

**RSPO PRINCIPLE AND CRITERIA
PUBLIC SUMMARY REPORT**☐ **Initial Assessment**☒ **Annual Surveillance Assessment (1)**☐ **Recertification Assessment** (Choose an item.)☐ **Extension of Scope**

Client Company Name / Parent Company: Petani Sawit Muara Batangtoru
Client Company / Parent Company Address: Kelurahan Muara Manompas, Kecamatan Muara Batangtoru, Kabupaten Tapanuli Selatan, Sipirok, 22738 Sumatera Utara, Indonesia
Certification Unit: Petani Sawit Muara Batangtoru Location of Certification Unit: Kelurahan Muara Manompas, Kecamatan Muara Batangtoru, Kabupaten Tapanuli Selatan, Sipirok, 22738 Sumatera Utara, Indonesia
Date of Final Report: 05/08/2024

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Section 1: Scope of the Assessment

1. Company Details			
Parent Company	Petani Sawit Muara Batangtoru		
RSPO Membership Number	1-0354-22-000-000	Membership Approval Date	11 January 2022
Address	Kelurahan Muara Manompas, Kecamatan Muara Batangtoru, Kabupaten Tapanuli Selatan, Sipirok, 22738 Sumatera Utara - Indonesia		
Palm Oil Mill / Group Manager / Estate (Certification Unit)	Petani Sawit Muara Batangtoru		
Location / Address	Kelurahan Muara Manompas, Kecamatan Muara Batangtoru, Kabupaten Tapanuli Selatan, Sipirok, 22738 Sumatera Utara - Indonesia		
Website	-		
Management Representative	Julhadi Siregar	E-mail	Smbersama_20@yahoo.com
Telephone	+62 853 7874 0119	Facsimile	NA

2. Certification Information			
Certificate Number	RSPO 772134	Certificate Start Date	02/05/2023
Date of First Certification	02/05/2023	Certificate Expiry Date	01/05/2028
Scope of Certification	Production of Sustainable Oil Palm Fresh Fruit Bunches of Independent Smallholders		
Visit Objectives	<ul style="list-style-type: none"> Determination of the conformity and consistency of auditee's management system toward RSPO Independent Smallholder Standard. Evaluation of the ability of the management system to ensure the auditee's organization meets applicable statutory, regulatory and contractual requirements. 		
Assessment Cycle	<input type="checkbox"/> Pre Assessment (Choose an item.) <input type="checkbox"/> Initial Assessment <input checked="" type="checkbox"/> Annual Surveillance Assessment (ASA 1) <input type="checkbox"/> Recertification Assessment (Choose an item.) <input type="checkbox"/> Scope Extension		
Applicable Standards / Normative Reference	RSPO Certification System for P&C and RSPO ISH 2020 <input checked="" type="checkbox"/> Indonesia National Interpretation 2022 of the Independent Smallholder Standard 2019		
Supply Chain Module	<input checked="" type="checkbox"/> Identity Preserved; <input type="checkbox"/> Mass Balance	Mill Capacity	N/A
ISH certification Phase	<input type="checkbox"/> Eligibility <input type="checkbox"/> Milestone A <input checked="" type="checkbox"/> Milestone B <input type="checkbox"/> Not Applicable		
Is this a remote audit or on-site audit	<input checked="" type="checkbox"/> On-site audit (Option AI)	<input type="checkbox"/> On-site audit (Option AII)	<input type="checkbox"/> Remote audit (Option B)

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3. Other Certifications			
Certificate Number	Standard(s)	Certificate Issued by	Expiry Date
NIL			

4. Location(s) of Mill & Supply Bases			
Name (Mill / Supply Base / Group Manager / Smallholders)	Location	GPS Coordinates	
		Latitude	Longitude
Petani Sawit Muara Batangtoru (402 smallholders – 486 land parcels)	Kelurahan Muara Manompas, Kecamatan Muara Batangtoru, Kabupaten Tapanuli Selatan, Sipirok, 22738 Sumatera Utara - Indonesia	1° 25' 01.19" N	98° 59' 39.13" E

5. Description of Supply Base					
New Planting Development	<input type="checkbox"/> No		<input type="checkbox"/> Yes		
Estate / Smallholders	Total Planted (Mature + Immature) (ha)	HCV (ha)	Infrastructure & Other (ha)	Total Area (ha)	% of Planted
Petani Sawit Muara Batangtoru	600.82	21.43	-	600.82	100%
Total	600.82	21.43	-	600.82	100%
Notes: All HCV area are planted that located in riparian area. Still counting as planted area.					

6. Plantings & Cycle						
Estate / Smallholders	Age (Years) - ha				Mature	Immature
	0 - 3	4 - 14	15 - 25	>25		
Petani Sawit Muara Batangtoru	-	195.77	382.95	22.10	600.82	-
Total (ha)	-	195.77	382.95	22.10	600.82	-
Note: Only Mature area is considered as production area						

7. Summary of Certified Tonnage of FFB (Own Certified Scope)				
Estate / Smallholders	Tonnage (MT) / year			
	Estimated last year (May 2023 – April 2024)	Actual (May 2023 – Mar 2024)		Forecast (May 2024 – April 2025)
		Previous license period (N/A)	Current license period	

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			(May 2023 – Mar 2024)	
Petani Sawit Muara Batangtoru	12,296	-	12,282.81	12,278
Total	12,296	12,282.81		12,278
Note:				

8. Summary of Certified Tonnage of FFB (from other certified unit(s))				
Estate / Smallholders	Tonnage (MT) / year			
	Estimated last year (Not applicable)	Actual (Not applicable)		Forecast (Not applicable)
		Previous license period (Not applicable)	Current license period (Not applicable)	
N/A		N/A	N/A	
Total		N/A		
Note:				

9. Summary of Non-Certified Tonnage of FFB (outside supplier – excluded from certificate)				
Out growers / smallholders	Tonnage (MT) / year			
	Estimated last year (Not applicable)	Actual (Not applicable)		Forecast (Not applicable)
		Previous license period (Not applicable)	Current license period (Not applicable)	
N/A	N/A	N/A	N/A	N/A
Total	N/A	N/A		N/A
Note:				

9A. Monthly Records of Certified and Uncertified FFB Received since the last audit				
No.	Month - Year	Volume of FFB from certified supply base (mt)	Volume of FFB from uncertified supply base (mt)	Total FFB/Month (mt)
	N/A	N/A	N/A	N/A
	TOTAL	N/A	N/A	N/A
Note:				
<ol style="list-style-type: none"> This table is not applicable for ISH. Notes for Auditor: The reporting shall be from the last assessment period until current period. The period of the volume reported cannot be more than 12 months. Only the ASA1 can be less than 12 months depending on the assessment period. Example: Certification date is 18/01/2017. <ul style="list-style-type: none"> ASA 1 conducted on 10/09/2017 – the volume to be audited and reported will be from 18/01/2017 – 31/08/2017 (7.5 months) ASA 2 conducted on 14/11/2018 – the volume to be audited and reported will be from 01/09/2017 – 31/08/2018 (12 months) 				

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- ASA 3 conducted on 28/10/2019 – although the gap between ASA 2 reporting period the day of the audit is 14 months, the volume to be audited and reported will still remain as 12 months from 01/09/2018 – 31/08/2019

10. Summary of Certified Tonnage (MT) (not applicable for ISS)

Estimated last year (Not applicable)	Actual (Not applicable)		Forecast (Not applicable)
	Previous license period (Not applicable)	Current license period (Not applicable)	
FFB	FFB		FFB
N/A	N/A	N/A	N/A
	TOTAL	N/A	
CPO (OER: %)	CPO (OER: %)		CPO (OER: %)
N/A	N/A	N/A	N/A
	TOTAL	N/A	
PK (KER: %)	PK (KER: %)		PK (KER: %)
N/A	N/A	N/A	N/A
	TOTAL	N/A	
Notes:			

10A. Monthly Records of Certified CPO & PK since the last audit

No.	Month - Year	Certified CPO (MT)	Certified PK (MT)
1	N/A	N/A	N/A
	TOTAL		
Note:			

11. Summary of Actual Volume sold

Current License period (Not applicable)

	RSPO Certified	Other Schemes Certified		Conventional	Total
		ISCC	Others		
CPO (MT)	N/A	N/A	N/A	N/A	N/A
PK (MT)	N/A	N/A	N/A	N/A	N/A
Credits	N/A	N/A	N/A	N/A	N/A
Previous License period (Not applicable)					
CPO (MT)	N/A	N/A	N/A	N/A	N/A
PK (MT)	N/A	N/A	N/A	N/A	N/A

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Credits	N/A	N/A	N/A	N/A	N/A
Note:					

11A. Records of Certified CPO & PK Sold under PalmTrace since the last audit (if any)				
No.	Buyers Name	PalmTrace Trading License Number	Certified CPO Sold (MT)	Certified PK Sold (MT)
	N/A	N/A	N/A	N/A
TOTAL			N/A	N/A
Note:				

11B. Records of certified CPO & PK Sold under other schemes since the last audit (if any)				
No.	Buyers Name	Scheme Name	Certified CPO Sold (MT)	Certified PK Sold (MT)
	N/A	N/A	N/A	N/A
TOTAL			N/A	N/A
Note:				

11C. Records of CPO & PK Sold as conventional since the last audit (if any)			
No.	Buyers Name	CPO Sold (MT)	PK Sold (MT)
	N/A	N/A	N/A
TOTAL		N/A	N/A
Note:			

11D. Records of Certified CPO Sold under RSPO Credits since the last audit (if any)			
No.	Buyers Name	PalmTrace Trading License Number	RSPO Credits of Certified CPO Sold
	N/A	N/A	N/A
TOTAL			N/A
Note:			

12. Independent Smallholders Certified Tonnage (MT) / Volume									
Estimated last year (May 2023 – April 2024)			Actual (May 2023 – Mar 2024)			Forecast (May 2024 – April 2025)			
Eligibility	MS A	MS B	Eligibility	MS A	MS B	Eligibility	MS A	MS B	

Phase	40%	70%	100%	40%	70%	100%	40%	70%	100%
FFB			12,296			12,282.81			12,278
IS-CSPO	N/A	N/A		N/A	N/A		N/A	N/A	
IS-CSPKO	N/A	N/A		N/A	N/A		N/A	N/A	
IS-CSPKE	N/A	N/A		N/A	N/A		N/A	N/A	
CSPK	N/A	N/A		N/A	N/A		N/A	N/A	

12A. Monthly Records of Certified CPO, PK & PKE (equivalent) produced since the last audit						
No.	Month - Year	FFB (MT)	Certified CPO (MT)	Certified PK (MT)	Certified PKO (MT)	Certified PKE (MT)
1	May-23	1,073.610	214.72	53.68	24.15	29.52
2	Jun-23	1,019.559	203.91	50.97	22.94	28.03
3	Jul-23	1,002.231	200.44	50.11	22.55	27.56
4	Aug-23	1,039.582	207.91	51.97	23.39	28.58
5	Sep-23	966.167	193.23	48.30	21.73	26.56
6	Oct-23	975.278	195.05	48.76	21.94	26.82
7	Nov-23	961.133	192.22	48.05	21.62	26.43
8	Dec-23	1,006.394	201.27	50.31	22.64	27.67
9	Jan-24	1,030.781	206.15	51.53	23.19	28.34
10	Feb-24	1,045.549	209.10	52.27	23.52	28.75
11	Mar-24	1,057.013	211.40	52.85	23.78	29.06
12	Apr-24	1,105.520	221.10	55.27	24.87	30.40
TOTAL		12,282.816	2,456.56	614.14	276.36	337.77
Note: 1 mt = 1 credit Notes for Auditor: Please refer to table 9A for reporting period						

13. Independent Smallholders Actual Sold Tonnage / Volume							
	FFB	FFB Conventional	FFB Other schemes	IS-CSPO	CSPK	IS-CSPKO	IS-CSPKE
Current License period (key in period)							
Credits							
Physical							
Previous License period (key in period)							
Credits							
Physical							

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13A. Records of Certified FFB, CPO, PK & PKE (including credits) sold since the last audit							
No.	Buyers Name	PalmTrace Trading License Number	FFB Sold (MT)	Certified CPO Sold (MT/credit)	Certified PK Sold (MT/credit)	Certified PKO Sold (MT/credit)	Certified PKE Sold (MT/credit)
1	Unilever Asia Private Limited	RSPO_PO1000004587	-	2,459	-	276	-
TOTAL			-	2,459	-	276	-
Note: The actual FFB production during May 2023 – April 2024 (before suspension) and period after the suspension lifted 26 July 2024 – 1 August 2024 could achieve 12,296 mt							

Section 2: Assessment Process

Certification Body:

BSI Services Malaysia Sdn. Bhd. (ASI Accreditation Number: ASI-ACC-067)
Suite 29.01 Level 29, The Gardens North Tower,
Mid Valley City, Lingkaran Syed Putra,
59200 Kuala Lumpur, Malaysia.
Tel +60 (3) 9212 9638; Fax +60 (3) 9212 9639
Representative: Dr. Chaiyaporn Seekao (Chaiyaporn.Seekao@bsigroup.com)
Website: www.bsigroup.com

BSI is a leading global provider of management systems assessment and certification, with more than 92,000 certified locations and clients in over 193 countries. BSI is the UK's National Standards Body. BSI provides independent, third-party certification of management systems. BSI is ASI Accredited (ASI-ACC-067) to conduct RSPO assessment since 31/10/2014 with accredited office located at Kuala Lumpur, Malaysia.

2.1 Assessment Methodology, Programme, Site Visits

The on-site assessment was conducted on 23-26 April 2024. The audit programme is included as Section 2.3.

The approach to the audit was to treat the independent smallholders as an RSPO Certification Unit. A range of occupational health and safety, environmental, best practice management, and social factors were covered. This includes consideration of topography, palm age, proximity to areas with HCVs, declared conservation areas, local communities engagement and workers welfare and safety.

The Critical NC close out on-site assessment was conducted on 23-24 July 2024. The audit programs are included in Section 2.3.

The methodology for collection of objective evidence included physical site inspections, observation of tasks and processes, interviews of staff, workers and their families and external stakeholders, review of documentation and monitoring data. Indonesia National Interpretation 2022 of the Independent Smallholder Standard 2019 was used as the normative reference to assess compliance. The comments made by external stakeholders were also taken into account in the assessment.

The minimum sample size is four estates. Sample size for certification unit with more than four (4) estates were determined based on formula $N = (\sqrt{y}) \times (z)$ where y is the number of estates and where z is the multiplier defined by risk assessment. While, the sampling of smallholders were based on the formula $(\sqrt{y}) \times (z)$; where y is total number of group member and where z is the multiplier defined by the risk assessment. The sampled smallholder listed in Appendix E.

Meetings were held with stakeholders to seek their views on the performance of the Petani Sawit Muara Batangtoru with respect to the RSPO requirements and aspects where they considered that improvements could be made. At the start of each meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the company before discussions proceeded. The interviewer recorded comments made by stakeholders and these have been incorporated into the assessment findings.

Structured worker interviews with male and female workers and staff were held in private at the workplace in the estates. Fieldworkers were interviewed informally in small groups in the field. In addition, the wives of workers and staff were interviewed in informal group meetings at their housing. Separate visits were made to each of the local communities to meet with the village head and residents. Company officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as Section 3.4.

The non-conformities for this audit are detailed in Section 3.3 and unless it is stated in this section, all previous nonconformities including minor nonconformities are remains closed.

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This report is structured to provide a summary of assessment finding as provided in Appendix A. The assessment was conducted based on risk based approach sampling and therefore nonconformities may exist.

For Initial, Re-certification and Extension of Scope assessment, the report was externally reviewed by approved external peer reviewer prior to certification decision by BSI.

For Annual surveillance assessment, the report was internally reviewed and approved by BSI qualified certification reviewer.

The following table would be used to identify the locations to be audited each year in the 5 year cycle

Assessment Program						
Name (Mill / Supply Base)			Year 1 (Certification)	Year 2 (ASA1-1)	Year 3 (ASA1-2)	Year 4 (ASA1-3)
Petani	Sawit	Muara	X	X	X	X
Batangtoru						

Tentative Date of Next Visit: February 1, 2025 – February 4, 2025

Total Number of Mandays: 20

2.2 BSI Assessment Team

Name	Role	Competency
Pratama Agung Sedayu	Team Leader	<p>Education: Holds a Bachelor Degree majoring Social Economic of Agriculture, University of Jenderal Soedirman.</p> <p>Work Experience: 12 years of practical auditing experience with several accredited Certification Bodies covering assessment against Organic programs, RSPO, FSC, Timber certification, ISO 9001 and ISO 14001. 2 years working experience as consultant on FSC and SVLK certification and independent verifier on BioCert, SDS under CAFÉ Practices program.</p> <p>Training attended: Completed the ISO 9001 Lead Auditor Course, ISO 14001 Lead Auditor Course, OHSAS 18001 Lead Auditor Course, Introductory Course for High Conservation Value and High Carbon Stock (HCS) in Oil Palm Plantation, ISPO Lead Auditor endorsed Course and Endorsed RSPO P&C Lead Auditor Course and Endorsed RSPO SCCS Lead Auditor Course, SMETA Requirements training.</p> <p>Language proficiency: Fluent in Bahasa Indonesia and English</p> <p>Aspect covered in this audit:</p> <p><input checked="" type="checkbox"/> Legal <input type="checkbox"/> Health and Safety <input type="checkbox"/> Supply chain requirements</p> <p><input type="checkbox"/> Social <input type="checkbox"/> Environmental <input type="checkbox"/> Market Communication and claim requirements</p> <p><input checked="" type="checkbox"/> ISH context (ICS, internal audit, policy, business planning and trading system)</p>
Andi Pratama Pasaribu	Team Member	<p>Education: Holds a Bachelor Degree majoring Social Economy from Jember University.</p> <p>Work Experience: 5 years working experience as Field Agronomy Assistant. 8 years working experience as RSPO Auditor / Lead Auditor.</p>

		<p>Training attended: Completed Indonesian Sustainable Palm Oil (ISPO) Lead Auditor training, Endorsed RSPO P&C Lead Auditor course, Introductory Course for High Conservation Value and High Carbon Stock (HCS) in Oil Palm Plantation, ISO 9001:2008 Lead Auditor course, ISO 14001:2005 Lead Auditor course, ISO 45001:2018 Lead Auditor Course, RSPO endorsed RSPO SCCS Lead Auditor course, SMETA requirements training</p> <p>Language proficiency: Fluent in Bahasa Indonesia and English</p> <p>Aspect covered in this audit:</p> <p><input checked="" type="checkbox"/> Good Agriculture Practice <input checked="" type="checkbox"/> Health and Safety <input type="checkbox"/> Supply chain requirements</p> <p><input type="checkbox"/> Social <input type="checkbox"/> Environmental <input type="checkbox"/> Market Communication and claim requirements</p> <p><input checked="" type="checkbox"/> ISH context (ICS, internal audit, policy, business planning and trading system)</p>
Briyogi Shadiwa	Team Member	<p>Education: Holds a Diploma in Agriculture from Institut Pertanian Bogor.</p> <p>Work Experience: 3 years of working experience in oil palm plantation industry with SMART, Tbk. More than 5 years of working experience as RSPO P&C and ISPO P&C auditor covering standard such as RSPO P&C and ISPO P&C.</p> <p>Training attended: Completed Endorsed RSPO P&C Lead Auditor Course, RSPO ISH Standard Training Course and Endorsed RSPO Supply Chain Lead Auditor Training Course, ISPO Lead Auditor Course, Social Auditing Training, SA8000, ISO 14001 Lead Auditor Course, ISO 18001 Lead Auditor Course.</p> <p>Language proficiency: Fluent in Bahasa Indonesia and English</p> <p>Aspect covered in this audit:</p> <p><input type="checkbox"/> Good Agriculture Practice <input type="checkbox"/> Health and Safety <input type="checkbox"/> Supply chain requirements</p> <p><input type="checkbox"/> Social <input checked="" type="checkbox"/> Environmental <input type="checkbox"/> Market Communication and claim requirements</p> <p><input checked="" type="checkbox"/> ISH context (ICS, internal audit, policy, business planning and trading system)</p>
Haikal Ramadhan Kharismansyah	Team Member	<p>Education: Holds a Bachelor Degree in Pest and Disease from Agriculture Faculty, Padjadjaran University (Bandung).</p> <p>Work Experience: 3 years of working experience in oil palm plantation industry with SMART, Tbk. More than 5 years of working experience as RSPO P&C and ISPO P&C auditor covering standard such as RSPO P&C and ISPO P&C.</p> <p>Training attended: Completed Endorsed RSPO P&C Lead Auditor Course, RSPO ISH Standard Training Course and Endorsed RSPO Supply Chain Lead Auditor Training Course, ISPO Lead Auditor Course, Social Auditing Training, SA8000, ISO 9001 Lead Auditor Course, ISO 14001 Lead Auditor Course.</p> <p>Language proficiency: Fluent in Bahasa Indonesia and English</p> <p>Aspect covered in this audit:</p> <p><input type="checkbox"/> Good Agriculture Practice <input type="checkbox"/> Health and Safety <input type="checkbox"/> Supply chain requirements</p> <p><input checked="" type="checkbox"/> Social <input type="checkbox"/> Environmental <input type="checkbox"/> Market Communication and claim requirements</p> <p><input checked="" type="checkbox"/> ISH context (ICS, internal audit, policy, business planning and trading system)</p>

Accompanying Persons:

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Name	Role
Eko Purwanto	Performing Re-qualification Review for Team Leader

2.3 Assessment Plan

The Assessment plan was sent to the client prior to the assessment

Date	Time	Subjects	PS	AP	BS	HR	EP
Monday, 22/04/2024	05.25 – 07.50	Travel Jakarta – Medan (Flight GA)	√	√	√		√
	10.20 – 11.15	Travel Medan – Sibolga (Flight Citilink)	√	√	√		√
	11.15 – 13.15	Travel Sibolga – Lodging	√	√	√		√
Tuesday, 23/04/2024	08.00 – 08.30	Opening meeting - Presentation by Group Manager Petani Sawit Muara Batangtoru - Presentation by BSI Indonesia	√	√	√		√
	08.30 – 12.00	Stakeholder Consultation Konsultasi dengan pemangku kepentingan - Government agencies in Tapanuli Selatan Regency - Local communities - Previous landowners - NGO	√	√	√		√
	12.00 – 14.00	Break	√	√	√		√
	14.00 – 16.30	Document Review • Principle 1 Optimize productivity, efficiency, positive impacts and resilience • Principle 2 Ensure legality, respect for land rights and community wellbeing • Principle 3 Respect human rights, including worker's rights and conditions • Principle 4 Protect, conserve and enhance ecosystems and the environment • ICS requirements Internal Control System (ICS) requirements for Smallholder Groups	√	√	√		√
	16.30 – 17.00	Wash up meeting	√	√	√		√

Date	Time	Subjects	PS	AP	BS	HR	EP
Wednesday, 24/04/2024	08.00 – 12.00	Field visit to 25 smallholder samples. Calculation of smallholder samples: = $\sqrt{403} \times 1.2$ (medium risk) = 20.07×1.2 = $24.08 \sim 25$ smallholder samples Field observation and interview with farmers and workers concerning the role of Group Manager and ICS team, best management practices for oil palm plantation, occupational health and safety, worker welfare, HCV management, environmental management, continual improvement, premium sharing, etc.	√	√	√	√	√
	12.00 – 14.00	Break	√	√	√	√	√
	14.00 – 16.30	Continue field visit	√	√	√	√	√
	16.30 – 17.00	Wash up meeting	√	√	√	√	√
Thursday, 25/04/2024	08.00 – 12.00	Document Review <ul style="list-style-type: none"> • Principle 1 Optimize productivity, efficiency, positive impacts and resilience • Principle 2 Ensure legality, respect for land rights and community wellbeing • Principle 3 Respect human rights, including worker's rights and conditions • Principle 4 Protect, conserve and enhance ecosystems and the environment • ICS requirements Internal Control System (ICS) requirements for Smallholder Groups 	√	√	√	√	√
	12.00 – 14.00	Break	√	√	√	√	√
	14.00 – 16.30	Continue document review	√	√	√	√	√
	16.30 – 17.00	Wash up meeting	√	√	√	√	√
Friday, 26/04/2024	08.00 – 12.00	Document Review <ul style="list-style-type: none"> • Principle 1 Optimize productivity, efficiency, positive impacts and resilience • Principle 2 Ensure legality, respect for land rights and community wellbeing • Principle 3 Respect human rights, including worker's rights and conditions • Principle 4 Protect, conserve and enhance ecosystems and the environment • ICS requirements Internal Control System (ICS) requirements for Smallholder Groups 	√	√	√	√	√
	12.00 – 14.00	Break	√	√	√	√	√
	14.00 – 15.00	Interim meeting	√	√	√	√	√

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Date	Time	Subjects	PS	AP	BS	HR	EP
	15.00 – 16.00	Closing Meeting	√	√	√	√	√

NCR Closure visit plan

Date	Time	Subjects	PS
Tuesday, 23/07/2024	08.00 – 08.30	Opening meeting - Presentation by Group Manager Petani Sawit Muara Batangtoru - Presentation by BSI Indonesia	√
	08.30 – 12.00	Field visit - Field visit to verify the plantation condition after correction and corrective action plan implemented	√
	12.00 – 14.00	Break	√
	14.00 – 17.00	NCR Review • 2485045-202404-M1 • 2485045-202404-M2 • 2485045-202404-M3 • 2485045-202404-M4 • 2485045-202404-M5	√
Wednesday, 24/07/2024	08.00 – 12.00	NCR Review • 2485045-202404-M6 • 2485045-202404-M7 • 2485045-202404-M8 • 2485045-202404-M9 • 2485045-202404-M10	√
	12.00 – 14.00	Break	√
	14.00 – 16.30	NCR Review • 2485045-202404-M11 • 2485045-202404-M12 • 2485045-202404-M13 • 2485045-202404-M14 • 2485045-202404-M15	√
	16.30 – 17.00	Closing Meeting	√

Section 3: Assessment Findings

3.1 Multiple Management Units and Time Bound Plan

Requirement	Assessment	Compliance
Does the time bound plan include all current subsidiaries, estates and mills that is under the control and/or minor shareholding of the holding company?	This is independent smallholder. Not applicable	Not Applicable
Have all the estates and mills certified within five (5) years after obtaining RSPO membership? If no, has RSPO Secretariat approval obtained? Was the submission according to the template as announced by the RSPO Secretariat on 21/12/2021	This is independent smallholder. Not applicable	Not Applicable
Have there been any new acquisitions? If yes, the new acquisitions shall be certified within three (3) years from the date of acquisition. Certification plan for the new acquisition shall be available. If no, has RSPO Secretariat approval obtained? Was the submission according to the template as announced by the RSPO Secretariat on 21/12/2021.	This is independent smallholder. Not applicable	Not Applicable
Any deviations from the maximum periods requires approval by the RSPO Secretariat.	This is independent smallholder. Not applicable	Not Applicable
Have there been any changes to the time-bound plan since the last audit (both new acquisition and existing)? If yes, justification is required. Is this consistent with the ACOP reporting?	This is independent smallholder. Not applicable	Not Applicable
Have there been any isolated lapses in implementation of the plan? If yes a Minor non-compliance shall be raised	This is independent smallholder. Not applicable	Not Applicable
Have there been any fundamental failure (e.g. unable to justify delay in planning the assessments) to proceed with implementation of the plan? If yes a Major non-compliance shall be raised	This is independent smallholder. Not applicable	Not Applicable
Un-Certified Units or Holdings		
No replacement of primary forest or any area required to maintain or enhance HCVs and HCS in accordance with RSPO P&C criterion 7.12.	This is independent smallholder. Not applicable	Not Applicable
Any new plantings since January 1 st 2010 shall comply with the RSPO New Plantings Procedure.	This is independent smallholder. Not applicable	Not Applicable
Any Land conflicts are being resolved through a mutually agreed process, such as RSPO Complaints	This is independent smallholder.	Not Applicable

System or Dispute Settlement Facility, in accordance with RSPO P&C criteria 4.4, 4.5, 4.6, 4.7 and 4.8.	Not applicable	
Any Labor disputes are being resolved through a mutually agreed process, in accordance with RSPO P&C criterion 4.2	This is independent smallholder. Not applicable	Not Applicable
Any Legal non- compliance is being addressed through measures consistent with the requirements of RSPO P&C criteria 2.1	This is independent smallholder. Not applicable	Not Applicable
Did the company conduct internal audit for those uncertified estates against the uncertified management units requirement and covering the RSPO P&C criterion 2.1 4.2, 4.4, 4.5, 4.6, 4.7, 4.8 and 7.12? If yes, a positive assurance statement shall be available and justified.	This is independent smallholder. Not applicable	Not Applicable
Are there any Critical (Major) non-compliance raised against any of the RSPO P&C criterion 2.1 4.2, 4.4, 4.5, 4.6, 4.7, 4.8 and 7.12 during the last internal audit of the uncertified estates? If yes is the NC(s) actively addressed with RSPO?	This is independent smallholder. Not applicable	Not Applicable
Have there been any stakeholder (including NGO) consultation conducted?	This is independent smallholder. Not applicable	Not Applicable

3.2 Progress of scheme smallholders and/or outgrowers

Progress of scheme smallholders or outgrowers towards compliance with relevant standards		
Requirement	Remarks	Compliance
Has 100% of scheme smallholders and/or scheme outgrowers comply with the standard within three years of the mill's initial certification? OFI shall be raised if after one year where 100% of the scheme smallholders and scheme outgrowers are not in compliance, a minor NC after two years, and a major NC if this requirement is not met after three years.	This is independent smallholder. Not applicable	Not Applicable

Approved Time Bound Plan

This is independent smallholder.

Not applicable (N/A)

3.3 Details of Nonconformities

The nonconformities are listed below. The findings summary of the assessment by criteria are listed in Appendix A.

During this Assessment there were 15 (fifteen) Critical; 0 (zero) Minor nonconformities and 0 (zero) Opportunity For Improvement raised. The Petani Sawit Muara Batangtoru Certification unit submitted Corrective Action Plans for the nonconformity. Corrective action plans with respect to the nonconformity was reviewed by the BSI audit team and accepted.

The implementation of the corrective action plans to address the minor nonconformity will be followed up during the next surveillance assessment (not applicable for RSPO ISH standard/audit). The implementation of the Corrective Actions for the Critical Nonconformity(ies) has been verified for its effectiveness and closed accordingly. The below is the summary of the non-conformity raised during this assessment.

Non-conformity			
NCR Ref #	2485045-202404-M1	Issued Date	27/04/2024
Due Date	26/07/2024	Closure Date	24/7/2024
Indicator & Category (Critical / Minor)	RSPO ISH 2019-INA NI 2022 2.3 E & MS-A & MS-B Critical		
Statement of Nonconformity:	Audit team found that simplified FPIC forms were not available and/or accurately completed This is recurring NC Critical		
Requirement Reference:	Eligibility Smallholders declare any existing disputes on the land commit to resolving said disputes and provide information on the current status of those disputes (if any) (refer to indicator 1.1E / Appendix 1). MS-A & MS-B There is an absence of disputes among indigenous peoples, local communities or other users, regarding land, resource-use and access rights; or where there is a dispute, dispute resolution processes are implemented, and the process is accepted by all parties involved. Note: Annex 4 of the RSPO ISH Standard Indonesia National Interpretation 2022 on Land Conflict Resolution Records shall be completed to comply with this Indicator		
Objective Evidence:	PSMB cannot demonstrate the Annex 4 of the RSPO ISH Standard Indonesia National Interpretation 2022 on Land Conflict Resolution Records for smallholders: Junaedi Panggabean, Marihot Simamora, Jujung Siahaan, Boiran Affandi, Saaman, Saidal Gumontar Siregar, Rohim Siregar, Idul Fitri Sidabutar, Samson Hutabarat, Erwin Gulo. PSMB did not perform monitoring and found some information on "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" were completed in accurate manner: Hoiron Nasution - "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan Hoiron Nasution" for 3.55 Ha; section 3 no signature		

	<p>and no date; section 4 conflict status not identified; section 6A no signature no date; section 7 no signature from Group Manager.</p> <p>Ibrahim Pohan</p> <p>- "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan Ibrahim Pohan" no information on source of ownership, no information on history of land use; section 3 no signature and no date; section 4 conflict status not identified; section 6A no signature no date; section 7 no signature no date from Group Manager.</p> <p>Esteria Simanjuntak</p> <p>- "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan Esteria Simanjuntak" section 7 no signature no date from Group Manager, no signature no date from village authorities.</p> <p>Nartiasih</p> <p>- "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan Nartiasih" section 7 no signature no date from Group Manager, no signature no date from village authorities.</p> <p>Damri Rambe</p> <p>- "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan Damri Rambe" no information on Ha, no information on subject of ownership, no information on object of ownership, no information on type of ownership, no information on history of land use; section 3 no signature no date; section 4 conflict status not identified; section 6A no signature no date; section 7 signed by Group Manager 28 October 2021, no signature no date from village authorities and Ketua Kelompok Tani.</p> <p>Erwin Thamrin Simangunsong</p> <p>- "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan Erwin Thamrin Simangunsong" section 4 conflict status not identified; section 7 no signature no date from Group Manager, no signature no date from village authorities.</p> <p>Arpan Rambe</p> <p>- "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan Arpan Rambe" no information on object of ownership, no information on source of ownership, no information on history of land use; section 3 signed by Arpan Rambe but no date; section 4 conflict status not identified; section 6A no signature no date; section 7 signed by Group Manager 28 October 2021, no signature no date from village authorities</p>
Corrections:	<p>Not all smallholder member PSMB getting information and having same understanding on how to fill "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" so some smallholder member cannot explain how to fill the form.</p> <p>Not all smallholder member PSMB getting information and having same understanding on certified land and non-certified land, as a result they put all non-certified land into the form.</p> <p>ICS has provided explanation on how to fill but the file checking before archiving has minimum experience on form checking.</p> <p>Document Division committee accompanied by ICS Division/Supervisory will revise the "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" for Junaedi Panggabean, Marihot Simamora,</p>

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	<p>Jujung Siahaan, Boiran Affandi, Saaman, Saidal Gumontar Siregar, Rohim Siregar, Idul Fitri Sidabutar, Samson Hutabarat, Erwin Gulo. Revision started from May 2024 and verified by Secretary of PSMB before archiving Document Division committee accompanied by ICS Division/Supervisory will revise the "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" for Hoiron Nasution, Ibrahim Pohan, Esteria Simanjuntak, Nartiasih, Damri Rambe, Erwin Thamrin Simangunsong, Arpan Rambe. Revision started from May 2024 and verified by Secretary of PSMB before archiving.</p> <p>Evidence verified:</p> <ul style="list-style-type: none"> - Revised "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan"
Root Cause Analysis:	<p>Not all smallholder member PSMB getting information and having same understanding on how to fill "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" so some smallholder member cannot explain how to fill the form.</p> <p>Not all smallholder member PSMB getting information and having same understanding on certified land and non-certified land, as a result they put all non-certified land into the form.</p> <p>ICS has provided explanation on how to fill but the file checking before archiving has minimum experience on form checking.</p>
Corrective Actions:	<ul style="list-style-type: none"> - PSMB will conduct re-training/socialization with demonstrating how to fill "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" correctly. Training will be facilitated by Konservasi Indonesia to committee of PSMB and shall be conveyed to smallholder member of PSMB. Training shall be started from May 2024. - PSMB will conduct checking and monitoring of all "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" 2 times per year. <p>Evidence verified:</p> <ul style="list-style-type: none"> - Minutes of form filling socialization "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" - Minutes of document verification "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" by PSMB Secretary dated 23 July 2024.
Assessment Conclusion:	<p>Audit team has reviewed the CAP and accepted. During NCR verification, assessment team verified that the ISH organization has implemented the correction and corrective action plan.</p> <p>The NC Critical can be closed.</p>

Non-conformity			
NCR Ref #	2485045-202404-M2	Issued Date	27/04/2024
Due Date	26/07/2024	Closure Date	24/7/2024
Indicator & Category (Critical / Minor)	RSPO ISH 2019-INA NI 2022 - 2.5 MS-A Critical		

Statement of Nonconformity:	Audit team found that simplified FPIC forms were not available and/or accurately completed
Requirement Reference:	<p>MS-A</p> <p>Smallholders complete training on how to conduct a simplified FPIC approach.</p> <p>Note: While the simplified FPIC guide that is being developed by RSPO, trainings to be delivered to independent smallholders should include phases in the FPIC in relation to fulfilling Indicator 2.1.E, 2.2.E and 2.3.E (on the History of Land Tenure and Conflict Disclosure and the Land Conflict Resolution Records of the RSPO ISH Standard Indonesia National Interpretation 2022).</p>
Objective Evidence:	<p>PSMB cannot demonstrate the Annex 4 of the RSPO ISH Standard Indonesia National Interpretation 2022 on Land Conflict Resolution Records for smallholders: Junaedi Panggabean, Marihat Simamora, Jujung Siahaan, Boiran Affandi, Saaman, Saidal Gumontar Siregar, Rohim Siregar, Idul Fitri Sidabutar, Samson Hutabarat, Erwin Gulo.</p> <p>PSMB did not perform monitoring and found some information on "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" were completed in accurate manner:</p> <p>Hoiron Nasution</p> <ul style="list-style-type: none"> - "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan Hoiron Nasution" for 3.55 Ha; section 3 no signature and no date; section 4 conflict status not identified; section 6A no signature no date; section 7 no signature from Group Manager. <p>Ibrahim Pohan</p> <ul style="list-style-type: none"> - "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan Ibrahim Pohan" no information on source of ownership, no information on history of land use; section 3 no signature and no date; section 4 conflict status not identified; section 6A no signature no date; section 7 no signature no date from Group Manager <p>Esteria Simanjuntak</p> <ul style="list-style-type: none"> - "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan Esteria Simanjuntak" section 7 no signature no date from Group Manager, no signature no date from village authorities. <p>Nartiasih</p> <ul style="list-style-type: none"> - "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan Nartiasih" section 7 no signature no date from Group Manager, no signature no date from village authorities. <p>Damri Rambe</p> <ul style="list-style-type: none"> - "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan Damri Rambe" no information on Ha, no information on subject of ownership, no information on object of ownership, no information on type of ownership, no information on history of land use; section 3 no signature no date; section 4 conflict status not identified; section 6A no signature no date; section 7 signed by Group Manager 28 October 2021, no signature no date from village authorities and Ketua Kelompok Tani. <p>Erwin Thamrin Simangunsong</p> <ul style="list-style-type: none"> - "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan Erwin Thamrin Simangunsong" section 4 conflict status

	<p>not identified; section 7 no signature no date from Group Manager, no signature no date from village authorities.</p> <p>Arpan Rambe</p> <p>- "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan Arpan Rambe" no information on object of ownership, no information on source of ownership, no information on history of land use; section 3 signed by Arpan Rambe but no date; section 4 conflict status not identified; section 6A no signature no date; section 7 signed by Group Manager 28 October 2021, no signature no date from village authorities</p>
Corrections:	<p>Document Division committee accompanied by ICS Division/Supervisory will revise the "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan". Revision started from May 2024 and verified by Secretary of PSMB before archiving.</p> <p>Evidence verified:</p> <p>- Revised simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" for sampled smallholder.</p>
Root Cause Analysis:	<p>Not all smallholder member PSMB getting information and having same understanding on how to fill "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" so some smallholder member cannot explain how to fill the form.</p> <p>Not all smallholder member PSMB getting information and having same understanding on certified land and non-certified land, as a result they put all non-certified land into the form.</p> <p>ICS has provided explanation on how to fill but the file checking before archiving has minimum experience on form checking.</p>
Corrective Actions:	<p>- PSMB will conduct re-training with demonstrating how to fill "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" correctly. Training will be facilitated by Konservasi Indonesia to committee of PSMB and shall be conveyed to smallholder member of PSMB. Training shall be started from May 2024.</p> <p>- PSMB will conduct checking and monitoring of all "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" 2 times per year.</p> <p>Evidence verified:</p> <p>- Revision to SOP Job Description of PSMB Committee "SOP 25/PSMB/VI/2021 Pengambilan Keputusan, Tugas dan Tanggungjawab Pengurus" revised 21 June 2024 indicating changes in Secretary job description.</p> <p>- Minutes of socialization for completing the simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan"</p>
Assessment Conclusion:	<p>Audit team has reviewed the CAP and accepted. During NCR verification, assessment team verified that the ISH organization has implemented the correction and corrective action plan.</p> <p>The NC Critical can be closed.</p>

Non-conformity			
NCR Ref #	2485045-202404-M3	Issued Date	27/04/2024
Due Date	26/07/2024	Closure Date	24/7/2024
Indicator & Category (Critical / Minor)	RSPO ISH 2019-INA NI 2022 - 3.3 MS-A & MS-B Critical		
Statement of Nonconformity:	The payment for grass cutting implemented by smallholder member was not consistent with the worker payment decree stipulated by PSMB.		
Requirement Reference:	MS-A & MS-B Workers receive payments as expected and agreed in accordance with at least the legal minimum wage rate (excluding overtime premiums) and without discrimination against vulnerable groups, including women.		
Objective Evidence:	<p>The payment for grass cutting implemented by smallholder member was not consistent with the decree stipulated by PSMB.</p> <p>Group Manager Decree "Surat Keputusan PSMB No.015/PSMB/II/2024 tentang Membayar Upah" dated 19 February 2024 concerning payment in farm activity, covers variable of:</p> <ul style="list-style-type: none"> Manual grass cutting IDR 130,000/manday. <p>However, audit team found smallholder member pays under the said PSMB decree. Based on interview with sampled smallholder member; Ibrahim Pohan pays female workers performing grass cutting IDR 80,000/manday. Furthermore, it was confirmed during interview with the female workers that they paid IDR 80,000/manday – but no payslip once work done.</p>		
Corrections:	<p>Technical Division and PSMB ICS communicating the decree "Surat Keputusan PSMB No.015/PSMB/II/2024 tentang Membayar Upah" dated 19 February 2024 to smallholder member Ibrahim Pohan starting May 2024</p> <p>Evidence verified:</p> <ul style="list-style-type: none"> Minute of socialization for "Surat Keputusan PSMB No.015/PSMB/II/2024 tentang Membayar Upah" dated 19 February 2024 to Ibrahim Pohan and the weed slasher in his plantation. Payslip Ibrahim Pohan to Fatma for weed slashing work 18 July 2024, paid Rp.100,000 for 5 hours work (rate Rp.16,250/hour) paid in cash. 		
Root Cause Analysis:	<p>Not all smallholder member understand the decree on Wage Payment "Surat Keputusan PSMB No.015/PSMB/II/2024 tentang Membayar Upah" dated 19 February 2024 stating the weed slasher payment standardize Rp.130,000/manday or Rp.16,250/hour and paid after work done.</p> <p>This is because some of smallholder member did not present during field day/training/socialization on worker rights and wage payment.</p>		
Corrective Actions:	<p>PSMB will simplify the explanation of "Surat Keputusan PSMB No.015/PSMB/II/2024 tentang Membayar Upah" dated 19 February 2024 whereby stipulating the weed slasher payment standardize Rp.130,000/manday or equal to Rp.16,250/hour; and paid after work done.</p> <p>Ensure smallholder member of PSMB pays according to minimum wage through collection of salary payment for smallholder member with worker on monthly basis.</p> <p>Warning letter will be issued for smallholder member delay the payment receipt and the smallholder member given timeframe of 30 days to handover the payment</p>		

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	<p>receipt. Evidence verified:</p> <ul style="list-style-type: none"> - Payslip Darso to harvester Cein for harvesting work period of May-July 2024, paid Rp.250,000 per ton FFB paid in cash.
Assessment Conclusion:	<p>Audit team has reviewed the CAP and accepted. During NCR verification, assessment team verified that the ISH organization has implemented the correction and corrective action plan. The NC Critical can be closed.</p>

Non-conformity			
NCR Ref #	2485045-202404-M4	Issued Date	27/04/2024
Due Date	26/07/2024	Closure Date	24/7/2024
Indicator & Category (Critical / Minor)	RSPO ISH 2019-INA NI 2022 - 4.1 MS-A Critical		
Statement of Nonconformity:	Not all members attending the HCV and HCS management Training. This is recurring NC Critical		
Requirement Reference:	Smallholders complete training on and are aware of: <ul style="list-style-type: none"> • The importance of maintaining and conserving HCVs and HCS forests • Human-wildlife conflict and mitigation efforts; • Rare, threatened and endangered species and important ecosystems. 		
Objective Evidence:	Smallholder Group has conducted training for members on March 2024 related to HCV management. However, based on attendant record, there are 6 sampled members not attending the training, in the name of Arman Johan, Idul Fitri Sidabutar, Hezisokhi Zebua, Lahuddin Siregar, Arpan Rambe, and Hoiron Nasution.		
Corrections:	PSMB will provide refreshment training for smallholder member, and collect all relevant records to demonstrate training on HCV and HCS has been delivered. Training delivery by Technical Division and the record of training handover to PSMB Secretary for archiving. Evidence verified: <ul style="list-style-type: none"> - Training attendance list - Training material related to HCV and HCS management - Based on interview with sampled smallholder member, they now can demonstrated knowledge on HCV and HCS, and confirmed they attend the training from PSMB. 		
Root Cause Analysis:	The sampled smallholder did not record in the training attendance list because they were not present due to attending family function/community function. Furthermore, individual training record was not sent by smallholder group leader to PSMB Secretary for record keeping.		
Corrective Actions:	Training delivery by Technical Division and the record of training handover to PSMB Secretary for archiving. PSMB Secretary will verify the training. Evidence verified:		

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	- Minutes of training record verification "Berita Acara Verifikasi Rekaman Petani Sawit Muara Batangtoru" prior to archiving, dated 23 July 2024.
Assessment Conclusion:	Audit team has reviewed the CAP and accepted. During NCR verification, assessment team verified that the ISH organization has implemented the correction and corrective action plan. The NC Critical can be closed.

Non-conformity			
NCR Ref #	2485045-202404-M5	Issued Date	27/04/2024
Due Date	26/07/2024	Closure Date	24/7/2024
Indicator & Category (Critical / Minor)	RSPO ISH 2019-INA NI 2022 - 4.4 MS-A & MS-B Critical		
Statement of Nonconformity:	<p>MS-A Not all smallholder members attending the Best Management Practice for Peat Training.</p> <p>MS-B Have not implemented monitoring of groundwater levels and peat subsidence in member locations identified as peatlands.</p>		
Requirement Reference:	<p>MS-A Smallholders complete training on best management practices (BMPs) for peat. The group has an action plan to minimize risk of fire, to apply BMPs for plantings on peat and manage water systems in the certification unit.</p> <p>MS-B Smallholders implement the group's action plan based on BMPs, including fire and water management, and monitoring of subsidence rate for existing planting on peat.</p>		
Objective Evidence:	<p>Smallholder Group has conducted training for members on March 2024 related to Best Management Practice for Peat. However, based on attendant record, there are 6 sampled members not attending the training, in the name of Arman Johan, Idul Fitri Sidabutar, Hezisokhi Zebua, Lahuddin Siregar, Arpan Rambe, and Hoiron Nasution.</p> <p>As informed on HCV assessment report "Laporan Identifikasi Nilai Konservasi Tinggi (1 December 2001)" and procedure related to peat protection on "Penanganan Areal Gambut" (SOP43/PSMB/VI/2021, dated 8 June 2021), for all peat area in member location/plot, it must build piezometer and monitor the water level on peatland plot (50 – 70 cm). however there's no evidence that the water level and subsidence has been monitored.</p>		
Corrections:	<p>PSMB will provide refreshment training for smallholder member, and collect all relevant records to demonstrate training on peat management and monitoring has been delivered. Training delivery by Technical Division and the record of training handover to PSMB Secretary for archiving.</p> <p>Evidence verified:</p> <ul style="list-style-type: none"> - Training attendance list 		

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	<ul style="list-style-type: none"> - Training material related to peat area management and monitoring - Interview with Waldemart Silitonga, indicating that the PIC has received training on peat management and monitoring from "Yayasan Konservasi Indonesia", therefore he has knowledge on water level measurement and peat subsidence measurement. He stated that monthly water level measurement and peat subsidence carried out regularly and the result shared with PSMB. - Based on interview with sampled smallholder member, they now can demonstrated knowledge on peat area management and monitoring, to avoid new planting on peat area, and confirmed they attend the training from PSMB.
Root Cause Analysis:	<ul style="list-style-type: none"> - The sampled smallholder did not record in the training attendance list because they were not present due to attending family function/community function. Furthermore, individual training record was not sent by smallholder group leader to PSMB Secretary for record keeping. - During the RSPO ASA1 assessment, PIC Waldemart Silitonga was away for family function, and the water level monitoring data cannot be shown to audit team, because PSMB committee has not copy the primary data into organization peat monitoring report.
Corrective Actions:	<p>Training delivery by Technical Division and the record of peat management and monitoring training handover to PSMB Secretary for archiving. PSMB Secretary will verify the training records prior to archiving.</p> <p>The PSMB PIC for peat management and monitoring will copy the water level record (book) into PSMB format and PSMB secretary will verify the record prior to archiving.</p> <p>Evidence verified:</p> <ul style="list-style-type: none"> - Minutes of training record and water level monitoring record verification "Berita Acara Verifikasi Rekaman PSMB" dated 23 July 2024.
Assessment Conclusion:	<p>Audit team has reviewed the CAP and accepted. During NCR verification, assessment team verified that the ISH organization has implemented the correction and corrective action plan.</p> <p>The NC Critical can be closed.</p>

Non-conformity			
NCR Ref #	2485045-202404-M6	Issued Date	27/04/2024
Due Date	26/07/2024	Closure Date	24/7/2024
Indicator & Category (Critical / Minor)	RSPO ISH 2019-INA NI 2022 - 4.5 MS-A Critical		
Statement of Nonconformity:	Not all members attending the Peat Management Training including identification future risks of flooding or saline intrusion and alternate land development strategies.		
Requirement Reference:	MS-A Smallholders with plots on peat complete training on identification of future risks of flooding or saline intrusion and alternate land development strategies.		
Objective Evidence:	Smallholder Group has conducted training for members on March 2024 related to Peat Management. However, based on attendant record, there are 6 sampled		

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	members not attending the training, in the name of Arman Johan, Idul Fitri Sidabutar, Hezisokhi Zebua, Lahuddin Siregar, Arpan Rambe, and Hoiron Nasution.
Corrections:	<p>PSMB will provide refreshment training for smallholder member, and collect all relevant records to demonstrate training on peat management and monitoring including prevention of saline intrusion has been delivered. Training delivery by Technical Division and the record of training handover to PSMB Secretary for archiving.</p> <p>Evidence verified:</p> <ul style="list-style-type: none"> - Training attendance list - Training material related to peat area management and monitoring - Based on interview with sampled smallholder member, they now can demonstrated knowledge on peat area management and avoid new planting in peat area especially near sea/saline intrusion area, and confirmed they attend the training from PSMB.
Root Cause Analysis:	The sampled smallholder did not record in the training attendance list because they were not present due to attending family function/community function. Furthermore, individual training record was not sent by smallholder group leader to PSMB Secretary for record keeping.
Corrective Actions:	<p>Training delivery by Technical Division and the record of peat management and monitoring training handover to PSMB Secretary for archiving. PSMB Secretary will verify the training records prior to archiving. The PSMB PIC for peat management and monitoring will copy the water level record (book) into PSMB format and PSMB secretary will verify the record prior to archiving.</p> <p>Evidence verified:</p> <ul style="list-style-type: none"> - Minutes of training record verification "Berita Acara Verifikasi Rekaman PSMB" dated 23 July 2024.
Assessment Conclusion:	<p>Audit team has reviewed the CAP and accepted. During NCR verification, assessment team verified that the ISH organization has implemented the correction and corrective action plan.</p> <p>The NC Critical can be closed.</p>

Non-conformity			
NCR Ref #	2485045-202404-M7	Issued Date	27/04/2024
Due Date	26/07/2024	Closure Date	24/7/2024
Indicator & Category (Critical / Minor)	RSPO ISH 2019-INA NI 2022 - 4.6 MS-A Critical		
Statement of Nonconformity:	<p>Insufficient evidence that hazardous waste has been managed in accordance with the organization procedures/policy.</p> <p>This is recurring NC Critical</p>		
Requirement Reference:	There is no physical evidence of new burning (after eligibility) for land preparation for oil palm by smallholders. Smallholders complete training on and are aware of:		

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	<ul style="list-style-type: none"> • Alternatives to fire for land preparation and farm waste management (where appropriate possible). • Alternatives to fire for pest control. • Fire prevention and how to respond to and manage fires in their community and village.
Objective Evidence:	<p>Based on the results of audits and interviews with ICS board, it is known that:</p> <ul style="list-style-type: none"> • There is no adequate recording process related to the handover of ex-chemical container to temporary hazardous waste storage. • Contract with official hazardous waste collector/transporter are not yet available. <p>This is raised as recurring critical noncompliance.</p>
Corrections:	<p>PSMB will provide refreshment training for smallholder member, and collect all relevant records to demonstrate training regarding hazardous waste management and recording has been delivered.</p> <p>Evidence verified:</p> <ul style="list-style-type: none"> - Training attendance list - Training material related to hazardous waste management and recording - Record of hazardous waste collection in hazardous waste storage PSMB - Based on interview with sampled smallholder member, they now can demonstrated knowledge on hazardous waste management and recording requirement, and confirmed they attend the training from PSMB.
Root Cause Analysis:	<p>The smallholder member often forgot to inform the smallholder group leader when they handover the empty chemical container and fertilizer bags into temporary hazardous waste storage.</p> <p>PSMB has not coordinates the hazardous waste disposal and management with Environmental Office because of challenging access (distance) to regency capital.</p>
Corrective Actions:	<p>Document Division and PSMB ICS will collect and summarize database of hazardous waste collected in the temporary hazardous waste and coordinate with stakeholder PT. Austindo Nusantara Jaya to get help/assistance for technical aspect and cooperation for hazardous waste disposal and management.</p> <p>Evidence verified:</p> <ul style="list-style-type: none"> - Communication letter on hazardous waste management and disposal cooperation agreement with PT. Austindo Nusantara Jaya-Siais - Letter of response from PT. Austindo Nusantara Jaya-Siais to PSMB related to hazardous waste management and disposal for ISH organization. - Minutes of record verification "Berita Acara Verifikasi Rekaman PSMB" dated 23 July 2024.
Assessment Conclusion:	<p>Audit team has reviewed the CAP and accepted. During NCR verification, assessment team verified that the ISH organization has implemented the correction and corrective action plan.</p> <p>The NC Critical can be closed.</p>

Non-conformity			
NCR Ref #	2485045-202404-M8	Issued Date	27/04/2024
Due Date	26/07/2024	Closure Date	24/7/2024

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Indicator & Category (Critical / Minor)	RSPO ISH 2019-INA NI 2022 - 4.7 MS-A Critical
Statement of Nonconformity:	Not all members attending the riparian buffer zone management training.
Requirement Reference:	Smallholders complete training on and are aware of riparian buffer zone management, and the group has an action plan to maintain and/or enhance riparian buffer zones.
Objective Evidence:	Smallholder Group has conducted training for members on March 2024 related to riparian buffer zone management. However, based on attendant record, there are 6 sampled members not attending the training, in the name of Arman Johan, Idul Fitri Sidabutar, Hezisokhi Zebua, Lahuddin Siregar, Arpan Rambe, and Hoiron Nasution.
Corrections:	PSMB will provide refreshment training for smallholder member, and collect all relevant records to demonstrate training on river riparian management has been delivered. Training delivery by Technical Division and the record of training handover to PSMB Secretary for archiving. Evidence verified: - Training attendance list - Training material on river riparian management - Based on interview with sampled smallholder member, they now can demonstrated knowledge on riparian buffer zone management, safe distance determined to stop herbicide and chemical fertilizer application, and confirmed they attend the training from PSMB.
Root Cause Analysis:	The sampled smallholder did not record in the training attendance list because they were not present due to attending family function/community function. Furthermore, individual training record was not sent by smallholder group leader to PSMB Secretary for record keeping.
Corrective Actions:	Training delivery by Technical Division and the record of training handover to PSMB Secretary for archiving. PSMB Secretary will verify the training records prior to archiving. Evidence verified: - Minutes of training record verification "Berita Acara Verifikasi Rekaman PSMB" dated 23 July 2024.
Assessment Conclusion:	Audit team has reviewed the CAP and accepted. During NCR verification, assessment team verified that the ISH organization has implemented the correction and corrective action plan. The NC Critical can be closed.

Non-conformity			
NCR Ref #	2485045-202404-M9	Issued Date	27/04/2024
Due Date	26/07/2024	Closure Date	24/7/2024
Indicator & Category (Critical / Minor)	RSPO ISH 2019-INA NI 2022 - A1.3 E & MS-A & MS-B Critical		

Statement of Nonconformity:	<p>PSMB cannot demonstrate objective evidence that requirement for member registration as per SOP was referred to and implemented.</p> <p>This is recurring NC Critical</p>
Requirement Reference:	<p>E & MS-A & MS-B</p> <p>The group has membership requirements.</p>
Objective Evidence:	<ul style="list-style-type: none"> - The membership requirement as in "Standar Operasional Prosedur Kriteria dan Syarat Menjadi Anggota PSMB No.SOP01/PSMB/VI/2021 rev.1" was not in consistency against the statute/deed "Akta Pendirian Petani Sawit Muara Batangtoru No.08 oleh Notaris Zulfikar, SH., M.Kn." - regarding member location. The deed/statute mentioned potential member shall be located in Muara Batangtoru District while the procedure stated in greater Sumatera Utara Province. - "Standar Operasional Prosedur Kriteria dan Syarat Menjadi Anggota PSMB No.SOP01/PSMB/VI/2021 rev.1" stating the requirement to become organization member - point 5 stating ICS will conduct data check and land suitability check for initial assessment (gap analysis) based on RSPO standard. However, based on document review, PSMB cannot demonstrate the initial assessment performed for all smallholder members are recorded. Sampled smallholder member with no record of initial assessment: Junaedi Panggabean, Nikmat Silitonga, Ibrahim Pohan, Marihot Simamora, Jujung Siahaan, Boiran Afandi, Saaman, Esteria Simanjuntak, Nartiasih, Erwin Thamrin Simangunsong, Saidal Gumontar Siregar, Arpan Rambe. - Based on document review, some smallholder member with incomplete administrative requirement accepted. 301 Saidal Gumontar Siregar - Application form "Formulir Anggota Saidal Gumontar Siregar No.301" for 1 parcel; 1 Ha; OP 1994; 120 palms; legality land not disclosed; signed 7 October 2019; signed by Group Manager 7 October 2019. - Land purchase letter "Surat Jual Beli Tanah Saidal Siregar dari Reni Pane; 150meter x 50 meter; IDR 35,000,0000" stating land purchase from Reni Pane to Saidal Siregar for land of 0.75 Ha worth IDR 35,000,000 located in Muara Hutaraja village dated 5 February 2024.
Corrections:	<ul style="list-style-type: none"> - PSMB will revise/return the "Standar Operasional Prosedur Kriteria dan Syarat Menjadi Anggota PSMB No.SOP01/PSMB/VI/2021 rev.1" to original arrangement to be consistent with deed of establishment - Return the initial land suitability verification/gap analysis minutes to each smallholder member folder. - Revise the registration form for smallholder member Saidal Gumontar Siregar No.301. PSMB Secretary will verify the documents before archiving. <p>Evidence verified:</p> <ul style="list-style-type: none"> - Revision of "Standar Operasional Prosedur Kriteria dan Syarat Menjadi Anggota PSMB No.SOP01/PSMB/VI/2021 rev.1" dated 21 June 2024 to emphasize the potential smallholder member shall live in and their land located in Muara Batangtoru district. - Berita Acara PSMB committee meeting to align SOP and deed of establishment - The initial land suitability verification/gap assessment "Berita Acara Verifikasi Kesesuaian Lahan" for sampled smallholder.

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	- Revision of registration form "Formulir Pendaftaran No.301 Saidal Gumontar Siregar"
Root Cause Analysis:	<ul style="list-style-type: none"> - PSMB committee lacking in experience related to regulating SOP "Standar Operasional Prosedur Kriteria dan Syarat Menjadi Anggota PSMB No.SOP01/PSMB/VI/2021 rev.1" to accommodates planning for extension to scope. - "Standar Operasional Prosedur Kriteria dan Syarat Menjadi Anggota PSMB No.SOP01/PSMB/VI/2021 rev.1" revision missed the requirement for data and land suitability verification (gap analysis). - The administrative document for smallholder member registration was misplaced, because the registration team and PSMB Secretary sharing responsibility during data verification.
Corrective Actions:	<ul style="list-style-type: none"> - PSMB will conduct a committee meeting to align deed of establishment with SOP and SOP with organization decree - PSMB will conduct database check and monitoring 2x per year by PSMB Secretary Evidence verified: <ul style="list-style-type: none"> - Minutes of meeting to revise SOP "Berita Acara Rapat Pengurus PSMB untuk sinkronisasi akta pendirian dengan SOP dengan Surat Keputusan" - Minutes of registration document/record verification "Berita Acara Verifikasi Rekaman PSMB" dated 23 July 2024.
Assessment Conclusion:	Audit team has reviewed the CAP and accepted. During NCR verification, assessment team verified that the ISH organization has implemented the correction and corrective action plan. The NC Critical can be closed.

Non-conformity			
NCR Ref #	2485045-202404-M10	Issued Date	27/04/2024
Due Date	26/07/2024	Closure Date	24/7/2024
Indicator & Category (Critical / Minor)	RSPO ISH 2019-INA NI 2022 – A1.4 - MS-A & MS-B Critical		
Statement of Nonconformity:	Not all members can demonstrate their understanding upon membership requirement.		
Requirement Reference:	All members can demonstrate understanding of membership requirements.		
Objective Evidence:	<p>Based on document review of membership requirement data as reference from SOP "Kriteria dan Syarat Menjadi Anggota PSMB No.SOP01/PSMB/VI/2021, dated 8 June 2021", all sampled members can demonstrate that requirement, such as:</p> <ul style="list-style-type: none"> - Land legality - Personal Photo - ID card - Family information <p>However, there's no evidence of initial assessment record by ICS team for 23 sampled members as required on requirement procedure.</p>		

Corrections:	Document Division accompanied by ICS Division will complete the administrative documents for member registration as per SOP 01/PSMB/VI/2021; PSMB will verify the completeness and adequacy prior to archiving, starting from May 2024 onward. Verified evidence: - Minutes of initial suitability/gap analysis/verification "Berita Acara Penilaian Kesesuaian Awal Petani Sawit Muara Batangtoru", period 2018-2020 for sampled smallholder.
Root Cause Analysis:	The administrative document for smallholder member registration was misplaced, because the registration team and PSMB Secretary sharing responsibility during data verification.
Corrective Actions:	Document Division accompanied by PSMB ICS will collect the document left with smallholder member, verify and revised incomplete document before put into archive. This exercise planned for 2 times per year. Verified evidence: - Minutes of database verification "Berita Acara Pemeriksaan Rekaman/Database Petani Anggota Petani Sawit Muara Batangtoru oleh Sekretaris PSMB" dated 23 July 2024.
Assessment Conclusion:	Audit team has reviewed the CAP and accepted. During NCR verification, assessment team verified that the ISH organization has implemented the correction and corrective action plan. The NC Critical can be closed.

Non-conformity			
NCR Ref #	2485045-202404-M11	Issued Date	27/04/2024
Due Date	26/07/2024	Closure Date	24/7/2024
Indicator & Category (Critical / Minor)	RSPO ISH 2019-INA NI 2022 - A2.3 - MS-A & MS-B Critical		
Statement of Nonconformity:	Not All members attending the annual RSPO ISH Standard training. This is recurring NC Critical		
Requirement Reference:	MS-A The group manager implements a phased approach to ensure members have progressively attended training on the ISH Standard, group management and other topics as outlined in the ISH Standard according to the group annual training plan. MS-B All members attended training and can demonstrate understanding of the ISH Standard, group management and certification requirements including awareness on BMPs, HCV, environmental protection, social welfare of workers and business operations.		
Objective Evidence:	Smallholder Group has conducted training for members on March 2024 related to RSPO ISH standard. However, based on attendant record, there are 6 sampled		

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	<p>members not attending the training, in the name of Arman Johan, Idul Fitri Sidabutar, Hezisokhi Zebua, Lahuddin Siregar, Arpan Rambe, and Hoiron Nasution.</p> <p>The group manager cannot show implementation of phased approach to ensure all members attending the training.</p>
Corrections:	<p>PSMB ICS will provide direct training and/or socialization to individual smallholder member by visiting to their house. The Document Division and PSMB ICS will collect the training attendance list during the individual visit. PSMB Secretary will verify the attendance list prior to archiving.</p> <p>Document Division and PSMB ICS will collect committee visit and smallholder presence during smallholder group meeting, training to smallholder group, smallholder group leader meeting starting from May 2024 onward.</p> <p>Evidence verified:</p> <ul style="list-style-type: none"> - Training Attendance list - Training material on RSPO requirements and ICS regulations
Root Cause Analysis:	<p>Some information was failed to convey to sampled smallholder member because they was not present during field day/training day when they have family or community function. Furthermore, individual training record was not sent by smallholder group leader to PSMB Secretary for record keeping.</p>
Corrective Actions:	<p>PSMB through Technical Division and will provide individual (door-to-door) training for smallholder group and smallholder member whose cannot attend the training, once per year at minimum.</p> <p>PSMB Secretary will collect and verify the records of training, acknowledge by Supervisor and Group Manager.</p> <p>Verified evidence:</p> <ul style="list-style-type: none"> - Minutes of training record verification "Berita Acara Pemeriksaan Rekaman Petani Anggota Petani Sawit Muara Batangtoru" by PSMB Secretary dated 23 July 2024.
Assessment Conclusion:	<p>Audit team has reviewed the CAP and accepted. During NCR verification, assessment team verified that the ISH organization has implemented the correction and corrective action plan.</p> <p>The NC Critical can be closed.</p>

Non-conformity			
NCR Ref #	2485045-202404-M12	Issued Date	27/04/2024
Due Date	26/07/2024	Closure Date	24/7/2024
Indicator & Category (Critical / Minor)	RSPO ISH 2019-INA NI 2022 - B1.1 MS-B Critical		
Statement of Nonconformity:	<p>The organization has not carried out an Internal Audit in accordance with existing procedures and has not carried out a thorough inspection according to RISS standards.</p> <p>This is recurring NC Critical</p>		
Requirement Reference:	The ICS is implemented and an annual internal audit of the group is conducted for all group members and all audit findings are resolved.		

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Objective Evidence:	<p>The organization has carried out Internal Audit activities in February 2024 for 402 members. In the example of a nonconformity report to the auditee, several points of nonconformity that arise include the following:</p> <ul style="list-style-type: none"> • Boundary benchmarks • Upkeep and GAP • NPWP, STDB, and SPPL not available <p>SOP for Implementing Internal Audit (SOP07/PSMB/VI/2021) dated 08 June 2021 which has been approved by the PSMB Chairman/Group Manager. This procedure includes determining:</p> <ul style="list-style-type: none"> • Inspection: Audit checklist, Log book, Pesticide storage area, Implementation of GAP and RSPO standards • Reporting: Must make a non-conformity report to the auditee, Report the audit results to the unit head, Make a summary of nonconformities and corrective actions, Check again after the due date for NCR Close Out <p>Based on the results of document review and field visits, several things were still found that were not in accordance with these procedures, such as:</p> <ul style="list-style-type: none"> - There is no summary of nonconformities and corrective actions available - Information on rechecking is not yet available after the due date for NCR Close Out according to the deadline contained in the auditor field findings form - There is no information available for follow-up to the results of the internal audit - Log book inspection information is not yet available for each member (harvest records, fertilizers, pesticides, weighing evidence, garden activity records) as written in the attachment to the internal audit inquiry form - Results of the document review still found incomplete member registration documentation, such as the absence of information on the history of land tenure and the results of minutes of field inspection of prospective members, whereas this was not identified during the internal audit.
Corrections:	<p>Internal Auditor Division and ICS will complete the information on summary of nonconformity and CAP; verification report; communicate the internal audit result (update) to the smallholder member verbally with supporting documents. This process will start May 2024.</p> <p>Evidence verified:</p> <ul style="list-style-type: none"> - Revised "Form Laporan Hasil Perbaikan Audit Internal" – Internal Audit Nonconformity Correction Report, period May 2024.
Root Cause Analysis:	<p>ICS and Internal Auditor Division is not detail during checking the onsite visit and administrative/document review.</p>
Corrective Actions:	<p>Provides training for Internal Auditor Division, facilitated by "Yayasan Konservasi Indonesia" and evaluation for internal auditor, minimum once per year.</p> <p>Evidence verified:</p> <ul style="list-style-type: none"> - Attendance list internal auditor training - Internal auditor evaluation/screening report
Assessment Conclusion:	<p>Audit team has reviewed the CAP and accepted. During NCR verification, assessment team verified that the ISH organization has implemented the correction and corrective action plan.</p> <p>The NC Critical can be closed.</p>

Non-conformity			
NCR Ref #	2485045-202404-M13	Issued Date	27/04/2024
Due Date	26/07/2024	Closure Date	24/7/2024
Indicator & Category (Critical / Minor)	RSPO ISH 2019-INA NI 2022 - B1.2 E & MS-A & MS-B Critical		
Statement of Nonconformity:	Organization has not been able to show sufficient evidence that basic information for members is completely available.		
Requirement Reference:	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager.		
Objective Evidence:	<p>Based on document review, it was found that basic information was incomplete, for example:</p> <ul style="list-style-type: none"> • ID 231 : section 7 Disclosure form history of land control and use and the existence of conflicts have not been signed by group manager; In the registration form the land area are 1 Ha on the SHM owned is written 1 Ha whereas in the History of land ownership the total area is 1.5 Ha. • ID 284: disclosure form History of land control and use and the existence of conflicts does not yet exist. • ID 161: disclosure form History of land control and use and the existence of conflicts does not yet exist. The signature on the registration form is different from that on the ID Card. • ID 6: Land area based on the information book is 1.5 Ha in the member form 1.85 Ha, whereas in the history of land tenure it is written as 2 Ha. • ID 318: The land area in the information book is 1.5 Ha in the form 1.5 Ha, whereas in the land tenure history it is not filled in. 		
Corrections:	<p>PSMB will check, completing and revising and put signature for "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" belong to sampled smallholder members. This process shall start May 2024.</p> <p>Verified evidence:</p> <ul style="list-style-type: none"> - ID 231 Erwin Thamrin Simangunsong: Section 7 of "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" has been signed; The registration form stated 1 Ha; in the FPIC form stated 1 Ha (corrected). - ID 284 Boiran Afandi: The form "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" made available and information completed. - ID 161 Lukman Siregar: The form "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" made available. Based on interview, smallholder member stated his signature sometimes differs because his spouse sometimes attended the document when he is going out of town. - ID 6 Yatiman: through interview, the smallholder member confirmed that there were 2 land parcels registered: 1.85 Ha with legal ownership of the land "Surat Keterangan Tanah" and 1.5 Ha with legal ownership of the land "Sertipikat Hak 		

	<p>Milik" under name Yatiman.</p> <p>- ID 318 Lahuddin Nasution: The hectarage in information book, registration form and the form "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" has corrected and now consistent indicating 1.5 Ha.</p>
Root Cause Analysis:	<p>- Not all smallholder member PSMB getting information and having same understanding on how to fill "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" so some smallholder member cannot explain and practice how to fill the form. Not all smallholder member PSMB getting information and having same understanding on certified land and non-certified land, as a result they put all non-certified land into the form.</p> <p>- Different signature found because sometimes the spouse or children of the sampled smallholder member attend the training and/or signing the document on their behalf when they have function in the village.</p> <p>- ICS has provided explanation on how to fill the form/document and signing the form/document but person checking before archiving has minimum experience on form/document checking.</p>
Corrective Actions:	<p>- Divisi Dokumen accompanied by ICS and PSMB committee will provide refreshment training with sampled smallholder member on how to complete and check the completeness of "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan". Refreshment training session will commence May 2024.</p> <p>- PSMB secretary will check and monitor the completeness and accuracy of "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" one by one.</p> <p>Verified evidence:</p> <p>- The simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" filling demonstration.</p> <p>- After verification, ICS found that smallholder member Jujung Siahaan has sold 1 Ha of his land, hence the smallholder registry updated (-1 Ha).</p> <p>- Minutes of database record verification "Berita Acara Pemeriksaan Rekaman Petani Anggota Petani Sawit Muara Batangtoru" by PSMB Secretary dated 23 July 2024.</p>
Assessment Conclusion:	<p>Audit team has reviewed the CAP and accepted. During NCR verification, assessment team verified that the ISH organization has implemented the correction and corrective action plan.</p> <p>The NC Critical can be closed.</p>

Non-conformity			
NCR Ref #	2485045-202404-M14	Issued Date	27/04/2024
Due Date	26/07/2024	Closure Date	24/7/2024
Indicator & Category (Critical / Minor)	RSPO ISH 2019-INA NI 2022 - C.1.1 E, MS-A Critical		
Statement of Nonconformity:	Eligibility The organization has not been able to demonstrate the existence of an annual		

	<p>group business plan that provides production and income estimates based on historical records, including expansion plans.</p> <p>MS-A The organization has not been able to demonstrate the implementation of the business plan including the results of the review.</p>
Requirement Reference:	<p>Eligibility An annual group business plan is available, which includes</p> <ul style="list-style-type: none"> • Production and income forecasting based on historical records • Plans for expansion <p>MS-A The group business plan is implemented and reviewed at least annually.</p>
Objective Evidence:	<p>The organization shows a business plan for the 2022 period which has informed several things such as:</p> <ul style="list-style-type: none"> - Development of the fertilizer supply service business through the Agro Tani business entity - FFB income and production plan based on production history <p>The business plan for 2023 and 2024 cannot yet be shown, including a review of the achievements of the 2022 business plan.</p>
Corrections:	<p>ICS and PSMB committee prepare detailed business plan as per SOP 47. Evaluation for business plan 2023 carried out in June 2024.</p> <p>Evidence verified:</p> <ul style="list-style-type: none"> - Business plan PSMB 2023 and evaluation
Root Cause Analysis:	<p>PSMB has business plan including monthly breakdown, but still included in annual working plan and not detailed into ISH business plan. A detailed business plan was not produced because the financial RSPO credit collected in September 2023, causing the ICS and PSMB committee has not prepared concept for actual FFB sales planning for PSMB.</p>
Corrective Actions:	<p>ICS and PSMB committee prepare detailed business plan every year during committee meeting. The detailed business plan for 2024 will be prepared in June 2024.</p> <p>Evidence verified:</p> <ul style="list-style-type: none"> - Business plan PSMB 2024 evident.
Assessment Conclusion:	<p>Audit team has reviewed the CAP and accepted. During NCR verification, assessment team verified that the ISH organization has implemented the correction and corrective action plan.</p> <p>The NC Critical can be closed.</p>

Non-conformity			
NCR Ref #	2485045-202404-M15	Issued Date	27/04/2024
Due Date	26/07/2024	Closure Date	24/7/2024
Indicator & Category (Critical / Minor)	RSPO ISH 2019 - INA NI 2022 - D.2.1 MSB Critical		

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Statement of Nonconformity:	Book and claim sales of RSPO credits are not based on actual production/sales of certified products.
Requirement Reference:	MS-B The group manager maintains annual production data and sales of certified volumes through physical or Book and Claim for the group based on actual receipts and sales for all members and 100% all certified volumes.
Objective Evidence:	<ul style="list-style-type: none"> - FFB production from certified smallholder plots for period of May-August 2023 in PSMB was 4,140.98 MT. - PSMB sold their credit IS-CSP0 2,459 MT; IS-CSPKO 276 MT in 18 August 2023 – equivalent to 100% allocated FFB production of 12,296 MT. - The ISH organization sold 100% of their credit when actual FFB production is lesser.
Corrections:	<p>PSMB will conduct socialization on RSPO credit to smallholder member to explain credit sales shall equal to actual FFB production. Training will be carried out June 2024, by Divisi Teknis and accompanied by ICS team.</p> <p>Evidence verified:</p> <ul style="list-style-type: none"> - Socialization of RSPO Credit Quota and Premium sharing agreement attendance list
Root Cause Analysis:	Based on committee meeting agreed to sold 100% credit allocation to convince smallholder member on ISH program in Muara Batangtoru district. PSMB has been questioned by the members about the RSPO credit and sold as 100% for higher financial gain to run the ICS program for smallholder member under PSMB.
Corrective Actions:	<p>ICS and PSMB committee will explain to smallholder member on RSPO credit sales and benefit for ISH, explain the credit sales shall equal to actual FFB production.</p> <p>Evidence verified:</p> <ul style="list-style-type: none"> - Socialization attendance list - Onsite interview with sampled smallholder member during NCR close out confirmed they now understand that RSPO credit sales shall equal to actual FFB production; they will not push ICS and PSMB committee to sell all RSPO credit 100%. - Onsite interview with ICS and PSMB committee during NCR close out confirmed they now understand that RSPO credit sales shall equal to actual FFB production. The ICS and PSMB committee shall not sell all RSPO credit 100%.
Assessment Conclusion:	<p>Audit team has reviewed the CAP and accepted. During NCR verification, assessment team verified that the ISH organization has implemented the correction and corrective action plan.</p> <p>The NC Critical can be closed.</p>

Opportunity for Improvements	
OFI #	Description
OFI 1	NIL

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Positive Findings	
PF #	Description
PF 1	

3.3.1 Status of Nonconformities Previously Identified and Opportunity for Improvement

Previous Audit Critical (Major) Non-conformity			
NCR Ref #	2277143-202211-M1	Issued Date	18 November 2022
Due Date	17 November 2023	Closure Date	3 February 2023
Indicator & Category (Critical / Minor)	2.1 Eligibility (Critical)		
Statement of Nonconformity:	Sampled smallholder member and organization PSMB cannot demonstrate availability of legal ownership of the land.		
Requirement Reference:	Smallholders provide the coordinates or maps of their plots and evidence of ownership, or rights to use the land (refer to indicator 1.1E / Appendix 1).		
Objective Evidence:	Smallholder member under name Sabaruddin Ritonga, Musiadi, Mhd. Amin Siregar, Imran Nasution has not demonstrated their documented legal ownership of the land during assessment.		
Corrections:	Send the sample farmer legality documents to the auditor team and show them during the NCR Close Out visit.		
Root Cause Analysis:	Document management was not well organized that caused some of the documents requested by the auditor team could not be shown during the audit.		
Corrective Actions:	<ul style="list-style-type: none"> The ICS team will periodically check data per member and ensure that all documents are neatly arranged. Information sharing between secretaries and ICS team related to document management.		
Assessment Conclusion:	<p>The ICS team has shown land legality documents on behalf of the sample farmers mentioned above. The document consists of:</p> <ul style="list-style-type: none"> Member form Copy of family card Smallholders statement document Minutes of field verification results of prospective members Land title certificate issued by the Village Head along with a map of the land situation Internal audit documents Documents for disclosing the history of land tenure <p>Based on the results of the document verification, this nonconformity satisfactorily closed.</p>		

Effectiveness Closure (for previous audit closed Critical NC):	NC Critical remains closed.
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Previous Audit Critical (Major) Non-conformity			
NCR Ref #	2277143-202211-M2	Issued Date	18 November 2022
Due Date	17 November 2023	Closure Date	3 February 2023
Indicator & Category (Critical / Minor)	2.2 Eligibility, Milestone-A, Milestone-B (Critical)		
Statement of Nonconformity:	Sampled smallholder member and organization PSMB cannot demonstrated form for FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" in RSPO ISH Standard 2019 - INA NI 14 February 2022 Annex 3.		
Requirement Reference:	For existing plots, smallholders can demonstrate that they have not acquired land without FPIC of indigenous peoples, local communities or other users (refer to indicator 1.1E / Appendix 1).		
Objective Evidence:	25 smallholder member sampled has not provided filled in and signed form "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan".		
Corrections:	Complete the land disclosure history document of all sample smallholders and show it to the auditor team during the NCR Close Out visit.		
Root Cause Analysis:	Completion of the FPIC document regarding the history of land disclosure for some smallholders was not complete due to limited administrative resource officers.		
Corrective Actions:	<ul style="list-style-type: none"> The ICS team will periodically check data per member and ensure that all documents are neatly arranged. Including for new members. <p>Document management is arranged per individual member and per farmer group to make it easier for the ICS team to access the required documents.</p>		
Assessment Conclusion:	<p>The ICS team has shown documents disclosing the history of land tenure for each smallholder. The document describes:</p> <ul style="list-style-type: none"> Part 1: detailed data of independent smallholders Part 2: detailed data on the history of land tenure and use (description of land location, land boundaries, subject of tenure, object of tenure, type of tenure, source of tenure and history of utilization Section 3: statements of independent smallholders regarding the history of land tenure and use Section 4: existence of land conflicts Section 5: detailed data on land conflicts/potential land conflicts Section 6: statement of the grower regarding the existence of conflicts/potential land conflicts Section 7: group manager's statement 		

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	<p>Based on the document, it is explained that independent smallholders are willing to go through the FPIC process in land tenure efforts (sections 2 and 3). No land tenure takes place without the FPIC process.</p> <p>During this NCR Close Out, auditor has observed the template of personal checking document of each member. Auditor observed the checking template of Kelompok Tani Jaya Sawit and others that fulfilled by secretary.</p> <p>Based on the results of the document verification, this nonconformity satisfactorily closed.</p>
Effectiveness Closure (for previous audit closed Critical NC):	NC Critical remains closed.

Previous Audit Critical (Major) Non-conformity			
NCR Ref #	2277143-202211-M3	Issued Date	18 November 2022
Due Date	17 November 2023	Closure Date	3 February 2023
Indicator & Category (Critical / Minor)	2.3 Eligibility (Critical)		
Statement of Nonconformity:	Sampled smallholder member and organization PSMB cannot demonstrated form for FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" in RSPO ISH Standard 2019 - INA NI 14 February 2022 Annex 3.		
Requirement Reference:	Smallholders declare any existing disputes on the land commit to resolving said disputes and provide information on the current status of those disputes (if any) (refer to indicator 1.1E / Appendix 1).		
Objective Evidence:	<p>25 smallholder member sampled has not provided filled in and signed form "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan".</p> <p>The smallholders who were sampled had not been able to demonstrate filling in and signing the statement in the "Disclosure Form of Land Acquisition and Use and Existence of Land Conflicts". Checks for sample farmers: Saroelli Buulolo, Supriadi, Saman, Sutarto, Susanto, Darso, Juhadi Siregar, Jumardi Situmorang, Julkipli Nababan, Sabaruddin Ritonga, Dernia, Musiadi, Mhd. Amin Siregar, Ilin Suriadi, Imran Nasution, Muhammad Sukemi, Nazamuddin Harahap, Syahril Ritonga, Amrul Hudawi Siregar, Marahalim Sitompul, Abdul Hamid Siregar, Irsanuddin, Susanto VII - not yet available.</p>		
Corrections:	Complete the land disclosure history document of all sample smallholders and show it to the auditor team during the NCR Close Out visit.		
Root Cause Analysis:	Document management was not well organized that caused some of the documents requested by the auditor team could not be shown during the audit.		
Corrective Actions:	<ul style="list-style-type: none"> The ICS team will periodically check data per member and ensure that all documents are neatly arranged. Including for new members. <p>Document management is arranged per individual member and per farmer group to make it easier for the ICS team to access the required documents.</p>		

Assessment Conclusion:	<p>The ICS team has shown documents disclosing the history of land tenure for each smallholder. The document describes:</p> <ul style="list-style-type: none"> Part 1: detailed data of independent smallholders Part 2: detailed data on the history of land tenure and use (description of land location, land boundaries, subject of tenure, object of tenure, type of tenure, source of tenure and history of utilization) Section 3: statements of independent smallholders regarding the history of land tenure and use Section 4: existence of land conflicts Section 5: detailed data on land conflicts/potential land conflicts Section 6: statement of the grower regarding the existence of conflicts/potential land conflicts Section 7: group manager's statement <p>Based on the document it is explained that independent smallholders have signed a statement related to conflict resolution in section 6. In that section there is a statement: "I will further cooperate with the relevant parties, according to the plan and timeframe as stated in section 5 of this form to achieve resolution of conflicts/potential land conflicts". Although until now there has been no record of any conflict/potential conflict according to the farmer's entries in sections 4 and 5.</p> <p>During this NCR Close Out, auditor has observed the template of personal checking document of each member. Auditor observed the checking template on behalf of Saroelli Buulolo, Supriadi, Saman, Sutarto, Susanto, Darso, Juhadi Siregar, Jumardi Situmorang, Julkipli Nababan, Sabaruddin Ritonga, Dernia and Musiadi. All document has been separated in each member.</p> <p>Based on the results of the document verification, this nonconformity satisfactorily closed.</p>
Effectiveness Closure (for previous audit closed Critical NC):	<p>Audit team found that simplified FPIC forms were not available and/or accurately completed.</p> <p>This is recurring NC Critical</p>

Previous Audit Critical (Major) Non-conformity			
NCR Ref #	2277143-202211-M4	Issued Date	18 November 2022
Due Date	17 November 2023	Closure Date	3 February 2023
Indicator & Category (Critical / Minor)	4.1 Eligibility (Critical)		
Statement of Nonconformity:	PSMB have conducted HCV Assessment dated 1 December 2021, but not covered about HCS (High Carbon Stock) as required by RSPO ISH Standard		
Requirement Reference:	Smallholders commit to protect HCVs and HCS forests through the precautionary practices approach (refer to indicator 1.1E / Appendix 1).		
Objective Evidence:	Petani Sawit Muara Batangtoru (PSMB) and all smallholder members have committed to protect the HCV area and maintain HCV area. HCV assessment has been conducted in October – November 2021. HCV assessment report is available in "Laporan Identifikasi Nilai Konservasi Tinggi Kecamatan Muara Batangtoru, Kabupaten Tapanuli Selatan" dated 1 December 2021.		

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	Nevertheless, based on document review and interview with PSMB team, it was found there are no information regarding HCS (High Carbon Stock) in HCV Assessment Report.
Corrections:	Coordinate with the RSPO secretariat regarding the HCS assessment for Petani Sawit Muara Batangtoru.
Root Cause Analysis:	There are no clear and detailed guidelines regarding HCS assessment for independent smallholders.
Corrective Actions:	The ICS Team sent an email to the RSPO Secretariat on January 26, 2023 regarding the HCS assessment for Muara Batangtoru Palm Oil Smallholders. Based on the explanation from the RSPO Secretariat on 1 February 2023 stated: <i>"We convey that until now there is no simplified HCV-HCS approach, so these requirements (HCS/HCS) do not apply at this time. In the meantime, for ISH group members who plan to clear land for new planting or expansion of existing land, the IS-LURI procedure applies. The procedure will identify low risk areas where new planting will be permitted. Please refer to this announcement for further information in this regard. Meanwhile, for existing/planted plantations, only HCV/HCT studies are required".</i>
Assessment Conclusion:	Referring to the correspondence above, it can be stated that this non-conformity is declared fulfilled and will be observed at the next visit (if the HCS assessment guide is available from the RSPO Secretariat). Based on the explanation above, this nonconformity satisfactorily closed .
Effectiveness Closure (for previous audit closed Critical NC):	Not all members attending the HCV and HCS management training. This is recurring NC Critical

Previous Audit Critical (Major) Non-conformity			
NCR Ref #	2277143-202211-M5	Issued Date	18 November 2022
Due Date	17 November 2023	Closure Date	3 February 2023
Indicator & Category (Critical / Minor)	4.6 Milestone A (Critical)		
Statement of Nonconformity:	Based on document review and interview, obtained information that PSMB doesn't have an agreement with third parties for fire emergency respond and hazardous waste management.		
Requirement Reference:	There is no physical evidence of new burning (after eligibility) for land preparation for oil palm by smallholders. Smallholders complete training on and are aware of: <ul style="list-style-type: none"> Alternatives to fire for land preparation and farm waste management (where appropriate possible). Alternatives to fire for pest control. Fire prevention and how to respond to and manage fires in their community and village.		
Objective Evidence:	PSMB had the commitment to not burning for preparing land or for pest control, nor open fire for waste management in Group Manager Decree No: 013/PSMB/VI/2021 dated 8 June 2021. Petani Sawit Muara Batangtoru has a procedure for land preparation as per "SOP Penanaman Baru (Replanting) No. SOP35/PSMB/VI/2021"		

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	dated 8 June 2021. According to procedure, the land preparation conducted mechanically without burning and implementing method "Zero burning". For hazardous waste management, PSMB has a procedure as per "SOP Penanganan Wadah Bekas Kimia No. SOP18/PSMB/VI/2021" dated 8 June 2021. Nevertheless, for fire emergency respond, PSMB have not identified the availability of firefighting tools that they member/s have nor have an agreement with third parties for fire emergency respond. Also, PSMB doesn't have an agreement with third parties for hazardous waste management or have an approval from authorized office/relevant authority for re-utilization and burial of hazardous waste.
Corrections:	<p>PSMB has collaborated with other parties in handling land fires and managing hazardous waste. Documented in:</p> <ul style="list-style-type: none"> • A Cooperation Agreement Letter between the Masyarakat Peduli Api Muara Batangtoru District and the PSMB ICS Group Manager signed on December 5, 2022 related to handling land fires. This agreement was also known by the Village Head of Muara Manompas. • Based on the coordination results of the PSMB ICS team with the Environmental Agency of Tapanuli Selatan Regency on 12 January 2023, PSMB has received technical instructions for the management of hazardous waste. PSMB management agrees to collect the hazardous waste produced to be deposited to the licensed hazardous waste collectors. Monitoring of hazardous waste production will be recorded by each temporary store of hazardous waste officer on a regular basis every 3 months and reported to the PSMB secretary. At this time, 11 temporary hazardous waste collection points have been built in each village where there are PSMB farmers. For now, there has been no delivery of hazardous waste to licensed collectors because the amount is still very small (<20 kg).
Root Cause Analysis:	<p>PSMB does not yet have cooperation related to handling land fires and hazardous waste management with related parties because:</p> <ul style="list-style-type: none"> • Limited licensed hazardous waste collection service companies in the South Tapanuli area and its surroundings. • Based on the results of discussions with the South Tapanuli Regency Environmental Service, PSMB was advised to partner with oil palm plantation companies around PSMB in terms of hazardous waste management. However, until the Stage 2 audit, there has been no partnership agreement that has worked with PSMB.
Corrective Actions:	PSMB already has cooperation with third parties in handling land fires and efforts to manage hazardous waste. In addition, there is an annual program for zero burning refreshment training for all members.
Assessment Conclusion:	<p>Based on evidence of cooperation with the Muara Manompas District MPA and the results of a meeting with the Environmental Agency of Tapanuli Selatan Regency team, it can be concluded that PSMB can demonstrate zero burning efforts and LB3 management.</p> <p>Based on the results of the document verification, this nonconformity satisfactorily closed.</p>
Effectiveness Closure (for previous audit closed Critical NC):	Insufficient evidence that hazardous waste has been managed in accordance with the organization procedures/policy.

	This is recurring NC Critical
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Previous Audit Critical (Major) Non-conformity			
NCR Ref #	2277143-202211-M6	Issued Date	18 November 2022
Due Date	17 November 2023	Closure Date	3 February 2023
Indicator & Category (Critical / Minor)	A.1.3 Eligibility, Milestone A, Milestone B (Critical)		
Statement of Nonconformity:	The group membership requirements available in organization PSMB, however implementation not effectively carried out; furthermore the procedure has not accommodate risk on conflict of interest.		
Requirement Reference:	The group has membership requirements.		
Objective Evidence:	<p>Petani Sawit Muara Batangtoru has prepared SOP "Standar Operasional Prosedur Kriteria dan Syarat Menjadi Anggota PSMB No.SOP01/PSMB/VI/2021" dated 8 June 2021.</p> <ul style="list-style-type: none"> Membership form "Formulir Petani" under name Marahalim Sitompul was not filled in completely - however, Group Manager still approved and signed the form. Discrepancy in recording oil palm area under name Marahalim Sitompul. Legal ownership from Marahalim Sitompul "Surat Jual Beli seluas satu bun-bun" equal to 0.5 Ha. Smallholder book under name Marahalim Sitompul and other data stated 1 Ha. The verification process is not effective. Organization PSMB has not demonstrated documented evidence result of committee meeting to evaluate and determine member admittance as regulated in procedure. Smallholder member under name Julhadi Siregar and Jumardi Situmorang filled in form "Formulir Anggota". However, the same person Julhadi Siregar in its capacity as Group Manager and Jumardi Situmorang in its capacity as Secretary signed the approval on their own. 		
Corrections:	<p>Synchronization and re-verification of member documents as follows:</p> <ul style="list-style-type: none"> Documents on behalf of Marahalim Sitompul: there is an adjustment in the data on the area under control from previously 1 Ha to 0.58 Ha due to buying and selling reasons. Evidenced by a Certificate of Land Ownership No: 470/SK/8/2022 dated 6 December 2022 which states that residents on behalf of Marahalim Sitompul own a land area of 0.58 Ha. The data updating process was carried out on November 23, 2022. PSMB management held a meeting to accept new members on January 5, 2022 which was attended by 10 participants. One of the minutes of the meeting agenda is related to the acceptance of new members. To avoid conflicts of interest, PSMB management has revised the member requirements documents on behalf of Julhadi Siregar (Group Manager) and Jumardi Situmorang (ICS Secretary). The document is currently signed by the Approval and Oversight Committee. 		
Root Cause Analysis:	Document management was not well organized caused some of the documents requested by the auditor team could not be shown during the audit. In addition,		

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	there was a delay in reporting from members which resulted in membership data not being updated.
Corrective Actions:	PSMB management will maximize the function of the farmer group chairperson to monitor the ownership status of members' land at least once a year before the external RSPO audit. In addition, to avoid conflicts of interest, the Group Manager and ICS Secretary are not permitted to sign their own membership forms.
Assessment Conclusion:	<p>During NCR Close Out, auditor team noted that PSMB has been completed the personal file of each smallholders. Cascade into personal file of each Kelompok Tani's. Personal file covered the information as follows:</p> <ul style="list-style-type: none"> • Personal Information of each member in document "Formulir Petani". • Smallholder Declaration in document "Surat Pernyataan Pekebun". • Farmer ID (KTP), date of birth, address, membership number. • Copy of land title, area and production. <p>Other than that, sample on behalf Marahalim Sitompul has adjusted information from 1 Ha into 0,58 Ha in accordance with the existing plot in the ground.</p> <p>The smallholders declaration on behalf of Julhadi Siregar (Group Manager) and Jumardi Situmorang (ICS Secretary) has been revised and signed by Approval and Oversight Committee as per 11 January 2023.</p> <p>Based on the results of document verification, PSMB management can demonstrate membership data adjustments to the auditor team. Thus, this nonconformity satisfactorily closed.</p>
Effectiveness Closure (for previous audit closed Critical NC):	<p>PSMB cannot demonstrate objective evidence that requirement for member registration as per SOP was referred to and implemented.</p> <p>This is recurring NC Critical</p>

Previous Audit Critical (Major) Non-conformity			
NCR Ref #	2277143-202211-M7	Issued Date	18 November 2022
Due Date	17 November 2023	Closure Date	3 February 2023
Indicator & Category (Critical / Minor)	A.2.3 Eligibility, Milestone A, Milestone B (Critical)		
Statement of Nonconformity:	A group annual training plan in the document of "Rencana Kerja Group Manager Tahun 2023" is not covering the RSPO Independent Smallholder Standard, group management (which includes group objectives, structure, relevant procedures and the certification process) and other topics as outlined in the ISH Standard		
Requirement Reference:	A group annual training plan is available covering the RSPO Independent Smallholder Standard, group management (which includes group objectives, structure, relevant procedures and the certification process) and other topics as outlined in the ISH Standard.		
Objective Evidence:	<p>Unit of certification Petani Sawit Muara Batangtoru (PSMB) has develop group annual training plan and it is described in document of "Rencana Kerja Group Manager Tahun 2023". The annual training plan consist of:</p> <ul style="list-style-type: none"> • Rapat Anggota Tahunan (Annual Member Meeting): 6/1/2023. • Distribusi hasil penjualan RSPO (RSPO credit distribution): 10/1/2023. 		

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	<ul style="list-style-type: none"> • Alokasi dana rencana usaha (business plan financial allocation): 2/2/2023. • Diskusi dengan stakeholder (stakeholder engagement): 11/3/2023. • Penambahan petani baru (extension of new members): 1/4/2023. • Pengurusan BPJS Ketenagakerjaan (social insurance submission): 15/4/2023. • Pengadaan sekolah lapang (field training): 7/5/2023. • Pengambilan polygon petani baru (field mapping of new members): 15/6/2023. • Pembagian APD untuk petani baru (PPE distribution for new members): 3/7/2023 • Penambahan peralatan kantor (purchasing of office stationery): 20/02/2023. • Persiapan surveillance (RSPO surveillance preparation): 7/8/2023. <p>However, group annual training plan 2023 is not covering the RSPO Independent Smallholder Standard, group management (which includes group objectives, structure, relevant procedures, and the certification process).</p>
Corrections:	<p>Group Manager and ICS Board has been attended brief training related to the RSPO ISH refreshment training has been delivered by the certification support Yayasan Konservasi Cakrawala Indonesia on 11 January 2023.</p> <p>Group Manager adds Work Plan for Training Related to RSPO's updated Independent Smallholder Standard, Group Management including objectives and Group Structure. And Other Topics as stipulated in the Independent Smallholders Standard.</p>
Root Cause Analysis:	The Group Manager has prepared an annual work plan. However, the work plan has not considered the programs required by the RSPO ISH standard.
Corrective Actions:	The Group Manager will make another update related to the 2023 Work Plan as well as training according to the RSPO Independent Smallholders Standard.
Assessment Conclusion:	Based on the results of document verification, PSMB management has demonstrated documentation of a training program that includes the RSPO ISH standard. Thus, this nonconformity satisfactorily closed .
Effectiveness Closure (for previous audit closed Critical NC):	<p>Not all members attending the annual RSPO ISH Standard training.</p> <p>This is recurring NC Critical</p>

Previous Audit Critical (Major) Non-conformity			
NCR Ref #	2277143-202211-M8	Issued Date	18 November 2022
Due Date	17 November 2023	Closure Date	3 February 2023
Indicator & Category (Critical / Minor)	B.1.1 Eligibility, Milestone B (Critical)		
Statement of Nonconformity:	PSMB have a documented policies and procedures for operational management but the implementation was not consistent.		
Requirement Reference:	<p>Eligibility</p> <p>A group Internal Control System is available for operational management including procedures of expulsion and sanctions for members who fail to comply, and a procedure to conduct internal audits</p>		

	<p>MS – B</p> <p>The ICS is implemented and an annual internal audit of the group is conducted for all group members and all audit findings are resolved.</p>
Objective Evidence:	<p>Eligibility</p> <p>Petani Sawit Muara Batangtoru has appointed Mr. Julhadi Siregar as the group manager as per "Surat Keputusan No.02/PSMB/VI/2021 tentang Pengesahan Pengurus Perkumpulan Petani Sawit Muara Batangtoru (PSMB)" dated 8 June 2021 where PSMB Structure are:</p> <ol style="list-style-type: none"> Ketua/Group Manager Secretary Treasury Approval Committee ICS Unit Counseling and Training Unit Marketing Unit Production infrastructure and transportation Unit IPM Unit HCV Unit Micro Economy Unit Gender Committee Unit <p>Jobs description was available in "Rencana Kerja PSMB", but for Micro Economy Unit and Gender Committee Unit was not available</p> <p>Milestone B</p> <p>Petani Sawit Muara Batangtoru has "Standar Operasional Prosedur tentang Pelaksanaan Audit Internal No.07/PSMB/VI/2021" dated 8 Juni 2021 and "Standar Operasional Prosedur tentang Perbaikan Hasil Audit No. SOP09/PSMB/VI/2021" dated 8 June 2021. In both procedures stated that members shall make a correction of internal audit finding within 120 days after internal audit.</p> <p>"Standar Operasional Prosedur tentang Pelaksanaan Audit Internal No.07/PSMB/VI/2021" dated 8 Juni 2021 Section IV.A.1 "Penyusunan Program Audit – Group Manager dan kepala Audit Internal membuat program audit internal 1 tahun; Kepala audit internal dan tim audit internal menyusun rencana kerja dan jadwal audit internal" - Compilation of an Audit Program – Group Manager and head of Internal Audit create a 1 year internal audit program; The head of internal audit and the internal audit team develop work plans and internal audit schedules. Section IV.A.3 "Metodologi – Frekuensi Audit Internal dilakukan paling sedikit 1 kali dalam 1 tahun untuk setiap petani" – Internal audit frequency carried out minimum once in 1 year for each smallholder farmer.</p> <p>However, based on document verification and interviews with PSMB team, it was found that the internal audit records were not in accordance with the procedures, for examples:</p> <ol style="list-style-type: none"> Internal audit program for 2021 and 2022 not available

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	<p>b. Internal audit was conducted on 4 – 16 December 2021 for 230 smallholder and 15 – 28 August 2022 for 177 smallholder. Based on "Absensi Audit Internal", the internal audit was conducted to 351 smallholder out of 402 members</p> <p>c. Samples of internal audit :</p> <ul style="list-style-type: none"> ✓ Smallholder Name : Supriadi; Internal Auditor Name : Nazamuddin Harahap; Date of Internal Audit : 11 December 2021, 6 findings (in Recap Form and Checklist form) ✓ Smallholder Name : Susanto; Internal Auditor Name : Julhadi Siregar; Date of Internal Audit : 11 December 2021, 6 findings (in Recap Form and Checklist form) ✓ Smallholder Name : Sutarto; Internal Auditor Name : Julhadi Siregar; Date of Internal Audit : 11 December 2021, 7 findings (in Recap Form and Checklist form) ✓ Smallholder Name : Saman; Internal Auditor Name : Sadar Hutagalung; Date of Internal Audit : 11 December 2021, 16 findings (in Recap Form and Checklist form) ✓ Smallholder Name : Darso; Internal Auditor Name : Nazamuddin Harahap; Date of Internal Audit : 10 December 2021, 4 findings in Recap Form but in Checklist form there are 9 findings ✓ Smallholder Name : Saroeli Bulolo; Internal Auditor Name : Julhadi Siregar; Date of Internal Audit : 11 December 2021, 4 findings (in Recap Form and Checklist form) <p>Based on document view, the organization has follow up some of findings such as STDB and SPPL submission to local governance and the status is in progress. Nevertheless, there are no evidence of other findings in internal audit has been follow up within timeline (4 months after audit), example smallholder do not have contract with the workers, there are no payment evidence from smallholder to worker/s, smallholder doesn't know about minimum wage and etc.</p> <p>d. "Standar Operasional Prosedur tentang Pelaksanaan Audit Internal No.07/PSMB/VI/2021" dated 8 Juni 2021 has not stated about criteria of finding/s as guidance for internal auditor in the audit process. This was confirmed when interviewing the ICS – Internal Audit Unit, they couldn't explain what condition that can become a non-conformities.</p>
Corrections:	<p>Eligibility</p> <p>PSMB Management has issued Decree No: 04/PSMB/XII/2022 dated December 7, 2022 concerning Ratification of the Organization Statutes & Bylaws. The document describes in detail the duties and responsibilities of PSMB management starting from the chairman, secretary, treasurer including the Microeconomics Section and the Gender Committee</p> <p>Milestone B</p> <p>Show documents related to:</p> <ul style="list-style-type: none"> • Internal audit program for 2021 and 2022. • Completing internal audit documentation for a total of 402 smallholders. • Prepare an internal auditor competency improvement program for 2023 in July 2023.

	<ul style="list-style-type: none"> The management unit has shown examples of internal audit documents on behalf of sample employees that have been corrected. Group Manager and ICS Board (including the internal auditor teams) has been attended brief training related to the RSPO ISH refreshment training has been delivered by the certification support Yayasan Konservasi Cakrawala Indonesia on 11 January 2023. Including to refreshing their awareness related to the internal audit procedure and process.
Root Cause Analysis:	<p>Eligibility PSMB management has not yet documented job descriptions for the Micro Economic Unit and the Gender Committee Unit.</p> <p>Milestone B Documentation related to internal audit is not well organized. In addition, there are obstacles to the lack of understanding of internal auditors related to audit techniques and preparation of audit reports.</p>
Corrective Actions:	<p>Eligibility PSMB management ensures that all functions/departments have their respective job descriptions.</p> <p>Milestone B Ensuring that the internal audit program, conducting audits, preparing audit reports and monitoring discrepancies refers to established audit procedures. The awareness related to the RSPO ISH Standard (including internal audit process) will be scheduled annually as explained in previous NC.</p>
Assessment Conclusion:	Based on document verification on the evidence above, this nonconformity satisfactorily closed .
Effectiveness Closure (for previous audit closed Critical NC):	<p>The organization has not carried out an Internal Audit in accordance with existing procedures and has not carried out a thorough inspection according to RISS standards.</p> <p>This is recurring NC Critical</p>

Previous Audit Minor Non-conformity			
NCR Ref #	N/A	Issued Date	
Due Date		Closure Date	
Indicator & Category (Critical / Minor)			
Statement of Nonconformity:			
Requirement Reference:			
Objective Evidence:			
Corrections:			
Root Cause Analysis:			

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Corrective Actions:	
Assessment Conclusion:	

Previous Audit Opportunity for Improvement	
OFI#	Description
OFI 1	<p>1.1 Eligibility</p> <p>The audit team checked "Pernyataan Petani" for the 25 farmers sample was available. The PSMB organization needs to ensure that the "Pernyataan Petani" is understood and signed by other member smallholders according to the updated RSPO ISH Standard 2019 - INA NI 14 February 2022.</p> <p>Verification:</p> <p>The sampled smallholder member can demonstrate knowledge and understanding of "Pernyataan Petani" that they signed. The sampled smallholder member can explained they shall actively participate in smallholder meeting, training from PSMB, be receptive to internal audit program, record their farm activities such as harvesting/production, sales, fertilizer application, spraying weed, etc.</p>
OFI 2	<p>2.5 Eligibility</p> <p>The audit team checked "Pernyataan Petani" for the 25 farmers sample was available. The PSMB organization needs to ensure that the "Pernyataan Petani" is understood and signed by other member smallholders according to the updated RSPO ISH Standard 2019 - INA NI 14 February 2022.</p> <p>Verification:</p> <p>The sampled smallholder member can demonstrate knowledge and understanding of "Pernyataan Petani" that they signed. The sampled smallholder member can explained they shall actively participate in smallholder meeting, training from PSMB, be receptive to internal audit program, record their farm activities such as harvesting/production, sales, fertilizer application, spraying weed, etc.</p>

3.3.2 Summary of the Nonconformities and Status

CAR Ref.	Category (Critical / Minor)	P&C Indicator	Issued Date	Status & Date (Closure)
2277143-202211-M1	Critical	2.1 Eligibility	18 November 2022	Closed on 3 February 2023
2277143-202211-M2	Critical	2.2 Eligibility, Milestone-A, Milestone-B	18 November 2022	Closed on 3 February 2023
2277143-202211-M3	Critical	2.3 Eligibility	18 November 2022	Closed on 3 February 2023
2277143-202211-M4	Critical	4.1 Eligibility	18 November 2022	Closed on 3 February 2023
2277143-202211-M5	Critical	4.6 Milestone A	18 November 2022	Closed on 3 February 2023
2277143-202211-M6	Critical	A.1.3 Eligibility, Milestone A, Milestone B	18 November 2022	Closed on 3 February 2023

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2277143-202211-M7	Critical	A.2.3 Eligibility, Milestone A, Milestone B	18 November 2022	Closed on 3 February 2023
2277143-202211-M8	Critical	B.1.1 Eligibility	18 November 2022	Closed on 3 February 2023
2485045-202404-M1	Critical	2.3 Eligibility Milestone A, Milestone B	27 April 2024	Closed on 24 July 2024
2485045-202404-M2	Critical	2.5 Milestone A	27 April 2024	Closed on 24 July 2024
2485045-202404-M3	Critical	3.3 Milestone A, Milestone B	27 April 2024	Closed on 24 July 2024
2485045-202404-M4	Critical	4.1 Milestone A	27 April 2024	Closed on 24 July 2024
2485045-202404-M5	Critical	4.4 Milestone A, Milestone B	27 April 2024	Closed on 24 July 2024
2485045-202404-M6	Critical	4.5 Milestone A	27 April 2024	Closed on 24 July 2024
2485045-202404-M7	Critical	4.6 Milestone A	27 April 2024	Closed on 24 July 2024
2485045-202404-M8	Critical	4.7 Milestone A	27 April 2024	Closed on 24 July 2024
2485045-202404-M9	Critical	A1.3 Eligibility, Milestone A, Milestone B	27 April 2024	Closed on 24 July 2024
2485045-202404-M10	Critical	A1.4 Milestone A, Milestone B	27 April 2024	Closed on 24 July 2024
2485045-202404-M11	Critical	A2.3 Milestone A, Milestone B		Closed on 24 July 2024
2485045-202404-M12	Critical	B1.1 Milestone B	27 April 2024	Closed on 24 July 2024
2485045-202404-M13	Critical	B1.2 Eligibility, Milestone A, Milestone B	27 April 2024	Closed on 24 July 2024
2485045-202404-M14	Critical	C1.1 Eligibility, Milestone A	27 April 2024	Closed on 24 July 2024
2485045-202404-M15	Critical	D2.1 Milestone B	27 April 2024	Closed on 24 July 2024

3.4 Stakeholders and previous land owner / user consultation

Stakeholder consultation involved internal and external stakeholders. External stakeholders were contacted by telephone to arrange meetings at a location convenient to them to discuss Petani Sawit Muara Batangtoru Certification Unit's environmental and social performance, legal and any known dispute issues.

Meetings were conducted with stakeholders to seek their views on the performance of the company with respect to the RSPO requirements and aspects where they considered that improvements could be made. At the start of each meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the company before discussions proceeded. The interviewer recorded comments made by

stakeholders and later was verified with the management team. Any comment which is not complying to the RSPO P&C requirements / RSPO ISH standard requirements have been incorporated as an assessment finding.

Structured worker interviews with male and female workers and staff were held in private at the workplace. Fieldworkers were interviewed informally in small groups in the field. Separate visits were made to each of the local communities to meet with the village head and residents. Company officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as below.

Stakeholders contacted		
Type of Stakeholder (e.g. Internal, Union, Contractor, Governmental Department, NGO, External, Communities)	Stakeholder name / organization	Means of communication (e.g. face to face interview, email, phone interview, comment from public notice)
Government Agency	Land Agency of Tapanuli Selatan Regency; Plantation Agency of Tapanuli Selatan Regency; Environmental Agency of Tapanuli Selatan Regency	Face to face interview
Communities	Muara Manompas Head Village	Face to face interview
NGO	Conservation International	Face to face interview

Stakeholders comment	
1	<p>Land Agency of Tapanuli Selatan Regency</p> <p>Feedbacks:</p> <ul style="list-style-type: none"> - No issue related to land conflict. - As far as agency knows, there's no grievance related to PSMB land rights members from other parties. <p>Audit Team verification and response:</p> <p>No negative issues need further verification</p>
2	<p>Plantation Agency of Tapanuli Selatan Regency</p> <p>Feedbacks:</p> <ul style="list-style-type: none"> - PSMB members use certified seeds on their area. - No issues related to fire land. - Agency had good relationship with certificate holder. - From last visit, members had good knowledge about GAP. - Agency suggest PSMB to increase their competency related to documentation. - STDB still on progress (waiting regent approval). <p>Audit Team verification and response:</p> <p>No negative issues need further verification</p>
3	<p>Environmental Agency of Tapanuli Selatan Regency</p> <p>Feedbacks:</p> <ul style="list-style-type: none"> - No Issues related to pollution on PSMB scope area. - No negative comment and grievance from other parties which send to agency. - No issue related to fire land. - All members area not located on forest area.

	Audit Team verification and response: No negative issues need further verification
4	Muara Manompas Head Village Feedbacks: <ul style="list-style-type: none"> - No issues of fire-land on PSMB member's plot. - PSMB support and increase farmer competency about palm oil best management practice. - No issues related to land conflict. No disputes from surrounding communities about PSMB.
	Audit Team verification and response: No negative issues need further verification
5	Conservation International (Yayasan Konservasi Indonesia) Feedbacks: <ul style="list-style-type: none"> - Yayasan Konservasi Indonesia assisted independent smallholders in Tapanuli Selatan regency in HCV training, RSPO principle and criteria training, ICS capacity building. - Some cooperative organizations are still under supervision from Yayasan Konservasi Indonesia to achieve RSPO certification.
	Audit Team verification and response: No negative issues need further verification


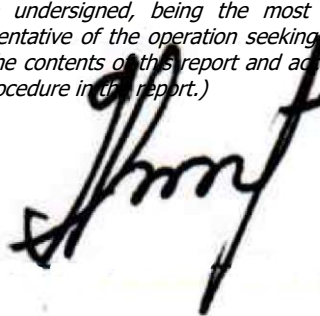
List of land owner / user contacted					
Name	Years of ownership / used	Land area (ha)	Agreement (Yes / No)	Agreement base on FPIC (Yes/No)	Compliance on the agreement terms and conditions
Muin Harahap	2010	0.75	Yes (in form of Surat Keterangan)	No	Land sold in 2010 from Muin Harahap to Aminuddin Hasibuan.

Previous land owner / user comment	
	Feedbacks: <ol style="list-style-type: none"> 1. Previous landowners are the community from Muara Manompas village. The plantation land was owned since 2001. 2. No force or coercion during land purchase. The previous landowner sold their land to fulfil living necessities (school tuition, medication/medical treatment for family members, etc.), the process is voluntary. 3. The land purchase including negotiation process was witnessed by village head. 4. There was no complaint after land sold.
	Audit Team verification and response: Audit team found the interview result consistent with legal ownership documents, no further follow up.

3.5 Impartiality and conflict of interest

During this assessment there was no circumstances or pressure that had influenced the independence or confidentiality of the assessment team.

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The audit objectives have been achieved and the certificate scope is appropriate. Based on the results of this audit, it is concluded that Petani Sawit Muara Batangtoru has complied with the Indonesia National Interpretation 2022 of the Independent Smallholder Standard 2019 and audit criteria identified within the audit report. It is deemed that the management system has achieved its intended outcomes. Therefore, it is recommended that Petani Sawit Muara Batangtoru is certified.	
Report prepared by	Acceptance of Assessment Conclusion
Name: Pratama Agung Sedayu	Name: Julhadi Siregar
Company Name: On behalf BSI Services Malaysia Sdn Bhd	Company Name: Petani Sawit Muara Batangtoru
Title: Lead Auditor	Title: Group Manager
Signature: 	Signature: <i>(I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents of this report and accept the liability in execution of the procedure in the report.)</i> 
Date: 24 July 2024	Date: 24 July 2024

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Appendix A: Summary of Findings

Criterion / Indicator		Assessment Findings	Compliance
Principle 1: Optimise productivity, efficiency, positive impacts and resilience Implement professional and transparent operations to secure sustainable livelihood improvements.			
Criteria 1.1: Smallholders establish a legal entity which has organizational capacity to comply with the RSPO Independent Smallholder Standard.			
Eligibility	<p>Legally registered entities have documented evidence to include:</p> <ol style="list-style-type: none"> 1. Legal formation (as per country requirements) 2. Fair and transparent decision making and governance 3. Additional documents per requirements for Group Formation and Management. 4. Signed or thumb printed Smallholder Declaration from all smallholder Declaration from all smallholder members (Reference to Appendix 1). 	<p>Legal formation Petani Sawit Muara Batangtoru abbreviated as PSMB, demonstrated legal entity formation and registration, as per:</p> <ol style="list-style-type: none"> 1. Deed of Establishment "Akta Pendirian Petani Sawit Muara Batangtoru No.08 oleh Notaris Zulfikar, SH., M.Kn." dated 11 November 2020 issued by Notary Zulfikar, SH, Mkn. 2. The notary has registered PSMB organization onto the Ministry of Law and Human Right under decree "Keputusan Menteri Hukum dan Hak Asasi Manusia Republik Indonesia No.AHU-0012442.AH.01.07.Tahun 2020 tentang Pengesahan Pendirian Badan Hukum Perkumpulan Petani Sawit Muara Batangtoru" dated 30 December 2020 regarding legalization of legal entity of Petani Sawit Muara Batangtoru (PSMB). 3. PSMB has registered the tax identification number (Nomor Pokok Wajib Pajak/NPWP) No. 95.569.821.2-118.000 undre name Petani Sawit Muara Batangtoru that issued by KPP Pratama Padang Sidempuan. The tax identification number valid since 6 August 2020. <p>Fair and transparent decision making and governance Deed of Establishment "Akta Pendirian Petani Sawit Muara Batangtoru No.08 oleh Notaris Zulfikar, SH., M.Kn" act as organization's statute. Based on this notary act, the requirement for group written into statute:</p> <ul style="list-style-type: none"> - Group formation (name, location and position); - Intention and objective of group formation; - Scope of group activity; - Timeframe; - Organization's asset; 	Complied

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Criterion / Indicator	Assessment Findings	Compliance
	<ul style="list-style-type: none"> - Membership requirement, member rights, member obligation, membership termination; - Member meeting and decision making process - Committee and its structure, committee task and authority; - Supervisory body, and its task and authority; - Annual report; - Change of statute; - Group dismissal mechanism; <p>Membership requirement regulated under Section on "Keanggotaan" in the statute: community resides in Muara Batangtoru district and has completed the field school, work and have business activity as per group's scope of business, filling in membership form, established and acknowledged by group committee through membership card, etc. Group member has obliged to follow and abide to group's statute and other requirement established by committee, obey meeting decision, pays membership levy, actively participate in group's business.</p> <p>Group membership ends if: said member deceased, resigned, dismissed based on Member Meeting result, membership ends.</p> <p>Decision making process and its requirement regulated under Section on "Rapat Anggota" or annual member meeting. Member annual meeting is the highest form in the group, group's annual member meeting is to determine statute-bylaws or its changes; selection-appointment-dismissal of group committee; determination of working plan; acknowledgement of group annual report; dismissal of group member. Annual member meeting carried out minimum once per annum. Annual member meeting is valid if more than half of group membership attending, and half of group agrees by the attended member. Decision making process through discussion.</p> <p>The latest annual member meeting dated 23 February 2024; whereby the member and organization committee review and agreed to revise several SOP and decree. Sighted: Minutes of Annual Member Meeting "Berita Acara Penetapan Revisi SOP/SK dan Pengurus" date 23 February 2024; Attendance list annual member meeting with 29 members attended; revised SOP "Standard Operasional Prosedur No.SOP01/PSMB/VI/2021 Kriteria dan Syarat Menjadi Anggota PSMB" rev.1 dated 23 February 2024; revised SOP "Standard</p>	

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Criterion / Indicator		Assessment Findings	Compliance
		<p>Operasional Prosedur No.SOP02/PSMB/VI/2021 Keluar Masuk Anggota" rev.1 dated 23 February 2024; Decision making process Regulated under SOP "Standar Operasional Prosedur Pengambilan Keputusan, Tugas, dan Tanggungjawab Pengurus No.SOP25/PSMB/VI/2021" dated 8 June 2021. The SOP stating the decision making process is through member meeting. Decision making process required for: new smallholder member eligibility process, incoming and outgoing smallholder member, determination of sanction for smallholder member violation, smallholder member complaint process, etc.</p> <p>Signed or thumb printed Smallholder Declaration Hoiron Nasution - Smallholder statement "Pernyataan Pekebun – Hoiron Nasution" dated 20 November 2020 Junaedi Panggabean - Smallholder statement "Pernyataan Pekebun – Junaedi Panggabean" dated 9 November 2020 Nikmat Silitonga - Smallholder statement "Pernyataan Pekebun – Nikmat Silitonga" dated 9 November 2020. Ibrahim Pohan - Smallholder statement "Pernyataan Pekebun – Ibrahim Pohan" dated 13 November 2020 Esteria Simanjuntak - Smallholder statement "Pernyataan Pekebun – Esteria Simanjuntak" dated 15 July 2022 Nartiasih - Smallholder statement "Pernyataan Pekebun – Nartiasih" dated 15 July 2022 Erwin Thamrin Simangunsong - Smallholder statement "Pernyataan Pekebun – Erwin Thamrin Simangunsong" dated 15 July 2022 Saidal Gumontar Siregar</p>	

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Criterion / Indicator		Assessment Findings	Compliance
		<ul style="list-style-type: none"> - Smallholder statement "Pernyataan Pekebun – Saidal Gumontar Siregar" dated 15 July 2022. Arpan Rambe - Smallholder statement "Pernyataan Pekebun – Arpan Rambe" dated 15 July 2022 Lahuddin Nasution - Smallholder statement "Pernyataan Pekebun – Lahuddin Nasution" dated 15 July 2022 Rohim Siregar - Smallholder statement "Pernyataan Pekebun – Rohim Siregar" dated 17 November 2022 Samson Hutabarat - Smallholder statement "Pernyataan Pekebun – Samson Hutabarat" dated 18 November 2020 Erwin Gulo - Smallholder statement "Pernyataan Pekebun – Erwin Gulo" dated 21 November 2020. Sediaman Zendato - Smallholder statement "Pernyataan Pekebun – Sediaman Zendato/Masaria Laoli" dated 21 November 2020. Arman Johan - Smallholder statement "Pernyataan Pekebun – Arman Johan Gulo" dated 21 November 2020 Zulhendro - Smallholder statement "Pernyataan Pekebun – Zulhendro" dated 6 November 2020 Hezhisokhi Zebua - Smallholder statement "Pernyataan Pekebun – Hezhisokhi Zebua" dated 15 July 2022 Lukman Siregar - Smallholder statement "Pernyataan Pekebun – Lukman Siregar" dated 17 November 2020 	

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Criterion / Indicator		Assessment Findings	Compliance
Milestone A	Group manager and group members have an Internal Control System (ICS) that meets all the ICS Eligibility and MS A requirements (section 3.2 below) and complete training on oil palm pricing mechanisms, financial management, and best practices for smallholder organisations as well as socialising the mechanism at which pricing is set for smallholder organisations.	<p>The Group Manager appointed as per meeting result "Berita Acara Hasil Rapat Pengurus/Anggota Perkumpulan Petani Sawit Muara Batangtoru (PSMB) dalam Pemilihan Group Manager untuk Sertifikasi RSPO – Nomor Akta Notaris 08" dated 11 February 2020. Julhadi Siregar appointed as Group Manager; Jumardi Situmorang appointed as Secretary; Nazamuddin Harahap appointed as Treasurer on 11 February 2020.</p> <p>The ICS team was changed, and new ICS team appointed by Group Manager through "Surat Keputusan Musyawarah Anggota Perkumpulan Sawit Muara Batangtoru No.02/PSMB/II/2024 tentang Pengesahan Pengurus Perkumpulan Petani Sawit Muara Batangtoru periode 2024-2028" dated 19 February 2024.</p> <ul style="list-style-type: none"> - Group Manager: Julhadi Siregar - Secretary: Jumardi Situmorang - Treasurer: Nazamuddin Harahap - Governing body: Sadar Hutagalung, Abdul Hamid Saragih, Sainal Chaniago - Internal Control System/ICS: Julkipli Nababan, Arisman Bulolo, Toiron Situmorang, Darso - Gender Committee: Nur Intan Siregar, Nur Aida - Business Section: Mohamad Asrul Pohan, Sahril Ramadhan, Basar Tamba - Technical: Ahmad Edi S, Pardamean S, Rosidin Nasution, Yahya Harahap, Aminuddin Hasibuan, Juniada Lawolo, Januari Waruwu, Marakadim, Basaruddin Tamba - Document: <i>Kelompok Tani</i>/Smallholder Group - Internal Audit: Mujiono, Sutarto, Agusman, Lukman Hakim, Aminurdin, Parningotan 	Complied
Milestone B	<p>Smallholder groups are operating in accordance to best management practices for groups, including:</p> <ul style="list-style-type: none"> • Fair and transparent decision-making and governance • Sustainable financial management 	<p>Decision making process.</p> <p>Regulated under SOP "Standar Operasional Prosedur Pengambilan Keputusan, Tugas, dan Tanggungjawab Pengurus No.SOP25/PSMB/Vi/2021" dated 8 June 2021. The SOP stating the decision-making process is through member meeting. Decision making process required for: new smallholder member eligibility process, incoming and outgoing smallholder member, determination of sanction for smallholder member violation, smallholder member complaint process, etc.</p>	Complied

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Criterion / Indicator		Assessment Findings	Compliance
Criteria 1.2: Smallholders have the capacity to effectively manage their farm.			
Eligibility	Not Applicable	Not Applicable	Not Applicable
Milestone A	Smallholders complete training on farm business operations, monitoring and planning. The training includes capacity building on record keeping for production, including inputs and yields, transactions, and variety.	<p>PSMB has provided the refreshment training during 2023 – 2024 (after the last assessment) covering the issues such as GAP including peat management, FPIC, hazardous waste management, OHS, HCV management, land fire management and gender issues. Sighted some record of training as follows:</p> <ul style="list-style-type: none"> 15 March 2024: Refreshment GAP and others ISH requirement conducted in Pardamean Village. Attended by 9 participants. 18 March 2024: Refreshment GAP and others ISH requirement conducted in Perdamean Village (Kelompok Tani/Smallholder Group Harapan Jaya). Attended by 27 participants. 18 March 2024: Refreshment GAP and others ISH requirement conducted in Bandar Hapinis Village (Kelompok Tani/Smallholder Group Maju Bersama Sawit and Sawit Sejahtera). Attended by 42 participants. 18 March 2024: Refreshment GAP and others ISH requirement conducted in Huta Raja Village (Kelompok Tani/Smallholder Group Mekar Abadi Sawit). Attended by 13 participants. 19 March 2024: Refreshment GAP and others ISH requirement conducted in Muara Ampolu Village (Kelompok Tani/Smallholder Group Tunas Maju, Sawit Bersama and Aek Mangambur). Attended by 18 participants. 19 March 2024: Refreshment GAP and others ISH requirement conducted in Mabang Pasir Village (Kelompok Tani/Smallholder Group Muara Bersama). Attended by 24 participants. 20 March 2024: Refreshment GAP and others ISH requirement conducted in Tarapung I and Tarapung II Village (Kelompok Tani/Smallholder Group Tani Maju and Satahi). Attended by 14 participants. 25 March 2024: Refreshment GAP and others ISH requirement conducted in Simarlelan I Village (Kelompok Tani/Smallholder Group Maju Bersama). Attended by 24 participants. 	Complied

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Criterion / Indicator		Assessment Findings	Compliance
		<ul style="list-style-type: none"> 20 March 2024: Refreshment GAP and others ISH requirement conducted in Muara Manompas Village (Kelompok Tani/Smallholder Group Angsa Putih and Raphita Jaya). Attended by 10 participants. 21 March 2024: Refreshment GAP and others ISH requirement conducted in Muara Manompas Village (Kelompok Tani/Smallholder Group Mawar). Attended by 34 participants. 21 March 2024: Refreshment GAP and others ISH requirement conducted in Bongal Village (Kelompok Tani/Smallholder Group Jaya Sawit). Attended by 15 participants. 21 March 2024: Refreshment GAP and others ISH requirement conducted in Muara Manompas Village (Kelompok Tani/Smallholder Group Rukun Sentosa). Attended by 20 participants. 22 March 2024: Refreshment GAP and others ISH requirement conducted in Mabang I Village (Kelompok Tani/Smallholder Group Merpati). Attended by 10 participants. 22 March 2024: Refreshment GAP and others ISH requirement conducted in Simarlanan II Village (Kelompok Tani/Smallholder Group Harapan Baru). Attended by 20 participants. 3 April 2024: Refreshment GAP and others ISH requirement conducted in Tarapung I and Tarapung II Village (Kelompok Tani/Smallholder Group Tani Maju and Satahi). Attended by 10 participants. 	
Milestone B	Smallholders are managing their farms effectively and maintain records of production and transaction data of all FFB sales.	<p>Based on field visits to small farmers using random sampling, information was obtained that they already knew about GAP. Some of them now prefer manual weeding rather than using chemicals to reduce the environmental impact on their land.</p> <p>Record of FFB production documented in smallholder member harvesting logbook. All smallholder documented their bi-weekly harvesting and informed to the farmer group head to recapitulated before forward to ICS secretary to gathered as PSMB production.</p>	Complied
Criteria 1.3: Smallholders implement good agricultural practices (GAP) on their farms.			

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Criterion / Indicator		Assessment Findings	Compliance
Eligibility	Smallholders commit to implementing good agricultural practices on their farms. (Reference Smallholder Declaration, 1.1.E / Appendix 1).	Group Manager and all smallholders have signed Smallholder Declaration at the time they joined the Group (mostly in November 2018). The declaration as regulate in Annex 2 of RSPO ISH Standard, such as having farm legality, also the commitment to practice sustainably, including agronomy, environmental and conservation area management, not buy land from indigenous people without FPIC, human rights and no child or forced labour, minimum payment, as well as to provide information related to those to the Group Manager.	Complied
Milestone A	Smallholders complete training on Good Agriculture Practices (GAP).	<p>PSMB has provided the refreshment training during 2023 – 2024 (after the last assessment) covering the issues such as GAP including peat management, FPIC, hazardous waste management, OHS, HCV management, land fire management and gender issues. Sighted some record of training as follows:</p> <ul style="list-style-type: none"> • 15 March 2024: Refreshment GAP and others ISH requirement conducted in Pardamean Village. Attended by 9 participants. • 18 March 2024: Refreshment GAP and others ISH requirement conducted in Perdamean Village (Kelompok Tani/Smallholder Group Harapan Jaya). Attended by 27 participants. • 18 March 2024: Refreshment GAP and others ISH requirement conducted in Bandar Hapinis Village (Kelompok Tani/Smallholder Group Maju Bersama Sawit and Sawit Sejahtera). Attended by 42 participants. • 18 March 2024: Refreshment GAP and others ISH requirement conducted in Huta Raja Village (Kelompok Tani/Smallholder Group Mekar Abadi Sawit). Attended by 13 participants. • 19 March 2024: Refreshment GAP and others ISH requirement conducted in Muara Ampolu Village (Kelompok Tani/Smallholder Group Tunas Maju, Sawit Bersama and Aek Mangambur). Attended by 18 participants. • 19 March 2024: Refreshment GAP and others ISH requirement conducted in Mabang Pasir Village (Kelompok Tani/Smallholder Group Muara Bersama). Attended by 24 participants. • 20 March 2024: Refreshment GAP and others ISH requirement conducted in Tarapung I and Tarapung II Village (Kelompok Tani/Smallholder Group Tani Maju and Satahi). Attended by 14 participants. 	Complied

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Criterion / Indicator		Assessment Findings	Compliance										
		<ul style="list-style-type: none">25 March 2024: Refreshment GAP and others ISH requirement conducted in Simarlelan I Village (Kelompok Tani/Smallholder Group Maju Bersama). Attended by 24 participants.20 March 2024: Refreshment GAP and others ISH requirement conducted in Muara Manompas Village (Kelompok Tani/Smallholder Group Angsa Putih and Raphita Jaya). Attended by 10 participants.21 March 2024: Refreshment GAP and others ISH requirement conducted in Muara Manompas Village (Kelompok Tani/Smallholder Group Mawar). Attended by 34 participants.21 March 2024: Refreshment GAP and others ISH requirement conducted in Bongal Village (Kelompok Tani/Smallholder Group Jaya Sawit). Attended by 15 participants.21 March 2024: Refreshment GAP and others ISH requirement conducted in Muara Manompas Village (Kelompok Tani/Smallholder Group Rukun Sentosa). Attended by 20 participants.22 March 2024: Refreshment GAP and others ISH requirement conducted in Mabang I Village (Kelompok Tani/Smallholder Group Merpati). Attended by 10 participants.22 March 2024: Refreshment GAP and others ISH requirement conducted in Simarlelan II Village (Kelompok Tani/Smallholder Group Harapan Baru). Attended by 20 participants.3 April 2024: Refreshment GAP and others ISH requirement conducted in Tarapung I and Tarapung II Village (Kelompok Tani/Smallholder Group Tani Maju and Satahi). Attended by 10 participants. <p>The training has been provided in Bahasa and local languages.</p>											
Milestone B	Smallholders have adopted GAP on their farms and are tracking productivity through, but not limited to, records of FFB sales.	<p>Board of ICS has provided recapitulated the production on a monthly basis. Since the first certification, PSMB has produced FFB as follows:</p> <table><tr><th>Month</th><th>FFB Production (MT)</th></tr><tr><td>May 2023</td><td>1,073.610</td></tr><tr><td>June 2023</td><td>1,019.559</td></tr><tr><td>July 2023</td><td>1,002.231</td></tr><tr><td>August 2023</td><td>1,039.582</td></tr></table>	Month	FFB Production (MT)	May 2023	1,073.610	June 2023	1,019.559	July 2023	1,002.231	August 2023	1,039.582	Complied
Month	FFB Production (MT)												
May 2023	1,073.610												
June 2023	1,019.559												
July 2023	1,002.231												
August 2023	1,039.582												

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Criterion / Indicator		Assessment Findings		Compliance																		
		<table><tr><td>September 2023</td><td>966.167</td></tr><tr><td>October 2023</td><td>975.278</td></tr><tr><td>November 2023</td><td>961.133</td></tr><tr><td>December 2023</td><td>1,006.394</td></tr><tr><td>January 2024</td><td>1,030.781</td></tr><tr><td>February 2024</td><td>1,045.549</td></tr><tr><td>March 2024</td><td>1,057.013</td></tr><tr><td>April 2024</td><td>1,105.520</td></tr><tr><td>Total</td><td>12,282.816</td></tr></table>	September 2023	966.167	October 2023	975.278	November 2023	961.133	December 2023	1,006.394	January 2024	1,030.781	February 2024	1,045.549	March 2024	1,057.013	April 2024	1,105.520	Total	12,282.816		
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Total	12,282.816																					
All FFB going to the local FFB trader before sent to the mill near the areas. Based on document verification and interview with the smallholders sampled obtain information that all the smallholders produced sent to the 3 mills surrounding the areas.																						
Principle 2: Ensure Legality, Respect for Land Rights and Community Wellbeing																						
Comply with the law and respect communities’ rights																						
Criteria 2.1: Smallholders have legal or customary rights to use the land in accordance with national and local laws, and customary practices																						
Eligibility	Smallholders provide the coordinates or maps of their plots and evidence of ownership, or rights to use the land (refer to indicator 1.1E / Appendix 1).	Smallholder members of PSMB demonstrated the map and/or sketch of their land: Hoiron Nasution - Field map “Peta Situasi Lahan” scale 1:834 for land parcel Hoiron Nasution of 1.5 Ha in Huta Raja village. Junaedi Panggabean - Field map “Peta Situasi Lahan” scale 1:818 for land parcel Junaedi Panggabean of 2 Ha in Pardamean village; next to other member Awaluddin Simamora; Nikmat Silitonga - Field map “Peta Situasi Lahan” scale 1:360 for land parcel Nikmat Silitonga of 0.6 Ha in Pardamean village; next to other member Rosidin Nasution and Hendri Simamora; Ibrahim Pohan		Complied																		

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Criterion / Indicator		Assessment Findings	Compliance
		<ul style="list-style-type: none"> - Field map "Peta Situasi Lahan" scale 1:360 for land parcel Nikmat Silitonga of 0.6 Ha in Pardamean village; next to other member Rosidin Nasution and Hendri Simamora; <p>Jujung Siahaan</p> <ul style="list-style-type: none"> - Field map "Peta Situasi Lahan" scale 1:894 for land parcel Jujung Siahaan of 1.0 Ha in Muara Manompas village; next to other member Palti Warman Siagian; <p>Boiran Afandi</p> <ul style="list-style-type: none"> - Field map "Peta Situasi Lahan" scale 1:2000 for land parcel Boiran Afandi of 2.0 Ha in Muara Manompas village. <p>Esteria Simanjuntak</p> <ul style="list-style-type: none"> - Field map "Peta Situasi Lahan" scale 1:710 for land parcel Esteria Simanjuntak of 2.0 Ha in Muara Manompas village. <p>Nartiasih</p> <ul style="list-style-type: none"> - Land use certificate "Sertifikat Tanda Bukti Hak No.2115 Safran Siregar; 10,000 m²" completed with land sketch scale 1:2000 for land parcel No.1189. <p>Damri Rambe</p> <ul style="list-style-type: none"> - Land sketch scale 1:640 for land parcel 0.75 Ha Damri Rambe 1 in Muara Manompas village. - Land sketch scale 1:532 for land parcel 0.75 Ha Damri Rambe 2 in Muara Manompas village. - Land sketch scale 1:640 for land parcel 0.75 Ha Damri Rambe 3 in Muara Manompas village. <p>Erwin Thamrin Simangunsong</p> <ul style="list-style-type: none"> - Field sketch "Peta Situasi Lahan Erwin Thamrin Simangunsong" scale 1:683 for land 1 Ha in Huta Raja village <p>Saidal Gumontar Siregar</p> <ul style="list-style-type: none"> - Field sketch "Peta Situasi Lahan Saidal Gumontar Siregar" scale 1:535 for land 1 Ha in Mabang Pasir village <p>Arpan Rambe</p> <ul style="list-style-type: none"> - Field sketch "Peta Situasi Lahan Arpan Rambe" scale 1:2000 for land 1 Ha in Muara Hutaraja village <p>Lahuddin Nasution</p>	

Criterion / Indicator		Assessment Findings	Compliance
		<ul style="list-style-type: none"> - Field sketch "Peta Situasi Lahan Hotma boru Regar" scale 1:626 for land 1 Ha in Bongal village <p>Rohim Siregar</p> <ul style="list-style-type: none"> - Field sketch "Peta Rohim Siregar" scale 1:567 for land 1 Ha in Mabang Pasir village - Field sketch "Peta Rohim Siregar 2" scale 1:300 for land 0.5 Ha in Muara Huta Raja village <p>Yatiman</p> <ul style="list-style-type: none"> - Field sketch "Peta Situasi Lahan Yatiman" scale 1:615 for land 1.85 Ha in Bongal village <p>Idul Fitri Sidabutar</p> <ul style="list-style-type: none"> - Field sketch "Peta Situasi Lahan Idul Fitri 1-2-3" scale 1:600 for land 1 Ha – 1 Ha – 0.25 Ha in Bongal hamlet and Rianite village <p>Samson Hutabarat</p> <ul style="list-style-type: none"> - Field sketch "Peta Situasi Lahan Samson Hutabarat" scale 1:661 for land 1 Ha in Muara Ampolu 3 village <p>Erwin Gulo</p> <ul style="list-style-type: none"> - Field sketch "Peta Situasi Lahan Erwin Gulo" scale 1:1098 for land 2.4 Ha in Simarlelan 1 village <p>Sediaman Zendato</p> <ul style="list-style-type: none"> - Field sketch "Peta Situasi Lahan Sedi Amman Zendrato" scale 1:696 for land 2 Ha in Simarlelan 1 village <p>Arman Johan</p> <ul style="list-style-type: none"> - Field sketch "Peta Situasi Lahan Arman Johan Gulo" scale 1:582 for land 1 Ha in Simarlelan 1 village <p>Zulhendro</p> <ul style="list-style-type: none"> - Field sketch "Peta Situasi Lahan Zulhendro 1" scale 1:832 for land 1 Ha in Huta Raja village - Field sketch "Peta Situasi Lahan Zulhendro 2" scale 1:832 for land 1.3 Ha in Huta Raja village - Field sketch "Peta Situasi Lahan Zulhendro 3" scale 1:832 for land 1 Ha in Huta Raja village <p>Hezhisokhi Zebua</p> <p>Lukman Siregar</p>	

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Criterion / Indicator		Assessment Findings	Compliance
		<ul style="list-style-type: none"> - Field sketch "Peta Situasi Lahan Lukman Siregar" scale 1:463 for land 1 Ha in Muara Ampolu village 	
Milestone A	Smallholders can demonstrate legal ownership or native and/or customary rights to use the land or demonstrate that they are in the process of legalisation of that right.	<p>Smallholder members of PSMB demonstrated legal ownership of their land: Hoiron Nasution</p> <ul style="list-style-type: none"> - 1:834 for land parcel Hoiron Nasution of 1.5 Ha in Huta Raja village. - Letter of sales "Surat Jual Beli dari Marahot Hasibuan, Saparuddin Hasibuan, Damia Hasibuan, Maratani Hasibuan kepada Hoiron Nasution sebidang tanah di Desa Huta Raja seluas 15,000 m² senilai IDR 10,000,000" sales of land from Hasibuan family to Hoirin Nasution in Huta Raja village of 15,000 m² worth IDR 10,000,000 dated 12 July 2004. <p>Junaedi Panggabean</p> <ul style="list-style-type: none"> - Deed of sales "Akta Jual Beli No.640/1997 dari Basin Panggabean kepada Akhir Panggabean tanah di Desa Pardamean seluas 20,000 m² senilai IDR 2,000,000" sales of land from father Basin Panggabean to son Akhir Panggabean in Pardamean village of 20,000 m² worth IDR 2,000,000 dated 3 November 1997. <p>Nikmat Silitonga</p> <ul style="list-style-type: none"> - Letter of land sales "Surat Jual Beli dari Amiruddin Harahap kepada Nikmat Silitonga tanah di Desa Pardamean seluas 6,004 m² senilai IDR 10,000,000" sales of land from father Amiruddin Harahap to Nikmat Silitonga in Pardamean village of 6,004 m² worth IDR 10,000,000 dated 4 October 2010. <p>Ibrahim Pohan</p> <ul style="list-style-type: none"> - Land certificate "Sertipikat No.02.110.05.05.01.1.00126, Desa Huta Raja, Kecamatan Muara Batangtoru, Kabupaten Tapanuli Selatan; nama Ibrahim Pohan; luas 17,480 m²; berdasarkan Surat Ukur No.116/Hutaraja/2018" dated 16 April 2018. Completed with sketch 1:2500 for land parcel No.00819. <p>Marihat Simamora</p> <ul style="list-style-type: none"> - Statement Letter of land from village "Surat Keterangan Tanah Desa Pardamean No.141/205/SKT/2019 di Desa Pardamean seluas 10,000 m²" stated Marihot Simaora owned a land of 10,000 m² in Pardamean Village, signed by Village head dated 18 December 2019. 	Complied

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Criterion / Indicator		Assessment Findings	Compliance
		<p>Jujung Siahaan</p> <ul style="list-style-type: none"> - Land inheritance letter "Surat Keterangan Ahli Waris" from Arben Siahaan to Jujung Siahaan dated 28 November 2016 of land parcel 9600 m² in Muara Manompas village. <p>Boiran Afandi</p> <ul style="list-style-type: none"> - Land use letter "Surat Hak Pakai Tanah Kelurahan Muara Manompas No.140/14/SHPT/2019" for Boyran Afandi whose utilized the land of 2 ha from HPL Transmigration Program since 2010 in Muara Manompas village. <p>Saaman</p> <ul style="list-style-type: none"> - Land compensation letter "Surat Ganti Rugi" from Rajiman to Saaman, for land parcels in area I and area II, dated back 1989. <p>Esteria Simanjuntak</p> <ul style="list-style-type: none"> - Land inheritance letter "Surat Keterangan Tanah Esteria Simanjuntak" for the land of 2 Ha in Muara Manompas village, dated 16 November 2020. <p>Nartiasih</p> <ul style="list-style-type: none"> - Land use certificate "Sertifikat Tanda Bukti Hak No.2115 Safran Siregar; 10,000 m²" for the land use period of 5 years for 10,000 m² in Huta Raja village, dated 6 February 1989 (until 6 February 1994). And converted into land ownership certificate "Sertifikat Tanda Bukti Hak Milik No.2418 Safran Siregar; 10,000 m²" for land of 10,000 m² in Huta Raja village, dated 29 January 1990. And subsequently the said land transferred to "Sertifikat Tanda Bukti Hak Milik No.232 Khoirul Hasibuan; 10,000 m²" for land of 10,000 m² in Huta Raja village, dated 31 March 1999. Completed with land sketch scale 1:2000 for land parcel No.1189. <p>Damri Rambe</p> <ul style="list-style-type: none"> - Land use certificate "Sertifikat Tanda Bukti Hak Pakai No.1712 Berlin Rambe; 7,500 m²" for the land use period of 10 years for 7,500 m² in Huta Raja village, dated 31 March 1989 (until 31 March 1998). And converted into land ownership certificate "Sertifikat Tanda Bukti Hak Milik No.789.826 Berlin Rambe; 7,500 m²" dated 29 January 1990. - Land use certificate "Sertifikat Tanda Bukti Hak Milik No.02.10.14.67.1.00079; Hamonangan Siagian; land in Rianite 1 village; 7,500 m²" dated 25 September 1997 – from survey plan No.2894/1997. 	

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Criterion / Indicator	Assessment Findings	Compliance
	<ul style="list-style-type: none"> - Land use certificate "Sertifikat Tanda Bukti Hak Pakai No.1710 Fatiharo Halawa; 7,500 m²" for the land use period of 10 years for 7,500 m² in Huta Raja village, dated 31 March 1988 (until 31 March 1998). And converted into land ownership certificate "Sertifikat Tanda Bukti Hak Milik No.815.852 Fatiharo Halawa; 7,500 m²" dated 29 January 1990. <p>Erwin Thamrin Simangunsong</p> <ul style="list-style-type: none"> - Land use certificate "Sertifikat Tanda Bukti Hak Pakai No.1109 Ruslan Bancin; 10,000 m²" for the land use period of 10 years for 10,000 m² in Huta Raja village, dated 21 September 1988 until 31 March 1998). And converted into land ownership certificate "Sertifikat Tanda Bukti Hak Milik No.710 Ruslan Bancin; 10,000 m²" for land of 10,000 m² in Huta Raja village, dated 29 January 1990. Completed with land sketch scale 1:2000 for land parcel No.1202. <p>Saidal Gumontar Siregar</p> <ul style="list-style-type: none"> - Land purchase letter "Surat Jual Beli Tanah Saidal Siregar dari Reni Pane; 150meter x 50 meter; IDR 35,000,000" stating land purchase from Reni Pane to Saidal Siregar for land of 0.75 Ha worth IDR 35,000,000 located in Muara Hutaraja village dated 5 February 2024. <p>Arpan Rambe</p> <ul style="list-style-type: none"> - Land ownership statement "Surat Keterangan Hak Milik Desa Simataniari No.593.2/60/AS/2017" land of 1.5 Ha in Simataniari village, signed by village head 22 March 2017. <p>Lahuddin Nasution</p> <ul style="list-style-type: none"> - Land purchase letter "Surat Jual Beli" dated 3 February 2003; from Hotma boru Regar to Lahuddin Nasution; land in Bongal hamlet; 1.5 Ha; worth IDR 6,000,000. <p>Rohim Siregar</p> <ul style="list-style-type: none"> - Land purchase letter "Surat Jual Beli Tanah Roni Bangun Siregar ke Rohim Siregar" dated 27 March 2019; from Roni Bangun Siregar to Rohim Siregar; land in Bongal hamlet; 1 Ha; worth IDR 90,000,000. - Land purchase letter "Surat Jual Beli Tanah Nasbin Hasibuan ke Rohim Siregar" dated 23 March 2024; from Nasbin Hasibuan to Rohim Siregar; land in Mabang Pasir hamlet; 2 Ha; worth IDR 240,000,000. <p>Yatiman</p>	

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Criterion / Indicator		Assessment Findings	Compliance
		<ul style="list-style-type: none"> - Land purchase letter "Surat Jual Beli Tanah" dated 7 February 2019; from Sarman to Yatiman; land in Bongal hamlet, Muara Huta Raja village; 1.85 Ha; worth IDR 75,000,000. <p>Idul Fitri Sidabutar</p> <ul style="list-style-type: none"> - Land purchase letter "Surat Jual Beli Tanah" dated 6 March 2015; from Anggiat Lumban Tobing to Idul Fitri Sidabutar; land in Muara Ampolu village; 1 Ha; worth IDR 20,000,000. - Land purchase letter "Surat Ganti Rugi" dated 9 April 2015; from Ramli to Idul Fitri Sidabutar; land in Muara Ampolu village; 0.25 Ha; worth IDR 8,000,000. - Land purchase letter "Surat Jual Beli" dated 23 September 2008; from Wahab Sormin to Idul Fitri Sidabutar; land in Rianite village; 1 Ha; worth IDR 6,000,000. <p>Samson Hutabarat</p> <ul style="list-style-type: none"> - Land purchase letter "Surat Keterangan Desa Muara Ampolu No.141/SKT/2015" dated 18 May 2015; stating the land belong to Samson Hutabarat of 10,000 m² located in Muara Ampolu village is correct owned by him, purchased from Wagino since 18 May 2015. <p>Erwin Gulo</p> <ul style="list-style-type: none"> - Land purchase letter "Surat Ganti Rugi" dated 7 June 1994; stating the land belong to Noida Daeli located in Simarlelan village was sold to Heziduku Zebua in 1994 worth IDR 230,000. And subsequently Land purchase letter "Surat Ganti Rugi" dated 20 July 2006; stating the land belong to Syukur Arman Zebua located in Simarlelan village was sold to Erwin Gulo in 2006. <p>Sediaman Zendato</p> <ul style="list-style-type: none"> - Land purchase letter "Surat Jual Beli" dated 9 January 2010; stating the land belong to Faogo Aro Larosa of 2 Ha located in Simarlelan village was sold to Enoni Zendrato in 2010. <p>Arman Johan</p> <ul style="list-style-type: none"> - Land purchase letter "Surat Jual Beli" dated 15 May 2009; from Rasmudin Laoli to Fanotona Gulo (father); land in Simarlelan hamlet; 1 Ha; worth IDR 1,500,000. Subsequently Arman Johan demonstrate letter of inheritance to next of kin "Surat Pernyataan Ahli Waris Kelurahan Muara 	

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Criterion / Indicator		Assessment Findings	Compliance								
		<p>Ampolu No.471/08/SKAW/01/2024” from Fanotona Gulo to Arman Johan Gulo (son) dated 9 January 2024</p> <p>Zulhendro</p> <ul style="list-style-type: none">- Land purchase letter “Surat Ganti Rugi” dated 6 September 2022; from Rudianto Manik to Zulhendro; land in Muara Upu village; 1.5 Ha; worth IDR 30,000,000.- Land use certificate “Sertifikat Tanda Bukti Hak Pakai No.816 Asrul Harahap; 2,500 m²” for the land use period of 10 years for 2,500 m² in Huta Raja village, dated 31 March 1988 until 31 March 1998. And converted into land ownership certificate “Sertifikat Tanda Bukti Hak Milik No.1862 Asrul Harahap; 2,500 m²” dated 29 January 1990. Completed with land sketch scale 1:2000 for land parcel No.816.- Land use certificate “Sertifikat Tanda Bukti Hak Pakai No.875 Asrul Harahap; 10,000 m²” for the land use period of 10 years for 10,000 m² in Huta Raja village, dated 31 March 1988 until 31 March 1998. And converted into land ownership certificate “Sertifikat Tanda Bukti Hak Milik No.1816 Asrul Harahap; 10,000 m²” dated 29 January 1990. Completed with land sketch scale 1:2000 for land parcel No.875. <p>Hezhisokhi Zebua</p> <ul style="list-style-type: none">- Land purchase letter “Surat Ganti Rugi” dated 20 March 2017; from Tongoni Mendofa to Hezhisokhi Zebua; land in Simarlelan Village; 3127 m²; worth IDR 30,000,000. <p>Lukman Siregar</p> <ul style="list-style-type: none">- Land purchase letter “Surat Jual Beli Tanah” dated 23 January 2006; from Maksum Siregar to Lukman Siregar; land of 10,000 m²; worth IDR 3,000,000.									
Milestone B	Smallholder plots are clearly and visibly demarcated and maintained, and the smallholders are operating only within these boundaries.	<p>The smallholders of PSMB demonstrated boundary poles on their oil palm plantation blocks. No overplanting beyond boundary identified during field visit.</p> <table><tr><th>Smallholder member</th><th>GPS coordinates of sampled boundaries</th></tr><tr><td>Nartiasih</td><td>1° 25’ 29.75” N & 98° 54’ 55.91” E</td></tr><tr><td>Esteria Simanjuntak</td><td>1° 25’ 39.58” N & 98° 55’ 23.00” E</td></tr><tr><td>Damri Rambe</td><td>1° 25’ 21.40” N & 98° 55’ 16.28” E</td></tr></table>	Smallholder member	GPS coordinates of sampled boundaries	Nartiasih	1° 25’ 29.75” N & 98° 54’ 55.91” E	Esteria Simanjuntak	1° 25’ 39.58” N & 98° 55’ 23.00” E	Damri Rambe	1° 25’ 21.40” N & 98° 55’ 16.28” E	Complied
Smallholder member	GPS coordinates of sampled boundaries										
Nartiasih	1° 25’ 29.75” N & 98° 54’ 55.91” E										
Esteria Simanjuntak	1° 25’ 39.58” N & 98° 55’ 23.00” E										
Damri Rambe	1° 25’ 21.40” N & 98° 55’ 16.28” E										

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Criterion / Indicator		Assessment Findings		Compliance
		Erwin Gulo	1° 26' 25.11" N & 98° 55' 12.39" E	
		Jujung Siahaan	1° 24' 47.87" N & 98° 56' 18.07" E	
		Saaman 2	1° 24' 45.39" N & 98° 56' 25.44" E	
		Boiran Afandi	1° 24' 8.06" N & 98° 56' 38.47" E	
		Lukman Siregar	1° 26' 2.79" N & 98° 54' 27.25" E	
		Rohim Siregar 2	1° 25' 53.70" N & 98° 59' 44.40" E	
		Yatiman	1° 25' 11.50" N & 98° 59' 18.00" E	
		Lahuddin Siregar	1° 24' 50.00" N & 98° 59' 12.70" E	
		Rohim Siregar 1	1° 24' 38.00" N & 98° 58' 48.90" E	
		Arpan Rambe	1° 23' 58.70" N & 98° 59' 3.90" E	
		Saidal Gumontar	1° 26' 11.80" N & 98° 59' 34.40" E	
		Erwin Gulo	1° 26' 4.28" N & 98° 48' 42.10" E	
		Sediaman Zendrato	1° 26' 43.22" N & 98° 52' 53.09" E	
		Arman Johan	1° 26' 26.18" N & 98° 52' 46.71" E	
		Hesizokhi Zebua	1° 27' 21.58" N & 98° 52' 1.971" E	
Criteria 2.2: Smallholders have not acquired lands from indigenous peoples, local communities or other users without their free, prior and informed consent, based on a simplified FPIC approach.				
Eligibility	For existing plots, smallholders can demonstrate that they have not acquired land without FPIC of indigenous peoples, local communities or other users (refer to indicator 1.1E / Appendix 1).	Commitment to not acquiring land without FPIC of indigenous people, local communities or other user stipulated under the Smallholder Declaration “Pernyataan Pekebun” refer to RSPO ISH 2019 – INA NI, endorsed 14 February 2022 – Annex 1. Point 9 stipulated “Tidak membuka lahan atau mendapatkan lahan dari masyarakat adat, masyarakat setempat, atau pengguna lain tanpa FPIC dari mereka berdasarkan pendekatan FPIC yang disederhanakan”.		Complied
Milestone A	For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 1).	Hoiron Nasution - Smallholder statement “Pernyataan Pekebun – Hoiron Nasution” dated 20 November 2020		Complied
Milestone B	For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 1).	Junaedi Panggabean - Smallholder statement “Pernyataan Pekebun – Junaedi Panggabean” dated 9 November 2020 Nikmat Silitonga		Complied

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Criterion / Indicator		Assessment Findings	Compliance
		<ul style="list-style-type: none"> - Smallholder statement "Pernyataan Pekebun – Nikmat Silitonga" dated 9 November 2020. <p>Ibrahim Pohan</p> <ul style="list-style-type: none"> - Smallholder statement "Pernyataan Pekebun – Ibrahim Pohan" dated 13 November 2020 <p>Marihat Simamora</p> <ul style="list-style-type: none"> - Smallholder statement "Pernyataan Pekebun – Marihot Simamora" signed dated 20 October 2019 <p>Jujung Siahaan</p> <ul style="list-style-type: none"> - Smallholder statement "Pernyataan Pekebun – Jujung Siahaan" dated 4 October 2019 <p>Boiran Afandi</p> <ul style="list-style-type: none"> - Smallholder statement "Pernyataan Pekebun – Boiran Afandi" dated 12 October 2019 <p>Saaman</p> <ul style="list-style-type: none"> - Smallholder statement "Pernyataan Pekebun – Saaman" dated 11 October 2020 <p>Esteria Simanjuntak</p> <ul style="list-style-type: none"> - Smallholder statement "Pernyataan Pekebun – Esteria Simanjuntak" dated 15 July 2022 <p>Nartiasih</p> <ul style="list-style-type: none"> - Smallholder statement "Pernyataan Pekebun – Nartiasih" dated 15 July 2022 <p>Damri Rambe</p> <ul style="list-style-type: none"> - Smallholder statement "Pernyataan Pekebun – Damri Rambe" signed dated 4 October 2019 <p>Erwin Thamrin Simangunsong</p> <ul style="list-style-type: none"> - Smallholder statement "Pernyataan Pekebun – Erwin Thamrin Simangunsong" dated 15 July 2022 <p>Saidal Gumontar Siregar</p> <ul style="list-style-type: none"> - Smallholder statement "Pernyataan Pekebun – Saidal Gumontar Siregar" dated 15 July 2022. <p>Arpan Rambe</p>	

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Criterion / Indicator		Assessment Findings	Compliance
		<ul style="list-style-type: none"> - Smallholder statement "Pernyataan Pekebun – Arpan Rambe" dated 15 July 2022 Lahuddin Nasution - Smallholder statement "Pernyataan Pekebun – Lahuddin Nasution" dated 15 July 2022 Rohim Siregar - Smallholder statement "Pernyataan Pekebun – Rohim Siregar" dated 17 November 2022 Yatiman - Smallholder statement "Pernyataan Pekebun – Yatiman" dated 4 October 2020 Idul Fitri Sidabutar - Smallholder statement "Pernyataan Pekebun – Idul Fitri Sidabutar" dated 6 August 2019 Samson Hutabarat - Smallholder statement "Pernyataan Pekebun – Samson Hutabarat" dated 18 November 2020 Erwin Gulo - Smallholder statement "Pernyataan Pekebun – Erwin Gulo" dated 21 November 2020. Sediaman Zendato - Smallholder statement "Pernyataan Pekebun – Sediaman Zendato/Masaria Laoli" dated 21 November 2020. Arman Johan - Smallholder statement "Pernyataan Pekebun – Arman Johan Gulo" dated 21 November 2020 Zulhendro - Smallholder statement "Pernyataan Pekebun – Zulhendro" dated 6 November 2020 Hezhisokhi Zebua - Smallholder statement "Pernyataan Pekebun – Hezhisokhi Zebua" dated 15 July 2022 Lukman Siregar 	

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		- Smallholder statement "Pernyataan Pekebun – Lukman Siregar" dated 17 November 2020	
Criteria 2.3: The right to use the land is not disputed by indigenous peoples, local communities or other users.			
Eligibility	Smallholders declare any existing disputes on the land commit to resolving said disputes and provide information on the current status of those disputes (if any) (refer to indicator 1.1E / Appendix 1).	Based on interview with smallholder members and PSMB committee; with document review on training records, audit team found that not all smallholder prepared the simplified FPIC form; some simplified FPIC forms were not accurately completed.	Non-compliance
Milestone A	There is an absence of disputes among indigenous peoples, local communities or other users, regarding land, resource-use and access rights; or where there is a dispute, dispute resolution processes are implemented, and the process is accepted by all parties involved.	Hoiron Nasution - Smallholder member has prepared simplified FPIC approach, referring to Annex 3 in form of "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan Hoiron Nasution" for 1 land parcel; section 2 information for 1 land parcel, 3.55 Ha, with information on land boundary, with information on subject of ownership, with information on object of ownership, with information on type of ownership, with information on source of ownership, with information on history of land use; section 3 no signature and no date section 4 conflict status not identified; section 6A no signature no date; section 7 no signature from Group Manager	Non-compliance
Milestone B	There is an absence of disputes among indigenous peoples, local communities or other users, regarding land, resource-use and access rights; or where there is a dispute, dispute resolution processes are implemented, and the process is accepted by all parties involved.	Junaedi Panggabean - No "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" Nikmat Silitonga - No "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" Ibrahim Pohan - Smallholder member has prepared simplified FPIC approach, referring to Annex 3 in form of "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan Ibrahim Pohan" for 1 land parcel; section 2 information for 1 land parcel, 1.75 Ha, with information on land boundary, with information on subject of ownership, with information on object of ownership, with information on type of ownership, no information on source of ownership, no information on	Non-compliance

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		<p>history of land use; section 3 no signature and no date; section 4 conflict status not identified; section 6A no signature no date; section 7 no signature no date from Group Manager</p> <p>Marihat Simamora</p> <ul style="list-style-type: none"> - No "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" <p>Jujung Siahaan</p> <ul style="list-style-type: none"> - No "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" <p>Boiran Afandi</p> <ul style="list-style-type: none"> - No "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" <p>Saaman</p> <ul style="list-style-type: none"> - No "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" <p>Esteria Simanjuntak</p> <ul style="list-style-type: none"> - Smallholder member has prepared simplified FPIC approach, referring to Annex 3 in form of "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan Esteria Simanjuntak" for 1 land parcel; section 2 information for 1 land parcel, 2 Ha, with information on land boundary, with information on subject of ownership, with information on object of ownership, with information on type of ownership, with information on source of ownership, with information on history of land use; section 3 signed Esteria Simanjuntak 20 October 2021; section 4 no conflict status ticked; section 6A signed Esteria Simanjuntak 20 October 2021; section 7 no signature no date from Group Manager, no signature no date from village authorities. <p>Nartiasih</p> <ul style="list-style-type: none"> - Smallholder member has prepared simplified FPIC approach, referring to Annex 3 in form of "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan Nartiasih" for 1 land parcel; section 2 information for 1 land parcel, 1 Ha, with information on land boundary, with information on subject of ownership, with information on object of ownership, with information on type of ownership, with 	

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Criterion / Indicator		Assessment Findings	Compliance
		<p>information on source of ownership, with information on history of land use; section 3 signed by Nartiasih 20 October 2021; section 4 no conflict status ticked; section 6A signed Nartiasih 20 October 2021; section 7 no signature no date from Group Manager, no signature no date from village authorities.</p> <p>Damri Rambe</p> <ul style="list-style-type: none"> - Smallholder member has prepared simplified FPIC approach, referring to Annex 3 in form of "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan Damri Rambe" for 1 land parcel; section 2 information for 1 land parcel, no information on Ha, with information on land boundary, no information on subject of ownership, no information on object of ownership, no information on type of ownership, with information on source of ownership, no information on history of land use; section 3 no signature no date; section 4 conflict status not identified; section 6A no signature no date; section 7 signed by Group Manager 28 October 2021, no signature no date from village authorities and Ketua Kelompok Tani. <p>Erwin Thamrin Simangunsong</p> <ul style="list-style-type: none"> - Smallholder member has prepared simplified FPIC approach, referring to Annex 3 in form of "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan Erwin Thamrin Simangunsong" for 3 land parcels; section 2 information for 3 land parcels, each at 0.5 Ha, with information on land boundaries, with information on subject of ownership, with information on object of ownership, with information on type of ownership, with information on source of ownership, with information on history of land use; section 3 signed by Erwin Thamrin Simangunsong 20 October 2021; section 4 conflict status not identified; section 6A signed Erwin Thamrin Simangunsong 20 October 2001; section 7 no signature no date from Group Manager, no signature no date from village authorities. <p>Saidal Gumontar Siregar</p> <ul style="list-style-type: none"> - No simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" <p>Arpan Rambe</p>	

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		<ul style="list-style-type: none"> - Smallholder member has prepared simplified FPIC approach, referring to Annex 3 in form of "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan Arpan Rambe" for 2 land parcels; section 2 information for 2 land parcels, at 3 Ha, with information on land boundaries, with information on subject of ownership, no information on object of ownership, with information on type of ownership, no information on source of ownership, no information on history of land use; section 3 signed by Arpan Rambe but no date; section 4 conflict status not identified; section 6A no signature no date; section 7 signed by Group Manager 28 October 2021, no signature no date from village authorities. <p>Lahuddin Nasution</p> <ul style="list-style-type: none"> - Smallholder member has prepared simplified FPIC approach, referring to Annex 3 in form of "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan Lahuddin Nasution" for 1 land parcel; section 2 information for 1 land parcel; no hectareage information, with information on land boundaries, no information on subject of ownership, with information on object of ownership, with information on type of ownership, with information on history of land use; section 3 no signature no date; section 4 conflict status not identified; section 6A no signature no date; section 7 signed by Group Manager 28 October 2021, no signature no date from village authorities. <p>Rohim Siregar</p> <ul style="list-style-type: none"> - No simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" <p>Yatiman</p> <ul style="list-style-type: none"> - Smallholder member has prepared simplified FPIC approach, referring to Annex 3 in form of "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan Yatiman" for 3 land parcels; section 2 information for 3 land parcels; each at 2 Ha, with information on land boundaries, no information on subject of ownership, no information on object of ownership, with information on type of ownership, with information on source of ownership, with information on 	

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Criterion / Indicator		Assessment Findings	Compliance
		<p>history of land use; section 3 signed but no date; section 4 conflict status not identified; section 6A no signature no date; section 7 signed by Group Manager 28 October 2021, no signature no date from village authorities.</p> <p>Idul Fitri Sidabutar</p> <ul style="list-style-type: none"> - No simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" <p>Samson Hutabarat</p> <ul style="list-style-type: none"> - No simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" <p>Erwin Gulo</p> <ul style="list-style-type: none"> - No simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" <p>Sediaman Zendato</p> <ul style="list-style-type: none"> - No simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" <p>Arman Johan</p> <ul style="list-style-type: none"> - No simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" <p>Zulhendro</p> <ul style="list-style-type: none"> - Smallholder member has prepared simplified FPIC approach, referring to Annex 3 in form of "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan Zulhendro" for 3 land parcel; section 2 information for 3 land parcels; 1 Ha-1 Ha-0.5 Ha, with information on land boundaries, with information on subject of ownership, with information on object of ownership, with information on type of ownership, with information on source of ownership, with information on history of land use; section 3 signed by Zulhendro 25 October 2021; section 4 conflict status not identified; section 6A signed Zulhendro 25 October 2021; section 7 signed by Group Manager 28 October 2021, no signature no date from village authorities. <p>Hezhisokhi Zebua</p> <ul style="list-style-type: none"> - No simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" <p>Lukman Siregar</p> 	

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Criterion / Indicator		Assessment Findings	Compliance
		<p>- No simplified FPIC “Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan”</p> <p>NC Critical: Audit team found that simplified FPIC forms were not available and/or accurately completed. This is recurring NC Critical</p>	
Criteria 2.4: Smallholder plots are located outside of areas classified as national parks or protected areas, as defined by national, regional or local law or as specified in National Interpretation.			
Eligibility	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to indicator 1.1E / Appendix 1).	The smallholder group has overlay all member plot location with government map from “ <i>Rencana Tata Ruang Wilayah</i> ” of Tapanuli Selatan Regency period 2017-2037. Based on that document, all plot member not located on forest area or protected area. Results of the field visit also showed that there were no locations that was included in areas classified as national parks or protected areas as defined by national, regional, or local laws or as specified in the National Interpretation in group areas.	Complied
Milestone A	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to indicator 1.1E / Appendix 1).		Complied
Milestone B	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to indicator 1.1E / Appendix 1).		Complied
Criteria 2.5: For new planting, smallholders do not clear or acquire any land without obtaining the free, prior and informed consent (FPIC), of indigenous people and/or local communities and/or other users , based on a simplified FPIC approach.			
Eligibility	For new oil palm planting, smallholders commit not to clear or acquire land from indigenous people, local communities, or other users without their FPIC, based on a simplified FPIC approach (refer to indicator 1.1E / Appendix 1).	Commitment to not acquiring land without FPIC of indigenous people, local communities or other user stipulated under the Smallholder Declaration “Pernyataan Pekebun” refer to RSPO ISH 2019 – INA NI, endorsed 14 February 2022 – Annex 1. Point 9 stipulated “Tidak membuka lahan atau mendapatkan lahan dari masyarakat adat, masyarakat setempat, atau	Complied

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		<p>pengguna lain tanpa FPIC dari mereka berdasarkan pendekatan FPIC yang disederhanakan".</p> <p>Hoiron Nasution</p> <ul style="list-style-type: none"> - Smallholder statement "Pernyataan Pekebun – Hoiron Nasution" dated 20 November 2020 <p>Junaedi Panggabean</p> <ul style="list-style-type: none"> - Smallholder statement "Pernyataan Pekebun – Junaedi Panggabean" dated 9 November 2020 <p>Nikmat Silitonga</p> <ul style="list-style-type: none"> - Smallholder statement "Pernyataan Pekebun – Nikmat Silitonga" dated 9 November 2020. <p>Ibrahim Pohan</p> <ul style="list-style-type: none"> - Smallholder statement "Pernyataan Pekebun – Ibrahim Pohan" dated 13 November 2020 <p>Marihat Simamora</p> <ul style="list-style-type: none"> - Smallholder statement "Pernyataan Pekebun – Marihot Simamora" signed dated 20 October 2019 <p>Jujung Siahaan</p> <ul style="list-style-type: none"> - Smallholder statement "Pernyataan Pekebun – Jujung Siahaan" dated 4 October 2019 <p>Boiran Afandi</p> <ul style="list-style-type: none"> - Smallholder statement "Pernyataan Pekebun – Boiran Afandi" dated 12 October 2019 <p>Saaman</p> <ul style="list-style-type: none"> - Smallholder statement "Pernyataan Pekebun – Saaman" dated 11 October 2020 <p>Esteria Simanjuntak</p> <ul style="list-style-type: none"> - Smallholder statement "Pernyataan Pekebun – Esteria Simanjuntak" dated 15 July 2022 <p>Nartiasih</p> <ul style="list-style-type: none"> - Smallholder statement "Pernyataan Pekebun – Nartiasih" dated 15 July 2022 <p>Damri Rambe</p>	

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		<ul style="list-style-type: none"> - Smallholder statement "Pernyataan Pekebun – Damri Rambe" signed dated 4 October 2019 Erwin Thamrin Simangunsong - Smallholder statement "Pernyataan Pekebun – Erwin Thamrin Simangunsong" dated 15 July 2022 Saidal Gumontar Siregar - Smallholder statement "Pernyataan Pekebun – Saidal Gumontar Siregar" dated 15 July 2022. Arpan Rambe - Smallholder statement "Pernyataan Pekebun – Arpan Rambe" dated 15 July 2022 Lahuddin Nasution - Smallholder statement "Pernyataan Pekebun – Lahuddin Nasution" dated 15 July 2022 Rohim Siregar - Smallholder statement "Pernyataan Pekebun – Rohim Siregar" dated 17 November 2022 Yatiman - Smallholder statement "Pernyataan Pekebun – Yatiman" dated 4 October 2020 Idul Fitri Sidabutar - Smallholder statement "Pernyataan Pekebun – Idul Fitri Sidabutar" dated 6 August 2019 Samson Hutabarat - Smallholder statement "Pernyataan Pekebun – Samson Hutabarat" dated 18 November 2020 Erwin Gulo - Smallholder statement "Pernyataan Pekebun – Erwin Gulo" dated 21 November 2020. Sediaman Zendato - Smallholder statement "Pernyataan Pekebun – Sediaman Zendato/Masaria Laoli" dated 21 November 2020. Arman Johan 	

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		<ul style="list-style-type: none"> - Smallholder statement "Pernyataan Pekebun – Arman Johan Gulo" dated 21 November 2020 Zulhendro - Smallholder statement "Pernyataan Pekebun – Zulhendro" dated 6 November 2020 Hezhisokhi Zebua - Smallholder statement "Pernyataan Pekebun – Hezhisokhi Zebua" dated 15 July 2022 Lukman Siregar - Smallholder statement "Pernyataan Pekebun – Lukman Siregar" dated 17 November 2020 	
Milestone A	Smallholders complete training on how to conduct a simplified FPIC approach.	<p>Based on interview with smallholder members and PSMB committee; with document review on training records, audit team found that not all smallholder member participated in training for simplified FPIC approach. Furthermore, audit team found the simplified FPIC form was not accurately completed.</p> <p>Hoiron Nasution</p> <ul style="list-style-type: none"> - Smallholder member has prepared simplified FPIC approach, referring to Annex 3 in form of "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan Hoiron Nasution" for 1 land parcel; section 2 information for 1 land parcel, 3.55 Ha, with information on land boundary, with information on subject of ownership, with information on object of ownership, with information on type of ownership, with information on source of ownership, with information on history of land use; section 3 no signature and no date section 4 conflict status not identified; section 6A no signature no date; section 7 no signature from Group Manager <p>Junaedi Panggabean</p> <ul style="list-style-type: none"> - No "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" <p>Nikmat Silitonga</p> <ul style="list-style-type: none"> - No "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" <p>Ibrahim Pohan</p>	Non-compliance

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		<ul style="list-style-type: none"> - Smallholder member has prepared simplified FPIC approach, referring to Annex 3 in form of "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan Ibrahim Pohan" for 1 land parcel; section 2 information for 1 land parcel, 1.75 Ha, with information on land boundary, with information on subject of ownership, with information on object of ownership, with information on type of ownership, no information on source of ownership, no information on history of land use; section 3 no signature and no date; section 4 conflict status not identified; section 6A no signature no date; section 7 no signature no date from Group Manager <p>Marihat Simamora</p> <ul style="list-style-type: none"> - No "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" <p>Jujung Siahaan</p> <ul style="list-style-type: none"> - No "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" <p>Boiran Afandi</p> <ul style="list-style-type: none"> - No "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" <p>Saaman</p> <ul style="list-style-type: none"> - No "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" <p>Esteria Simanjuntak</p> <ul style="list-style-type: none"> - Smallholder member has prepared simplified FPIC approach, referring to Annex 3 in form of "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan Esteria Simanjuntak" for 1 land parcel; section 2 information for 1 land parcel, 2 Ha, with information on land boundary, with information on subject of ownership, with information on object of ownership, with information on type of ownership, with information on source of ownership, with information on history of land use; section 3 signed Esteria Simanjuntak 20 October 2021; section 4 no conflict status ticked; section 6A signed Esteria Simanjuntak 20 October 2021; section 7 no signature no date from Group Manager, no signature no date from village authorities. 	

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		<p>Nartiasih</p> <ul style="list-style-type: none"> - Smallholder member has prepared simplified FPIC approach, referring to Annex 3 in form of "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan Nartiasih" for 1 land parcel; section 2 information for 1 land parcel, 1 Ha, with information on land boundary, with information on subject of ownership, with information on object of ownership, with information on type of ownership, with information on source of ownership, with information on history of land use; section 3 signed by Nartiasih 20 October 2021; section 4 no conflict status ticked; section 6A signed Nartiasih 20 October 2021; section 7 no signature no date from Group Manager, no signature no date from village authorities. <p>Damri Rambe</p> <ul style="list-style-type: none"> - Smallholder member has prepared simplified FPIC approach, referring to Annex 3 in form of "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan Damri Rambe" for 1 land parcel; section 2 information for 1 land parcel, no information on Ha, with information on land boundary, no information on subject of ownership, no information on object of ownership, no information on type of ownership, with information on source of ownership, no information on history of land use; section 3 no signature no date; section 4 conflict status not identified; section 6A no signature no date; section 7 signed by Group Manager 28 October 2021, no signature no date from village authorities and Ketua Kelompok Tani. <p>Erwin Thamrin Simangunsong</p> <ul style="list-style-type: none"> - Smallholder member has prepared simplified FPIC approach, referring to Annex 3 in form of "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan Erwin Thamrin Simangunsong" for 3 land parcels; section 2 information for 3 land parcels, each at 0.5 Ha, with information on land boundaries, with information on subject of ownership, with information on object of ownership, with information on type of ownership, with information on source of ownership, with information on history of land use; section 3 signed by Erwin Thamrin Simangunsong 20 October 2021; section 4 conflict status 	

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		<p>not identified; section 6A signed Erwin Thamrin Simangunsong 20 October 2001; section 7 no signature no date from Group Manager, no signature no date from village authorities.</p> <p>Saidal Gumontar Siregar</p> <ul style="list-style-type: none"> - No simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" <p>Arpan Rambe</p> <ul style="list-style-type: none"> - Smallholder member has prepared simplified FPIC approach, referring to Annex 3 in form of "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan Arpan Rambe" for 2 land parcels; section 2 information for 2 land parcels, at 3 Ha, with information on land boundaries, with information on subject of ownership, no information on object of ownership, with information on type of ownership, no information on source of ownership, no information on history of land use; section 3 signed by Arpan Rambe but no date; section 4 conflict status not identified; section 6A no signature no date; section 7 signed by Group Manager 28 October 2021, no signature no date from village authorities. <p>Lahuddin Nasution</p> <ul style="list-style-type: none"> - Smallholder member has prepared simplified FPIC approach, referring to Annex 3 in form of "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan Lahuddin Nasution" for 1 land parcel; section 2 information for 1 land parcel; no hectareage information, with information on land boundaries, no information on subject of ownership, with information on object of ownership, with information on type of ownership, with information on source of ownership, with information on history of land use; section 3 no signature no date; section 4 conflict status not identified; section 6A no signature no date; section 7 signed by Group Manager 28 October 2021, no signature no date from village authorities. <p>Rohim Siregar</p> <ul style="list-style-type: none"> - No simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" <p>Yatiman</p> 	

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Criterion / Indicator		Assessment Findings	Compliance
		<ul style="list-style-type: none"> - Smallholder member has prepared simplified FPIC approach, referring to Annex 3 in form of "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan Yatiman" for 3 land parcels; section 2 information for 3 land parcels; each at 2 Ha, with information on land boundaries, no information on subject of ownership, no information on object of ownership, with information on type of ownership, with information on source of ownership, with information on history of land use; section 3 signed but no date; section 4 conflict status not identified; section 6A no signature no date; section 7 signed by Group Manager 28 October 2021, no signature no date from village authorities. <p>Idul Fitri Sidabutar</p> <ul style="list-style-type: none"> - No simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" <p>Samson Hutabarat</p> <ul style="list-style-type: none"> - No simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" <p>Erwin Gulo</p> <ul style="list-style-type: none"> - No simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" <p>Sediaman Zendato</p> <ul style="list-style-type: none"> - No simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" <p>Arman Johan</p> <ul style="list-style-type: none"> - No simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" <p>Zulhendro</p> <ul style="list-style-type: none"> - Smallholder member has prepared simplified FPIC approach, referring to Annex 3 in form of "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan Zulhendro" for 3 land parcel; section 2 information for 3 land parcels; 1 Ha-1 Ha-0.5 Ha, with information on land boundaries, with information on subject of ownership, with information on object of ownership, with information on type of ownership, with information on source of ownership, with information on history of land use; section 3 signed by Zulhendro 25 October 2021; 	

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Criterion / Indicator		Assessment Findings	Compliance
		<p>section 4 conflict status not identified; section 6A signed Zulhendro 25 October 2021; section 7 signed by Group Manager 28 October 2021, no signature no date from village authorities.</p> <p>Hezhisokhi Zebua</p> <ul style="list-style-type: none"> - No simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" <p>Lukman Siregar</p> <ul style="list-style-type: none"> - No simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan serta Keberadaan Konflik Lahan" <p>NC Critical: Audit team found that simplified FPIC forms were not available and/or accurately completed.</p>	
Milestone B	Based on a simplified FPIC approach, smallholders jointly agree on a plan with the affected indigenous peoples and/or local communities and/or other rights holders, including vulnerable groups, for new oil palm developments, if these involve land-use change.	Based on interview with Group Manager, PSMB prepared a plan for adding new member. PSMB does not have plan for new planting and/or expansion to new area for oil new oil palm developments.	Not Applicable
Principle 3: Respect human rights, including workers' rights and conditions Safeguard human rights and protect workers' rights, ensuring safe and decent working conditions.			
Criteria 3.1: There is no use of forced labour.			
Eligibility	<p>Smallholders commit to no use of forced labour and ensure that any use of forced labour on the farm is terminated at Eligibility.</p> <p>They provide information on the source of labour, including family members, working on the farm and hired labour including contract workers (refer to indicator 1.1E / Appendix 1).</p>	<p>All PSMB members have signed the smallholder commitment which in section D point 3 states "Ensure that there are no forced labor practices in plantation operations and stop existing forced labor practices." Based on interviews with sample member representatives, group leaders, the ICS team and PSMB administrators, it is known that the overall understanding of the prohibition on forced labor practices is understood.</p> <p>From a review of documents and interviews with workers, it is known that the employment relationship is based on an agreement between both parties.</p>	Complied

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		Apart from that, the majority of workers still have kinship relations with the land owner.	
Milestone A	<p>Smallholders complete training on free and fair labour and implement measures to ensure that all work is voluntary, and the following practices are prohibited:</p> <ul style="list-style-type: none"> • Retention of identity documents including but not limited to passports; • Payment of recruitment fees by workers; • Contract substitution; • Involuntary overtime; • Lack of freedom of workers to resign; • Penalty for termination of employment; • Debt bondage; • Withholding of wages 	<p>The organization has carried out refreshment training for members which was held on 18 – 25 March 2024. One of the discussions in this activity was about RSPO P&C with a discussion of employment aspects. The results of interviews with representatives of a sample of planters and representatives of workers revealed that each employment relationship was based on an agreement between both parties starting from the wage system, work targets, location and personal safety aspects.</p> <p>Member and worker representatives said that so far there has never been any practice of withholding documents, charging fees, changing contracts, forcing overtime work, withholding wages or debt bondage</p>	Complied
Milestone B	Workers on the farm, including their families, have unrestricted access to their identity documents, have freedom of movement and can declare that their employment is freely chosen.	<p>Based on interviews and document review, it is known that some members use workers to carry out harvesting. There are workers who still have a kinship relationship with the landowner or workers based purely on an employment relationship. The results of interviews with worker representatives revealed that there was never any detention of personal documents such as ID card and workers were free to end their employment relationship if there was no agreement.</p> <p>The organization also maintains a list of workers employed by members primarily for harvesting activities. From the list it is known that the number of workers is 15 people. These workers are workers who do not have a family relationship with the landowner.</p>	Complied
Criteria 3.2: Children are not employed or exploited. Work by children is acceptable on family farms, under adult supervision and when not interfering with education programmes. Children are not exposed to hazardous working conditions.			

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Criterion / Indicator		Assessment Findings	Compliance
Eligibility	<p>Smallholders are aware of what defines child labour and ensure that any child labour in the farm operations is terminated at Eligibility. Awareness of child labour and commitment to no child labour includes:</p> <ol style="list-style-type: none"> 1. Compliance with the minimum age of workers at 18 years old. 2. Not exposing children to hazardous work. 3. Providing adult supervision of children working on the farm. 4. Ensuring the practice of children's rights to education is unrestricted and respected. (refer to indicator 1.1E / Appendix 1). 	<p>Results of document verification show that all PSMB members have signed a smallholder declaration, which in section D point 8 contains the statement "Ensure that there are no child labor practices in plantation operations and stop ongoing child labor practices." The results of interviews with representatives of sample planters, the ICS team, and the Group Manager revealed that each member had a good understanding regarding not employing children.</p> <p>Members said the minimum age limit for workers is 18 years. Training and refreshment have also been provided, for example in the period March 2024 . From the minutes, it is known that the training material includes minimum age limits for workers, not employing children in high-risk activities, preparing supervisors if there are children working in plantation areas, and ensuring children's rights are not disturbed.</p> <p>The results of document review, field visits to sample planters, and interviews revealed that there were no child workers at PSMB. The age of the workforce ranges from 20 to 40 years old.</p>	Complied
Milestone A	<p>Group managers and smallholders implement measures to protect children as follows:</p> <ol style="list-style-type: none"> 1. There are no workers on smallholder farms under the age of 18. 2. Children are only permitted to help on family farms and are not permitted to perform hazardous work that may be physically or mentally harmful and that may intervene with the educational activities at school. 3. If young workers are employed, their work is not mentally or physically harmful and does not interfere with their schooling, if applicable. (Young workers are not permitted in Indonesia). 	<p>Results of document review, field visits to sample member, and interviews revealed that there were no child workers at PSMB. The age of the workforce ranges from 20 – 40 years old.</p>	Complied
Milestone B	<p>Group managers and smallholders implement measures to protect children as follows:</p>	<p>Results of document review, field visits to sample member, and interviews revealed that there were no child workers at PSMB. The age of the workforce ranges from 20 – 40 years old</p>	Complied

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Criterion / Indicator		Assessment Findings	Compliance
	<ol style="list-style-type: none"> 1. There are no workers on smallholder farms under the age of 18. 2. Children are only permitted to help on family farms and are not permitted to perform hazardous work that may be physically or mentally harmful and that may intervene with the educational activities at school. 3. If young workers are employed, their work is not mentally or physically harmful and does not interfere with their schooling, if applicable. (Young workers are not permitted in Indonesia). 		
Criteria 3.3: Workers' pay complies with minimum legal requirements, mandatory industry standards as defined by national law or collective bargaining, whichever takes priority in local regulations.			
Eligibility	Smallholders commit to pay workers according to at least equal to the Minimum Wage based on the smallholder's location as applicable by law (refer to indicator 1.1E / Appendix 1).	<p>Group Manager and all smallholders have signed Smallholder Declaration in the period of November 2018 and July 2022. The declaration as regulate in Annex 2 of RSPO ISH Standard for Indonesia National Interpretation, including their commitment to pay workers according to minimum payment.</p> <p>The Group Manager demonstrate document of minimum wage of Tapanuli Selatan Regency is IDR 3,105.469/month (refer to Surat Edaran Gubernur Sumatera Utara No.500.15.14.1/15696 Tahun 2023 tertanggal 30 November 2023).</p> <p>Based on working hours refers to Government Regulations (PP) No. 36 Year 2021 on Wage, the calculation are Minimum Wage : 173.</p> <ul style="list-style-type: none"> • Sumatera Utara Province Minimum Wage, the calculation is: IDR 2,809,915 : 173 = IDR 16,242/hour. • Tapanuli Selatan Regency Minimum Wage, the calculation is: IDR 3,105,469 : 173 = IDR 17,950.68/hour <p>Group Manager Decree "Surat Keputusan PSMB No.015/PSMB/II/2024 tentang Membayar Upah" dated 19 February 2024 concerning payment in farm activity, covers variable of:</p> <ul style="list-style-type: none"> • Harvesting IDR 200-300/kg. 	Complied

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		<ul style="list-style-type: none"> • Pruning IDR 4,000-6,000/tree. • Spraying IDR 6,000/knapsack. • Manuring IDR 130,000/manday. • Manual grass cutting IDR 130,000/manday. • Manual circle weeding IDR 130,000/manday. 	
Milestone A	Workers receive payments as expected and agreed in accordance with at least the legal minimum wage rate (excluding overtime premiums) and without discrimination against vulnerable groups, including women.	The Group Manager demonstrate document of minimum wage of Tapanuli Selatan Regency is IDR 3,105.469/month (refer to Surat Edaran Gubernur Sumatera Utara No.500.15.14.1/15696 Tahun 2023 tertanggal 30 November 2023).	Non-compliance
Milestone B	Workers receive payments as expected and agreed in accordance with at least the legal minimum wage rate (excluding overtime premiums) and without discrimination against vulnerable groups including women.	<p>Based on working hours refers to Government Regulations (PP) No. 36 Year 2021 on Wage, the calculation are Minimum Wage : 173.</p> <ul style="list-style-type: none"> • Sumatera Utara Province Minimum Wage, the calculation is: IDR 2,809,915 : 173 = IDR 16,242/hour. • Tapanuli Selatan Regency Minimum Wage, the calculation is: IDR 3,105,469 : 173 = IDR 17,950.68/hour <p>Group Manager Decree "Surat Keputusan PSMB No.015/PSMB/II/2024 tentang Membayar Upah" dated 19 February 2024 concerning payment in farm activity, covers variable of:</p> <ul style="list-style-type: none"> • Harvesting IDR 200-300/kg. • Pruning IDR 4,000-6,000/tree. • Spraying IDR 6,000/knapsack. • Manuring IDR 130,000/manday. • Manual grass cutting IDR 130,000/manday. • Manual circle weeding IDR 130,000/manday. <p>However, audit team found smallholder member pays under the said PSMB decree.</p> <p>Based on interview with sampled smallholder member; Hoiron Nasution pays 2 female workers performing grass cutting IDR 80,000/manday. Furthermore, it was confirmed during interview with the female workers that they paid IDR 80,000/manday – but no payslip once work done.</p>	Non-compliance

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Criterion / Indicator		Assessment Findings	Compliance
		NC Critical: The payment for grass cutting implemented by smallholder member was not consistent with the worker payment decree stipulated by PSMB.	
Criteria 3.4: Workers understand their rights and freedom to file a complaint/grievance to group manager or relevant third parties, including RSPO.			
Eligibility	Smallholders commit to respect the rights of workers to file a complaint/grievance (refer to indicator 1.1E / Appendix 1).	All PSMB members have signed a smallholder declaration which in section D point 5 states "Respecting workers' rights to submit complaints". Apart from that, the organization has also prepared a Conflict Resolution SOP (SOP-21/PSMB/VI/2021 which was approved on 8 June 2021 and includes: <ul style="list-style-type: none"> • Receipt of reports • Planning treatment • Carry out handling This SOP is a guide for handling conflicts, including if there are complaints and grievances from the parties	Complied
Milestone A	Smallholders complete training on workers' rights to file a complaints/grievance and communicate to workers the means to file a complaint/grievance.	Based on the results of interviews with sample member representatives, it is known that they have a good understanding of the procedures for handling complaints and grievance. Refreshment training and socialization on handling complaints and grievances have also been carried out on March 18 – 25, 2024. The training was carried out by the PSMB Management and the accompanying institution, namely Conservation Indonesia. After attending training, workers convey the flow of the complaint process to their workers	Complied
Milestone B	Workers are aware of and have access to an effective means for filing a complaint/grievance.	Based on document review and interviews with worker representatives, it is known that so far there have been no complaints or grievance that would like to be submitted. However, the source person said that the landowner had informed them about the procedures for submitting complaints or grievances, namely through the PSMB management and filling out a complaint book. Resolution Handling of complaints is based on the principles of kinship and deliberation	Complied
Criteria 3.5: Working conditions and facilities are safe and meet minimum legal requirements.			

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Criterion / Indicator		Assessment Findings	Compliance
Eligibility	Smallholders commit to providing safe working conditions and facilities (refer to indicator 1.1E / Appendix 1).	<p>All PSMB members have signed a smallholder declaration which in section D point 6 stated "Providing safe working conditions and facilities". Apart from that SOP related to safety and health are also available, for example shown by:</p> <ul style="list-style-type: none"> SOP of Health and Safety No. 10/PSMB/VI/2021 dated 8 June 2021. SOP of Emergency Respond No. 11/PSMB/VI/2021 dated 8 June 2021. SOP of First Aid Kit Usage and Monitoring No. 12/PSMB/VI/2021 dated 8 June 2021. SOP of Accident Handling No. 24/PSMB/VI/2021 dated 8 June 2021. SOP of Hazardous Material Handling No. 39/PSMB/VI/2021 dated 8 June 2021. SOP of Spraying No. 44/PSMB/VI/2021 dated 8 June 2021. 	Complied
Milestone A	Smallholders, workers, and family members who work at the farm complete training and are aware of health and safety risks associated with farm work, (including that of pesticide use) and how to mitigate them.	<p>PSMB has conduct refreshment training for all aspect of ISH standard included health and safety risk on 18 – 25 March 2024. Based on minutes known that the discussed point includes health and safety risk and its handling, First Aid, PPE, Pesticide use and management of its waste, also risk minimizing strategy.</p> <p>Interview result with sampling member known that source person have a good understanding related Health and Safety Risk and How to mitigate. Interviewee said that member provide PPE to its worker for example in harvesting activities used helmet and shoes, in spraying activity at least used mask, long sleeved clothes, Apron and shoes. Member also committed to not use pesticide with active ingredient paraquat.</p>	Complied
Milestone B	<p>Workers, including smallholder family members, have access to safe working conditions and amenities that include:</p> <ul style="list-style-type: none"> Safe and adequate housing, where applicable, Access to basic first aid supplies Health and safety equipment, including minimum personal protective equipment (PPE) if appropriate for the type of work. Adequate drinking water Access to toilets 	<p>Based on document reviews, interviews and field visits, it is known that there are no workers living in housing located in the land plot area. Workers or landowners live in their own houses which are separate from the plantation and are in the surrounding village.</p> <p>The organization has also provided access to first aid in the event of a work accident by distributing first aid kits to each group leader. Apart from that, the results of interviews with landowners revealed that if a work accident occurs, the worker concerned will be assisted in seeking treatment at the nearest health facility</p>	Complied

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Criterion / Indicator		Assessment Findings	Compliance
		<p>Personal protective equipment The landowner provides PPE for workers according to the type of work risk. At the time this assessment was carried out, the work carried out by workers was manual harvesting and slashing with the following PPE:</p> <ul style="list-style-type: none"> Harvesting: Helmet and shoes Manual upkeep: Shoes <p>Results of interviews with harvesting workers in plot Lukman Siregar revealed that so far there had been no complaints regarding the provision of PPE.</p> <p>Adequate drinking water & access to toilet Even though it is not an obligation, there are times when land owners provide drinking water and food for workers outside of the wages received or not provided but with a higher wage. This is in accordance with the agreement of both parties. Meanwhile, although toilet access is not provided, workers are free to leave the work area to return to their homes or public facilities such as mosques if they need to access the toilet. As explained in the first paragraph, there are no workers living in the plantation area</p>	
Criteria 3.6: There is no discrimination, harassment, or abuse on the farm.			
Eligibility	Smallholders commit to no discrimination, harassment or abuse on the farm (refer to indicator 1.1E / Appendix 1).	All PSMB members have signed a smallholder declaration which in section D point stated that "There is no discrimination, harassment or violence on the plantation". Apart from that there is PSMB Group Manager decree No. SK: 34/PSMB/VI/2022 dated 8 June 2021 related to Human Rights Violence and Sexual Harassment. This decree also contains definition of Sexual Harassment in Bahasa Indonesia to be understood by the members.	Complied
Milestone A	Smallholders complete training on workplace discrimination, harassment and abuse and are aware of the need for a safe workspace.	PSMB has conduct refreshment training for all aspect of ISH standard included awareness on workplace discrimination, harassment and abuse on 18 – 25 March 2024. Based on minutes known that the discussed point includes understanding of related procedure and handling if there is any case of	Complied

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Criterion / Indicator		Assessment Findings	Compliance
		<p>violence and harassment. Training provided by PSMB PSMB management collaborates with Konservasi Indonesia</p> <p>Interview result with sampling member known that they have good understanding related prohibition of discrimination, violence, and harassment.</p>	
Milestone B	Workers freely express that they are working in a place that is free from discrimination, harassment or abuse.	Interview result with harvester in land plot of Lukman Siregar known that so far there have never been any issues regarding discrimination, violence or harassment. Worker said for the same scope of work, the wages received will be the same. work based on agreement between both parties and there is no issue related harassment and abuse	Complied

Principle 4: Protect, conserve and enhance ecosystems and the environment

Protect the environment, conserve biodiversity, enhance ecosystems and ensure sustainable management of natural resources.

Preamble

High Conservation Value (HCVs) and High Carbon Stock (HCS) forests

This ISH Standard is pursuing the objective of the RSPO Smallholder Strategy to increase smallholder inclusion, prioritise improved practices that also benefit smallholder livelihoods, whilst also upholding the core sustainability requirements. This includes the protection of areas of HCV and HCS forests. The RSPO has developed a simplified HCV methodology for identifying, protecting and managing HCVs that provides guidance for both existing and new planting.

Aligned with the new HCS requirements in the RSPO P&C 2018, the RSPO, in consultation with the HCSA Steering Group, intends to develop a simplified combined HCV-HCS approach to identify and protect HCS forests. The simplified and combined HCV-HCS approach for independent smallholders will be open to public consultation and will be published no later than November 2020.

In the meantime, independent smallholders are not allowed to clear any primary forests, and/or any areas required to protect or enhance HCV and HCS forests, as committed by signing the Smallholder Declaration. Until the simplified combined HCV-HCS approach and tool for independent smallholders is available, new planting will only be permitted in low risk areas. The definition and procedure for identification of low risk areas will be defined by a Smallholder No Deforestation Task Force.

Remediation and Compensation Procedure (RaCP)

Remediation and compensation are required for any clearance since November 2005 without prior HCV assessment (see criterion 4.2) and any clearance since November 2019 without prior HCS assessment.

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The requirements as outlined in the RaCP (2015) is not fully applicable for independent smallholders. For independent smallholders, this RSPO ISH Standard is focused on developing an appropriate RaCP mechanism such as on-site remediation (with funding mechanisms to be determined) as this is contextually appropriate to the scale of independent smallholder production and enables independent smallholders to maximise positive environmental impact on-site. The requirement means that quantified liability is disclosed and assessed through a land use change analysis (LUCA) fully supported and funded by the RSPO Secretariat.			
Procedural Note: The RaCP mechanism for independent smallholder will not be an obstacle to the independent smallholder certification process since it is not yet available.			
Criteria 4.1: High Conservation Values (HCVs) on the smallholder plot or within the managed area and High Carbon Stock (HCS) forests identified after November 2019 using the simplified combined HCV-HCS approach, are managed to ensure that they are maintained and/or enhanced.			
Eligibility	Smallholders commit to protect HCVs and HCS forests through the precautionary practices approach (refer to indicator 1.1E / Appendix 1).	<p>Members of smallholder group has signed smallholder declaration (refer to Annex 2) on 2020 and 2022 (latest members) period. On that declaration, especially on point 12 inform "Protect HCVs and HCS forests through the precautionary practices approach".</p> <p>Based on interview with sampled members, the smallholder can explain and demonstrated about HCV protection it their plot. The smallholder already knows that they cannot done any cultivation activities on HCV or forest area, even in it located in their plot.</p> <p>The smallholder group also has procedure related to HCV/HCS protection on SOP "Menjaga Nilai NKT" (SOP15/PSMB/VI/2021, dated 8 June 2021). This procedure aims that all components of smallholder group including members and management must understand to protect HCV area. Management of smallholder must monitor the HCV area once a year.</p> <p>Organization has conducted HCV assessment on "Laporan Identifikasi Nilai Konservasi Tinggi (1 December 2021)" which compiled by consultant. Based on that report assessment there's no HCV 1, 2, 3, 5 and 6. The only HCV exist is HCV 4 in the form of a river buffer with an amount of 21.43 ha.</p> <p>Regarding to HCS assessment, the ICS Team sent an email to the RSPO Secretariat on January 26, 2023 regarding the HCS assessment for Muara Batangtoru Palm Oil Smallholders. Based on the explanation from the RSPO Secretariat on 1 February 2023 stated:</p>	Complied

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		"We convey that until now there is no simplified HCV-HCS approach, so these requirements (HCS/HCV) do not apply at this time. In the meantime, for ISH group members who plan to clear land for new planting or expansion of existing land, the IS-LURI procedure applies. The procedure will identify low risk areas where new planting will be permitted. Please refer to this announcement for further information in this regard. Meanwhile, for existing/planted plantations, only HCV/HCT studies are required".	
Milestone A	Smallholders complete training on and are aware of: <ul style="list-style-type: none"> The importance of maintaining and conserving HCVs and HCS forests Human-wildlife conflict and mitigation efforts; Rare, threatened and endangered species and important ecosystems. 	<p>Smallholder has conducted training for members on March 2024 related to HCV management. However, based on attendant record, there are 6 sampled members not attending the training, in the name of Arman Johan, Idul Fitri Sidabutar, Hezioskhi Zebua, Lahuddin Siregar, Arpan Rambe, and Hoiron Nasution.</p> <p>NC Critical: Not All members attending the HCV and HCS management Training. This is recurring NC Critical</p>	Non-compliance
Milestone B	Smallholders implement precautionary practices and manage and maintain rare, threatened and endangered species, HCVs and HCS forests, where applicable.	<p>Based on field observation on sampled members, it has been found that there's no chemical spraying activities on Batang Toru riparian area (HCV 4).</p> <p>The results of interviews with all sample farmers concluded that all farmers were aware of HCV in their area. The resource persons were also able to explain the precautionary practices applied in their area, including:</p> <ul style="list-style-type: none"> - Protect all animals found in their land area. - Do not hunt all protected flora and fauna in their environment. - No burning and forest destruction. - No chemical use on riparian and water reservoir area. 	Complied
Criteria 4.2: Where the existing smallholder plot has been planted and cleared after November 2005 or is on an area identified as HCS forests after November 2019 up to the eligibility period, a RaCP process appropriate for smallholders based on Land Use Change Analysis (LUCA) will be applicable (reference preamble).			
Eligibility	Smallholders provide information on all smallholder plots converted and planted with oil palm after November 2005, through use of the	Organization has conducted HCV assessment on "Laporan Identifikasi Nilai Konservasi Tinggi (1 December 2001)" which compiled by consultant. Based on that report assessment there's no HCV 1, 2, 3, 5 and 6. The only HCV exist is HCV 4 in the form of a river buffer with an amount of 21.43 Ha.	Complied

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	simplified combined HCV-HCS approach for Smallholders (refer to indicator 1.1E / Appendix 1).	Based on that assessment results, there are peatland on members plot area as amount as 55.88 Ha. As the recommendation, the plot which has peatland must build a piezometer and monitor the water level.	
Milestone A	Group members develop a plan to identify the maximum area for on-site remediation of HCVs lost since November 2005 and HCS forests lost since November 2019, through a participatory process and the plan is submitted to RSPO.	<p>Organization has information relate to LUCA reviewed with 2 period assessment (initial and additional members), here's the detail:</p> <p>For initial members, the smallholder LUCA has been conducted and reviewed using RSPO compensation liability methodology for smallholders On 29 November 2021. As reported in Disclosure Template, the total number of smallholders are 230 with total area is 261 plots. Total area to be certified is 333.08 Ha, total area of conservation liability is 55.62 ha and total remediation area is 98.31 Ha. The results of LUC analysis methodology review is passed.</p> <p>For additional members, the smallholder LUCA has been conducted and reviewed by Geospatial AI SDN BHD On 28 September 2022. As reported in Disclosure Template, the total number of smallholders are 198 with total area is 231 plots (285.63 Ha). Total area of non-compliant land clearance is 213.26 ha, total area of conservation liability is 21.25 Ha and total remediation area is 6.318 ha. The results of LUC analysis methodology review is passed.</p>	Complied
Milestone B	An RSPO-approved plan to remediate for HCVs lost since November 2005 and HCS forests lost since November 2019 is implemented.	<p>Based on field observation on sampled members, it has been found that there's no chemical spraying activities on riparian area (HCV 4). All existing oil palm trees (on riparian) which has been identified on LUCA review, managed without using chemicals.</p> <p>Currently the RaCP for independent smallholders is still in the development process. Therefore, until now, the RaCP process for ISH has only been limited to quantifying and recording conservation obligations as well as identifying areas that require remediation, namely through Disclosure and LUCA. Further requirements regarding RaCP will only apply once the RaCP mechanism for ISH has been published. However, RSPO emphasizes on its members to implement best management practices for areas managed by its members and the surrounding environment.</p>	Complied
Criteria 4.3: New planting of independent smallholders, since November 2019:			

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Criterion / Indicator		Assessment Findings	Compliance
<ul style="list-style-type: none"> Do not replace any HCVs Do not replace any HCS forests as defined by the simplified combined HCV-HCS approach Are not on steep slopes (more than 22 degrees or as in the National Interpretation) in reference to Indonesian regulations (Minister of Agriculture No. 47/2006 on Guide to Agriculture on Mountainous Areas). Slope must not be more than or equal to 40%. Are not on peat areas of any depth - In reference to the definition of peat in Government Regulation No. 57/2006 on Peat Ecosystem Protection and Management. 			
Eligibility	Smallholders provide information on all planned new planting and commit to no new planting are on HCVs or HCS forests, on steep slopes (more than 22 degrees or as in the National Interpretation) or on peat (refer to indicator 1.1E / Appendix 1).	Based on the results of interviews and field visits on sampled members, it was stated that there were no plans for new land clearing or replanting activities at the time the ASA-1 audit activity was carried out.	Complied
Milestone A	Before any land preparation commences, group members develop an integrated management plan through a participatory approach to maintain or enhance HCVs as well as HCS forests identified after November 2019, as identified by the simplified combined HCV-HCS approach, before any land preparation commences.	Based on the results of interviews and field visits on sampled members, it was stated that there were no plans for new land clearing or replanting activities at the time the ASA-1 audit activity was carried out.	Complied
Milestone B	Smallholders have an RSPO approved integrated management plan for their planned new planting and share a notice of this plan with those involved in the participatory mapping before any land preparation commences.	Based on the results of interviews and field visits on sampled members, it was stated that there were no plans for new land clearing or replanting activities at the time the ASA-1 audit activity was carried out.	Complied
Criteria 4.4: Where smallholder plots exist on peat, subsidence and degradation of peat soils is minimised by use of best management practices.			
Eligibility	Group manager confirms presence of peat on existing plots within the group and smallholders on peat commit to using best management practices (BMPs), and minimizing subsidence and degradation of peat soils (refer to indicator 1.1E / Appendix 1).	Based on HCV assessment report on "Laporan Identifikasi Nilai Konservasi Tinggi (1 December 2021)" which compiled by consultant, there are peatland on members plot area as amount as 55.88 Ha. From the latest HCV assessment, there are recommendation of peat management: <ul style="list-style-type: none"> For peatland area, the smallholder needs to establish blocking canal for maintain the water level not above 50 cm from ground level. Build piezometer and monitor the water level on peatland plot. Do not put the funds on river or drainage. 	Complied

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		<ul style="list-style-type: none"> - Maintain the riparian area and don't use chemical material (such as pesticide). <p>There statement letter of RSPO Certification commitment, is explained No new planting on peat and planting on peat only in areas with low risk of flooding and saline intrusion. The Statement has been signed on 2020 and 2022 by all members and stored in PSMB office.</p> <p>The organization has policy and procedure related to peat protection on "Penanganan Areal Gambut No.SOP43/PSMB/VI/2021", dated 8 June 2021. The procedure informs:</p> <ul style="list-style-type: none"> - Maintain the water level on 50-70 cm from ground. - Maintain the water reservoir and built drainage. - cover crop plant for maintain soil humidity. 	
Milestone A	Smallholders complete training on best management practices (BMPs) for peat. The group has an action plan to minimize risk of fire, to apply BMPs for plantings on peat and manage water systems in the certification unit.	<p>Smallholder has conducted training for members on March 2024 related to Best Management Practice. However, based on attendant record, there are 6 sampled members not attending the training, in the name of Arman Johan, Idul Fitri Sidabutar, Hezioskhi Zebua, Lahuddin Siregar, Arpan Rambe, and Hoiron Nasution.</p> <p>NC Critical: Not all smallholder members attending the Best Management Practice for Peat Training.</p>	Non-compliance
Milestone B	Smallholders implement the group's action plan based on BMPs, including fire and water management, and monitoring of subsidence rate for existing planting on peat.	<p>As informed on HCV assessment report "Laporan Identifikasi Nilai Konservasi Tinggi (1 December 2001)" and procedure related to peat protection on "Penanganan Areal Gambut" (SOP43/PSMB/VI/2021, dated 8 June 2021), for all peat area in member location/plot, it must build piezometer and monitor the water level on peatland plot (50 – 70 cm). However, there's no evidence that the water level and subsidence has been monitored.</p> <p>NC Critical:</p>	Non-compliance

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		Have not implemented monitoring of groundwater levels and peat subsidence in member locations identified as peatlands.	
Criteria 4.5: Plots on peat are replanted only on areas with low risk of flooding or saline intrusion as demonstrated by a risk assessment.			
Eligibility	Smallholders commit to provide information on all plans for replanting and commit that replanting will only be in areas with low risk of flooding or saline intrusion (refer to indicator 1.1E / Appendix 1).	<p>Members of smallholder group has signed smallholder declaration (refer to Annex 2) on 2020 and 2022 (latest members) period as form of commitment. On that declaration, especially on point 13 inform "No new planting on peat and replanting on peat only in areas with low risk of flooding and saline intrusion".</p> <p>Based on HCV assessment report on "Laporan Identifikasi Nilai Konservasi Tinggi (1 December 2021)" which compiled by consultant, there are peatland on members plot area as amount as 55.88 ha.</p>	Complied
Milestone A	Smallholders with plots on peat complete training on identification of future risks of flooding or saline intrusion and alternate land development strategies.	<p>Smallholder has conducted training for members on March 2024 related to peat management. However, based on attendant record, there are 6 sampled members not attending the training, in the name of Arman Johan, Idul Fitri Sidabutar, Hezioskhi Zebua, Lahuddin Siregar, Arpan Rambe, and Hoiron Nasution.</p> <p>NC Critical: Not all members attending the Peat Management Training including identification future risks of flooding or saline intrusion and alternate land development strategies.</p>	Non-compliance
Milestone B	Prior to replanting on peat smallholders complete a risk assessment related to flooding or saline intrusion and, where there is high risk, present a plan that includes alternate land development strategies, referencing alternative livelihood planning.	<p>As explained in indicators 4.4, there are recommendation for all smallholder which have peatland on their plot, such as:</p> <ul style="list-style-type: none"> - For peatland area, the smallholder needs to establish blocking canal for maintain the water level not above 50 cm from ground level. - Build piezometer and monitor the water level on peatland plot. - Do not put the fonds on river or drainage. - Maintain the riparian area and don't use chemical material (such as pesticide). 	Complied

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Criterion / Indicator		Assessment Findings	Compliance
		Currently, the smallholder group don't have procedure related to replanting on peatland this is because there's no replanting for future on all smallholder member's plot.	
Criteria 4.6: Fire is not used on the oil palm plot for preparing land or for pest control, nor open fire for waste management on the farm.			
Eligibility	Smallholders commit to no burning for preparing land or for pest control, nor open fire for waste management. Group manager records evidence of prior burning of members joining the group (refer to indicator 1.1E / Appendix 1).	<p>Group Manager has signed the Group Manager Decree No: 013/PSMB/VI/2021 dated 8 June 2021 related to their commitment for zero burning during land preparation or pest control, nor open fire for waste management.</p> <p>Furthermore, all smallholder member of Petani Sawit Muara Batangtoru has signed the commitment letter which stated in point D.15 that "No burning for preparing land or pest control". Based on interview with head of Petani Sawit Muara Batangtoru, there is no land preparing by burning. Land preparation conducted mechanically with method "zero burning".</p> <p>For hazardous waste management, PSMB has a procedure as per "SOP Penanganan Wadah Bekas Kimia No. SOP18/PSMB/VI/2021" dated 8 June 2021. Stated that:</p> <ul style="list-style-type: none"> • used chemical containers may not be buried, may not be burned, may not be disposed of carelessly, let alone thrown into the river. • used chemical containers must not be reused as containers for other use. • The hazardous waste is collected in a temporary shelter. 	Complied
Milestone A	<p>There is no physical evidence of new burning (after eligibility) for land preparation for oil palm by smallholders. Smallholders complete training on and are aware of:</p> <ul style="list-style-type: none"> • Alternatives to fire for land preparation and farm waste management (where appropriate possible). • Alternatives to fire for pest control. • Fire prevention and how to respond to and manage fires in their community and village. 	<p>All smallholder member of Petani Sawit Muara Batangtoru has signed the commitment letter which stated in point D.15 that "No burning for preparing land or pest control". Land preparation conducted mechanically without burning. This also confirmed with smallholder member sampled (25 member) during field visit and interview.</p> <p>Petani Sawit Muara Batangtoru has a procedure for land preparation as per "SOP Penanaman Baru (Replanting) No. SOP35/PSMB/VI/2021" dated 8 June 2021. According to procedure, the land preparation conducted mechanically without burning and implementing method "Zero burning".</p> <p>Through the field visit, ICS has placed some signboard related to the zero burning in each farmer group areas. However, based on the results of audits and interviews with ICS board, it is known that:</p>	Non-compliance

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Criterion / Indicator		Assessment Findings	Compliance
		<ul style="list-style-type: none"> There is no adequate recording process related to the handover of ex-chemical container to temporary hazardous waste storage. Contract with official hazardous waste collector/transporter are not yet available. <p>NC Critical: Insufficient evidence that hazardous waste has been managed in accordance with the organization procedures/policy. This is recurring NC Critical</p>	
Milestone B	Smallholders do not use fire or practice burning for land preparation, waste management or pest control on the farm. For pest control, fire may be used only in exceptional circumstances i.e. where no other effective measures exist and with prior approval of relevant authorities.	Based on field visit and interview with random smallholders sampled known that there is no fire usage to control pest infestation or waste management.	Complied
Criteria 4.7: Riparian buffer zones are identified and managed to ensure they are maintained and/or enhanced.			
Eligibility	Group manager identifies riparian buffer zones within the group and smallholders commit to no new planting in riparian zones (refer to indicator 1.1E / Appendix 1).	<p>Based on latest HCV assessment report, there's HCV 4 in the form of a river buffer with an amount of 21.43 ha. The riparian is from Garoga River, Nabirong River and Batang Toru River.</p> <p>In addition, the auditor has also verified the river flow identification map owned by the company, which uses "Peta Daerah Aliran Sungai KLHK Tahun 2018" as reference. The river distribution on the map is the same as the map on Google Terrain.</p> <p>Smallholder group has procedure related to riparian management on SOP "Pengelolaan Areal Tepian Sungai" (SOP33/PSMB/VI/2021, dated 8 June 2021). The procedure informs:</p> <ul style="list-style-type: none"> - Do not use chemical application on riparian (>20 m). - Implemented conservation activities on riparian such as planting native plants to avoid erosion. - Do not throw waste on river. - Do not put funds on river. 	Complied

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Milestone A	Smallholders complete training on and are aware of riparian buffer zone management, and the group has an action plan to maintain and/or enhance riparian buffer zones.	<p>Smallholder has conducted training for members on March 2024 related to water management (including riparian). However, based on attendant record, there are 6 sampled members not attending the training, in the name of Arman Johan, Idul Fitri Sidabutar, Hezioskhi Zebua, Lahuddin Siregar, Arpan Rambe, and Hoiron Nasution.</p> <p>NC Critical: Not all members attending the riparian buffer zone management training.</p>	Non-compliance
Milestone B	Smallholders maintain and/or enhance riparian buffer zone areas.	Based on field observation on sampled members plot, all riparian has been managed well. There's no indication of chemical material activities on riparian or buffer zone area, for examples on Rohim Siregar plot (riparian of Batang Toru river). The sampled members also aware that they need to enrichment the riparian with native plants to avoid erosion.	Complied
Criteria 4.8: Pesticides are used in ways that do not endanger health of workers, family, communities or the environment.			
Eligibility	<p>Smallholders commit to phase out paraquat and pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions by:</p> <ul style="list-style-type: none"> • Immediately stopping purchasing of these pesticides • Phasing out use of remaining stock by MS A • Providing information for the group manager to keep record of pesticide purchase and use. <p>(refer to indicator 1.1E / Appendix 1)</p>	Member of PSMB's has the declaration related to pesticide usage. Based on updated declaration on 17 November 2022 (previous declaration on November 2018 not covered the WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions), the smallholders member has signed the commitment to not used paraquat and pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions.	Complied
Milestone A	Smallholders complete training on BMPs for pesticides including pesticide usage, awareness on risks for pregnant and breastfeeding women and young workers; storage and disposal; paraquat and pesticides listed by WHO Class 1A or 1B, the Stockholm or Rotterdam Conventions (and in compliance with 3.5).	<p>Based on field visit and interview with smallholders sampled obtained information that there is no paraquat usage since the smallholders attending the field school related to GAP in RSPO ISH. See Criteria 1.3 for the latest training records.</p> <p>Other than that, there is no women applicator for pesticide. All chemical application conducted by men workers (smallholders itself or worker).</p>	Complied

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Criterion / Indicator		Assessment Findings	Compliance
Milestone B	Smallholders implement BMPS for all pesticide use, including prohibiting use of pesticides by pregnant and breastfeeding women and young workers, and exclusion of paraquat and pesticides that are categorized as WHO Class 1A or 1B, or those listed by the Stockholm or Rotterdam Conventions, unless when authorized by relevant authorities for pest outbreaks.	Based on field visit and interview with smallholders sampled obtained information that there is no paraquat usage since the smallholders attending the field school related to GAP in RSPO ISH. See Criteria 1.3 for the latest training records. Other than that, there is no women applicator for pesticide. All chemical application conducted by men workers (smallholders itself or worker).	Complied
Criteria 4.9: The group and smallholders manage pests, diseases, weeds and invasive introduced species using appropriate techniques, including but not limited to Integrated Pest Management (IPM) techniques.			
Eligibility	Not applicable	Not applicable	Not Applicable
Milestone A	Smallholders complete training on and are aware of BMPs, including, but not limited to safe chemical use, IPM, weed and invasive species management.	Smallholders has attended training and field school related to GAP in RSPO ISH. See Criteria 1.3 for the latest training records. Based on field visit, there was a limitation for herbicide dosage stipulated by ICS (not more than 100 ml/knapsack) for chemical weeding activity. Until this assessment, there is no prophylactic usage and no outbreaks in the ground.	Complied
Milestone B	The group and smallholders maximize use of IPM approaches to minimize use of pesticides and herbicides on their farm.	The guidance to implement IPM approaches stipulated in the SOP of: <ul style="list-style-type: none"> SOP of Spraying No. 44/PSMB/VI/2021 dated 8 June 2021. SOP of Pest and Disease Management No. 28/PSMB/VI/2021 dated 8 June 2021. SOP of spraying regulate that chemical preference for weed control is based on specific herbicide for specific target and conducted not excessively. Where SOP of pest and disease management regulate IPM method, such as based on identification/detection, combining physical and biological control, and chemical control as the final approach. Based on field visits to small farmers using random sampling, information was obtained that they already knew about GAP. Some of them now prefer manual weeding rather than using chemicals to reduce the environmental impact on their land.	Complied

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		There was no pest or disease infestation found. However, the smallholders have been reproduced beneficial plant such as <i>Turnera subulata</i> as early warning system against eat leaf caterpillar. Some plot has been introduced with it. Until this audit informed that there is no usage of pesticide to control pest.	
Internal Control System requirements for smallholder groups.			
A – ICS: Group entity and group management requirements			
A.1 The Group demonstrates that they are legally formed.			
A.1.1			
Eligibility	The Group has appointed a group manager	Petani Sawit Muara Batangtoru abbreviated as PSMB, demonstrated legal entity formation and registration, as per: 1. Deed of Establishment "Akta Pendirian Petani Sawit Muara Batangtoru No.08 oleh Notaris Zulfikar, SH., M.Kn." dated 11 November 2020 issued by Notary Zulfikar, SH, Mkn. 2. The notary has registered PSMB organization onto the Ministry of Law and Human Right under decree "Keputusan Menteri Hukum dan Hak Asasi Manusia Republik Indonesia No.AHU-0012442.AH.01.07.Tahun 2020 tentang Pengesahan Pendirian Badan Hukum Perkumpulan Petani Sawit Muara Batangtoru" dated 30 December 2020 regarding legalization of legal entity of Petani Sawit Muara Batangtoru (PSMB). 3. Base of Group Manager appointment: Minute of meeting appointment of Group Manager on 11 February 2020. Based on attendance list and signed by 230 member, Mr. Julhadi Siregar appointed as Group Manager of PSMB, Mr. Jumardi Situmorang as Secretary, Mr. Nazamuddin Harahap as Treasurer. 4. Decree for Group Manager appointment: Group Manager Decree No.SK/02/PSMB/VI/2021 dated 8 June 2021 related to organization committee approval "Pengesahan Pengurus Perkumpulan Petani Sawit Muara Batangtoru". The group manager and its committee structure covering supervisory committee, ICS team, marketing department, agriculture facility and transportation department, advocacy department,	Complied
Milestone A	The Group has appointed a group manager		Complied
Milestone B	The Group has appointed a group manager		Complied

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Criterion / Indicator		Assessment Findings	Compliance
		pest and disease handling department, HCV department, micro economic department, gender committee department and the smallholder group (kelompok tani).	
A.1.2			
Eligibility	The group manager has evidence of legal identity.	Legal formation Petani Sawit Muara Batangtoru abbreviated as PSMB, demonstrated legal entity formation and registration, as per: 1. Deed of Establishment "Akta Pendirian Petani Sawit Muara Batangtoru No.08 oleh Notaris Zulfikar, SH., M.Kn." dated 11 November 2020 issued by Notary Zulfikar, SH, Mkn. 2. The notary has registered PSMB organization onto the Ministry of Law and Human Right under decree "Keputusan Menteri Hukum dan Hak Asasi Manusia Republik Indonesia No.AHU-0012442.AH.01.07.Tahun 2020 tentang Pengesahan Pendirian Badan Hukum Perkumpulan Petani Sawit Muara Batangtoru" dated 30 December 2020 regarding legalization of legal entity of Petani Sawit Muara Batangtoru (PSMB). 3. PSMB has registered the tax identification number (Nomor Pokok Wajib Pajak/NPWP) No. 95.569.821.2-118.000 undre name Petani Sawit Muara Batangtoru that issued by KPP Pratama Padang Sidempuan. The tax identification number valid since 6 August 2020.	Complied
Milestone A	The group manager has evidence of legal identity.		Complied
Milestone B	The group manager has evidence of legal identity.		Complied
A1.3			
Eligibility	The group has membership requirements.	Organization's statute or Deed of Establishment "Akta Pendirian Petani Sawit Muara Batangtoru No.08 oleh Notaris Zulfikar, SH., M.Kn." stipulates the membership requirements. Membership requirement regulated under Section on "Keanggotaan" in the statute: community reside in Muara Batangtoru District, Tapanuli Selatan Regency and has completed the field school, work and have business activity as per group's scope of business, filling in membership form, established and acknowledged by group committee through membership card, etc. Group member has obliged to follow and abide to group's statute and other requirement established by committee, obey meeting decision, pays membership levy, actively participate in group's business.	Non-compliance
Milestone A	The group has membership requirements.		Non-compliance
Milestone B	The group has membership requirements.		Non-compliance

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Criterion / Indicator	Assessment Findings	Compliance
	<p>Group membership ends if: said member deceased, resigned, dismissed based on Member Meeting result, membership ends.</p> <p>Organization Petani Sawit Muara Batangtoru/PSMB established membership requirement (certification) as documented in "Standar Operasional Prosedur Kriteria dan Syarat Menjadi Anggota PSMB No.SOP01/PSMB/VI/2021 rev.1" dated 23 February 2024. Section IV Procedure stated the membership requirement consist of:</p> <ul style="list-style-type: none"> - Reside in and land located in Sumatera Utara Province; - Smallholder joins field school - Owns a palm oil plantation min.0.25 Ha and max.20 Ha located in Sumatera Utara Province; - The member has document showing legal ownership of the land; - The member's land cannot be in designated forest area, production forest, protected forest, peat area - "Kawasan Lindung, Hutan Produksi, HGU Perusahaan, Kawasan Moratorium Gambut" and not under dispute. - Register to Certification Unit. - Fill in registration form. - Internal Control System (ICS) shall conduct data and land suitability check/initial assessment to review compliance against RSPO standard. - Initial assessment: <ol style="list-style-type: none"> 1. ICS team will conduct initial gap analysis by means: <ol style="list-style-type: none"> a. Survey potential land/plantation area belong to potential smallholder member (status of area, slope elevation, peat area presence, plantation boundary, plantation condition) b. Land verification (check SKT, SKGR, SHM, etc.) c. Interview with potential member regarding their commitment d. Mapping potential land/plantation area 2. Once interview carried out, potential member may register in PSMB - Evaluation result shall be discussed during committee meeting - If the potential member is not ready, 3-months time were given - If the potential member does not meet requirement, the application form shall be returned 	

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		<ul style="list-style-type: none"> - Potential member become official member once approved by Group Manager and Secretary with signed application form, and the name included in the membership decree - Once potential member become official member, the committee will prepare application for STD-B and SPPL <p>Registration form "Formulir Anggota" verified for sampled smallholders:</p> <ul style="list-style-type: none"> - Supriadi, fill in and signed "Formulir Anggota" on 6 August 2018. counter-signed by Group Manager and Secretary 22 November 2020. - Susanto, fill in and signed "Formulir Anggota" on 12 October 2019. Counter-signed by Group Manager and Secretary 12 October 2019. <p>Data and land suitability check carried out by Group Manager and Secretary: ensure land of potential member not located in designated forest area, production forest, protected forest, peat area; no conflict; no steep slope; check planting year; check standing palm; legal ownership of the land. Verified for sampled smallholders:</p> <ul style="list-style-type: none"> - Saroelli Buulolo, land checked by Group Manager and Secretary on 21 August 2018. - Supriadi, land checked by Group Manager and Secretary on 8 August 2018. <p>NC Critical: PSMB cannot demonstrate objective evidence that requirement for member registration as per SOP was referred to and implemented. This is recurring NC Critical</p>	
A.1.4			
Eligibility	All members have signed and acknowledged membership requirements.	Based on interview and document verification, all sampled members already aware and known about membership requirement such as declaration sign, land legal entity, land use history information, and other basic information.	Complied
Milestone A	All members can demonstrate understanding of membership requirements.	Based on document review of membership requirement data as reference from SOP "Kriteria dan Syarat Menjadi Anggota PSMB	Non-compliance

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Milestone B	All members can demonstrate understanding of membership requirements.	No.SOP01/PSMB/VI/2021, dated 8 June 2021", all sampled members can demonstrate that requirement, such as: - Land legality - Personal Photo - ID card - Family information NC Critical: There was no evidence of initial assessment record by ICS team for 23 sampled members as required on requirement procedure.	Non-compliance
A.2 The Group Manager is responsible for managing the Group for certification.			
A.2.1			
Eligibility	The group manager has planned for the implementation of the ICS.	Based on interview with group manger and document verification, there's program plan for smallholder group activities which include on "Rencana Kerja Perkumpulan PSMB 2023". The program plan informs all activities from monthly meeting, internal audit, procedure socialization, field/plot monitoring, and premium share.	Complied
Milestone A	The group manager can demonstrate compliance of the ICS by individual members.	Based on record review, the group manager has showed record of annual program plan implementation, such as: - Internal audit on October 2023 and February 2024. - SOP socialization on October 2023. - First aid kit monitoring on October 2023. - RSPO premium share on October 2023. - Monthly meeting. - GAP and RSPO ISH training on March 2024.	Complied
Milestone B	The group manager can demonstrate compliance of the ICS by individual members.		Complied
A.2.2			

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Eligibility	The group manager demonstrates understanding of the ISH Standard, and related topics and has sufficient resources to manage the group.	<p>To make it success, the group manager has established the organization structure for smallholder group. Here's the sufficient resources, especially manpower:</p> <ul style="list-style-type: none">- Group Manager: Julhadi Siregar- Secretary: Jumardi Situmorang- Treasurer: Nazamuddin Harahap- ICS: Julkipli Nababan- Internal Audit : 6 members- Technic team: 9 members- Committee Gender: Nur Intan & Nur Haida Siregar- Caretaker: Sadar H. <p>Based on interviews with ICS members, it is known that they can explain the responsibilities for each division and are competent in managing the group.</p> <p>The cooperative also cooperates with Conservation Indonesia in operational support to run the cooperative, such as assisting in HCV assessment.</p>	Complied
Milestone A	The group manager can demonstrate capacity to manage and operate ISH Standard and certification requirements.	Based on interviews with group managers, it is known that managers understand about RSPO certification and certification requirements. The group manager also easily manages members (ICS team) during audit activities and provides the necessary information for certification.	Complied
Milestone B	The group manager can demonstrate capacity to manage and operate ISH Standard and certification requirements.		Complied
A.2.3			
Eligibility	A group annual training plan is available covering the RSPO Independent Smallholder Standard, group management (which includes group objectives, structure, relevant procedures and the certification process) and other topics as outlined in the ISH Standard.	<p>Smallholder group has annual training plan which include on “<i>Rencana Kerja Perkumpulan PSMB 2023</i>”. The program consists of:</p> <ul style="list-style-type: none">- Procedure socialization- GAP and RSPO training- Gender Training- Financial Management Training- Internal Control System Training- Internal Audit Training- Document Filing Training	Complied

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		<p>- Pesticide socialization</p> <p>Based on interviews with members, it was stated that they had received training from cooperatives or external parties (Conservation Indonesia) in form of field study.</p> <p>Based on those objective evidence, the training program has covered RSPO standard and relevant procedures.</p>	
Milestone A	The group manager implements a phased approach to ensure members have progressively attended training on the ISH Standard, group management and other topics as outlined in the ISH Standard according to the group annual training plan.	Smallholder has conducted training for members on March 2024 related to GAP and RSPO ISH standard. However, based on attendant record, there are 6 sampled members not attending the training, in the name of Arman Johan, Idul Fitri Sidabutar, Hezioskhi Zebua, Lahuddin Siregar, Arpan Rambe, and Hoiron Nasution.	Non-compliance
Milestone B	All members attended training and can demonstrate understanding of the ISH Standard, group management and certification requirements including awareness on BMPs, HCV, environmental protection, social welfare of workers and business operations.		Non-compliance
B – ICS: Policies and management			
B.1 The group Internal Control System contains documented policies and procedures for operational management.			
B.1.1			
Eligibility	A group Internal Control System is available for operational management including procedures of expulsion and sanctions for members who fail to comply, and a procedure to conduct internal audits	<p>Petani Sawit Muara Batangtoru has appointed Mr. Julhadi Siregar as the group manager as per “Surat Keputusan No.02/PSMB/VI/2021 tentang Pengesahan Pengurus Perkumpulan Petani Sawit Muara Batangtoru (PSMB)” dated 8 June 2021.</p> <p>SOP for Implementing Internal Audit (SOP07/PSMB/VI/2021) dated 08 June 2021 which has been approved by the PSMB Chairman/Group Manager. This procedure includes determining:</p> <ul style="list-style-type: none">• Inspection: Audit checklist, Logbook, Pesticide storage area.	Complied

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Criterion / Indicator		Assessment Findings	Compliance
		<p>Implementation of GAP and RSPO standards</p> <ul style="list-style-type: none"> Reporting: Must make a non-conformity report to the auditee, Report the audit results to the unit head, prepare a summary of nonconformities and corrective actions, Check again after the due date for NCR Close Out Internal audit conduct once a year <p>The organization also showed Decree SK: 31/PSMB/II/2024 concerning the appointment of an Internal Audit team dated 19 February 2024, namely:</p> <ul style="list-style-type: none"> Mujiono Sutarto Agusman Lukman Hakim Aminurdin Parningotan <p>Apart from internal audits, there is also an ICS Team whose job is to ensure that each member complies with independent smallholder standards. The ICS team for this period is as follows:</p> <ul style="list-style-type: none"> Chairman: Julkipli Nababan Chief Technical Officer: Arisman Bulolo Head of Document Data: Toiro Head of Internal Audit: Darso 	
Milestone A	The ICS is implemented and an internal audit is conducted for at least half of the group members and all audit findings are closed	<p>The organization has carried out Internal Audit activities in February 2024 for 402 members. In the example of a nonconformity report to the auditee, several points of nonconformity that arise include the following:</p> <ul style="list-style-type: none"> Boundary benchmarks Upkeep and GAP NPWP, STDB, and SPPL not available <p>A summary of internal audit results is not yet available so it cannot be guaranteed to follow up on any nonconformity issued. Relate this matter nonconformity has been issued in MS-B</p>	Complied

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Criterion / Indicator		Assessment Findings	Compliance
Milestone B	The ICS is implemented and an annual internal audit of the group is conducted for all group members and all audit findings are resolved.	<p>The organization has carried out Internal Audit activities in February 2024 for 402 members. In the example of a nonconformity report to the auditee, several points of nonconformity that arise include the following:</p> <ul style="list-style-type: none"> • Boundary benchmarks • Upkeep and GAP • NPWP, STDB, and SPPL not available <p>SOP for Implementing Internal Audit (SOP07/PSMB/VI/2021) dated 08 June 2021 which has been approved by the PSMB Chairman/Group Manager. This procedure includes determining:</p> <ul style="list-style-type: none"> • Inspection: Audit checklist, Logbook, Pesticide storage area, Implementation of GAP and RSPO standards • Reporting: Must make a non-conformity report to the auditee, Report the audit results to the unit head; Prepare a summary of nonconformities and corrective actions; Check again after the due date for NCR Close Out <p>Based on the results of document review and field visits, several things were still found that were not in accordance with these procedures, such as:</p> <ul style="list-style-type: none"> - There is no summary of nonconformities and corrective actions available. - Information on rechecking is not yet available after the due date for NCR Close Out according to the deadline contained in the auditor field findings form. - There is no information available for follow-up to the results of the internal audit. - Logbook inspection information is not yet available for each member (harvesting records, fertilizers, pesticides, weighing evidence, farmer activity records) as written in the attachment to the internal audit inquiry form. - Results of the document review still found incomplete member registration documentation, such as the absence of information on the history of land tenure and the results of minutes of field inspection of prospective members, whereas this was not identified during the internal audit. 	Non-compliance

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Criterion / Indicator		Assessment Findings	Compliance
		NC Critical: The organization has not carried out an Internal Audit in accordance with existing procedures and has not carried out a thorough inspection according to RISS standards. This is recurring NC Critical	
B.1.2			
Eligibility	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager	Based on document review, it was found that basic information was incomplete, for example: <ul style="list-style-type: none">ID 231: section 7 Disclosure form history of land control and use and the existence of conflicts have not been signed by group manager; In the registration form the land area are 1 Ha on the SHM owned is written 1 Ha whereas in the History of land ownership the total area is 1.5 HaID 284: disclosure form History of land control and use and the existence of conflicts does not yet exist.ID 161: disclosure form History of land control and use and the existence of conflicts does not yet exist. The signature on the registration form is different from that on the ID Card.ID 6: Land area based on the information book is 1.5 ha in the member form 1.85 ha, whereas in the history of land tenure it is written as 2 Ha.ID 318: The land area in the information book is 1.5 ha in the form 1.5 Ha, whereas in the land tenure history it is not filled in. NC Critical: Organization has not been able to show sufficient evidence that basic information for members is completely available.	Non-compliance
Milestone A	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager		Non-compliance
Milestone B	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager		Non-compliance
C – ICS: Group Business planning			
C.1 The group has a Business Plan prepared with the participation and contributions of all group members			
C.1.1			

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Criterion / Indicator		Assessment Findings	Compliance
Eligibility	<p>An annual group business plan is available, which includes</p> <ul style="list-style-type: none"> • Production and income forecasting based on historical records • Plans for expansion 	<p>The organization shows a business plan for the 2022 period which has informed several things such as:</p> <ul style="list-style-type: none"> - Development of the fertilizer supply service business through the Agro Tani business entity - FFB income and production plan based on production history <p>The business plan for 2023 and 2024 cannot yet be shown, including a review of the achievements of the 2022 business plan.</p> <p>NC Critical: The organization has not been able to demonstrate the existence of an annual group business plan that provides production and income estimates based on historical records, including expansion plans</p>	Non-compliance
Milestone A	The group business plan is implemented and reviewed at least annually.	<p>The organization shows a business plan for the 2022 period which has informed several things such as:</p> <ul style="list-style-type: none"> - Development of the fertilizer supply service business through the Agro Tani business entity - FFB income and production plan based on production history <p>The business plan for 2023 and 2024 cannot yet be shown, including a review of the achievements of the 2022 business plan.</p> <p>NC Critical: The organization has not been able to demonstrate the implementation of the business plan including the results of the review</p>	Non-compliance
Milestone B	The group demonstrates financial stability and growth, and is able to support itself financially.	<p>The organization shows a report on the use of premium, the use of which is in accordance with SOP47/PSMB/VIII/2021 concerning Distribution of RSPO Credit Proceeds dated 21 August 2021 revision I dated 23 February 2024. Based on the treasurer explanation, up to now there are still remaining reserve funds for PSMB activities. Details of the use of funds are explained in more detail in D.3.1</p>	Complied

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Criterion / Indicator		Assessment Findings	Compliance
C.2 The ICS of the group is integrated with the group's management plan.			
C.2.1			
Eligibility	<p>A group management plan is available which includes:</p> <ul style="list-style-type: none"> • Training/capacity building plans to improve productivity of group members. • An approach to strengthen links within the supply chain. • Plan for continuous improvement projects (i.e. on waste, soil, etc.), if any. 	<p>The organization shows the PSMB work plan for 2023 and 2024 which includes:</p> <p>Year 2023</p> <ul style="list-style-type: none"> - Management meeting - Collection of production, income and expenditure data - Checking appeal posters and RSPO - GAP, PnC, and RSPO - Withdrawal and distribution of RSPO funds from banks <p>Year 2024</p> <ul style="list-style-type: none"> - Addition of members - Collection of personal and polygon data - GAP & RSPO training - Management of STDB and SPPL - Internal audit and evaluation - ICS Training, Financial Management, and Pre-Cooperative Training <p>Based on the results of interviews with group managers and core PSMB administrators, it is known that the preparation of the program involves each group leader and an evaluation of achievements will be carried out at the end of the current year</p>	Complied
Milestone A	The group management plan is implemented and reviewed at least annually.	<p>Reviewing the management plan was also provided in the document as Performance Evaluation with three categories: Actual implementation, Responsibilities and Remark status (completed, not complete, ongoing process). The results of the review for the 2023 period include the following :</p> <ul style="list-style-type: none"> - Use and distribution of RSPO credit funds has been carried out in October 2023 according to the target - Internal audits in 2023 will be carried out in October, November and December 2023 	Complied

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Criterion / Indicator		Assessment Findings	Compliance										
		<div>- Management meetings are planned to be held every month but have not been able to be held consistently</div> <div>Meanwhile, the 2024 work plan will be reviewed at the end of the current year and will be used as a recommendation for preparing the following year's work plan</div>											
Milestone B	The group manager demonstrates the group’s compliance with this ISH Standard.	<div>The Group Manager has shown the evidence of group compliance against RSPO ISH standard as follows :</div> <div><div>- Signing of the smallholder declaration</div><div>- Implementation of internal audits</div><div>- Implementation of refreshment training</div><div>- Distribution of RSPO credit funds</div><div>- Good understanding of sample members regarding RSPO ISH standards</div><div>- Preparing PSMB work plans and evaluating them</div></div>	Complied										
D – ICS: Group trading system for certified volumes													
D.1 The group has a procedure and system in place for the tracking of FFB.													
D.1.1													
Eligibility	Record sheets to track the annual production and sales of certified volumes, covering traceability of producers and/or traders are available.	PSMB track the annual FFB production as per harvest record procedure as in “Standard Operational Procedure Pencatatan Hasil Panen N.SOP19/PSMB/V/2021” dated 8 June 2021. The procedure stated all smallholder member responsibility to record FFB production each harvest and collected by document officer in each village. Smallholder member shall not mix FFB from certified area and non-certified area. Smallholder member shall ask for and keep weighing ticket and payment slip from sales agent.	Complied										
Milestone A	Group manager maintains annual production records and sales of certified volumes.	<div>Board of ICS has provided recapitulated the production on a monthly basis. Since the first certification, PSMB has produced FFB as follows:</div> <table><tr><th>Month</th><th>FFB Production (MT)</th></tr><tr><td>May 2023</td><td>1,073.610</td></tr><tr><td>June 2023</td><td>1,019.559</td></tr><tr><td>July 2023</td><td>1,002.231</td></tr><tr><td>August 2023</td><td>1,039.582</td></tr></table>	Month	FFB Production (MT)	May 2023	1,073.610	June 2023	1,019.559	July 2023	1,002.231	August 2023	1,039.582	Complied
Month	FFB Production (MT)												
May 2023	1,073.610												
June 2023	1,019.559												
July 2023	1,002.231												
August 2023	1,039.582												
Milestone B	Group Manager maintains annual production records and sales of certified volumes of all FFB sources.		Complied										

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Criterion / Indicator		Assessment Findings		Compliance																
		<table><tr><td>September 2023</td><td>966.167</td></tr><tr><td>October 2023</td><td>975.278</td></tr><tr><td>November 2023</td><td>961.133</td></tr><tr><td>December 2023</td><td>1,006.394</td></tr><tr><td>January 2024</td><td>1,030.781</td></tr><tr><td>February 2024</td><td>1,045.549</td></tr><tr><td>March 2024</td><td>1,057.013</td></tr><tr><td>Total</td><td>1,105.520</td></tr></table>	September 2023	966.167	October 2023	975.278	November 2023	961.133	December 2023	1,006.394	January 2024	1,030.781	February 2024	1,045.549	March 2024	1,057.013	Total	1,105.520		
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February 2024	1,045.549																			
March 2024	1,057.013																			
Total	1,105.520																			
		Group Manager ICS and their facilitator already demonstrated their sales activity in PalmTrace. Including the revenue of its sales activity.																		
D.2 The group documents and implements a system for the tracking of FFB																				
D.2.1																				
Eligibility	Not Applicable	Not applicable		Not Applicable																
Milestone A	The group manager maintains annual production data and sales of certified volumes through Book and Claim for the group based on actual receipts for and sales by all members	Group manager monitored the record of FFB production from all members through the document namely “Buku Catatan Kebun Petani Kelapa Sawit Mandiri Kabupaten Tapanuli Selatan”. Those documents informed the total area, production, FFB price (based on FFB agent’s receipt) and total income. Group Manager ICS and their facilitator already demonstrated their sales activity in PalmTrace. Including the revenue of its sales activity.		Complied																
Milestone B	The group manager maintains annual production data and sales of certified volumes through physical or Book and Claim for the group based on actual receipts and sales for all members and 100% all certified volumes.	<div>Board of ICS has provided recapitulated the production on a monthly basis. Since the first certification, PSMB has produced FFB as follows:</div> <table><tr><th>Month</th><th>FFB Production (MT)</th></tr><tr><td>May 2023</td><td>1,073.610</td></tr><tr><td>June 2023</td><td>1,019.559</td></tr><tr><td>July 2023</td><td>1,002.231</td></tr><tr><td>August 2023</td><td>1,039.582</td></tr><tr><td>September 2023</td><td>966.167</td></tr><tr><td>October 2023</td><td>975.278</td></tr></table>		Month	FFB Production (MT)	May 2023	1,073.610	June 2023	1,019.559	July 2023	1,002.231	August 2023	1,039.582	September 2023	966.167	October 2023	975.278	Non-compliance		
Month	FFB Production (MT)																			
May 2023	1,073.610																			
June 2023	1,019.559																			
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Criterion / Indicator		Assessment Findings		Compliance												
		<table><tr><td>November 2023</td><td>961.133</td></tr><tr><td>December 2023</td><td>1,006.394</td></tr><tr><td>January 2024</td><td>1,030.781</td></tr><tr><td>February 2024</td><td>1,045.549</td></tr><tr><td>March 2024</td><td>1,057.013</td></tr><tr><td>Total</td><td>1,105.520</td></tr></table> <p>Group Manager ICS and their facilitator already demonstrated their sales activity in PalmTrace. Including the revenue of its sales activity.</p> <ul style="list-style-type: none">- FFB production from certified smallholder plots for period of May-August 2023 in PSMB was 4,140.98 MT.- PSMB sold their credit IS-CSPO 2,459 MT; IS-CSPKO 276 MT in 18 August 2023 – equivalent to 100% allocated FFB production of 12,296 MT.- The ISH organization sold 100% of their credit when actual FFB production is less than 12,296 MT. <p>NC Critical: Book and claim sales of RSPO credits are not based on actual production/sales of certified products.</p>	November 2023	961.133	December 2023	1,006.394	January 2024	1,030.781	February 2024	1,045.549	March 2024	1,057.013	Total	1,105.520		
November 2023	961.133															
December 2023	1,006.394															
January 2024	1,030.781															
February 2024	1,045.549															
March 2024	1,057.013															
Total	1,105.520															
D.3 The group has a procedure and system for premium distribution.																
D.3.1																
Eligibility	The group and group manager have agreed on how the premiums should be used and the agreement is recorded and communicated to the group members. Prices, premiums, and timing of premium payment are clearly communicated and transparent to all group members. Premiums disbursed to members at all stages are recorded and the premiums are paid in a timely and convenient manner.	Based on the results of the latest audit, Group Manager ICS and his board has stipulated the premium sharing disbursement according to the SOP Pembagian Kredit RSPO (SOP47/PSMB/VIII/2021 dated 21 August 2021). The distribution as follows: <ul style="list-style-type: none">• 30% for members• 30% for organization development• 5% for social funds• 25% for surveillance audit• 10% for ICS Board.		Complied												

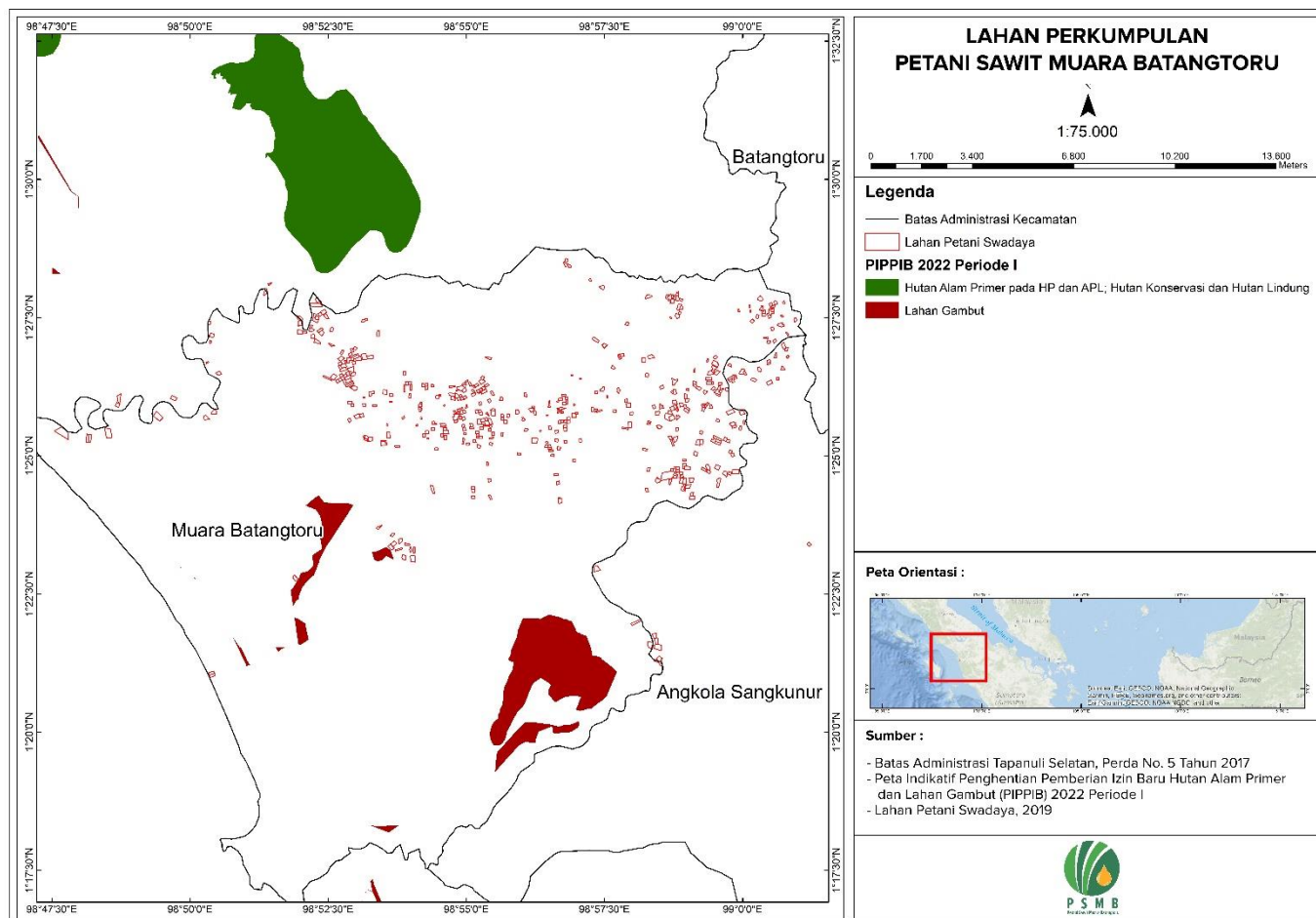
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Criterion / Indicator		Assessment Findings	Compliance
		Based on the interviews with ICS Board and supervisory board, there is no change since the last assessment.	
Milestone A	The disbursement of premiums, including price and timing of the disbursement to group members is clearly recorded.	Until this audit, PSMB has received IDR 1.007 billion from book and claims sold through the palmtrace. According to the agreed premium sharing disbursement above known that the data as follows:	Complied
Milestone B	The disbursement of premiums, including price and timing of the disbursement to group members is clearly recorded.	<ul style="list-style-type: none"> • 30% for members: allocated for cash disbursement for each member during 18 – 24 October 2024. • 30% for organization development: allocated for land purchase (new PSMB office), office rent, borrow by SJLS. • 5% for social funds: allocated for home burning victims, • 25% for surveillance audit: payment for surveillance audit to CB. • 10% for ICS Board: allocated for ICS board incentives. <p>This allocation already informed and disseminated to all smallholder member during the annual membership meeting on 12 December 2023.</p>	Complied

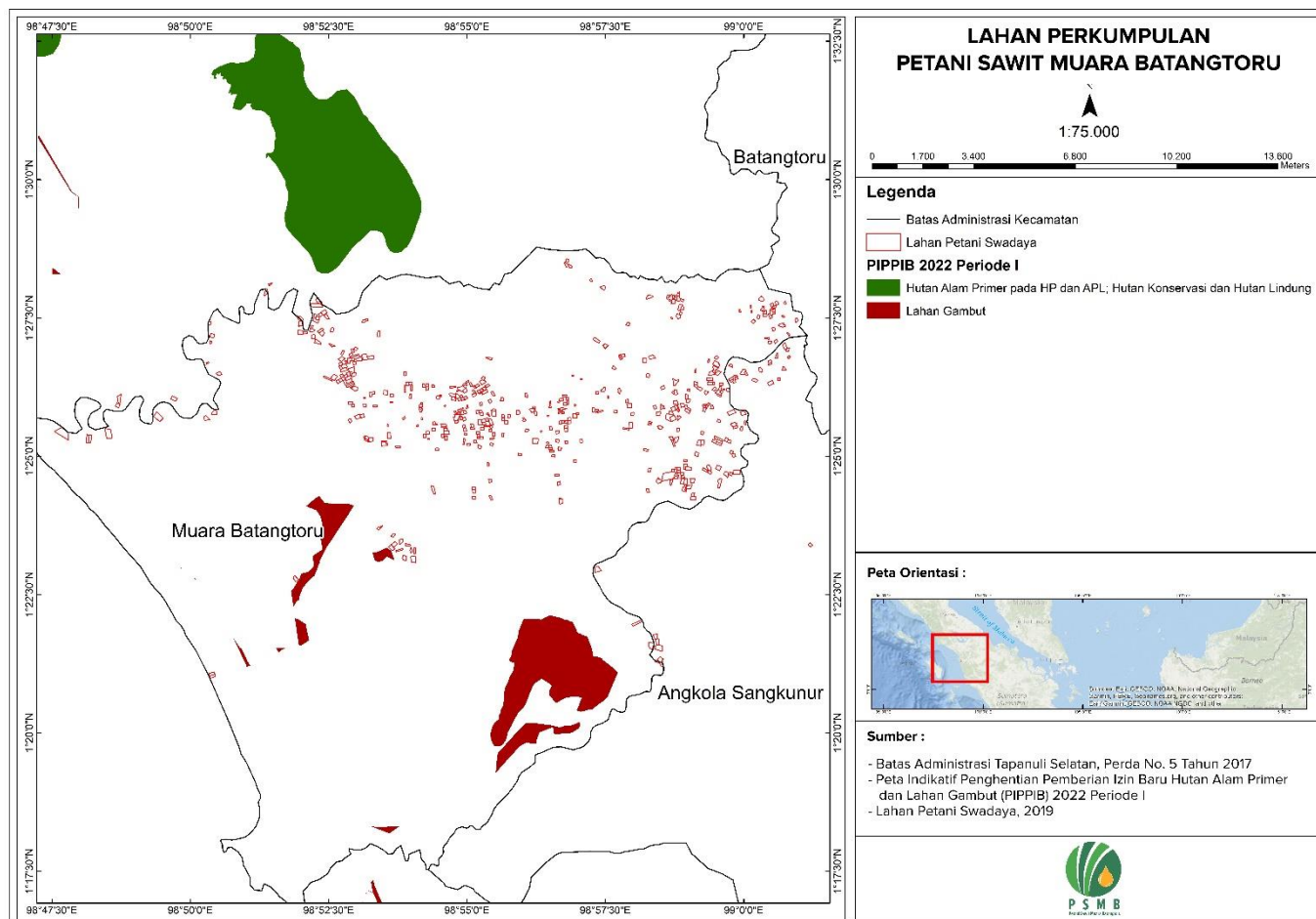
Appendix B: GHG Reporting Executive Summary

Not applicable for Independent Smallholders Standard

Appendix C: Location Map of Certification Unit and Supply bases



Appendix D: Estate Field Map



Appendix E: List of Smallholder Registered and/or sampled

Sampling Group	Current Certification	Scope Extension	Other: <i>Please specify</i>
Risk Factor Applied	1.2 (medium risk)	N/A	Choose an item.
Justification of Risk Factor Applied	Previous assessment issued with NC Critical		
Number of samples	25 smallholders		
Remarks			

No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
1	Sahril Romadon Harepa	Muara Huta Raja	1° 24' 31.99" N	98° 58' 41.26" E	1.31	1.31	26.62	16/10/2019	001.BN2/IV/19
		Muara Huta Raja	1° 24' 33.80" N	98° 59' 4.29" E	2.00	2.00	40.64	16/10/2019	001.BN2/IV/19
2	Irsanuddin Harahap	Muara Huta Raja	1° 24' 45.23" N	98° 59' 17.91" E	1.21	1.21	24.59	16/10/2019	002.BN2/IV/19
		Muara Huta Raja	1° 24' 14.43" N	98° 59' 5.13" E	2.00	2.00	40.64	16/10/2019	002.BN2/IV/19
		MuaraHuta Raja	1° 24' 46.84" N	98° 58' 59.91" E	2.00	2.00	40.64	16/10/2019	002.BN2/IV/19
3	Mujiono	Muara Huta Raja	1° 25' 17.87" N	98° 59' 41.24" E	1.20	1.20	24.38	16/10/2019	003.BN2/IV/19
		Muara Huta Raja	1° 24' 40.55" N	98° 59' 41.19" E	2.00	2.00	40.64	16/10/2019	003.BN2/IV/19
4	Lukman Hutaauruk	Muara Huta Raja	1° 24' 47.36" N	98° 59' 22.44" E	2.00	2.00	40.64	16/10/2019	004.BN2/IV/19
5	Mhd Sukemi	Muara Huta Raja	1° 24' 42.96" N	98° 59' 52.32" E	3.00	3.00	60.96	16/10/2019	005.BN2/IV/19
6	Yatiman	Muara Huta Raja	1° 25' 15.04" N	98° 59' 15.17" E	1.85	1.85	37.59	16/10/2019	006.BN2/IV/19
		Muara Huta Raja	1° 25' 16.02" N	98° 59' 33.55" E	1.5	1.5	30.48	16/10/2019	006.BN2/IV/19
7	Jesman Chaniago	Muara Huta Raja	1° 24' 55.37" N	98° 58' 56.60" E	0.74	0.74	15.04	16/10/2019	007.BN2/IV/19
		Muara Huta Raja	1° 24' 18.11" N	98° 59' 04.65" E	1.00	1.00	20.32	16/10/2019	007.BN2/IV/19
8	Samsuddin	Muara Huta Raja	1° 24' 31.08" N	98° 59' 33.70" E	2.75	2.75	55.88	16/10/2019	008.BN2/IV/19
9	Tongku Sibarani	Muara Huta Raja	1° 25' 14.35" N	98° 59' 11.42" E	2.00	2.00	40.64	16/10/2019	009.BN2/IV/19
10	Sapon	Muara Huta Raja	1° 24' 25.17" N	98° 58' 55.58" E	2.00	2.00	40.64	16/10/2019	010.BN2/IV/19
		Muara Huta Raja	1° 25' 01.03" N	98° 59' 49.08" E	1.00	1.00	20.32	16/10/2019	010.BN2/IV/19
11	Poniman	Muara Huta Raja	1° 25' 16.10" N	98° 59' 44.27" E	1.00	1.00	20.32	16/10/2019	011.BN2/IV/19
12	Sokhi Woloo Harefa	Muara Huta Raja	1° 25' 13.64" N	98° 59' 32.95" E	1.50	1.50	30.48	16/10/2019	012.BN2/IV/19
13	Eddis Parlindungan Purba	Muara Manompas	1° 26' 02.67" N	98° 54' 45.34" E	1.77	1.77	35.97	04/10/2019	013.MM3-2/IV/19
14	Palti Warman Siagian	Muara Manompas	1° 23' 17.56" N	98° 54' 03.17" E	1.00	1.00	20.32	04/10/2019	014.MM3-2/IV/19
		Muara Manompas	1° 23' 20.80" N	98° 53' 38.33" E	2.00	2.00	40.64	04/10/2019	014.MM3-2/IV/19
15	Jujung Siahaan	Muara Manompas	1° 23' 24.50" N	98° 53' 41.09" E	1.00	1.00	20.24	04/10/2019	015.MM3-2/IV/19
16	Andi Hudzaipa Matondang	Muara Manompas	1° 25' 43.61" N	98° 55' 45.47" E	1.00	1.00	20.32	04/10/2019	016.MM3-2/IV/19
17	Lamsinar Siregar	Muara Manompas	1° 25' 50.25" N	98° 54' 52.75" E	1.00	1.00	20.32	04/10/2019	017.MM3-2/IV/19
		Muara Manompas	1° 25' 23.96" N	98° 54' 58.46" E	0.25	0.25	5.08	04/10/2019	017.MM3-2/IV/19
18	Hot Binson Sibarani	Muara Manompas	1° 23' 18.28" N	98° 53' 46.66" E	1.00	1.00	20.32	04/10/2019	018.MM3-2/IV/19

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No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
19	Donnes Dimperis Sihotang	Muara Manompas	1° 26' 13.47" N	98° 55' 18.65" E	1.00	1.00	20.32	04/10/2019	019.MM3-2/IV/19
20	Junus Efendi Purba	Muara Manompas	1° 26' 06.49" N	98° 54' 44.40" E	1.88	1.88	38.20	04/10/2019	020.MM3-2/IV/19
21	Elyaman Purba	Muara Manompas	1° 23' 27.86" N	98° 53' 48.35" E	1.60	1.60	32.51	04/10/2019	021.MM3-2/IV/19
22	Rustam Dongoran	Muara Manompas	1° 23' 34.24" N	98° 53' 39.85" E	1.00	1.00	20.32	04/10/2019	022.MM3-2/IV/19
23	Gerhard Omikron Nainggolan	Muara Manompas	1° 26' 01.97" N	98° 55' 38.17" E	1.00	1.00	20.32	04/10/2019	024.MM3-2/IV/19
24	Piter Pakpahan	Muara Manompas	1° 26' 10.89" N	98° 54' 49.71" E	0.25	0.25	5.08	04/10/2019	025.MM3-2/IV/19
		Muara Manompas	1° 25' 49.75" N	98° 55' 28.92" E	1.00	1.00	20.32	04/10/2019	025.MM3-2/IV/19
25	Ali Asri Batubara	Muara Manompas	1° 25' 16.02" N	98° 54' 56.71" E	1.00	1.00	20.32	04/10/2019	026.MM3-2/IV/19
26	Rudi Pardede	Muara Manompas	1° 25' 25.31" N	98° 55' 12.18" E	1.00	1.00	20.32	04/10/2019	027.MM3-2/IV/19
27	Dimpos Tarihoran	Muara Manompas	1° 25' 38.62" N	98° 55' 17.98" E	1.50	1.50	30.48	04/10/2019	028.MM3-2/IV/19
28	Muda Sintong Rambe	Muara Manompas	1° 26' 1.84" N	98° 54' 51.85" E	1.00	1.00	20.32	04/10/2019	029.MM3-2/IV/19
		Muara Manompas	1° 25' 10.09" N	98° 53' 45.38" E	1.00	1.00	20.32	04/10/2019	029.MM3-2/IV/19
29	Zulkipli	Muara Manompas	1° 26' 06.55" N	98° 55' 07.69" E	1.00	1.00	20.32	04/10/2019	030.MM3-2/IV/19
		Muara Manompas	1° 26' 05.05" N	98° 54' 53.64" E	0.75	0.75	15.24	04/10/2019	034.MM3-1/XII/18
		Muara Manompas	1° 25' 10.20" N	98° 55' 13.49" E	1.00	1.00	20.32	04/10/2019	030.MM3-2/IV/19
30	Rohani Harahap	Muara Manompas	1° 25' 33.44" N	98° 55' 05.63" E	1.00	1.00	20.32	04/10/2019	031.MM3-2/IV/19
31	Palmarum Siahaan	Muara Manompas	1° 25' 23.81" N	98° 55' 29.07" E	1.00	1.00	20.32	04/10/2019	032.MM3-2/IV/19
		Muara Manompas	1° 26' 11.71" N	98° 55' 15.62" E	0.75	0.75	15.24	04/10/2019	032.MM3-2/IV/19
32	Titus Ojahan Tamba	Muara Manompas	1° 25' 42.19" N	98° 54' 48.53" E	3.00	3.00	60.96	04/10/2019	033.MM3-2/I/19
		Muara Manompas	1° 25' 40.21" N	98° 55' 39.32" E	0.75	0.75	15.24	04/10/2019	033.MM3-2/I/19
33	Jonni Simanungkalit	Muara Manompas	1° 26' 13.38" N	98° 54' 53.86" E	2.80	2.80	56.90	07/08/2018	034.MM3-1/XII/18
		Muara Manompas	1° 26' 24.58" N	98° 55' 17.59" E	1.00	1.00	20.32	07/08/2018	034.MM3-1/XII/18
34	Damri Rambe	Muara Manompas	1° 25' 19.11" N	98° 55' 27.44" E	0.75	0.75	15.24	07/08/2018	035.MM3-1/XII/18
		Muara Manompas	1° 26' 10.07" N	98° 55' 07.62" E	0.75	0.75	15.24	07/08/2018	035.MM3-1/XII/18
		Muara Manompas	1° 25' 56.79" N	98° 55' 15.02" E	0.75	0.75	15.24	07/08/2018	035.MM3-1/XII/18
35	Henri Sihombing	Muara Manompas	1° 26' 06.34" N	98° 56' 4.06" E	1.00	1.00	20.32	07/08/2018	036.MM3-1/XXI/18
36	Jansen Rambe	Muara Manompas	1° 26' 08.67" N	98° 55' 14.60" E	0.25	0.25	5.08	07/08/2018	037.MM3-1/XII/18
		Muara Manompas	1° 25' 53.47" N	98° 55' 00.20" E	0.50	0.50	10.16	07/08/2018	037.MM3-1/XII/18
		Muara Manompas	1° 26' 09.63" N	98° 55' 19.17" E	1.74	1.74	35.36	07/08/2018	037.MM3-1/XII/18
37	Daniel Simamora	Muara Manompas	1° 25' 20.10" N	98° 55' 12.35" E	0.75	0.75	15.24	07/08/2018	038.MM3-1/XII/18
		Muara Manompas	1° 25' 48.56" N	98° 55' 14.63" E	0.75	0.75	15.24	07/08/2018	038.MM3-1/XII/18
		Muara Manompas	1° 25' 30.13" N	98° 55' 16.19" E	1.00	1.00	20.32	07/08/2018	038.MM3-1/XII/18
38	Muhammad Idris Batubara	Muara Manompas	1° 25' 40.30" N	98° 54' 57.07" E	1.00	1.00	20.32	07/08/2018	039.MM3-1/XII/18
39	Parlin Hutagalung	Muara Manompas	1° 25' 28.04" N	98° 56' 04.75" E	1.00	1.00	20.32	07/08/2018	040.MM3-1/XII/18
40	Hermanto Nababan	Muara Manompas	1° 25' 12.63" N	98° 55' 01.90" E	0.75	0.75	15.24	07/08/2018	041.MM3-1/XII/18
		Muara Manompas	1° 25' 32.83" N	98° 55' 20.99" E	0.75	0.75	15.24	07/08/2018	041.MM3-1/XII/18
41	Nelly Siahaan	Muara Manompas	1° 25' 19.99" N	98° 55' 15.82" E	0.75	0.75	15.24	07/08/2018	042.MM3-1/XII/18
		Muara Manompas	1° 25' 12.89" N	98° 55' 26.57" E	0.75	0.75	15.24	07/08/2018	042.MM3-1/XII/18

No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
		Muara Manompas	1° 26' 14.99" N	98° 55' 08.20" E	0.50	0.50	10.16	07/08/2018	042.MM3-1/XII/18
42	Julkipli Nababan	Muara Manompas	1° 25' 59.76" N	98° 55' 24.89" E	1.00	1.00	21.50	07/08/2018	043.MM3-1/XII/18
		Muara Manompas	1° 26' 16.52" N	98° 55' 21.95" E	1.00	1.00	21.50	07/08/2018	043.MM3-1/XII/18
43	Rinto Pane	Muara Manompas	1° 26' 18.00" N	98° 54' 57.57" E	0.75	0.75	15.24	07/08/2018	045.TR1-2/IV/19
		Muara Manompas	1° 26' 17.82" N	98° 55' 04.16" E	0.75	0.75	15.24	07/08/2018	045.TR1-2/IV/19
44	Basaruddin Nasution	Tarapung Raya	1° 26' 14.50" N	98° 58' 32.24" E	1.15	1.15	23.37	08/10/2019	045.TR1-2/IV/19
45	Marakadim	Tarapung Raya	1° 25' 48.58" N	98° 57' 23.82" E	0.88	0.88	17.88	08/10/2019	046.TR1-2/IV/19
46	Kiman Siregar	Tarapung Raya	1° 25' 46.99" N	98° 58' 41.12" E	1.00	1.00	20.32	08/10/2019	047.TR1-2/IV/19
47	Ramlan Oloan Siregar	Tarapung Raya	1° 25' 36.95" N	98° 58' 18.45" E	0.5	0.5	10.16	08/10/2019	048.TR1-2/IV/19
48	Gunawan Harahap	Tarapung Raya	1° 25' 41.99" N	98° 58' 49.64" E	1.00	1.00	20.32	08/10/2019	049.TR1-2/IV/19
49	Musdar	Tarapung Raya	1° 26' 20.44" N	98° 58' 45.81" E	2.50	2.50	50.80	08/10/2019	050.TR1-2/IV/19
50	Ismail Muda Pohan	Tarapung Raya	1° 25' 41.18" N	98° 58' 43.18" E	2.69	2.69	54.66	08/10/2019	051.TR1-2/IV/19
51	Syaripuddin Siregar	Tarapung Raya	1° 25' 34.75" N	98° 58' 17.90" E	0.49	0.49	9.96	08/10/2019	052.TR1-2/IV/19
52	Ahmad Salim Siregar	Tarapung Raya	1° 24' 45.09" N	98° 58' 17.80" E	1.00	1.00	20.32	08/10/2019	053.TR1-2/IV/19
53	Sapri Dalimunte	Tarapung Raya	1° 26' 12.11" N	98° 57' 27.83" E	1.43	1.43	29.06	08/10/2019	054.TR1-2/IV/19
54	Bahtiar Siregar	Tarapung Raya	1° 25' 28.62" N	98° 58' 48.86" E	0.91	0.91	18.49	08/10/2019	055.TR1-2/IV/19
		Tarapung Raya	1° 25' 18.22" N	98° 58' 47.05" E	2.07	2.07	42.06	08/10/2019	055.TR1-2/IV/19
55	Parluhutan Siregar	Tarapung Raya	1° 26' 27.61" N	98° 58' 15.98" E	1.30	1.30	26.42	08/10/2019	056.TR1-2/IV/19
56	Pangadilan Rambe	Tarapung Raya	1° 25' 19.50" N	98° 58' 41.60" E	1.20	1.20	24.38	08/10/2019	057.TR1-2/IV/19
57	Sopyan Rambe	Tarapung Raya	1° 25' 31.31" N	98° 58' 29.38" E	1.50	1.50	30.48	08/10/2019	058.TR2-2/IV/19
58	Robil Harahap	Tarapung Raya	1° 26' 11.09" N	98° 57' 45.14" E	1.22	1.22	24.79	08/10/2019	059.TR2-2/IV/19
59	Swandi Nasution	Tarapung Raya	1° 25' 13.90" N	98° 58' 43.67" E	1.10	1.10	22.35	12/10/2019	060.TR1-2/IV/19
		Tarapung Raya	1° 26' 04.29" N	98° 57' 32.88" E	0.22	0.22	4.47	12/10/2019	060.TR1-2/IV/19
60	Marahalim Sitompul	Muara Manompas	1° 26' 05.60" N	98° 56' 45.61" E	1.00	1.00	20.32	12/10/2019	061.MM1-2/IV/19
61	Ruslan Aritonang	Muara Manompas	1° 25' 16.47" N	98° 56' 14.04" E	3.00	3.00	60.96	12/10/2019	062.MM1-2/IV/19
62	Desman Jaya Pohan	Muara Manompas	1° 25' 05.42" N	98° 56' 31.66" E	0.75	0.75	15.24	12/10/2019	063.MM1-2/IV/19
63	Adi Mulyono	Muara Manompas	1° 25' 43.64" N	98° 56' 56.91" E	1.84	1.84	37.39	12/10/2019	064.MM1-2/IV/19
64	Partahian Nasution	Muara Manompas	1° 26' 27.71" N	98° 56' 54.61" E	0.25	0.25	5.08	12/10/2019	065.MM1-2/IV/19
65	Saptua Pasaribu	Muara Manompas	1° 25' 58.39" N	98° 56' 49.32" E	0.75	0.75	15.75	12/10/2019	066.MM1-2/IV/19
66	Leman Siregar	Muara Manompas	1° 25' 56.89" N	98° 56' 46.46" E	1.00	1.00	20.32	12/10/2019	067.MM1-2/IV/19
67	Maulana Siregar	Muara Manompas	1° 25' 46.03" N	98° 56' 59.85" E	0.41	0.41	8.33	12/10/2019	068.MM1-2/IV/19
68	Marual Pane	Muara Manompas	1° 25' 30.38" N	98° 56' 30.74" E	1.00	1.00	20.32	12/10/2019	069.MM1-2/IV/19
69	Herlan Sugianto Sitanggang	Muara Manompas	1° 25' 23.37" N	98° 55' 38.93" E	0.75	0.75	15.24	12/10/2019	070.MM1-2/IV/19
70	Tamsor Pardede	Mabang Pasir	1° 26' 09.15" N	98° 59' 19.24" E	1.05	1.05	21.34	07/10/2019	071.MP2/IV/19
71	Saddam Simbolon	Mabang Pasir	1° 24' 46.57" N	98° 58' 49.51" E	1.00	1.00	20.32	07/10/2019	072.MP2/IV/19
72	Sainal Galingging	Mabang Pasir	1° 26' 11.89" N	98° 59' 42.97" E	1.00	1.00	20.32	07/10/2019	073.MP2/IV/19
73	Eprianto Siregar	Mabang Pasir	1° 24' 39.11" N	98° 58' 47.74" E	1.00	1.00	20.32	07/10/2019	074.MP2/IV/19
74	Ahmad Husein Siregar	Mabang Pasir	1° 26' 18.35" N	98° 59' 35.40" E	1.00	1.00	20.32	07/10/2019	075.MP2/IV/19
75	Rohim Siregar	Mabang Pasir	1° 24' 37.03" N	98° 58' 46.77" E	1.00	1.00	20.32	07/10/2019	076.MP2/IV/19

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			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
	Rohim Siregar	Muara Huta Raja	1° 24' 46.82" N	98° 58' 46.32" E	0.5	0.5	10.16	07/10/2019	076.MP2/IV/19
76	Syapian Siregar	Mabang Pasir	1° 24' 39.15" N	98° 58' 50.15" E	1.64	1.64	33.32	07/10/2019	077.MP2/IV/19
77	Amrijal Simbolon	Mabang Pasir	1° 24' 22.78" N	98° 58' 15.88" E	1.00	1.00	20.32	08/10/2019	078.MP2/IV/19
78	Imran Nasution	Muara Huta Raja	1° 25' 46.81" N	98° 59' 59.30" E	1.91	1.91	38.81	08/10/2019	079.MB2/IV/19
		Muara Huta Raja	1° 26' 30.27" N	98° 59' 31.99" E	1.75	1.75	35.56	08/10/2019	079.MB2/IV/19
		Muara Huta Raja	1° 25' 08.07" N	98° 56' 40.38" E	1.10	1.10	22.35	08/10/2019	079.MB2/IV/19
79	Lahuddin Nasution	Muara Huta Raja	1° 26' 38.41" N	98° 59' 45.92" E	0.85	0.85	17.27	08/10/2019	080.MB2/IV/19
80	Holid Nasution	Muara Huta Raja	1° 26' 24.87" N	98° 59' 51.79" E	0.75	0.75	15.24	08/10/2019	081.MB2/IV/19
81	Mardiana Napitupulu	Muara Huta Raja	1° 26' 46.98" N	98° 59' 30.30" E	1.00	1.00	20.32	08/10/2019	082.MB2/IV/19
82	Roslaini Hasibuan	Muara Huta Raja	1° 26' 23.06" N	98° 59' 49.30" E	1.54	1.54	31.29	08/10/2019	083.MB2/IV/19
83	Salamat	Muara Huta Raja	1° 21' 15.61" N	98° 58' 29.42" E	2.00	2.00	40.64	08/10/2019	084.MB2/IV/19
84	Puli	Muara Huta Raja	1° 26' 23.88" N	98° 59' 46.06" E	0.97	0.97	19.71	08/10/2019	085.MB2/IV/19
85	Bangun Lubis	Muara Huta Raja	1° 26' 29.61" N	99° 0' 02.62" E	0.78	0.78	15.85	08/10/2019	086.MB2/IV/19
86	Junita Nasution	Muara Huta Raja	1° 25' 53.43" N	98° 58' 57.50" E	1.00	1.00	20.32	08/10/2019	087.MB2/IV/19
87	Siti Aisah Siregar	Muara Huta Raja	1° 22' 57.43" N	98° 57' 21.29" E	3.00	3.00	60.96	08/10/2019	088.MB2/IV/19
88	Sari Darma Hasibuan	Muara Huta Raja	1° 26' 31.44" N	98° 59' 59.37" E	2.04	2.04	41.45	08/10/2019	089.MB2/IV/19
89	Maratua Tambunan	Muara Huta Raja	1° 21' 44.72" N	98° 58' 24.39" E	2.00	2.00	40.64	08/10/2019	090.MB2/IV/19
90	Mara Kaya Harahap	Muara Huta Raja	1° 21' 34.86" N	98° 58' 19.53" E	3.00	3.00	60.96	08/10/2019	091.MB2/IV/19
91	Muhammad Amin Ritonga	Muara Huta Raja	1° 21' 32.32" N	98° 58' 28.02" E	4.00	4.00	81.28	08/10/2019	092.MB2/IV/19
92	Bahrum	Muara Huta Raja	1° 26' 34.43" N	98° 59' 28.57" E	2.29	2.29	46.53	08/10/2019	093.MB2/IV/19
93	Amran Nasution	Muara Huta Raja	1° 25' 47.57" N	98° 59' 46.63" E	3.00	3.00	60.96	08/10/2019	094.MB2/IV/19
94	Marasumendut Harahap	Muara Huta Raja	1° 21' 58.85" N	98° 58' 03.54" E	2.00	2.00	40.64	08/10/2019	095.MB2/IV/19
95	Hotmatua Siregar	Muara Huta Raja	1° 26' 21.94" N	98° 59' 46.80" E	0.64	0.64	13.00	08/10/2019	096.MB2/IV/19
96	Sawal Harahap	Muara Huta Raja	1° 26' 39.94" N	98° 59' 30.22" E	3.00	3.00	60.96	08/10/2019	097.MB2/IV/19
97	Parlindungan Hasibuan	Muara Huta Raja	1° 26' 00.15" N	98° 58' 59.70" E	1.20	1.20	24.38	08/10/2019	098.MB2/IV/19
98	Pahrin Pardosi	Muara Huta Raja	1° 26' 19.00" N	98° 59' 23.24" E	1.50	1.50	30.48	08/10/2019	099.MB2/IV/19
99	Amidan Nasution	Muara Huta Raja	1° 26' 29.92" N	98° 59' 25.13" E	2.00	2.00	40.64	08/10/2019	100.MB2/IV/19
100	MHD. Jakpar	Muara Huta Raja	1° 26' 27.22" N	98° 59' 51.33" E	0.56	0.56	13.35	08/10/2019	102.MB2/IV/19
101	Nadi Maharaya Simanjuntak	Muara Huta Raja	1° 21' 38.91" N	98° 58' 26.37" E	2.00	2.00	40.64	08/10/2019	102.MB2/IV/19
102	Namlis Hasibuan	Muara Huta Raja	1° 26' 23.72" N	98° 59' 23.00" E	2.00	2.00	40.64	08/10/2019	103.MB2/IV/19
		Muara Huta Raja	1° 21' 19.65" N	98° 58' 29.52" E	2.00	2.00	40.64	08/10/2019	103.MB2/IV/19
103	Edi Anwar Laoli	Simarlelan	1° 26' 21.65" N	98° 52' 52.06" E	2.00	2.00	40.64	18/08/2018	104.SM1-1/XII/18
104	Hasan Waruwu	Simarlelan	1° 26' 47.35" N	98° 53' 00.34" E	1.60	1.60	32.51	18/08/2018	105.SM1-1/XII/18
105	Arman Johan	Simarlelan	1° 26' 24.21" N	98° 52' 45.84" E	1.00	1.00	20.32	18/08/2018	106.SM1-1/XII/18
106	Bedali Laoli	Simarlelan	1° 26' 24.87" N	98° 52' 51.21" E	2.00	2.00	40.64	18/08/2018	107.SM1-1/XII/18
107	Eferoni Waruwu	Simarlelan	1° 26' 50.00" N	98° 52' 53.89" E	0.90	0.90	18.29	18/08/2018	108.SM1-1/XII/18
108	Juni Ada Lawolo	Simarlelan	1° 26' 22.63" N	98° 52' 42.84" E	1.00	1.00	20.32	18/08/2018	109.SM1-1/XII/18
109	Yuni Aro halawa	Simarlelan	1° 26' 29.25" N	98° 52' 51.39" E	1.40	1.40	28.45	18/08/2018	110.SM1-1/XII/18

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110	Bebalazi Zebua	Simarlelan	1° 26' 27.06" N	98° 52' 48.46" E	1.00	1.00	20.32	18/08/2018	111.SM1-1/XII/18
		Simarlelan	1° 26' 25.60" N	98° 52' 35.75" E	2.5	2.5	50.80	18/08/2018	111.SM1-1/XII/18
111	Rimse Madofa	Simarlelan	1° 26' 07.76" N	98° 53' 16.58" E	2.00	2.00	40.64	18/08/2018	112.SM1-1/XII/18
112	Saroeli Buulolo	Simarlelan	1° 26' 47.69" N	98° 53' 09.09" E	3.00	3.00	66.00	18/08/2018	113.SM1-1/XII/18
		Simarlelan	1° 26' 47.15" N	98° 53' 15.68" E	2.00	2.00	44.00	18/08/2018	113.SM1-1/XII/18
113	Fati Ely Jega	Simarlelan	1° 26' 27.21" N	98° 52' 44.28" E	1.00	1.00	20.32	18/08/2018	114.SM1-1/XII/18
114	Erwin Gulo	Simarlelan	1° 26' 02.41" N	98° 48' 42.88" E	2.40	2.40	48.77	18/08/2018	115.SM1-1/XII/18
		Simarlelan	1° 25' 55.14" N	98° 48' 41.29" E	1.5	1.5	30.48	18/08/2018	115.SM1-1/XII/18
115	Sediaman Zendato	Simarlelan	1° 26' 43.91" N	98° 52' 52.46" E	2.00	2.00	40.64	18/08/2018	116.SM1-1/XII/18
116	Pardamean	Simarlelan	1° 26' 45.36" N	98° 53' 03.27" E	2.00	2.00	40.64	18/08/2018	117.SM1-1/XII/18
117	Firman Lase	Simarlelan	1° 26' 02.46" N	98° 49' 42.22" E	2.00	2.00	40.64	18/08/2018	118.SM1-1/XII/18
118	Yamonaha Zai	Simarlelan	1° 26' 40.16" N	98° 52' 43.07" E	1.00	1.00	20.32	18/08/2018	119.SM1-1/XII/18
119	Rami Sati	Simarlelan	1° 26' 21.03" N	98° 52' 40.11" E	1.00	1.00	20.32	18/08/2018	120.SM1-1/XII/18
120	Arisman Buulolo	Simarlelan	1° 26' 37.70" N	98° 52' 46.85" E	2.00	2.00	44.00	18/08/2018	121.SM1-1/XII/18
		Simarlelan	1° 26' 45.51" N	98° 52' 44.00" E	2.00	2.00	44.00	18/08/2018	121.SM1-1/XII/18
121	Bezisokhi Halawa	Simarlelan	1° 26' 45.40" N	98° 52' 56.30" E	0.94	0.94	19.10	18/08/2018	122.SM1-1/XII/18
122	Wo Zatulo Lawolo	Simarlelan	1° 25' 42.86" N	98° 53' 01.45" E	2.00	2.00	40.64	18/08/2018	123.SM1-1/XII/18
123	Muhammad Asrul Pohan	Hutaraja	1° 25' 53.04" N	98° 58' 46.70" E	1.02	1.02	21.42	10/08/2018	124.HT1/XII/18
		Lopo Baru	1° 26' 11.88" N	98° 59' 00.19" E	0.5	0.5	10.50	10/08/2018	124.HT1/XII/18
		Jalan Garuda	1° 26' 11.88" N	98° 59' 00.19" E	1.00	1.00	21.00	10/08/2018	124.HT1/XII/18
124	M Adnan Harahap	Hutaraja	1° 25' 49.18" N	98° 58' 58.99" E	1.55	1.55	31.50	10/08/2018	125.HT1/XII/18
125	Khairul Pasaribu	Hutaraja	1° 26' 04.50" N	98° 58' 58.04" E	1.37	1.37	28.77	10/08/2018	126.HT1/XII/18
126	Chairul Anwar Harahap	Hutaraja	1° 25' 52.35" N	98° 58' 49.00" E	0.43	0.43	8.74	10/08/2018	127.HT1/XII/18
127	Muhammad Nazir Nasution	Hutaraja	1° 25' 06.90" N	98° 58' 13.87" E	1.00	1.00	20.32	10/08/2018	128.HT1/XII/18
128	Hoiron Nasution	Hutaraja	1° 26' 13.39" N	98° 59' 12.09" E	1.50	1.50	30.48	10/08/2018	129.HT1/XII/18
129	Mustapa Pohan	Hutaraja	1° 25' 55.34" N	98° 58' 53.54" E	1.50	1.50	30.48	10/08/2018	130.HT1/XII/18
130	Yahya Harahap	Hutaraja	1° 26' 32.46" N	98° 59' 07.54" E	0.37	0.37	7.52	10/08/2018	131.HT1/XII/18
131	Nazamuddin Harahap	Hutaraja	1° 26' 43.79" N	98° 58' 12.41" E	1.96	1.96	43.12	10/08/2018	132.HT1/XII/18
		Huta raja	1° 25' 51.49" N	98° 58' 43.80" E	1.6	1.6	35.20	10/08/2018	132.HT1/XII/18
132	Ahmad Sarkoi Tambunan	Hutaraja	1° 26' 19.07" N	98° 59' 27.16" E	0.50	0.50	10.16	10/08/2018	133.HT1/XII/18
133	Ibrahim Pohan	Hutaraja	1° 25' 58.04" N	98° 58' 46.42" E	1.75	1.75	35.56	10/08/2018	134.HT1/XII/18
134	Ahmadi Pohan	Hutaraja	1° 25' 50.01" N	98° 58' 48.76" E	0.50	0.50	10.16	10/08/2018	135.HT1/XII/18
135	Amrul Hudawi Siregar	Hutaraja	1° 25' 51.05" N	98° 59' 00.61" E	0.68	0.68	13.82	10/08/2018	136.HT1/XII/18
136	Darwan Nasution	Hutaraja	1° 26' 43.72" N	98° 59' 22.02" E	0.54	0.54	10.97	10/08/2018	137.HT1/XII/18
137	Zul Hendro Pane	Muara Ampolu	1° 25' 31.76" N	98° 54' 34.85" E	1.00	1.00	20.32	06/08/2018	138.MA3-1/XII/18
		Muara Ampolu	1° 25' 33.72" N	98° 54' 34.60" E	1.3	1.3	26.42	06/08/2018	138.MA3-1/XII/18
		Muara Ampolu	1° 23' 42.36" N	98° 53' 24.96" E	1.00	1.00	20.32	06/08/2018	138.MA3-1/XII/18
138	Muhadi	Muara Ampolu	1° 25' 07.39" N	98° 54' 27.45" E	0.75	0.75	15.24	06/08/2018	139.MA3-1/XII/18

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			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
139	Adi Sunardi Pohan	Muara Ampolu	1° 25' 41.20" N	98° 53' 51.37" E	0.50	0.50	10.16	06/08/2018	140.MA3-1/XII/18
140	Supriadi	Muara Ampolu	1° 25' 25.52" N	98° 54' 17.36" E	1.00	1.00	20.32	06/08/2018	141.MA3-1/XII/18
141	Susanto	Muara Ampolu	1° 25' 29.06" N	98° 54' 23.63" E	1.00	1.00	22.00	06/08/2018	142.MA3-1/XII/18
142	Darwin Harahap	Muara Ampolu	1° 25' 19.88" N	98° 54' 37.13" E	1.00	1.00	20.32	06/08/2018	143.MA3-1/XII/18
143	Saman	Muara Ampolu	1° 25' 56.01" N	98° 56' 30.10" E	1.00	1.00	20.32	06/08/2018	144.MA3-1/XII/18
144	Sutarto	Muara Ampolu	1° 25' 18.73" N	98° 54' 17.97" E	0.25	0.25	5.08	06/08/2018	145.MA3-1/XII/18
		Muara Ampolu	1° 25' 32.98" N	98° 54' 06.18" E	0.25	0.25	5.08	06/08/2018	145.MA3-1/XII/18
145	Salim MarwaJi Nasution	Muara Ampolu	1° 26' 18.80" N	98° 53' 55.29" E	1.00	1.00	20.32	06/08/2018	146.MA3-1/XII/18
146	Thamrin Aritonang	Muara Ampolu	1° 25' 29.13" N	98° 54' 36.74" E	1.00	1.00	20.32	06/08/2018	147.MA3-1/XII/18
147	Darso	Muara Ampolu	1° 25' 22.20" N	98° 54' 33.64" E	0.90	0.90	18.29	06/08/2018	148.MA3-1/XII/18
148	Wasir	Muara Ampolu	1° 25' 40.93" N	98° 54' 11.02" E	0.30	0.30	6.10	06/08/2018	149.MA3-1/XII/18
149	Samson Hutabarat	Muara Ampolu	1° 25' 35.59" N	98° 54' 24.75" E	1.00	1.00	20.32	06/08/2018	150.MA3-1/XII/18
150	Roy Nauli Rambe	Muara Ampolu	1° 25' 15.85" N	98° 53' 30.60" E	1.00	1.00	20.32	06/08/2018	151.MA3-1/XII/18
		Muara Ampolu	1° 25' 13.35" N	98° 53' 29.98" E	2.2	2.2	44.70	06/08/2018	151.MA3-1/XII/18
151	Diris Hutagalung	Mura Ampolu	1° 26' 05.05" N	98° 53' 58.56" E	1.00	1.00	20.32	12/08/2018	152.MA1-1/XII/18
		Muara Ampolu	1° 26' 18.98" N	98° 53' 58.56" E	1.00	1.00	20.32	12/08/2018	152.MA1-1/XII/18
152	Sahdan Pasaribu	Muara Ampolu	1° 26' 14.20" N	98° 53' 59.75" E	1.00	1.00	21.00	12/08/2018	153.MA1-1/XII/18
153	Sadar Hutagalung	Muara Ampolu	1° 25' 57.28" N	98° 54' 11.04" E	0.25	0.25	5.08	12/08/2018	154.MA1-1/XII/18
154	Julhadi Siregar	Muara Ampolu	1° 26' 15.96" N	98° 54' 23.17" E	0.75	0.75	16.50	12/08/2018	155.MA1-1/XII/18
155	Riswanto Hutagalung	Muara Ampolu	1° 26' 16.61" N	98° 54' 13.17" E	1.00	1.00	20.32	12/08/2018	156.MA1-1/XII/18
156	Ahmad Husen	Muara Ampolu	1° 26' 04.90" N	98° 54' 31.35" E	0.25	0.25	5.08	12/08/2018	157.MA1-1/XII/18
157	Ramly Pane	Muara Ampolu	1° 26' 06.18" N	98° 54' 31.41" E	0.25	0.25	5.08	12/08/2018	158.MA1-1/XII/18
		Muara Ampolu	1° 25' 50.42" N	98° 54' 09.44" E	1.00	1.00	20.32	12/08/2018	1853.MA1-1/XII/18
158	Marijah Lubis	Muara Ampolu	1° 25' 50.87" N	98° 54' 11.08" E	0.25	0.25	5.08	12/08/2018	159.MA1-1/XII/18
159	Rohani Siregar	Muara Ampolu	1° 26' 29.39" N	98° 53' 52.97" E	1.00	1.00	20.32	12/08/2018	160.MA1-1/XII/18
160	Lukman Siregar	Muara Ampolu	1° 26' 03.89" N	98° 54' 28.57" E	1.00	1.00	20.32	12/08/2018	161.MA1-1/XII/18
161	Yunatas Pasaribu	Muara Ampolu	1° 26' 13.55" N	98° 54' 16.67" E	1.00	1.00	22.00	12/08/2018	162.MA1-1/XII/18
162	Aminuddin Sitompul	Muara Ampolu	1° 26' 16.94" N	98° 54' 16.74" E	1.00	1.00	20.32	12/08/2018	163.MA1-1/XII/18
163	Sulpenri Batubara	Muara Ampulu	1° 25' 54.51" N	98° 54' 09.93" E	1.00	1.00	20.32	12/08/2018	164.MA1-1/XII/18
164	Mulia Nasution	Pardamean	1° 26' 49.22" N	98° 57' 49.57" E	1.00	1.00	20.32	20/08/2018	165.PD1/XII/18
165	Jumardi Situmorang	Pardamean	1° 27' 05.96" N	98° 57' 20.27" E	2.00	2.00	44.00	20/08/2018	166.PD1/XII/18
		Tarapung Raya	1° 26' 08.90" N	98° 58' 43.58" E	0.52	0.52	11.44	20/08/2018	166.PD1/XII/18
		Tarapung Raya	1° 26' 09.29" N	98° 58' 46.23" E	1.4	1.4	30.80	20/08/2018	166.PD1/XII/18
166	Auladin Situmorang	Pardamean	1° 27' 23.34" N	98° 57' 54.55" E	1.00	1.00	20.32	20/08/2018	167.PD1/XII/18
167	Muhajir Simamora	Pardamean	1° 27' 49.38" N	98° 58' 52.99" E	0.70	0.70	14.22	20/08/2018	168.PD1/XII/18
168	Parlindungan Pulungan	Pardamean	1° 27' 48.89" N	98° 58' 40.44" E	0.50	0.50	10.16	20/08/2018	169.PD1/XII/18
169	Amron Siagian	Pardamean	1° 28' 27.49" N	98° 56' 47.74" E	1.00	1.00	20.32	20/08/2018	170.PD1/XII/18
170	Julkifli Harahap	Pardamean	1° 26' 35.88" N	98° 57' 39.20" E	1.00	1.00	20.32	20/08/2018	171.PD1/XII/18
171	Ali Rajab Situmorang	Pardamean	1° 27' 52.85" N	98° 58' 17.52" E	1.80	1.80	36.58	20/08/2018	172.PD1/XII/18
172	Herdiwanto Silitonga	Pardamean	1° 28' 32.27" N	98° 56' 48.53" E	0.96	0.96	19.51	20/08/2018	173.PD1/XII/18

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173	Rolan Siregar	Pardamean	1° 26' 59.67" N	98° 57' 29.95" E	1.50	1.50	30.48	20/08/2018	174.PD1/XII/18
174	Syahril Ritonga	Pardamean	1° 27' 53.18" N	98° 58' 43.32" E	0.78	0.78	15.85	20/08/2018	175.PD1/XII/18
175	Junaedi Panggabean	Pardamean	1° 27' 41.66" N	98° 58' 50.85" E	2.00	2.00	40.64	20/08/2018	176.PD1/XII/18
176	Nikmat Silitonga	Pardamean	1° 27' 55.17" N	98° 58' 49.25" E	0.60	0.60	12.19	20/08/2018	177.PD1/XII/18
177	Bonar Ritonga	Pardamean	1° 27' 47.63" N	98° 58' 43.71" E	1.50	1.50	30.48	20/08/2018	178.PD1/XII/18
178	Rosidin Nasution	Pardamean	1° 27' 57.26" N	98° 58' 49.37" E	0.36	0.36	7.32	20/08/2018	179.PD1/XII/18
179	Toiron Situmorang	Pardamean	1° 26' 47.23" N	98° 57' 45.73" E	0.60	0.60	12.19	20/08/2018	180.PD1/XII/18
180	Hendri Simamora	Pardamean	1° 27' 51.04" N	98° 58' 49.14" E	1.50	1.50	30.48	20/08/2018	181.PD1/XII/18
181	Ibrohim Situmorang	Pardamean	1° 26' 47.78" N	98° 57' 46.92" E	0.75	0.75	15.24	20/08/2018	182.PD1/XII/18
182	Parlaungan Hasibuan	Pardamean	1° 27' 51.82" N	98° 58' 46.43" E	0.95	0.95	19.30	20/08/2018	183.PD1/XII/18
183	Satdiana Harahap	Bandar Hapinis	1° 27' 31.75" N	99° 0' 42.74" E	0.50	0.50	10.16	14/10/2019	184.BH2/IV/19
184	Siti Aisah Sihombing	Bandar Hapinis	1° 27' 42.44" N	99° 0' 07.39" E	0.35	0.35	7.11	14/10/2019	185.BH2/IV/19
185	Zulkifli	Bandar Hapinis	1° 27' 39.28" N	99° 0' 30.03" E	0.50	0.50	10.16	14/10/2019	186.BH2/IV/19
186	Alimuddin	Bandar Hapinis	1° 26' 42.58" N	99° 0' 28.24" E	1.00	1.00	20.32	14/10/2019	188.BH2/IV/19
187	Wagimin	Bandar Hapinis	1° 26' 23.62" N	99° 0' 37.97" E	0.75	0.75	15.24	14/10/2019	189.BH2/IV/19
188	Pangkal Gunawan	Bandar Hapinis	1° 26' 22.48" N	99° 0' 12.03" E	1.50	1.50	30.48	14/10/2019	190.BH2/IV/19
189	Perdamean	Bandar Hapinis	1° 27' 27.64" N	99° 0' 57.15" E	0.88	0.88	17.88	14/10/2019	191.BH2/IV/19
190	Marwan	Bandar Hapinis	1° 26' 48.71" N	99° 0' 35.82" E	1.00	1.00	20.32	14/10/2019	192.BH2/IV/19
191	Dede Prayudi	Bandar Hapinis	1° 27' 12.46" N	99° 0' 48.49" E	0.50	0.50	10.16	14/10/2019	193.BH2/IV/19
192	Sainal	Bandar Hapinis	1° 27' 32.83" N	99° 0' 23.04" E	1.00	1.00	20.32	14/10/2019	195.BH2/IV/19
193	Sopian Hadi Sanjaya Sir	Bandar Hapinis	1° 27' 18.00" N	99° 0' 32.37" E	1.00	1.00	20.32	14/10/2019	196.BH2/IV/19
194	Adnan Yusuf Lubis	Bandar Hapinis	1° 27' 32.05" N	99° 0' 28.67" E	1.20	1.20	24.38	14/10/2019	197.BH2/IV/19
195	Ainuddin	Bandar Hapinis	1° 27' 07.99" N	99° 0' 25.42" E	0.75	0.75	15.24	14/10/2019	198.BH2/IV/19
196	Mahmud Nasution	Bandar Hapinis	1° 27' 26.21" N	99° 0' 10.41" E	1.00	1.00	20.32	14/10/2019	199.BH2/IV/19
197	Hasbi	Bandar Hapinis	1° 27' 39.73" N	99° 0' 20.48" E	1.50	1.50	30.48	14/10/2019	200.BH2/IV/19
198	Subuh Lubis	Bandar Hapinis	1° 27' 22.08" N	99° 0' 41.54" E	2.00	2.00	40.64	14/10/2019	201.BH2/IV/19
199	Abdul Hamid Siregar	Muara Manompas	1° 24' 39.56" N	98° 56' 37.22" E	1.00	1.00	20.32	11/08/2018	202.MM1-1/XII/18
		Muara Manompas	1° 25' 37.39" N	98° 56' 43.81" E	0.75	0.75	15.24	11/08/2018	202.MM1-1/XII/18
		Muara Manompas	1° 25' 55.24" N	98° 56' 57.08" E	0.25	0.25	5.08	11/08/2018	202.MM1-1/XII/18
200	Kliwon	Muara Manompas	1° 25' 16.89" N	98° 57' 03.85" E	1.00	1.00	20.32	11/08/2018	203.MM2-1/XII/18
201	Sugiman	Muara Manompas	1° 25' 02.03" N	98° 55' 57.32" E	0.75	0.75	15.24	11/08/2018	204.MM2-1/XII/18
202	Misron Hutabarat	Muara Manompas	1° 25' 15.40" N	98° 56' 47.60" E	1.00	1.00	20.32	11/08/2018	205.MM2-1/XII/18
203	Muhammad Yuhdi Siregar	Muara Manompas	1° 26' 02.30" N	98° 56' 48.82" E	0.75	0.75	15.24	11/08/2018	207.MM1-1/XII/18
204	Mulyadin Saputra HRP	Muara Manompas	1° 25' 59.00" N	98° 56' 39.32" E	0.25	0.25	5.08	11/08/2018	208.MM1-1/XII/18
		Huta Raja	1° 25' 00.62" N	98° 56' 33.63" E	0.75	0.75	15.24	11/08/2018	208.MM1-1/XII/18
205	Ali Enda Harahap	Muara Manompas	1° 25' 29.87" N	98° 57' 52.87" E	1.00	1.00	20.32	11/08/2018	209.MM2-1/XII/18
206	Aminuddin Hasibuan	Muara Manompas	1° 25' 08.11" N	98° 56' 30.39" E	0.75	0.75	15.24	11/08/2018	210.MM1-1/XII/18
		Muara Manompas	1° 25' 49.58" N	98° 57' 20.35" E	0.75	0.75	15.24	11/08/2018	210.MM1-1/XII/18
		Muara Manompas	1° 24' 54.89" N	98° 56' 57.01" E	0.75	0.75	15.24	11/08/2018	210.MM1-1/XII/18

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207	Budi Susanto	Muara Manompas	1° 26' 23.80" N	98° 57' 03.90" E	0.25	0.25	5.08	11/08/2018	211.MM1-2/XII/18
208	Pardomuan Pane	Muara Manompas	1° 26' 01.56" N	98° 56' 42.21" E	1.00	1.00	20.32	11/08/2018	212.MM1-1/XII/18
209	Muhammad Zainul Hasibuan	Muara Ampolu	1° 25' 42.74" N	98° 49' 25.29" E	5.00	5.00	101.60	24/08/2018	213.MA2-1/XII/18
210	Mulia Simatupang	Muara Ampolu	1° 25' 56.52" N	98° 52' 54.79" E	2.00	2.00	40.64	24/08/2018	214.MA2-1/XII/18
211	Basyaruddin Tambunan	Muara Ampolu	1° 25' 25.19" N	98° 47' 41.54" E	9.00	9.00	198.00	24/08/2018	215.MA2-1/XII/18
212	Rahman Gultom	Muara Ampolu	1° 25' 38.83" N	98° 52' 53.07" E	1.00	1.00	20.32	24/08/2018	216.MA2-1/XII/18
213	Kaman	Muara Ampolu	1° 26' 09.24" N	98° 53' 31.76" E	2.00	2.00	40.64	24/08/2018	217.MA2-1/XII/18
214	Saidi Siregar	Muara Ampolu	1° 26' 13.08" N	98° 53' 52.97" E	1.00	1.00	20.32	24/08/2018	218.MA2-1/XII/18
215	Aminurdin	Muara Ampolu	1° 25' 41.25" N	98° 50' 17.20" E	2.00	2.00	40.64	24/08/2018	219.MA2-1/XII/18
216	Idul Fitri Sidabutar	Muara Ampolu	1° 25' 18.87" N	98° 53' 10.01" E	1.00	1.00	20.32	24/08/2018	220.MA2-1/XII/18
		Muara Ampolu	1° 25' 17.44" N	98° 53' 12.98" E	0.25	0.25	5.08	24/08/2018	220.MA2-1/XII/18
		Muara Ampolu	1° 25' 20.02" N	98° 53' 11.53" E	1.00	1.00	20.32	24/08/2018	220.MA2-1/XII/18
217	Hasiholan Nainggolan	Muara Ampolu	1° 25' 33.50" N	98° 53' 34.15" E	0.25	0.25	5.08	24/08/2018	224.MA2-1/XII/18
218	Ponten Siagian	Muara Ampolu	1° 26' 13.45" N	98° 52' 58.36" E	2.25	2.25	45.72	24/08/2018	223.MA2-1/XII/18
219	Maliaki Marbun	Muara Ampolu	1° 26' 06.11" N	98° 53' 38.25" E	1.00	1.00	20.32	24/08/2018	224.MA2-1/XII/18
220	Marhum Ali Siregar	Muara Ampolu	1° 26' 03.42" N	98° 53' 08.91" E	0.25	0.25	5.08	24/08/2018	225.MA2-1/XII/18
		Muara Ampolu	1° 25' 43.80" N	98° 53' 06.28" E	1.40	1.40	28.45	24/08/2018	225.MA2-1/XII/18
221	Sultoni Rambe	Muara Ampolu	1° 25' 54.56" N	98° 53' 20.55" E	1.00	1.00	20.32	24/08/2018	226.MA2-1/XII/18
222	Herman	Muara Ampolu	1° 26' 17.64" N	98° 52' 52.96" E	1.80	1.80	36.58	24/08/2018	227.MA2-1/XII/18
223	Sudirman Hasibuan	Muara Ampolu	1° 26' 24.38" N	98° 52' 29.19" E	1.50	1.50	30.48	24/08/2018	228.MA2-1/XII/18
224	Ramli	Muara Ampolu	1° 25' 18.27" N	98° 53' 16.12" E	2.00	2.00	40.64	24/08/2018	229.MA2-1/XII/18
225	Muhammad Sukri	Muara Ampolu	1° 25' 22.56" N	98° 53' 35.50" E	2.00	2.00	40.64	24/08/2018	230.MA2-1/XII/18
226	Agus Jontra Pardamean	Aek Nabirong	1° 23' 18.11" N	98° 53' 59.42" E	1.00	1.00	20.32	15/03/2020	231.MM3-3/X/20
227	Basar Tamba	Muara Manompas	1° 25' 47.50" N	98° 54' 47.47" E	0.61	0.61	12.40	15/03/2020	243.MM3-3/X/20
228	Daminar Sibagariang	Rianiate I	1° 26' 45.99" N	98° 55' 24.48" E	1.00	1.00	20.32	15/03/2020	233.MM3-3/X/20
229	Donni Dongoran	Muara Manompas	1° 25' 27.85" N	98° 55' 25.24" E	0.75	0.75	15.24	15/03/2020	234.MM3-3/X/20
230	Pendi Simamora	Muara Upu	1° 25' 37.09" N	98° 55' 13.94" E	2.00	2.00	40.64	15/03/2020	235.MM3-3/X/20
231	Erwin Thamrin Simangunsong	Huta Raja	1° 26' 16.53" N	98° 55' 10.94" E	1.00	1.00	20.32	15/03/2020	236.MM3-3/X/20
232	Hakmatua Siregar	Muara Manompas	1° 24' 51.23" N	98° 55' 22.91" E	0.79	0.79	16.05	15/03/2020	237.MM3-3/X/20
233	Jaharuddin Sitompul	MuarManompas	1° 26' 20.91" N	98° 55' 00.48" E	0.5	0.5	10.16	15/03/2020	238.MM3-3/X/20
234	Sintong Sihombing	Huta Raja	1° 24' 23.82" N	98° 54' 23.36" E	2.00	2.00	40.64	15/03/2020	239.MM3-3/X/20
235	Lamtiar Panggabean	Muara Upu	1° 23' 09.84" N	98° 53' 52.20" E	1.88	1.88	38.20	15/03/2020	240.MM3-3/X/20
236	Sumiyono	Huta Raja	1° 25' 48.07" N	98° 54' 57.48" E	1.00	1.00	20.32	15/03/2020	241.MM3-3/X/20
237	Muhammad Sholihin	Rianiate I	1° 25' 15.87" N	98° 55' 08.77" E	1.00	1.00	20.32	15/03/2020	242.MM3-3/X/20
238	Ruhut Simanungkalit	Muara manompas	1° 25' 46.58" N	98° 54' 50.39" E	0.4	0.4	8.13	15/03/2020	243.MM3-3/X/20
		Simarlelan	1° 25' 37.76" N	98° 54' 48.59" E	1.00	1.00	20.32	15/03/2020	243.MM3-3/X/20
		Danau Suhat	1° 25' 24.56" N	98° 48' 31.26" E	6.00	6.00	121.92	15/03/2020	243.MM3-3/X/20
239	Muridi	Huta Raja	1° 25' 15.87" N	98° 55' 08.77" E	0.75	0.75	15.24	15/03/2020	244.MM3-3/X/20

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			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
240	Nartiasih	Huta Raja	1° 25' 28.96" N	98° 54' 57.61" E	1.00	1.00	20.32	15/03/2020	245.MM3-3/X/20
241	Peteria Sialaggan	Huta Raja	1° 26' 10.17" N	98° 55' 13.01" E	1.00	1.00	20.32	15/03/2020	246.MM3-3/X/20
242	Poltak Saut Maringan Simangunsong	Muara Manompas	1° 26' 07.89" N	99° 0' 30.60" E	1.00	1.00	20.32	15/03/2020	247.MM3-3/X/20
243	Salome Siahaan	Muara Manompas	1° 24' 33.44" N	98° 55' 25.00" E	1.00	1.00	20.32	15/03/2020	248.MM3-3/X/20
244	Sahmuiddin Lubis	Muara Manompas	1° 25' 35.65" N	98° 55' 18.10" E	0.89	0.89	18.08	15/03/2020	249.MM3-3/X/20
245	Sepriwi Wira Nada Situmorang	Huta Raja	1° 26' 02.23" N	98° 54' 55.30" E	1.00	1.00	20.32	15/03/2020	250.MM3-3/X/20
246	Salamat	Muara Manompas	1° 26' 11.24" N	98° 54' 57.86" E	1.49	1.49	30.28	15/03/2020	251.MM3-3/X/20
247	Rudi Grisimon Panggabean	Aek Nabirong	1° 23' 23.80" N	98° 53' 55.73" E	1.00	1.00	20.32	15/03/2020	252.MM3-3/X/20
248	Suratno	Rianiate I	1° 25' 32.55" N	98° 54' 56.52" E	0.75	0.75	15.24	15/03/2020	253.MM3-3/X/20
249	Esteria Simanjuntak	Muara Manompas	1° 25' 37.19" N	98° 55' 25.75" E	2.00	2.00	40.64	15/03/2020	254.MM3-3/X/20
250	Rita Hutagalung	Rianiate I	1° 24' 22.06" N	98° 55' 07.55" E	1.00	1.00	20.32	15/03/2020	255.MM3-3/X/20
		Rianiate I	1° 25' 48.11" N	98° 55' 11.42" E	1.00	1.00	20.32	15/03/2020	255.MM3-3/X/20
251	Tombang Anggiat Humusor Simanungkalit	Huta Raja	1° 25' 54.68" N	98° 54' 36.00" E	0.25	0.25	5.08	15/03/2020	256.MM3-3/X/20
252	Elperia Galingging	Huta Raja	1° 25' 48.11" N	98° 55' 11.42" E	1.00	1.00	20.32	15/03/2020	257.MM3-3/X/20
253	Yusran Aritonang	Muara Manompas	1° 25' 32.20" N	98° 55' 25.99" E	0.75	0.75	15.24	15/03/2020	258.MM3-3/X/20
254	Nurintan	Bandar Hapinis	1° 26' 40.18" N	99° 0' 28.58" E	0.75	0.75	15.24	15/03/2020	259.BH3/X/20
255	Ahmad Edy	Bandar Hapinis	1° 27' 03.52" N	99° 0' 28.13" E	1.00	1.00	20.32	15/03/2020	260.BH3/X/20
256	Muhammad Syukur	Aek Sikkip	1° 27' 44.03" N	99° 0' 30.60" E	1.00	1.00	20.32	15/03/2020	261.BH3/X/20
257	Warsih	Bandar hapinis	1° 27' 37.84" N	99° 0' 32.36" E	1.00	1.00	20.32	15/03/2020	262.BH3/X/20
258	Rosib Hasibuan	Bandar Hapinis	1° 27' 50.61" N	99° 0' 19.04" E	2.00	2.00	40.64	15/03/2020	263.BH3/X/20
259	Ilin Suriadi	Bandar Hapinis	1° 26' 19.43" N	99° 0' 29.17" E	2.00	2.00	40.64	15/03/2020	264.BH3/X/20
260	Sartono	Aek Sikkip	1° 27' 46.30" N	99° 0' 44.71" E	0.5	0.5	10.16	15/03/2020	265.BH3/X/20
261	Timbang Nasution	Bandar Hapinis	1° 23' 23.86" N	99° 1' 12.07" E	1.00	1.00	20.32	15/03/2020	266.BH3/X/20
262	Suryani	Bandar Hapinis	1° 27' 46.14" N	99° 0' 35.74" E	1.00	1.00	20.32	15/03/2020	267.BH3/X/20
263	Nurdin Pulungan	Bandar Hapinis	1° 27' 37.13" N	99° 0' 08.64" E	0.21	0.21	4.37	15/03/2020	268.BH3/X/20
264	Syarifuddin Harahap	Bandar Hapinis	1° 27' 37.92" N	98° 59' 55.56" E	0.5	0.5	10.16	15/03/2020	269.BH3/X/20
265	Tukino	Sibirong-Birong	1° 28' 26.08" N	98° 56' 51.64" E	1.00	1.00	20.32	15/03/2020	270.PD3/X/20
266	Hamiruddin	Pardamean	1° 28' 02.88" N	98° 57' 27.41" E	1.5	1.5	30.48	15/03/2020	271.PD3/X/20
267	Amson Suhendra Simamora	Pardamean	1° 27' 34.94" N	98° 58' 51.57" E	0.5	0.5	10.6	15/03/2020	272.PD3/X/20
268	Rahmad Dalimunthe	Pardamean	1° 27' 29.68" N	98° 58' 42.01" E	0.27	0.27	5.49	20/08/2018	273.PD1/XII/18
269	Awaluddin Simamora	Pardamean	1° 27' 40.67" N	98° 58' 53.55" E	1.00	1.00	20.32	20/08/2018	274.PD1/XII/18
270	Sukri Siregar	Lubuk Tano	1° 26' 47.46" N	98° 58' 20.40" E	2.00	2.00	40.64	20/08/2018	275.PD1/XII/18
271	Nenni Nasution	Pardamean	1° 28' 10.79" N	98° 57' 14.48" E	0.6	0.6	12.19	20/08/2018	276.PD1/XII/18
272	Marihot Simamora	Pardamean	1° 27' 31.85" N	98° 58' 49.12" E	1.7	1.7	34.54	20/08/2018	277.PD1/XII/18
273	Sabaruddin Ritonga	Pardamean	1° 27' 53.12" N	98° 58' 38.00" E	1.00	1.00	20.32	20/08/2018	278.PD1/XII/18
274	Zainal Aripin Nasution	Huta Raja	1° 25' 26.16" N	98° 56' 38.01" E	1.00	1.00	20.32	11/08/2018	279.MM1-1/XII/18

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			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
275	Taslim Hasibuan	Huta Raja	1° 25' 10.41" N	98° 56' 26.94" E	0.75	0.75	15.24	11/08/2018	280.MM1-1/XII/18
		Muara Manompas	1° 25' 10.46" N	98° 56' 30.16" E	0.75	0.75	15.24	11/08/2018	280.MM1-1/XII/18
276	Sahnar Harahap	Huta Raja	1° 25' 36.83" N	98° 56' 41.02" E	0.75	0.75	15.24	11/08/2018	281.MM1-1/XII/18
277	Saaman	Huta Raja	1° 25' 14.69" N	98° 56' 27.35" E	0.25	0.25	5.08	11/08/2018	282.MM1-1/XII/18
		Huta Raja	1° 25' 16.76" N	98° 56' 37.76" E	1.00	1.00	20.32	11/08/2018	282.MM1-1/XII/18
278	Rahmat Hidayat	Huta Raja	1° 25' 43.77" N	98° 56' 27.52" E	0.25	0.25	5.08	11/08/2018	283.MM1-1/XII/18
279	Sunarto	Rianiate I	1° 25' 27.11" N	98° 56' 20.34" E	0.2	0.2	4.06	11/08/2018	284.MM1-1/XII/18
280	Burhanuddin	Muara Manompas	1° 25' 52.60" N	98° 56' 12.85" E	0.7	0.7	14.22	11/08/2018	285.MM1-1/XII/18
281	Parlaungan Sitanggang	Muara Upu	1° 23' 8.32" N	98° 54' 01.81" E	3.00	3.00	60.96	11/08/2018	286.MM1-1/XII/18
282	Muhammad Ali Rambe	Muara Manompas	1° 25' 50.15" N	98° 57' 17.21" E	1.00	1.00	20.32	11/08/2018	287.MM1-1/XII/18
283	Imran Nasution	Huta Raja	1° 26' 21.24" N	98° 59' 23.79" E	0.75	0.75	15.24	11/08/2018	288.MM1-1/XII/18
284	Boiran Afandi	Muara Manompas	1° 24' 11.15" N	98° 56' 41.91" E	2.00	2.00	40.64	11/08/2018	289.MM1-1/XII/18
285	Samio	Huta Raja	1° 26' 08.68" N	98° 57' 21.11" E	1.00	1.00	20.32	11/08/2018	290.MM1-1/XII/18
286	Sunardi	Muara Manompas	1° 25' 36.94" N	98° 55' 42.48" E	1.00	1.00	20.32	11/08/2018	291.MM1-1/XII/18
287	Khoirul Romadon Simamora	Muara Huta Raja	1° 25' 38.51" N	98° 59' 33.04" E	0.8	0.8	16.26	07/10/2019	292.MP2/IV/19
288	Parningotan	Muara Huta Raja	1° 25' 34.47" N	98° 59' 49.16" E	1.88	1.88	38.20	07/10/2019	293.MP2/IV/19
289	Bangun Siregar	Muara Huta Raja	1° 25' 53.94" N	98° 59' 16.99" E	0.83	0.83	16.87	07/10/2019	294.MP2/IV/19
290	Nuar Hasibuan	Mabang Pasir	1° 25' 55.99" N	98° 59' 20.64" E	1.00	1.00	20.32	07/10/2019	295.MP2/IV/19
291	Nurhaida Siregar	Muara Huta Raja	1° 25' 53.87" N	98° 59' 19.88" E	0.5	0.5	10.16	07/10/2019	296.MP2/IV/19
292	Rudi Saputra Hasibuan	Mabang Pasir	1° 26' 12.78" N	98° 59' 28.05" E	1.00	1.00	20.32	07/10/2019	297.MP2/IV/19
293	Makmur Pakpahan	Muara Huta Raja	1° 25' 50.47" N	98° 59' 17.38" E	1.00	1.00	20.32	07/10/2019	298.MP2/IV/19
		Muara Huta Raja	1° 25' 53.23" N	98° 59' 25.53" E	0.85	0.85	17.27	07/10/2019	298.MP2/IV/19
294	Yusup Siregar	Mabang Pasir	1° 25' 36.30" N	99° 0' 01.51" E	0.5	0.5	10.26	07/10/2019	299.MP2/IV/19
295	Arpan Rambe	Mabang Pasir	1° 25' 31.52" N	98° 59' 50.84" E	1.00	1.00	20.32	07/10/2019	300.MP2/IV/19
296	Saidal Gumontar Siregar	Mabang Pasir	1° 26' 13.69" N	98° 59' 34.44" E	1.00	1.00	20.32	07/10/2019	301.MP2/IV/19
297	Hasrul Galingging	Muara Huta Raja	1° 26' 09.05" N	98° 59' 32.78" E	2.00	2.00	40.64	07/10/2019	302.MP2/IV/19
298	Subu Hari Siregar	Muara Huta Raja	1° 24' 32.80" N	98° 58' 53.45" E	2.00	2.00	40.64	07/10/2019	303.MP2/IV/19
299	Isroil Nasution	Muara Huta Raja	1° 24' 40.79" N	98° 58' 53.19" E	1.00	1.00	20.32	07/10/2019	304.MP2/IV/19
300	Bahrul Galingging	Muara Huta Raja	1° 26' 06.14" N	98° 59' 33.06" E	0.70	0.70	14.32	07/10/2019	305.MP2/IV/19
		Muara Huta Raja	1° 26' 09.82" N	98° 59' 35.63" E	0.67	0.67	13.61	07/10/2019	305.MP2/IV/19
301	Kali Tambunan	Mabang Pasir	1° 26' 12.49" N	98° 59' 38.51" E	0.3	0.3	6.10	07/10/2019	306.MP2/IV/19
302	Safrijal Siregar	Muara Huta Raja	1° 25' 30.13" N	98° 59' 57.46" E	1.00	1.00	20.32	07/10/2019	307.MP2/IV/19
303	Yulianus Zebua	Rianiate II	1° 26' 33.83" N	98° 52' 46.44" E	2.00	2.00	40.64	18/08/2018	308.SM1-1/XII/18
304	Jusrianto Lauly	Simarlelan	1° 26' 33.74" N	98° 52' 55.04" E	2.8	2.8	56.90	18/08/2018	309.SM1-1/XII/18
305	Talizioneke Halawa	Simarlelan	1° 26' 48.58" N	98° 52' 57.23" E	1.5	1.5	30.48	18/08/2018	310.SM1-1/XII/18
306	Arianus Dohona	Muara Ampolu	1° 26' 28.58" N	98° 52' 57.08" E	1.4	1.4	28.45	18/08/2018	311.SM1-1/XII/18
307	Faozi Duhu Halawa	Rianiate I	1° 24' 14.90" N	98° 55' 25.92" E	1.00	1.00	20.32	18/08/2018	312.SM1-1/XII/18
308	Sediyaman Giawa	Sihapas	1° 27' 15.68" N	98° 53' 21.35" E	1.5	1.5	30.48	18/08/2018	313.SM1-1/XI/18
309	Tolosokhi Lase	Rianiate II	1° 25' 55.21" N	98° 53' 09.11" E	1.00	1.00	20.32	18/08/2018	314.SM1-1/XII/18

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			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
		Rianiate II	1° 25' 58.59" N	98° 53' 37.81" E	0.25	0.25	5.08	18/08/2018	314.SM1-1/XII/18
310	Atulo'o Laoli	Rianiate II	1° 26' 56.57" N	98° 52' 59.28" E	1.00	1.00	20.32	18/08/2018	315.SM1-1/XII/18
		Muara Ampolu	1° 26' 40.98" N	98° 52' 57.95" E	1.00	1.00	20.32	18/08/2018	315.SM1-1/XII/18
		Simarlanan	1° 26' 29.62" N	98° 50' 31.03" E	1.5	1.5	30.48	18/08/2018	315.SM1-1/XII/18
311	Samuel	Muara Ampolu	1° 26' 42.02" N	98° 52' 48.92" E	0.5	0.5	10.16	18/08/2018	316.SM1-1/XII/18
312	Miliana Bulolo	Simarlanan	1° 26' 36.34" N	98° 52' 43.03" E	1.00	1.00	20.32	18/08/2018	317.SM1-1/XII/18
313	Nelli Sitompul	Muara Ampolu	1° 26' 20.00" N	98° 52' 47.92" E	1.5	1.5	30.48	18/08/2018	318.SM1-1/XII/18
314	Poltak Manjalo Sitompul	Simarlanan	1° 25' 47.26" N	98° 50' 26.28" E	2.00	2.00	40.64	18/08/2018	319.SM1-1/XII/18
315	Fatieli Buulolo	Muara Manompas	1° 24' 14.89" N	98° 55' 7.60" E	1.00	1.00	22.00	18/08/2018	320.SM1-1/XII/18
316	Sugeng	Bongal	1° 24' 41.01" N	98° 59' 46.13" E	1.00	1.00	20.32	16/10/2019	321.BN2/IV/19
317	Legimin	Bongal	1° 24' 47.49" N	98° 59' 32.51" E	2	2	40.64	16/10/2019	322.BN2/IV/19
318	Lahuddin Nasution	Bongal	1° 25' 02.23" N	98° 59' 08.92" E	1.5	1.5	30.48	16/10/2019	323.BN2/IV/19
319	Salim Lubis	Muara Huta Raja	1° 24' 32.65" N	98° 58' 56.96" E	2.00	2.00	40.64	16/10/2019	324.BN2/IV/19
320	Juang Harahap	Muara Huta Raja	1° 24' 26.80" N	98° 59' 00.53" E	2.00	2.00	40.64	16/10/2019	325.BN2/IV/19
321	Kismanto	Muara Huta Raja	1° 25' 25.37" N	98° 59' 14.93" E	1.00	1.00	20.32	16/10/2019	326.BN2/IV/19
322	Jueli Jebua	Muara Huta Raja	1° 24' 44.63" N	98° 58' 43.42" E	1.00	1.00	20.32	16/10/2019	327.BN2/IV/19
323	Ade Saputra Wijaya	Muara Huta Raja	1° 24' 43.69" N	98° 58' 49.44" E	1.00	1.00	20.32	16/10/2019	328.BN2/IV/19
324	Muhammad Iqbal	Bongal	1° 24' 38.52" N	98° 58' 38.37" E	10	10	203.20	16/10/2019	329.BN2/IV/19
		Muara Huta Raja	1° 24' 49.28" N	98° 58' 56.35" E	1.5	1.5	30.48	16/10/2019	329.BN2/IV/19
		Muara Huta Raja	1° 24' 37.89" N	98° 58' 53.79" E	1.00	1.00	20.32	16/10/2019	329.BN2/IV/19
325	Sopian	Bongal	1° 25' 16.60" N	98° 59' 28.56" E	1.5	1.5	30.48	16/10/2019	330.BN2/IV/19
326	Mistar	Bongal	1° 25' 18.97" N	98° 59' 32.46" E	2.00	2.00	40.64	16/10/2019	331.BN2/IV/19
327	Zulham	Bongal	1° 24' 42.69" N	98° 59' 22.98" E	1.00	1.00	20.32	16/10/2019	332.BN2/IV/19
328	Sokhi Wanolo Hulu	Muara Huta Raja	1° 25' 04.31" N	98° 59' 46.71" E	1.00	1.00	20.32	16/10/2019	333.BN2/IV/19
329	Lukman Hakim Pulungan	Tarapung Raya	1° 25' 33.62" N	98° 57' 57.78" E	2.00	2.00	40.64	08/10/2019	334.TR1-2/IV/19
330	Samson Nasution	Tarapung Raya	1° 25' 53.13" N	98° 58' 23.68" E	1.00	1.00	20.32	08/10/2019	335.TR1-2/IV/19
331	Salman Paris Pohan	Tarapung Raya	1° 25' 59.89" N	98° 57' 53.37" E	1.00	1.00	20.32	08/10/2019	336.TR1-2/IV/19
332	Toharuddin Siregar	Tarapung Raya	1° 25' 42.68" N	98° 58' 38.97" E	3.71	3.71	75.39	08/10/2019	337.TR1-2/IV/19
333	Samsir Siregar	Tarapung Raya	1° 24' 33.25" N	98° 58' 27.88" E	2.1	2.1	42.77	08/10/2019	338.TR2-2/IV/19
334	Saftar Nasution	Tarapung Raya	1° 25' 48.77" N	98° 57' 40.97" E	0.85	0.85	17.27	08/10/2019	339.TR2-2/IV/19
335	Marahot	Tarapung Raya	1° 25' 45.80" N	98° 57' 59.31" E	1.00	1.00	20.32	08/10/2019	340.TR2-2/IV/19
336	Pangihutan	Tarapung Raya	1° 25' 53.40" N	98° 58' 31.05" E	1.00	1.00	20.32	08/10/2019	341.TR2-2/IV/19
337	Rahmad Efendi Pulungan	Tarapung Raya	1° 27' 29.70" N	98° 58' 42.01" E	0.47	0.47	9.55	08/10/2019	342.TR2-2/IV/19
338	Mukallim	Tarapung Raya	1° 25' 46.17" N	98° 58' 27.30" E	1.76	1.76	35.76	08/10/2019	343.TR2-2/IV/19
339	Marhamsi	Tarapung Raya	1° 25' 54.84" N	98° 57' 56.04" E	2.00	2.00	40.64	08/10/2019	344.TR2-2/IV/19
340	Alianto Simarmata	Muara Manompas	1° 25' 39.53" N	98° 56' 01.70" E	0.86	0.86	17.58	04/10/2019	345.MM3-2/IV/19
341	Yusuf Panjaitan	Muara Manompas	1° 25' 49.96" N	98° 56' 10.57" E	1.5	1.5	30.48	04/10/2019	346.MM3-2/IV/19
342	Ademan Sihite	Rianiate I	1° 25' 46.58" N	98° 56' 14.390" E	1.00	1.00	20.32	04/10/2019	347.MM3-2/IV/19
343	Abdul Holid Hasibuan	Huta raja	1° 25' 45.88" N	98° 55' 15.819" E	1.00	1.00	20.32	04/10/2019	348.MM3-2/IV/19

No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
344	Wasiman Lumban Gaol	Muara Manompas	1° 25' 45.35" N	98° 55' 22.892" E	0.5	0.5	10.16	04/10/2019	349.MM3-2/IV/19
345	Resman Simanungkalit	Rianiate I	1° 25' 43.48" N	98° 55' 39.00" E	0.75	0.75	15.24	04/10/2019	350.MM3-2/IV/19
346	Hotmir Hasibuan	Muara Manompas	1° 25' 39.47" N	98° 55' 21.68" E	1.00	1.00	20.37	04/10/2019	351.MM3-2/IV/19
347	Jakkob Purba	Muara Manompas	1° 25' 46.10" N	98° 55' 29.00" E	2.00	2.00	40.64	04/10/2019	352.MM3-2/IV/19
348		Simarlelan	1° 26' 20.49" N	98° 55' 16.84" E	2.00	2.00	40.64	04/10/2019	352.MM3-2/IV/19
	Ongku Pardede	Muara Manompas	1° 25' 41.16" N	98° 54' 53.85" E	1.00	1.00	20.32	04/10/2019	354.MM3-2/IV/19
349	Purwanto	Muara Manompas	1° 26' 03.43" N	98° 54' 58.35" E	0.75	0.75	15.24	04/10/2019	355.MM3-2/IV/19
350	Ridwan Pardede	Muara Manompas	1° 26' 3.43" N	98° 54' 58.35" E	1.00	1.00	20.32	04/10/2019	356.MM3-1/IV/18
351	Pantas Simanungkalit	Muara Manompas	1° 26' 05.08" N	98° 54' 49.83" E	1.5	1.5	30.48	04/10/2019	357.MM3-2/IV/19
352	Parlindungan Sitompul	Muara Manompas	1° 26' 15.13" N	98° 54' 44.39" E	1.00	1.00	20.32	04/10/2019	358.MM3-2/IV/19
353	Anggiat Tio Dosniroha Silaban	Rianiate I	1° 25' 47.58" N	98° 55' 55.21" E	1.4	1.4	28.45	04/10/2019	359.MM3-2/IV/19
354	Marhan Pardede	Muara Manompas	1° 25' 30.42" N	98° 55' 05.82" E	1.00	1.00	20.32	04/10/2019	360.BH2/IV/19
355	Musiadi	Bandar Hapinis	1° 26' 33.69" N	99° 0' 18.25" E	1.5	1.5	33.00	14/10/2019	361.BH2/IV/19
356	Rahmat Hutabarat	Bandar Hapinis	1° 27' 35.57" N	99° 0' 30.36" E	1.6	1.6	32.51	14/10/2019	362.BH2/IV/19
357	Muhammad Soleh	Bandar Hapinis	1° 27' 04.72" N	99° 0' 34.72" E	1.00	1.00	20.32	14/10/2019	363.BH2/IV/19
358	Mardiana Siregar	Pulo Goya	1° 26' 55.49" N	99° 0' 47.51" E	1.00	1.00	20.32	14/10/2019	364.BH2/IV/19
359	H. Abdul Wahab Sihombing	Aek Sihikkip	1° 27' 36.03" N	99° 0' 23.12" E	1.00	1.00	20.32	14/10/2019	365.BH2/IV/19
360	Dernia	Bandar hapinis	1° 26' 47.67" N	99° 0' 48.80" E	0.57	0.57	11.58	14/10/2019	366.BH2/IV/19
361	Pamin	Pulo Goya	1° 26' 35.09" N	99° 0' 43.40" E	1.00	1.00	20.32	14/10/2019	367.BH2/IV/19
362	Raminah	Bandar hapinis	1° 27' 41.95" N	99° 0' 32.80" E	1.00	1.00	20.32	14/10/2019	368.BH2/IV/19
363	Sari Dame Harahap	Bandar Hapinis	1° 27' 31.16" N	99° 0' 15.93" E	0.98	0.98	19.91	14/10/2019	369.MM2-2/IV/19
364	Ngatiman	Muara Manompas	1° 24' 30.60" N	98° 56' 39.43" E	1.00	1.00	20.32	12/10/2019	370.MM2-2/IV/19
365	Maratua Harahap	Muara Manompas	1° 24' 14.19" N	98° 56' 41.03" E	0.15	0.15	3.05	12/10/2019	371.MM2-2/IV/19
366	Muhammad Yamin Nasution	Huta Raja	1° 25' 37.07" N	98° 56' 50.74" E	1.00	1.00	20.32	12/10/2019	372.MM2-2/IV/19
367	Susanto	Rianiate I	1° 25' 50.88" N	98° 56' 39.27" E	0.25	0.25	5.25	12/10/2019	372.MM2-2/IV/19
368		Huta Raja	1° 25' 49.18" N	98° 56' 41.10" E	0.25	0.25	5.25	12/10/2019	372.MM2-2/IV/19
		Huta Raja	1° 25' 49.19" N	98° 56' 42.74" E	0.25	0.25	5.25	12/10/2019	372.MM2-2/IV/19
		Huta Raja	1° 25' 47.29" N	98° 56' 42.77" E	0.25	0.25	5.25	12/10/2019	372.MM2-2/IV/19
		Huta Raja	1° 25' 47.34" N	98° 56' 44.34" E	0.25	0.25	5.25	12/10/2019	372.MM2-2/IV/19
		Huta Raja	1° 25' 47.27" N	98° 56' 39.43" E	0.25	0.25	5.25	12/10/2019	372.MM2-2/IV/19
		Huta Raja	1° 25' 51.39" N	98° 56' 43.38" E	1.00	1.00	21.00	12/10/2019	372.MM2-2/IV/19
		Huta Raja	1° 25' 32.09" N	98° 56' 47.13" E	1.00	1.00	21.00	12/10/2019	372.MM2-2/IV/19
		Huta Raja	1° 25' 40.38" N	98° 56' 50.68" E	1.00	1.00	21.00	12/10/2019	372.MM2-2/IV/19
		Huta Raja	1° 25' 37.28" N	98° 56' 47.50" E	1.00	1.00	21.00	12/10/2019	372.MM2-2/IV/19
	Sabban Siregar	Huta Raja	1° 25' 28.67" N	98° 56' 47.36" E	1.00	1.00	20.32	12/10/2019	373.MM2-2/IV/19
369	Rahmat Sapaat	Huta Raja	1° 25' 43.77" N	98° 56' 27.52" E	1.00	1.00	20.32	10/08/2018	374.HT1/XII/18
370	Hendra Edy Saputra Napitupulu	Muara Ampolu	1° 26' 16.79" N	98° 52' 55.14" E	1.00	1.00	20.32	24/08/2018	375.MA2-1/XII/18

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No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
371	Guslan Abdullah	Muara Ampolu	1° 21' 01.54" N	98° 50' 24.03" E	1.5	1.5	31.50	06/08/2018	376.MA3-1/XII/18
		Muara Ampolu	1° 21' 04.16" N	98° 50' 23.40" E	1.44	1.44	30.24	06/08/2018	376.MA3-1/XII/18
		Muara Ampolu	1° 22' 47.03" N	98° 51' 54.33" E	2.00	2.00	42.00	06/08/2018	376.MA3-1/XII/18
372	Zulkifli Pulungan	Rianiate II	1° 25' 22.13" N	98° 54' 14.06" E	1.00	1.00	20.32	06/08/2018	377.MA3-1/XII/18
373	Asran Tambunan	Muara Ampolu	1° 25' 25.75" N	98° 54' 38.03" E	1.00	1.00	39.33	06/08/2018	378.MA3-1/XII/18
		Muara Ampolu			1.00	1.00		06/08/2018	378.MA3-1/XII/18
374	Sudiardo Zebua	Simarlelan	1° 27' 04.09" N	98° 52' 17.79" E	2.00	2.00	40.64	06/08/2018	379.SM2-1/XII/18
375	Elisani Laoli	Simarlelan	1° 27' 16.74" N	98° 52' 11.55" E	1.38	1.38	28.04	25/08/2018	380.SM2-1/XII/18
376	Totonafo Zebua	Simarlelan	1° 27' 29.50" N	98° 51' 58.86" E	2.00	2.00	40.64	25/08/2018	381.SM2-1/XII/18
377	Nasozanolo Zebua	Simarlelan	1° 27' 03.42" N	98° 50' 21.98" E	0.5	0.5	10.16	25/08/2018	382.SM2-1/XII/18
378	Yohanes Nova Telambanua	Simarlelan	1° 27' 33.53" N	98° 52' 21.11" E	1.41	1.41	28.65	25/08/2018	383.SM2-1/XII/18
		Simarlelan	1° 27' 16.90" N	98° 55' 42.48" E	1.82	1.82	36.98	25/08/2018	383.SM2-1/XII/18
379	Baziduhu Waruwu	Simarlelan	1° 27' 20.12" N	98° 52' 11.48" E	0.71	0.71	14.43	25/08/2018	384.SM2-1/XII/18
380	Hongki Sulekson Zebua	Simarlelan	1° 27' 24.17" N	98° 51' 59.75" E	2.00	2.00	40.64	25/08/2018	385.SM2-1/XII/18
381	Agusman Gulo	Simarlelan	1° 26' 52.44" N	98° 52' 45.05" E	1.00	1.00	20.32	25/08/2018	386.SM2-1/XII/18
382	Januari Waruwu	Simarlelan	1° 27' 27.30" N	98° 52' 16.09" E	2	2	40.64	25/08/2018	387.SM2-1/XII/18
383	Yosanola Zebua	Simarlelan	1° 27' 24.45" N	98° 50' 20.76" E	0.99	0.99	20.12	25/08/2018	388.SM2-1/XII/18
384	Faogo Aro Zebua	Simarlelan	1° 27' 33.53" N	98° 52' 21.11" E	1.08	1.08	21.95	25/08/2018	389.SM2-1/XII/18
		Simarlelan	1° 27' 16.90" N	98° 52' 33.61" E	1.4	1.4	28.45	25/08/2018	389.SM2-1/XII/18
		Simarlelan	1° 27' 35.95" N	98° 52' 25.01" E	1.92	1.92	39.01	25/08/2018	389.SM2-1/XII/18
385	Likari Waruwu	Simarlelan	1° 27' 48.29" N	98° 52' 19.23" E	2.00	2.00	40.64	25/08/2018	390.SM2-1/XII/18
386	Hoksen Zebua	Simarlelan	1° 27' 09.86" N	98° 52' 13.22" E	1.5	1.5	30.48	25/08/2018	391.SM2-1/XII/18
387	Edifati Harefa	Simarlelan	1° 27' 57.94" N	98° 51' 21.99" E	1.7	1.7	34.54	25/08/2018	392.SM2-1/XII/18
388	Tohusokhi Zebua	Simarlelan	1° 27' 14.39" N	98° 51' 59.24" E	2.00	2.00	40.64	25/08/2018	393.SM2-1/XII/18
389	Sokhi Zinduhu Lase	Lumut Nauli	1° 28' 06.49" N	98° 51' 26.34" E	0.5	0.5	10.16	25/08/2018	394.SM2-1/XII/18
390	Nitolo Waruwu	Simarlelan	1° 27' 32.12" N	98° 52' 15.12" E	1.00	1.00	20.32	25/08/2018	395.SM2-1/XII/18
391	Yaredi Zendato	Lumut Nauli	1° 27' 29.92" N	98° 52' 17.75" E	1.12	1.12	22.76	25/08/2018	396.SM2-1/XII/18
392	Fernata Zebua	Lumut	1° 27' 10.81" N	98° 50' 23.70" E	1.51	1.51	30.96	25/08/2018	397.SM2-1/XII/18
393	Augustinus Harefa	Lumut Nauli	1° 27' 00.27" N	98° 52' 33.43" E	0.8	0.8	16.26	25/08/2018	398.SM2-1/XII/18
394	Fatizanolu Waruwu	Simarlelan	1° 27' 27.19" N	98° 53' 09.46" E	1.48	1.48	30.07	25/08/2018	399.SM2-1/XII/18
395	Meriana Zebua	Simarlelan	1° 27' 43.75" N	98° 52' 16.65" E	4.00	4.00	82.40	25/08/2018	400.SM2-1/XII/18
396	Pasrah Lindung Zebua	Simarlelan	1° 26' 41.24" N	98° 50' 18.55" E	0.40	0.40	8.13	25/08/2018	401.SM2-1/XII/18
397	Jelita Purba	Simarlelan	1° 27' 13.85" N	98° 52' 04.28" E	1.00	1.00	20.32	25/08/2018	402.SM2-1/XII/18
398	Yunisa Zalukhu	Lumut Nauli	1° 26' 54.32" N	98° 52' 55.93" E	0.84	0.84	17.07	25/08/2018	403.SM2-1/XII/18
399	Suardin Zai	Pardamean	1° 25' 19.14" N	98° 48' 11.20" E	2.00	2.00	42.00	25/08/2018	404.SM2-1/XII/18
		Pardamean	1° 25' 19.25" N	98° 48' 08.66" E	2.00	2.00	42.00	25/08/2018	404.SM2-1/XII/18
400	Julius Waruwu	Pardamean	1° 27' 31.49" N	98° 52' 27.62" E	1.5	1.5	30.48	25/08/2018	405.SM2-1/XII/18
401	Hezisokhi Zebua	Pardamean	1° 27' 21.51" N	98° 51' 59.25" E	0.31	0.31	6.30	25/08/2018	406.SM2-1/XII/18
402	MHD Amin Siregar	Bandar Hapinis	1° 26' 59.10" N	99° 0' 44.62" E	2.00	2.00	40.00	14/10/2019	407.BH2/IV/19
Total					600.82	600.82	12,278		

Appendix F: List of Abbreviations

a.i	Active Ingredient
BOD	Biochemical Oxygen Demand
CB	Certification Bodies
CHRA	Chemical Health Risk Assessment
COD	Chemical Oxygen Demand
CPO	Crude Palm Oil
CSPO	Certified Sustainable Palm Oil
CSPKO	Certified Sustainable Palm Kernel Oil
EFB	Empty Fruit Bunch
EHS	Environmental, Health and Safety
EIA	Environmental Impact Assessment
EMS	Environmental Management System
FFB	Fresh Fruit Bunch
FPIC	Free, Prior, Informed and Consent
GAP	Good Agricultural Practice
GHG	Greenhouse Gas
GMP	Good Manufacturing Practice
GPS	Global Positioning System
HCV	High Conservation Value
IPM	Integrated Pest Management
IP	Identity Preserved
IS - CSPO	Independent Smallholder Certified Sustainable Palm Oil
IS – CSPKO	Independent Smallholder Certified Sustainable Palm Kernel Oil
IS – CSPKE	Independent Smallholder Certified Sustainable Palm Kernel Expeller
ISCC	International Sustainable Carbon Certification
ISS	Independent Smallholder Standard
LD50	Lethal Dose for 50 sample
MB	Mass Balance
MSDS	Material Safety Data Sheet
MT	Metric Tonnes
OER	Oil Extraction Rate
OSH	Occupational Safety and Health
PK	Palm Kernel
PKO	Palm Kernel Oil
POM	Palm Oil Mill
POME	Palm Oil Mill Effluent
PPE	Personal Protective Equipment
RSPO	Roundtable on Sustainable Palm Oil
P&C	Principles & Criteria
RTE	Rare, Threatened or Endangered species
SCCS	Supply Chain Certification Standard
SEIA	Social & Environmental Impact Assessment
SIA	Social Impact Assessment
SOP	Standard Operating Procedure