

**RSPO PRINCIPLE AND CRITERIA
PUBLIC SUMMARY REPORT**☐ **Initial Assessment**☒ **Annual Surveillance Assessment (4)**☐ **Recertification Assessment** (Choose an item.)☒ **Extension of Scope**

Client Company Name / Parent Company: KUD Makarti
Client Company / Parent Company Address: RT08 RW02 Jalan Lintas Sido Mukti Perumahan, Jambi 36668, Jambi Province, Indonesia
Certification Unit: KUD Makarti Location of Certification Unit: RT08 RW02 Jalan Lintas Sido Mukti Perumahan, Jambi 36668, Jambi Province, Indonesia
Date of Final Report: 17/05/2024

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Section 1: Scope of the Assessment

1. Company Details			
Parent Company	KUD Makarti		
RSPO Membership Number	1-0278-19-000-00	Membership Approval Date	06/08/2019
Address	RT08 RW02 Jalan Lintas Sido Mukti Perumahan, Jambi 36668, Jambi Province, Indonesia		
Palm Oil Mill / Group Manager / Estate (Certification Unit)	KUD Makarti		
Location / Address	RT08 RW02 Jalan Lintas Sido Mukti Perumahan, Jambi 36668, Jambi Province, Indonesia		
Website	-		
Management Representative	Mr Sufyan Sahuri	E-mail	makartisidomukti@gmail.com
Telephone	+62 81271125872 +62 82373561263	Facsimile	-

2. Certification Information			
Certificate Number	RSPO 721923	Certificate Start Date	03/03/2020
Date of First Certification	03/03/2020	Certificate Expiry Date	02/03/2025
Scope of Certification	Production of Sustainable Oil Palm Fresh Fruit Bunch of Independent Smallholders		
Visit Objectives	<ul style="list-style-type: none"> Determination of the conformity of the client's management system, or parts of it, with audit criteria. Evaluation of the ability of the management system to ensure the client organization meets applicable statutory, regulatory and contractual requirements. 		
Assessment Cycle	<input type="checkbox"/> Pre Assessment (Choose an item.) <input type="checkbox"/> Initial Assessment <input checked="" type="checkbox"/> Annual Surveillance Assessment (ASA 4) <input type="checkbox"/> Recertification Assessment (Choose an item.) <input checked="" type="checkbox"/> Scope Extension		
Applicable Standards / Normative Reference	RSPO Certification System for P&C and RSPO ISH 2020 <input checked="" type="checkbox"/> Indonesia National Interpretation 2022 of the Independent Smallholder Standard 2019		
Supply Chain Module	<input checked="" type="checkbox"/> Identity Preserved; <input type="checkbox"/> Mass Balance	Mill Capacity	
ISH certification Phase	<input type="checkbox"/> Eligibility <input type="checkbox"/> Milestone A <input checked="" type="checkbox"/> Milestone B <input type="checkbox"/> Not Applicable		
Is this a remote audit or on-site audit	<input checked="" type="checkbox"/> On-site audit (Option AI)	<input type="checkbox"/> On-site audit (Option AII)	<input type="checkbox"/> Remote audit (Option B)

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3. Other Certifications			
Certificate Number	Standard(s)	Certificate Issued by	Expiry Date
Nil			

4. Location(s) of Mill & Supply Bases			
Name (Mill / Supply Base / Group Manager / Smallholders)	Location	GPS Coordinates	
		Latitude	Longitude
KUD Makarti (173 existing members and 34 new members)	RT08 RW02 Jalan Lintas Sidomukti Perumahan Jambi, 36668 Jambi , Indonesia	1° 47' 39.77" S	103° 50' 48.17" E
Note: In this ASA4, there was 6 existing member resign and extension to scope of 34 additional new members of smallholder			

5. Description of Supply Base					
New Planting Development	<input checked="" type="checkbox"/> No			<input type="checkbox"/> Yes	
Estate / Smallholders	Total Planted (Mature + Immature) (ha)	HCV (ha)	Infrastructure & Other (ha)	Total Area (ha)	% of Planted
KUD Makarti (173 existing members)	451.37	-	-	451.37	100
KUD Makarti (34 new members)	75.39	-	-	75.39	100
Total	526.76	-	-	526.76	
Note: In this ASA4, there was 6 existing member resign and extension to scope of 34 additional new members of smallholder					

6. Plantings & Cycle						
Estate / Smallholders	Age (Years) - ha				Mature	Immature
	0 - 3	4 - 14	15 - 25	>25		
KUD Makarti (173 existing members)	-	-	35.13	416.24	451.37	-
KUD Makarti (34 new members)	-	-	3.00	72.39	75.39	-
Total (ha)	-	-	38.13	488.63	526.76	-
Note: Only Mature area is considered as production area						

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7. Summary of Certified Tonnage of FFB (Own Certified Scope)				
Estate / Smallholders	Tonnage (MT) / year			
	Estimated last year (Mar 2023 – Feb 2024)	Actual (Jan – Dec 2023)		Forecast (Mar 2024 – Feb 2025)
		Previous license period (Jan – Feb 2023)	Current license period (Mar – Dec 2023)	
KUD Makarti (173 existing members)	9,349.08	1,540.97	8,800.93	9,917
KUD Makarti (34 new members)	-	-	-	
Total	9,349.08	10,341.90		9,917
Note: Forecast volume 2024 has include the 34 additional new member of KUD Makarti Forecast volume is deducted during suspension period 2 – 22 March 2024 Extension volume has been requested but the license was expired prior obtaining the approval The certified volume of FFB production is based on the prorated. Therefore the certified volume of FFB production from May 2024 to March 2025 is 8,264.17 mt				

8. Summary of Certified Tonnage of FFB (from other certified unit(s))				
Estate / Smallholders	Tonnage (MT) / year			
	Estimated last year (N/A)	Actual (N/A)		Forecast (N/A)
		Previous license period (N/A)	Current license period (N/A)	
N/A		N/A	N/A	
Total		N/A		
Note: Not applicable to ISH				

9. Summary of Non-Certified Tonnage of FFB (outside supplier – excluded from certificate)				
Out growers / smallholders	Tonnage (MT) / year			
	Estimated last year (N/A)	Actual (N/A)		Forecast (N/A)
		Previous license period (N/A)	Current license period (N/A)	
N/A	N/A	N/A	N/A	N/A
Total	N/A	N/A		N/A
Note: Not applicable to ISH				

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9A. Monthly Records of Certified and Uncertified FFB Received since the last audit				
No.	Month - Year	Volume of FFB from certified supply base (mt)	Volume of FFB from uncertified supply base (mt)	Total FFB/Month (mt)
1	N/A	N/A	N/A	N/A
TOTAL				
Note: Not applicable to ISH				

10. Summary of Certified Tonnage (MT) (not applicable for ISS)			
Estimated last year (N/A)	Actual (N/A)		Forecast (N/A)
	Previous license period (N/A)	Current license period (N/A)	
FFB	FFB		FFB
N/A	N/A	N/A	N/A
	TOTAL	N/A	
CPO (OER: %)	CPO (OER: %)		CPO (OER: %)
N/A	N/A	N/A	N/A
	TOTAL	N/A	
PK (KER: %)	PK (KER: %)		PK (KER: %)
N/A	N/A	N/A	N/A
	TOTAL	N/A	
Note: Not applicable to ISH			

10A. Monthly Records of Certified CPO & PK since the last audit			
No.	Month - Year	Certified CPO (MT)	Certified PK (MT)
1	N/A	N/A	N/A
TOTAL		N/A	N/A
Note: Not applicable to ISH			

11. Summary of Actual Volume sold				
Current License period (N/A)				
	RSPO Certified	Other Schemes Certified		Conventional
		ISCC	Others	
				Total

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CPO (MT)	N/A	N/A	N/A	N/A	N/A
PK (MT)	N/A	N/A	N/A	N/A	N/A
Credits	N/A	N/A	N/A	N/A	N/A
Previous License period (N/A)					
CPO (MT)	N/A	N/A	N/A	N/A	N/A
PK (MT)	N/A	N/A	N/A	N/A	N/A
Credits	N/A	N/A	N/A	N/A	N/A
Note: Not applicable to ISH					

11A. Records of Certified CPO & PK Sold under PalmTrace since the last audit (if any)				
No.	Buyers Name	PalmTrace Trading License Number	Certified CPO Sold (MT)	Certified PK Sold (MT)
	N/A	N/A	N/A	N/A
TOTAL			N/A	N/A
Note: Not applicable to ISH				

11B. Records of certified CPO & PK Sold under other schemes since the last audit (if any)				
No.	Buyers Name	Scheme Name	Certified CPO Sold (MT)	Certified PK Sold (MT)
	N/A	N/A	N/A	N/A
TOTAL			N/A	N/A
Note: Not applicable to ISH				

11C. Records of CPO & PK Sold as conventional since the last audit (if any)			
No.	Buyers Name	CPO Sold (MT)	PK Sold (MT)
	N/A	N/A	N/A
TOTAL		N/A	N/A
Note: Not applicable to ISH			

11D. Records of Certified CPO Sold under RSPO Credits since the last audit (if any)			
No.	Buyers Name	PalmTrace Trading License Number	RSPO Credits of Certified CPO Sold
	N/A	N/A	N/A
TOTAL			N/A
Note: Not applicable to ISH			

12. Independent Smallholders Certified Tonnage (MT) / Volume									
	Estimated last year (Mar 2023 – Feb 2024)			Actual ((Jan – Dec 2023)			Forecast (Mar 2024 – Feb 2025)		
Phase	Eligibility	MS A	MS B	Eligibility	MS A	MS B	Eligibility	MS A	MS B
	40%	70%	100%	40%	70%	100%	40%	70%	100%
FFB			9,349.08			10,341.90			9,917
IS-CSPO									
IS-CSPKO									
IS-CSPKE									
CSPK									

12A. Monthly Records of Certified CPO, PK & PKE (equivalent) produced since the last audit						
No.	Month - Year	FFB (MT)	Certified CPO (MT)	Certified PK (MT)	Certified PKO (MT)	Certified PKE (MT)
1	Jan – 2023	807.27	161.45	40.36	18.16	22.20
2	Feb – 2023	733.70	146.74	36.69	16.51	20.18
3	Mar – 2023	972.68	194.54	48.63	21.89	26.75
4	Apr – 2023	819.77	163.95	40.99	18.44	22.54
5	May – 2023	1,010.63	202.13	50.53	22.74	27.79
6	Jun – 2023	871.01	174.20	43.55	19.60	23.95
7	Jul – 2023	860.02	172.00	43.00	19.35	23.65
8	Aug – 2023	860.90	172.18	43.05	19.37	23.67
9	Sept – 2023	855.94	171.19	42.80	19.26	23.54
10	Oct – 2023	848.87	169.77	42.44	19.10	23.34
11	Nov – 2023	848.72	169.74	42.44	19.10	23.34
12	Dec – 2023	852.39	170.48	42.62	19.18	23.44
TOTAL		10,341.90	2,068.38	517.10	232.69	284.40
Note: 1 mt = 1 credit						

13. Independent Smallholders Actual Sold Tonnage / Volume							
	FFB	FFB Conventional	FFB Other schemes	IS-CSPO	CSPK	IS-CSPKO	IS-CSPKE
Current License period (Mar – Dec 2023)							
Credits				1,869	-	103	-
Physical	-	-	-				
Previous License period (Jan – Feb 2023)							
Credits				-	-	-	-
Physical	-	-	-				

13A. Records of Certified FFB, CPO, PK & PKE (including credits) sold since the last audit							
No.	Buyers Name	PalmTrace Trading License Number	FFB Sold (MT)	Certified CPO Sold (MT/credit)	Certified PK Sold (MT/credit)	Certified PKO Sold (MT/credit)	Certified PKE Sold (MT/credit)
1	Unilever Asia Private Limited	RSPO_PO1000004587	-	1,869	-	-	-
2	SC Johnson and Son	RSPO_AC1000005401	-	-	-	103	-
TOTAL			-	1,869	-	103	-
Note: Remain volume in Palmtrace IS-CSPKO: 107 MT and IS-CSPKE: 257 MT							

Section 2: Assessment Process

Certification Body:

BSI Services Malaysia Sdn. Bhd. (ASI Accreditation Number: ASI-ACC-067)
Suite 29.01 Level 29, The Gardens North Tower,
Mid Valley City, Lingkaran Syed Putra,
59200 Kuala Lumpur, Malaysia.
Tel +60 (3) 9212 9638; Fax +60 (3) 9212 9639
Representative: Dr. Chaiyaporn Seekao (Chaiyaporn.Seekao@bsigroup.com)
Website: www.bsigroup.com

BSI is a leading global provider of management systems assessment and certification, with more than 92,000 certified locations and clients in over 193 countries. BSI is the UK's National Standards Body. BSI provides independent, third-party certification of management systems. BSI is ASI Accredited (ASI-ACC-067) to conduct RSPO assessment since 31/10/2014 with accredited office located at Kuala Lumpur, Malaysia.

2.1 Assessment Methodology, Programme, Site Visits

The on-site assessment was conducted on **15 – 19 January 2024**. The audit programme is included as Section 2.3. Where applicable, prior to the initial certification and recertification audit, 30 days Public Notification was made through the RSPO and BSI website.

The approach to the audit was to treat the independent smallholders as an RSPO Certification Unit. A range of occupational health and safety, environmental, best practice management, and social factors were covered. This includes consideration of topography, palm age, proximity to areas with HCVs, declared conservation areas, local communities engagement and workers welfare and safety.

The Critical NC close out on-site assessment was conducted on **23 – 24 February 2024**. The audit programs are included in Section 2.3.

The methodology for collection of objective evidence included physical site inspections, observation of tasks and processes, interviews of staff, workers and their families and external stakeholders, review of documentation and monitoring data. Indonesia National Interpretation 2022 of the Independent Smallholder Standard 2019 was used as the normative reference to assess compliance. The comments made by external stakeholders were also taken into account in the assessment.

The minimum sample size is four estates. Sample size for certification unit with more than four (4) estates were determined based on formula $N = (\sqrt{y}) \times (z)$ where y is the number of estates and where z is the multiplier defined by risk assessment. While, the sampling of smallholders were based on the formula $(\sqrt{y}) \times (z)$; where y is total number of group member and where z is the multiplier defined by the risk assessment. The sampled smallholder listed in Appendix E.

Meetings were held with stakeholders to seek their views on the performance of the certification unit with respect to the RSPO requirements and aspects where they considered that improvements could be made. At the start of each meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the company before discussions proceeded. The interviewer recorded comments made by stakeholders and these have been incorporated into the assessment findings.

Structured worker interviews with male and female workers and staff were held in private at the workplace in the mill and the estates. Fieldworkers were interviewed informally in small groups in the field. In addition, the wives of workers and staff were interviewed in informal group meetings at their housing. Separate visits were made to each of the local communities to meet with the village head and residents. Company officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as Section 3.4.

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The non-conformities for this audit are detailed in Section 3.3 and unless it is stated in this section, all previous nonconformities including minor nonconformities are remains closed.

This report is structured to provide a summary of assessment finding as provided in Appendix A. The assessment was conducted based on risk based approach sampling and therefore nonconformities may exist.

For Initial, Re-certification and Extension of Scope assessment, the report was externally reviewed by approved external peer reviewer prior to certification decision by BSI.

For Annual surveillance assessment, the report was internally reviewed and approved by BSI qualified certification reviewer.

The following table would be used to identify the locations to be audited each year in the 5 year cycle

Assessment Program					
Name (Mill / Supply Base)	Year 1 (Certification)	Year 2 (ASA1)	Year 3 (ASA2)	Year 4 (ASA3)	Year 5 (ASA4)
KUD Makarti	X	X	X	X	X

Tentative Date of Next Visit: January 6, 2025 - January 10, 2025

Total Number of Mandays: 11 mandays

2.2 BSI Assessment Team

Name	Role	Competency
Mujinius Jalaraya (MJ)	Team Leader	<p>Education: Holds a Bachelor Degree majoring in Forest Resources Conservation and Ecotourism, Bogor Agricultural University (IPB).</p> <p>Work Experience: 6 years working experience in palm oil plantations as SHE Assistant at PT. Astra Agro Lestari Tbk and Sustainability Supervisor at Teladan Prima Group. 8 years working experience as RSPO Auditor / Lead Auditor.</p> <p>Training attended: Completed ISO 9001 Lead Auditor course, ISPO Lead Auditor course, Endorsed RSPO P&C Lead Auditor course, Endorsed RSPO SCCS Lead Auditor course, Introductory Course for High Conservation Value and High Carbon Stock (HCS) in Oil Palm Plantation, ISO 14001 Internal Auditor Training, ISO 45001 Lead Auditor course, OHS Expert Training, SMETA Requirements Training, Endorsed RSPO ISH Auditor course and Endorsed RSPO Refresher course</p> <p>Language proficiency: Fluent in Bahasa Indonesia and English</p> <p>Aspect covered in this audit:</p> <p><input type="checkbox"/> Good Agriculture Practice <input checked="" type="checkbox"/> Health and Safety <input type="checkbox"/> Supply chain requirements</p> <p><input type="checkbox"/> Social <input checked="" type="checkbox"/> Environmental <input type="checkbox"/> Market Communication and claim requirements</p> <p><input checked="" type="checkbox"/> ISH context (ICS, internal audit, policy, business planning and trading system)</p>
Andi Pratama Pasaribu (AP)	Team Member	<p>Education: Holds a Bachelor Degree in . Bachelor degree, majoring social economy from Universitas Negeri Jember.</p> <p>Work Experience: He has several of work experiences (more than 5 years) as the operational staff since 2008. He has some experiences of Sustainability Palm</p>

		<p>Oil scheme audit in Indonesian and Malaysia in best management practices, land legality, environmental, social and worker welfare aspect and supply chain.</p> <p>Training attended: Completed Indonesian Sustainable Palm Oil (ISPO) Lead Auditor training, Endorsed RSPO P&C Lead Auditor course, Introductory Course for High Conservation Value and High Carbon Stock (HCS) in Oil Palm Plantation, ISO 9001:2008 Lead Auditor course, ISO 14001:2005 Lead Auditor course, ISO45001:2018 Lead Auditor Course, RSPO endorsed RSPO SCCS Lead Auditor course, SMETA requirements training.</p> <p>Language proficiency: He is fluent in English and Bahasa Indonesia</p> <p>Aspect covered in this audit:</p> <p><input checked="" type="checkbox"/> Good Agriculture Practice <input type="checkbox"/> Health and Safety <input type="checkbox"/> Supply chain requirements</p> <p><input type="checkbox"/> Social <input type="checkbox"/> Environmental <input type="checkbox"/> Market Communication and claim requirements</p> <p><input checked="" type="checkbox"/> ISH context (ICS, internal audit, policy, business planning and trading system)</p>
Briyogi Shadiwa (BS)	Team Member	<p>Education: Holds an associate degree in Palm Oil Plantation, Bogor Agricultural University (IPB).</p> <p>Work Experience: He has work experience since 2009 - 2016 in several private oil palm plantation companies in Indonesia as Assistant Agronomy and Agronomy Quality Control. Has participated in many audit activities with certification bodies related to the sustainable palm oil certification system since 2017 with worker welfare, OHS, best management practice, supply chain, social, environmental, GHG, and waste management aspect.</p> <p>Training attended: Completed Endorsed RSPO Lead Auditor Course by Checkmark, ISPO Auditor Training by LPP, ISO 9001: 2015 Lead Auditor Course, Endorsed RSPO Supply Chain Certification Lead Auditor Course by Checkmark, ISO 14001: 2015 CQI & IRCA Lead Auditor Course, SMK3 Awareness, OHSAS 18001:2007 Awareness, SA 8000 Requirement Training, ISO 45001:2018 Awareness, OHS Expert Training (<i>Ahli K3 Umum</i>), and Endorsed RSPO Refreshment Trainings.</p> <p>Language proficiency: Fluent in Bahasa Indonesia and English</p> <p>Aspect covered in this audit:</p> <p><input type="checkbox"/> Good Agriculture Practice <input type="checkbox"/> Health and Safety <input type="checkbox"/> Supply chain requirements</p> <p><input checked="" type="checkbox"/> Social <input type="checkbox"/> Environmental <input type="checkbox"/> Market Communication and claim requirements</p> <p><input checked="" type="checkbox"/> ISH context (ICS, internal audit, policy, business planning and trading system)</p>
Dr. Suhaili Bin Sahari	Peer Reviewer	<p>Education: Graduated from University Technology Mara (UiTM), Malaysia in Diploma in Science in 1990. He furthers his first degree in B.Sc (Hons) in Chemistry with Industrial Chemistry in 1995 from Liverpool University, England. He later advances his study in Master in Business Administration (General) in 2002 and graduated in 2005 from University of Multimedia, Malaysia. Completed his PhD from University Science Islam Malaysia (Faculty of Economy and Muamalat - Management) under the supervision of previous University Vice Chancellor Dato' Mohd Muda.</p> <p>Work Experience:</p> <p>Worked with Hong Leong Group of Companies as a production executive cum TQM facilitator and continues to advance in his career as a manager and senior manager in management, production, training and quality for more than 11 years. During his tenure with Hong Leong Group of Companies, he heavily involved in strategic management decision issues such as developing SWOT</p>

		<p>analysis, Vision, Mission, Business and Corporate Strategy formulation, Acquisition and restructuring strategies. Strategic actions and implementation etc. Then he joint Kumpulan Guthrie and Sime Darby Group of Companies for more than 7 years as a manager, heads of department and Assistant Vice President in management, quality and training. Part of his duty is to strategies the departmental vision; mission, critical success factors and action plan into actions and support the corporate strategic plan.</p> <p>Training attended:</p> <ol style="list-style-type: none"> 1. ISO 9001:2015 Lead Auditor and Internal Auditor 2. Occupation Health & Safety 3. ISO 14001:2015 Standard 4. RSPO Standards: RSPO P&C 2018 MY-NI 2019 5. MSPO Standards: MS 2530:2013 part 1, 2 , 3 and 4 6. Problem Solving Technique: 8 D, ICC, QCC, Systematic PS 7. HACCP MS 1480:2019 8. GAP Standard: Global GAP, Euro GAP 9. ASI Peer Reviewer training
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Accompanying Persons:

Name	Role
Pratama Agung Sedayu	Qualifying Reviewer (Witness for Lead Auditor Mujinius Jalaraya)

2.3 Assessment Plan

The Assessment plan was sent to the client prior to the assessment

RSPO Annual Surveillance Assessment Plan 4 + Extension to Scope

Date	Time	Subjects	MJ	AP	BS
Monday, 15/01/2024	09.20 – 10.40	Flight Jakarta to Jambi (GA 126) <i>Penerbangan Jakarta ke Jambi</i>	√	√	√
	10.30 – 13.00	Traveling from Jambi to KUD Makarti <i>Perjalanan dari Jambi ke KUD Makarti</i>	√	√	√
	13.00 – Up	Break <i>Istirahat</i>	√	√	√

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Tuesday, 16/01/2024	08.00 – 09.00	Opening Meeting <i>Pertemuan Pembuka</i> - Presentation by Lead Auditor <i>Presentasi Pembuka oleh Ketua Tim Audit.</i> Ensuring audit scope, requirements, document access permission and clarifying audit plan <i>Konfirmasi ruang lingkup penilaian, syarat dan ketentuan, akses dokumen dan memastikan rencana audit.</i>	√	√	√
	09.00 – 12.00	Onsite visit <i>Kunjungan lapangan:</i> Field observation to sample plots <i>Verifikasi lapangan ke sampel plot/kapling petani terkait implementasi persyaratan Standar Pekebun Swadaya RSPO.</i> Sample of existing farmers <i>Sampel petani anggota 12 petani (anggota lama)</i>	√	√	√
	12.00 – 14.00	Break <i>Istirahat</i>	√	√	√
	14.00 – 16.30	Onsite visit <i>Kunjungan lapangan:</i> Field observation to sample plots <i>Verifikasi lapangan ke sampel plot/kapling petani terkait implementasi persyaratan Standar Pekebun Swadaya RSPO.</i> Sample of existing farmers <i>Sampel petani anggota 5 petani (anggota lama)</i>	√	√	
		Stakeholder consultation <i>Konsultasi dengan pemangku kepentingan (Stakeholder):</i> - Government Agencies <i>Dinas Pertanian/Perkebunan, Dinas Lingkungan Hidup, Kantor Pertanahan/BPN;</i> - Villagers <i>Wakil Masyarakat Desa.</i> - FFB collector/agent <i>Penampung TBS.</i> - FFB Transporter/Contractor <i>Kontraktor Angkut TBS</i> - FFB Buyer (Palm Oil Mill Company) <i>Perusahaan Pabrik Pengolah TBS</i> Local NGO <i>LSM lokal</i>			√
	16.30 – 17.00	Wash Up Meeting <i>Pemaparan hasil audit</i>	√	√	√
Wednesday 17/01/2024	08.00 – 12.00	Onsite visit <i>Kunjungan lapangan:</i> Field observation to sample plots <i>Verifikasi lapangan ke sampel plot/kapling petani terkait implementasi persyaratan Standar Pekebun Swadaya RSPO.</i> Sample of new members <i>Sampel petani anggota 12 petani (anggota baru)</i>	√	√	√
	12.00 – 14.00	Break <i>Istirahat</i>	√	√	√

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Date	Time	Subjects	MJ	AP	BS
	14.00 – 16.30	Document and records verification; Interview with Group Manager and ICS <i>Verifikasi dokumen dan rekaman terkait penerapan Standar Pekebun Swadaya RSPO 2019, NI 2022.</i> <ul style="list-style-type: none"> Principle 1 <i>Prinsip 1: Mengoptimalkan produktivitas, efisiensi, dampak positif dan ketahanan.</i> Principle 2 <i>Prinsip 2: Legalitas, penghormatan terhadap hak atas tanah dan kesejahteraan masyarakat.</i> Principle 3 <i>Prinsip 3: Penghormatan terhadap HAM, termasuk hak dan kondisi pekerja.</i> Principle 4 <i>Prinsip 4: Melindungi, mengkonservasikan dan meningkatkan ekosistem dan lingkungan.</i> 	✓	✓	✓
		Stakeholder consultation Continue <i>Konsultasi dengan pemangku kepentingan (Stakeholder)</i>			✓
	16.30 – 17.00	Wash Up Meeting <i>Pemaparan hasil audit</i>	✓	✓	✓
Thursday 18/01/2024	08.00 – 12.00	Document and records verification; Interview with Group Manager and ICS KUD Makarti <i>Verifikasi dokumen dan rekaman; Wawancara dengan Group Manager dan ICS KUD Makarti</i> <ul style="list-style-type: none"> A – SKI: <i>Persyaratan entitas kelompok dan pengelolaan kelompok</i> A – ICS: Group entity and group management requirements. B – SKI: <i>Kebijakan dan Pengelolaan</i> B – ICS: Policies and management. C – SKI: <i>Perencanaan Usaha Kelompok</i> C– ICS: Group Business planning. <i>D – SKI: Sistem Perdagangan Kelompok untuk Volume TBS Bersertifikat</i> D – ICS: Group trading system for certified volumes.	✓	✓	✓
	12.00 – 14.00	Break <i>Istirahat</i>	✓	✓	✓
	14.00 – 17.00	Document and records verification; Interview with Group Manager and ICS continued <i>Verifikasi dokumen dan rekaman; Wawancara dengan Group Manager dan ICS KUD Makarti.</i>	✓	✓	✓
Friday 19/01/2024	08.00 – 12.00	Document and records verification; Interview with Group Manager and ICS continued <i>Verifikasi dokumen dan rekaman; Wawancara dengan Group Manager dan ICS KUD Makarti.</i>	✓	✓	✓
	12.00 – 14.00	Break <i>Istirahat</i>	✓	✓	✓
	14.00 – 15.00	Report Preparation <i>Persiapan Laporan</i>	✓	✓	✓

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Date	Time	Subjects	MJ	AP	BS
	16.00 – 17.00	Closing Meeting <i>Rapat Penutupan</i>	✓	✓	✓

NCR Close Out Assessment Plan

Date	Time	Subjects	MJ
Wednesday, 23/02/2024	09.00 – 11.00	Flight Jakarta – Jambi	✓
	11.00 – 12.30	Traveling to Audit Location	✓
	12.30 – 14.00	Break	✓
	14.00 – 14.30	Opening Meeting	✓
	14.30 – 17.00	Document Review <ul style="list-style-type: none"> - Verify NC RSPO # 2446746-202401-M1, indicator 1.3 MSB - Verify NC RSPO # 2446746-202401-M2, indicator 2.3 E, MSA, MSB - Verify NC RSPO # 2446746-202401-M3, indicator 3.1 MSA - Verify NC RSPO # 2446746-202401-M4, indicator 3.4 MSA - Verify NC RSPO # 2446746-202401-M5, indicator 4.6 MSA, MSB - Verify NC RSPO # 2446746-202401-M6, indicator 4.8 MSB - Verify NC RSPO # 2446746-202401-M7, indicator B.1.1 MSB - Verify NC RSPO # 2446746-202401-M8, indicator D.2.1 MSA, MSB - Verify NC RSPO # 2446746-202401-M9, RSPO Rules on Market Communications and claim 2022 - Verify NC RSPO # 2446746-202401-M10, indicator A.2.3 MSA, MSB 	✓
Thursday, 24/02/2024	08.00 – 10.00	Field Visit to sample plots KUD Makarti Interview with sampled smallholder members	✓
	10.00 – 11.00	Report Preparation	✓
	11.00 – 12.00	Closing Meeting	✓
	12.00 – 13.30	Traveling to Airport Jambi	✓
	15.00 – 17.30	Flight Jambi - Jakarta	✓

Section 3: Assessment Findings

3.1 Multiple Management Units and Time Bound Plan

Requirement	Assessment	Compliance
Does the time bound plan include all current subsidiaries, estates and mills that is under the control and/or minor shareholding of the holding company?	The certificate holder is independent smallholder group. Not Applicable	Not Applicable
Have all the estates and mills certified within five (5) years after obtaining RSPO membership? If no, has RSPO Secretariat approval obtained? Was the submission according to the template as announced by the RSPO Secretariat on 21/12/2021	Not Applicable	Not Applicable
Have there been any new acquisitions? If yes, the new acquisitions shall be certified within three (3) years from the date of acquisition. Certification plan for the new acquisition shall be available. If no, has RSPO Secretariat approval obtained? Was the submission according to the template as announced by the RSPO Secretariat on 21/12/2021.	Not Applicable	Not Applicable
Any deviations from the maximum periods requires approval by the RSPO Secretariat.	Not Applicable	Not Applicable
Have there been any changes to the time-bound plan since the last audit (both new acquisition and existing)? If yes, justification is required. Is this consistent with the ACOP reporting?	Not Applicable	Not Applicable
Have there been any isolated lapses in implementation of the plan? If yes a Minor non-compliance shall be raised	Not Applicable	Not Applicable
Have there been any fundamental failure (e.g. unable to justify delay in planning the assessments) to proceed with implementation of the plan? If yes a Major non-compliance shall be raised	Not Applicable	Not Applicable
Un-Certified Units or Holdings		
No replacement of primary forest or any area required to maintain or enhance HCVs and HCS in accordance with RSPO P&C criterion 7.12.	Not Applicable	Not Applicable
Any new plantings since January 1 st 2010 shall comply with the RSPO New Plantings Procedure.	Not Applicable	Not Applicable
Any Land conflicts are being resolved through a mutually agreed process, such as RSPO Complaints System or Dispute Settlement Facility, in accordance with RSPO P&C criteria 4.4, 4.5, 4.6, 4.7 and 4.8.	Not Applicable	Not Applicable

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Any Labor disputes are being resolved through a mutually agreed process, in accordance with RSPO P&C criterion 4.2	Not Applicable	Not Applicable
Any Legal non- compliance is being addressed through measures consistent with the requirements of RSPO P&C criteria 2.1	Not Applicable	Not Applicable
Did the company conduct internal audit for those uncertified estates against the uncertified management units requirement and covering the RSPO P&C criterion 2.1 4.2, 4.4, 4.5, 4.6, 4.7, 4.8 and 7.12? If yes, a positive assurance statement shall be available and justified.	Not Applicable	Not Applicable
Are there any Critical (Major) non-compliance raised against any of the RSPO P&C criterion 2.1 4.2, 4.4, 4.5, 4.6, 4.7, 4.8 and 7.12 during the last internal audit of the uncertified estates? If yes is the NC(s) actively addressed with RSPO?	Not Applicable	Not Applicable
Have there been any stakeholder (including NGO) consultation conducted?	Not Applicable	Not Applicable

3.2 Progress of scheme smallholders and/or outgrowers

Progress of scheme smallholders or outgrowers towards compliance with relevant standards		
Requirement	Remarks	Compliance
Has 100% of scheme smallholders and/or scheme outgrowers comply with the standard within three years of the mill's initial certification? OFI shall be raised if after one year where 100% of the scheme smallholders and scheme outgrowers are not in compliance, a minor NC after two years, and a major NC if this requirement is not met after three years.	Not Applicable	Not Applicable

Approved Time Bound Plan

Not Applicable for Independent Smallholder.

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3.3 Details of Nonconformities

The nonconformities are listed below. The findings summary of the assessment by criteria are listed in Appendix A.

During this Assessment there were ten (10) Major nonconformities raised. The KUD Makarti Certification unit submitted Corrective Action Plans for the nonconformity. Corrective action plans with respect to the nonconformity was reviewed by the BSI audit team and accepted.

The implementation of the Corrective Actions for the Critical Nonconformity(ies) has been verified for its effectiveness and closed accordingly. The below is the summary of the non-conformity raised during this assessment.

Non-conformity			
NCR Ref #	2446746-202401-M1 (Recurring NC)	Issued Date	18/01/2024
Due Date	18/04/2024	Closure Date	24/02/2024
Indicator & Category (Critical / Minor)	Critical 1.3 MSB (Recurrent)		
Statement of Nonconformity:	Based on field visits and interviews with a smallholder sample, it was found that several smallholder members did not consistently adopted Good Agriculture Practices on their farm.		
Requirement Reference:	Smallholders have adopted GAP on their farms and are tracking productivity through, but not limited to, records of FFB sales.		
Objective Evidence:	<ul style="list-style-type: none"> Based on field visits to smallholder members sample Plot No. ID MKT.04.017; and MKT.08.016, MKT.03.011, MKT.10.009, it was found that the conditions of the plantation were not well maintained with overgrown of weeds and saplings. Based on the results of interviews and document verification, it was noted that the smallholder sample did not record plantation activities such as spraying weeds and fertilizing (time of application, volume of pesticide/fertilizer use). 		
Corrections:	<ul style="list-style-type: none"> Socialization related to the obligation of all members of KUD Makarti to implement GAP (Farmers and Plantation Workers) and prohibition of . Immediately carry out weed control on farmers' plots that are poorly maintained. Provide the forms to all smallholder member to record the plantation activity including FFB harvesting, weeds control, fertilizing, pruning. 		
Root Cause Analysis:	<ul style="list-style-type: none"> There is a lack of labor for upkeep and some members have reduced upkeep because they have already registered for replanting. Furthermore, there is a lack of monitoring carried out by ICS. KUD Makarti has not yet provided member record forms to fill in their activity records. 		
Corrective Actions:	<ul style="list-style-type: none"> Develop monitoring program for GAP implementation in smallholder plots each quarter including the activity form of smallholder members Develop training program of GAP to all smallholder member and training conducted for each farmer groups to enhance effectiveness of training. Provide the guidance on GAP to smallholder member including weeds control SOP and fertilizing SOP 		

Assessment Conclusion:	<ul style="list-style-type: none"> KUD Makarti has conducted the socialization and training of GAP to all smallholder members on 19 - 22 February 2024, training attended by all smallholder member. During interview with smallholder member sampled it was confirmed that they have aware that all smallholder member has an obligation to implement the GAP in their farm KUD Makarti has immediately identified farmers' plot that were not well maintained and immediately carried out weeds control in the farmers' plots that were not maintained. Evidence of weeds control can be demonstrated during audit and record in "Berita Acara Perbaikan Perawatan Kebun", sample seen for smallholder plots MKT.09.001 (Nur Rosid) dated 2/2/2024; MKT.08.016 (Ida Trisnini) dated 10/2/2024. Most of smallholder member conducted weeds control mechanically not using the agrochemical. KUD Makarti has provide the forms to all smallholder member to record the plantation activity including FFB harvesting, weeds control, fertilizing, pruning. Form available in "Dokumen Catatan Panen, Pupuk dan Pruning". Provision of Template Form xcan be shown as per "Berita Acara Serah Terima Formulir" dated 19/22/2024. During audit it was noted that smallholder member has record their activity in the form provided, sample seen: MKT 08.016 (Ida Trisnini), MKT.04.015 (Zainudin), MKT.04.06 (Kusrin), MKT.03.015 (Krisdiana A.S). KUD Makarti has develop monitoring program for GAP implementation in smallholder plots each quarter including the activity form of smallholder members. Monitoring program available in "Rencana Program Monitoring Kebun Petani KUD Makarti tahun 2024". Monitoring of GAP implementation will be conducted on Feb, Jun and Oct 2024. KUD Makarti has develop training program including GAP training each year for all smallholder member. Training program 2024 are available in "Program Jadwal Pelatihan dan Sosialisasi Kelompok Tani Tahun 2024". Training program are develop for each farmer groups to be more effectively implemented. KUD Makarti has provide the guidance on GAP to smallholder member including weeds control SOP and fertilizing SOP. During socialization and training on 19 - 22 February 2024 KUD Makarti has informed the guidance on GAP including fertilizing, pruning, weeds control according to SOP KUD Makarti.
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Non-conformity			
NCR Ref #	2446746-202401-M2	Issued Date	18/01/2024
Due Date	18/04/2024	Closure Date	24/02/2024
Indicator & Category (Critical / Minor)	Critical 2.3 (E, MSA, MSB)		
Statement of Nonconformity:	The ISH organization has not demonstrate the fulfilment of The Form on the History of Land Tenure and Conflict Disclosure of the RSPO ISH Standard Indonesia National Interpretation 2022.		
Requirement Reference:	E: Smallholders declare any existing disputes on the land commit to resolving said		

	<p>disputes and provide information on the current status of those disputes (if any) (refer to indicator 1.1E / Appendix 1).</p> <p>MSA, MSB:</p> <p>There is an absence of disputes among indigenous peoples, local communities or other users, regarding land, resource-use and access rights; or where there is a dispute, dispute resolution processes are implemented, and the process is accepted by all parties involved.</p>
Objective Evidence:	<p>The ISH organization has not demonstrate the fulfillment of The Form on the History of Land Tenure and Conflict Disclosure of the RSPO ISH Standard Indonesia National Interpretation 2022. Sample seen:</p> <p>Halamin</p> <ul style="list-style-type: none"> Land history on "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan Serta Keberadaan Konflik Lahan" section 2 no information on boundaries, source of land tenure (Transaction date and witnesser); section 4 no check mark for conflict issue; section 6 no signed by members; section 7 no signed date from group manager. <p>Nurdin</p> <ul style="list-style-type: none"> Land history form "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan Serta Keberadaan Konflik Lahan" section 2 no information on boundaries, source of land tenure (Witnesser); section 4 no check mark for conflict issue; section 6 no signed by members; section 7 no signed date from group manager. <p>Kuat Eko Suharsono</p> <ul style="list-style-type: none"> Land history form "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan Serta Keberadaan Konflik Lahan" section 2 no information on boundaries, land location, legality type, utilization history, source of land tenure; section 4 no check mark for conflict issue; section 6 no signed by members; section 7 no signed date from group manager. <p>Ali Mahvud</p> <ul style="list-style-type: none"> Land history form "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan Serta Keberadaan Konflik Lahan" section 2 no information on boundaries ; section 4 no check mark for conflict issue; section 6 no signed by members; section 7 no signed date from group manager. <p>Marjoni</p> <ul style="list-style-type: none"> Land history form "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan Serta Keberadaan Konflik Lahan" section 2 no information on boundaries, source of land tenure; section 6 no signed by members; section 7 no signed date from group manager. <p>Sukamdi</p>

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	<ul style="list-style-type: none"> Land history form "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan Serta Keberadaan Konfik Lahan" section 2 no information on boundaries, source of land tenure; section 6 no signed by members. <p>Sarmudo</p> <ul style="list-style-type: none"> Land history form "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan Serta Keberadaan Konfik Lahan" section 2 no information on boundaries, source of land tenure; section 6 no signed by members; section 7 no signed date from group manager. <p>Elveria Tumorang</p> <ul style="list-style-type: none"> Land history form "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan Serta Keberadaan Konfik Lahan" section 2 no information on boundaries, source of land tenure; section 6 no signed by members; section 7 no signed date from group manager
Corrections:	<ul style="list-style-type: none"> Re-explanation to members regarding filling out the Land Disclosure History Form. Carrying out a re-examination (document audit) of all land disclosure history form documents and ensuring that all fields in the form are filled in completely and correctly.
Root Cause Analysis:	Not all members have been able to fill out the land disclosure history form completely due to the large number of fields that must be filled in and they have not been able to fully understand the explanation provided by ICS regarding which columns must be filled in.
Corrective Actions:	The ICS team ensures that the forms are filled in completely and reviews all forms that have been filled in by member farmers
Assessment Conclusion:	<ul style="list-style-type: none"> KUD Makarti has conducted the re-explanation to all members regarding filling out the Land Disclosure History Form. Socialization and explanation conducted on 19 - 22 February 2024 in KUD Makarti office. During audit it was verified that all Land Disclosure History Form has been filled out completely and correctly. ICS of KUD Makarti has review all Land Disclosure History Form of smallholder members. Record of Land Disclosure History Form are available and kept by ICS in KUD Makarti office.

Non-conformity			
NCR Ref #	2446746-202401-M3	Issued Date	18/01/2024
Due Date	18/04/2024	Closure Date	24/02/2024
Indicator & Category (Critical / Minor)	Critical 3.1 MSA		
Statement of Nonconformity:	Not all new smallholder members has attended and complete the training on free and fair labour.		

Requirement Reference:	Smallholders complete training on free and fair labour and implement measures to ensure that all work is voluntary, and the following practices are prohibited: <ul style="list-style-type: none"> • Retention of identity documents including but not limited to passports; • Payment of recruitment fees by workers; • Contract substitution; • Involuntary overtime; • Lack of freedom of workers to resign; • Penalty for termination of employment; • Debt bondage; • Withholding of wages
Objective Evidence:	There's no record of attended free and fair labour training for sampled new member with the ID members of MKT.11.010, MKT.02.024, MKT.03.013 and MKT.04.018.
Corrections:	Carrying out retraining and socialization regarding free and fair labor (free and fair treatment of workers).
Root Cause Analysis:	Not all farmers attended the training held by KUD Makarti because some of members were represented by their family members to attend the training.
Corrective Actions:	Create training programs regarding free and fair labor and carried out by farmer groups by considering the number of participants so that training is carried out optimally.
Assessment Conclusion:	<ul style="list-style-type: none"> • KUD Makarti has conducted the retraining on 19 - 22 February 2024 to smallholder member who dont attend the training previously. Training also conducted for workers on 17 February 2024. During interview with smallholder sampled and its workers confirmed that they have follow the training on free and fair labor and understand the free and fair labor. • KUD Makarti has develop the training programs including free and fair labor for each farmer groups by considering the number of participants so that training is carried out optimally. Program training are available in "Rencana Program Kerja Pelatihan dan Sosialisasi KUD Makarti Tahun 2024" and "Jadwal Pelatihan dan Sosialisasi Kelompok Tani KUD Makarti Tahun 2024".

Non-conformity			
NCR Ref #	2446746-202401-M4	Issued Date	18/01/2024
Due Date	18/04/2024	Closure Date	24/02/2024
Indicator & Category (Critical / Minor)	Critical 3.4 MSA, MSB		
Statement of Nonconformity:	Not all new smallholder members has attended and complete the training on workers' rights to file a complaints/grievance and communicate to workers the means to file a complaint/grievance.		
Requirement Reference:	MSA:		

	<p>Smallholders complete training on workers' rights to file a complaints/grievance and communicate to workers the means to file a complaint/grievance.</p> <p>MSB:</p> <p>Workers are aware of and have access to an effective means for filing a complaint/grievance.</p>
Objective Evidence:	<p>There's no record of attended workers' rights to file a complaints/grievance training for sampled new member with the ID members No. MKT.03.013 and MKT.04.018.</p> <p>In addition, based interview result with members workers in the name of Rasita (Halimin workers) that he never knows about mechanism to submit grievance.</p>
Corrections:	<p>Carrying out retraining and socialization regarding workers right to file a complaint/grievance and communicate to workers the means to file a complaint/grievance.</p>
Root Cause Analysis:	<p>Not all farmers attended the training held by KUD Makarti because some of members were represented by their family members to attend the training.</p>
Corrective Actions:	<p>Develop training programs regarding workers right to file a complaint/grievance and carried out by farmer groups by considering the number of participants so that training is carried out optimally.</p>
Assessment Conclusion:	<ul style="list-style-type: none"> KUD Makarti has conducted the retraining on 19 - 22 February 2024 to smallholder member who dont attend the training previously. Training also conducted for workers on 17 February 2024. During interview with smallholder sampled and its workers confirmed that they have follow the training on workers right to file a complaint/grievance and communicate to workers the means to file a complaint/grievance. KUD Makarti has develop the training programs including forworkers right to file a complaint/grievance for each farmer groups by considering the number of participants so that training is carried out optimally. Program training are available in "Rencana Program Kerja Pelatihan dan Sosialisasi KUD Makarti Tahun 2024" and "Jadwal Pelatihan dan Sosialisasi Kelompok Tani KUD Makarti Tahun 2024".

Non-conformity			
NCR Ref #	2446746-202401-M5	Issued Date	18/01/2024
Due Date	18/04/2024	Closure Date	24/02/2024
Indicator & Category (Critical / Minor)	<p>Critical</p> <p>4.6 MSA, MSB</p>		
Statement of Nonconformity:	<p>Smallholder member of KUD Makarti has not manage the waste of ex pesticide/herbicide packaging and waste resulting from plantation in accordance with the procedures and provisions established by KUD Makarti.</p>		
Requirement Reference:	<p>MSA:</p> <p>There is no physical evidence of new burning (after eligibility) for land preparation for oil palm by smallholders. Smallholders complete training on and are aware of:</p>		

	<ul style="list-style-type: none"> • Alternatives to fire for land preparation and farm waste management (where appropriate possible). • Alternatives to fire for pest control. • Fire prevention and how to respond to and manage fires in their community and village.
Objective Evidence:	<ul style="list-style-type: none"> • During field visits and interviews with several sample members with ID No. MKT.10.003, MKT.10.012, MKT.09.001, MKT.03.011, MTK.03.013, MKT.04.016, MKT.04.018 , it was found that the practice of managing used herbicide packaging was to take it home or throw it on the land. This is not in accordance with the SOP that has been established by KUD Makarti SOP Prosedur pengelolaan Limbah di Kebun KUD Makarti No: 51/SOP-KUD-MKRSM/II/2021 dated 24 Agustus 2021 and SOP Monitoring Pestisida No: 18/SOP-KUD-MKRSM/IV/2019 dated 3 April 2019. . The procedure states that used pesticide packaging, including plastic and packaging used from plantation activities (fertilizer), must be collected and sent to the temporary waste storage in KUD Makarti. • During interviews and field visits to smallholder Plots ID No.MKT.09.022, it was also stated that plastic waste and waste from plantation activities were burned on the land; it was not in accordance with Prosedur Pengelolaan Limbah Plastik di Kebun KUD Makarti No: 51/SOP-KUD-MKRSM/IV/2109" and "SOP Instruksi Pembersihan Kemasan Bahan Kimia dan Penggunaannya No: 65/SOP-KUD-MKRSM/IV/2019". In accordance with this procedure, waste management must not be burned openly in the land. • The waste management procedure and policy has been communicate to all smallholder member on 11 Oct 2023. However the waste management by smallholder member inconsistent implemented by smallholder members sampled.
Corrections:	Provide socialization on hazardous waste management and handling to smallholder members and workers and collect used pesticide containers to cooperatives (temporary hazardous waste storage).
Root Cause Analysis:	Not all farmers understand the dangers of hazardous waste that is not managed properly, apart from that, not all of the field work is carried out by the owner but some is carried out by workers who do not understand waste management in accordance with KUD procedures.
Corrective Actions:	KUD Makarti develop the program to manage the hazardous waste by collect the hazardous waste from smallholder plots by each head of Kelompok Tani.
Assessment Conclusion:	<ul style="list-style-type: none"> • KUD makarti has conducted training and socialization on hazardous waste management and handling to smallholder members and workers and collect used pesticide containers to cooperatives (temporary hazardous waste storage). Training conducted on 19 - 22 February 2024. During interview with smallholder sampled and its workers confirmed that they have follow the training on hazardous waste management and handling. • KUD Makarti has develop the program to manage the hazardous waste by collect the hazardous waste from smallholder plots by each head of Kelompok

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	Tani. Program available in "Rencana Program Penjemputan Limbah kebun Petani KUD Makarti Tahun 2024".
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Non-conformity			
NCR Ref #	2446746-202401-M6 (Recurring NC)	Issued Date	18/01/2024
Due Date	18/04/2024	Closure Date	24/02/2024
Indicator & Category (Critical / Minor)	Critical 4.8 MSB		
Statement of Nonconformity:	Based on field visits and interviews, it was found that several smallholder members still use the herbicide with the active ingredient Paraquat.		
Requirement Reference:	Smallholders implement BMPS for all pesticide use, including prohibiting use of pesticides by pregnant and breastfeeding women and young workers, and exclusion of paraquat and pesticides that are categorized as WHO Class 1A or 1B, or those listed by the Stockholm or Rotterdam Conventions, unless when authorized by relevant authorities for pest outbreaks		
Objective Evidence:	<ul style="list-style-type: none"> Based on the results of a field visit and interview with smallholder members, it was found that weed spraying was carried out using a herbicide with the active ingredient paraquat. Smallholder members use paraquat with ID No. MKT.04.016, MKT.03.015, MKT.05.014, MKT.02.024, MKT.04.015 KUD Makarti has issued circular no. 17/KUD-MKR/SM/III/2023 dated 23 March 2023. The circular contains a prohibition on the use of paraquat and WHO class 1A and 1B pesticides. This circular letter was also socialized on April 7 2023 to smallholder members. This document also discusses sanctions for violations of this circular letter. 		
Corrections:	<ul style="list-style-type: none"> Carrying out socialization and providing circular letter regarding the prohibition of the use of paraquat pesticide and replacing it with the use of other ingredients. Issued a statement letter for all members to no longer use paraquat in weed control. 		
Root Cause Analysis:	Not all farmers understand and can implement the prohibition on the use of paraquat in the oil palm plantation process (some farmers still consider paraquat to be the main choice for controlling weeds and some farmers are still less aware of the environmental impacts caused by paraquat.		
Corrective Actions:	Create a monitoring program for member plots and provide warning letters if farmers are found applying paraquat to control weeds.		
Assessment Conclusion:	<ul style="list-style-type: none"> KUD Makarti has conducted the socialization and providing circular letter regarding the prohibition of the use of paraquat pesticide and replacing it with the use of other ingredients. Socialization conducted on 20 - 21 February 2024. During interview with smallholder sampled confirmed that they have understand the prohibition of the use of paraquat pesticide and replacing it with the use of other ingredients such as glyphosate. 		

	<ul style="list-style-type: none"> Smallholder member has signed the statement letter to not use paraquat for weeds control and to comply the RSPO P&C for smallholder. Statement letter can be shown during audit and record in "Surat pernyataan" which is signed by each members. KUD Makarti has develop the program of smallholder plots monitoring as per "Rencana Program Monitoring Kebun Petani KUD Makarti Tahun 2024".
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Non-conformity			
NCR Ref #	2446746-202401-M7 (Recurring NC)	Issued Date	18/01/2024
Due Date	18/04/2024	Closure Date	24/02/2024
Indicator & Category (Critical / Minor)	Critical B.1.1 MSB		
Statement of Nonconformity:	Internal audit process conducted by ICS KUD Makarti was not effectively implemented.		
Requirement Reference:	The ICS is implemented and an annual internal audit of the group is conducted for all group members and all audit findings are resolved.		
Objective Evidence:	<p>According to the internal audit report period 2023, totally there is no findings raised for all smallholders. The auditor team gathered some issues during field visit as follows:</p> <ul style="list-style-type: none"> Some of membership registration document not fulfilled. For example: the disclosure form for land tenure and utilisation history and presence of land conflict. Smallholders awareness related to paraquat usage and hazardous waste management (ex-chemical container). Late of weeding control such as circle, path and Imperata cylindrica. Lack of awareness on internal audit process (smallholder with ID No. MKT.11.001). 		
Corrections:	Group Manager and ICS KUD Makarti reviewed the results of the internal audit and created an internal audit checklist and carried out an internal audit simulation of farmers according to the checklist that had been created.		
Root Cause Analysis:	The internal audit team does not fully understand the internal audit method and implements the tasks and functions in the internal audit process		
Corrective Actions:	Conduct training for the internal auditor team and review rules related to internal audit duties and responsibilities.		
Assessment Conclusion:	<ul style="list-style-type: none"> KUD Makarti has review the internal audit result and created an internal audit checklist and carried out an internal audit simulation of farmers according to the checklist that had been created. Internal audit checklist available in "Form Pertanayaan Audit Internal". Result of internal audit simulation can be demonstrated during NCR Close Out visit. Sample of internal audit checklist are verify during NCR Close Out. 		

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	<ul style="list-style-type: none"> KUD Makarti (Group Manager) and ICS has conducted the training to internal audit team on 21 February 2024. Evidence of training can be demonstrated during NCR Close Out visit. During interview with internal auditor team of KUD Makarti confirmed that they have understand the internal audit method and how to conduct the internal audit by filling the internal audit checklist.
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Non-conformity			
NCR Ref #	2446746-202401-M8	Issued Date	18/01/2024
Due Date	18/04/2024	Closure Date	24/02/2024
Indicator & Category (Critical / Minor)	Critical D.2.1 MSA, MSB		
Statement of Nonconformity:	KUD Makarti sells certified IS-CSPO products that do not correspond to actual production achievements.		
Requirement Reference:	<p>MSA: The group manager maintains annual production data and sales of certified volumes through Book and Claim for the group based on actual receipts for and sales by all members.</p> <p>MSB: The group manager maintains annual production data and sales of certified volumes through physical or Book and Claim for the group based on actual receipts and sales for all members and 100% all certified volumes.</p>		
Objective Evidence:	<p>Based on document verification of actual data on production and sales of RSPO credit at Palmtrace, it was noted that KUD Makarti has sold the entire IS-CSPO quota as a whole with volume 1,869 MT, while KUD Makarti's FFB production until the audit was carried out had only reached 8,800,915 MT (converted to IS-CSPO 20% as much as 1,760.19 MT).</p> <p>Transaction details:</p> <ul style="list-style-type: none"> - CSPO: 1,500 MT, Transaction ID No. 12158, dated 15/08/2023, Transaction type: Credit allocation (off market), buyer: Unilever Asia private Limited - CSPO: 300 MT, Transaction ID No. 11813, dated 22/06/2023, Transaction type: Credit allocation (on market), buyer: Unilever Asia private Limited - CSPO: 69 MT, Transaction ID No. 11812, dated 22/06/2023, Transaction type: Credit allocation (on market), buyer: Unilever Asia private Limited 		
Corrections:	The group manager develop a credit sales mechanism where credit sales will be carried out in stages: 70% of sales at the beginning and the remaining 30% will be sold after actual production is achieved.		
Root Cause Analysis:	Group managers and ICS do not yet know the credit seller mechanism, so they sell all the total quota they have because they assume that the estimated production will match the actual production at the end of the year		
Corrective Actions:	Group Manager implementing the mechanism of ISH credit sales which is 70% of sales at the beginning and the remaining 30% will be sold after actual production is achieved.		

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	Group Manager monitor the actual FFB production of smallholder members and create the estimate production of FFB based on production evaluation and history of actual production in previous year.
Assessment Conclusion:	<ul style="list-style-type: none"> KUD Makarti has develop the credit sales mechanism where credit sales will be carried out in stages: 70% of sales at the beginning and the remaining 30% will be sold after actual production is achieved. RSPO credit sales mechanism are present in "SOP Penjualan Kredit Sertifikat RSPO KUD No: 79/SOP-KUD-MKRSM/II/2024" dated 19 February 2024. KUD Makarti has monitor the actual FFB production of smallholder members and create the estimate production of FFB based on production evaluation and history of actual production in previous year. Actual production since March 2023 - February 2024 was 103,421.89 MT and FFB projection Mar 2024 - Feb 2025 was made in accordance the trend of actual production on previous year. According to actual data production March 2023 - February 2024 noted that the FFB production is greater than projection. KUD Makarti also has informed the CB to extend the volume for overproduction.

Non-conformity			
NCR Ref #	2446746-202401-M9	Issued Date	18/01/2024
Due Date	18/04/2024	Closure Date	24/02/2024
Indicator & Category (Critical / Minor)	Critical RSPO Rules on Market Communications and claim 2022		
Statement of Nonconformity:	There is use of the RSPO logo by KUD Makarti which is not in accordance with the rules of the Rules on Market Communication and Claim		
Requirement Reference:	<p>Certified members and approved retailers can use the RSPO Label(s) in product-specific communications, including in packaging, labels, advertisements, flyers, brochures, posters, displays, newsletters, websites, emails, letters, offerings, invoices, (annual) reports, or media interviews.</p> <p>Wherever the RSPO Label is displayed, the applicable trademark licence number must be shown immediately under or next to the RSPO Label or the statement.</p>		
Objective Evidence:	There is the use of the RSPO logo on clothing worn by ICS KUD Makarti members without trademark licence.		
Corrections:	KUD Makarti no longer uses the RSPO logo on KUD Makarti attributes including ICS uniforms or farmer members		
Root Cause Analysis:	ICS does not yet understand the permission to use the RSPO logo		
Corrective Actions:	KUD Makarti ensures that it will no longer use the RSPO logo on all KUD Makarti attributes including uniforms or documents and correspondence forms.		
Assessment Conclusion:	<ul style="list-style-type: none"> KUD Makarti has removed all RSPO logo attributes on uniforms used by ICS and socialized to all farmer and ICS members not to use the RSPO logo on all attributes. 		

	<ul style="list-style-type: none"> KUD Makarti has made a joint declaration of all members and ICS to not use the RSPO logo before obtaining permission from the RSPO. Declaration made on 20 January 2024 in "Deklarasi Bersama untuk Tidak Menggunakan Atribut RSPO Sebelum Mendapatkan Izin dari RSPO". Declaration signed by all ICS of KUD Makarti.
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Non-conformity			
NCR Ref #	2446746-202401-M10	Issued Date	18/01/2024
Due Date	18/04/2024	Closure Date	24/02/2024
Indicator & Category (Critical / Minor)	Critical A.2.3 MSA, MSB		
Statement of Nonconformity:	KUD Makarti members cannot demonstrate that they have participated in all training held by KUD Makarti and understand ISH standards including awareness on HCV, environmental protection, social welfare of workers and business operations		
Requirement Reference:	<p>MSA: The group manager implements a phased approach to ensure members have progressively attended training on the ISH Standard, group management and other topics as outlined in the ISH Standard according to the group annual training plan.</p> <p>MSB: All members attended training and can demonstrate understanding of the ISH Standard, group management and certification requirements including awareness on BMPs, HCV, environmental protection, social welfare of workers and business operations.</p>		
Objective Evidence:	<ul style="list-style-type: none"> Based on field visits and interviews with several smallholder members, it was noted that some sample members did not participate in several training activities organized by KUD Makarti. Several members sample interviewed did not understand the training topics, especially training related to other than Good Plantation Management Practices (BMP). Group Manager cannot demonstrate a phased approach to ensure members have progressively attended training on the ISH Standard organized by KUD Makarti. 		
Corrections:	<ul style="list-style-type: none"> Carry out training or re-socialization regarding ISH standards to farmer members who do not understand ISH standards. Socialization/training is carried out per farmer group by considering the number of participants so that the training is carried out optimally 		
Root Cause Analysis:	Not all farmers understand the training provided by ICS because not all farmers can pay attention carefully and human resources are limited because some of the farmer members who attend are quite old. In addition the training was carried out		

	simultaneously for all farmer members so that it was less effective in providing understanding to farmer members.
Corrective Actions:	Create training programs carried out by farmer groups by considering the number of participants so that training is carried out optimally
Assessment Conclusion:	<ul style="list-style-type: none"> KUD Makarti has conducted the re socialization regarding ISH standards to farmer members who do not understand ISH standards. Training conducted on 19 - 22 February 2024 in KUD Makarti office. During interview with smallholder sampled confirmed that they have follow the training and understand the ISH standard including awareness on HCV, Environmental protection, social welfare and business operation. Sample members were able to explain the ISH standards in general terms in a language they understood. KUD Makarti has develop the training programs for each farmer groups by considering the number of participants so that training is carried out optimally. Program training are available in "Rencana Program Kerja Pelatihan dan Sosialisasi KUD Makarti Tahun 2024" and "Jadwal Pelatihan dan Sosialisasi Kelompok Tani KUD Makarti Tahun 2024".

Opportunity for Improvements	
OFI #	Description
OFI 1	Nil

Positive Findings	
PF #	Description
PF 1	Nil

3.3.1 Status of Nonconformities Previously Identified and Opportunity for Improvement

Previous Audit Critical (Major) Non-conformity			
NCR Ref #	2311384-202301-M1	Issued Date	27/01/2023
Due Date	27/04/2023	Closure Date	11/04/2023
Indicator & Category (Critical / Minor)	Indicator B.1.1 - MSB (Critical)		
Statement of Nonconformity:	Internal audit implementation was not carried out for all group members according to the procedures and requirements of the RSPO ISH INA-NI 2022.		
Requirement Reference:	MS-B: The ICS is implemented and an annual internal audit of the group is conducted for all group members and all audit findings are resolved.		
Objective Evidence:	KUD Makarti has an Internal Audit Implementation Procedure No: 06/SOP-KUD-MKRSM/IV/2019 dated 3 April 2019. In the sub-chapter Planning – Audit Stages, stated that the audit was carried out using the data triangulation method collected		

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	<p>by the audit team at KUD Makarti by auditing members 100% both field and document audits.</p> <p>From the internal audit documents, it was found that only 145 members (81%) of the 179 members who had been audited. This was reconfirmed by the results of interviews with the Makarti KUD Internal Auditor Team which stated that not all members had been audited. This is not in accordance with the procedures and requirements of the RSPO ISH Standard INA-NI 2022.</p>
Corrections:	<p>KUD Makarti conduct the internal audit for the rest of member (34 members) who has not been audited. Internal audit conducted by Internal auditor (Ramdoni, Hadi Ismanto and Tri Yuliasih) on 1 – 8 March 2022. Evidence of internal audit can be shown during audit in the form of Internal audit checklist.</p>
Root Cause Analysis:	<p>Lack of understanding from internal auditor and internal audit programme in 2022 was 50% not 100%.</p>
Corrective Actions:	<p>KUD Makarti conducted the training for Internal Auditor on 13 February 2023 to enhance the understanding of internal audit requirement for ISH. Group Manager emphasize that annual internal audit is apply for all members not partial members. Training was deliver by Group Manager. Interview with internal auditor during NCR Close out confirmed that they have aware that annual internal audit is for all members, they also aware the requirement of RSPO ISH internal audit.</p> <p>Group Manager with Internal auditor team has develop the internal audit program for 2023. Internal audit was programmed for all members. Internal audit is planed to be conducted on May – November 2023 for all members. Internal audit program can be shown during audit.</p> <p>Group Manager also monitor the internal audit process and result, the internal audit result is reported by Internal auditor to Group Manager.</p>
Assessment Conclusion:	<p>Based on NCR Close Out Verification on 11 April 2023, KUD Makarti has shown the CAP's evidence as above.</p> <p>Based on that evidence, this Major NC's has been closed satisfactory.</p>
Effectiveness Closure (for previous audit closed Critical NC):	<p>During audit ASA4 and extension to scope auditor found that according to the internal audit report period 2023, totally there is no findings raised for all smallholders. The auditor team gathered some issues during field visit.</p> <p>This was raised as recurrent non conformity.</p>

Previous Audit Critical (Major) Non-conformity			
NCR Ref #	2311384-202301-M2	Issued Date	27/01/2023
Due Date	27/04/2023	Closure Date	11/04/2023
Indicator & Category (Critical / Minor)	Indicator 1.3 - MSB (Critical)		
Statement of Nonconformity:	Based on the results of field visits and document verification, it is known that the Smallholders of KUD Makarti are not consistent in implementing the best management practices for oil palm plantations.		
Requirement Reference:	MS-B: Smallholders have adopted GAP on their farms and are tracking productivity through, but not limited to, records of FFB sales.		

Objective Evidence:	<ul style="list-style-type: none"> - KUD Makarti already has a fertilization procedure "SOP Fertilization No: 16/SOP-KUD-MKRSM/IV/2019" dated 3 April 2019. The SOP has also determined fertilization recommendations, but based on interviews with a sample of smallholder members they do not apply fertilization based on recommendations. The use of the type of fertilizer and the dose of fertilizer for each farmer also varies. - ICS KUD Makarti has shown records of fertilizer use in the "2022 Harvest, Fertilizer and Pruning Record Documents", but data on fertilizer use is not accurate according to the actual application of fertilizers carried out by members. ICS KUD Makarti also only collects data on fertilizer use during the internal audit which is conducted once a year. - Based on field visits, it is known that there is still total spraying in weeds control. This is not in accordance with SOP for Oil Palm Weed Control No: 17/SOP-KUD-MKRSM/IV/2019 dated 3 April 2019 (point 5 stated that total spraying cannot be done because it has a negative impact on the environment). Total spraying at locations: Plot Sriono - KT Monco Worno B, Suryadi - KT Monco Worno B, Nakum - KT Barokah, Rasmani - KT Barokah, Misran - KT Sumber Rejeki. - Based on the results of field visits, weeds were still found that were not well controlled, for example in the plots of Mrs. Trisni KT Barokah, Rustam, Taufik Hidayat and Respani KT Moncowarno A. - During field visits to farmer sample plots Sugeng - KT Barokah, the condition of clove fronds and yellow leaves (indicates malnutrition) was found on most of the oil palm plants. - It is known that there was a caterpillar pest attack in KT Harapan Jaya, there was no early detection and a census was carried out as a follow-up, the pest census was only carried out during an internal audit. Control of caterpillars is also only done manually picked up cocoons.
Corrections:	<p>KUD Makarti has made the circular letter No. 17/KUD-MKR/SM/III/2023 dated 23 March 2023. Circular letter was included the prohibition of total spraying, prohibition of paraquat usage, weeds control managemnt, and fertilizer recommendation for all smallholder members. Circular letter has been communicated and disseminated to all smallholder members on 7 April 2023. Circular letter also explained the sanctions for those who violate the provisions made in the circular letter.</p> <p>KUD Makarti also conducted the refreshment awareness to all smallholder member and disseminated the procedure of fertilizer No: 16/SOP-KUD-MKRSM/II/2023 including the fertilizer recommendation for mature and immature oil palm, procedure of weeds control No: 17/SOP-KUD-MKRSM/IV/2019, procedure of prohibition of paraquat and pesticide 1A – 1B WHO No: 19/SK/ICS/KUD-MKT/III/2020. Refresment and dissemination of circular letter conducted by Group Manager on 7 April 2023 to all members.</p> <p>KUD Makarti has conducted visit to smallholder plots on behalf Sugeng to assess the oil palm plantation condition. Assessment result conclude that there are malnutrition of oil palm plantation at Sugeng plots. KUD Makarti has made the fertilizer recommendation for oil palm plantation at Sugeng plots according to assessment result. Letter of fertilizer recommendation No: 19/KUD/MKR-SM/III/2023 dated 5 March 2023 has been communicated to member Sugeng. Interview with Pak Sugeng</p>

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	during NCR Close out confirmed that he has aware about the condition of malnutrition and commit to apply the fertilizer recommendation accordingly. Interview with sampled smallholder members confirmed that they have receive the circular letter and aware about GAP implementation in their plots and aware about the prohibition of total spraying, paraquat usage and uncontrol weeds and the sanction if members violate the provision made in the circular letter.
Root Cause Analysis:	Lack of awareness form smallholder member and lack of monitoring from group Manager to ensure GAP are well implemented by all members.
Corrective Actions:	Group Manager KUD Makarti has develop the monitoring program of GAP implementation by smallholder member in their plots. Monitoring are including: plots and oil palm condition, weeds control (whether or not total spraying and paraquat usage), fertilizer application. Group Manager also has develop the program of pest and disease census and monitoring. Pest and disease census and monitoring programmed to be conducted each quarter or 4 times a year.
Assessment Conclusion:	Based on NCR Close Out Verification on 11 April 2023, KUD Makarti has shown the CAP's evidence as above. Based on that evidence, this Major NC's has been closed satisfactory.
Effectiveness Closure (for previous audit closed Critical NC):	During audit ASA4 and extension to scope auditor found that Based on field visits and interviews with a smallholder sample, it was found that several smallholder members did not consistently adopted Good Agriculture Practices on their farm. This was raised as recurrent non conformity.

Previous Audit Critical (Major) Non-conformity			
NCR Ref #	2311384-202301-M3	Issued Date	27/01/2023
Due Date	27/04/2023	Closure Date	11/04/2023
Indicator & Category (Critical / Minor)	Indicator 4.8 – Eligibility (Critical)		
Statement of Nonconformity:	Based on field visits and interviews, it was found that member farmers were inconsistent with their commitment to no longer use the herbicide with the active ingredient Paraquat.		
Requirement Reference:	Eligibility: Smallholders commit to phase out paraquat and pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions by: <ul style="list-style-type: none"> • Immediately stopping purchasing of these pesticides • Phasing out use of remaining stock by MS A Providing information for the group manager to keep record of pesticide purchase and use. (refer to indicator 1.1E / Appendix 1)		
Objective Evidence:	Based on the results of a field visit to the farmer's plots owned by Mr. Misran from KT (farmer group) Sumber Rezeki, it was found that weed spraying was carried out using a herbicide with the active ingredient paraquat (Supretox).		
Corrections:	KUD Makarti has made the circular letter No. 17/KUD-MKR/SM/III/2023 dated 23 March 2023. Circular letter was included the prohibition of paraquat usage and		

	<p>pesticide type 1A-1B WHO. Circular letter has been communicated and disseminated to all smallholder members on 7 April 2023. Circular letter also explained the sanctions for those who violate the provisions made in the circular letter.</p> <p>KUD Makarti also conducted the refreshment awareness to all smallholder member and disseminated the procedure of prohibition of paraquat and pesticide 1A – 1B WHO No: 19/SK/ICS/KUD-MKT/III/2020. Refreshment and dissemination of circular letter conducted by Group Manager on 7 April 2023 to all members.</p> <p>Interview with sampled smallholder members confirmed that they have receive the circular letter and aware about the prohibition of paraquat usage and the sanction if members violate the provision made in the circular letter.</p>
Root Cause Analysis:	Lack of awareness from smallholder members and lack of monitoring from Group Manager.
Corrective Actions:	Group Manager KUD Makarti has develop the monitoring program of GAP implementation by smallholder member in their plots. Monitoring are including: plots and oil palm condition, weeds control (whether or not total spraying and paraquat usage), fertilizer application. Monitoring to be conducted each quarter to ensure there is no longer paraquat usage by smallholder members.
Assessment Conclusion:	<p>Based on NCR Close Out Verification on 11 April 2023, KUD Makarti has shown the CAP's evidence as above.</p> <p>Based on that evidence, this Major NC's has been closed satisfactory.</p>
Effectiveness Closure (for previous audit closed Critical NC):	During audit ASA4 and extension to scope auditor found that based on field visits and interviews, it was found that several smallholder members still use the herbicide with the active ingredient Paraquat. This was raised as recurrent non conformity.

Previous Audit Opportunity for Improvement	
OFI#	Description
OFI 1	<p>OFI Statement:</p> <p>KUD Makarti has made a buy back offer to purchase 107 MT of CPKO at Palmtrace to balance the CPKO sales volume that had been sold previously in the 2021 licence period due to an error in the sales process in the Palmtrace system (confirmed by Palmtrace). KUD Makarti to ensure the process of resolving oversold sales volume through coordination with the RSPO before the palmtrace license expires.</p> <p>Verification / Follow-up actions:</p> <p>During audit ASA4, KUD Makarti has allocated the credit of 107 MT of CPKO at Palmtrace to kept and not sold, this is to change and balance the sales volume that had been sold previously in the 2021 licence period. This is also has been confirmed and acknowledge by RSPO as the solution to change and balance the sales volume that had been sold previously.</p>
OFI 2	<p>OFI Statement:</p> <p>PPE especially helmets have been provided by group and members to workers free of charge and worker who has been interviewed at plot, for example, wearing it effectively although it was provided recently. However, it can be, but is not necessary, to lead a future nonconformity if there is no encourage system to ensure that the provision of helmets and other PPEs to workers have been used and wear properly although risk assessment indicated that helmets for harvesting and pruning activities are optional.</p> <p>Verification / Follow-up actions:</p> <p>During audit ASA4, KUD Makarti has encourage system to ensure that the provision of helmets and other PPEs to workers have been used and wear properly. During field visit it was found that the workers and</p>

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	smallholder members has use the appropriate PPE according to risk analysis and they aware to use the PPE accordingly during working.
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3.3.2 Summary of the Nonconformities and Status

CAR Ref.	Category (Critical / Minor)	P&C Indicator	Issued Date	Status & Date (Closure)
1868372-202001-M1	Major	RSPO Requirements for Group Certification of FFB Production - March 2018; 4.6.5	09/01/2020	Closed – 13/02/2020
1868372-202001-M2	Major	RSPO Requirements for Group Certification of FFB Production - March 2018; 4.6.11	09/01/2020	Closed – 13/02/2020
1868372-202001-M3	Major	RSPO Requirements for Group Certification of FFB Production - March 2018; 4.7.3	09/01/2020	Closed – 13/02/2020
1868372-202001-M4	Major	RSPO Requirements for Group Certification of FFB Production - March 2018; 5.3.2	09/01/2020	Closed – 13/02/2020
1868372-202001-N1	minor	RSPO Requirements for Group Certification of FFB Production - March 2018; 2.2.2	09/01/2020	Closed – 15/01/2021
1868372-202001-N2	minor	RSPO Requirements for Group Certification of FFB Production - March 2018; 4.6.10	09/01/2020	Closed – 15/01/2021
2011753-202101-M1	Critical	RISS 2019, indicator A.1.4 - MS B	15/01/2021	Closed on 12/03/2021
2311384-202301-M1	Critical	RISS 2019, indicator B.1.1 – MS B	27/01/2023	Closed on 11/04/2023
2311384-202301-M2	Critical	RISS 2019, indicator 1.3 – MS B	27/01/2023	Closed on 11/04/2023
2311384-202301-M3	Critical	RISS 2019, indicator 4.8 - Eligibility	27/01/2023	Closed on 11/04/2023
2446746-202401-M1	Critical	RISS 2019, indicator 1.3 MSB (recurrent)	18/01/2024	Closed on 24/02/2024
2446746-202401-M2	Critical	RISS 2019, indicator 2.3 E, MSA, MSB	18/01/2024	Closed on 24/02/2024

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2446746-202401-M3	Critical	RISS 2019, indicator 3.1 MSA	18/01/2024	Closed on 24/02/2024
2446746-202401-M4	Critical	RISS 2019, indicator 3.4 MSA	18/01/2024	Closed on 24/02/2024
2446746-202401-M5	Critical	RISS 2019, indicator 4.6 MSA, MSB	18/01/2024	Closed on 24/02/2024
2446746-202401-M6	Critical	RISS 2019, indicator 4.8 MSB (recurrent)	18/01/2024	Closed on 24/02/2024
2446746-202401-M7	Critical	RISS 2019, indicator B.1.1 MSB (recurrent)	18/01/2024	Closed on 24/02/2024
2446746-202401-M8	Critical	RISS 2019, indicator D.2.1 MSA, MSB	18/01/2024	Closed on 24/02/2024
2446746-202401-M9	Critical	RSPO Rules on Market Communications and claim 2022	18/01/2024	Closed on 24/02/2024
2446746-202401-M10	Critical	RISS 2019, indicator A.2.3 MSA, MSB	18/01/2024	Closed on 24/02/2024

3.4 Stakeholders and previous land owner / user consultation

Stakeholder consultation involved internal and external stakeholders. External stakeholders were contacted by telephone to arrange meetings at a location convenient to them to discuss KUD Makarti Certification Unit's environmental and social performance, legal and any known dispute issues.

Meetings were conducted with stakeholders to seek their views on the performance of the company with respect to the RSPO requirements and aspects where they considered that improvements could be made. At the start of each meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the company before discussions proceeded. The interviewer recorded comments made by stakeholders and later was verified with the management team. Any comment which is not complying to the RSPO ISH standard requirements have been incorporated as an assessment finding.

Structured worker interviews with male and female workers and staff were held in private at the workplace. Fieldworkers were interviewed informally in small groups in the field. In addition, the wives of workers and staff were interviewed in informal group meetings at their housing. Separate visits were made to each of the local communities to meet with the village head and residents. Company officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as below.

Stakeholders contacted		
Type of Stakeholder (e.g. Internal, Union, Contractor, Governmental Department, NGO, External, Communities)	Stakeholder name / organization	Means of communication (e.g. face to face interview, email, phone interview, comment from public notice)
Communities	Sido Mukti Village head	Face to face interview
External	FFB Collector/Purchaser (Andi)	Face to face interview
Governmental	Plantation Agency of Muaro Jambi Regency	Phone interview

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Governmental	Environmental Agency of Muaro Jambi Regency	Phone interview
Governmental	Cooperative Agency of Muaro Jambi Regency	Phone interview
Communities	Teguh & Ponidi (Previous Land Owner)	Face to face interview

Stakeholders comment	
1	<p>Feedbacks: Sido Mukti Village Head</p> <ul style="list-style-type: none"> - Has a good relationship with cooperation. - There is no negative impact from the existence of the association. - There are no issues of fire or land burning by cooperative members. - The existence of cooperatives helps local communities increase their knowledge of the best oil palm cultivation. <p>Audit Team verification and response: Based on the results of document verification, there are no negative issues that need further verification.</p>
2	<p>Feedbacks: Andi (FFB collector/purchaser)</p> <ul style="list-style-type: none"> - The quality of FFB belonging to KUD Makarti is good - No forcing from collector to send the FFB. - Has a purchasing agreement with KUD Makarti and no issues related to payment. - Relationship still good with cooperation. <p>Audit Team verification and response: There are no negative issues that need further verification.</p>
3	<p>Feedbacks: Plantation Agency of Muaro Jambi Regency</p> <ul style="list-style-type: none"> - There is no negative issue related to KUD Makarti such as land dispute or occupy of restricted areas. - Majority smallholders plot has granted with cultivation permit (Surat Tanda Daftar Budidaya/STDB) that signed Regency Head of Muaro Jambi. - There's still progression of STBD for some members of KUD Makarti. - No issue related to fire or land burning. - KUD Makarti is one of a best cooperative in Muaro Jambi Regency. <p>Audit Team verification and response: No negative issues, no need to further verification.</p>
4	<p>Feedbacks: Environmental Agency of Muaro Jambi Regency</p> <ul style="list-style-type: none"> - There is no environmental issue related to KUD Makarti.

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	<ul style="list-style-type: none"> - All smallholders plot has granted with environmental permit called <i>Surat Pernyataan Pengelolaan Lingkungan/SPPL</i>. - There are no negative issues, especially regarding the environmental aspects of the farmers
	Audit Team verification and response: No negative issues, no need to further verification.
5	Feedbacks: Cooperative Agency of Muaro Jambi Regency <ul style="list-style-type: none"> - There is no negative issue related to organizational manage of KUD Makarti particularly with financial management and transparency. - The existence of cooperative provides positive information for the community, especially oil palm farmers.
	Audit Team verification and response: No negative issues, no need to further verification.
6	Feedbacks: Teguh & Ponidi (Previous Land Owner) <ul style="list-style-type: none"> - There's no conflict between land owner. - The transaction is run smoothly. - The transaction witnessed by village head representative.
	Audit Team verification and response: No negative issues, no need to further verification.

List of land owner / user contacted					
Name	Years of ownership / used	Land area (ha)	Agreement (Yes / No)	Agreement base on FPIC (Yes/No)	Compliance on the agreement terms and conditions
Teguh	1995	1.80	Yes	Yes	Comply
Ponidi	1996	2.00	Yes	Yes	Comply

Previous land owner / user comment	
1	Feedbacks: Teguh & Ponidi (Previous Land Owner) <ul style="list-style-type: none"> - There's no conflict between land owner. - The transaction is run smoothly. - The transaction witnessed by village head representative.
	Audit Team verification and response: No negative issues, no need to further verification.



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3.5 Impartiality and conflict of interest

During this assessment there was no circumstances or pressure that had influenced the independence or confidentiality of the assessment team.

Formal Signing-off of Assessment Conclusion and Recommendation

The audit objectives have been achieved and the certificate scope is appropriate. Based on the results of this audit, it is concluded that KUD Makarti has complied with the Indonesia National Interpretation 2022 of the Independent Smallholder Standard 2019 and audit criteria identified within the audit report. It is deemed that the management system has achieved its intended outcomes. Therefore, it is recommended that KUD Makarti is remain certified.	
Report prepared by	Acceptance of Assessment Conclusion
Name: Mujinius Jalaraya	Name: Sufyan Sauri
Company Name: On behalf of BSI Services Malaysia Sdn. Bhd.	Company Name: KUD Makarti
Title: Client Manager	Title: Group Manager
Signature: 	Signature: <i>(I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents of this report and accept the liability in execution of the procedure in the report.)</i> 
Date: 17/03/2024	Date: 19/03/2024

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Appendix A: Summary of Findings

Criterion / Indicator		Assessment Findings	Compliance
Principle 1: Optimise productivity, efficiency, positive impacts and resilience Implement professional and transparent operations to secure sustainable livelihood improvements.			
Criteria 1.1: Smallholders establish a legal entity which has organizational capacity to comply with the RSPO Independent Smallholder Standard.			
Eligibility	<p>Legally registered entities have documented evidence to include:</p> <ol style="list-style-type: none"> 1. Legal formation (as per country requirements) 2. Fair and transparent decision making and governance 3. Additional documents per requirements for Group Formation and Management. 4. Signed or thumb printed Smallholder Declaration from all smallholder members, reference Annex 2 (see appendix 1 for details needed in declaration). 	<p>There is no change on Koperasi's legal document and ICS Group Manager in which it has been seen and reported in the public summary report last year. Smallholder records has been updated.</p> <p>KUD Makarti has a legally registered entities such as "<i>Akta Pendirian Nomor : 123 oleh Notaris Rahmadhani Hidayat Sh. M. Kn</i>" dated 25 March 2013. Approval and registered by Menteri Negara Urusan Koperasi dan Usaha Kecil dan Menengah Republik Indonesia through Letter from Bupati Muara Jambi No : 315/Kep.Bup/KOPERINDAG/2013 dated 20 May 2013.</p> <p>In 2015, there were changes of Article of Association (<i>Anggaran Dasar</i>) and has been registered through "<i>Akta Notaris Nomor : 60 oleh Notaris Rahmadhani Hidayat Sh. M. Kn</i>" dated 18 August 2015. His revision has been registered and approved by Menteri Negara Urusan Koperasi dan Usaha Kecil dan Menengah Republik Indonesia through Letter from Bupati Muara Jambi No : 446/Kep.Bup/KOPERINDAG/2015 dated 17 November 2015.</p> <p>Sighted the tax identification number (Nomor Pokok Wajib Pajak/NPWP) No. 31.771.738.7-331.000 on behalf KUD Makarti and NIB KUD Makarti 1230000202778 dated 27 February 2021.</p> <p>KUD Makarti has appointed Mr. Sufyan Sahuri as Group Manager ICS according to joint declaration letter "<i>Deklarasi bersama untuk terlibat dalam sertifikasi RSPO KUD Makarti Kecamatan Sungai Gelam, Kabupaten Muaro Jambi, Provinsi Jambi</i>" dated 4 March 2019. This</p>	Complied

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		<p>appointment letter then updated on 4 May 2020 due to additional in ICS Team.</p> <p>Smallholders members had information related to legalities, especially for sampled members, here's the detail:</p> <table> <tr> <th>Members Name</th><th>Land Legality</th><th>Cultivation Permit</th><th>Environmental Permit</th></tr> <tr> <td>Elveria Tumorang</td><td>SHM No. 2491</td><td>STDB No. 525/2719/2017</td><td>SPPL (31 October 2019)</td></tr> <tr> <td>Sarmudo</td><td>SHM No. 2061</td><td>STDB No. 525/2579/2017</td><td>SPPL (31 October 2019)</td></tr> <tr> <td>Sukamdi</td><td>SHM No. 2017</td><td>On Progress</td><td>SPPL (31 October 2019)</td></tr> <tr> <td>Marjoni</td><td>SHM No. 2045</td><td>STDB No. 525/2724/2017</td><td>SPPL (31 October 2019)</td></tr> <tr> <td>Yarman</td><td>SHM No. 2129</td><td>STDB No.525/2554/2017</td><td>SPPL (31 October 2019)</td></tr> <tr> <td>Jumaidi</td><td>SHM No. 2146</td><td>STDB No. 525/2953/2017</td><td>SPPL (20 October 2020)</td></tr> <tr> <td>Subakir</td><td>SHM No. 2289</td><td>STDB No. 525/2632/2017</td><td>SPPL (31 October 2019)</td></tr> <tr> <td>Nur Rohim</td><td>SHM No. 2054</td><td>On Progress</td><td>SPPL (12 December 2022)</td></tr> <tr> <td>Ayi Gandayi</td><td>SHM No. 2145</td><td>On Progress</td><td>SPPL (12 December 2022)</td></tr> </table>	Members Name	Land Legality	Cultivation Permit	Environmental Permit	Elveria Tumorang	SHM No. 2491	STDB No. 525/2719/2017	SPPL (31 October 2019)	Sarmudo	SHM No. 2061	STDB No. 525/2579/2017	SPPL (31 October 2019)	Sukamdi	SHM No. 2017	On Progress	SPPL (31 October 2019)	Marjoni	SHM No. 2045	STDB No. 525/2724/2017	SPPL (31 October 2019)	Yarman	SHM No. 2129	STDB No.525/2554/2017	SPPL (31 October 2019)	Jumaidi	SHM No. 2146	STDB No. 525/2953/2017	SPPL (20 October 2020)	Subakir	SHM No. 2289	STDB No. 525/2632/2017	SPPL (31 October 2019)	Nur Rohim	SHM No. 2054	On Progress	SPPL (12 December 2022)	Ayi Gandayi	SHM No. 2145	On Progress	SPPL (12 December 2022)	
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		<table> <tr> <td>Padya Utama</td><td>SHM No. 2144</td><td>On Progress</td><td>SPPL (28 December 2023)</td></tr> </table> <p>In addition, all members has been sign declaration form as stated on RSPO Independent Smallholder Standard, for examples:</p> <ul style="list-style-type: none"> • Marjoni on 3 October 2020. • Sukamdi on 8 September 2020. • Sarmudo on 18 September 2020. • Elveria Situmorang on 3 October 2020. • Padya Utama on 18 June 2022. • Ayi Gandayi on 2 April 2022. • Nurrokhim on 5 February 2022. • Mukarom on 15 March 2022. <p>The declaration statement confirms the 16 points set by the RSPO, starting from participating in training, prohibiting forced labor, no discrimination, and no burning.</p>	Padya Utama	SHM No. 2144	On Progress	SPPL (28 December 2023)	
Padya Utama	SHM No. 2144	On Progress	SPPL (28 December 2023)				
Milestone A	Group manager and group members have an Internal Control System (ICS) that meets all the ICS Eligibility and MS A requirements (section 3.2 below) and complete training on oil palm pricing mechanisms, financial management, and best practices for smallholder organisations.	<p>The Association has an Internal Control System (ICS) which consists of:</p> <ul style="list-style-type: none"> • A series of 76 Standard Operating Procedures (SOPs). • A list of Decree Letter from KUD Makarti (23 Decrees). • Organizational structure consisting of the Group Manager, FFB Monitoring Unit, Instructor Unit, Register Unit, Internal Audit and OHS unit. • Annual Work Plan which includes training plans, socialization plans, monthly meeting plans, year-end meeting plans and distribution of credit sales results. • internal audit conducted by ICS Team. 	Complied				

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		<ul style="list-style-type: none"> Logbook for recording FFB production and Upkeep Activities for agronomic practices for each members. Regular meetings between facilitators, core administrators and village administrators such as Annual Meeting Members on 25 February 2023. <p>The organization is also able to show evidence of implementation related to training for financial management, such as:</p> <ul style="list-style-type: none"> Training of Cooperation Competence (Financial Service Cooperative) for Sofyan Sahuri (Group Manager) on 13 December 2019. Training of Cooperation Competence (Financial Service Cooperative) for Alfihatul Hakim (Registered Unit) on 13 December 2019. 	
Milestone B	<p>Smallholder groups are operating in accordance to best management practices for groups, including:</p> <ul style="list-style-type: none"> Fair and transparent decision-making and governance Sustainable financial management 	<p>As explained in milestone A, The organization is also able to show evidence of implementation related to training for financial management, such as:</p> <ul style="list-style-type: none"> Training of Cooperation Competence (Financial Service Cooperative) for Sofyan Sahuri (Group Manager) on 13 December 2019. Training of Cooperation Competence (Financial Service Cooperative) for Alfihatul Hakim (Registered Unit) on 13 December 2019. <p>As implementation of best sustainable financial management, KUD Makarti has done annually members meeting on 25 February 2023. The meeting review about achievement of cooperative, including report of financial result. Apart from that, the meeting also determined the cooperative's budget plan and expenditure revenues for the future.</p>	Complied
Criteria 1.2: Smallholders have the capacity to effectively manage their farm.			

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Eligibility	Not Applicable	Not Applicable	Not Applicable
Milestone A	Smallholders complete training on farm business operations, monitoring and planning. The training includes capacity building on record keeping for production, including inputs and yields, transactions, and variety.	<p>Based on document verification, KUD Makarti has provided several trainings for all members. For example:</p> <ol style="list-style-type: none"> 1. Refreshment training related to RSPO ISH Standard has been held 25 – 28 June 2023, located in the meeting room of KUD Makarti. This agenda cascade into: <ol style="list-style-type: none"> 1. 25 June 2023 for KT Harapan Jaya, Monco Warno A, Monco Warno B. Attended by 53 participants from total 70 members (75%) 2. 26 June 2023 for KT Sido Maju, Sido Mulyo, Sri Rezeki A. Attended by 64 participants from total 75 members (85%). 3. 27 June 2023 for KT Sri Rezeki B and Sumber Tani B. Attended by 38 participants from total 42 members (90%). 4. 28 June 2023 for KT Sumber Raharjo, Sumber Tani A and Barokah. Attended by 69 participants from 102 members (67%). <p>Integrated refreshment training related to the organizational procedure, commitment and policy, BMP and OHS, HCV, firefighting, worker welfare and socialization of work program and premium disbursement. This training has been held on 11 October 2023 and attended by 289 members (members participated in the training are include member in certification scope of 207 members and non certification scope under KUD Makarti).</p>	Complied
Milestone B	Smallholders are managing their farms effectively and maintain records of production and transaction data of all FFB sale	During the field visit, most smallholders plot has been well managed on harvesting and upkeep. The ground condition such as weeding, pruning and manuring was done.	Complied

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		<p>Other than that, the records of production have been well documented. Starting from weighing in collection point in each plot using weight ticket, delivery order, weighbridge ticket and recap of individual plot in a weekly and monthly basis.</p> <p>For example: smallholder on behalf of Marjoni (MKT.02.008) has recorded the FFB production in Oct 2023: 3,540 kg; Nov 2023: 3,700 kg and Dec 2023: 3,490 kg. All the record kept by ICS board i.e FFB Unit.</p> <p>Until this audit, KUD Makarti has been sold the credit as follows:</p> <ul style="list-style-type: none"> • FFB: - • CSPO: 1,869 MT • PK: - • CSPKO: 103 MT • CSPKE: - <p>Remain volume:</p> <ul style="list-style-type: none"> - IS-CSPO: 0 - IS-CSPKO: 107 MT - IS-CSPKE: 257 MT <p>Based on the data above, there is no oversold transaction.</p>	
Criteria 1.3: Smallholders implement good agricultural practices (GAP) on their farms.			
Eligibility	Smallholders commit to implementing good agricultural practices on their farms. (Reference Smallholder Declaration, 1.1.E, Annex 2).	<p>All the smallholder member has signed the smallholders declaration that stated their commitment to implementing good agricultural practices (refer to Annex 2 RSPO ISH Standard – Indonesia National Interpretation 2020). For example:</p> <p>Sampled smallholder commitment on document "Komitmen Sertifikasi RSPO":</p> <ol style="list-style-type: none"> 1. Ahmad Sofyan: sign on behalf himself on 1 May 2022. 	Complied

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		<ol style="list-style-type: none"> 2. Kusni: sign on behalf himself on 5 April 2022. 3. Krisdiana Anik Susanti: sign on behalf herself on 10 May 2022. 4. Rotua Limbong: sign on behalf herself on 11 June 2022. 5. Ali Saputra: sign on behalf himself on 4 September 2020. 6. Warnun: sign on behalf himself on 21 September 2020. 7. Keman: sign on behalf himself on 21 August 2020. 8. Ibnu Hajar: sign on behalf himself on 18 November 2020. 9. Mimbar: sign on behalf himself on 18 November 2020. 10. Nur Rosid: sign on behalf himself on 12 September 2020. 11. Mukarom: sign on behalf himself on 15 March 2022. 12. Padya Utama: sign on behalf himself on 18 June 2022. 13. Ayi Gandayi: sign on behalf himself on 2 April 2022. 14. Nur Rohim: sign on behalf himself on 5 February 2022. 15. Ali Mahvut: sign on behalf himself on 7 February 2022. 16. Zaenudin: sign on behalf himself on 26 October 2020. 17. Ida Trisnini: sign on behalf herself on 1 May 2020. 18. Kusrin: sign on behalf herself on 26 October 2020. 19. Subakir: sign on behalf himself on 21 October 2020. 20. Jumadi: sign on behalf himself on 5 September 2020. 21. Yarman: sign on behalf himself on 3 September 2020. 22. Halamin: sign on behalf himself on 15 March 2022. 23. Kuat Eko Suharsono: sign on behalf himself on 15 March 2022. 24. Sarmudo: sign on behalf himself on 18 September 2020. 25. Sukamdi: sign on behalf himself on 8 September 2020. 26. Ali Mahvut 2: sign on behalf himself on 7 February 2022. 	
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		<p>27. Elveria Tumorang: sign on behalf herself on 3 October 2020.</p> <p>28. Nurdin: sign on behalf himself on 19 April 2022.</p> <p>29. Marjoni: sign on behalf himself on 3 October 2020.</p>	
Milestone A	Smallholders complete training on Good Agriculture Practices (GAP).	<p>Based on document verification, KUD Makarti has provided several trainings for all members. For example:</p> <ul style="list-style-type: none"> Refreshment training related to RSPO ISH Standard has been held 25 – 28 June 2023, located in the meeting room of KUD Makarti. This agenda cascade into: <ol style="list-style-type: none"> 25 June 2023 for KT Harapan Jaya, Monco Warno A, Monco Warno B. Attended by 53 participants from total 70 members (75%) 26 June 2023 for KT Sido Maju, Sido Mulyo, Sri Rezeki A. Attended by 64 participants from total 75 members (85%). 27 June 2023 for KT Sri Rezeki B and Sumber Tani B. Attended by 38 participants from total 42 members (90%). 28 June 2023 for KT Sumber Raharjo, Sumber Tani A and Barokah. Attended by 69 participants from 102 members (67%). <p>Integrated refreshment training related to the organizational procedure, commitment and policy, BMP and OHS, HCV, firefighting, worker welfare and socialization of work program and premium disbursement. This training has been held on 11 October 2023 and attended by 289 members (members participated are include member in certification scope of 207 members and non certification scope under KUD Makarti).</p>	Complied
Milestone B	Smallholders have adopted GAP on their farms and are tracking productivity through, but not limited to, records of FFB sales.	During the field visit, most smallholders plot has been well managed on harvesting and upkeep. The ground condition such as weeding, pruning and manuring was done.	Non-compliance

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		<p>Other than that, the records of production have been well documented. Starting from weighing in collection point in each plot using weight ticket, delivery order, weighbridge ticket and recap of individual plot in a weekly and monthly basis.</p> <p>For example: smallholder on behalf of Marjoni (MKT.02.008) has recorded the FFB production in Oct 2023: 3,540 kg; Nov 2023: 3,700 kg and Dec 2023: 3,490 kg. All the record kept by ICS board i.e FFB Unit.</p> <p>However, during the field visit auditor team found the late weeding management in some smallholders sample plot as follow:</p> <ul style="list-style-type: none"> Weeding management in plot on behalf of MKT.04.017; and MKT.08.016; <p>This is raised as recurrent non-compliance.</p>									
Principle 2: Ensure Legality, Respect for Land Rights and Community Wellbeing Comply with the law and respect communities' rights											
Criteria 2.1: Smallholders have legal or customary rights to use the land in accordance with national and local laws, and customary practices											
Eligibility	Smallholders provide the coordinates or maps of their plots and evidence of ownership, or rights to use the land (refer to appendix 1).	<p>There is no change on Koperasi's membership data in which it has been seen and reported in the public summary report last year. They have all member data covering legal documents, coordinate and maps. KUD Makarti has provide land ownership database that covered the information of member name and number, land ownership status (private land title/village head letter), total area, coordinate and land status. Its database attached with brief maps.</p> <p>e organization has managed legality data owned by each member, including the legality of land owned by members (especially new member) for example:</p> <table border="1"> <thead> <tr> <th>Name</th><th>Land Legality</th><th>Area (ha)</th><th>Geolocation</th></tr> </thead> <tbody> <tr> <td></td><td></td><td></td><td></td></tr> </tbody> </table>	Name	Land Legality	Area (ha)	Geolocation					Complied
Name	Land Legality	Area (ha)	Geolocation								

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		Elveria Tumorang	SHM 2491	No.	1.9735	01° 48' 53.70" S & 103° 50' 25.79" E
		Sarmudo	SHM 2061	No.	2.0300	01° 48' 09.19" S & 103° 50' 36.19" E
		Sukamdi	SHM 2017	No.	2.0560	01° 48' 14.99" S & 103° 50' 40.81" E
		Marjoni	SHM 2045	No.	2.0120	01° 48' 30.12" S & 103° 50' 27.27" E
		Ali Mahvut	Sporadik No. 01/01/SPRD /SG-SM/2002		2.0000	01° 48' 51.63" S & 103° 50' 36.20" E
		Kuat Eko Suharsono	SHM 2107	No.	2.0030	01° 48' 32.46" S & 103° 50' 40.99" E
		Nurdin	SHM 2486	No.	1.9865	01° 48' 35.54" S & 103° 50' 18.11" E
		Halamin	SHM 2496	No.	2.0585	01° 48' 37.19" S & 103° 50' 27.12" E

Based on the results of the verification of the land ownership documents above, all land certificates are in accordance with the names of farmer members registered in the member information data.

In addition to information related to the legality of land ownership, farmers also have clear boundaries in their respective areas. Auditor made field visits to sampled member, based on field observation, it is clear that the boundaries of the member's land area are in form of pole.

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Milestone A	Smallholders can demonstrate legal ownership or native and/or customary rights to use the land or demonstrate that they are in the process of legalisation of that right.	<p>Explained in eligibility information, the organization has managed legality data owned by each member, including the legality of land owned by members and permit by related agency (especially new member) for example:</p> <table border="1"> <thead> <tr> <th>Members Name</th><th>Land Legality</th><th>Cultivation Permit</th><th>Environmental Permit</th></tr> </thead> <tbody> <tr> <td>Elveria Tumorang</td><td>SHM No. 2491</td><td>STDB No. 525/2719/2017</td><td>SPPL (31 October 2019)</td></tr> <tr> <td>Sarmudo</td><td>SHM No. 2061</td><td>STDB No. 525/2579/2017</td><td>SPPL (31 October 2019)</td></tr> <tr> <td>Sukamdi</td><td>SHM No. 2017</td><td>On Progress</td><td>SPPL (31 October 2019)</td></tr> <tr> <td>Marjoni</td><td>SHM No. 2045</td><td>STDB No. 525/2724/2017</td><td>SPPL (31 October 2019)</td></tr> <tr> <td>Yarman</td><td>SHM No. 2129</td><td>STDB No.525/2554/2017</td><td>SPPL (31 October 2019)</td></tr> <tr> <td>Jumaidi</td><td>SHM No. 2146</td><td>STDB No. 525/2953/2017</td><td>SPPL (20 October 2020)</td></tr> <tr> <td>Subakir</td><td>SHM No. 2289</td><td>STDB No. 525/2632/2017</td><td>SPPL (31 October 2019)</td></tr> <tr> <td>Nur Rohim</td><td>SHM No. 2054</td><td>On Progress</td><td>SPPL (12 December 2022)</td></tr> <tr> <td>Ayi Gandayi</td><td>SHM No. 2145</td><td>On Progress</td><td>SPPL (12 December 2022)</td></tr> </tbody> </table>	Members Name	Land Legality	Cultivation Permit	Environmental Permit	Elveria Tumorang	SHM No. 2491	STDB No. 525/2719/2017	SPPL (31 October 2019)	Sarmudo	SHM No. 2061	STDB No. 525/2579/2017	SPPL (31 October 2019)	Sukamdi	SHM No. 2017	On Progress	SPPL (31 October 2019)	Marjoni	SHM No. 2045	STDB No. 525/2724/2017	SPPL (31 October 2019)	Yarman	SHM No. 2129	STDB No.525/2554/2017	SPPL (31 October 2019)	Jumaidi	SHM No. 2146	STDB No. 525/2953/2017	SPPL (20 October 2020)	Subakir	SHM No. 2289	STDB No. 525/2632/2017	SPPL (31 October 2019)	Nur Rohim	SHM No. 2054	On Progress	SPPL (12 December 2022)	Ayi Gandayi	SHM No. 2145	On Progress	SPPL (12 December 2022)	Complied
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Padya Utama	SHM No. 2144	On Progress	SPPL (28 December 2023)				
Milestone B	Smallholder plots are clearly and visibly demarcated and maintained, and the smallholders are operating only within these boundaries.	Each plot has proof of land ownership in accordance with the land ownership documents. Based on the results of field visits, it is known that the farmers have been operating on their respective lands which are marked by the presence of permanent poles. The boundary stakes are in good condition and that there are no weeds covering the boundary stakes.	Complied				
Criteria 2.2: Smallholders have not acquired lands from indigenous peoples, local communities or other users without their free, prior and informed consent, based on a simplified FPIC approach.							
Eligibility	For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 1).	<p>The cooperative had procedure related to FPIC on SOP Kompensasi Pengalihan Hak Legal (FPIC) (No.: 29/SOP-KUD-MKRSM/IV/2019, dated 3 April 2019). The procedure informs about FPIC process for all members, here's the detail:</p> <ul style="list-style-type: none"> Land Legality is clear and no conflict issue. Land right transfer must be known by Village Head or Notary Public and witnesser from surrounding communities. Land right transferring must be declared without coercion for all parties. Land right transferring compensation must be approved by all parties. <p>All sampled members have signed declaration commitment, especially on point 9 "Not clearing or acquiring land from indigenous peoples,</p>	Complied				
Milestone A	For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 1).		Complied				
Milestone B	For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 1).		Complied				

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		<p>local communities, or other users without their free, prior and informed consent (FPIC), based on a simplified FPIC approach”, for examples:</p> <ul style="list-style-type: none"> • Marjoni on 3 October 2020. • Sukamdi on 8 September 2020. • Sarmudo on 18 September 2020. • Elveria Situmorang on 3 October 2020. • Padya Utama on 18 June 2022. • Ayi Gandayi on 2 April 2022. • Nurrokhim on 5 February 2022. • Mukarom on 15 March 2022. <p>If there’s land conflict, the cooperative had procedure for resolution on SOP Land Conflict Resolution (No.: 76/SOP-KUD-MKRSM/XI/2020, dated 4 November 2020). The procedure informs:</p> <ul style="list-style-type: none"> • If a land conflict occurs, farmers make complaints and complaints to the Advice and Complaints Unit and Group Manager. • Prioritize deliberation in solving problems. • If the conflict is not resolved, it will be followed up through the applicable legal process by the Government of the Republic of Indonesia. <p>Based on the results of field observations of plots of land owned by farmers, all boundaries are clearly visible in the field, the boundaries formed are in the form of poles or stakes. Based on observations, there is no planting outside their land boundaries.</p> <p>Based on interviews with group management and farmers, the land that is included in the RSPO certification comes from various types of land acquisition, including:</p>	
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		<ul style="list-style-type: none"> The traditional rights of the community from the local government before the construction of the village Buying and selling between the previous owner and the current owner Inheritance Ex-transmigration land 	
Criteria 2.3: The right to use the land is not disputed by indigenous peoples, local communities or other users			
Eligibility	Smallholders declare any existing disputes on the land commit to resolving said disputes and provide information on the current status of those disputes (if any) (refer to appendix 1).	<p>All sampled members have signed declaration commitment, especially on point 9 "Not clearing or acquiring land from indigenous peoples, local communities, or other users without their free, prior and informed consent (FPIC), based on a simplified FPIC approach", for examples:</p> <ul style="list-style-type: none"> Marjoni on 3 October 2020. Sukamdi on 8 September 2020. Sarmudo on 18 September 2020. Elveria Situmorang on 3 October 2020. Padya Utama on 18 June 2022. Ayi Gandayi on 2 April 2022. Nurrokhim on 5 February 2022. Mukarom on 15 March 2022. <p>However, the ISH organization has not demonstrated the fulfilment of The Form on the History of Land Tenure and Conflict Disclosure of the RSPO ISH Standard Indonesia National Interpretation 2022. Here's the detail:</p> <p>Halamin</p> <ul style="list-style-type: none"> Land history on "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan Serta Keberadaan Konflik Lahan" section 2 no information on boundaries, source of land tenure 	Non-compliance
Milestone A	There is an absence of disputes among indigenous peoples, local communities or other users, regarding land, resource-use and access rights; or where there is a dispute, dispute resolution processes are implemented, and the process is accepted by all parties involve		Non-compliance
Milestone B	There is an absence of disputes among indigenous peoples, local communities or other users, regarding land, resource-use and access rights; or where there is a dispute, dispute resolution processes are implemented, and the process is accepted by all parties involve		Non-compliance

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		<p>(Transaction date and witnesser); section 4 no check mark for conflict issue; section 6 no signed by members; section 7 no signed date from group manager.</p> <p>Nurdin</p> <ul style="list-style-type: none"> Land history form "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan Serta Keberadaan Konfik Lahan" section 2 no information on boundaries, source of land tenure (Witnesser); section 4 no check mark for conflict issue; section 6 no signed by members; section 7 no signed date from group manager. <p>Kuat Eko Suharsono</p> <ul style="list-style-type: none"> Land history form "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan Serta Keberadaan Konfik Lahan" section 2 no information on boundaries, land location, legality type, utilization history, source of land tenure; section 4 no check mark for conflict issue; section 6 no signed by members; section 7 no signed date from group manager. <p>Ali Mahvud</p> <ul style="list-style-type: none"> Land history form "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan Serta Keberadaan Konfik Lahan" section 2 no information on boundaries ; section 4 no check mark for conflict issue; section 6 no signed by members; section 7 no signed date from group manager. <p>Marjoni</p> <ul style="list-style-type: none"> Land history form "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan Serta Keberadaan Konfik Lahan" section 2 no information on boundaries, source of land tenure; section 6 no signed by members; section 7 no signed date from group manager. 	
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		<p>Sukamdi</p> <ul style="list-style-type: none"> Land history form "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan Serta Keberadaan Konfik Lahan" section 2 no information on boundaries, source of land tenure; section 6 no signed by members. <p>Sarmudo</p> <ul style="list-style-type: none"> Land history form "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan Serta Keberadaan Konfik Lahan" section 2 no information on boundaries, source of land tenure; section 6 no signed by members; section 7 no signed date from group manager. <p>Elveria Tumorang</p> <ul style="list-style-type: none"> Land history form "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan Serta Keberadaan Konfik Lahan" section 2 no information on boundaries, source of land tenure; section 6 no signed by members; section 7 no signed date from group manager. <p>This is raised as non conformity.</p>	
Criteria 2.4: Smallholder plots are located outside of areas classified as national parks or protected areas, as defined by national, regional or local law or as specified in National Interpretation.			
Eligibility	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to appendix 1).	There is no change on smallholder plots status in which it has been seen and reported in the public summary report last year, where all smallholder plots are outside of area classified as national parks or protected areas. Extension to scope:	Complied
Milestone A	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to appendix 1).		Complied

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Milestone B	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to appendix 1).	Based on overlay on new members plot against the national parks or protected areas (scale 1:12,573 dated in February 2022) can be concluded that all the new members plot located outside of national parks or protected areas. This map overlayed by SNV as ISH facilitator of KUD Makarti.	Complied
Criteria 2.5: For new planting, smallholders do not clear or acquire any land without obtaining the free, prior and informed consent (FPIC), of indigenous people and/or local communities and/or other users , based on a simplified FPIC approach.			
Eligibility	For new oil palm planting, smallholders commit not to clear or acquire land from indigenous people, local communities, or other users without their free, prior and informed consent, based on a simplified FPIC approach (refer to appendix 1).	<p>Based on the results of document verification, interviews with association administrators and member farmers during the field visit, it was found that all members already owned land that had entirely been planted with oil palm with a planting period spanning between 1996 – 2004. Currently, there's no new oil palm planting on certification scope area. Based on this, this indicator is not applicable.</p> <p>Beside that, all smallholder members have also signed a statement of commitment to RSPO Certification as referred to in attachment 2, which states, among other things:</p> <ul style="list-style-type: none"> • Not clearing or acquiring land from indigenous peoples, local communities or other users without free, prior and informed consent (FPIC), based on a simplified approach to FPIC • No new plantings or no expansion of existing agricultural land in primary forest, HCV areas, HCS forest, in riparian areas, or on steep slopes (more than 25 degrees or as per National Interpretation) • Protecting HCV and HCS forests through a precautionary practice approach <p>No new plantings on peatlands and replanting on peatlands only in areas with low risk of flooding and saltwater intrusion.</p>	Complied
Milestone A	A Smallholders complete training on how to conduct a simplified FPIC approach.	Certificate holder has conducted socialization and training related to FPIC on period 2023. The socialization inform about definition of FPIC,	Complied

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		<p>FPIC effect and impact, FPIC concept and FPIC scenario. Here's the record of FPIC training for all members, such as:</p> <ul style="list-style-type: none"> • Training on 5 April 2023 for Harapan Jaya Group attended by 19 members. • Training on 7 April 2023 for Monco Warno A Group attended by 22 members. • Training on 6 April 2023 for Monco Warno B group attended by 11 members. • Training on 7 April 2023 for Sido Maju group attended by 18 members. • Training on 7 April 2023 for Sri Rezeki A group attend by 31 members. 	
Milestone B	Based on a simplified FPIC approach, smallholders jointly agree on a plan with the affected indigenous peoples and/or local communities and/or other rights holders, including vulnerable groups, for new oil palm developments, if these involve land-use change.	Based on document review, interviews with farmers and group manager, as well as field observations, it is known that there are no new planting plans carried out by farmers/members.	Complied
Principle 3: Respect human rights, including workers' rights and conditions Safeguard human rights and protect workers' rights, ensuring safe and decent working conditions.			
Criteria 3.1: There is no use of forced labour.			
Eligibility	Smallholders commit to no use of forced labour and ensure that any use of forced labour on the farm is terminated at Eligibility. They provide information on the source of labour on the farm, including family, contract and hired labour (refer to appendix 1).	Certificate Holder have a statement to commit to RSPO certification signed by each member prior joining the group. In the statement of commitment it is stated that the member of cooperative members is committed to "Ensure that there are no forced labor practices in plantation operations and stop existing forced labor practices." (Point No. 3).	Complied

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		<ul style="list-style-type: none"> KUD Makarti showed updated list of worker who had contract with members. The list inform all workers for all activity (harvesting, Manuring and Upkeep). 	
Milestone A	<p>Smallholders complete training on free and fair labour and implement measures to ensure that all work is voluntary, and the following practices are prohibited:</p> <ul style="list-style-type: none"> Retention of identity documents including but not limited to passports; Payment of recruitment fees by workers; Contract substitution; Involuntary overtime; Lack of freedom of workers to resign; Penalty for termination of employment; Debt bondage; Withholding of wages 	<p>There's no record of attended free and fair labour training for sampled new member in the ID members of MKT.11.010, MKT.02.024, MKT.03.013 and MKT.04.018.</p>	Non-compliance
Milestone B	<p>Workers on the farm, including their families, have unrestricted access to their identity documents, have freedom of movement and can declare that their employment is freely chosen.</p>	<p>Based on the results of interviews with members who were used as sampling, it is known that for members who use workers for harvesting and maintenance activities, there is no document retention activity by the employer and each worker can easily refuse to work / terminate the employment relationship with the member concerned if needed. It is ensured that there is no force labor activity in the operational area of KUD Makarti members.</p>	Complied
Criteria 3.2: Children are not employed or exploited. Work by children is acceptable on family farms, under adult supervision and when not interfering with education programmes. Children are not exposed to hazardous working conditions.			
Eligibility	<p>Smallholders are aware of what defines child labour and ensure that any child labour in the farm operations is terminated at Eligibility. Awareness of child labour and commitment to no child labour includes:</p>	<p>Certificate holder can show a commitment document not to use child labor (point 8) from each member as stated in the statement of commitment to RSPO Certification of the KUD Makarti which has been signed by each member. The results of the interview also showed that</p>	Complied

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	<ol style="list-style-type: none"> 1. Compliance with the minimum age of workers and as defined by local, state, or national law, 2. Not exposing children to hazardous work. 3. Providing adult supervision of young people working on the farm. 4. Ensuring the practice of children's rights to education is unrestricted and respected. <p>(Refer to appendix 1).</p>	<p>all of the sampled farmers had understood what child labor was and ensured that all use of child labor in the plantation was stopped.</p> <p>KUD Makarti had Decree Letter No.: 02/SK/ICS/KUD-MKT/IV/2019 related to Child Labor Prohibition (dated 9 April 2019). The decree stated that does not employ children under 18 years of age.</p>	
Milestone A	<p>Group managers and smallholders implement measures to protect children as follows:</p> <ol style="list-style-type: none"> 1. There are no workers on smallholder farms under the age of 15 or under the minimum age defined by local, state or national law, whichever is higher. 2. Children are only permitted to help on family farms and are not permitted to perform dangerous, hazardous or heavy work. 3. If young workers are employed, their work is not mentally or physically harmful and does not interfere with their schooling, if applicable. 	<p>The group manager shows a list of workers working in the association's agricultural operations. Based on these documents, many farmers are self-employed on their farms or employ family members. Also from the list, some farmers inform the age of the workers. And the youngest age to be informed is 20 years. Based on the results of field observations and interviews with workers and farmers, it is known that there are no workers under the age of 18 years and there are no underage workers doing main/dangerous work such as harvesting, transporting or spraying.</p>	Complied
Milestone B	<p>Group managers and smallholders implement measures to protect children as follows:</p> <ol style="list-style-type: none"> 1. There are no workers on smallholder farms under the age of 15 or under the minimum age defined by local, state or national law, whichever is higher. 2. Children are only permitted to help on family farms and are not permitted to perform dangerous, hazardous or heavy work. 3. If young workers are employed, their work is not mentally or physically harmful and does not interfere with their schooling, if applicable. 		Complied

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Criteria 3.3: Workers' pay complies with minimum legal requirements, mandatory industry standards as defined by national law or collective bargaining, whichever takes priority in local regulations.			
Eligibility	Smallholders commit to pay workers according to minimum legal requirements or mandatory industry standards (Refer to appendix 1).	<p>Certificate holder can show a commitment document to pay workers according to minimum wage based on government regulation (point 4) from each member as stated in the statement of commitment to RSPO Certification of the KUD Makarti which has been signed by each member.</p> <p>In addition, there's policy related to workers payment on Salary Pay Decree (No. 12/SK/ICS/KUD-MKT/IV/2019, dated 8 April 2019). The decree informs:</p> <ul style="list-style-type: none"> • Wage payments refer to the local minimum wage. • Wage calculations must be explained using a working hour conversion system or special situations (unit wages). <p>Based on the explanation above, it can be concluded that KUD Makarti has a statement of commitment to participate in RSPO certification, one of which is to paying the minimum wage to workers and smallholder members at the time of the interview can explain their commitment/explanation related to this matter.</p>	Complied
Milestone A	Workers receive payments as expected and agreed in accordance with at least the legal minimum wage rate (excluding overtime premiums) and without discrimination against vulnerable groups, including women.	Based on interviews with farmer workers, payment terms are determined by mutual agreement. Most use a direct payment system which will be paid after harvesting activities are completed. In principle, there is no coercion or feeling burdened in the payment system made, because both parties have agreed and will follow the cooperation agreement.	Complied
Milestone B	Workers receive payments as expected and agreed in accordance with at least the legal minimum wage rate (excluding overtime premiums) and without discrimination against vulnerable groups including women.	As an example of implementing worker payments above the local minimum wage, farmers/members pay IDR 200,000/ton for harvesting activities, where in the simulation 1 ton of FFB can be obtained in 3 hours. From this simulation, the hourly wage of workers has exceeded	Complied

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		the minimum hourly wage set by the government (> IDR 20,000/hour).	
Criteria 3.4: Workers understand their rights and freedom to file a complaint/grievance to group manager or relevant third parties, including RSPO.			
Eligibility	Smallholders commit to respect the rights of workers to file a complaint/grievance (Refer to appendix 1).	KUD Makarti have a statement to commit to RSPO certification signed by each member prior joining the group. In the statement of commitment it is stated that the member of KUD Makarti members is committed to "Respect the rights of workers to submit complaints." KUD Makarti can show 29 examples of commitments that have been signed by members who were interviewed at the time of assessment.	Complied
Milestone A	Smallholders complete training on workers' rights to file a complaints/grievance and communicate to workers the means to file a complaint/grievance.	KUD Makarti shows training records related to submitting member complaints which are included in the recording of the Socialization of SOPs, SKs, Policies and Member Complaints which was held on October 11 2023.	Non-compliance
Milestone B	Workers are aware of and have access to an effective means for filing a complaint/grievance.	However, there's no record of attended complaint/grievance training for sampled member in the name of Jumadi, Keman, Ibnu Hajar, Ahmad Sofyan, Krisdiana Anik Susantik, Rotua Limbung and Padya Utama. In addition, there's no evidence that all members workers has attended the grievance training. This is inline with interview result with members workers in the name of Rasita (Halimin workers) that he never know about mechanism to submit grievance.	Non-compliance
Criteria 3.5: Working conditions and facilities are safe and meet minimum legal requirements.			
Eligibility	Smallholders commit to providing safe working conditions and facilities (Refer to appendix 1).	Smallholder member of KUD Makarti has signed the statement letter "Pernyataan Pekebun" which stated at point 6 "Menyediakan kondisi dan fasilitas kerja yang aman" (Provide safe working condition and facility). Sample seen for old member:	Complied

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		<ul style="list-style-type: none"> - Ibnu Hajar, ID No. MKT.10.009, commitment signed on 18/11/2020 - Keman, ID No. MKT 10.003, commitment signed on 28/11/2020 - Mimbar, ID No. MKT.10.012, commitment signed on 18/11/2020 - Nur Rosid, ID No. MKT.09.001 commitment signed on 12/09/2020 <p>Sample seen for new additional member 2023:</p> <ul style="list-style-type: none"> - Ahmad Sofyan, ID No. MKT.11.010, commitment signed on 01/05/2022 - Kusni, ID No. MKT.03.011, commitment signed on 05/04/2022 - Krisdiana Anik Susianti, ID No. MKT.03.015, commitment signed on 10/05/2022 - Rotua Limbong, ID No. MKT.03.013, commitment signed on 11/06/2022 <p>During interview and field visit to smallholder member sampled (17 existing members and 12 new additional members) it was confirmed that they have aware regarding the commitment to provide safe working conditions and facilities. Smallholder member provide the PPE for their workers such as safety helmet and boots for harvester, safety glasses, masker, hand gloves, boots and apron for sprayer workers.</p>	
Milestone A	Smallholders, workers, and family members complete training and aware of health and safety risks associated with farm work, (including that of pesticide use) and how to mitigate them	Training for OHS and safety risk associated with farm work (including that of pesticide use) and how to mitigate them has been conducted regularly by ICS KUD Makarti regularly to all members including existing members and new members. Latest training conducted on 11 October 2023.	Complied

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		<p>Evidence of training were available as per "Notulensi pelatihan BMP dan K3", attendance list and photo documentation. Training attend by all smallholder member from all Kelompok Tani/Farmer Groups.</p> <p>During interview with smallholder member sampled (17 existing members and 12 new additional members) it was confirmed that smallholder members are aware with health and safety risk in their activity of farm work and how to mitigate the risk.</p>	
Milestone B	<p>Workers, including smallholder family members, have access to safe working conditions and amenities that include:</p> <ul style="list-style-type: none"> • Safe and adequate housing, where applicable, • Access to basic first aid supplies • Health and safety equipment, including minimum personal protective equipment (PPE) if appropriate for the type of work. • Adequate drinking water • Access to toilets 	<p>Workers including smallholder family member have access to safe working conditions and amenities. Each workers and smallholder has their own housing. During field visit to smallholder housing shown that the housing condition is standard for health and safety, working equipment for harvesting store in speared place, herbicide/pesticide store in the separate place. Adequate drinking water and access to toilet are available in their own housing based on field visit to smallholder and workers housing.</p> <p>KUD Makarti has provide PPE for smallholder member including workers:</p> <p>Harvester: Safety helmet, Safety boots, Safety glasses</p> <p>Spraying workers: Apron, Masker, Rubber Handgloves, Safety glasses</p> <p>Evidence of PPE provision can be shown such as: safety helmet provision (20 pcs) on 9 May 2023; Boot shoes 33 pcs and safety helmet 33 pcs on 9 November 2023.</p> <p>APAR is available in KUD office as an emergency tool in case of fire.</p> <p>First aid equipment was provide by KUD Makarti for each smallholder Group "Kelompok Tani". First aid equipment provision were evident as per "Surat Serah Terima Kotak P3K" since February 2020 for 11 Kelompok Tani consist of: Kelompok Tani Harapan Jaya, Moncowarno A, Moncowarno B, Sidomaju, Sidomulyo, Sri Rejeki A, Sri Rejeki B, Sumber Raharjo, Sumber Tani A, Sumber Tani B, Barokah. Each year</p>	Complied

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		<p>KUD Makarti provide or replenish the first aid kit equipment and medicine for all smallholder Group. Latest provision of first aid kit on 9 May 2023 and 2 November 2023.</p> <p>Guidance for first aid handling also provide for each Kelompok Tani and were sighted during audit as documented in "Fungsi dan cara Penggunaan Obat/Alat dalam Kotak P3K. Training on first aid handling has been conducted on 2 – 14 August 2021, 27 October 2021, 5 October 2022; refreshment training has been conducted on 11 October 2023.</p> <p>KUD Makarti has identify the OHS risk and analysis as per "Prosedur Keselamatan dan Kesehatan Kerja" dated 7 March 2020. OHS risk analysis covering office activity, fertilizer and agrochemical warehouse, harvesting, FFB transportation, manuring and upkeeping. OHS risk analysis were evaluated each year by ICS. Latest evaluation on 2023 as per "Analisis Resiko Kerja Tahun 2023", there is no changing in the risk analysis and risk control and mitigation.</p>	
Criteria 3.6: There is no discrimination, harassment, or abuse on the farm.			
Eligibility	Smallholders commit to no discrimination, harassment or abuse on the farm (Refer to appendix 1).	<p>Based on the results of document verification, interviews with association administrators and member farmers during field visits, it was found that all members had signed and acknowledged the membership requirements. All members before joining the Association must complete the requirements as prospective members including photocopies of ID cards, proof of land ownership, Family Cards and others. Furthermore, members also need to sign several documents as follows:</p> <ul style="list-style-type: none"> • A letter stating the farmer's willingness to participate in the RSPO certification as listed in appendix 2 • Farmer's Statement Letter as referred to in attachment 2 	Complied

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		<ul style="list-style-type: none"> Statement of commitment to RSPO Certification as listed in appendix 2. <p>In addition, the Association also has a policy of prohibiting discrimination, forced Labor and human trafficking on "Surat Keputusan Tentang Larangan Diskriminasi, Kerja Paksa dan Perdagangan Orang" (dated 8 April 2019). The document explains:</p> <ul style="list-style-type: none"> Members of KUD Makarti prohibition of discrimination practice. Prohibition to practice force Labor on all situation. <p>No human trafficking on any method.</p>	
Milestone A	Smallholders complete training on workplace discrimination, harassment and abuse and are aware of need for a safe workspace.	<p>KUD Makarti shows training records related to discrimination, harassment and abuse which are included in the recording of the Socialization of Worker Welfare, Child Labor, Worker Right, Discrimination and Wage Minimum which was held on 10 April 2023.</p> <p>Attendance list are available including existing members and new members.</p>	Complied
Milestone B	Workers freely express that they are working in a place that is free from discrimination, harassment or abuse.	<p>Based on the results of a study of the list of farmers and workers, no indication of discrimination in obtaining employment opportunities was found. The document presents data that workers consist of male and female workers and consist of various ethnicities and races. The results of interviews with related institutions such as the Village Head, Head of Sub-District and the local Office also stated that there were never any issues related to discrimination, harassment, or violence that occurred within the membership of the KUD Makarti.</p>	Complied

Principle 4: Protect, conserve and enhance ecosystems and the environment

Protect the environment, conserve biodiversity, enhance ecosystems and ensure sustainable management of natural resources.

Preamble

High Conservation Value (HCVs) and High Carbon Stock (HCS) forests

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This Independent Smallholder Standard is pursuing the objective of the RSPO Smallholder Strategy to increase smallholder inclusion, prioritise improved practices which also benefit smallholder livelihoods, whilst also upholding the core sustainability requirements. This includes the protection of areas of HCV and HCS forests. The RSPO has developed a simplified HCV methodology for identifying, protecting and managing HCVs that provides guidance for both existing and new planting (see here).

Aligned with the new HCS requirements in the RSPO 2018 P&Cs, the RSPO, in consultation with the HCSA Steering Group, intends to develop a simplified combined HCV-HCS approach to identify and protect HCS forests. The simplified and combined HCV-HCS approach for independent smallholders will be open to public consultation and will be published no later than November 2020.

In the meantime, independent smallholders are not allowed to clear any primary forests or any areas required to protect or enhance HCVs and HCS forests, as committed by signing the Smallholder Declaration. Until the simplified combined HCV-HCS approach and tool for independent smallholders is available, new plantings will only be permitted in low risk areas. The definition and procedure for identification of low risk areas will be defined by a Smallholder No Deforestation Task Force.

Remediation and Compensation Procedure (RaCP)

Remediation and compensation are required for any clearance since November 2005 without prior HCV assessment (see criterion 4.2) and any clearance since November 2019 without prior HCS assessment.

The requirements as outlined in the RaCP (2015) is not fully applicable for independent smallholders. For independent smallholders, this RSPO ISH Standard is focused on developing an appropriate RaCP mechanism such as on-site remediation (with funding mechanisms to be determined) as this is contextually appropriate to the scale of independent smallholder production and enables independent smallholders to maximise positive environmental impact on-site. The requirement means that quantified liability is disclosed and assessed through a land use change analysis (LUCA) supported by the RSPO Secretariat.

Criteria 4.1: High Conservation Values (HCVs) on the smallholder plot or within the managed area and High Carbon Stock (HCS) forests identified after November 2019 using the simplified combined HCV-HCS approach, are managed to ensure that they are maintained and/or enhanced.

Eligibility	Smallholders commit to protect HCVs and HCS forests through the precautionary practices approach (Refer to appendix 1).	<p>KUD Makarti and all smallholder member has a signed a commitment to protect the HCV area and maintain HCV area.</p> <p>Commitment of smallholder member to protect the HCV and HCS forest also stated in "Surat Pernyataan Pekebun" point 12 "melindungi NKT dan hutan SKT melalui pendekatan praktik kehati-hatian - protect HCVs and HCS forests through a precautionary practice approach", signed and witnessed by Group Manager KUD Makarti.</p> <p>Sample seen for old member:</p> <ul style="list-style-type: none"> - Ibnu Hajar, ID No. MKT.10.009, commitment signed on 18/11/2020 	Complied
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		<ul style="list-style-type: none"> - Keman, ID No. MKT 10.003, commitment signed on 28/11/2020 - Mimbar, ID No. MKT.10.012, commitment signed on 18/11/2020 - Nur Rosid, ID No. MKT.09.001 commitment signed on 12/09/2020 <p>Sample seen for new additional member 2023:</p> <ul style="list-style-type: none"> - Ahmad Sofyan, ID No. MKT.11.010, commitment signed on 01/05/2022 - Kusni, ID No. MKT.03.011, commitment signed on 05/04/2022 - Krisdiana Anik Susianti, ID No. MKT.03.015, commitment signed on 10/05/2022 - Rotua Limbong, ID No. MKT.03.013, commitment signed on 11/06/2022 <p>During interview with smallholder member sampled (17 existing members and 12 new additional members) it was confirmed that they were aware regarding the HCV and wildlife protection through a precautionary practice approach.</p>	
Milestone A	<p>Smallholders complete training on and are aware of:</p> <ul style="list-style-type: none"> • The importance of maintaining and conserving HCVs and HCS forests • Human-wildlife conflict; and • Rare, threatened and endangered species and important ecosystems. 	<p>KUD Makarti has conducted the training for all smallholder member regularly for all smallholder members including new members (34 members). Refreshment training on maintaining and conserving HCVs and HCS forests, Rare, threatened and endangered species and important ecosystems has been conducted on 11 October 2023.</p> <p>Evidence of training can be demonstrated during audit as per "Notulensi Pelatihan NKT dan SKT" dated 11 October 2023. Training deliver by ICS team. Training attend by all smallholder member including new members.</p>	Complied

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		During field visit to smallholder plot and interview with smallholder member, confirmed that they have follow the training of HCV by ICS team KUD Makarti.	
Milestone B	Smallholders implement precautionary practices and manage and maintain rare, threatened and endangered species, HCVs and HCS forests, where applicable	<p>Based on field visit and interview with smallholder member sampled (17 existing members and 12 new additional members) during audit ASA4, confirmed that they aware regarding the RTE species protection and animal in the smallholder plots. Animal hunting is prohibit by the policy of KUD Makarti and also regulation. KUD Makarti has establish the procedure for animal protection and conflict prevention between human and animal as per "SOP Penanganan Konflik Manusia dan Satwa Liar No: 35/SOP-KUD-MKRSM/IV/2019".</p> <p>Report of HCV assessment were available in "Laporan Penilaian NKT di Areal Usaha Perkebunan Sawit Petani Swadaya KUD Makarti" dated May 2019. The HCV assessment scope is all smallholder member of KUD Makarti (both certified or not yet certified). According to HCV assessment there is no HCV area identified at smallholder plot. However there were identified several animal which was protected by KUD Makarti such as: <i>Naja sumatrana</i>, <i>Phyton reticulatus</i>, <i>Geosperlia striata</i>. No RTE species or protected species by law identified.</p> <p>RTE species monitoring has been performed by each Smallholder Group in their smallholder member plots. Record of monitoring available in "Laporan Monitoring HCV Perkebunan KUD Makarti tahun 2023/2024". Sample seen: monitoring form at smallholder group plot Kelompok Barokah, since Jan – Dec 2023 there is a presence of animal such as: <i>Naja sumatrana</i>, <i>Geopelia striata</i>, <i>Tyto alba</i>, <i>Spilopelia chinensis</i>, <i>Felis bengalensis</i>, <i>varanus salvator</i>; monitoring form at smallholder group plot Kelompok Moncowarno A, since Jan – Dec 2023 there is a presence of animal such as: <i>Felis bengalensis</i>, <i>varanus salvator</i>, <i>Naja sumatrana</i>, <i>Spilornis cheela</i>.</p>	Complied

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		KUD Makarti has establish the procedure of animal protection and conflict prevention between animal and human as per "SOP Pengelolaan Nilai Konservasi Tinggi (NKT) No: 73/SOP-KUD-MKRSM/XI/2020 dated 4 November 2020. The procedure has been socialized to all members, latest socialization on 11 October 2023.	
Criteria 4.2: Where the existing smallholder plot has been planted and cleared after November 2005 or is on an area identified as HCS forests after November 2019 up to the eligibility period, a RaCP process appropriate for smallholders based on Land Use Change Analysis (LUCA) will be applicable (reference preamble).			
Eligibility	Smallholders provide information on all smallholder plots converted and planted with oil palm after 2005, through use of the simplified combined HCV- HCS approach for Smallholders (Refer to appendix 1).	<p>Smallholder members of KUD Makarti has a commitment to protect the HCV area and maintain HCV area. HCV assessment has been conducted since January 2019 by SNV Netherland Development organization; HCV assessment was conducted for all smallholder members of KUD Makarti.</p> <p>Report of HCV assessment were available in "Laporan Penilaian NKT di Areal Usaha Perkebunan Sawit Petani Swadaya KUD Makarti" dated May 2019. According to HCV assessment there is no HCV area identified at smallholder plot. However there were identified several animal which was protected by KUD Makarti such as: <i>Naja sumatrana</i>, <i>Phyton reticulatus</i>, <i>Geopelia striata</i>. No RTE species or protected species by law identified.</p> <p>Based on HCV and HCS identification, there is no forest identified and area with high carbon stock at smallholder plot.</p> <p>According to planting year date of all smallholder member, confirmed that there is no planting after November 2005. Mostly planting year of smallholder member are since 1996, some of smallholder member newest planting year were 2004 (conversion from food crops). Palm oil plantation of KUD Makarti are government program of transmigration since 1995.</p> <p>Another HCV assessment also conducted by KUD Makarti as reported in "Lembar Validasi HCV Petani KUD Makarti – Validation form of HCV KUD Makarti members". Based on HCV validation form year 2019/2020</p>	Complied

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		<p>it was confirmed that there is no HCV area identified in smallholder plots. Several animal/wildlife identified such as: <i>Naja sumatrana</i>, <i>Phyton reticulatus</i>, <i>Geopelia striata</i>. No RTE species or protected species by law identified.</p> <p>For new smallholder member year 2023 (34 members) HCV assessment and validation has been conducted since first admission of new member (October – November 2023). HCV assessment reported in "Lembar Validasi HCV Petani KUD Makarti – Validation form of HCV KUD Makarti members". Based on HCV validation form Oct - Nov 2023 it was confirmed that there is no HCV area identified in smallholder plots. Several animal/wildlife identified such as: <i>Naja sumatrana</i>, <i>Geopelia striata</i>. No RTE species or protected species by law identified.</p> <p>Sample seen for HCV validation form:</p> <ul style="list-style-type: none"> - "Lembar Validasi HCV Petani KUD Makarti" on behalf krisdiana Anik Susanti, ID No. MKT 03.015 dated 02 December 2023, according to HCV assessment for his plot, there is no HCV area and RTE species identified. - "Lembar Validasi HCV Petani KUD Makarti" on behalf Rotua Limbong, ID No. MKT 03.013 dated 02 December 2023, according to HCV assessment for his plot, there is no HCV area and RTE species identified. - "Lembar Validasi HCV Petani KUD Makarti" on behalf Kusni, ID No. MKT 03.011 dated 02 December 2023, according to HCV assessment for his plot, there is no HCV area and RTE species identified. <p>"Lembar Validasi HCV Petani KUD Makarti" on behalf Ahmad Sofyan, ID No. MKT 11.010 dated 08 October 2023, according to HCV assessment for his plot, there is no HCV area and RTE species identified.</p>	
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Milestone A	Group members develop a plan to identify the maximum area for on-site remediation of HCVs lost since 2005 and HCS forests lost since November 2019, through a participatory process and the plan is submitted to RSPO.	<p>According to reporting template for Disclosure of areas cleared without HCV assessment since November 2005 (Independent Smallholder) for smallholder member of KUD Makarti, confirmed that there is no non compliant land clearance. It was reported by KUD Makarti to RSPO on 2019 and October 2020. Based on review by RSPO confirmed on 2019 and 8 October 2020 that "The disclosure form has been reviewed and there were no anomalies observed. As all farmers have disclosed land clearance for oil palm plantation prior to November 2005. LUCA will not be applicable and the farmers may proceed with the certification process".</p> <p>Disclosure form for new additional member 2023 has been submitted to RSPO on 26/06/2023. The disclosure form has been reviewed by RSPO and according to RSPO email dated 17/11/2023 confirmed that based on disclosure form there were 34 farmer members (39 plots of land parcel) with total area 75.39 ha has all disclosed and no new planting since November 2005 without HCV assessment (no liability)".</p> <p>There is no new planting after November 2005 at KUD Makarti. Mostly planting year of smallholder member are since 1996, some of smallholder member newest planting year were 2004 (conversion from food crops).</p>	Complied
Milestone B	An RSPO-approved plan to remediate for HCVs lost since 2005 and HCS forests lost since November 2019 is implemented.	<p>During audit ASA4 there is a new additional member, however there is no new planting. The plantation is already planted before 2005.</p> <p>Disclosure form to RSPO has been submitted by KUD Makarti on 10 November 2023 for new additional member of 34 smallholder member with total area 75.39 ha. According to RSPO review for disclosure and shapefile conclude that 34 smallholder members (39 plots) with total area 75.39 ha has been disclosed and no new planting since Nov 2005 without HCV assessment (no liability); it was confirmed by RSPO email dated 17 Nov 2023.</p>	Complied

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		<p>Previous disclosure form: According to reporting template for Disclosure of areas cleared without HCV assessment since November 2005 (Independent Smallholder) for smallholder member of KUD Makarti, confirmed that there is no non compliant land clearance. It was reported by KUD Makarti to RSPO on 2019 and October 2020. Based on review by RSPO confirmed on 2019 and 8 October 2020 that "The disclosure form has been reviewed and there were no anomalies observed. As all farmers have disclosed land clearance for oil palm plantation prior to November 2005. LUCA will not be applicable and the farmers may proceed with the certification process".</p> <p>There is no new planting after November 2005 at KUD Makarti. Mostly planting year of smallholder member are since 1996, some of smallholder member newest planting year were 2004 (conversion from food crops).</p>	
<p>Criteria 4.3 New planting of independent smallholders, since November 2019:</p> <ul style="list-style-type: none"> • Do not replace any HCVs • Do not replace any HCS forests as defined by the simplified combined HCV-HCS approach • Are not on steep slopes (more than 25 degrees or as in the National Interpretation) • Are not on peat areas of any depth. 			
Eligibility	Smallholders provide information on all planned new plantings and commit that no new planting are on HCVs or HCS forests, on steep slopes (more than 25 degrees or as in the National Interpretation) or on peat (Refer to appendix 1).	<p>According to interview with smallholder member sampled (existing and new members) and group manager during audit ASA 4 it was confirmed that there is no planning for new planting in KUD Makarti. The existing plantation will be maintained and currently a gradual replanting program is being proposed by KUD Makarti. Replanting will be planned on 2024, 2026 and 2028.</p> <p>Group manager KUD Makarti has develops the procedure for planting in slopes as defined in "SOP Pengendalian Erosi Tanah No: 24/SOP-KUD-MKRSM/IV/2019 dated 3 April 2019.</p>	Complied

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		<p>According to procedure, sloping area are managed by terracing (individual terrace), prohibiting to conduct blanket chemical spraying to prevent soil erosion and palm frond stacking.</p> <p>All smallholder member of KUD Makarti has signed the commitment letter which stated in point 11 that "No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes (more than 25 degrees or as in National Interpretation)".</p> <p>Sample seen for old member:</p> <ul style="list-style-type: none"> - Ibnu Hajar, ID No. MKT.10.009, commitment signed on 18/11/2020 - Keman, ID No. MKT 10.003, commitment signed on 28/11/2020 - Mimbar, ID No. MKT.10.012, commitment signed on 18/11/2020 - Nur Rosid, ID No. MKT.09.001 commitment signed on 12/09/2020 <p>Sample seen for new additional member 2023:</p> <ul style="list-style-type: none"> - Ahmad Sofyan, ID No. MKT.11.010, commitment signed on 01/05/2022 - Kusni, ID No. MKT.03.011, commitment signed on 05/04/2022 - Krisdiana Anik Susianti, ID No. MKT.03.015, commitment signed on 10/05/2022 - Rotua Limbong, ID No. MKT.03.013, commitment signed on 11/06/2022 <p>During interview with smallholder member sampled (17 existing members and 12 new additional members) it was confirmed that they were aware regarding the no new planting or no expansion of existing</p>	
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		<p>farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes.</p> <p>In this audit, 17 smallholder member (old members) and 12 new members are sampled. During field visit and interview with sampled smallholder member confirmed that they have aware the commitment that no new planting are on HCVs or HCS forests, on steep slopes (more than 25 degrees or as in the National Interpretation) or on peat.</p> <p>There is no new planting after November 2005 at KUD Makarti. Mostly planting year of smallholder member are since 1996, some of smallholder member newest planting year were 2004 (conversion from food crops).</p> <p>According to topography maps, the slope of the KUD Makarti area ranges between 0 – 15%. There is no sloping area. There is no peat land over the land of KUD Makarti. It was confirmed during field visit and soil maps overlay using a Land Unit map published by SNV Netherland Development organization. Generally the soil type of KUD Makarti consist of: Kandiudults (25%), Dystropepts (20%), Tropaquepts (50%), Haploperox (5%).</p>	
Milestone A	Before any land preparation commences, group members develop an integrated management plan through a participatory approach to maintain or enhance HCVs as well as HCS forests identified after November 2019, as identified by the simplified combined HCV and HCS approach, before any land preparation commences	Based on interview and document verification, confirmed that there is no planning for KUD Makarti to do the new planting or expansion. All member bot existing members and new members plantation are existing palm oil plantation. There is no land bank near to KUD Makarti, new expansion is no longer possible for KUD Makarti.	Not Applicable
Milestone B	Smallholders have an RSPO approved integrated management plan for their planned new planting and share a notice of this plan with those involved in the participatory mapping before any land preparation commences.	There is no peat land according to field survey, Soil Maps overlay and and GAP Analysis conducted by ICS KUD Makarti. GAP Analysis for new smallholder member conducted since first admission of member, including new additional member 2023.	Not Applicable

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		<p>There is no peat land over the land of KUD Makarti. It was confirmed during field visit and soil maps overlay using a Land Unit map published by SNV Netherland Development organization. Generally the soil type of KUD Makarti consist of:</p> <ul style="list-style-type: none"> - Kandiudults (25%), Dystropepts (20%), Tropaquepts (50%), Haploperox (5%). <p>No peatlands were found and in general the soil characteristics were quite suitable for oil palm cultivation.</p> <p>All smallholder member of KUD Makarti has signed the commitment letter which stated in point 13 that "No new planting on peat and replanting on peat only in areas with low risk of flooding and saline intrusion" and point 14 "Use of best management practices for oil palm on peat".</p> <p>Sample seen for old member:</p> <ul style="list-style-type: none"> - Ibnu Hajar, ID No. MKT.10.009, commitment signed on 18/11/2020 - Keman, ID No. MKT 10.003, commitment signed on 28/11/2020 - Mimbar, ID No. MKT.10.012, commitment signed on 18/11/2020 - Nur Rosid, ID No. MKT.09.001 commitment signed on 12/09/2020 <p>Sample seen for new additional member 2023:</p> <ul style="list-style-type: none"> - Ahmad Sofyan, ID No. MKT.11.010, commitment signed on 01/05/2022 - Kusni, ID No. MKT.03.011, commitment signed on 05/04/2022 - Krisdiana Anik Susianti, ID No. MKT.03.015, commitment signed on 10/05/2022 	
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		<ul style="list-style-type: none"> - Rotua Limbong, ID No. MKT.03.013, commitment signed on 11/06/2022 <p>During interview with smallholder member sampled (17 existing members and 12 new additional members) it was confirmed that they were aware regarding the no new planting on peat and replanting on peat only in areas with low risk of flooding and saline intrusion.</p> <p>However there are some swamp and lowland area in KUD Makarti. Drainage system has been developed in the lowland area. Main drain and secondary drain has been develop for water management to ensure the oil palm plantation can growth normally. During audit it was confirmed that KUD Makarti has implementing water management system in the lowland area.</p>	
Criteria 4.4: Where smallholder plots exist on peat, subsidence and degradation of peat soils is minimised by use of best management practices.			
Eligibility	Group manager confirms presence of peat on existing plots within the group and smallholders on peat commit to using best management practices (BMPs), and minimizing subsidence and degradation of peat soils (Refer to appendix 1).	<p>There is no peat land according to field survey, Soil Maps overlay and GAP Analysis conducted by ICS KUD Makarti. GAP Analysis for new smallholder member conducted since first admission of member, including new additional member 2023.</p> <p>There is no peat land over the land of KUD Makarti. It was confirmed during field visit and soil maps overlay using a Land Unit map published by SNV Netherland Development organization. Generally the soil type of KUD Makarti consist of:</p> <ul style="list-style-type: none"> - Kandiodults (25%), Dystropepts (20%), Tropaquepts (50%), Haploperox (5%). <p>No peatlands were found and in general the soil characteristics were quite suitable for oil palm cultivation.</p> <p>All smallholder member of KUD Makarti has signed the commitment letter which stated in point 13 that "No new planting on peat and replanting on peat only in areas with low risk of flooding and saline</p>	Complied

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		<p>intrusion" and point 14 "Use of best management practices for oil palm on peat".</p> <p>However there are some swamp and lowland area in KUD Makarti. Drainage system has been developed in the lowland area. Main drain and secondary drain has been develop for water management to ensure the oil palm plantation can growth normally. During audit it was confirmed that KUD Makarti has implementing water management system in the lowland area.</p>	
Milestone A	Smallholders complete training on best management practices (BMPs) for peat. The group has an action plan to minimize risk of fire, to apply BMPs for plantings on peat and manage water systems in the certification unit.	<p>Training BMP on peat has not carried out by KUD Makarti since there is no peat soil identified.</p> <p>Refreshment training for BMP has been caried out by KUD Makarti on 11 October 2023 to all smallholder member. Training topic consist of: harvesting, fertilizing, spraying, weeds control and integrated pest management.</p> <p>During interview with sampled smallholder member confirmed that they have aware and understand regarding the best management practices in their plantation.</p>	Not Applicable
Milestone B	Smallholders implement the group's action plan based on BMPs, including fire and water management, and monitoring of subsidence rate for existing planting on peat.	<p>There is no peat land over the land of KUD Makarti. It was confirmed during field visit and soil maps overlay using a Land Unit map published by SNV Netherland Development organization. Generally the soil type of KUD Makarti consist of:</p> <ul style="list-style-type: none"> - Kandiudults (25%), Dystropepts (20%), Tropaquepts (50%), Haploperox (5%). <p>No peatlands were found and in general the soil characteristics were quite suitable for oil palm cultivation.</p> <p>All smallholder member of KUD Makarti has signed the commitment letter which stated in point 13 that "No new planting on peat and replanting on peat only in areas with low risk of flooding and saline</p>	Not Applicable

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		<p>intrusion" and point 14 "Use of best management practices for oil palm on peat".</p> <p>"Surat Keputusan No: 13/SK/ICSA/KUD-MKT/IV/2019 Larangan bakar lahan, No peat, No Forest, No Conflict", dated 8 April 2019. Latest socialization for the KUD policy has been conducted on 10 – 23 March 2021. Evidence of socialization were available during audit.</p> <p>Water management and monitoring of subsidence rate is not applicable since there is no peat soil identified in area of KUD Makarti. However there are some swamp and lowland area in KUD Makarti. Drainage system has been developed in the lowland area. Main drain and secondary drain has been develop for water management to ensure the oil palm plantation can growth normally.</p>	
Criteria 4.5: Plots on peat are replanted only on areas with low risk of flooding or saline intrusion as demonstrated by a risk assessment.			
Eligibility	Smallholders commit to provide information on all plans for replanting and commit that replanting will only be in areas with low risk of flooding or saline intrusion (Refer to appendix 1).	<p>There is no peat land according to field survey, soil maps overlay and GAP Analysis conducted by ICS KUD Makarti.</p> <p>Based on Soil map and river map shown that generally plantation of KUD Makarti was far from the river or sea and there is no risk of flooding, in addition there is no peat soil in area of KUD Makarti.</p> <p>All smallholder member of KUD Makarti has signed the commitment letter which stated in point 13 that "No new planting on peat and replanting on peat only in areas with low risk of flooding and saline intrusion".</p> <p>However there are lowland area in KUD Makarti. Drainage system has been developed in the lowland area. Main drain and secondary drain has been develop for water management to ensure the oil palm plantation can growth normally.</p>	Not Applicable

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Milestone A	Smallholders with plots on peat complete training on identification of future risks of flooding or saline intrusion and alternate land development strategies.	<p>There is no peat land according to field survey, soil maps overlay and GAP Analysis conducted by ICS KUD Makarti.</p> <p>Based on Soil map and river map shown that generally plantation of KUD Makarti was far from the river or sea and there is no risk of flooding, in addition there is no peat soil in area of KUD Makarti.</p> <p>All smallholder member of KUD Makarti has signed the commitment letter which stated in point 13 that "No new planting on peat and replanting on peat only in areas with low risk of flooding and saline intrusion".</p>	Not Applicable
Milestone B	Prior to replanting on peat smallholders complete a risk assessment related to flooding or saline intrusion and, where there is high risk, present a plan that includes alternate land development strategies, referencing alternative livelihood planning.	<p>There is no peat land according to field survey, soil map overlay and GAP Analysis conducted by ICS KUD Makarti. Soil maps are available in KUD Office. According to soil maps overlay, soil type identified in KUD Makarti consist of: Kandiodults (25%), Dystropepts (20%), Tropaquepts (50%), Haploperox (5%).</p> <p>All smallholder member of KUD Makarti has signed the commitment letter which stated in point 13 that "No new planting on peat and replanting on peat only in areas with low risk of flooding and saline intrusion" and point 14 "Use of best management practices for oil palm on peat".</p> <p>KUD Makarti also has a policy to prohibit land clearing and planting on peat area or peat ecosystem according to "Surat Keputusan No: 13/SK/ICSA/KUD-MKT/IV/2019 Larangan bakar lahan, No peat, No Forest, No Conflict", dated 8 April 2019. Refreshment socialization of policy has been conducted, latest socialization on 11 October 2023.</p>	Not Applicable
Criteria 4.6: Fire is not used on the oil palm plot for preparing land or for pest control, nor open fire for waste management on the farm.			
Eligibility	Smallholders commit to no burning for preparing land or for pest control, nor open fire for waste management. Group manager records evidence of prior burning of members joining the group (Refer to appendix 1).	All smallholder member of KUD Makarti has signed the commitment letter which stated in point 15 that "No burning for preparing land or pest control".	Complied

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		<p>Sample seen for old member:</p> <ul style="list-style-type: none"> - Ibnu Hajar, ID No. MKT.10.009, commitment signed on 18/11/2020 - Keman, ID No. MKT 10.003, commitment signed on 28/11/2020 - Mimbar, ID No. MKT.10.012, commitment signed on 18/11/2020 - Nur Rosid, ID No. MKT.09.001 commitment signed on 12/09/2020 <p>Sample seen for new additional member 2023:</p> <ul style="list-style-type: none"> - Ahmad Sofyan, ID No. MKT.11.010, commitment signed on 01/05/2022 - Kusni, ID No. MKT.03.011, commitment signed on 05/04/2022 - Krisdiana Anik Susianti, ID No. MKT.03.015, commitment signed on 10/05/2022 - Rotua Limbong, ID No. MKT.03.013, commitment signed on 11/06/2022 <p>During interview with smallholder member sampled (17 existing members and 12 new additional members) it was confirmed that they were aware regarding the no burning for preparing land or for pest control, nor open fire for waste management.</p> <p>KUD Makarti has a policy to prohibit land preparation and pest control by burning as per "Surat Keputusan No: 13/SK/ICSA/KUD-MKT/IV/2019 Larangan bakar lahan, No peat, No Forest, No Conflict", dated 8 April 2019".</p> <p>Socialization of policy and decree letter has been carried out to all smallholder member by KUD Makarti. Refreshment socialization of policy has been conducted, latest socialization on 11 October 2023. Evidence of socialization can be demonstrated during audit. During</p>	
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		<p>interview with smallholder member confirmed that they aware regarding the policy of no burning for land preparation, pest control and waste management.</p> <p>KUD Makarti has establish the procedure for waste management including domestic waste and hazardous waste as per "Prosedur Pengelolaan Limbah Plastik di Kebun KUD Makarti No: 51/SOP-KUD-MKRSM/IV/2109" and "SOP Intsruksi Pembersihan Kemasan Bahan Kimia dan Penggunaannya No: 65/SOP-KUD-MKRSM/IV/2019". According to the procedure, waste manage without burning and no open fire was allowed for the waste management.</p> <p>During field visit to sampled smallholder member, confirmed that the smallholder member has understand the waste management and no open fire was allowed.</p>	
Milestone A	<p>There is no physical evidence of new burning (after eligibility) for land preparation for oil palm by smallholders. Smallholders complete training on and are aware of:</p> <ul style="list-style-type: none"> • Alternatives to fire for land preparation and farm waste management (where appropriate possible). • Alternatives to fire for pest control. • Fire prevention and how to respond to and manage fires in their plots. 	<p>During field visit to smallholder plots, there is no evidence of new burning for land preparation for oil palm by smallholders.</p> <p>Refresment training and socialization related to zero burning and SOP of KUD Makarti has been conducted on 11 October 2023 to all smallholder member. Evidence of socialization can be demonstrated during audit. During interview with smallholder member confirmed that they have aware regarding the zero burning policy for all activity in their plantation.</p> <p>Refreshment training for Fire prevention and mitigation to respon and manage fires in the smallholder plots has been carried out by KUD Makarti on 11 October 2023 by ICS team to all smallholder member from each Kelompok Tani.</p> <p>KUD Makarti has establish the procedure for fire prevention and mitigation as per "SOP Pemadaman Kebakaran Lahan No: 26/SOP-KUD-MKRSM/IV/2019". Socialization of procedure has been caried out during training on 19 - 29 October 2020. Latest socialization has been conducted on 5 October 2022.</p>	Non-compliance

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		<p>Nonconformity found during audit:</p> <p>During field visit and interview with smallholder member sampled it was noted that some of smallholder member collected the ex chemical container/jerycan in their house or disposed to the land, it was not in accordance with SOP Prosedur pengelolaan Limbah di Kebun KUD Makarti No: 51/SOP-KUD-MKRSM/II/2021 dated 24 Aug 2021 and SOP Monitoring Pestisida No: 18/SOP-KUD-MKRSM/IV/2019 dated 3 April 2019 which is stipulated that all waste ex chemical container including plastic (ex fertilizer) generate from smallholder member were deliver and collected by KUD Makarti in temporary hazardous waste storage.</p> <p>Smallholder member sampled interview: Keman, Mimbar, Nur Rosid, Kusni, Rotua Limbong/Santoso</p>	
Milestone B	Smallholders do not use fire or practice burning for land preparation, waste management or pest control on the farm. For pest control, fire may be used only in exceptional circumstances i.e. where no other effective measures exist and with prior approval of relevant authority.	<p>All smallholder member of KUD Makarti has signed the commitment letter which stated in point 15 that "No burning for preparing land or pest control".</p> <p>Smallholders do not use fire or practice burning for land preparation, waste management or pest control on the farm. It was confirmed during interview with sampled smallholder. GAP Analysis by ICS KUD Makarti before member admission also ensuring that no smallholder member use fire for land preparation.</p> <p>KUD Makarti has a policy to prohibit land preparation and pest control by burning as per "Surat Keputusan No: 13/SK/ICSA/KUD-MKT/IV/2019 Larangan bakar lahan, No peat, No Forest, No Conflict", dated 8 April 2019".</p> <p>KUD Makarti has establish the procedure for waste management including domestic waste and hazardous waste as per "Prosedur Pengelolaan Limbah Plastik di Kebun KUD Makarti No: 51/SOP-KUD-MKRSM/IV/2019" and "SOP Intsruksi Pembersihan Kemasan Bahan Kimia dan Penggunaannya No: 65/SOP-KUD-MKRSM/IV/2019".</p>	Non-compliance

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		<p>According to the procedure, waste manage without burning and no open fire was allowed for the waste management.</p> <p>KUD Makarti has an agreement of Hazardous Waste Management with PT. Anggrek Jambi Makmur as a licenced hazardous waste collector. Agreement contract documented in "Perjanjian Kerjasama antara KUD Makarti dengan PT Anggrek Jambi Makmur No. PT.AJM-KUDM/I/2023 Tentang kerjasama Jasa Pengelolaan Limbah Bahan Berbahaya dan Beracun" dated 12/01/2024. This is stated in agreement related Collection dan handling of Hazardous Waste, latest update of agreement on 12/01/2024.</p> <p>KUD Makarti already has a temporary hazardous waste storage before sending it to authorized collectors. The hazardous are from ex pesticide container. The hazardous waste incoming and outgoing are record and monitor in "Buku Penerimaan Limbah B3". According to monitoring book, hazardous waste has been transport by PT Anggrek Jambi Makmur on 9 January 2024. Total hazardous waste transported was 283 kg. Hazardous waste transport record in "Berita Acara Serah Terima Limbah Kegiatan perkebunan KUD Makarti: dated 9/01/2024.</p> <p>Nonconformity found during audit:</p> <p>During field visit and interview with smallholder member sampled it was noted that some of smallholder member collected the ex chemical container/jerycan in their house or disposed to the land, it was not in accordance with SOP Prosedur pengelolaan Limbah di Kebun KUD Makarti No: 51/SOP-KUD-MKRSM/II/2021 dated 24 Aug 2021 and SOP Monitoring Pestisida No: 18/SOP-KUD-MKRSM/IV/2019 dated 3 April 2019 which is stipulated that all waste ex chemical container including plastic (ex fertilizer) generate from smallholder member were deliver and collected by KUD Makarti in temporary hazardous waste storage.</p> <p>Smallholder member sampled interview: Keman, Mimbar, Nur Rosid, Kusni, Rotua Limbong/Santoso</p>	
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Criteria 4.7: Riparian buffer zones are identified and managed to ensure they are maintained and/or enhanced.			
Eligibility	Group manager identifies riparian buffer zones within the group and smallholders commit to no new planting in riparian zones (Refer to appendix 1).	<p>Group manager has identifies the riparian buffer zone through HCV Assessment since 2019, confirmed that there were no riparian buffer zone identified in KUD Makarti plantation. HCV assessment for all members of KUD Makarti has been conducted since January 2019 by SNV Netherland Development organization; for new smallholder member, HCV assessment and validation has been conducted since first admission of new member. Based on HCV assessment for new member also confirmed that there is no riparian buffer zone identified. For new smallholder member year 2023 (34 members) HCV assessment and validation has been conducted since first admission of new member (October – November 2023). HCV assessment reported in "Lembar Validasi HCV Petani KUD Makarti – Validation form of HCV KUD Makarti members". Based on HCV validation form Oct - Nov 2023 it was confirmed that there is no HCV area identified in smallholder plots including riparian buffer zones. Several animal/wildlife identified such as: <i>Naja sumatrana</i>, <i>Geopelia striata</i>. No RTE species or protected species by law identified.</p> <p>Sample seen for HCV validation form:</p> <ul style="list-style-type: none"> - "Lembar Validasi HCV Petani KUD Makarti" on behalf krisdiana Anik Susanti, ID No. MKT 03.015 dated 02 December 2023, according to HCV assessment for his plot, there is no HCV area and RTE species identified. - "Lembar Validasi HCV Petani KUD Makarti" on behalf Rotua Limbong, ID No. MKT 03.013 dated 02 December 2023, according to HCV assessment for his plot, there is no HCV area and RTE species identified. - "Lembar Validasi HCV Petani KUD Makarti" on behalf Kusni, ID No. MKT 03.011 dated 02 December 2023, according to HCV 	Complied

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		<p>assessment for his plot, there is no HCV area and RTE species identified.</p> <ul style="list-style-type: none"> - "Lembar Validasi HCV Petani KUD Makarti" on behalf Ahmad Sofyan, ID No. MKT 11.010 dated 08 October 2023, according to HCV assessment for his plot, there is no HCV area and RTE species identified. <p>Report of HCV assessment were available in "Laporan Penilaian NKT di Areal Usaha Perkebunan Sawit Petani Swadaya KUD Makarti" dated May 2019. According to HCV assessment there is no HCV area identified at smallholder plot. There is no buffer zone or riparian in the area of KUD Makarti plantation.</p> <p>All smallholder member of KUD Makarti has signed the commitment letter which stated in point 11 that "No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes (more than 25 degrees or as in National Interpretation)".</p> <p>Sample seen for old member:</p> <ul style="list-style-type: none"> - Ibnu Hajar, ID No. MKT.10.009, commitment signed on 18/11/2020 - Keman, ID No. MKT 10.003, commitment signed on 28/11/2020 - Mimbar, ID No. MKT.10.012, commitment signed on 18/11/2020 - Nur Rosid, ID No. MKT.09.001 commitment signed on 12/09/2020 <p>Sample seen for new additional member 2023:</p> <ul style="list-style-type: none"> - Ahmad Sofyan, ID No. MKT.11.010, commitment signed on 01/05/2022 - Kusni, ID No. MKT.03.011, commitment signed on 05/04/2022 	
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		<ul style="list-style-type: none"> - Krisdiana Anik Susianti, ID No. MKT.03.015, commitment signed on 10/05/2022 - Rotua Limbong, ID No. MKT.03.013, commitment signed on 11/06/2022 <p>During interview with smallholder member sampled (17 existing members and 12 new additional members) it was confirmed that they were aware regarding the No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes.</p>	
Milestone A	Smallholders complete training on and are aware of riparian buffer zone management, and the group has an action plan to maintain and/or enhance riparian buffer zones.	<p>Training of riparian buffer zone management has been conducted since 2020 by SNV Netherland Development organization team. Refreshment training for HCV has been conducted by ICS KUD Makarti regularly each year. Latest refreshment training for existing members and new members conducted on 17 – 21 June 2023.</p> <p>During field visit to sampled smallholder plot and interview with smallholder member, confirmed that they have aware the HCV protection including riparian buffer zone and RTE species.</p> <p>According to HCV assessment result confirmed that there is no riparian buffer zone identified in area plantation of KUD Makarti.</p>	Complied
Milestone B	Smallholders maintain and/or enhance riparian buffer zone areas.	<p>According to HCV assessment result confirmed that there is no riparian buffer zone identified in area plantation of KUD Makarti. Report of HCV assessment were available in "Laporan Penilaian NKT di Areal Usaha Perkebunan Sawit Petani Swadaya KUD Makarti" dated May 2019.</p> <p>KUD Makarti has a policy to protect the water source including riparian as per "Himbauan dalam rangka menjaga sumber air untuk seluruh anggota KUD Makarti No: 08/Himbauan menjaga sumber air-KUD-MKRSM/III/2019". According to policy, riparian protection carried out by planting woody plants, prohibit to throw the garbage into the river,</p>	Complied

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		<p>prohibit to spraying chemical activity in riparian zone (3 rows of palm trees from the river).</p> <p>KUD Makarti also has a procedure to manage HCV as per "SOP Pengelolaan Nilai Konservasi Tinggi No: 73/SOP-KUD-MKRSM/XI/2020". Procedure and policy has been communicated to all smallholder member. Latest refreshment of socialization conducted on 11 October 2023.</p> <p>Since there is no riparian buffer zone identified in the smallholder members plots, there is no activity of maintaining and enhancing the buffer zone. However smallholder are aware to protect the water flow/ditch in their plantation by not apply chemical weeding near to water flow/ditch and and let natural plants grow around the water flow/ditch. This is confirmed during field visit and interview with smallholder members sampled.</p>	
Criteria 4.8: Pesticides are used in ways that do not endanger health of workers, family, communities or the environment.			
Eligibility	<p>Smallholders commit to phase out paraquat and pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions by:</p> <ul style="list-style-type: none"> • Immediately stopping purchasing of these pesticides • Phasing out use of remaining stock by MS A • Providing information for the group manager to keep record of pesticide purchase and use. <p>(Refer to appendix 1)</p>	<p>KUD Makarti has a Policy to stop and prohibit paraquat and pesticides categorized as WHO Class 1A or 1B usage as per "Surat Keputusan Nomor: 18/SK/ICS/KUD-MKT/III/2020 Tentang Larangan Penggunaan Pestisida yang dikategorikan WHO" dated 25 March 2020. This policy covering issue on:</p> <ul style="list-style-type: none"> • Immediately stopping purchasing of these pesticides • Phasing out use of remaining stock by MS A • Providing information for the group manager to keep record of pesticide purchase and use. 	Complied
Milestone A	Smallholders complete training on BMPs for pesticides including pesticide usage, awareness on risks for pregnant and breastfeeding women and young workers; storage and disposal; paraquat and	Since previous assessment, the organization has conducted several trainings as follows:	Complied

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	pesticides listed by WHO Class 1A or 1B, the Stockholm or Rotterdam Conventions (and in compliance with 3.5).	<ul style="list-style-type: none"> Refreshment training related to RSPO ISH Standard has been held 25 – 28 June 2023, located in the meeting room of KUD Makarti. This agenda cascade into: <ol style="list-style-type: none"> 25 June 2023 for KT Harapan Jaya, Monco Warno A, Monco Warno B. Attended by 53 participants from total 70 members (75%) 26 June 2023 for KT Sido Maju, Sido Mulyo, Sri Rezeki A. Attended by 64 participants from total 75 members (85%). 27 June 2023 for KT Sri Rezeki B and Sumber Tani B. Attended by 38 participants from total 42 members (90%). 28 June 2023 for KT Sumber Raharjo, Sumber Tani A and Barokah. Attended by 69 participants from 102 members (67%). <p>Integrated refreshment training related to the organizational procedure, commitment and policy, BMP and OHS, HCV, firefighting, worker welfare and socialization of work program and premium disbursement. This training has been held on 11 October 2023 and attended by 289 members (members participated in the training are include member in certification scope of 207 members and non certification scope under KUD Makarti) .</p>	
Milestone B	Smallholders implement BMPS for all pesticide use, including prohibiting use of pesticides by pregnant and breastfeeding women and young workers, and exclusion of paraquat and pesticides that are categorized as WHO Class 1A or 1B, or those listed by the Stockholm or Rotterdam Conventions, unless when authorized by relevant authorities for pest outbreaks.	<p>KUD Makarti has made the circular letter No. 17/KUD-MKR/SM/III/2023 dated 23 March 2023. Circular letter was included the prohibition of paraquat usage and pesticide type 1A-1B WHO. Circular letter has been communicated and disseminated to all smallholder members on 7 April 2023. Circular letter also explained the sanctions for those who violate the provisions made in the circular letter.</p> <p>KUD Makarti also conducted the integrated refreshment training related to the organizational procedure, commitment and policy, BMP (including prohibition on paraquat) and OHS, HCV, firefighting, worker</p>	Non-compliance

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		<p>welfare and socialization of work program and premium disbursement. This training has been held on 11 October 2023 and attended by 289 members.</p> <p>KUD Makarti has also establish the procedure for waste management including domestic waste and hazardous waste as per "Prosedur Pengelolaan Limbah Plastik di Kebun KUD Makarti No: 51/SOP-KUD-MKRSM/IV/2109" and "SOP Instruksi Pembersihan Kemasan Bahan Kimia dan Penggunaannya No: 65/SOP-KUD-MKRSM/IV/2019". According to the procedure, waste manage without burning and no open fire was allowed for the waste management.</p> <p>Based on interview during field visit, the auditor team obtained information:</p> <ol style="list-style-type: none"> 1. Smallholders ID MKT.03.015; MKT.04.016; MKT.04.01; MKT.04.016 and MKT.02.024 stated that they still use paraquat to control weeding. 2. Smallholders ID MKT.04.015; MKT.04.01 and MKT.04.018 stated that they do not manage the hazardous waste (ex-chemical container). <p>Based on that fact above, this is raised as recurrent non-compliance.</p>	
Criteria 4.9: The group and smallholders manage pests, diseases, weeds and invasive introduced species using appropriate techniques, including but not limited to Integrated Pest Management (IPM) techniques.			
Eligibility	Not applicable	Not applicable.	Not Applicable
Milestone A	Smallholders complete training on and are aware of BMPs, including, but not limited to safe chemical use, IPM, weed and invasive species management.	<p>Since previous assessment, the organization has conducted several trainings as follows:</p> <ul style="list-style-type: none"> • Refreshment training related to RSPO ISH Standard has been held 25 – 28 June 2023, located in the meeting room of KUD Makarti. This agenda cascade into: 	Complied

		<ol style="list-style-type: none"> 1. 25 June 2023 for KT Harapan Jaya, Monco Warno A, Monco Warno B. Attended by 53 participants from total 70 members (75%) 2. 26 June 2023 for KT Sido Maju, Sido Mulyo, Sri Rezeki A. Attended by 64 participants from total 75 members (85%). 3. 27 June 2023 for KT Sri Rezeki B and Sumber Tani B. Attended by 38 participants from total 42 members (90%). 4. 28 June 2023 for KT Sumber Raharjo, Sumber Tani A and Barokah. Attended by 69 participants from 102 members (67%). <p>Integrated refreshment training related to the organizational procedure, commitment and policy, BMP and OHS, HCV, firefighting, worker welfare and socialization of work program and premium disbursement. This training has been held on 11 October 2023 and attended by 289 members (members participated in the training are include member in certification scope of 207 members and non certification scope under KUD Makarti). This is including awareness safe chemical use, IPM, weed and invasive species management.</p>	
Milestone B	The group and smallholders maximize use of IPM approaches to minimize use of pesticides and herbicides on their farm.	<p>During the audit, the auditor team obtained information that after attending some best management practices training, some smallholders decided to using grass mower instead of using herbicide for weeding control.</p> <p>Based on field visit, there is no pesticides use for pest control in smallholders sampled. There is no report of outbreak until this audit.</p> <p>KUD Makarti and its members has maximize the use of IPM for pest control such as: conservation of natural enemies such as snakes, eagles and owls to control rat attacks, planting of beneficial plants (<i>Turnera subulate</i>) in some areas by the side of the road.</p>	Complied
Internal Control System requirements for smallholder groups.			

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A – ICS: Group entity and group management requirements			
A.1 The Group demonstrates that they are legally formed.			
A.1.1			
Eligibility	The Group has appointed a group manager	The ICS team was appointed the Group manager and their subordinates based on “Surat Keputusan Nomor : 17/SK/ICS/KUD-MKT/IV/2023” dated 19 April 2023. ICS structure are: <ul style="list-style-type: none">• Group Manager : Sufyan Sahuri• FFB Monitoring Unit : Sodikin & Agus Salim• Agronomi Instructor : Subroto & Ririn Susilowati• Register, suggestion and complaint Unit : Purwoto, Alfuhatul Hakim and Sri Wahyuni• Internal Audit : Hadi Ismanto, Romdoni and Tri Yuliasih• Fertilizer and Chemical Material Monitoring unit : M. Tohirin, Rizki Saputra and Sella Agustina Rahayu.• OHS Unit : Agus Tugiman and Agens Leli Karina• Environmental unit : Budi Santoso, Adhe Ferdiansyah and Wiwit Mentari. Same as previous assessment and based on documents verifications it was known if there is no change of Group Manager in the name of Sufyan Sahuri.	Complied
Milestone A	The Group has appointed a group manager		Complied
Milestone B	The Group has appointed a group manager		Complied
A.1.2			
Eligibility	The group manager has evidence of legal identity.	Currently, there's no change of information related to legal identity of KUD Makarti. KUD Makarti has shown deed of establishment “Deed of Establishment of Makarti Village Unit Cooperative Number 123 by	Complied
Milestone A	The group manager has evidence of legal identity.		Complied

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Milestone B	The group manager has evidence of legal identity.	<p>Notary Rahmadani Hidayat SH. Mkn.". The deed of establishment was ratified based on the decision of the Regent of Muaro Jambi Number 315/Kep.Bup/KOPERINDAG/2013 concerning ratification of the deed of establishment of the Makarti Village Unit Cooperative on 20 May 2013.</p> <p>In the process, the Cooperative has the final deed of amendment based on Deed Number 60 concerning Statement of Meeting Decisions and amendments to the Articles of Association of the Makarti Village Unit Cooperative on August 18 2015 by Notary Rahmadani Hidayat SH. Mkn. The deed of change has been ratified by the government based on the Decree of the Regent of Muaro Jambi Number 446/Kep.Bup/DIKOPERINDAG/2015 concerning Ratification of Changes to the Articles of Association of the Makarti Village Unit Cooperative on 17 November 2015.</p>	Complied
A1.3			
Eligibility	The group has membership requirements.	<p>The Farmer Group has a policy related to the requirements to become a member in the recruitment procedure on:</p> <ul style="list-style-type: none"> Terms and Conditions of New Members (No.01/SOP-KUD-MKRSM/IV/2019, 3 April 2019) Certification Member Registered Procedure (No/02/SOP-KUD-MKRSM/IV/2019, 3 April 2019) Exit and Entry Members Procedure (No.03/SOP-KUD-MKRSM/IV/2019, 3 April 2019) Warning and Sanction Members Procedure (No.04/SOP-KUD-MKRSM/IV/2019, 3 April 2019) <p>The document describes the requirements for become a member, including:</p> <ul style="list-style-type: none"> Has a plot/field in Sungai Gelam District 	Complied
Milestone A	The group has membership requirements.		Complied
Milestone B	The group has membership requirements.		Complied

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		<ul style="list-style-type: none"> • Have land legality that is clearly proven by a land ownership certificate. • The land must not be in a peat area, forest area or in conflict. • Complete the requirements (name, address, ID Card number) • Filling members form • Signed to willing RSPO certification. • Signed commitment for RSPO certification. • The group manager with the ICS team and field instructor conducted a land survey to the prospective new members, to ensure the data are suitable with the field conditions. <p>Smallholder members sampled demonstrated their registration form filled and smallholder commitment signed, ICS demonstrated their minutes of verification process, for examples:</p> <p>Halamain</p> <ul style="list-style-type: none"> • Members Form signed on 15 March 2022 • Will of RSPO Certification Participate Letter on 15 March 2022 • Commitment Declaration on 15 March 2022 • RSPO certification declaration on 15 March 2022 • ID number • Land Legality in form of SHM no. 2496 with area 2.0585 ha 	
A.1.4			
Eligibility	All members have signed and acknowledged membership requirements.	<p>Verification of all smallholder member upon registration carried out by ICS team, approved by Group Manager.</p> <p>Upon successful verification, the smallholder member signed statement letter "Komitmen Sertifikasi RSPO". The statement letter consists commitment of each member to:</p>	Complied

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		<ol style="list-style-type: none"> 1. Continue to progress along the standard and meet required milestones for progress; 2. Participate in trainings as required and actively participate in the group; 3. Ensuring no forced labour on farm operations and ending any existing forced labour; 4. Pay of national level minimum wage; 5. Respecting the rights of workers to file a complaint; 6. Providing safe working conditions and facilities; 7. No discrimination, harassment or abuse on the farm; 8. Ensuring no child labour on farm operations and ending any existing child labour; 9. Not clearing or acquiring land from indigenous people, local communities, or other users without their free, prior and informed consent (FPIC), based on a simplified FPIC approach; 10. Resolving any existing disputes; 11. No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes (more than 25 degrees or as in National Interpretation); 12. Protect HCVs and HCS forests through the precautionary practices approach; 13. No new planting on peat and replanting on peat only in areas with low risk of flooding and saline intrusion; 14. Use of best management practices for oil palm on peat; 15. No burning for preparing land or pest control; 16. Minimising and controlling erosion; 	
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		<p>Sampled smallholder commitment on document "Komitmen Sertifikasi RSPO":</p> <ol style="list-style-type: none"> 1. Ahmad Sofyan: sign on behalf himself on 1 Mei 2022. 2. Kusni: sign on behalf himself on 5 April 2022. 3. Krisdiana Anik Susanti: sign on behalf herself on 10 May 2022. 4. Rotua Limbong: sign on behalf herself on 11 June 2022. 5. Ali Saputra: sign on behalf himself on 4 September 2020. 6. Warnun: sign on behalf himself on 21 September 2020. 7. Keman: sign on behalf himself on 21 August 2020. 8. Ibnu Hajar: sign on behalf himself on 18 November 2020. 9. Mimbar: sign on behalf himself on 18 November 2020. 10. Nur Rosid: sign on behalf himself on 12 September 2020. 11. Mukarom: sign on behalf himself on 15 March 2022. 12. Padya Utama: sign on behalf himself on 18 June 2022. 13. Ayi Gandayi: sign on behalf himself on 2 April 2022. 14. Nur Rohim: sign on behalf himself on 5 February 2022. 15. Ali Mahvut: sign on behalf himself on 7 February 2022. 16. Zaenudin: sign on behalf himself on 26 October 2020. 17. Ida Trisnini: sign on behalf herself on 1 May 2020. 18. Kusrin: sign on behalf herself on 26 October 2020. 19. Subakir: sign on behalf himself on 21 October 2020. 20. Jumadi: sign on behalf himself on 5 September 2020. 21. Yarman: sign on behalf himself on 3 September 2020. 22. Halamin: sign on behalf himself on 15 March 2022. 23. Kuat Eko Suharsono: sign on behalf himself on 15 March 2022. 24. Sarmudo: sign on behalf himself on 18 September 2020. 	
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		25. Sukamdi: sign on behalf himself on 8 September 2020. 26. Ali Mahvut 2: sign on behalf himself on 7 February 2022. 27. Elveria Tumorang: sign on behalf herself on 3 October 2020. 28. Nurdin: sign on behalf himself on 19 April 2022. 29. Marjoni: sign on behalf himself on 3 October 2020.	
Milestone A	All members can demonstrate understanding of membership requirements.	Based on interview with sampled smallholders i.e Kusrin, Ali Mahvut, Zaenudin, Ida Trisnani, Subakir, Yarman, Jumadi, Mukarom, Nur Rohim, Ayi Gandayi and Sapuan they understood the rights and obligation lined out in membership requirement.	Complied
Milestone B	All members can demonstrate understanding of membership requirements.		Complied
A.2 The Group Manager is responsible for managing the Group for certification.			
A.2.1			
Eligibility	The group manager has planned for the implementation of the ICS.	The Group Manager have established plan for the implementation of ICS on the form of "Program Kerja Manager Operasional ICS 2022 - 2024" dated 2 March 2022, that are contains: a. Training for ICS: <ul style="list-style-type: none">• RSPO Smallholder Standard INA-NI 2022• BMP training• HCV and HCS training• K3 and PPGD training• FPIC training b. Training for members: c. Membership: <ul style="list-style-type: none">• Installation of stake boundary for farmer area• Health check• Socialization of Agronomy Procedures / SOPs	Complied

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		<p>d. Monitoring and implementation of the RSPO P&C</p> <p>e. Carry out a census of plant pests and diseases</p> <p>f. Making owl's nest (tyto alba)</p> <p>g. Farmers' records (harvest, fertilizer and pruning)</p> <p>h. Review of SOP, SK and Policy</p> <p>i. Internal Audit to 100% of members</p> <p>j. Correction of audit findings</p> <p>k. External surveillance audit by BSI Indonesia</p> <p>Some of the ICS work program by 2023 has been implemented such as refreshment training for BMP.</p>	
Milestone A	The group manager can demonstrate compliance of the ICS by individual members.	Group Manager has appointed the ICS team based on "Surat Keputusan Nomor: 17/SK/ICS/KUD-MKT/IV/2023" dated 19 April 2023. ICS structure are:	Complied
Milestone B	The group manager can demonstrate compliance of the ICS by individual members.	<ul style="list-style-type: none"> • FFB Monitoring Unit: Sodikin and A. Agus Salim. • Smallholders Extension Unit: Subroto and Ririn Susilowati • Registration, Recommendation and Complaint Unit: Purwoto, Alfihatul Hakim and Sri Wahyuni • Internal Audit: Hadi Ismanto, Romdoni and Tri Yuliasih • Fertilizer and Chemical Monitoring Unit: M. Tohirin, Rizki Saputra and Sella Agustina Rahayu. • Environmental Unit: Budi Santoso, Adhe Ferdiansyah and Wiwit Mentari • Occupational Health and Safety Unit: Agus Tukiman and Agnes Leli Karina <p>The compliance of individual member has been done through the internal audit. The last internal audit period 2023 was done in March</p>	Complied

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		<p>– November 2023. Based on auditor verification on the smallholders sampled (existing and new members):</p> <ol style="list-style-type: none"> 1. Ahmad Sofyan: audited by Romdoni on 7 August 2023 2. Kusni: audited by Romdoni on 1 July 2023 3. Krisdiana Anik Susanti: audited by Hadi Ismanto on 10 September 2023 4. Rotua Limbong: audited by Romdoni on 10 July 2023 5. Ali Saputra: audited by Hadi Ismanto on 7 October 2023 6. Warnun: audited by Hadi Ismanto on 1 June 2023 7. Keman: audited by Romdoni on 8 March 2023 8. Ibnu Hajar: audited by Romdoni on 18 June 2023 9. Mimbar: audited by Tri Yuliasih on 2 June 2023 10. Nur Rosid: audited by Romdoni on 2 August 2023 11. Mukarom: audited by Romdoni on 12 June 2023 12. Padya Utama: audited by Tri Yuliasih on 18 June 2023 13. Ayi Gandayi: audited by Tri Yuliasih on 6 July 2023 14. Nur Rohim: audited by Hadi Ismanto on 7 July 2023 15. Ali Mahvut: audited by Tri Yuliasih on 8 July 2023 16. Zaenudin: audited by Romdoni on 17 August 2023 17. Ida Trisnini: audited by Romdoni on 23 September 2023 18. Kusrin: audited by Romdoni on 7 March 2023 19. Subakir: audited by Hadi Ismanto on 4 July 2023 20. Jumadi: audited by Romdoni on 14 March 2023 21. Yarman: audited by Romdoni on 12 June 2023 22. Halamin: audited by Tri Yuliasih on 3 September 2023 23. Kuat Eko Suharsono: audited by Hadi Ismanto on 24 August 2023 	
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		<p>24. Sarmudo: audited by Romdoni on 8 June 2023</p> <p>25. Sukamdi: audited by Romdoni on 8 March 2023</p> <p>26. Ali Mahvut 2: audited by Tri Yuliasih on 8 July 2023</p> <p>27. Elveria Tumorang: audited by Hadi Ismanto on 29 September 2023</p> <p>28. Nurdin: audited by Tri Yuliasih on 3 September 2023</p> <p>29. Marjoni: audited by Hadi Ismanto on 29 September 2023</p> <p>There was no record of non-compliance on the internal audit report.</p>	
A.2.2			
Eligibility	The group manager demonstrates understanding of the ISH Standard, group certification and related topics and has sufficient resources to manage the group.	<p>Group manager has demonstrates understanding of the ISH standard, group certification and related topics of RSPO certification. It was confirmed during interview with Group Manager. Relevant training for RSPO certification has been followed: Internal auditor training of RSPO for Independent smallholder, RSPO P&C for smallholder, ISPO P & C, Cooperative organisation/institution, good agriculture practices for palm oil plantation, HCV assessment management and monitoring, Environmental management and monitoring, hazardous waste handling, OHS, Social impact management and monitoring.</p> <p>Since previous assessment, Group Manager has attended some capacity building training related to ISH. The last training namely Public Speaking Training for Group Manager and Training in Writing Annual Activity Reports. Those training facilitated by Forum Kelapa Sawit Berkelanjutan Indonesia (FORTASBI) on 1 November 2023.</p> <p>Group Manager has appointed the ICS team based on "Surat Keputusan Nomor: 17/SK/ICS/KUD-MKT/IV/2023" dated 19 April 2023. ICS structure are:</p> <ul style="list-style-type: none"> • FFB Monitoring Unit: Sodikin and A. Agus Salim. • Smallholders Extension Unit: Subroto and Ririn Susilowati 	Complied

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		<ul style="list-style-type: none"> Registration, Recommendation and Complaint Unit: Purwoto, Alfihatul Hakim and Sri Wahyuni Internal Audit: Hadi Ismanto, Romdoni and Tri Yuliasih Fertilizer and Chemical Monitoring Unit: M. Tohirin, Rizki Saputra and Sella Agustina Rahayu. Environmental Unit: Budi Santoso, Adhe Ferdiansyah and Wiwit Mentari Occupational Health and Safety Unit: Agus Tukiman and Agnes Leli Karina 	
Milestone A	The group manager can demonstrate capacity to manage and operate group certification and certification requirements.	Group Manager has been attended capacity building training to manage and operate ISH Standard and certification requirements.	Complied
Milestone B	The group manager can demonstrate capacity to manage and operate group certification and certification requirements.	Since previous assessment, Group Manager has attended some capacity building training related to ISH. The last training namely Public Speaking Training for Group Manager and Training in Writing Annual Activity Reports. Those training facilitated by Forum Kelapa Sawit Berkelanjutan Indonesia (FORTASBI) on 1 November 2023.	Complied
A.2.3			
Eligibility	A group annual training plan is available covering the RSPO Independent Smallholder Standard, group management (which includes group objectives, structure, relevant procedures and the certification process) and other topics as outlined in the ISH Standard.	<p>KUD Makarti has established a refreshment Training Plan program for smallholder member period 2024, as follows:</p> <ul style="list-style-type: none"> - RSPO P&C training (ISH Standard), Agust – Oct 2024 - FPIC training, Agust – Oct 2024 - Group Dynamics Training, May – June 2024 - HCV and HCS (High Carbon Stock) training, Agust – Oct 2024 - OHS and First Aid training, Agust – Oct 2024 - BMP training, Agust – Oct 2024 - Fire fighting training and alternative use of fire and waste management, Agust – Oct 2024 	Complied

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		<ul style="list-style-type: none"> - SOP and Policy training/socialization, October & December 2024 - Labor training and anti discrimination, Agust – Oct 2024 	
Milestone A	The group manager implements a phased approach to ensure members have progressively attended training on the ISH Standard, group management and other topics as outlined in the ISH Standard according to the group annual training plan.	<p>Group manager KUD Makarti has not implements a phased approach to ensure members have progressively attended training on the ISH Standard, group management and other topics as outlined in the ISH Standard. Sample seen for several training which conducted in several phases attend by smallholder member.</p> <p>Non conformity raised during audit:</p> <ul style="list-style-type: none"> • Based on field visit and interview with smallholder member it was noted that there are some or several members of the smallholders who did not participate in the training activities organized by KUD Makarti. • KUD Makarti has not been able to prove the approach taken for the implementation of training so that all members can take part in training activities in stages. 	Non-compliance
Milestone B	All members attended training and can demonstrate understanding of the ISH Standard, group management and certification requirements including awareness on BMPs, HCV, environmental protection, social welfare of workers and business operations.	<p>Smallholder member has attend the training and has understanding of the ISH standard group management and certification requirements including awareness on BMPs, HCV, environmental protection, social welfare of workers and business operations. It was confirmed during audit. However several smallholder member sampled has not demonstrate the understanding and completion oif training.</p> <p>Non conformity raised during audit:</p> <ul style="list-style-type: none"> • Based on field visit and interview with smallholder member it was noted that there are some or several members of the smallholders who did not participate in the training activities organized by KUD Makarti. - KUD Makarti has not been able to prove the approach taken for the implementation of training so that all members can take part in training activities in stages. 	Non-compliance

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B – ICS: Policies and management			
B.1 The group Internal Control System contains documented policies and procedures for operational management.			
B.1.1			
Eligibility	A group Internal Control System is available for operational management including procedures of expulsion and sanctions for members who fail to comply, and a procedure to conduct internal audits	<p><i>There is no change on organization procedures since previous assessment.</i></p> <p>KUD Makarti has established an ICS implementation mechanism based on Procedure:</p> <ol style="list-style-type: none"> SOP "Standar Operasional Prosedur Kriteria dan Syarat Anggota Baru No.01/SOP-KUD-MKRSM/IV/2019" dated 3 April 2019. The SOP regulates the documentary requirement for the membership application. SOP "Standar Operasional Prosedur Program Kerja Audit Interna" No. 48/SOP-KUD-MKRSM/IV/2019 dated 3 April 2019. SOP "Standar Operasional Prosedur Keluar Masuk Anggota No.03/SOP-KUD-MKRSM/IV/2019" dated 3 April 2019. The SOP regulates type of violation by member which may lead to sanction/expulsion, stipulates: <ul style="list-style-type: none"> If there is a minor violation, for example administrative disorder, then the sanction will be given in the form of a warning in the form of Warning Letter 1 by the Operations manager. If the time period given in warning 1 has expired to make repairs, then it will be continued with the issuance of Warning Letter 2. If the repair has not been done after the period given in warning 2, a Warning Letter 3 will be issued. If there is a serious violation that creates a risk of defamation of the organization's reputation, financial embezzlement, 	Complied

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		<p>manipulation, the operational manager has the right to remove members from membership.</p> <p>SOP "Standar Operasional Prosedur Program Kerja Audit Internal No. 48/SOP-KUD-MKRSM/IV/2019 dated 03 April 2019; the SOP regulates to set and conducts of program internal audit and initial gap audits.</p>	
Milestone A	The ICS is implemented and an internal audit is conducted for at least half of the group members and all audit findings are closed	<p>Based on document verification, the internal auditor team has been delivering internal audit for entire members. This audit taken during March – November 2023. There is no non-compliance record raised during this internal audit. Sample seen on internal audit:</p> <ol style="list-style-type: none"> 1. Ahmad Sofyan: audited by Romdoni on 7 August 2023 2. Kusni: audited by Romdoni on 1 July 2023 3. Krisdiana Anik Susanti: audited by Hadi Ismanto on 10 September 2023 4. Rotua Limbong: audited by Romdoni on 10 July 2023 5. Ali Saputra: audited by Hadi Ismanto on 7 October 2023 6. Warnun: audited by Hadi Ismanto on 1 June 2023 7. Keman: audited by Romdoni on 8 March 2023 8. Ibnu Hajar: audited by Romdoni on 18 June 2023 9. Mimbar: audited by Tri Yuliasih on 2 June 2023 10. Nur Rosid: audited by Romdoni on 2 August 2023 11. Mukarom: audited by Romdoni on 12 June 2023 12. Padya Utama: audited by Tri Yuliasih on 18 June 2023 13. Ayi Gandayi: audited by Tri Yuliasih on 6 July 2023 14. Nur Rohim: audited by Hadi Ismanto on 7 July 2023 15. Ali Mahvut: audited by Tri Yuliasih on 8 July 2023 16. Zaenudin: audited by Romdoni on 17 August 2023 	Complied

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		<p>17. Ida Trisnini: audited by Romdoni on 23 September 2023</p> <p>18. Kusrin: audited by Romdoni on 7 March 2023</p> <p>19. Subakir: audited by Hadi Ismanto on 4 July 2023</p> <p>20. Jumadi: audited by Romdoni on 14 March 2023</p> <p>21. Yarman: audited by Romdoni on 12 June 2023</p> <p>22. Halamin: audited by Tri Yuliasih on 3 September 2023</p> <p>23. Kuat Eko Suharsono: audited by Hadi Ismanto on 24 August 2023</p> <p>24. Sarmudo: audited by Romdoni on 8 June 2023</p> <p>25. Sukamdi: audited by Romdoni on 8 March 2023</p> <p>26. Ali Mahvut 2: audited by Tri Yuliasih on 8 July 2023</p> <p>27. Elveria Tumorang: audited by Hadi Ismanto on 29 September 2023</p> <p>28. Nurdin: audited by Tri Yuliasih on 3 September 2023</p> <p>29. Marjoni: audited by Hadi Ismanto on 29 September 2023</p>	
Milestone B	The ICS is implemented and an annual internal audit of the group is conducted for all group members and all audit findings are resolved.	<p>Internal audit process was not effective carried out.</p> <p>According to the internal audit report period 2023, totally there is no findings raised for all smallholders. The auditor team gathered some issues during field visit as follows:</p> <ul style="list-style-type: none"> • Some of membership registration document not fulfilled. For example: the disclosure form for land tenure and utilisation history and presence of land conflict. • Smallholders awareness related to paraquat usage and hazardous waste management (ex-chemical container). • Late of weeding control such as circle, path and <i>Imperata cylindrica</i>. • Awareness on internal audit process. 	Non-compliance

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		However, there is no record of this issues in the internal audit. This is raised as non-compliance .	
B.1.2			
Eligibility	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager	KUD Makarti has provide the mechanism where all smallholders shall record their harvesting record starting from record in collection point in each plot using weight ticket, delivery order, weighbridge ticket and recap of individual plot in a weekly and monthly basis.	Complied
Milestone A	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager	For example: smallholder on behalf of Marjoni (MKT.02.008) has recorded the FFB production in Oct 2023: 3,540 kg; Nov 2023: 3,700 kg and Dec 2023: 3,490 kg. All the record kept by ICS board i.e FFB Unit.	Complied
Milestone B	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager	<p>The record of production can be tracking through the Mass Balance spreadsheet that recapitulate by ICS Secretary on a daily bases. Since the organization certified until the end of October, the production was over than 11,400 MT. For the next certification period, Group Manager has projected to produce 10,500 MT FFB.</p> <p>Other than that, all information of smallholders and smallholders declaration has been signed by all members (including new members). All document kept in office by the Registration Unit.</p> <p>Sampled smallholder commitment/declaration can be seen on document "Komitmen Sertifikasi RSPO":</p> <ol style="list-style-type: none"> 1. Ahmad Sofyan: sign on behalf himself on 1 Mei 2022. 2. Kusni: sign on behalf himself on 5 April 2022. 3. Krisdiana Anik Susanti: sign on behalf herself on 10 May 2022. 4. Rotua Limbong: sign on behalf herself on 11 June 2022. 5. Ali Saputra: sign on behalf himself on 4 September 2020. 6. Warnun: sign on behalf himself on 21 September 2020. 	Complied

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		<p>7. Keman: sign on behalf himself on 21 August 2020.</p> <p>8. Ibnu Hajar: sign on behalf himself on 18 November 2020.</p> <p>9. Mimbar: sign on behalf himself on 18 November 2020.</p> <p>10. Nur Rosid: sign on behalf himself on 12 September 2020.</p> <p>11. Mukarom: sign on behalf himself on 15 March 2022.</p> <p>12. Padya Utama: sign on behalf himself on 18 June 2022.</p> <p>13. Ayi Gandayi: sign on behalf himself on 2 April 2022.</p> <p>14. Nur Rohim: sign on behalf himself on 5 February 2022.</p> <p>15. Ali Mahvut: sign on behalf himself on 7 February 2022.</p> <p>16. Zaenudin: sign on behalf himself on 26 October 2020.</p> <p>17. Ida Trisnini: sign on behalf herself on 1 May 2020.</p> <p>18. Kusrin: sign on behalf herself on 26 October 2020.</p> <p>19. Subakir: sign on behalf himself on 21 October 2020.</p> <p>20. Jumadi: sign on behalf himself on 5 September 2020.</p> <p>21. Yarman: sign on behalf himself on 3 September 2020.</p> <p>22. Halamin: sign on behalf himself on 15 March 2022.</p> <p>23. Kuat Eko Suharsono: sign on behalf himself on 15 March 2022.</p> <p>24. Sarmudo: sign on behalf himself on 18 September 2020.</p> <p>25. Sukamdi: sign on behalf himself on 8 September 2020.</p> <p>26. Ali Mahvut 2: sign on behalf himself on 7 February 2022.</p> <p>27. Elveria Tumorang: sign on behalf herself on 3 October 2020.</p> <p>28. Nurdin: sign on behalf himself on 19 April 2022.</p> <p>29. Marjoni: sign on behalf himself on 3 October 2020.</p>	
C – ICS: Group Business planning			
C.1 The group has a Business Plan prepared with the participation and contributions of all group members			

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C.1.1			
Eligibility	An annual group business plan is available, which includes <ul style="list-style-type: none"> • Production and income forecasting based on historical records • Plans for expansion 	Based on interview with the Group Manager, obtained information that KUD Makarti has had the annual meeting agenda where all program (budget vs actual) presented by Group Manager to all members. During this meeting, he also presented the projection for the next year. The last annual meeting has been held on 25 February 2023. According to the business plan for 2024, Group Manager has: <ul style="list-style-type: none"> • Projection of FFB Production: 10,500 MT (including new members) • Plan for expansion: no • Replanting plan: 80 Ha (2024). • This business plan has been approved by all member during the annual meeting. 	Complied
Milestone A	The group business plan is implemented and reviewed at least annually.	As explained above, the membership meeting scheduled annually to review the implementation. The last annual meeting was done in on 25 February 2023. Upcoming meeting will be in February 2024.	Complied
Milestone B	The group demonstrates financial stability and growth, and is able to support itself financially.	The organization has shown their financial stability by implementing premium disbursement agreement. They also share their ability to pay the tax and staff salary. During this audit, the auditor also verified their financial report which shows their financial management on premium sharing and other operational income.	Complied
C.2 The ICS of the group is integrated with the group's management plan.			
C.2.1			
Eligibility	A group management plan is available which includes: <ul style="list-style-type: none"> • Training/capacity building plans to improve productivity of group members. 	The Group Manager have established plan for the implementation of ICS on the form of "Program Kerja Manager Operasional ICS 2022 - 2024" dated 2 March 2022, that are contains:	Complied

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	<ul style="list-style-type: none"> • An approach to strengthen links within the supply chain. • Plan for continuous improvement projects (i.e. on waste, soil, etc.), if any. 	<ul style="list-style-type: none"> a. Training for ICS: <ul style="list-style-type: none"> • RSPO Smallholder Standard INA-NI 2022 • BMP training • HCV and HCS training • K3 and PPGD training • FPIC training b. Training for members: c. Membership: <ul style="list-style-type: none"> • Installation of stake boundary for farmer area • Health check • Socialization of Agronomy Procedures / SOPs d. Monitoring and implementation of the RSPO P&C e. Carry out a census of plant pests and diseases f. Making owl's nest (tyto alba) g. Farmers' records (harvest, fertilizer and pruning) h. Review of SOP, SK and Policy i. Internal Audit to 100% of members j. Correction of audit findings k. External surveillance audit by BSI Indonesia <p>Some of the ICS work program by 2023 has been implemented such as refreshment training for BMP.</p>	
Milestone A	The group management plan is implemented and reviewed at least annually.	Annual plan of Group Manager reviewed regularly during annual membership meeting. The last meeting has been held on 25 February 2023. Attended by 399 members (all members of KUD Makarti both members include in certification scope and members of non certification scope).	Complied

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Milestone B	The group manager demonstrates the group's compliance with this ISH Standard.	<p>Group Manager has been demonstrated the individual members compliance through the annual internal audit. Based on document verification, the internal auditor team has been delivering internal audit for entire members. This audit taken during March – November 2023. There is no non-compliance record raised during this internal audit. Sample seen on internal audit:</p> <ol style="list-style-type: none"> 1. Ahmad Sofyan: audited by Romdoni on 7 August 2023 2. Kusni: audited by Romdoni on 1 July 2023 3. Krisdiana Anik Susanti: audited by Hadi Ismanto on 10 September 2023 4. Rotua Limbong: audited by Romdoni on 10 July 2023 5. Ali Saputra: audited by Hadi Ismanto on 7 October 2023 6. Warnun: audited by Hadi Ismanto on 1 June 2023 7. Keman: audited by Romdoni on 8 March 2023 8. Ibnu Hajar: audited by Romdoni on 18 June 2023 9. Mimbar: audited by Tri Yuliasih on 2 June 2023 10. Nur Rosid: audited by Romdoni on 2 August 2023 11. Mukarom: audited by Romdoni on 12 June 2023 12. Padya Utama: audited by Tri Yuliasih on 18 June 2023 13. Ayi Gandayi: audited by Tri Yuliasih on 6 July 2023 14. Nur Rohim: audited by Hadi Ismanto on 7 July 2023 15. Ali Mahvut: audited by Tri Yuliasih on 8 July 2023 16. Zaenudin: audited by Romdoni on 17 August 2023 17. Ida Trisnini: audited by Romdoni on 23 September 2023 18. Kusrin: audited by Romdoni on 7 March 2023 19. Subakir: audited by Hadi Ismanto on 4 July 2023 	Complied
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		20. Jumadi: audited by Romdoni on 14 March 2023 21. Yarman: audited by Romdoni on 12 June 2023 22. Halamin: audited by Tri Yuliasih on 3 September 2023 23. Kuat Eko Suharsono: audited by Hadi Ismanto on 24 August 2023 24. Sarmudo: audited by Romdoni on 8 June 2023 25. Sukamdi: audited by Romdoni on 8 March 2023 26. Ali Mahvut 2: audited by Tri Yuliasih on 8 July 2023 27. Elveria Tumorang: audited by Hadi Ismanto on 29 September 2023 28. Nurdin: audited by Tri Yuliasih on 3 September 2023 29. Marjoni: audited by Hadi Ismanto on 29 September 2023	
D – ICS: Group trading system for certified volumes			
D.1 The group has a procedure and system in place for the tracking of FFB.			
D.1.1			
Eligibility	Record sheets to track the annual production and sales of certified volumes, covering traceability of producers and/or traders are available.	Individual smallholder member maintain annual production data in document "Tiket Timbangan". Information contain in Tiket Timbangan are: Name of Kelompok Tani, harvesting period, smallholder name, nett weight. Sample seen for harvesting period date 3/12/2023 in Kelompok Tani Sri Rejeki B: <ul style="list-style-type: none"> - Tiket Timbangan on behalf Sukamto, harvesting period 3/12/2023, nett weight 1,550 kg - Tiket Timbangan on behalf Yarman, harvesting period 3/12/2023, nett weight 1,245 kg - Tiket Timbangan on behalf Jumarding, harvesting period 3/12/2023, nett weight 1,440 kg 	Complied

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		<ul style="list-style-type: none"> - Tiket Timbangan on behalf Sutarto, harvesting period 3/12/2023, nett weight 1,300 kg - Tiket Timbangan on behalf Misran, harvesting period 3/12/2023, nett weight 1,445 kg <p>Production data from each smallholder member are collect and recap by head of Kelompok Tani; data from each Kelompok Tani collect and record by KUD Makarti in "Dokumen Pemanenan Anggota KUD Makarti". Sample seen:</p> <ul style="list-style-type: none"> • Sukamto, ID No. MKT.07.001, land area 2.02 ha, Kelompok Tani Sri Rejeki B, FFB production January – December 2023: 51,360 kg; • Yarman, ID No. MKT.07.002, land area 2.02 ha, Kelompok Tani Sri Rejeki B, FFB production January – December 2023: 44,940 kg; • Jumarding, ID No. MKT.07.004, land area 2.01 ha, Kelompok Tani Sri Rejeki B, FFB production January – December 2023: 47,045 kg; • Sutarto, ID No. MKT.07.005, land area 2.04 ha, Kelompok Tani Sri Rejeki B, FFB production January – December 2023: 44,590 kg; • Misran, ID No. MKT.07.006, land area 2.04 ha, Kelompok Tani Sri Rejeki B, FFB production January – December 2023: 45,260 kg; <p>Annual production record and sales of certified volume are recap by Group Manager as per "Perolehan Tonase 2023". Below are the data of FFB production and certified sales volume record since January – December 2023:</p> <p>Total production of 2023 certified smallholder members (existing members) since January – December 2023: 10,496.54 MT</p> <p>In 2023 KUD Makarti sold the physical FFB as non certified product to the FFB collector PT Sanubari Mega Perkasa (AKA):</p>	
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		<p>Record of FFB sales was sighted in "Tiket Timbangan" or "Nota Timbangan" and payment slip. Sample seen:</p> <ul style="list-style-type: none"> - Nota Timbangan No. 44637 dated 03/12/2023, FFB nett weight 11,310 kg, Truck number: BH8927AI, Driver: Didik. <p>Nota Timbangan No. 44609 dated 03/12/2023, FFB nett weight 9,970 kg, Truck number: BH8391GE, Driver: Tarjok.</p>	
Milestone A	Group manager maintains annual production records and sales of certified volumes.	<p>Annual production record and sales of certified volume are recap by Group Manager as per "Data Produksi tahun 2023". Below are the data of FFB production and certified sales volume record since January – December 2023:</p> <p>Total production of 2022 smallholder member since January – December 2023: 10,496.54 MT</p> <p>In 2023 KUD Makarti sold the physical FFB as non certified product to the FFB collector PT Sanubari Mega Perkasa (AKA)</p> <p>Record of FFB sales was sighted in "Tiket Timbangan" or "Nota Timbangan" and payment slip. Sample seen:</p> <ul style="list-style-type: none"> - Nota Timbangan No. 44637 dated 03/12/2023, FFB nett weight 11,310 kg, Truck number: BH8927AI, Driver: Didik. - Nota Timbangan No. 44609 dated 03/12/2023, FFB nett weight 9,970 kg, Truck number: BH8391GE, Driver: Tarjok. <p>Certified product sold as credit in Palmtrace by Group Manager KUD Makarti.</p> <p>Total RSPO Credit sold since March 2023 – January 2024:</p> <ul style="list-style-type: none"> • CSPO: 1,500 MT, Transaction ID No. 12158, dated 15/08/2023, Transaction type: Credit allocation (off market), buyer: Unilever Asia private Limited 	Complied

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		<ul style="list-style-type: none"> • CSPO: 300 MT, Transaction ID No. 11813, dated 22/06/2023, Transaction type: Credit allocation (on market), buyer: Unilever Asia private Limited • CSPO: 69 MT, Transaction ID No. 11812, dated 22/06/2023, Transaction type: Credit allocation (on market), buyer: Unilever Asia private Limited • CSPKO: 43 MT, Transaction ID No. 11817 dated 23/06/2023; Buyer: SC Johnson and Son, Inc. • CSPKO: 10 MT, Transaction ID No. 11816 dated 23/06/2023; Buyer: SC Johnson and Son, Inc. • CSPKO: 50 MT, Transaction ID No. 11811 dated 22/06/2023; Buyer: SC Johnson and Son, Inc. <p>Remain volume:</p> <ul style="list-style-type: none"> - IS-CSPO: 0 - IS-CSPKO: 107 MT - IS-CSPKE: 257 MT <p>KUD Makarti has allocated the credit volume of 107 CSPKO in the palmtrace to be not sold, to change the oversold in period 2021/2022 as much as 107 MT IS-CSPKO. This was confirmed by RSPO email dated 11 January 2024 which explained that Stock IS-CSPKO KUD Makarti as much as 107 MT shall be hold to change the oversold in the previous licence, so that the issue can be resolved.</p>	
Milestone B	Group Manager maintains annual production records and sales of certified volumes of all FFB sources.	Group Manager KUD Makarti has maintained the annual production record in "Perolehan Tonase 2023". Detail of production since January – December 2023 for each smallholder member were available in the document. Production data from each smallholder member are collect and recap by head of Kelompok Tani; data from each Kelompok Tani collect and record by KUD Makarti.	Complied

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		<div>Below are the production record 2023 (Jan - Dec) for each farmer groups of KUD Makarti:</div> <table><thead><tr><th>Farmer Groups</th><th>Hecatarage</th><th>FFB Production (ton)</th></tr></thead><tbody><tr><td>Harapan Jaya</td><td></td><td>940.775</td></tr><tr><td>Monco Warno A</td><td></td><td>948.055</td></tr><tr><td>Monco Warno B</td><td></td><td>497.810</td></tr><tr><td>Sido Maju</td><td></td><td>870.340</td></tr><tr><td>Sido Mulyo</td><td></td><td>1,044.675</td></tr><tr><td>Sri Rejeki A</td><td></td><td>1,497.605</td></tr><tr><td>Sri Rejeki B</td><td></td><td>686.775</td></tr><tr><td>Sumber Raharjo</td><td></td><td>1,008.015</td></tr><tr><td>Sumber Tani A</td><td></td><td>841.995</td></tr><tr><td>Sumber Tani B</td><td></td><td>1,083.485</td></tr><tr><td>Barokah</td><td></td><td>1,077.005</td></tr><tr><td colspan="2">Total</td><td>10,496.535</td></tr></tbody></table>	Farmer Groups	Hecatarage	FFB Production (ton)	Harapan Jaya		940.775	Monco Warno A		948.055	Monco Warno B		497.810	Sido Maju		870.340	Sido Mulyo		1,044.675	Sri Rejeki A		1,497.605	Sri Rejeki B		686.775	Sumber Raharjo		1,008.015	Sumber Tani A		841.995	Sumber Tani B		1,083.485	Barokah		1,077.005	Total		10,496.535	
Farmer Groups	Hecatarage	FFB Production (ton)																																								
Harapan Jaya		940.775																																								
Monco Warno A		948.055																																								
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Sido Mulyo		1,044.675																																								
Sri Rejeki A		1,497.605																																								
Sri Rejeki B		686.775																																								
Sumber Raharjo		1,008.015																																								
Sumber Tani A		841.995																																								
Sumber Tani B		1,083.485																																								
Barokah		1,077.005																																								
Total		10,496.535																																								
D.2 The group documents and implements a system for the tracking of FFB																																										
D.2.1																																										
Eligibility	Not Applicable	Not Applicable	Not Applicable																																							
Milestone A	The group manager maintains annual production data and sales of certified volumes through Book and Claim for the group based on	Group Manager KUD Makarti has maintained the annual production record in "Perolehan Tonase 2023". Detail of production since January – December 2023 for each smallholder member were available in the	Non-compliance																																							

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	actual receipts for and sales by all members	<p>document. Production data from each smallholder member are collect and recap by head of Kelompok Tani; data from each Kelompok Tani collect and record by KUD Makarti.</p> <p>Total production of 2022 smallholder member since January – December 2023: 10,496.54 MT</p> <p>In 2023 KUD Makarti sold the physical FFB as non certified product to the FFB collector PT Sanubari Mega Perkasa (AKA)</p> <p>Record of FFB sales was sighted in “Tiket Timbangan” or “Nota Timbangan” and payment slip. Sample seen:</p> <ul style="list-style-type: none"> - Nota Timbangan No. 44637 dated 03/12/2023, FFB nett weight 11,310 kg, Truck number: BH8927AI, Driver: Didik. - Nota Timbangan No. 44609 dated 03/12/2023, FFB nett weight 9,970 kg, Truck number: BH8391GE, Driver: Tarjok. <p>Certified product sold as credit in Palmtrace by Group Manager KUD Makarti.</p> <p>Total RSPO Credit sold since March 2023 – January 2024:</p> <ul style="list-style-type: none"> • CSPO: 1,500 MT, Transaction ID No. 12158, dated 15/08/2023, Transaction type: Credit allocation (off market), buyer: Unilever Asia private Limited • CSPO: 300 MT, Transaction ID No. 11813, dated 22/06/2023, Transaction type: Credit allocation (on market), buyer: Unilever Asia private Limited • CSPO: 69 MT, Transaction ID No. 11812, dated 22/06/2023, Transaction type: Credit allocation (on market), buyer: Unilever Asia private Limited • CSPKO: 43 MT, Transaction ID No. 11817 dated 23/06/2023; Buyer: SC Johnson and Son, Inc. 	
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		<ul style="list-style-type: none"> • CSPKO: 10 MT, Transaction ID No. 11816 dated 23/06/2023; Buyer: SC Johnson and Son, Inc. • CSPKO: 50 MT, Transaction ID No. 11811 dated 22/06/2023; Buyer: SC Johnson and Son, Inc. <p>Remain volume:</p> <ul style="list-style-type: none"> - IS-CSPO: 0 - IS-CSPKO: 107 MT - IS-CSPKE: 257 MT <p>Non conformity raised during audit:</p> <p>Based on document verification of actual data on production and sales of RSPO credit at Palmtrace, it was noted that KUD Makarti has sold the entire IS-CSPO quota as a whole with volume 1,869 MT, while KUD Makarti's FFB production until the audit was carried out had only reached 8,800,915 MT (converted to IS-CSPO 20% as much as 1,760.19 MT).</p>	
Milestone B	The group manager maintains annual production data and sales of certified volumes through physical or Book and Claim for the group based on actual receipts and sales for all members and 100% all certified volumes.	<p>Group Manager KUD Makarti has maintained the annual production record in "Perolehan Tonase 2023". Detail of production since January – December 2023 for each smallholder member were available in the document. Production data from each smallholder member are collect and recap by head of Kelompok Tani; data from each Kelompok Tani collect and record by KUD Makarti.</p> <p>Total production of certified FFB 2023 smallholder member since January – December 2023: 10,496.54 MT</p> <p>In 2023 KUD Makarti sold the physical FFB as non certified product to the FFB collector PT Sanubari Mega Perkasa (AKA). All certified product is sold as credit allocation in palmtrace.</p> <p>Record of FFB sales was sighted in "Tiket Timbangan" or "Nota Timbangan" and payment slip. Sample seen:</p>	Non-compliance

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		<ul style="list-style-type: none"> - Nota Timbangan No. 44637 dated 03/12/2023, FFB nett weight 11,310 kg, Truck number: BH8927AI, Driver: Didik. - Nota Timbangan No. 44609 dated 03/12/2023, FFB nett weight 9,970 kg, Truck number: BH8391GE, Driver: Tarjok. <p>Certified product sold as credit in Palmtrace by Group Manager KUD Makarti. Total RSPO Credit sold since March 2023 – January 2024:</p> <ul style="list-style-type: none"> • CSPO: 1,500 MT, Transaction ID No. 12158, dated 15/08/2023, Transaction type: Credit allocation (off market), buyer: Unilever Asia private Limited • CSPO: 300 MT, Transaction ID No. 11813, dated 22/06/2023, Transaction type: Credit allocation (on market), buyer: Unilever Asia private Limited • CSPO: 69 MT, Transaction ID No. 11812, dated 22/06/2023, Transaction type: Credit allocation (on market), buyer: Unilever Asia private Limited • CSPKO: 43 MT, Transaction ID No. 11817 dated 23/06/2023; Buyer: SC Johnson and Son, Inc. • CSPKO: 10 MT, Transaction ID No. 11816 dated 23/06/2023; Buyer: SC Johnson and Son, Inc. • CSPKO: 50 MT, Transaction ID No. 11811 dated 22/06/2023; Buyer: SC Johnson and Son, Inc. <p>Remain volume:</p> <ul style="list-style-type: none"> - IS-CSPO: 0 - IS-CSPKO: 107 MT - IS-CSPKE: 257 MT <p>Non conformity raised during audit:</p> <p>Based on document verification of actual data on production and sales of RSPO credit at Palmtrace, it was noted that KUD Makarti has sold</p>	
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		the entire IS-CSPO quota as a whole with volume 1,869 MT, while KUD Makarti's FFB production until the audit was carried out had only reached 8,800,915 MT (converted to IS-CSPO 20% as much as 1,760.19 MT).	
D.3 The group has a procedure and system for premium distribution.			
D.3.1			
Eligibility	The group and group manager have agreed on how the premiums should be used and the agreement is recorded and communicated to the group members. Prices, premiums, and timing of premium payment are clearly communicated and transparent to all group members. Premiums disbursed to members at all stages are recorded and the premiums are paid in a timely and convenient manner.	<p>The certificate holder had established the premium shared agreement on "Berita Acara Program Kerja dan Pembagian Dana Premi Kredit RSPO" on 11 October 2023. The agreement inform:</p> <ul style="list-style-type: none"> • Distribution of RSPO credit funds according to percentage: <ul style="list-style-type: none"> - 30% Membership Share - 30% ICS Share - 25% audit share - 8% Operational addition of members - 5% Cooperative fee • 2% social funds <p>Based on verification document, it has been found that:</p> <ul style="list-style-type: none"> • The results from the sale of certified FFB volumes will be discussed first between the management and association members. • The time of premium payment to members is determined based on the agreed schedule agreement. <p>Every premium distribution to all members will be documented</p>	Complied
Milestone A	The disbursement of premiums, including price and timing of the disbursement to group members is clearly recorded.	Premium payments are made based on an agreement between the management and members of the association through the annual	Complied

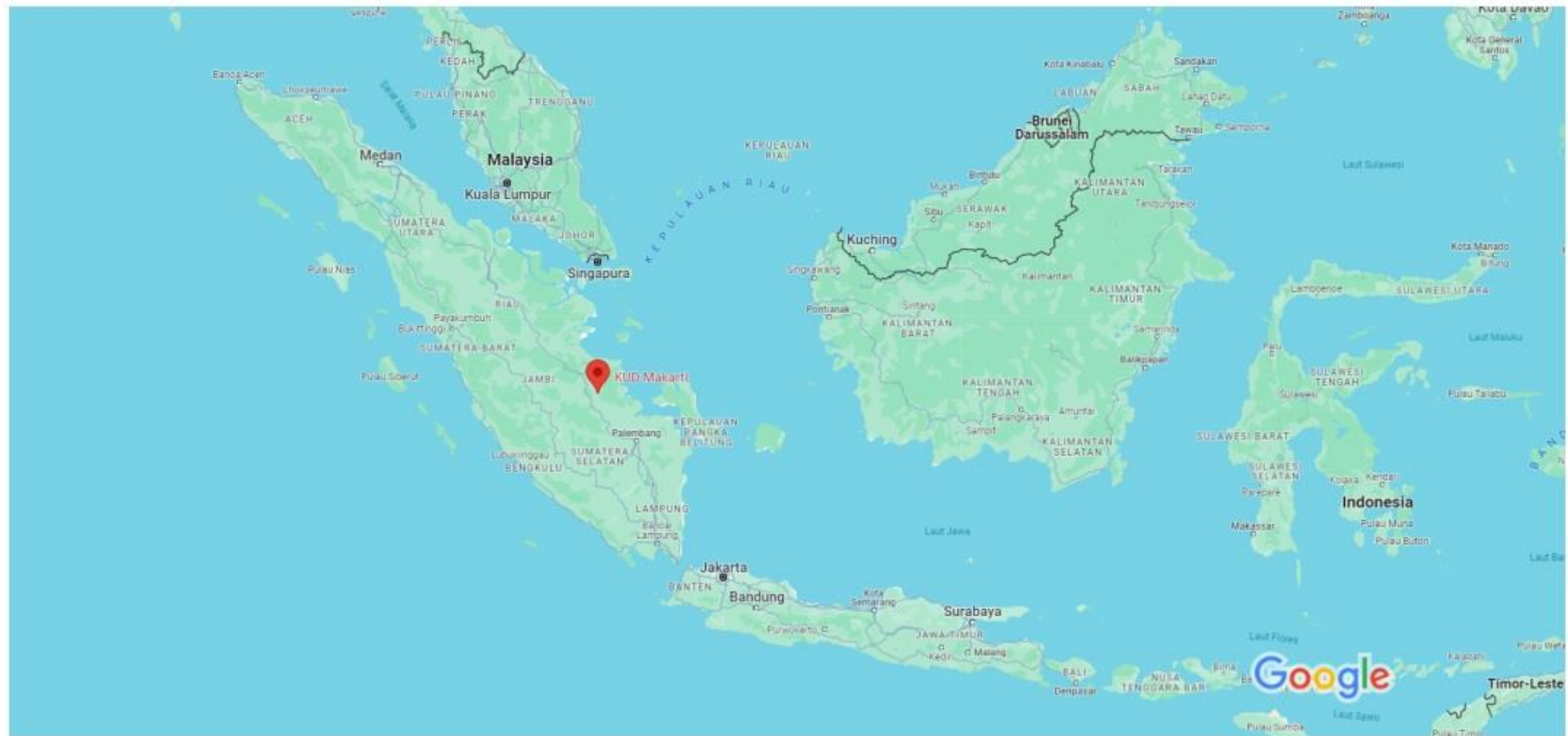
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Milestone B	The disbursement of premiums, including price and timing of the disbursement to group members is clearly recorded.	<p>member meeting. The final distribution of results was carried out in October 2023 to all farmers, based on the results of the previous meeting with members, where the details of the distribution of results for all members to receive a premium from the sale of RSPO credits.</p> <p>The members and group manager agreed that the premium distributing for members is for replanting budget.</p> <p>Based on the results of interviews with members sampled, there are no complaints related to the distribution of premiums.</p>	Complied
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Appendix B: GHG Reporting Executive Summary

Not Applicable for Independent Smallholder.

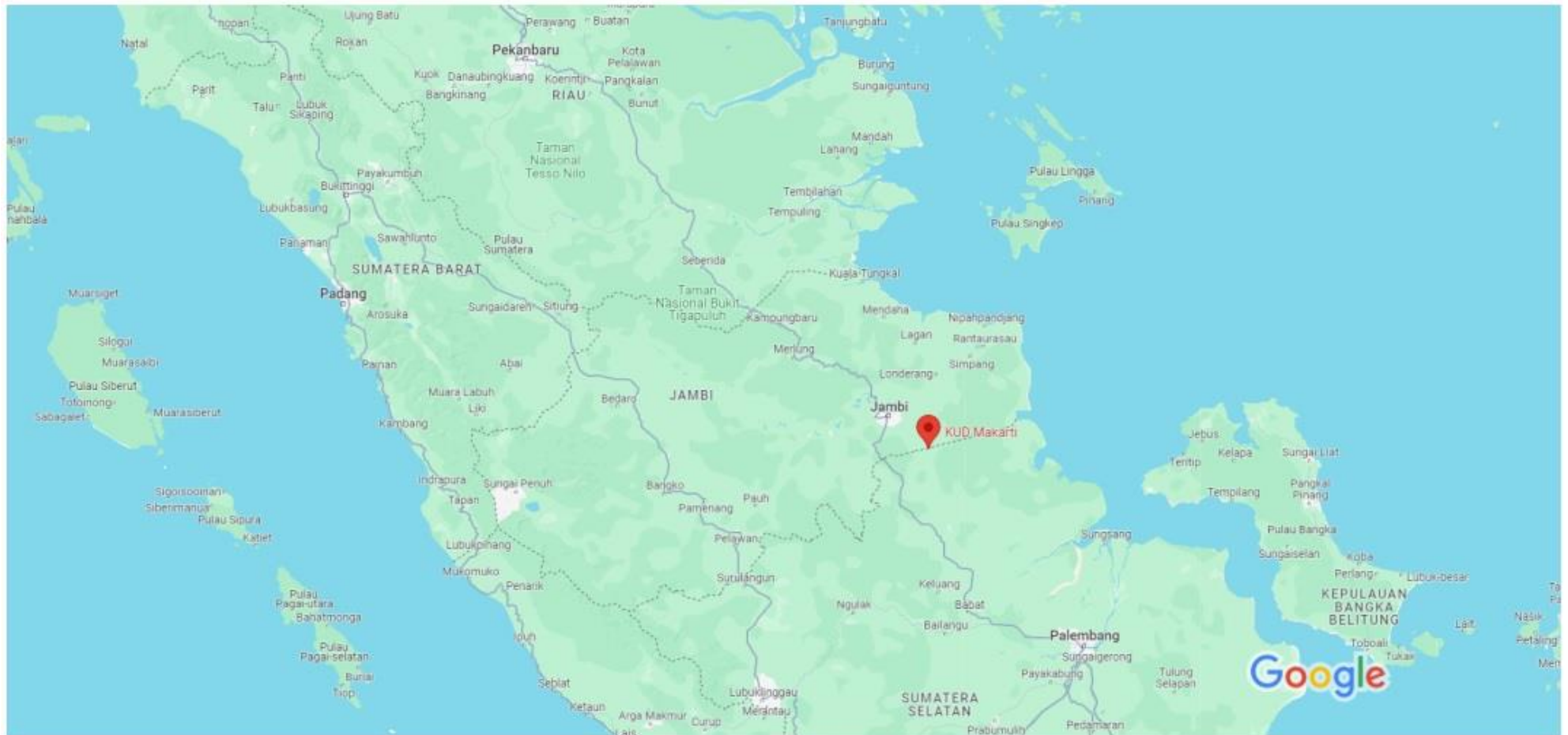
Appendix C: Location Map of Certification Unit and Supply bases



Data peta ©2024 Google 200 km

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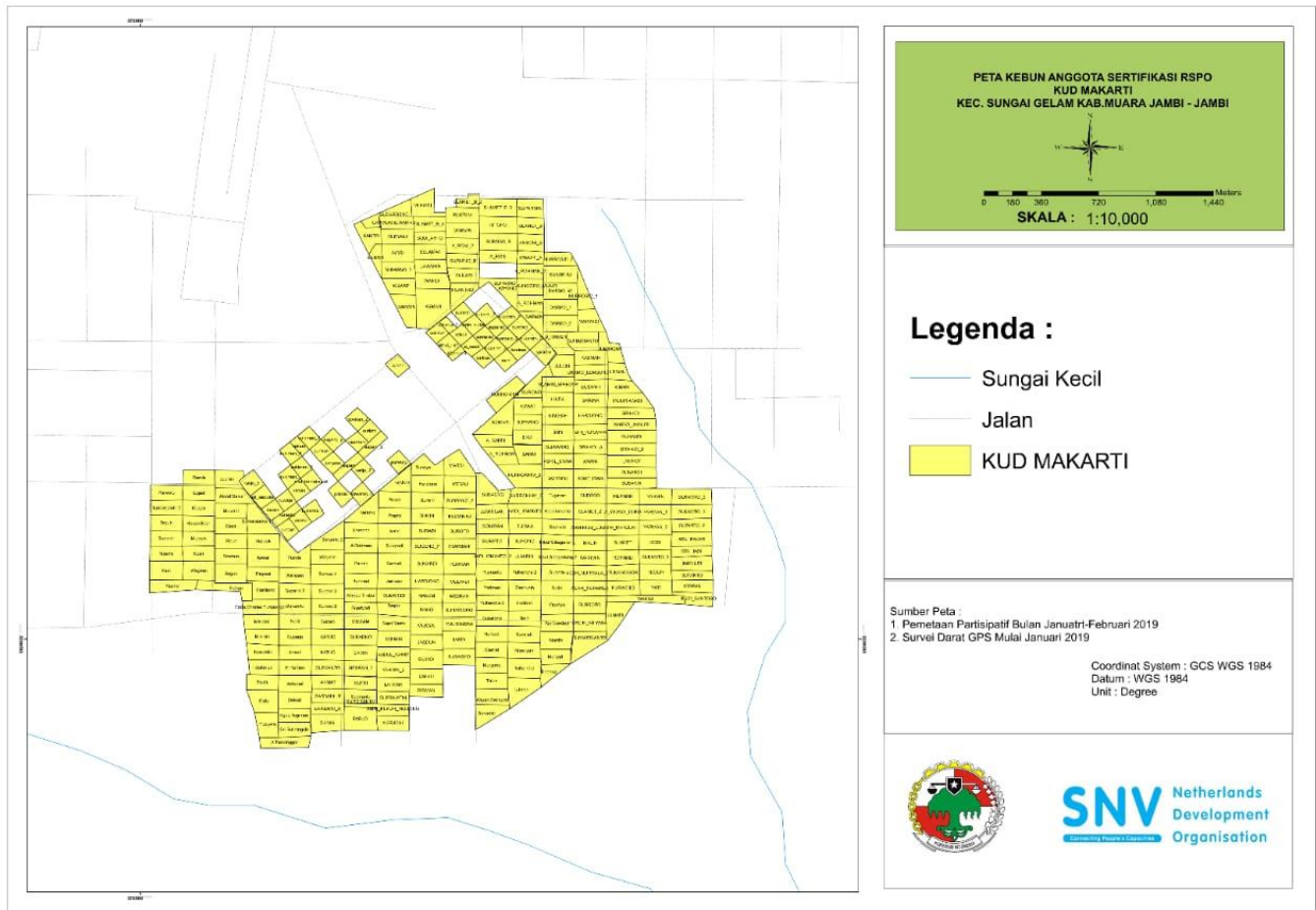
Data peta ©2024 Google 50 km

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Appendix D: Estate Field Map



Appendix E: List of Smallholder Registered and/or sampled

Sampling Group	Current Certification	Scope Extension	Other:
Risk Factor Applied	1.2 (medium risk)	2.0 (high risk)	N/A
Justification of Risk Factor Applied	Geographical location in one area, no replanting, previous NC history	New member, Location in several area	-
Number of samples	17	12	-
Remarks	-	-	-

No.	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (S)	Longitude (E)	Total Certified Area	Planted Area			
1	Soniran	Harapan Jaya	1° 48' 8.13"	103° 51' 0.68"	1.94	1.94	34.83	1/2/2019	MKT.01.001
	Soniran	Barokah	1° 47' 56.43"	103° 50' 28.98"	1.00	1.00	15.42	3/1/2019	MKT.01.001
	Soniran	Barokah	1° 47' 50.21"	103° 50' 36.63"	1.00	1.00	16.35	5/2/2019	MKT.01.001
2	Subagyo	Harapan Jaya	1° 48' 2.72"	103° 51' 0.71"	2.00	2.00	38.17	3/1/2019	MKT.01.002
3	Suroto	Harapan Jaya	1° 48' 9.14"	103° 51' 0.67"	2.06	2.06	37.52	4/2/2019	MKT.01.003
	Suroto	Barokah	1° 48' 6.02"	103° 50' 25.25"	1.00	1.00	26.26	3/1/2019	MKT.01.003
4	Sugeng P	Harapan Jaya	1° 48' 12.09"	103° 50' 47.49"	2.00	2.00	35.25	1/2/2019	MKT.01.004
	Sugeng Priono	Barokah	1° 47' 54.35"	103° 50' 31.64"	1.00	1.00	13.10	3/1/2019	MKT.01.004
5	Sarni	Harapan Jaya	1° 47' 53.00"	103° 51' 14.02"	2.10	2.10	36.92	1/2/2019	MKT.01.005
	Sarni	Barokah	1° 47' 38.03"	103° 51' 6.51"	1.00	1.00	21.84	5/1/2019	MKT.01.005
6	Rujikan	Harapan Jaya	1° 48' 15.28"	103° 51' 0.63"	2.01	2.01	36.23	4/2/2019	MKT.01.006
7	Subroto	Harapan Jaya	1° 47' 58.70"	103° 51' 0.50"	2.02	2.02	39.03	3/1/2019	MKT.01.007
	Subroto	Sri Rezeki A	1° 48' 14.23"	103° 51' 0.64"	2.04	2.04	38.08	1/2/2019	MKT.01.007
8	Suripto	Harapan Jaya	1° 48' 11.16"	103° 51' 0.66"	1.91	1.91	35.36	1/1/2019	MKT.01.008
	Suripto	Barokah	1° 47' 50.07"	103° 50' 41.33"	1.00	1.00	15.34	1/2/2019	MKT.01.008
9	Hadi Ismanto	Harapan Jaya	1° 48' 14.23"	103° 51' 0.64"	1.91	1.91	38.31	3/1/2019	MKT.01.009
	Hadi Ismanto	Sido Maju	1° 48' 4.98"	103° 51' 14.00"	2.00	2.00	37.45	1/2/2019	MKT.01.009
10	Tumaji	Harapan Jaya	1° 48' 8.07"	103° 51' 13.95"	1.91	1.91	34.76	3/1/2019	MKT.01.010
11	Suryono	Harapan Jaya	1° 48' 11.18"	103° 51' 13.94"	1.92	1.92	36.86	1/2/2019	MKT.01.011
12	Budi Arto	Harapan Jaya	1° 48' 6.11"	103° 51' 0.64"	1.99	1.99	36.03	3/1/2019	MKT.01.012
	Budiarto	Sumber Tani B	1° 47' 9.37"	103° 50' 48.04"	2.02	2.02	37.83	1/2/2019	MKT.01.012
13	Misini	Harapan Jaya	1° 47' 59.35"	103° 51' 0.69"	2.00	2.00	38.55	3/1/2019	MKT.01.013
	Misini	Barokah	1° 48' 2.49"	103° 50' 27.02"	1.00	1.00	15.41	1/2/2019	MKT.01.013
14	Syarbaini	Harapan Jaya	1° 48' 12.18"	103° 51' 0.65"	2.00	2.00	38.34	3/1/2019	MKT.01.014
15	Ahmad Sardi	Harapan Jaya	1° 47' 50.77"	103° 50' 59.93"	2.12	2.12	38.30	1/2/2019	MKT.01.015
	Ahmad Sardi	Sido Mulyo	1° 48' 2.58"	103° 50' 47.56"	2.08	2.08	39.66	3/1/2019	MKT.01.015
	Ahmad Sardi	Barokah	1° 47' 32.57"	103° 50' 58.86"	1.00	1.00	17.88	1/2/2019	MKT.01.015
16	Katiran	Harapan Jaya	1° 47' 57.90"	103° 51' 14.08"	2.16	2.16	36.59	3/1/2019	MKT.01.016
	Katiran	Barokah	1° 47' 33.12"	103° 51' 2.22"	1.00	1.00	17.95	1/2/2019	MKT.01.016

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No.	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (S)	Longitude (E)	Total Certified Area	Planted Area			
17	Sukardi	Harapan Jaya	1° 48' 15.18"	103° 50' 47.47"	2.00	2.00	37.94	3/1/2019	MKT.01.017
	Sukardi	Barokah	1° 47' 25.79"	103° 50' 55.65"	1.00	1.00	19.32	1/2/2019	MKT.01.017
	Sukardi	Barokah	1° 47' 25.79"	103° 50' 55.65"	1.00	1.00	17.34	3/1/2019	MKT.01.017
18	A. Rohman	Harapan Jaya	1° 47' 53.51"	103° 51' 1.81"	2.05	2.05	35.36	1/2/2019	MKT.01.018
	A. Rohman	Sumber Tani A	1° 47' 50.07"	103° 50' 41.33"	2.02	2.02	34.92	1/5/2022	MKT.01.018
19	Badrun	Harapan Jaya	1° 48' 9.00"	103° 50' 47.49"	1.99	1.99	34.36	1/5/2022	MKT.01.019
20	Bejo Ahmad	Harapan Jaya	1° 48' 30.12"	103° 51' 13.77"	1.94	1.94	32.73	1/5/2022	MKT.01.020
21	Nur Rohim *)	Harapan Jaya	1° 48' 30.12"	103° 51' 13.77"	2.05	2.05	37.59	1/5/2022	MKT.01.021
	Nur Rohim	Harapan Jaya	1° 47' 46.46"	103° 51' 4.75"	1.93	1.93	36.47	1/5/2022	MKT.01.021
	Nur Rohim	Harapan Jaya	1° 47' 57.03"	103° 51' 4.76"	2.17	2.17	34.39	1/5/2022	MKT.01.021
22	Komari	Harapan Jaya	1° 48' 1.73"	103° 51' 14.02"	2.00	2.00	34.93	1/5/2022	MKT.01.022
23	Warsono	Harapan Jaya	1° 48' 11.16"	103° 51' 0.66"	2.00	2.00	32.82	1/5/2022	MKT.01.023
	Warsono	Monco Warno A	1° 48' 21.17"	103° 50' 20.63"	2.03	2.03	35.94	1/5/2022	MKT.01.023
24	Rohmad Basuki	Harapan Jaya	1° 47' 59.35"	103° 51' 0.69"	2.02	2.02	36.04	1/2/2019	MKT.01.024
25	Suyono	Harapan Jaya	1° 48' 5.24"	103° 51' 0.70"	1.92	1.92	34.96	3/1/2019	MKT.01.025
26	Suparjo	Monco Warno A	1° 48' 11.16"	103° 51' 0.66"	2.00	2.00	33.10	1/2/2019	MKT.02.001
	Suparjo	Monco Warno A	1° 48' 24.32"	103° 50' 20.54"	2.03	2.03	38.24	3/1/2019	MKT.02.001
	Suparjo	Sumber Tani B	1° 47' 9.70"	103° 51' 1.37"	2.05	2.05	37.04	1/2/2019	MKT.02.001
	Suparjo	Sumber Tani B	1° 47' 15.67"	103° 51' 1.40"	2.05	2.05	37.38	3/1/2019	MKT.02.001
	Suparjo	Sumber Tani B	1° 48' 30.61"	103° 50' 20.55"	2.12	2.12	35.45	1/2/2019	MKT.02.001
27	M. Amin	Monco Warno A	1° 48' 43.46"	103° 50' 20.46"	1.94	1.94	34.42	3/1/2019	MKT.02.002
28	Eko P / Respani	Monco Warno A	1° 48' 27.42"	103° 50' 20.59"	2.03	2.03	14.99	1/2/2019	MKT.02.003
29	Masduki	Monco Warno A	1° 48' 49.69"	103° 50' 20.42"	2.02	2.02	22.27	3/1/2019	MKT.02.004
30	Agus Tugiman	Monco Warno A	1° 48' 40.05"	103° 50' 20.52"	2.04	2.04	17.22	1/2/2019	MKT.02.005
31	Taufik Hidayat	Monco Warno A	1° 48' 20.95"	103° 50' 20.63"	2.09	2.09	40.97	3/1/2019	MKT.02.006
32	Hardiono	Monco Warno A	1° 48' 11.16"	103° 51' 0.66"	2.09	2.09	38.18	1/2/2019	MKT.02.007
	Hardiono	Sri Rezeki A	1° 48' 27.71"	103° 50' 20.56"	2.03	2.03	35.68	3/1/2019	MKT.02.007
33	Marjoni *)	Monco Warno A	1° 48' 51.43"	103° 50' 46.99"	1.99	1.99	36.70	1/2/2019	MKT.02.008
34	Marjoni	Sumber Raharjo	1° 48' 33.93"	103° 50' 20.58"	1.99	1.99	39.81	3/1/2019	MKT.02.008
35	Suparmin	Monco Warno A	1° 48' 17.88"	103° 50' 20.63"	2.01	2.01	37.19	1/2/2019	MKT.02.009
36	Rispani	Monco Warno A	1° 48' 0.37"	103° 50' 32.61"	2.01	2.01	34.87	3/1/2019	MKT.02.010
	Rispani	Barokah	1° 47' 55.78"	103° 50' 37.87"	1.00	1.00	19.11	1/2/2019	MKT.02.010
	Rispani	Barokah	1° 48' 52.77"	103° 50' 20.33"	1.00	1.00	20.58	3/1/2019	MKT.02.010
37	Elveria Tumorang *)	Monco Warno A	1° 48' 36.96"	103° 50' 20.51"	1.97	1.97	36.49	1/2/2019	MKT.02.011
38	Misinem	Monco Warno A	1° 48' 40.05"	103° 50' 20.52"	2.14	2.14	37.52	3/1/2019	MKT.02.012
39	Kasmuri	Monco Warno A	1° 48' 24.56"	103° 50' 20.55"	2.02	2.02	35.47	1/2/2019	MKT.02.013
40	Eridwa Charles Tumanggor	Monco Warno A	1° 48' 21.17"	103° 50' 20.63"	2.06	2.06	36.39	3/1/2019	MKT.02.014
41	Basmin	Monco Warno A	1° 48' 36.96"	103° 50' 20.51"	2.08	2.08	35.94	1/2/2019	MKT.02.015
42	Sukiman	Monco Warno A	1° 48' 30.61"	103° 50' 20.55"	1.97	1.97	39.68	3/1/2019	MKT.02.016
43	Narti	Monco Warno A	1° 48' 18.06"	103° 50' 20.66"	2.15	2.15	36.29	1/2/2019	MKT.02.017

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No.	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (S)	Longitude (E)	Total Certified Area	Planted Area			
44	Wagiran	Monco Warno A	1° 48' 43.11"	103° 50' 20.44"	2.01	2.01	40.64	1/2/2019	MKT.02.019
45	Maful	Monco Warno A	1° 48' 14.36"	103° 50' 33.92"	1.91	1.91	33.86	3/1/2019	MKT.02.020
46	Sumarni	Monco Warno A	1° 48' 52.77"	103° 50' 20.33"	1.92	1.92	37.36	1/2/2019	MKT.02.021
47	Sri Sulningsih	Monco Warno A	1° 48' 33.09"	103° 51' 27.25"	1.91	1.91	39.67	3/1/2019	MKT.02.022
48	Sri Sulningsih	Sri Rezeki A	1° 48' 40.05"	103° 50' 20.52"	2.03	2.03	41.74	1/2/2019	MKT.02.022
40	Halamin *)	Monco Warno A	1° 48' 33.93"	103° 50' 20.58"	2.05	2.05	36.21	1/5/2022	MKT.02.023
50	Nurdin *)	Monco Warno A	1° 48' 20.54"	103° 49' 54.29"	1.98	1.98	37.63	1/5/2022	MKT.02.024
51	Sukasno	Monco Warno B	1° 48' 1.73"	103° 50' 7.71"	1.97	1.97	38.44	1/2/2019	MKT.03.001
52	Abdul Sakur	Monco Warno B	1° 48' 30.95"	103° 50' 33.89"	2.00	2.00	39.10	3/1/2019	MKT.03.002
	Abdul Sakur	Sido Mulyo	1° 47' 28.12"	103° 50' 57.82"	2.00	2.00	37.26	1/2/2019	MKT.03.002
	Abdul Sakur	Barokah	1° 48' 14.16"	103° 50' 7.64"	1.00	1.00	19.29	3/1/2019	MKT.03.002
53	Warnun	Monco Warno B *)	1° 47' 30.02"	103° 50' 50.45"	1.96	1.96	40.44	1/2/2019	MKT.03.003
	Warnun	Barokah	1° 47' 27.82"	103° 50' 53.16"	0.40	0.40	13.96	3/1/2019	MKT.03.003
	Warnun	Barokah	1° 48' 1.26"	103° 50' 7.69"	1.00	1.00	13.53	1/2/2019	MKT.03.003
54	Damin	Monco Warno B	1° 48' 6.60"	103° 50' 21.61"	2.02	2.02	35.76	3/1/2019	MKT.03.004
	Damin	Barokah	1° 47' 58.10"	103° 50' 7.63"	1.00	1.00	14.44	1/2/2019	MKT.03.004
55	Djasmin	Monco Warno B	1° 48' 13.69"	103° 49' 54.39"	2.16	2.16	36.80	3/1/2019	MKT.03.005
56	Sriono	Monco Warno B	1° 48' 16.71"	103° 49' 54.30"	1.99	1.99	34.83	1/2/2019	MKT.03.006
57	Suryadi	Monco Warno B	1° 48' 4.88"	103° 50' 7.68"	1.99	1.99	36.75	3/1/2019	MKT.03.007
58	Sukatin	Monco Warno B	1° 48' 4.36"	103° 49' 54.51"	1.98	1.98	34.28	1/2/2019	MKT.03.008
59	Sumarsianto	Monco Warno B	1° 48' 4.91"	103° 50' 15.86"	1.99	1.99	36.21	3/1/2019	MKT.03.009
	Sumarsianto	Monco Warno B	1° 48' 7.49"	103° 50' 7.62"	2.02	2.02	36.70	1/2/2019	MKT.03.009
60	Esti Faiyah	Monco Warno B	1° 48' 16.71"	103° 50' 7.57"	2.00	2.00	37.48	3/1/2019	MKT.03.010
61	Kusni *)	Monco Warno B	1° 48' 7.49"	103° 50' 7.62"	1.99	1.99	29.61	1/5/2022	MKT.03.011
62	Haryanto	Monco Warno B	1° 48' 22.59"	103° 50' 3.54"	2.00	2.00	36.82	1/5/2022	MKT.03.012
63	Rotua Limbong *)	Monco Warno B	1° 48' 10.61"	103° 50' 7.56"	1.99	1.99	33.14	1/5/2022	MKT.03.013
64	Hasan Basri	Monco Warno B	1° 48' 4.65"	103° 50' 24.17"	1.99	1.99	37.71	1/5/2022	MKT.03.014
65	Krisdiana Anik Susanti *)	Monco Warno B	1° 48' 4.65"	103° 50' 24.17"	2.01	2.01	34.70	1/5/2022	MKT.03.015
66	Sardi	Monco Warno B	1° 48' 4.65"	103° 50' 24.17"	1.99	1.99	36.50	1/5/2022	MKT.03.016
	Sardi	Sumber Raharjo	1° 48' 4.65"	103° 50' 24.17"	2.03	2.03	37.31	1/2/2019	MKT.03.016
67	Sati	Sido Maju	1° 48' 37.95"	103° 51' 13.90"	2.01	2.01	34.39	3/1/2019	MKT.04.001
68	Agus Setiawan	Sido Maju	1° 48' 40.81"	103° 51' 13.69"	1.96	1.96	33.36	1/2/2019	MKT.04.002
69	Tukimin	Sido Maju	1° 48' 8.07"	103° 51' 13.95"	2.09	2.09	37.22	3/1/2019	MKT.04.003
70	Supardi	Sido Maju	1° 48' 30.12"	103° 51' 13.77"	1.99	1.99	34.45	1/2/2019	MKT.04.004
71	Somilah	Sido Maju	1° 48' 11.18"	103° 51' 13.94"	2.05	2.05	37.94	3/1/2019	MKT.04.005
72	Hibul Sibagariang	Sido Maju	1° 48' 14.27"	103° 51' 13.80"	1.97	1.97	36.06	1/2/2019	MKT.04.006
	Hibul Sibagariang	Sido Maju	1° 48' 23.74"	103° 51' 0.66"	1.99	1.99	35.31	3/1/2019	MKT.04.006
73	Yatiman	Sido Maju	1° 48' 30.03"	103° 51' 0.62"	1.91	1.91	39.94	1/2/2019	MKT.04.007
74	Sumini	Sido Maju	1° 48' 51.24"	103° 51' 0.53"	1.92	1.92	34.42	3/1/2019	MKT.04.008
75	Suroso	Sido Maju	1° 48' 33.37"	103° 51' 0.49"	2.01	2.01	36.28	1/2/2019	MKT.04.009

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			Latitude (S)	Longitude (E)	Total Certified Area	Planted Area			
76	Nurhadi	Sido Maju	1° 48' 31.16"	103° 51' 13.72"	2.03	2.03	34.45	3/1/2019	MKT.04.010
77	Nurdin	Sido Maju	1° 48' 17.42"	103° 51' 13.81"	1.93	1.93	35.85	1/2/2019	MKT.04.011
77	Sri Lestari	Sido Maju	1° 48' 36.41"	103° 51' 0.53"	1.99	1.99	33.50	3/1/2019	MKT.04.012
79	Eni Setiyaningsih	Sido Maju	1° 48' 34.83"	103° 51' 13.74"	1.87	1.87	37.18	1/2/2019	MKT.04.013
80	Maryadi	Sido Maju	1° 48' 23.81"	103° 51' 13.88"	1.96	1.96	32.17	3/1/2019	MKT.04.014
81	Zaenudin *)	Sido Maju	1° 48' 20.72"	103° 51' 0.66"	1.92	1.92	34.36	1/2/2019	MKT.04.015
82	Kusrin *)	Sido Maju	1° 48' 27.73"	103° 51' 13.82"	1.91	1.91	37.94	3/1/2019	MKT.04.016
83	Ayi Gandayi *)	Sido Maju	1° 48' 23.81"	103° 51' 13.88"	2.00	2.00	36.30	1/5/2022	MKT.04.017
84	Padya Utama *)	Sido Maju	1° 48' 51.24"	103° 51' 0.53"	2.00	2.00	37.84	1/5/2022	MKT.04.018
85	Ali Mahvud *)	Sido Maju	1° 48' 5.94"	103° 50' 47.54"	2.01	2.01	37.91	1/2/2019	MKT.04.019
	Ali Mahvud *)	Sumber Raharjo	1° 48' 12.09"	103° 50' 47.49"	2.00	2.00	35.32	1/5/2022	MKT.04.019
86	Sukamdi	Sido Mulyo *)	1° 47' 19.87"	103° 51' 1.29"	2.05	2.05	37.94	1/2/2019	MKT.05.001
	Sukamdi	Sumber Tani B	1° 48' 22.39"	103° 50' 33.90"	2.01	2.01	36.21	3/1/2019	MKT.05.001
87	Ahmad Timbul	Sido Mulyo	1° 48' 21.31"	103° 50' 33.90"	2.03	2.03	36.57	1/2/2019	MKT.05.002
88	Juhaenik	Sido Mulyo	1° 48' 15.18"	103° 50' 47.47"	2.05	2.05	40.02	1/2/2019	MKT.05.003
89	Semiati/Ahmad	Sido Mulyo	1° 48' 19.31"	103° 50' 33.93"	2.01	2.01	40.49	3/1/2019	MKT.05.004
90	Rohmad	Sido Mulyo	1° 48' 14.59"	103° 51' 27.15"	2.03	2.03	37.13	1/2/2019	MKT.05.005
	Rohmad	Sri Rezeki A	1° 48' 15.13"	103° 50' 33.96"	2.00	2.00	36.84	3/1/2019	MKT.05.003
91	Paimin	Sido Mulyo	1° 48' 5.94"	103° 50' 47.54"	2.06	2.06	38.44	1/2/2019	MKT.05.006
92	Paidi	Sido Mulyo	1° 48' 8.82"	103° 50' 33.97"	2.02	2.02	37.45	3/1/2019	MKT.05.007
93	Kariono	Sido Mulyo	1° 47' 56.71"	103° 50' 33.97"	2.00	2.00	36.20	1/2/2019	MKT.05.008
	Kariono	Barokah	1° 48' 28.11"	103° 50' 47.28"	2.02	2.02	17.51	3/1/2019	MKT.05.006
94	Supri Yanto	Sido Mulyo	1° 48' 27.52"	103° 50' 33.85"	2.01	2.01	35.75	1/2/2019	MKT.05.009
95	Mustika Indrayanti	Sido Mulyo	1° 48' 22.43"	103° 50' 47.36"	1.98	1.98	36.08	3/1/2019	MKT.05.010
96	Wagiman	Sido Mulyo	1° 48' 9.00"	103° 50' 47.49"	1.00	1.00	37.87	1/2/2019	MKT.05.011
97	Yakub	Sido Mulyo	1° 47' 59.23"	103° 50' 47.59"	2.09	2.09	34.86	3/1/2019	MKT.05.012
98	Srihadi	Sido Mulyo	1° 47' 52.59"	103° 51' 27.39"	2.00	2.00	40.48	1/2/2019	MKT.05.013
	Srihadi	Sri Rezeki A	1° 48' 14.53"	103° 51' 40.35"	2.01	2.01	36.94	3/1/2019	MKT.05.013
	Srihadi	Sri Rezeki A	1° 48' 8.26"	103° 51' 40.40"	2.03	2.03	37.92	1/2/2019	MKT.05.013
	Srihadi	Sri Rezeki A	1° 48' 16.05"	103° 51' 40.36"	2.01	2.01	34.93	3/1/2019	MKT.05.013
	Srihadi	Sri Rezeki B	1° 48' 11.38"	103° 51' 40.40"	2.05	2.05	37.38	1/2/2019	MKT.05.013
	Srihadi	Sri Rezeki B	1° 48' 17.36"	103° 51' 33.87"	2.04	2.04	37.82	3/1/2019	MKT.05.013
	Srihadi	Sri Rezeki A	1° 48' 8.82"	103° 50' 33.97"	2.01	2.01	37.62	1/2/2019	MKT.05.013
99	Sarmudo *)	Sido Mulyo	1° 48' 2.58"	103° 50' 47.56"	2.03	2.03	36.20	3/1/2019	MKT.05.014
101	Kardem	Sido Mulyo	1° 48' 25.05"	103° 50' 33.91"	2.03	2.03	35.73	1/2/2019	MKT.05.015
100	Sugiyem	Sido Mulyo	1° 48' 31.76"	103° 50' 47.30"	2.03	2.03	38.78	3/1/2019	MKT.05.016
	Sugiyem	Sumber Raharjo	1° 48' 19.31"	103° 50' 47.43"	2.00	2.00	37.57	1/2/2019	MKT.05.016
101	Rasmani	Sido Mulyo	1° 47' 52.41"	103° 50' 38.85"	2.03	2.03	41.91	3/1/2019	MKT.05.017
	Rasmani	Barokah	1° 48' 21.31"	103° 50' 33.90"	1.00	1.00	21.54	1/2/2019	MKT.05.017
102	Muslimin	Sido Mulyo	1° 48' 5.94"	103° 50' 47.54"	2.03	2.03	36.51	3/1/2019	MKT.05.018

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			Latitude (S)	Longitude (E)	Total Certified Area	Planted Area			
103	Suprpto	Sido Mulyo	1° 48' 11.96"	103° 50' 33.92"	2.18	2.18	35.20	1/2/2019	MKT.05.019
104	Alomrah	Sido Mulyo	1° 48' 2.58"	103° 50' 47.56"	2.00	2.00	36.34	1/2/2019	MKT.05.020
105	Tukini	Sido Mulyo	1° 48' 1.82"	103° 51' 27.21"	2.00	2.00	34.08	3/1/2019	MKT.05.021
106	Amat Iran	Sri Rezeki A	1° 47' 50.03"	103° 51' 27.37"	2.02	2.02	33.73	1/2/2019	MKT.06.001
	Amat Iran	Sri Rezeki A	1° 48' 1.09"	103° 51' 26.42"	1.99	1.99	36.89	3/1/2019	MKT.06.001
	Amat Iran	Barokah	1° 48' 8.07"	103° 51' 13.95"	1.00	1.00	24.94	1/2/2019	MKT.06.001
107	Acah Nurmala	Sri Rezeki A	1° 48' 11.18"	103° 51' 13.94"	1.98	1.98	36.90	3/1/2019	MKT.06.002
	Acah Nurmala	Sri Rezeki A	1° 48' 14.59"	103° 51' 27.15"	1.92	1.92	35.23	1/2/2019	MKT.06.002
108	Slamet Pujiyanto	Sri Rezeki A	1° 48' 11.52"	103° 51' 27.19"	2.00	2.00	36.63	3/1/2019	MKT.06.003
	Slamet Pujiyanto	Sri Rezeki A	1° 48' 14.59"	103° 51' 27.15"	2.00	2.00	37.88	1/2/2019	MKT.06.003
109	Sulastri	Sri Rezeki A	1° 47' 47.67"	103° 51' 27.34"	1.99	1.99	37.97	1/2/2019	MKT.06.019
110	Ahmad Jainuri	Sri Rezeki A	1° 48' 20.78"	103° 51' 27.14"	2.09	2.09	33.18	3/1/2019	MKT.06.004
111	Purwoto	Sri Rezeki A	1° 47' 23.20"	103° 51' 14.46"	2.19	2.19	36.65	1/2/2019	MKT.06.005
	Purwoto	Sumber Tani A	1° 47' 56.18"	103° 50' 42.55"	2.16	2.16	39.14	3/1/2019	MKT.06.005
	Purwoto	Barokah	1° 47' 19.81"	103° 51' 14.37"	1.00	1.00	23.09	1/2/2019	MKT.06.005
	Purwoto	Sumber Tani A	1° 48' 27.52"	103° 50' 33.85"	1.97	1.97	35.78	3/1/2019	MKT.06.005
112	Siti Rukayah	Sri Rezeki A	1° 48' 22.43"	103° 50' 47.36"	2.05	2.05	34.92	1/2/2019	MKT.06.006
113	Abdul Malik	Sri Rezeki A	1° 48' 9.00"	103° 50' 47.49"	2.10	2.10	36.27	3/1/2019	MKT.06.007
114	Galih Abiyasa	Sri Rezeki A	1° 47' 59.76"	103° 51' 27.23"	2.08	2.08	35.69	1/2/2019	MKT.06.008
115	Subakir *)	Sri Rezeki A	1° 48' 1.82"	103° 51' 27.21"	2.06	2.06	37.18	3/1/2019	MKT.06.009
116	Warni	Sri Rezeki A	1° 47' 34.34"	103° 50' 44.76"	2.20	2.20	38.17	1/2/2019	MKT.06.010
	Warni	Barokah	1° 47' 55.13"	103° 51' 27.40"	0.49	0.49	18.03	3/1/2019	MKT.06.010
117	Wiyono	Sri Rezeki A	1° 47' 57.41"	103° 51' 27.37"	1.91	1.91	36.72	1/2/2019	MKT.06.011
118	Sunardi	Sri Rezeki A	1° 48' 17.72"	103° 51' 27.13"	2.04	2.04	36.23	3/1/2019	MKT.06.012
119	Ridingson Tumanggor	Sri Rezeki A	1° 48' 23.93"	103° 51' 27.12"	2.07	2.07	34.41	1/2/2019	MKT.06.013
120	Wakidi	Sri Rezeki A	1° 47' 55.71"	103° 51' 14.63"	1.94	1.94	36.24	3/1/2019	MKT.06.014
121	Suwarno	Sri Rezeki A	1° 48' 3.18"	103° 50' 39.88"	2.01	2.01	36.32	1/2/2019	MKT.06.015
	Suwarno	Barokah	1° 47' 31.00"	103° 51' 4.71"	1.26	1.26	18.11	3/1/2019	MKT.06.015
	Suwarno	Barokah	1° 48' 8.39"	103° 51' 27.24"	1.26	1.26	22.43	1/2/2019	MKT.06.015
122	Awijaya	Sri Rezeki A	1° 48' 11.52"	103° 51' 27.19"	1.99	1.99	36.20	3/1/2019	MKT.06.016
	Awijaya	Sri Rezeki A	1° 48' 8.39"	103° 51' 27.24"	2.01	2.01	35.46	1/2/2019	MKT.06.016
	Awijaya	Sri Rezeki B	1° 48' 25.10"	103° 51' 27.18"	2.01	2.01	36.84	1/2/2019	MKT.06.016
123	Jumadi *)	Sri Rezeki A	1° 47' 55.71"	103° 51' 14.63"	2.05	2.05	36.99	3/1/2019	MKT.06.017
124	Asril Syam	Sri Rezeki A	1° 48' 14.53"	103° 51' 40.35"	1.99	1.99	36.14	1/2/2019	MKT.06.018
125	Rahmadan Mustaqim	Sri Rezeki B	1° 47' 14.04"	103° 50' 38.89"	1.96	1.96	35.44	1/2/2019	MKT.07.001
126	Pendra Aji Kesuma	Sri Rezeki B	1° 47' 26.72"	103° 51' 5.01"	1.92	1.92	37.98	1/2/2019	MKT.07.001
127	Sukamto	Sri Rezeki B	1° 48' 8.26"	103° 51' 40.40"	2.02	2.02	36.56	3/1/2019	MKT.07.001
	Sukamto	Sumber Tani B	1° 47' 33.61"	103° 51' 11.65"	1.90	1.90	36.08	3/1/2019	MKT.07.001
	Sukamto	Barokah	1° 48' 4.06"	103° 50' 28.01"	1.00	1.00	16.78	1/2/2019	MKT.07.001

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	Sukamto	Barokah	1° 48' 4.98"	103° 51' 27.21"	1.17	1.17	19.02	3/1/2019	MKT.07.001
	Sukamto	Barokah	1° 47' 21.79"	103° 51' 5.45"	1.03	1.03	19.48	3/1/2019	MKT.07.001
	Sukamto	Barokah	1° 48' 5.24"	103° 51' 40.35"	1.09	1.09	18.53	1/2/2019	MKT.07.001
128	Yarman	Sri Rezeki B *)	1° 48' 8.26"	103° 51' 40.40"	2.02	2.02	36.75	3/1/2019	MKT.07.002
	Yarman	Sri Rezeki B	1° 48' 18.59"	103° 51' 40.32"	2.01	2.01	35.77	1/2/2019	MKT.07.002
129	Jumarding	Sri Rezeki B	1° 48' 20.69"	103° 51' 40.43"	2.01	2.01	34.87	3/1/2019	MKT.07.004
130	Sutarto	Sri Rezeki B	1° 48' 10.86"	103° 51' 40.45"	1.96	1.96	36.11	1/2/2019	MKT.07.005
	Sutarto	Sri Rezeki B	1° 48' 23.03"	103° 51' 40.50"	2.04	2.04	37.01	3/1/2019	MKT.07.005
131	Misran	Sri Rezeki B	1° 48' 25.31"	103° 51' 0.61"	2.04	2.04	37.38	1/2/2019	MKT.07.006
	Misran	Sumber Raharjo	1° 48' 37.06"	103° 50' 33.82"	2.00	2.00	36.07	3/1/2019	MKT.07.006
	Misran	Sumber Raharjo	1° 48' 13.81"	103° 51' 40.3"	2.00	2.00	35.53	1/2/2019	MKT.07.006
132	Budi Santoso	Sri Rezeki B	1° 48' 17.41"	103° 51' 40.34"	2.01	2.01	34.97	3/1/2019	MKT.07.007
133	Ali Maksun	Sri Rezeki B	1° 48' 22.43"	103° 50' 47.41"	2.02	2.02	35.17	1/2/2019	MKT.07.003
134	Nakum	Sumber Raharjo	1° 47' 51.15"	103° 50' 24.31"	2.01	2.01	36.61	3/1/2019	MKT.08.001
	Nakum	Barokah	1° 48' 30.66"	103° 50' 33.88"	0.50	0.50	15.33	1/2/2019	MKT.08.001
135	Parno	Sumber Raharjo	1° 48' 28.11"	103° 50' 47.28"	1.98	1.98	35.63	3/1/2019	MKT.08.002
136	Suparno	Sumber Raharjo	1° 48' 27.52"	103° 50' 33.85"	2.08	2.08	37.93	1/2/2019	MKT.08.003
137	Amin Kukuh Mujiono	Sumber Raharjo	1° 48' 34.62"	103° 51' 0.53"	1.91	1.91	38.59	3/1/2019	MKT.08.004
138	Mistam	Sumber Raharjo	1° 48' 48.33"	103° 50' 46.98"	2.00	2.00	37.90	1/2/2019	MKT.08.005
139	Suyanto	Sumber Raharjo	1° 48' 27.52"	103° 50' 33.85"	2.02	2.02	36.19	3/1/2019	MKT.08.006
140	Sarbaini Suwarno	Sumber Raharjo	1° 48' 40.17"	103° 50' 33.87"	1.97	1.97	36.24	1/2/2019	MKT.08.007
	Sarbaini Suwarno	Sumber Raharjo	1° 48' 48.12"	103° 50' 33.78"	2.02	2.02	35.83	3/1/2019	MKT.08.007
141	Damin	Sumber Raharjo	1° 48' 45.78"	103° 50' 33.89"	2.00	2.00	34.27	1/2/2019	MKT.08.008
142	Abdul Karim	Sumber Raharjo	1° 48' 51.37"	103° 50' 33.83"	2.00	2.00	36.15	3/1/2019	MKT.08.009
143	Katijo	Sumber Raharjo	1° 48' 34.33"	103° 50' 47.18"	2.00	2.00	35.76	1/2/2019	MKT.08.010
	Katijo	Barokah	1° 48' 33.89"	103° 50' 33.86"	1.00	1.00	20.79	3/1/2019	MKT.08.010
	Katijo	Barokah	1° 47' 55.78"	103° 50' 37.87"	1.00	1.00	19.42	1/2/2019	MKT.08.010
144	Latifah	Sumber Raharjo	1° 47' 55.78"	103° 50' 37.87"	2.00	2.00	36.03	3/1/2019	MKT.08.011
145	Gamin	Sumber Raharjo	1° 48' 40.58"	103° 50' 47.17"	2.01	2.01	35.34	1/2/2019	MKT.08.012
146	Jamal	Sumber Raharjo	1° 48' 33.89"	103° 50' 33.86"	2.01	2.01	36.36	3/1/2019	MKT.08.013
147	Mulyadi	Sumber Raharjo	1° 48' 37.06"	103° 50' 33.82"	2.00	2.00	35.95	1/2/2019	MKT.08.014
148	Sujadi	Sumber Raharjo	1° 48' 22.52"	103° 51' 0.63"	2.04	2.04	37.60	3/1/2019	MKT.08.015
149	Ida Trisnini *)	Sumber Raharjo	1° 48' 34.83"	103° 50' 47.21"	2.30	2.30	36.15	1/2/2019	MKT.08.016
150	Yahmin	Sumber Raharjo	1° 48' 28.24"	103° 51' 0.60"	2.03	2.03	35.48	1/5/2022	MKT.08.017
	Yahmin	Sumber Raharjo	1° 48' 31.06"	103° 50' 47.28"	1.98	1.98	36.39	1/5/2022	MKT.08.017
151	Kuat Eko Suharsono *)	Sumber Raharjo	1° 48' 37.46"	103° 50' 47.18"	2.00	2.00	33.37	1/5/2022	MKT.08.022
152	Yahmin	Sumber Raharjo	1° 48' 46.08"	103° 50' 47.08"	1.97	1.97	35.07	1/5/2022	MKT.08.017
153	Supri A	Sumber Raharjo	1° 48' 42.94"	103° 50' 33.94"	2.00	2.00	39.17	1/5/2022	MKT.08.019
154	Tomas Jarwidi	Sumber Raharjo	1° 48' 41.85"	103° 50' 47.15"	1.96	1.96	36.88	1/5/2022	MKT.08.020
155	Muhsin	Sumber Raharjo	1° 48' 40.17"	103° 50' 33.87"	2.37	2.37	36.87	1/5/2022	MKT.08.021

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156	Nur Rosid *)	Sumber Tani A	1° 47' 43.37"	103° 51' 8.19"	1.86	1.86	37.29	1/2/2019	MKT.09.001
	Nurosid	Barokah	1° 48' 17.33"	103° 50' 7.63"	1.00	1.00	37.95	3/1/2019	MKT.09.001
	Nurosid	Barokah	1° 47' 25.21"	103° 51' 24.91"	1.16	1.16	21.27	1/2/2019	MKT.09.001
157	Kuncoro Murni	Sumber Tani A	1° 47' 29.07"	103° 51' 7.02"	2.01	2.01	19.56	3/1/2019	MKT.09.003
	Kuncoro Murni	Sri Rezeki B	1° 47' 26.48"	103° 51' 9.84"	1.96	1.96	30.18	1/2/2019	MKT.09.003
158	Kuwat	Sumber Tani A	1° 47' 22.40"	103° 51' 14.39"	2.01	2.01	36.16	3/1/2019	MKT.09.004
	Kuwat	Sumber Tani B	1° 48' 23.03"	103° 51' 40.50"	1.91	1.91	35.77	1/2/2019	MKT.09.004
159	Abdul Wahid	Sumber Tani A	1° 47' 43.37"	103° 51' 8.19"	2.00	2.00	36.95	3/1/2019	MKT.09.005
160	Asep Rodin	Sumber Tani A	1° 47' 22.30"	103° 50' 48.45"	2.00	2.00	37.38	1/2/2019	MKT.09.006
161	Suhartanto	Sumber Tani A	1° 47' 45.34"	103° 51' 27.35"	1.93	1.93	36.34	3/1/2019	MKT.09.007
162	Narti	Sumber Tani A	1° 47' 25.77"	103° 51' 14.34"	1.97	1.97	35.46	1/2/2019	MKT.09.008
163	Usman	Sumber Tani A	1° 47' 32.25"	103° 51' 19.21"	2.13	2.13	38.95	3/1/2019	MKT.09.009
164	Sarmin	Sumber Tani A	1° 47' 16.39"	103° 51' 14.46"	2.04	2.04	37.17	1/2/2019	MKT.09.010
165	Wahyu Kiswanto	Sumber Tani A	1° 47' 39.58"	103° 51' 27.44"	1.99	1.99	38.33	3/1/2019	MKT.09.011
166	Rustam	Sumber Tani A	1° 47' 31.04"	103° 51' 14.26"	2.00	2.00	37.27	1/2/2019	MKT.09.012
	Rustam	Sumber Tani A	1° 47' 36.54"	103° 51' 27.46"	1.90	1.90	36.28	3/1/2019	MKT.09.012
	Rustam	Barokah	1° 47' 13.54"	103° 51' 14.53"	1.00	1.00	34.71	1/2/2019	MKT.09.012
	Rustam	Monco Warno A	1° 48' 14.36"	103° 50' 33.92"	2.01	2.01	35.65	3/1/2019	MKT.02.018
167	Maryadi	Sumber Tani A	1° 47' 4.53"	103° 51' 1.28"	1.94	1.94	22.98	3/1/2019	MKT.09.013
168	M. Amin Siregar	Sumber Tani A	1° 48' 7.96"	103° 50' 22.65"	2.00	2.00	32.69	1/2/2019	MKT.09.014
169	Surono	Sumber Tani A	1° 47' 29.89"	103° 51' 27.11"	2.14	2.14	36.72	3/1/2019	MKT.09.015
170	Darmanto	Sumber Tani A	1° 47' 39.09"	103° 51' 14.04"	1.96	1.96	34.98	1/2/2019	MKT.09.016
171	Suparno	Sumber Tani A	1° 47' 43.37"	103° 51' 8.19"	2.32	2.32	36.32	3/1/2019	MKT.09.017
	Suparno	Barokah	1° 47' 45.34"	103° 51' 27.35"	1.00	1.00	35.55	1/2/2019	MKT.09.017
	Suparno	Sumber Tani B	1° 47' 46.80"	103° 51' 14.04"	1.91	1.91	21.05	1/5/2022	MKT.09.017
	Suparno	Barokah	1° 47' 47.63"	103° 51' 13.88"	1.23	1.23	39.82	1/5/2022	MKT.09.017
172	Mukhtar	Sumber Tani A	1° 47' 15.67"	103° 51' 1.40"	1.93	1.93	21.43	1/5/2022	MKT.09.018
173	Muchammad Rayhan	Sumber Tani A	1° 48' 22.43"	103° 50' 47.41"	2.21	2.21	37.23	1/5/2022	MKT.09.019
174	Aulia Nuraini	Sumber Tani A	1° 47' 51.15"	103° 50' 24.31"	1.91	1.91	36.06	1/5/2022	MKT.09.020
175	Tohari	Sumber Tani A	1° 48' 30.66"	103° 50' 33.88"	2.00	2.00	37.65	1/5/2022	MKT.09.021
176	Mukarom *)	Sumber Tani A	1° 47' 15.97"	103° 51' 14.44"	2.32	2.32	34.57	1/5/2022	MKT.09.022
177	Rusiati	Sumber Tani B	1° 47' 34.68"	103° 51' 16.87"	1.93	1.93	36.37	1/2/2019	MKT.10.001
178	Nurudin	Sumber Tani B	1° 47' 6.83"	103° 50' 39.41"	2.05	2.05	37.95	3/1/2019	MKT.10.002
179	Keman *)	Sumber Tani B	1° 47' 14.04"	103° 50' 38.89"	2.03	2.03	36.10	1/2/2019	MKT.10.003
180	Selamat	Sumber Tani B	1° 47' 7.22"	103° 50' 37.28"	2.10	2.10	35.80	3/1/2019	MKT.10.004
	Selamat	Sumber Tani B	1° 47' 20.94"	103° 50' 48.44"	2.05	2.05	36.60	1/2/2019	MKT.10.004
181	Casmuri B. Wamad	Sumber Tani B	1° 47' 7.22"	103° 50' 37.28"	1.94	1.94	34.41	1/2/2019	MKT.10.005
182	Wakidi	Sumber Tani B	1° 47' 10.03"	103° 51' 14.55"	2.31	2.31	36.93	3/1/2019	MKT.10.006
183	Misnan Al Muhadi	Sumber Tani B	1° 47' 9.70"	103° 51' 1.37"	1.95	1.95	38.54	1/2/2019	MKT.10.007
184	Sunari	Sumber Tani B	1° 47' 17.80"	103° 50' 48.37"	2.01	2.01	36.76	3/1/2019	MKT.10.008

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No.	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (S)	Longitude (E)	Total Certified Area	Planted Area			
185	Ibnu Hajar *)	Sumber Tani B	1° 47' 0.51"	103° 50' 52.24"	1.91	1.91	35.35	1/2/2019	MKT.10.009
186	Slamet	Sumber Tani B	1° 47' 17.00"	103° 51' 1.34"	1.87	1.87	35.30	3/1/2019	MKT.10.010
187	Slamet S	Sumber Tani B	1° 47' 18.79"	103° 51' 1.31"	2.00	2.00	36.01	1/2/2019	MKT.10.011
188	Mimbar *)	Sumber Tani B	1° 47' 2.60"	103° 51' 1.47"	2.30	2.30	37.00	3/1/2019	MKT.10.012
189	Eko Budianto	Sumber Tani B	1° 47' 15.50"	103° 50' 48.13"	1.97	1.97	37.25	1/2/2019	MKT.10.013
	Eko Budianto	Barokah	1° 47' 7.55"	103° 51' 1.31"	1.00	1.00	36.24		MKT.10.013
190	Surawan	Sumber Tani B	1° 47' 6.21"	103° 51' 1.34"	2.10	2.10	20.93	1/2/2019	MKT.10.014
191	Wakiran	Sumber Tani B	1° 48' 42.94"	103° 50' 33.94"	2.01	2.01	34.87	1/5/2022	MKT.10.015
192	Audina Rahmayanti	Sumber Tani B	1° 47' 13.92"	103° 51' 1.34"	2.03	2.03	36.18	1/5/2022	MKT.10.016
193	Mochammad Hasby	Sumber Tani B	1° 47' 17.80"	103° 50' 48.37"	1.90	1.90	35.97	1/5/2022	MKT.10.017
194	Ali Saputra *)	Barokah	1° 47' 10.73"	103° 51' 1.34"	1.20	1.20	35.22	1/2/2019	MKT.11.001
195	Sukiman	Barokah	1° 47' 9.70"	103° 51' 1.37"	1.00	1.00	23.90	3/1/2019	MKT.11.002
	Sukiman	Barokah	1° 47' 6.59"	103° 51' 14.46"	1.05	1.05	23.59	1/2/2019	MKT.11.002
	Sukiman	Barokah	1° 48' 6.08"	103° 50' 17.03"	1.00	1.00	23.32	3/1/2019	MKT.11.002
	Sukiman	Barokah	1° 48' 2.00"	103° 50' 22.39"	1.00	1.00	21.16	1/2/2019	MKT.11.002
196	Tumiran	Barokah	1° 47' 59.82"	103° 50' 24.95"	1.00	1.00	20.91	1/2/2019	MKT.11.003
197	Amin Nullah	Barokah	1° 47' 49.12"	103° 50' 26.74"	1.00	1.00	22.57	3/1/2019	MKT.11.004
198	Sodikin	Barokah	1° 47' 52.33"	103° 50' 22.81"	0.49	0.49	18.25	1/2/2019	MKT.11.005
	Suratno	Barokah	1° 47' 35.80"	103° 51' 9.10"	1.00	1.00	20.30	3/1/2019	MKT.11.007
199	Tuwajak	Barokah	1° 48' 0.04"	103° 50' 42.68"	1.00	1.00	22.18	1/2/2019	MKT.11.009
200	Ahmad Sofyan *)	Barokah	1° 47' 45.43"	103° 50' 36.49"	1.00	1.00	22.05	1/5/2022	MKT.11.010
201	Muryono	Sido Maju	1° 48' 37.32"	103° 51' 1.17"	2.20	2.20	32.27	1/2/2019	MKT.04.015
202	Rubino	Sido Maju	1° 48' 24.30"	103° 51' 14.32"	2.01	2.01	32.27	3/3/2019	MKT.04.022
203	Wayan Setiawati	Sido Maju	1° 48' 47.63"	103° 51' 7.19"	2.01	2.01	36.20	3/3/2019	MKT.04.019
204	Suroso	Sido Maju	1° 48' 36.50"	103° 51' 12.75"	2.03	2.03	35.75	3/1/2019	MKT.04.012
205	Yarianto	Barokah	1° 48' 7.506"	103° 50' 21.34"	1.00	1.00	18.25	1/2/2019	MKT.11.031
206	M Amin Siregar	Sumber Tani A	1° 47' 42.46"	103° 51' 14.41"	2.04	2.04	35.25	1/2/2019	MKT.09.014
207	Sardi	Sumber Raharjo	1° 48' 34.79"	103° 50' 59.92"	2.03	2.03	36.45	3/1/2019	MKT.08.024
					526.76	526.76	9,917.00		

The certified volume of FFB production is based on the prorate. Therefore the certified volume of FFB production from May 2024 to March 2025 is 8,264.17 mt

Note: *) smallholder sampled

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Appendix F: List of Abbreviations

a.i	Active Ingredient
BOD	Biochemical Oxygen Demand
CB	Certification Bodies
CHRA	Chemical Health Risk Assessment
COD	Chemical Oxygen Demand
CPO	Crude Palm Oil
CSPO	Certified Sustainable Palm Oil
CSPKO	Certified Sustainable Palm Kernel Oil
EFB	Empty Fruit Bunch
EHS	Environmental, Health and Safety
EIA	Environmental Impact Assessment
EMS	Environmental Management System
FFB	Fresh Fruit Bunch
FPIC	Free, Prior, Informed and Consent
GAP	Good Agricultural Practice
GHG	Greenhouse Gas
GMP	Good Manufacturing Practice
GPS	Global Positioning System
HCV	High Conservation Value
IPM	Integrated Pest Management
IP	Identity Preserved
IS - CSPO	Independent Smallholder Certified Sustainable Palm Oil
IS – CSPKO	Independent Smallholder Certified Sustainable Palm Kernel Oil
IS – CSPKE	Independent Smallholder Certified Sustainable Palm Kernel Expeller
ISCC	International Sustainable Carbon Certification
ISS	Independent Smallholder Standard
LD50	Lethal Dose for 50 sample
MB	Mass Balance
MSDS	Material Safety Data Sheet
MT	Metric Tonnes
OER	Oil Extraction Rate
OSH	Occupational Safety and Health
PK	Palm Kernel
PKO	Palm Kernel Oil
POM	Palm Oil Mill
POME	Palm Oil Mill Effluent
PPE	Personal Protective Equipment
RSPO	Roundtable on Sustainable Palm Oil
P&C	Principles & Criteria
RTE	Rare, Threatened or Endangered species
SCCS	Supply Chain Certification Standard
SEIA	Social & Environmental Impact Assessment
SIA	Social Impact Assessment
SOP	Standard Operating Procedure