT Harapan Maju, no finding. 12. Agus Saparudin dated 6 January 2024, KT Subur Tani, no finding. 13. Taska dated 10 January 2024, KT Subur Tani, no finding. 14. Yogi Eko dated 25 February 2024, KT Tanjung Jati, no finding. 15. Yut Wuri Handayani dated 6 January 2024, KT Maju Bersama, no finding. <p>Extension of scope</p> <ol style="list-style-type: none"> 1. Junadi dated 20 June 2024, KT Subur Tani, no finding. 	
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		2. Suhyat 1 dated 10 May 2024, KT Lancar Jaya, no finding. 3. Al Hamzah 13 May 2024, KT Maju Bersama, no finding. 4. Surip dated 20 June 2024, KT Subur Tani, no finding. 5. Tukimin dated 1 June 2024, KT Harapan Maju, no finding. 6. Ujang Hairudin dated 20 May 2024, KT Harapan Maju, no finding. 7. Sumiati dated 11 June 2024, KT Harapan Maju, no finding. 8. A. Rasid I dated 13 May 2024, KT Harapan Maju, no finding. 9. Ilham dated 5 May 2024, KT Maju Bersama, no finding. 10. Nurjani dated 8 May 2024, KT Lancar Jaya, no finding.	
B.1.2			
Eligibility	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager	Putra Tunggal Bukit Sangkila has recorded plantations data for each farmer per month, such as copy of SHM/land title documents and SPPL.	Complied
Milestone A	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager	Basic information related to legal documentation available. Putra Tunggal Bukit Sangkila has had legally registered as evidence below:	Complied
Milestone B	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager	1. Putra Tunggal Bukit Sangkila has obtained Legal Entity under Deed of Establishment No. 08 dated 26 Nov 2020 issued by Notary Afdi Yerima Putra, SH., M.Kn. PTBS has register the legal entity in the Republic of Indonesia Ministry of Law and Human Right under decree number "Keputusan Menteri Hukum dan Hak Asasi Manusia Republik Indonesia No. AHU- 0011698.AH.01.07.Tahun 2020 tentang Pengesahan Pendirian Badan Hukum Perkumpulan Putra Tunggal Bukit Sangkila" dated 10 Dec 2020, regarding legalization of legal entity of PTBS. 2. Putra Tunggal Bukit Sangkila has been registered as RSPO member, No. 1-0387-22-000-00, date of membership approval 22 Jun 2022. 3. Putra Tunggal Bukit Sangkila has obtained business permit, based on "Perizinan Berusaha Barbasis Mikro, Nomor Induk Berusaha 1807220030156", dated 18 Jul 2022.	Complied

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		<p>4. The appointment of Group Manager was regulated based on "Berita Acara Rapat Anggota Tahunan No. 001/B.</p> <p>5. PTBS/VIII/2020", dated 25 Feb 2020, mentioning Organization Structure for period 2020-2023, Mr. Sabki Saputra as Group Manager, Mr. Priadi Wobowo as Deputy, Mr. Yahya Rohmaful as Secretary, Mr. M. Marbun as Deputy Secretary and Ahmadi as Treasury. Group Manager has knowledge on good on oil palm production; RSPO Independent Smallholder Standard; internal procedure and group policy.</p> <p>6. Available Smallholder Declaration to the Group Manager, based on "Surat Kesediaan Mengikut Sertifikasi RSPO" (Letter of Willingness to Participate in RSPO Certification) and "Pernyataan Pekebun" (Smallholder Declaration). Group manager and their smallholder member bound by contractual agreement as group member. The document explains commitment of member to the association, covering commitment to implement sustainable oil palm production; commitment to fulfil administrative requirement; allowing ICS and external auditor to perform field inspection; commitment to obey group manager rules and sanction; contract valid during membership period.</p> <p>Document verified: "Surat Kesediaan Mengikut Sertifikasi RSPO" and "Pernyataan Pekebun" for sample of smallholders:</p> <p>Existing members</p> <ol style="list-style-type: none"> 1. Agus Saparudin, signed on 15 June 2021, Kelompok Tani Subur Tani 2. Sarmanto, signed on 6 May 2021, Kelompok Tani Subur Tani 3. Surono B, signed on 7 September 2021, Kelompok Tani Subur Tani 4. Sri Agustina, signed on 19 October 2021, Kelompok Tani Subur Tani 5. Agus Saparudin, signed on 7 September 2021, Kelompok Tani Subur Tani 	
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		<p>6. Yut Wuri Handayani, signed on 25 July 2021, Kelompok Tani Maju Bersama</p> <p>7. Sukarmin, signed on 23 May 2021, Kelompok Tani Subur Tani</p> <p>8. Taska, signed on 15 June 2021, Kelompok Tani Subur Tani</p> <p>9. Jemiran, signed on 28 May 2021, Kelompok Tani Tanjung Jati</p> <p>10. Yogi Eko P signed on 28 May 2021, Kelompok Tani Subur Tani</p> <p>Extension of scope</p> <p>1. Warni, signed on 5 November 2023, Kelompok Tani Sejahtera</p> <p>2. Fatmawati, signed on 23 December 2023, Kelompok Tani Ujung Tanjung</p> <p>3. Yosara Oprinandi, signed on 30 December 2023, Kelompok Tani Sejahtera</p> <p>4. Supriadi, signed on 5 November 2023, Kelompok Tani Sejahtera</p> <p>5. Yadi Mulyadi, signed on 20 December 2023, Kelompok Tani Ujung Sejahtera</p> <p>6. Riswan Effendi Harahap, signed on 20 December 2023, Kelompok Tani Sejahtera</p> <p>7. Sugianto, signed on 5 November 2023, Kelompok Tani Sejahtera</p> <p>8. Erpan, signed on 20 December 2023, Kelompok Tani Sejahtera</p> <p>9. Abdul Hamid, signed on 22 November 2023, Kelompok Tani Tanjung Jati</p> <p>10. Fathur Rahman, signed on 10 November 2023, Kelompok Tani Sejahtera</p> <p>11. Marjono, signed on 12 November 2023, Kelompok Tani Tanjung Jati</p> <p>12. Maryoto, signed on 20 Desember 2023, Kelompok Tani Tanjung Jati</p> <p>13. Lilik Rianto, signed on 5 November 2023, Kelompok Tani Tanjung Jati</p> <p>14. Ramdona, signed on 2 November 2023, Kelompok Tani Tanjung Jati</p> <p>15. Surip, signed on 12 December 2023, Kelompok Tani Subur Tani</p>	
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		<p>16. Junaidi, signed on 13 December 2023, Kelompok Tani Subur Tani</p> <p>Available records of FFB Production per smallholder and per group, for examples:</p> <ol style="list-style-type: none"> 1. Surono, dated 28 August 2024, FFB weight: 9,147 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524109165 dated 28 August 2024; Payslip Note of IDR 25,xxx,xxx for FFB 9,147 kg. Dated 1 August 2024, FFB weight: 1,877.2 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524108041 dated 1 August 2024; Payslip Note of IDR 5,xxx,xxx for FFB 1,877.2 kg. Total FFB Production in August 2024 is 11,024.2 Kg. 2. Sukarmin (KT Subur Tani), dated 8 July 2024, FFB weight: 1,633 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524109165 dated 8 July 2024; Payslip Note of IDR 4,xxx,xxx for FFB 1,633 kg. Dated 18 July 2024, FFB weight: 458.95 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524107452 dated 18 July 2024; Payslip Note of IDR 1,xxx,xxx for FFB 458.95 kg. 3. Sri Agustina, dated 5 August 2024, FFB weight: 2,378 Kg; sold to FFB collector; Payslip note of IDR 5,xxx,xxx. Dated 29 August 2024, FFB weight: 2,887,7 Kg; sold to FFB collector; Payslip note of IDR 6,xxx,xxx. 4. Agus Saparudin, dated 6 July 2024, FFB weight: 1,500 Kg; sold to FFB collector; Payslip note of IDR 3,xxx,xxx. Dated 23 July 2024, FFB weight : 1,230.8Kg; sold to FFB collector; Payslip note of IDR 2,xxx,xxx. 5. Mukiran, dated 8 July 2024, FFB weight: 4,010 Kg; sold to FFB collector; Payslip note of IDR 9,xxx,xxx. Dated 21 July 2024, FFB weight: 3,185.3 Kg; sold to FFB collector; Payslip note of IDR 7,xxx,xxx. <p>Extension of scope</p>	
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		<div>1. Rasid, dated 14 September 2024, FFB weight: 5,626 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524109886 dated 14 September 2024; Payslip Note of IDR 15,xxx,xxx for FFB 5,626 kg.</div> <div>2. Erpan, dated 3 April 2024, FFB weight: 1,893 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524103205 dated 3 April 2024; Payslip Note of IDR 5,xxx,xxx for FFB 1,893 kg.</div> <div>3. Supriadi, dated 25 March 2024, FFB weight: 1,240 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524102928 dated 25 March 2024; Payslip Note of IDR 3,xxx,xxx for FFB 1,240 kg.</div> <div>4. Sugianto, dated 25 March 2024, FFB weight: 2,041 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524102928 dated 25 March 2024; Payslip Note of IDR 5,xxx,xxx for FFB 2,041 kg.</div> <div>5. Surip, dated 22 August 2024, FFB weight: 2,270 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524108866 dated 22 August 2024; Payslip Note of IDR 6,xxx,xxx for FFB 2,270 kg.</div>																								
C – ICS: Group Business planning																										
C.1 The group has a Business Plan prepared with the participation and contributions of all group members																										
C.1.1																										
Eligibility	An annual group business plan is available, which includes <ul style="list-style-type: none">• Production and income forecasting based on historical records• Plans for expansion	<div>Putra Tunggal Bukit Sangkilan has set the annual business plan. That document informed of estimate of FFB production and income forecasting based on historical records and plans for new member addition.</div> <table><tr><td rowspan="2">Putra Tunggal Bukit Sangkilan</td><td colspan="5">Year</td></tr><tr><td>2025</td><td>2026</td><td>2027</td><td>2028</td><td>2029</td></tr><tr><td>FFB production (MT)</td><td>13,149</td><td>15,785</td><td>17,680</td><td>19,760</td><td>21,840</td></tr><tr><td>New members</td><td>30</td><td>40</td><td>40</td><td>50</td><td>50</td></tr></table>	Putra Tunggal Bukit Sangkilan	Year					2025	2026	2027	2028	2029	FFB production (MT)	13,149	15,785	17,680	19,760	21,840	New members	30	40	40	50	50	Complied
Putra Tunggal Bukit Sangkilan	Year																									
	2025	2026	2027	2028	2029																					
FFB production (MT)	13,149	15,785	17,680	19,760	21,840																					
New members	30	40	40	50	50																					

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Milestone A	The group business plan is implemented and reviewed at least annually.	There is evidence that business plan has been reviewed at least annually during "Rapat Anggota Tahunan/RAT", the RAT has been carried out on 15 May 2024 for financial year January-December 2023.	Complied
Milestone B	The group demonstrates financial stability and growth, and is able to support itself financially.	<p>Group members and group manager as confirmed during interview in ASA-2 have agreed on how the premiums should be use. The premium sharing term and mechanism presented in "SOP Penggunaan Dana Penjualan Kredit RSPO No. 10/SOP-GM/VII/2021", dated 15 Jul 2021. The procedure has been communicated to the group members and evidence of socialization can be demonstrated during audit. Interview with smallholder member confirmed that all smallholder member sampled aware and understood regarding premium sharing mechanism.</p> <p>Based on Procedure for premium sharing - "SOP Penggunaan Dana Penjualan Kredit RSPO No. 10/SOP-GM/VII/2021", dated 15 Jul 2021, allocation of premium sharing are as follows:</p> <ul style="list-style-type: none"> • 15% for external audit (certification) cost. • 10% for capital addition. • 50% for operational cost, consist of incentive for members, trainings, internal audit, stationary, annual meeting, member addition, etc. • 25% for ICS. <p>The Group demonstrated their financial stability through tax registration number. Sighted registration for tax payment "Nomor Pokok Wajib Pajak" (NPWP) 60.251.817.7-335.000 of Putra Tunggal Bukit Sangkilan, registration dated 15 Jul 2022.</p>	Complied
C.2 The ICS of the group is integrated with the group's management plan.			
C.2.1			
Eligibility	A group management plan is available which includes:	The Group Manager has established plan for the implementation of ICS on the form of "Program Kerja Group Manager Putra Tunggal Bukit Sangkilan	Complied

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	<ul style="list-style-type: none"> • Training/capacity building plans to improve productivity of group members. • An approach to strengthen links within the supply chain. • Plan for continuous improvement projects (i.e. on waste, soil, etc.), if any. 	<p>2024”, mentioned activities and schedule. Work program plans of Group Manager Putra Tunggal Bukit Sangkila including:</p> <ol style="list-style-type: none"> Organization <ul style="list-style-type: none"> • Rapat Anggota Tahunan / Annual Members Meeting • RSPO Membership and LUCA Disclosure Members <ul style="list-style-type: none"> • New members application and verification • Mapping members plot Training for ICS <ul style="list-style-type: none"> • ICS training • Internal audit Training for members <ul style="list-style-type: none"> • GAP and IPM • RSPO ISH Standard and FPIC • HCV • OHS, Hazardous waste and pesticides • Basic Fire, First aid and emergency response • Policies, procedures and internal memorandum Training for workers <ul style="list-style-type: none"> • GAP, OHS, hazardous waste, pesticides • Grievance and complaints Internal audit <ul style="list-style-type: none"> • Internal audit proposition/program • Internal audit implementation • Internal audit report • fulfillment or improvement of internal audit results (follow up of 	
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		<p>internal audit finding/s)</p> <p>g. External audit</p> <p>h. Others</p> <ul style="list-style-type: none"> • Monitoring and ICS visit • HCV monitoring • Boundary monitoring • Hazardous waste handover to company • PPE and first aid kit handover to members and workers • STDB and SPPL <ul style="list-style-type: none"> • An approach to strengthen links within the supply chain. <ul style="list-style-type: none"> ✓ There is an agreement with PT Inti Indosawit Subur – Muara Bulian No. 05/CSV-KMB/XII/2018 related to “Pembinaan Petani Swadaya termasuk dalam penerimaan dan pembelian hasil produksi TBS dari lahan pekebun Swadaya Putra Tunggal Bukit Sangkilan” including provision of fertilizer, preparation of land clearing, nursery, cover crops, planting and upkeep. This agreement valid as long as both parties do not terminate the agreement. • Plan for continuous improvement projects (i.e. on waste, soil, etc.), if any. <ul style="list-style-type: none"> ✓ Use of EFB Until August 2024, the EFB application has been done in smallholders plots such as in Mukiran, Parno, Nuryanto, Supriyanto, Toiman and Gumarang Situmorang plots. ✓ Beneficial plant Monitoring of <i>Turnera subulate</i> “Bunga pukul delapan” as natural enemy host of leaf eating caterpillars in farmer groups. The monitoring is a part of biological control. Total there are 26 plots 	
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		<p>where Putra Tunggal Bukit Sangkilan planted this beneficial plant and only 14 plots that in good condition.</p> <p>✓ Hazardous waste handling</p> <p>Records of hazardous waste handover to PT IIS – Muara Bulian dated 28 February 2024 (used pesticide containers with amount of 435 units) and dated 31 August 2024 (used pesticide containers with amount of 429 units).</p> <p>The organization has an agreement with PT Inti Indosawit Subur – Muara Bulian POM for handling of hazardous waste as per Letter from GM of PT IIS – Muara Bulian No. 056/ES-KMB/EXT/09/2021 dated 27 September 2021 related to handling of hazardous waste from Putra Tunggal Bukit Sangkilan can be transferred to the hazardous waste storage of PT IIS.</p>	
Milestone A	The group management plan is implemented and reviewed at least annually.	The Group management plan have been implemented, such as implementation of initial certification audit; training for group manager, ICS and smallholder member; group manager visit; internal audit. The group management plan has been reviewed during "Rapat Anggota Tahunan (RAT)" on 15 May 2024.	Complied
Milestone B	The group manager demonstrates the group's compliance with this ISH Standard.	<p>Putra Tunggal Bukit Sangkilan has an internal control system unit which formed to supervise the operational and financial activities of cooperatives. The group's compliance with the ISH Standards is evaluated through internal audit. Internal audit has been conducted in January - June 2024. Evidence of internal audit are available, such as internal audit checklist and NCR report. Compliance status against requirement of RSPO Independent Smallholder Standard are available. Any findings in the report have been followed up.</p> <p>Internal Audit program for 2024 is available as follows:</p> <ul style="list-style-type: none"> - Internal audit team meeting, developing work program and assessment plan; December 2023. 	Complied

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		<ul style="list-style-type: none"> - Socialization of internal audit program; December 2023. - Smallholder Member audit; January – June 2024. - Established internal audit report; July 2024. - Implementation of Corrective action; May - August 2024. - Established final report of internal audit; August 2024. <p>The internal auditor has been trained to become internal auditor by Asian Agri and BENTANG OASIS (NGO) based on record of training on 1 January 2024, located at Putra Tunggal Bukit Sangkilan Secretariat.</p> <p>Based on document "Laporan Hasil Audit Internal Perkumpulan Putra Tunggal Bukit Sangkilan" observed that all 151 existing members and 123 new members of Putra Tunggal Bukit Sangkilan has been audited.</p>	
D – ICS: Group trading system for certified volumes			
D.1 The group has a procedure and system in place for the tracking of FFB.			
D.1.1			
Eligibility	Record sheets to track the annual production and sales of certified volumes, covering traceability of producers and/or traders are available.	<p>Surono, dated 28 August 2024, FFB weight : 9,147 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524109165 dated 28 August 2024; Payslip Note of IDR 25,xxx,xxx for FFB 9,147 kg.</p> <p>Dated 1 August 2024, FFB weight : 1,877.2 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524108041 dated 1 August 2024; Payslip Note of IDR 5,xxx,xxx for FFB 1,877.2 kg. Total FFB Production in August 2024 is 11,024.2 Kg.</p> <p>Total FFB production in August 2024 : Weighbridge Ticket: 11,024.2 Kg <i>Buku Pintar</i> : 10,800 Kg FFB Actual Production: 12,671.40 Kg</p>	Non-compliance

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		<p>There is difference between FFB production data in DO/Weighbridge Ticket and document (<i>Buku Pintar</i> and <i>Data Aktual Produksi</i>). Also, it was observed that he has 3 plots in KT Subur Tani and for this DO, the origin of plot not stated in the DO.</p> <p>Sukarmin (KT Subur Tani), dated 8 July 2024, FFB weight: 1,633 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524109165 dated 8 July 2024; Payslip Note of IDR 4,xxx,xxx for FFB 1,633 kg.</p> <p>Dated 18 July 2024, FFB weight : 458.95 kg; Weighbridge Card PT Inti Indosawit Subur – PMKS Muara Bulian No PMBA524107452 dated 18 July 2024; Payslip Note of IDR 1,xxx,xxx for FFB 458.95 kg.</p> <p>Total production in July 2024 is 2,091.95 Kg.</p> <p>As per document "Data Aktual Produksi", he has 4 plots (1 plot in KT Subur Tani and KT Harapan Maju), total FFB production for 4 plots in July 2024 is 2,200.10 Kg.</p> <p>There is difference between FFB production in DO/Weighbridge Ticket and document (<i>Buku Pintar</i> and <i>Data Aktual Produksi</i>).</p> <p>Based on the verification results of the production database and TBS recording, it was found that there was an abnormal yield/productivity, but no justification could be shown for this. The following are examples of production recordings, for example:</p> <ul style="list-style-type: none"> - Gelar Lumbang Batu yield 36.61 ton/ha/year. - Nopal Yadi A yield 28.76 ton/ha/year. - Mukiran B yield 28.76 ton/ha/year. - Zulkifli yield 27.87 ton/ha/year. 	
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		ISH organization cannot demonstrate the record to track production and sales of certified volumes are accurate and are traceable to field data. Non-conformity.	
Milestone A	Group manager maintains annual production records and sales of certified volumes.	Based on verification Trading and Transaction Report on PalmTrace during ASA-2 showed credit allocation:	Complied
Milestone B	Group Manager maintains annual production records and sales of certified volumes of all FFB sources.	<ul style="list-style-type: none"> - FFB: 5,782 MT (70% from 8,263.79 MT quota in palmtrace) - IS-CSPO: 1,156 MT - IS-CSPKO: 130 MT - IS-CSPKE: 159 MT <p>Putra Tunggal Bukit Sangkilan showed the record of certified product sold since the last audit:</p> <ul style="list-style-type: none"> - Dated 01-03-2024 (Order Number 24836); Buyer – Kao Corporation; qty – 1,156 IS-CSPO @15 USD. - Dated 01-03-2024 (Order Number 24838); Buyer – Kao Corporation; qty – 130 IS-CSPKO @130.71 USD. 	Complied
D.2 The group documents and implements a system for the tracking of FFB			
D.2.1			
Eligibility	Not Applicable	Not Applicable	Not Applicable
Milestone A	The group manager maintains annual production data and sales of certified volumes through Book and Claim for the group based on actual receipts for and sales by all members	FFB production for period August 2023 to July 2024 is 8,230.70 MT.	Non-compliance
Milestone B	The group manager maintains annual production data and sales of certified volumes through physical or Book and Claim for the	<p>Based on verification Trading and Transaction Report on PalmTrace during ASA-2 showed credit allocation:</p> <ul style="list-style-type: none"> - FFB: 5,782 MT (70% from 8,263.79 MT quota in palmtrace) - IS-CSPO: 1,156 MT 	Non-compliance

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	group based on actual receipts and sales for all members and 100% all certified volumes.	<ul style="list-style-type: none"> - IS-CSPKO: 130 MT - IS-CSPKE: 159 MT <p>Putra Tunggal Bukit Sangkilan showed the record of certified product sold since the last audit:</p> <ul style="list-style-type: none"> - Dated 01-03-2024 (Order Number 24836); Buyer – Kao Corporation; qty – 1,156 IS-CSPO @15 USD. - Dated 01-03-2024 (Order Number 24838); Buyer – Kao Corporation; qty – 130 IS-CSPKO @130.71 USD. 	
D.3 The group has a procedure and system for premium distribution.			
D.3.1			
Eligibility	The group and group manager have agreed on how the premiums should be used and the agreement is recorded and communicated to the group members. Prices, premiums, and timing of premium payment are clearly communicated and transparent to all group members. Premiums disbursed to members at all stages are recorded and the premiums are paid in a timely and convenient manner.	<p>Group members and group manager as confirmed during interview have agreed on how the premiums should be use. The premium sharing term and mechanism presented in “SOP Penggunaan Dana Penjualan Kredit RSPO No. 10/SOP-GM/VII/2021”, dated 15 Jul 2021. The procedure has been communicated to the group members through socialization on 22 September 2023. Evidence of socialization can be demonstrated during audit. On 15 May 2024, re-socialize about the premium sharing during Rapat Anggota Tahunan. Interview with smallholder member confirmed that all smallholder member sampled aware and understood regarding premium sharing mechanism.</p> <p>Based on Procedure for premium sharing - “SOP Penggunaan Dana Penjualan Kredit RSPO No. 10/SOP-GM/VII/2021”, dated 15 July 2021, allocation of premium sharing are as follows:</p> <ul style="list-style-type: none"> • 15% for external audit (certification) cost. • 10% for capital addition. • 50% for operational cost, consist of incentive for members, trainings, internal audit, stationary, annual meeting, member addition, etc. 	Complied

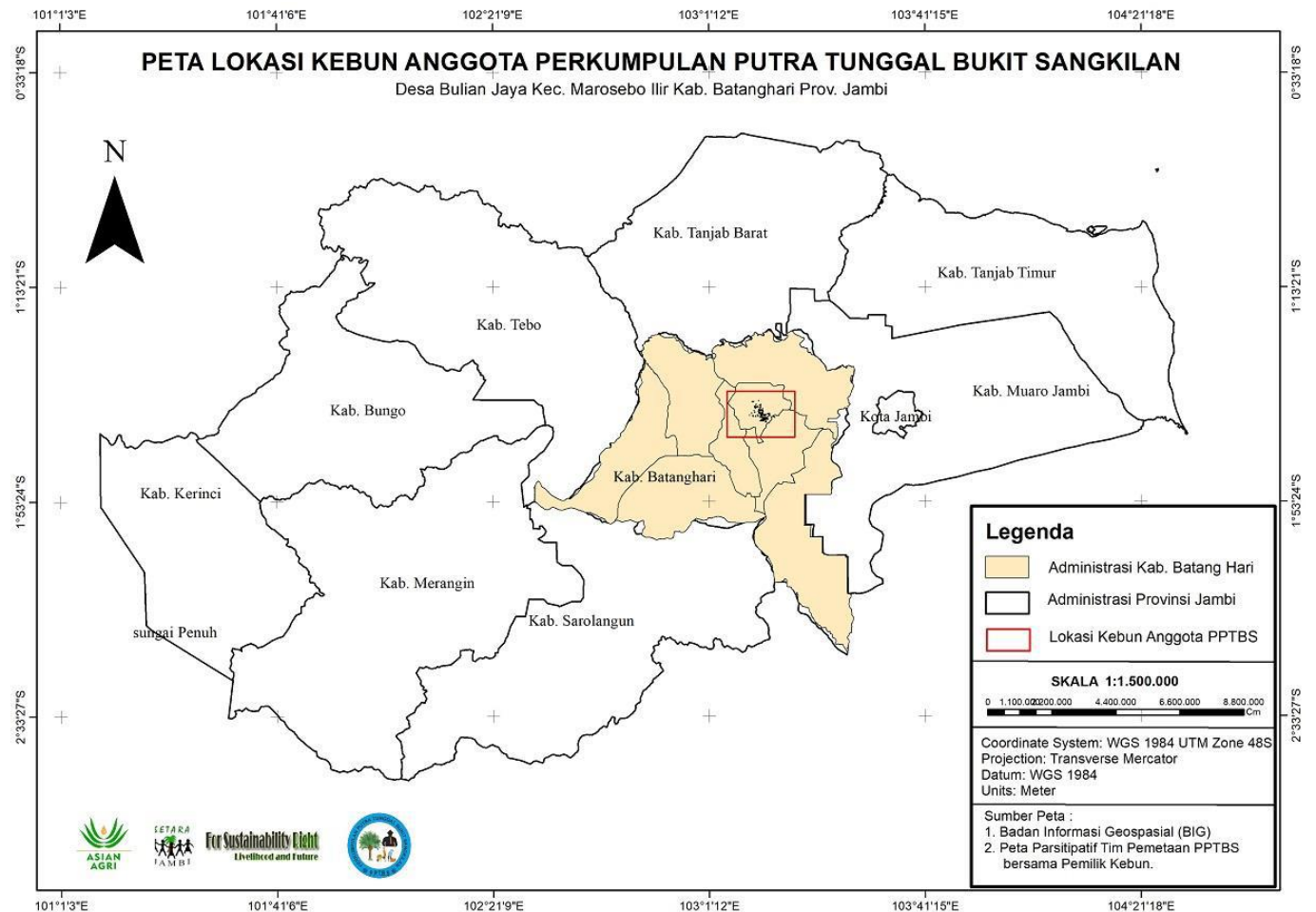
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		<ul style="list-style-type: none"> • 25% for ICS 	
Milestone A	The disbursement of premiums, including price and timing of the disbursement to group members is clearly recorded.	Evidence of premium sharing can be demonstrated during audit that showed the disbursement of premium is in accordance to procedure, "SOP Penggunaan Dana Penjualan Kredit RSPO No. 10/SOP-GM/VII/2021", dated 15 July 2021, allocation of premium sharing are as follows: <ul style="list-style-type: none"> • 15% for external audit (certification) cost. • 10% for capital addition. • 50% for operational cost, consist of incentive for members, trainings, internal audit, stationary, annual meeting, member addition, etc. • 25% for ICS <p>Based on interview with sample of smallholder, they have known the expenses of premium prices and has been disseminated through Annual Member Meeting, the latest on 15 May 2024.</p>	Complied
Milestone B	The disbursement of premiums, including price and timing of the disbursement to group members is clearly recorded.		Complied

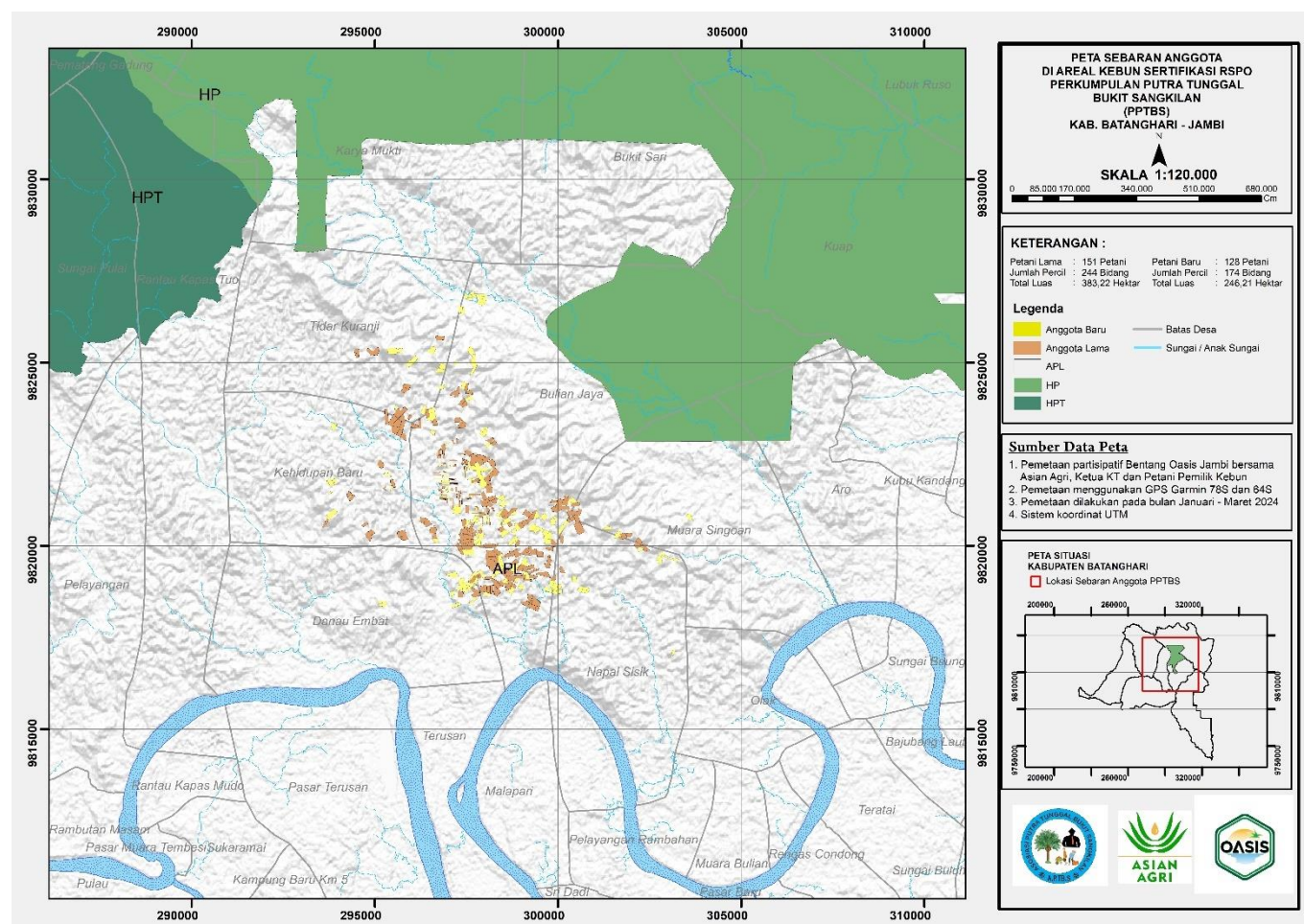
Appendix B: GHG Reporting Executive Summary

N/A (Not Applicable)

Appendix C: Location Map of Certification Unit and Supply bases



Appendix D: Estate Field Map



Appendix E: List of Smallholder Registered and/or sampled

Sampling Group	Current Certification	Scope Extension	Other: <i>Please specify</i>
Risk Factor Applied	1.2 (medium risk)	2.0 (high risk)	Choose an item.
Justification of Risk Factor Applied	Groups are those where there is some geographical and socioeconomic. Homogeneity (similarity) but it is not uniform across the Group. There is no replanting and or expansion, but the Group management has a history of non-conformance	There has been a recent expansion and addition of members.	-
Number of samples	15	24	-
Remarks	None	None	-

No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (S)	Longitude (E)	Total Certified Area	Planted Area			
1	Adisno	Bulian Jaya	1° 36' 49.498"	103° 10' 38.354"	0.56	0.56	11.29	9-Oct-21	PTBS-0035
2	Agus Purnomo	Bulian Jaya	1° 36' 51.119"	103° 10' 25.251"	0.50	0.50	12.64	18-Jul-21	PTBS-0021
3	Agus Saparudin*	Bulian Jaya	1° 38' 1.033"	103° 12' 11.660"	1.65	1.65	36.31	15-Jul-21	PTBS-0097
4	Ahmadi A	Bulian Jaya	1° 36' 6.457"	103° 10' 39.182"	0.51	0.51	10.83	19-Oct-21	PTBS-0022
	Ahmadi B	Bulian Jaya	1° 36' 54.150"	103° 10' 40.768"	0.44	0.44	7.76	19-Oct-21	PTBS-0022
5	Alfiah	Bulian Jaya	1° 37' 20.121"	103° 9' 18.311"	1.19	1.19	24.33	22-Oct-21	PTBS-0025
6	Anita	Bulian Jaya	1° 37' 15.739"	103° 12' 24.805"	2.53	2.53	52.65	28-May-21	PTBS-0111
7	Arifin	Bulian Jaya	1° 37' 34.185"	103° 12' 11.489"	2.00	2.00	44.35	5-May-21	PTBS-0059
8	Arjuleri Marbun	Bulian Jaya	1° 37' 58.706"	103° 11' 44.180"	2.00	2.00	40.50	10-Sep-21	PTBS-0122
9	Atok Maliki A	Bulian Jaya	1° 36' 36.942"	103° 11' 8.914"	1.48	1.48	36.90	8-Aug-21	PTBS-0146
	Atok Maliki B	Bulian Jaya	1° 36' 6.013"	103° 11' 8.314"	2.00	2.00	33.28	13-Nov-21	PTBS-0146
	Atok Maliki C	Bulian Jaya	1° 37' 42.385"	103° 13' 25.130"	1.57	1.57	37.02	8-Aug-21	PTBS-0146
10	Awang Adi A	Bulian Jaya	1° 37' 6.440"	103° 10' 57.108"	0.50	0.50	12.27	25-May-21	PTBS-0099
	Awang Adi B	Bulian Jaya	1° 37' 52.149"	103° 12' 0.251"	1.29	1.29	28.24	25-May-21	PTBS-0099
	Awang Adi C	Bulian Jaya	1° 37' 52.246"	103° 12' 1.147"	1.06	1.06	24.73	23-Aug-21	PTBS-0099
11	Basuki A	Bulian Jaya	1° 36' 16.986"	103° 10' 48.780"	2.00	2.00	41.04	22-Oct-21	PTBS-0026
	Basuki B	Bulian Jaya	1° 36' 53.709"	103° 10' 55.805"	0.53	0.53	11.34	5-May-21	PTBS-0026
12	Birhani	Bulian Jaya	1° 36' 16.660"	103° 10' 26.838"	0.50	0.50	9.25	2-Jul-21	PTBS-0024
13	Budiman Situmorang	Bulian Jaya	1° 37' 10.597"	103° 12' 22.707"	1.56	1.56	34.50	11-Sep-21	PTBS-0132
14	Culik Indiyanto A	Bulian Jaya	1° 38' 14.979"	103° 11' 28.793"	1.11	1.11	25.44	5-May-21	PTBS-0145
	Culik Indiyanto B	Bulian Jaya	1° 36' 57.675"	103° 10' 49.312"	0.50	0.50	11.25	5-May-21	PTBS-0145

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No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (S)	Longitude (E)	Total Certified Area	Planted Area			
	Culik Indiyanto C	Bulian Jaya	1° 36' 53.829"	103° 10' 50.818"	0.45	0.45	9.94	5-May-21	PTBS-0145
15	Alan Budi Saputra*	Bulian Jaya	1° 35' 41.964"	103° 9' 46.411"	2.86	2.86	59.32	20-Jul-24	PTBS-0012
16	Danang Mariono A	Bulian Jaya	1° 37' 40.728"	103° 10' 40.542"	1.89	1.89	44.39	10-Jul-21	PTBS-0045
	Danang Mariono B	Bulian Jaya	1° 37' 45.288"	103° 10' 42.873"	1.27	1.27	28.65	10-Jul-21	PTBS-0045
17	Daryono A	Bulian Jaya	1° 38' 6.717"	103° 11' 46.331"	2.00	2.00	47.82	6-May-21	PTBS-0110
	Daryono B	Bulian Jaya	1° 37' 37.279"	103° 12' 3.860"	2.00	2.00	47.27	6-May-21	PTBS-0110
18	Dedek Kosim	Bulian Jaya	1° 36' 36.257"	103° 10' 21.415"	0.49	0.49	11.61	22-May-21	PTBS-0023
19	Didik Budi Santoso A	Bulian Jaya	1° 38' 18.121"	103° 11' 7.954"	1.87	1.87	37.47	23-May-21	PTBS-0058
	Didik Budi Santoso B	Bulian Jaya	1° 38' 18.225"	103° 11' 9.336"	1.67	1.67	33.51	23-May-21	PTBS-0058
20	Dwi Puji Rahayu A	Bulian Jaya	1° 37' 33.067"	103° 9' 52.661"	2.06	2.06	46.44	22-Jun-21	PTBS-0047
	Dwi Puji Rahayu B	Bulian Jaya	1° 36' 57.701"	103° 10' 26.448"	0.49	0.49	10.40	22-May-21	PTBS-0047
21	Edi Gunawan	Bulian Jaya	1° 36' 55.142"	103° 10' 38.957"	0.45	0.45	10.76	22-May-21	PTBS-0011
22	Eko Prasetyo A	Bulian Jaya	1° 37' 21.367"	103° 11' 35.499"	1.50	1.50	31.42	19-Oct-21	PTBS-0031
	Eko Prasetyo B	Bulian Jaya	1° 37' 8.023"	103° 11' 28.460"	2.00	2.00	44.72	1-Jul-21	PTBS-0031
23	Emin Rasminah	Bulian Jaya	1° 37' 30.659"	103° 10' 18.963"	1.50	1.50	34.51	28-Oct-21	PTBS-0050
24	Enang	Bulian Jaya	1° 35' 52.726"	103° 10' 3.239"	0.79	0.79	20.63	10-Jul-21	PTBS-0093
25	Endang Wati Ningsih	Bulian Jaya	1° 35' 39.742"	103° 9' 51.372"	2.68	2.68	50.16	23-May-21	PTBS-0005
26	Ermahadi	Bulian Jaya	1° 35' 59.194"	103° 9' 48.202"	2.00	2.00	41.81	15-Oct-21	PTBS-0032
27	Ernawati A	Bulian Jaya	1° 36' 59.734"	103° 11' 4.896"	1.20	1.20	25.23	26-May-21	PTBS-0054
	Ernawati B	Bulian Jaya	1° 37' 35.674"	103° 10' 46.336"	2.76	2.76	62.13	26-May-21	PTBS-0054
28	Etrial	Bulian Jaya	1° 37' 6.000"	103° 12' 14.503"	2.00	2.00	40.63	22-Sep-21	PTBS-0116
29	Fajar Mansyah A	Bulian Jaya	1° 36' 8.685"	103° 11' 11.216"	1.36	1.36	24.09	28-Oct-21	PTBS-0130
	Fajar Mansyah B	Bulian Jaya	1° 37' 42.078"	103° 12' 1.234"	1.60	1.60	34.84	8-Oct-21	PTBS-0130
30	Gelar Lumban Batu*	Bulian Jaya	1° 36' 23.227"	103° 10' 54.758"	5.00	5.00	119.39	18-Jul-21	PTBS-0140
31	Gumarang Situmorang A	Bulian Jaya	1° 37' 23.967"	103° 12' 26.687"	5.80	5.80	131.89	26-Oct-21	PTBS-0070
	Gumarang Situmorang B	Bulian Jaya	1° 34' 46.056"	103° 9' 23.329"	4.80	4.80	112.63	26-Oct-21	PTBS-0070
	Gumarang Situmorang C	Bulian Jaya	1° 36' 42.094"	103° 10' 57.479"	0.50	0.50	13.09	2-Jul-21	PTBS-0070
	Gumarang Situmorang D	Bulian Jaya	1° 36' 39.655"	103° 10' 57.038"	0.50	0.50	10.26	2-Jul-21	PTBS-0070
32	Handoko	Bulian Jaya	1° 37' 10.167"	103° 11' 0.763"	0.37	0.37	6.48	30-Sep-21	PTBS-0102
33	Hapipullah	Bulian Jaya	1° 36' 35.028"	103° 11' 12.450"	2.79	2.79	57.10	5-May-21	PTBS-0144
34	Harisyanto	Bulian Jaya	1° 37' 27.320"	103° 10' 50.765"	1.79	1.79	41.36	23-May-21	PTBS-0124
35	Hatorangan Siagian	Bulian Jaya	1° 37' 47.709"	103° 11' 52.608"	2.65	2.65	54.59	8-Oct-21	PTBS-0131
36	Herdianto	Bulian Jaya	1° 36' 43.397"	103° 9' 42.094"	1.94	1.94	28.96	20-May-21	PTBS-0006
37	Heriyadi	Bulian Jaya	1° 38' 0.899"	103° 11' 14.630"	1.51	1.51	34.04	10-Jul-21	PTBS-0103
	Heriyadi 2	Bulian Jaya	1° 38' 3.246"	103° 11' 14.126"	1.50	1.50	30.32	13-Dec-23	PTBS-0103

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			Latitude (S)	Longitude (E)	Total Certified Area	Planted Area			
38	Iif Miftahul Mila	Bulian Jaya	1° 37' 25.765"	103° 10' 17.764"	2.97	2.97	71.19	10-Sep-21	PTBS-0051
39	Iwan	Bulian Jaya	1° 38' 7.856"	103° 11' 26.745"	1.36	1.36	29.33	7-Sep-21	PTBS-0091
40	Jahari	Bulian Jaya	1° 38' 18.424"	103° 11' 1.147"	2.00	2.00	38.06	8-Jul-21	PTBS-0065
41	Jemiran A*	Bulian Jaya	1° 37' 11.467"	103° 11' 41.524"	2.79	2.79	49.14	28-May-21	PTBS-0042
	Jemiran B	Bulian Jaya	1° 37' 2.571"	103° 11' 2.906"	1.28	1.28	29.55	28-May-21	PTBS-0042
	Jemiran C	Bulian Jaya	1° 37' 7.001"	103° 10' 49.121"	0.50	0.50	11.12	28-May-21	PTBS-0042
42	Joko Toni	Bulian Jaya	1° 35' 45.277"	103° 9' 57.476"	1.00	1.00	21.21	4-Aug-21	PTBS-0018
43	Jono A	Bulian Jaya	1° 35' 53.774"	103° 9' 45.255"	3.33	3.33	64.66	6-Jul-21	PTBS-0015
	Jono B	Bulian Jaya	1° 35' 51.015"	103° 9' 46.218"	3.37	3.37	63.71	6-Jul-21	PTBS-0015
44	Juhadi A	Bulian Jaya	1° 37' 1.144"	103° 12' 9.530"	2.69	2.69	59.78	22-Jul-21	PTBS-0082
	Juhadi B	Bulian Jaya	1° 37' 0.419"	103° 12' 15.093"	2.69	2.69	58.46	22-Oct-21	PTBS-0082
	Juhadi C	Bulian Jaya	1° 36' 24.584"	103° 10' 43.979"	0.50	0.50	12.64	22-Oct-21	PTBS-0082
45	Jumitun A	Bulian Jaya	1° 34' 48.332"	103° 9' 10.559"	1.13	1.13	27.37	20-May-21	PTBS-0066
	Jumitun B	Bulian Jaya	1° 34' 46.624"	103° 9' 10.424"	1.42	1.42	30.05	20-May-21	PTBS-0066
46	Juni IB	Bulian Jaya	1° 37' 45.432"	103° 11' 14.304"	1.99	1.99	48.07	27-May-21	PTBS-0101
47	Kariyem	Bulian Jaya	1° 35' 34.284"	103° 10' 43.067"	1.38	1.38	34.30	22-Oct-21	PTBS-0078
48	Karmain	Bulian Jaya	1° 36' 26.912"	103° 11' 9.990"	3.00	3.00	66.46	25-Apr-21	PTBS-0049
49	Katiran	Bulian Jaya	1° 35' 18.602"	103° 10' 47.357"	1.46	1.46	29.70	8-Jul-21	PTBS-0074
50	Keri Mulyo	Bulian Jaya	1° 37' 7.112"	103° 12' 4.289"	1.59	1.59	31.63	3-Jul-21	PTBS-0149
51	Kisman A	Bulian Jaya	1° 38' 10.254"	103° 11' 42.004"	1.27	1.27	27.08	8-Jul-21	PTBS-0095
	Kisman B	Bulian Jaya	1° 37' 18.199"	103° 11' 7.488"	0.55	0.55	11.93	28-Oct-21	PTBS-0095
52	Kusmiatun	Bulian Jaya	1° 37' 46.273"	103° 11' 27.578"	1.34	1.34	29.95	20-May-21	PTBS-0089
53	Kusni	Bulian Jaya	1° 36' 25.215"	103° 10' 59.623"	2.00	2.00	43.77	8-Aug-21	PTBS-0136
54	Kustini	Bulian Jaya	1° 38' 2.229"	103° 11' 46.139"	1.51	1.51	33.47	25-May-21	PTBS-0086
55	Lamidin	Bulian Jaya	1° 38' 33.383"	103° 11' 44.850"	2.35	2.35	52.41	11-Aug-21	PTBS-0117
56	Laugrent Mani Huruk	Bulian Jaya	1° 34' 35.263"	103° 10' 23.609"	2.60	2.60	49.92	28-May-21	PTBS-0084
57	Roni Arnaldo Situmorang A*	Bulian Jaya	1° 37' 10.231"	103° 12' 19.069"	1.56	1.56	29.45	20-Jun-22	PTBS-0133
	Roni Arnaldo Situmorang B	Bulian Jaya	1° 37' 10.116"	103° 12' 26.484"	1.56	1.56	31.79	20-Jun-22	PTBS-0133
58	Lubis	Bulian Jaya	1° 38' 21.229"	103° 11' 14.519"	2.00	2.00	34.67	21-Oct-21	PTBS-0056
59	M Nur Rohman	Bulian Jaya	1° 38' 22.430"	103° 10' 41.804"	2.21	2.21	39.85	27-Jul-21	PTBS-0064
60	Marbun	Bulian Jaya	1° 36' 39.661"	103° 11' 6.164"	2.03	2.03	42.09	10-Sep-21	PTBS-0121
61	Mardi	Bulian Jaya	1° 37' 38.296"	103° 11' 32.416"	1.62	1.62	34.21	26-May-21	PTBS-0096
62	Maryono	Bulian Jaya	1° 38' 6.725"	103° 10' 58.756"	1.00	1.00	22.50	28-May-21	PTBS-0061
63	Mas Khotib	Bulian Jaya	1° 35' 51.683"	103° 10' 41.723"	1.35	1.35	28.38	22-Oct-21	PTBS-0072
64	Misli	Bulian Jaya	1° 37' 27.752"	103° 9' 23.469"	1.55	1.55	29.87	18-Jul-21	PTBS-0002
65	Muhammad Candra	Bulian Jaya	1° 38' 34.863"	103° 11' 49.569"	1.26	1.26	29.90	28-Jul-21	PTBS-0118

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			Latitude (S)	Longitude (E)	Total Certified Area	Planted Area			
66	Muhammad Ridwan	Bulian Jaya	1° 36' 28.367"	103° 10' 36.902"	0.50	0.50	7.34	5-Aug-21	PTBS-0085
67	Muhammad Soleh	Bulian Jaya	1° 37' 12.445"	103° 11' 45.792"	2.00	2.00	47.63	7-Aug-21	PTBS-0141
68	Muhammad Sudib A	Bulian Jaya	1° 37' 0.293"	103° 12' 4.173"	1.19	1.19	21.49	21-May-21	PTBS-0037
	Muhammad Sudib B	Bulian Jaya	1° 37' 16.844"	103° 10' 8.871"	2.00	2.00	47.24	21-May-21	PTBS-0037
69	Muhtadi A	Bulian Jaya	1° 37' 10.808"	103° 10' 54.632"	2.00	2.00	36.19	25-Jul-21	PTBS-0104
	Muhtadi B	Bulian Jaya	1° 36' 20.372"	103° 10' 59.364"	0.51	0.51	11.05	25-Jul-21	PTBS-0104
70	Mujianto	Bulian Jaya	1° 38' 8.081"	103° 11' 6.084"	1.36	1.36	31.44	6-May-21	PTBS-0063
71	Mujito	Bulian Jaya	1° 36' 57.613"	103° 12' 15.103"	1.00	1.00	20.77	6-May-21	PTBS-0129
72	Mukhlisin	Bulian Jaya	1° 36' 53.692"	103° 9' 3.623"	1.49	1.49	30.16	7-Sep-21	PTBS-0009
73	Mukiran A	Bulian Jaya	1° 37' 44.517"	103° 11' 38.993"	1.36	1.36	32.90	7-Sep-21	PTBS-0127
	Mukiran B	Bulian Jaya	1° 38' 29.578"	103° 11' 47.829"	3.68	3.68	84.95	7-Sep-21	PTBS-0127
	Mukiran C	Bulian Jaya	1° 37' 12.839"	103° 11' 23.007"	2.01	2.01	43.15	7-Sep-21	PTBS-0127
	Mukiran D	Bulian Jaya	1° 37' 9.907"	103° 11' 20.286"	1.00	1.00	25.06	7-Sep-21	PTBS-0127
	Mukiran E*	Bulian Jaya	1° 37' 8.642"	103° 37' 54.840"	2.96	2.96	51.73	7-Sep-21	PTBS-0127
	Mukiran F	Bulian Jaya	1° 37' 27.903"	103° 11' 45.100"	4.59	4.59	99.94	7-Sep-21	PTBS-0127
	Mukiran G	Bulian Jaya	1° 38' 27.903"	103° 12' 45.100"	1.05	1.05	25.24	7-Sep-21	PTBS-0127
74	Neli Octiana	Bulian Jaya	1° 37' 15.948"	103° 12' 21.931"	1.15	1.15	24.80	6-Jul-21	PTBS-0134
75	Ngadiem	Bulian Jaya	1° 38' 30.822"	103° 11' 39.486"	2.25	2.25	41.74	26-Aug-21	PTBS-0125
76	Ngatiyo A	Bulian Jaya	1° 38' 8.455"	103° 11' 23.726"	1.00	1.00	22.41	5-Oct-21	PTBS-0105
	Ngatiyo B	Bulian Jaya	1° 38' 7.369"	103° 11' 31.746"	2.13	2.13	40.66	8-Jul-21	PTBS-0105
77	Nopal Yadi A	Bulian Jaya	1° 38' 2.792"	103° 11' 20.980"	2.88	2.88	63.35	27-Jul-21	PTBS-0030
	Nopal Yadi B	Bulian Jaya	1° 36' 26.249"	103° 10' 26.693"	0.50	0.50	11.74	2-Oct-21	PTBS-0030
78	Nunuk Winarni	Bulian Jaya	1° 36' 23.734"	103° 10' 35.455"	0.58	0.58	15.26	3-Jun-21	PTBS-0069
79	Nur Rohman A	Bulian Jaya	1° 35' 31.991"	103° 10' 45.237"	1.11	1.11	29.28	20-May-21	PTBS-0071
	Nur Rohman B	Bulian Jaya	1° 35' 33.265"	103° 10' 46.256"	1.07	1.07	26.27	20-May-21	PTBS-0071
80	Nurbiyantoro	Bulian Jaya	1° 37' 17.824"	103° 11' 1.420"	0.42	0.42	9.52	9-Sep-21	PTBS-0108
81	Nuryanto A	Bulian Jaya	1° 36' 58.355"	103° 10' 26.373"	0.35	0.35	6.16	22-May-21	PTBS-0048
	Nuryanto B	Bulian Jaya	1° 37' 28.903"	103° 9' 50.061"	0.89	0.89	17.43	22-Jul-21	PTBS-0048
	Nuryanto C	Bulian Jaya	1° 37' 40.276"	103° 11' 0.749"	2.93	2.93	71.57	22-Jul-21	PTBS-0048
	Nuryanto D	Bulian Jaya	1° 37' 31.514"	103° 10' 48.759"	3.00	3.00	69.65	22-May-21	PTBS-0048
	Nuryanto E	Bulian Jaya	1° 37' 29.338"	103° 9' 46.976"	0.75	0.75	18.03	22-May-21	PTBS-0048
82	Nyaman A	Bulian Jaya	1° 37' 59.682"	103° 11' 36.626"	2.32	2.32	53.67	26-May-21	PTBS-0044
	Nyaman B	Bulian Jaya	1° 37' 1.438"	103° 10' 41.119"	1.81	1.81	47.74	26-May-21	PTBS-0044
	Nyaman C	Bulian Jaya	1° 38' 9.195"	103° 10' 53.187"	0.71	0.71	13.02	26-May-21	PTBS-0044
	Nyaman D	Bulian Jaya	1° 37' 59.284"	103° 11' 34.884"	2.26	2.26	38.58	26-May-21	PTBS-0044
83	Paino	Bulian Jaya	1° 38' 17.659"	103° 11' 4.034"	1.50	1.50	30.90	7-Sep-21	PTBS-0057
84	Parmin	Bulian Jaya	1° 36' 30.728"	103° 10' 45.719"	0.44	0.44	11.13	22-Oct-21	PTBS-0073
85	Parno	Bulian Jaya	1° 37' 20.811"	103° 11' 25.452"	1.19	1.19	29.51	15-Jul-21	PTBS-0143

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86	Parso A	Bulian Jaya	1° 37' 27.331"	103° 11' 0.107"	0.97	0.97	21.23	20-May-21	PTBS-0090
	Parso B	Bulian Jaya	1°37' 34.503"	103°10' 20.026"	1.36	1.36	23.26	30-Nov-23	PTBS-0090
	Parso C	Bulian Jaya	1°37' 6.349"	103°10' 55.576"	0.49	0.49	6.93	20-Dec-23	PTBS-0090
87	Popi Elisna	Bulian Jaya	1° 36' 43.945"	103° 10' 23.856"	0.41	0.41	8.43	27-Jul-21	PTBS-0128
88	Pori Sandra	Bulian Jaya	1° 37' 0.215"	103° 10' 30.091"	0.51	0.51	12.41	20-Jul-21	PTBS-0010
89	Prapto Dian M	Bulian Jaya	1° 36' 47.278"	103° 11' 7.430"	2.00	2.00	38.35	27-May-21	PTBS-0115
90	Priadi Wibowo	Bulian Jaya	1° 36' 2.448"	103° 9' 51.497"	2.00	2.00	40.34	20-May-21	PTBS-0003
91	Pujianto*	Bulian Jaya	1° 36' 57.461"	103° 11' 9.495"	2.00	2.00	48.55	30-May-21	PTBS-0147
92	Rais	Bulian Jaya	1° 35' 23.094"	103° 10' 50.083"	1.85	1.85	47.06	10-Aug-21	PTBS-0076
93	Riaman A	Bulian Jaya	1° 38' 14.729"	103° 11' 22.932"	1.21	1.21	28.45	6-May-21	PTBS-0120
	Riaman B	Bulian Jaya	1° 38' 17.209"	103° 11' 23.364"	1.33	1.33	29.80	6-May-21	PTBS-0120
94	Riana Pepfianti A	Bulian Jaya	1° 35' 19.553"	103° 9' 53.571"	2.02	2.02	50.23	10-Aug-21	PTBS-0077
	Riana Pepfianti B	Bulian Jaya	1° 35' 21.175"	103° 9' 52.336"	2.05	2.05	46.40	10-Aug-21	PTBS-0077
95	Robi	Bulian Jaya	1° 36' 49.723"	103° 10' 24.266"	0.50	0.50	11.79	26-Aug-21	PTBS-0029
96	Rofi Mungfarid	Bulian Jaya	1° 36' 42.238"	103° 10' 53.657"	2.00	2.00	47.44	30-Aug-21	PTBS-0007
97	Rosepille Situmorang	Bulian Jaya	1° 38' 8.398"	103° 12' 4.412"	1.44	1.44	35.57	10-Sep-21	PTBS-0109
98	Rudi Harianto A	Bulian Jaya	1° 37' 6.899"	103° 12' 8.396"	2.49	2.49	50.37	7-May-21	PTBS-0014
	Rudi Harianto B	Bulian Jaya	1° 37' 32.578"	103° 13' 3.687"	0.80	0.80	14.05	7-May-21	PTBS-0014
	Rudi Harianto C	Bulian Jaya	1° 36' 35.030"	103° 10' 20.604"	0.49	0.49	11.50	7-May-21	PTBS-0014
99	Ruswanto	Bulian Jaya	1° 36' 26.569"	103° 10' 51.042"	0.53	0.53	9.19	23-May-21	PTBS-0083
100	Sabki	Bulian Jaya	1° 37' 18.612"	103° 8' 42.117"	1.60	1.60	39.86	5-May-21	PTBS-0039
101	Sakiman	Bulian Jaya	1° 37' 40.123"	103° 11' 12.756"	0.95	0.95	24.64	6-May-21	PTBS-0119
102	Sami'ah	Bulian Jaya	1° 38' 14.553"	103° 11' 14.592"	2.00	2.00	44.71	28-May-21	PTBS-0094
103	Samira	Bulian Jaya	1° 38' 7.031"	103° 11' 37.611"	1.11	1.11	25.71	19-Oct-21	PTBS-0098
104	Samuri	Bulian Jaya	1° 37' 5.108"	103° 10' 34.571"	0.43	0.43	10.22	23-May-21	PTBS-0043
105	Sarmanto*	Bulian Jaya	1° 37' 45.224"	103° 11' 47.128"	1.85	1.85	42.05	6-May-21	PTBS-0113
106	Sayuti	Bulian Jaya	1° 36' 47.518"	103° 10' 27.262"	0.50	0.50	11.70	7-May-21	PTBS-0016
107	Silpian A	Bulian Jaya	1° 37' 29.833"	103° 13' 10.615"	1.65	1.65	35.48	20-May-21	PTBS-0027
	Silpian B	Bulian Jaya	1° 36' 6.789"	103° 10' 35.443"	0.54	0.54	12.68	20-May-21	PTBS-0027
	Silpian C	Bulian Jaya	1° 37' 30.774"	103° 13' 5.969"	2.00	2.00	51.02	20-May-21	PTBS-0027
108	Siman	Bulian Jaya	1° 37' 35.789"	103° 13' 20.287"	2.00	2.00	44.29	20-May-21	PTBS-0028
109	Siti Romlah	Bulian Jaya	1° 37' 3.474"	103° 12' 21.673"	1.00	1.00	22.75	15-Oct-21	PTBS-0040
110	Solehan	Bulian Jaya	1° 36' 44.281"	103° 10' 36.394"	0.52	0.52	11.63	30-Jul-21	PTBS-0020
111	Sri Agustina*	Bulian Jaya	1° 38' 4.038"	103° 11' 25.032"	2.50	2.50	58.03	19-Oct-21	PTBS-0112
112	Sri Harjati	Bulian Jaya	1° 37' 47.027"	103° 11' 41.093"	1.01	1.01	23.97	23-Aug-21	PTBS-0100
113	Sri Mujayati	Bulian Jaya	1° 36' 40.400"	103° 10' 35.264"	0.52	0.52	11.52	3-Jul-21	PTBS-0068
114	Sugimo	Bulian Jaya	1° 36' 59.744"	103° 11' 11.648"	1.48	1.48	32.14	6-Jul-21	PTBS-0150
115	Suhari A	Bulian Jaya	1° 35' 44.936"	103° 9' 36.788"	3.62	3.62	70.87	26-May-21	PTBS-0019

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	Suhari B	Bulian Jaya	1° 37' 2.306"	103° 11' 6.830"	1.73	1.73	38.33	26-May-21	PTBS-0019
	Suhari C	Bulian Jaya	1° 37' 40.170"	103° 10' 49.122"	2.82	2.82	65.85	26-May-21	PTBS-0019
	Suhari D	Bulian Jaya	1° 37' 26.577"	103° 10' 44.900"	2.40	2.40	58.10	26-May-21	PTBS-0019
	Suhari E	Bulian Jaya	1° 37' 54.361"	103° 11' 30.082"	1.92	1.92	43.83	26-May-21	PTBS-0019
	Suhari F	Bulian Jaya	1° 36' 55.658"	103° 11' 2.972"	2.18	2.18	47.88	26-May-21	PTBS-0019
	Suhari G	Bulian Jaya	1° 37' 7.363"	103° 10' 48.299"	0.50	0.50	10.29	26-May-21	PTBS-0019
	Suhari H	Bulian Jaya	1° 37' 32.131"	103° 10' 43.035"	2.40	2.40	54.28	26-May-21	PTBS-0019
	Suhari I	Bulian Jaya	1° 37' 7.362"	103° 10' 47.471"	0.50	0.50	10.42	26-May-21	PTBS-0019
116	Suhartini	Bulian Jaya	1° 38' 12.709"	103° 11' 25.710"	2.00	2.00	46.94	3-Jul-21	PTBS-0067
117	Suharto A	Bulian Jaya	1° 36' 48.549"	103° 9' 35.128"	0.50	0.50	11.28	10-Oct-21	PTBS-0033
118	Sukarmin A	Bulian Jaya	1° 37' 13.790"	103° 11' 0.078"	0.50	0.50	12.63	23-May-21	PTBS-0017
	Sukarmin B	Bulian Jaya	1° 36' 20.534"	103° 10' 23.897"	0.48	0.48	11.27	23-May-21	PTBS-0017
	Sukarmin C*	Bulian Jaya	1° 36' 16.449"	103° 10' 23.354"	0.91	0.91	21.06	10-Oct-21	PTBS-0017
	Sukarmin D	Bulian Jaya	1° 36' 20.324"	103° 10' 27.164"	0.49	0.49	11.68	23-May-21	PTBS-0017
	Sukarmin E	Bulian Jaya	1°37' 31.114"	103°11' 0.232"	2.00	2.00	45.56	20-Dec-23	PTBS-0017
119	Sukartini	Bulian Jaya	1° 37' 17.029"	103° 12' 18.680"	1.15	1.15	22.73	6-Jul-21	PTBS-0139
120	Sukasmi	Bulian Jaya	1° 36' 54.503"	103° 10' 55.940"	0.53	0.53	10.98	5-May-21	PTBS-0046
121	Sukijo	Bulian Jaya	1° 36' 12.561"	103° 10' 26.756"	1.80	1.80	39.87	6-May-21	PTBS-0004
122	Sulastri	Bulian Jaya	1° 36' 53.015"	103° 10' 41.300"	0.58	0.58	9.40	18-Jul-21	PTBS-0034
123	Sumarno A	Bulian Jaya	1° 37' 20.018"	103° 10' 45.560"	2.82	2.82	64.78	5-May-21	PTBS-0041
	Sumarno B	Bulian Jaya	1° 37' 6.939"	103° 11' 10.512"	0.50	0.50	10.65	5-May-21	PTBS-0041
	Sumarno C	Bulian Jaya	1° 37' 7.221"	103° 10' 46.633"	0.40	0.40	8.90	5-May-21	PTBS-0041
	Sumarno D	Bulian Jaya	1° 36' 59.230"	103° 10' 43.126"	0.50	0.50	10.77	5-May-21	PTBS-0041
124	Sunarti	Bulian Jaya	1° 36' 22.515"	103° 11' 4.890"	1.57	1.57	41.98	30-Apr-21	PTBS-0053
125	Retno Wulandari*	Bulian Jaya	1° 37' 37.237"	103° 10' 52.783"	2.00	2.00	40.00	29-Nov-22	PTBS-0087
126	Sunarti	Bulian Jaya	1° 38' 12.709"	103° 11' 25.710"	1.22	1.22	24.40	25-May-21	PTBS-0088
127	Sunaryo	Bulian Jaya	1° 37' 2.803"	103° 12' 25.036"	1.37	1.37	27.40	15-Oct-21	PTBS-0062
128	Sunawan A	Bulian Jaya	1° 35' 52.164"	103° 10' 44.581"	2.00	2.00	40.00	2-Jul-21	PTBS-0080
	Sunawan B	Bulian Jaya	1° 36' 18.106"	103° 10' 43.231"	0.51	0.51	10.20	2-Jul-21	PTBS-0080
129	Supriyanto A	Bulian Jaya	1° 37' 57.174"	103° 11' 58.801"	1.46	1.46	29.20	28-May-21	PTBS-0123
	Supriyanto B	Bulian Jaya	1° 37' 28.868"	103° 10' 54.042"	1.28	1.28	25.60	25-May-21	PTBS-0123
	Supriyanto C	Bulian Jaya	1° 37' 47.658"	103° 11' 32.320"	1.35	1.35	27.06	25-May-21	PTBS-0123
	Supriyanto D	Bulian Jaya	1° 36' 20.556"	103° 10' 21.963"	0.54	0.54	10.80	23-May-21	PTBS-0123
	Supriyanto E	Bulian Jaya	1° 37' 0.774"	103° 10' 35.871"	0.49	0.49	9.80	23-May-21	PTBS-0123
130	Supriyono A	Bulian Jaya	1° 37' 59.788"	103° 11' 9.892"	1.58	1.58	31.60	28-May-21	PTBS-0092
	Supriyono B	Bulian Jaya	1° 38' 4.555"	103° 11' 55.528"	3.51	3.51	70.20	28-May-21	PTBS-0092
131	Suripah	Bulian Jaya	1° 36' 43.534"	103° 11' 6.938"	0.87	0.87	17.40	8-Aug-21	PTBS-0137
132	Surono A A	Bulian Jaya	1° 35' 46.208"	103° 9' 50.266"	0.50	0.50	10.00	7-Jul-21	PTBS-0008

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	Surono A B	Bulian Jaya	1° 36' 54.093"	103° 10' 27.470"	0.50	0.50	10.00	7-Jul-21	PTBS-0008
	Surono A C	Bulian Jaya	1° 35' 52.689"	103° 9' 50.419"	2.70	2.70	51.09	7-Jul-21	PTBS-0008
	Surono A D	Bulian Jaya	1° 37' 30.803"	103° 9' 21.064"	2.80	2.80	56.00	7-Jul-21	PTBS-0008
	Surono A E	Bulian Jaya	1° 35' 51.354"	103° 10' 5.959"	1.80	1.80	36.00	7-Jul-21	PTBS-0008
	Surono A F	Bulian Jaya	1° 35' 48.217"	103° 9' 42.590"	4.00	4.00	80.00	7-Jul-21	PTBS-0008
133	Surono B A	Bulian Jaya	1° 37' 43.586"	103° 11' 43.484"	1.40	1.40	28.00	7-Sep-21	PTBS-0126
	Surono B B*	Bulian Jaya	1° 37' 52.605"	103° 11' 13.539"	2.70	2.70	54.00	7-Sep-21	PTBS-0126
	Surono B C	Bulian Jaya	1° 38' 26.540"	103° 11' 43.656"	2.20	2.20	44.00	7-Sep-21	PTBS-0126
134	Suryanto A	Bulian Jaya	1° 37' 19.191"	103° 11' 38.670"	2.00	2.00	40.00	28-May-21	PTBS-0135
	Suryanto B	Bulian Jaya	1° 37' 16.622"	103° 11' 42.671"	1.27	1.27	25.40	28-May-21	PTBS-0135
135	Sutris	Bulian Jaya	1° 37' 44.667"	103° 11' 30.804"	1.34	1.34	26.80	22-May-21	PTBS-0114
136	Sutrisno	Bulian Jaya	1° 36' 24.940"	103° 10' 45.135"	0.52	0.52	10.40	5-Jul-21	PTBS-0075
137	Suwarji	Bulian Jaya	1° 37' 45.492"	103° 11' 9.099"	1.99	1.99	39.80	23-May-21	PTBS-0107
138	Suyuti A	Bulian Jaya	1° 36' 27.534"	103° 9' 31.729"	2.72	2.72	51.64	28-May-21	PTBS-0013
	Suyuti B	Bulian Jaya	1° 37' 48.348"	103° 11' 23.075"	1.60	1.60	32.40	28-May-21	PTBS-0013
	Suyuti C	Bulian Jaya	1° 37' 39.387"	103° 11' 7.373"	0.49	0.49	9.86	28-May-21	PTBS-0013
	Suyuti D	Bulian Jaya	1° 37' 1.452"	103° 11' 0.706"	1.99	1.99	39.88	28-May-21	PTBS-0013
	Suyuti E	Bulian Jaya	1° 37' 39.19"	103° 11' 10.843"	0.72	0.72	15.37	28-May-21	PTBS-0013
139	Taska A*	Bulian Jaya	1° 37' 24.987"	103° 11' 18.003"	1.76	1.76	34.80	15-Jun-21	PTBS-0151
	Taska B	Bulian Jaya	1° 37' 7.208"	103° 11' 5.067"	0.53	0.53	10.60	15-Jun-21	PTBS-0151
140	Teguh Fitriyono A	Bulian Jaya	1° 38' 18.600"	103° 11' 12.156"	1.45	1.45	29.00	23-May-21	PTBS-0106
	Teguh Fitriyono B	Bulian Jaya	1° 37' 48.013"	103° 11' 8.828"	2.00	2.00	41.18	23-May-21	PTBS-0106
	Teguh Fitriyono C	Bulian Jaya	1° 37' 50.502"	103° 11' 9.297"	2.00	2.00	40.00	23-May-21	PTBS-0106
141	Toiman A	Bulian Jaya	1° 35' 42.086"	103° 10' 12.807"	1.92	1.92	38.40	22-Oct-21	PTBS-0079
	Toiman B	Bulian Jaya	1° 35' 47.606"	103° 10' 39.621"	2.06	2.06	41.20	22-Oct-21	PTBS-0079
	Toiman C	Bulian Jaya	1° 36' 25.392"	103° 10' 46.546"	0.52	0.52	10.40	22-Oct-21	PTBS-0079
	Toiman D	Bulian Jaya	1° 35' 23.470"	103° 10' 38.047"	3.56	3.56	71.20	22-Oct-21	PTBS-0079
	Toiman E	Bulian Jaya	1° 36' 26.193"	103° 10' 47.796"	0.52	0.52	10.40	22-Oct-21	PTBS-0079
	Toiman D	Bulian Jaya	1°35' 46.671"	103°10' 16.236"	2.04	2.04	40.77	30-Nov-23	PTBS-0079
	Toiman F	Bulian Jaya	1°35' 46.671"	103°10' 16.236"	1.77	1.77	35.23	30-Nov-23	PTBS-0079
	Toiman G	Bulian Jaya	1°35' 46.671"	103°10' 16.236"	2.01	2.01	40.20	30-Nov-23	PTBS-0079
142	Tri Mega Y	Bulian Jaya	1° 37' 39.630"	103° 10' 46.141"	2.03	2.03	40.60	30-Apr-21	PTBS-0036
143	Tukijo A	Bulian Jaya	1° 37' 11.260"	103° 11' 1.235"	0.57	0.57	11.40	29-May-21	PTBS-0138
	Tukijo B	Bulian Jaya	1° 36' 50.706"	103° 11' 7.589"	1.54	1.54	30.80	29-May-21	PTBS-0138
144	Tukiman	Bulian Jaya	1° 36' 27.161"	103° 10' 29.553"	0.46	0.46	9.20	22-May-21	PTBS-0081
145	Warsini	Bulian Jaya	1° 37' 23.571"	103° 10' 50.851"	1.83	1.83	36.60	6-May-21	PTBS-0052
146	Yahya A	Bulian Jaya	1° 38' 19.815"	103° 10' 54.943"	2.36	2.36	46.61	30-Apr-21	PTBS-0060
	Yahya B	Bulian Jaya	1° 38' 23.462"	103° 10' 54.927"	1.67	1.67	33.40	30-Apr-21	PTBS-0060

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147	Yandri	Bulian Jaya	1° 35' 52.824"	103° 10' 0.291"	1.15	1.15	17.04	31-Jul-21	PTBS-0001
148	Yogi Eko Prasetyo A*	Bulian Jaya	1° 38' 22.200"	103° 10' 35.529"	1.59	1.59	26.94	12-Dec-23	PTBS-0142
	Yogi Eko Prasetyo B	Bulian Jaya	1° 37' 21.367"	103° 11' 35.499"	1.85	1.85	31.05	1-Jul-21	PTBS-0142
	Yogi Eko Prasetyo C	Bulian Jaya	1° 37' 8.023"	103° 11' 28.460"	2.00	2.00	41.16	28-May-21	PTBS-0142
149	Yuni Priatiningsih A	Bulian Jaya	1° 37' 8.804"	103° 11' 6.040"	0.53	0.53	10.54	23-Aug-21	PTBS-0148
	Yuni Priatiningsih B	Bulian Jaya	1° 37' 7.942"	103° 11' 6.826"	0.51	0.51	9.45	23-Aug-21	PTBS-0148
150	Yut Wuri Handayani*	Bulian Jaya	1° 38' 12.019"	103° 11' 15.062"	3.08	3.08	55.63	20-Jul-21	PTBS-0055
151	Zulkipli	Bulian Jaya	1° 37' 19.007"	103° 10' 12.175"	2.67	2.67	53.40	22-May-21	PTBS-0038
152	A. Rasyid 2*	Bulian Jaya	1° 37' 17.670"	103° 11' 23.261"	2.04	2.04	40.83	26-Dec-23	PTBS-0152
	A. Rasyid 1	Bulian Jaya	1° 35' 53.353"	103° 8' 50.183"	2.13	2.13	42.52	26-Dec-23	PTBS-0152
153	Abdul Fatah	Bulian Jaya	1° 38' 4.952"	103° 11' 0.759"	1.90	1.90	38.87	12-Dec-23	PTBS-0153
154	Abdul Hamid 1*	Bulian Jaya	1°37' 20.034"	103° 11' 19.661"	0.78	0.78	8.44	22-Nov-23	PTBS-0154
	Abdul Hamid 2	Bulian Jaya	1°37' 26.377"	103°11' 28.834"	1.25	1.25	18.07	22-Nov-23	PTBS-0154
	Abdul Hamid 3	Bulian Jaya	1°37' 17.887"	103°11' 17.213"	0.50	0.50	5.26	22-Nov-23	PTBS-0154
155	Abdul Latif 1	Bulian Jaya	1°37' 35.416"	103°10' 56.716"	1.56	1.56	27.21	12-Dec-23	PTBS-0155
	Abdul Latif 2	Bulian Jaya	1°37' 37.575"	103°10' 57.759"	1.54	1.54	29.17	12-Dec-23	PTBS-0155
156	Adi Sastra	Bulian Jaya	1°35' 57.556"	103°11' 1.312"	1.00	1.00	13.47	30-Nov-23	PTBS-0156
157	Agus Budiman	Bulian Jaya	1°38' 10.373"	103°11' 30.810"	0.77	0.77	9.98	20-Dec-23	PTBS-0158
158	Ahmad Yusuf Khairudin	Bulian Jaya	1°36' 47.908"	103°10' 31.126"	0.46	0.46	4.81	29-Dec-23	PTBS-0159
159	Aida Riyani	Bulian Jaya	1°36' 30.518"	103°10' 46.971"	0.45	0.45	4.29	5-Nov-23	PTBS-0160
160	Aisyah	Bulian Jaya	1°38' 15.106"	103°12' 6.289"	2.00	2.00	41.55	13-Dec-23	PTBS-0161
161	Al Hamzah*	Bulian Jaya	1°38' 16.443"	103°10' 41.686"	1.99	1.99	40.89	12-Dec-23	PTBS-0162
162	Amrullah	Bulian Jaya	1°37' 17.357"	103°10' 56.962"	0.90	0.90	12.32	13-Dec-23	PTBS-0163
163	Anisa	Bulian Jaya	1°36' 58.889"	103°12' 22.537"	0.62	0.62	7.27	18-Dec-23	PTBS-0165
164	Anita Tulisia	Bulian Jaya	1°37' 12.392"	103°11' 49.445"	2.00	2.00	41.79	9-Nov-23	PTBS-0166
165	Aprianto Siregar	Bulian Jaya	1°35' 18.603"	103°10' 25.884"	1.46	1.46	25.96	20-Dec-23	PTBS-0167
166	Ardy Arto	Bulian Jaya	1°34' 3.105"	103°11' 0.806"	3.38	3.38	77.13	23-Dec-23	PTBS-0168
167	Asep Hasanudin 1	Bulian Jaya	1°37' 0.643"	103°11' 22.703"	0.60	0.60	6.25	10-Nov-23	PTBS-0169
168	Asmullah	Bulian Jaya	1°37' 43.122"	103°13' 20.830"	1.00	1.00	13.04	18-Dec-23	PTBS-0170
169	Azhari	Bulian Jaya	1°36' 57.257"	103°11' 17.945"	2.09	2.09	44.40	20-Nov-23	PTBS-0171
170	Azri	Bulian Jaya	1°37' 20.334"	103°12' 13.943"	1.76	1.76	24.12	18-Dec-23	PTBS-0172
171	Darsuki	Bulian Jaya	1°38' 32.086"	103°10' 37.892"	2.00	2.00	41.18	12-Dec-23	PTBS-0173
172	Dede Rahmat 1	Bulian Jaya	1°37' 28.486"	103°11' 20.913"	2.67	2.67	59.58	13-Nov-23	PTBS-0174
173	Devit Saputra	Bulian Jaya	1°38' 4.477"	103°11' 39.224"	0.98	0.98	14.57	13-Dec-23	PTBS-0175
174	Dewi Susanti.L.L.N 1	Bulian Jaya	1°37' 45.521"	103°10' 49.310"	1.44	1.44	25.77	13-Dec-23	PTBS-0176
	Dewi Susanti.L.L.N 2	Bulian Jaya	1°38' 11.325"	103°10' 55.346"	1.48	1.48	28.03	13-Dec-23	PTBS-0176
175	Duwi Lestari	Bulian Jaya	1°35' 28.462"	103°10' 49.554"	1.85	1.85	38.59	20-Dec-23	PTBS-0177
176	Eko Prasetyo 1	Bulian Jaya	1°37' 45.269"	103°10' 45.647"	1.46	1.46	26.82	30-Nov-23	PTBS-0178

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	Eko Prasetyo 2	Bulian Jaya	1°37' 45.290"	103°10' 52.467"	1.46	1.46	26.96	30-Nov-23	PTBS-0178
177	Eli Yanti	Bulian Jaya	1°37' 25.886"	103°12' 9.965"	1.81	1.81	37.80	18-Dec-23	PTBS-0179
178	Eman	Bulian Jaya	1°37' 22.547"	103°10' 59.696"	0.89	0.89	10.59	13-Dec-23	PTBS-0181
179	Erpan 1*	Bulian Jaya	1°33' 57.661"	103°10' 49.733"	1.00	1.00	12.49	20-Dec-23	PTBS-0182
	Erpan 2	Bulian Jaya	1°33' 59.599"	103°10' 49.911"	1.00	1.00	12.16	20-Dec-23	PTBS-0182
	Erpan 3	Bulian Jaya	1°33' 57.668"	103°10' 46.222"	0.50	0.50	5.45	20-Dec-23	PTBS-0182
180	Farid Rahmah Prayunan	Bulian Jaya	1°38' 17.605"	103°12' 30.859"	2.00	2.00	42.54	20-Dec-23	PTBS-0183
181	Fathur Rahman 1*	Bulian Jaya	1°37' 25.074"	103°11' 50.628"	2.55	2.55	58.39	10-Nov-23	PTBS-0184
	Fathur Rahman 2	Bulian Jaya	1°36' 8.509"	103°10' 30.591"	0.48	0.48	5.33	20-Dec-23	PTBS-0184
182	Fatonah	Bulian Jaya	1°38' 18.814"	103°11' 58.883"	2.18	2.18	47.11	18-Dec-23	PTBS-0185
183	Fikra Ramadhani	Bulian Jaya	1°36' 27.751"	103°10' 23.963"	0.48	0.48	6.74	26-Dec-23	PTBS-0186
184	Gunawan	Bulian Jaya	1°38' 28.790"	103°10' 52.495"	1.50	1.50	27.49	13-Dec-23	PTBS-0187
185	Gustina Wati	Bulian Jaya	1°35' 3.876"	103°10' 23.734"	1.99	1.99	41.67	5-Nov-23	PTBS-0188
186	Halasan Sianipar	Bulian Jaya	1°34' 45.869"	103°10' 16.821"	2.83	2.83	47.81	20-Dec-23	PTBS-0189
187	Hapizun	Bulian Jaya	1°38' 14.985"	103°10' 45.808"	2.00	2.00	42.28	13-Dec-23	PTBS-0190
188	Henggi Febriyan 1	Bulian Jaya	1°36' 26.310"	103°10' 49.352"	0.49	0.49	5.38	5-Nov-23	PTBS-0191
	Henggi Febriyan 2	Bulian Jaya	1°38' 7.715"	103°11' 41.516"	0.97	0.97	14.41	20-Dec-23	PTBS-0191
189	Ilham*	Bulian Jaya	1°38' 10.745"	103°10' 42.595"	2.00	2.00	40.06	12-Dec-23	PTBS-0193
190	Jaka Kelana 1	Bulian Jaya	1°38' 4.255"	103°10' 55.011"	1.00	1.00	20.06	12-Dec-23	PTBS-0194
	Jaka Kelana 2	Bulian Jaya	1°38' 7.045"	103°10' 51.832"	1.00	1.00	13.02	12-Dec-23	PTBS-0194
191	Jamaludin	Bulian Jaya	1°38' 19.403"	103°11' 27.111"	2.00	2.00	37.95	20-Dec-23	PTBS-0195
192	Janto Siburian	Bulian Jaya	1°34' 57.313"	103°10' 38.046"	0.84	0.84	9.14	20-Dec-23	PTBS-0196
193	Jayin	Bulian Jaya	1°38' 31.216"	103°9' 33.537"	2.00	2.00	37.98	26-Dec-23	PTBS-0197
194	Joko Samudro 1	Bulian Jaya	1°36' 29.476"	103°10' 32.114"	0.50	0.50	7.43	29-Dec-23	PTBS-0198
195	Jon Afwan 1	Bulian Jaya	1°36' 42.060"	103°8' 45.657"	1.30	1.30	22.19	29-Dec-23	PTBS-0199
	Jon Afwan 2	Bulian Jaya	1°37' 32.499"	103°11' 58.849"	1.85	1.85	37.65	29-Dec-23	PTBS-0199
196	Junadi*	Bulian Jaya	1°38' 17.129"	103°12' 7.539"	1.97	1.97	40.96	13-Dec-23	PTBS-0200
197	Karjono	Bulian Jaya	1°37' 54.937"	103°11' 18.736"	1.98	1.98	39.39	20-Dec-23	PTBS-0201
198	khoiriani	Bulian Jaya	1°37' 14.774"	103°12' 5.096"	0.60	0.60	8.90	23-Dec-23	PTBS-0202
199	Kuntari	Bulian Jaya	1°37' 33.438"	103°11' 31.032"	1.13	1.13	21.22	13-Dec-23	PTBS-0204
200	Kustiyono 2	Bulian Jaya	1°35' 58.912"	103°10' 17.478"	1.20	1.20	21.50	26-Dec-23	PTBS-0205
201	Latif Sabarrudin	Bulian Jaya	1°37' 10.344"	103°11' 16.552"	1.50	1.50	21.49	10-Nov-23	PTBS-0206
202	Lilik Rianto 1	Bulian Jaya	1°37' 19.661"	103°10' 48.329"	1.44	1.44	28.33	30-Nov-23	PTBS-0207
	Lilik Rianto 2	Bulian Jaya	1°37' 17.809"	103°11' 4.629"	0.49	0.49	10.49	20-Dec-23	PTBS-0207
	Lilik Rianto 3	Bulian Jaya	1°37' 16.789"	103°11' 5.572"	0.43	0.43	4.90	20-Dec-23	PTBS-0207
	Lilik Rianto 4*	Bulian Jaya	1°37' 23.314"	103°11' 45.448"	2.80	2.80	57.16	5-Nov-23	PTBS-0207
	Lilik Rianto 5	Bulian Jaya	1°37' 13.724"	103°11' 6.441"	0.50	0.50	10.01	13-Dec-23	PTBS-0207

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203	Lindu Simatupang 1	Bulian Jaya	1°37' 24.003"	103°12' 51.699"	1.89	1.89	37.89	30-Nov-23	PTBS-0208
	Lindu Simatupang 2	Bulian Jaya	1°34' 46.393"	103°9' 42.220"	4.28	4.28	85.55	30-Nov-23	PTBS-0208
	Lindu Simatupang 3	Bulian Jaya	1°34' 46.583"	103°10' 51.139"	2.79	2.79	55.79	30-Nov-23	PTBS-0208
204	M. Waluyo	Bulian Jaya	1°38' 19.685"	103°12' 30.135"	2.15	2.15	42.97	18-Dec-23	PTBS-0210
205	M. Yaman 1	Bulian Jaya	1°38' 13.430"	103°12' 2.493"	1.97	1.97	39.40	13-Dec-23	PTBS-0211
	M. Yaman 2	Bulian Jaya	1°38' 20.561"	103°12' 7.678"	2.00	2.00	40.04	13-Dec-23	PTBS-0211
206	M. Fathul Huda	Bulian Jaya	1°37' 51.774"	103°13' 37.698"	2.37	2.37	42.70	23-Dec-23	PTBS-0212
207	M. syahdani	Bulian Jaya	1°34' 9.649"	103°10' 41.500"	1.00	1.00	12.91	11-Dec-23	PTBS-0213
208	Mahdi 1	Bulian Jaya	1°37' 14.079"	103°8' 46.119"	1.04	1.04	23.50	29-Dec-23	PTBS-0214
	Mahdi 2	Bulian Jaya	1°36' 49.897"	103°10' 34.095"	0.43	0.43	5.87	29-Dec-23	PTBS-0214
209	Mahmud	Bulian Jaya	1°37' 10.450"	103°8' 49.660"	2.00	2.00	39.97	12-Dec-23	PTBS-0215
210	Mariani Ernawati 1	Bulian Jaya	1°34' 46.120"	103°9' 48.981"	1.39	1.39	27.84	20-Dec-23	PTBS-0216
211	Marjono 1	Bulian Jaya	1°36' 44.018"	103°10' 53.364"	0.50	0.50	4.96	12-Nov-23	PTBS-0217
	Marjono 2*	Bulian Jaya	1°36' 31.784"	103°11' 3.049"	1.79	1.79	37.61	5-Nov-23	PTBS-0217
212	Maryoto 1*	Bulian Jaya	1°36' 36.076"	103°10' 45.573"	0.49	0.49	6.74	20-Dec-23	PTBS-0219
	Maryoto 2	Bulian Jaya	1°35' 55.707"	103°11' 4.624"	0.57	0.57	6.10	20-Dec-23	PTBS-0219
213	Misdiarni	Bulian Jaya	1°38' 29.485"	103°9' 31.057"	0.80	0.80	8.40	26-Dec-23	PTBS-0220
214	Miska 1	Bulian Jaya	1°37' 27.999"	103°11' 57.101"	1.82	1.82	25.61	4-Aug-23	PTBS-0221
	Miska 2	Bulian Jaya	1°37' 29.422"	103°11' 59.853"	1.36	1.36	22.89	4-Aug-23	PTBS-0221
215	Mislia Agustina	Bulian Jaya	1°37' 50.661"	103°11' 17.111"	1.81	1.81	36.23	20-Dec-23	PTBS-0222
216	Miswanto	Bulian Jaya	1°36' 36.279"	103°9' 37.666"	1.23	1.23	24.61	29-Dec-23	PTBS-0223
217	Nanang Sutopo	Bulian Jaya	1°36' 33.905"	103°10' 27.137"	0.50	0.50	7.43	26-Dec-23	PTBS-0226
218	Ngatini 1	Bulian Jaya	1°36' 40.631"	103°10' 53.273"	0.43	0.43	7.12	25-Nov-23	PTBS-0227
	Ngatini 2	Bulian Jaya	1°36' 40.456"	103°10' 50.112"	0.48	0.48	7.64	25-Nov-23	PTBS-0227
219	Nina Triyana 1	Bulian Jaya	1°37' 57.379"	103°11' 29.303"	1.70	1.70	36.29	13-Dec-23	PTBS-0228
	Nina Triyana 2	Bulian Jaya	1°38' 0.710"	103°11' 28.765"	1.58	1.58	29.91	13-Dec-23	PTBS-0228
220	Nuni Rahayu	Bulian Jaya	1°38' 18.189"	103°10' 47.471"	1.79	1.79	37.66	12-Dec-23	PTBS-0229
221	Nurjani*	Bulian Jaya	1°38' 5.410"	103°10' 35.162"	3.11	3.11	62.30	30-Nov-23	PTBS-0230
222	Pajar Wati	Bulian Jaya	1°37' 5.842"	103°10' 37.458"	0.79	0.79	16.52	30-Nov-23	PTBS-0231
223	Patmawati 1*	Bulian Jaya	1°37' 47.047"	103°13' 40.442"	1.00	1.00	12.96	23-Dec-23	PTBS-0232
	Patmawati 2	Bulian Jaya	1°37' 52.493"	103°13' 52.095"	1.02	1.02	14.22	23-Dec-23	PTBS-0232
	Patmawati 3	Bulian Jaya	1°37' 50.293"	103°13' 45.775"	1.00	1.00	12.92	23-Dec-23	PTBS-0232
224	Piliana	Bulian Jaya	1°36' 59.643"	103°12' 20.659"	0.52	0.52	6.14	12-Dec-23	PTBS-0233
225	Podo Prasetyo 1	Bulian Jaya	1°38' 13.790"	103°10' 50.196"	1.79	1.79	34.00	12-Dec-23	PTBS-0234
	Podo Prasetyo 2	Bulian Jaya	1°36' 44.053"	103°10' 28.872"	0.50	0.50	7.12	26-Dec-23	PTBS-0234
226	Pramono Setyo Haryadi 1	Bulian Jaya	1°37' 35.751"	103°11' 27.605"	1.97	1.97	39.43	20-Dec-23	PTBS-0235

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	Pramono Setyo Haryadi 2	Bulian Jaya	1°36' 32.307"	103°10' 52.720"	0.42	0.42	7.43	20-Dec-23	PTBS-0235
227	Raka Arga Saputra	Bulian Jaya	1°36' 40.217"	103°10' 21.840"	0.50	0.50	5.47	26-Dec-23	PTBS-0236
228	Ramdon*	Bulian Jaya	1°37' 22.746"	103°11' 32.030"	2.08	2.08	41.61	2-Nov-23	PTBS-0237
229	Raminah	Bulian Jaya	1°37' 10.746"	103°11' 29.130"	1.00	1.00	12.79	7-Nov-23	PTBS-0238
230	Riswan Efendi. H*	Bulian Jaya	1°34' 55.986"	103°9' 59.134"	3.89	3.89	73.87	20-Dec-23	PTBS-0239
231	Roma Pebriadi	Bulian Jaya	1°37' 35.651"	103°11' 59.239"	2.05	2.05	38.15	20-Dec-23	PTBS-0241
232	Ronal	Bulian Jaya	1°36' 43.499"	103°8' 47.643"	1.22	1.22	17.61	26-Dec-23	PTBS-0242
233	Rudianto	Bulian Jaya	1°39' 14.619"	103°13' 49.940"	1.00	1.00	12.57	18-Dec-23	PTBS-0243
234	S Mandri	Bulian Jaya	1°37' 1.034"	103°12' 21.652"	0.56	0.56	6.31	18-Dec-23	PTBS-0244
235	Sahala Mahulae	Bulian Jaya	1°36' 37.448"	103°10' 59.612"	9.96	9.96	180.86	5-Nov-23	PTBS-0245
236	Sarijo 1	Bulian Jaya	1°33' 57.231"	103°11' 0.229"	2.00	2.00	40.01	20-Dec-23	PTBS-0246
	Sarijo 2	Bulian Jaya	1°33' 59.135"	103°11' 2.013"	1.13	1.13	18.54	20-Dec-23	PTBS-0246
237	Seri Gandi 1	Bulian Jaya	1°34' 10.580"	103°10' 44.902"	0.99	0.99	12.23	11-Dec-23	PTBS-0247
	Seri Gandi 2	Bulian Jaya	1°34' 10.182"	103°10' 43.134"	1.00	1.00	13.26	11-Dec-23	PTBS-0247
238	Silvia Novajulianti	Bulian Jaya	1°37' 29.863"	103°10' 56.981"	0.75	0.75	8.31	30-Nov-23	PTBS-0248
239	Siti Aisah 1	Bulian Jaya	1°33' 55.530"	103°10' 52.727"	1.19	1.19	17.85	5-Nov-23	PTBS-0249
	Siti Aisah 2	Bulian Jaya	1°33' 58.071"	103°10' 53.488"	0.70	0.70	7.69	5-Nov-23	PTBS-0249
240	Sopia	Bulian Jaya	1°37' 2.757"	103°11' 18.826"	1.79	1.79	35.82	5-Nov-23	PTBS-0250
241	Sopian	Bulian Jaya	1°38' 22.844"	103°11' 4.640"	1.39	1.39	24.95	12-Dec-23	PTBS-0251
242	Suci Lina Safitri 1	Bulian Jaya	1°36' 30.238"	103°10' 53.000"	0.50	0.50	5.46	5-Nov-23	PTBS-0252
	Suci Lina Safitri 2	Bulian Jaya	1°36' 29.550"	103°10' 52.552"	0.38	0.38	3.70	5-Nov-23	PTBS-0252
243	Sugianto 1*	Bulian Jaya	1°35' 17.282"	103°10' 44.930"	1.97	1.97	7.42	5-Nov-23	PTBS-0253
	Sugianto 2	Bulian Jaya	1°37' 13.916"	103°11' 17.362"	0.37	0.37	7.20	6-Nov-23	PTBS-0253
244	Suharmi Astuti 1	Bulian Jaya	1°37' 29.894"	103°13' 0.553"	2.40	2.40	48.00	23-Dec-23	PTBS-0254
245	Suhendar	Bulian Jaya	1°36' 33.688"	103°11' 8.533"	0.69	0.69	6.74	15-Nov-23	PTBS-0255
246	Suhyat 1*	Bulian Jaya	1°37' 7.917"	103°10' 39.198"	3.60	3.60	65.64	30-Nov-23	PTBS-0256
	Suhyat 2	Bulian Jaya	1°36' 56.062"	103°10' 26.670"	0.48	0.48	6.93	30-Nov-23	PTBS-0256
	Suhyat 3	Bulian Jaya	1°36' 55.143"	103°10' 26.554"	0.52	0.52	5.61	30-Nov-23	PTBS-0256
247	Sukiratno 1	Bulian Jaya	1°34' 55.695"	103°10' 52.566"	1.90	1.90	38.90	20-Dec-23	PTBS-0257
	Sukiratno 2	Bulian Jaya	1°34' 59.054"	103°10' 53.706"	3.55	3.55	73.35	20-Dec-23	PTBS-0257
248	Sulaiman	Bulian Jaya	1°38' 5.983"	103°11' 11.094"	1.01	1.01	14.02	12-Dec-23	PTBS-0258
249	Sulitawati	Bulian Jaya	1°36' 52.427"	103°8' 46.973"	0.50	0.50	4.93	20-Dec-23	PTBS-0259
250	Sumiati*	Bulian Jaya	1°37' 10.503"	103°8' 46.649"	1.18	1.18	10.02	29-Dec-23	PTBS-0260
251	Supardi	Bulian Jaya	1°36' 56.420"	103°10' 32.440"	0.50	0.50	4.95	29-Dec-23	PTBS-0261
252	Suparjo 1	Bulian Jaya	1°38' 10.844"	103°11' 21.484"	1.37	1.37	20.36	18-Dec-23	PTBS-0262
	Suparjo 2	Bulian Jaya	1°36' 48.327"	103°9' 40.634"	0.60	0.60	8.33	26-Dec-23	PTBS-0262
253	Suparti	Bulian Jaya	1°37' 12.582"	103°11' 1.297"	0.50	0.50	4.95	20-Dec-23	PTBS-0263

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254	Supriyadi*	Bulian Jaya	1°35' 59.661"	103°11' 2.922"	2.00	2.00	56.03	5-Nov-23	PTBS-0264
255	Surip*	Bulian Jaya	1°37' 54.046"	103°11' 38.402"	2.80	2.80	37.30	13-Dec-23	PTBS-0265
256	sutyowati	Bulian Jaya	1°36' 50.956"	103°10' 29.844"	0.50	0.50	5.45	29-Dec-23	PTBS-0267
257	Suyatno	Bulian Jaya	1°37' 10.072"	103°10' 54.796"	0.45	0.45	4.42	20-Dec-23	PTBS-0268
258	Suyoto	Bulian Jaya	1°37' 14.547"	103°14' 3.980"	2.01	2.01	40.29	23-Dec-23	PTBS-0269
259	Syamsuddin thahir	Bulian Jaya	1°37' 13.993"	103°11' 55.782"	2.10	2.10	41.99	23-Dec-23	PTBS-0270
260	Toyib	Bulian Jaya	1°38' 15.757"	103°11' 35.303"	1.79	1.79	9.90	18-Dec-23	PTBS-0271
261	Tukimin 1*	Bulian Jaya	1°36' 42.141"	103°10' 30.312"	0.49	0.49	5.06	23-Dec-23	PTBS-0272
	Tukimin 2	Bulian Jaya	1°36' 42.004"	103°10' 26.904"	0.49	0.49	5.19	23-Dec-23	PTBS-0272
	Tukimin 3	Bulian Jaya	1°36' 44.806"	103°10' 29.016"	0.48	0.48	5.04	23-Dec-23	PTBS-0272
	Tukimin 4	Bulian Jaya	1°36' 38.156"	103°10' 30.435"	0.49	0.49	5.68	23-Dec-23	PTBS-0272
	Tukimin 5	Bulian Jaya	1°36' 38.059"	103°10' 27.137"	0.50	0.50	5.26	23-Dec-23	PTBS-0272
262	Tusiman	Bulian Jaya	1°36' 41.134"	103°8' 51.169"	0.79	0.79	10.15	29-Dec-23	PTBS-0273
263	Ujang Hairudin*	Bulian Jaya	1°35' 36.652"	103°9' 45.436"	0.79	0.79	15.85	29-Dec-23	PTBS-0274
264	Wahyo	Bulian Jaya	1°36' 44.332"	103°8' 50.488"	0.70	0.70	14.05	29-Dec-23	PTBS-0275
265	Walid	Bulian Jaya	1°36' 59.952"	103°12' 18.182"	0.73	0.73	8.40	18-Dec-23	PTBS-0276
266	WARNI 1*	Bulian Jaya	1°35' 38.934"	103°10' 9.700"	2.23	2.23	37.88	5-Nov-23	PTBS-0277
	WARNI 2	Bulian Jaya	1°36' 31.358"	103°10' 52.614"	0.40	0.40	6.93	5-Nov-23	PTBS-0277
267	Wisnu Trileksana	Bulian Jaya	1°38' 9.224"	103°12' 22.572"	1.79	1.79	35.83	20-Dec-23	PTBS-0279
268	Yadi Mulyadi*	Bulian Jaya	1°35' 0.289"	103°10' 26.068" °	2.24	2.24	35.87	20-Dec-23	PTBS-0280
269	Yanti	Bulian Jaya	1°37' 15.859"	103°10' 54.850"	1.70	1.70	18.94	30-Nov-23	PTBS-0281
270	Krisna Dwi Astuti	Bulian Jaya	1°36' 10.002"	103°11' 6.231"	1.20	1.20	24.05	11-Dec-23	PTBS-0282
271	Yoki Aguslian Saputra	Bulian Jaya	1°36' 55.309"	103°10' 50.738"	0.40	0.40	6.15	23-Dec-23	PTBS-0283
272	Yoni Efan	Bulian Jaya	1°37' 17.915"	103°12' 3.511"	2.20	2.20	44.03	23-Dec-23	PTBS-0284
273	Yosara Oprinandi*	Bulian Jaya	1°36' 29.529"	103°10' 50.996"	0.49	0.49	8.20	20-Dec-23	PTBS-0286
274	Yuli yanti	Bulian Jaya	1°37' 58.176"	103°11' 17.660"	1.39	1.39	21.43	11-Dec-23	PTBS-0287
Total					629.44	629.44	12,552.85		
Note: * are smallholders sampled in this audit.									

Appendix F: List of Abbreviations

a.i	Active Ingredient
BOD	Biochemical Oxygen Demand
CB	Certification Bodies
CHRA	Chemical Health Risk Assessment
COD	Chemical Oxygen Demand
CPO	Crude Palm Oil
CSPO	Certified Sustainable Palm Oil
CSPKO	Certified Sustainable Palm Kernel Oil
EFB	Empty Fruit Bunch
EHS	Environmental, Health and Safety
EIA	Environmental Impact Assessment
EMS	Environmental Management System
FFB	Fresh Fruit Bunch
FPIC	Free, Prior, Informed and Consent
GAP	Good Agricultural Practice
GHG	Greenhouse Gas
GMP	Good Manufacturing Practice
GPS	Global Positioning System
HCV	High Conservation Value
IPM	Integrated Pest Management
IP	Identity Preserved
IS - CSPO	Independent Smallholder Certified Sustainable Palm Oil
IS – CSPKO	Independent Smallholder Certified Sustainable Palm Kernel Oil
IS – CSPKE	Independent Smallholder Certified Sustainable Palm Kernel Expeller
ISCC	International Sustainable Carbon Certification
ISS	Independent Smallholder Standard
LD50	Lethal Dose for 50 sample
MB	Mass Balance
MSDS	Material Safety Data Sheet
MT	Metric Tonnes
OER	Oil Extraction Rate
OSH	Occupational Safety and Health
PK	Palm Kernel
PKO	Palm Kernel Oil
POM	Palm Oil Mill
POME	Palm Oil Mill Effluent
PPE	Personal Protective Equipment
RSPO	Roundtable on Sustainable Palm Oil
P&C	Principles & Criteria
RTE	Rare, Threatened or Endangered species
SCCS	Supply Chain Certification Standard
SEIA	Social & Environmental Impact Assessment
SIA	Social Impact Assessment
SOP	Standard Operating Procedure