

31/01/2025

Dear Stakeholders,

**Public Notification: MSPO Surveillance Audit of SOU 3 Elphil Palm Oil Mill, SD Guthrie Berhad, Sungai Siput, Perak, Malaysia**

SD Guthrie Berhad has appointed BSI Services Malaysia Sdn Bhd to conduct MSPO Surveillance Audit of its SOU 3 Elphil Palm Oil Mill under the Parent company SD Guthrie Berhad. The details of the certification unit is as below:

Palm Oil Mill		
<b>Name</b>	SOU 3 Elphil Palm Oil Mill	
<b>Mill Capacity (tons/hour)</b>	45 MT/hr	
<b>Address/ Location</b>	Jalan Lintang, Sungai Siput Utara, 31100 Sungai Siput, Perak, Malaysia	
<b>GPS Reference</b>	<b>Latitude</b>	004° 53' 24.30" N
	<b>Longitude</b>	101° 05' 38.70" E

Estates					
Estates	Location	GPS Reference		Planted Area (Ha)	Total Area to be Certified (Ha)
		Latitude	Longitude		
Elphil Estate MPOB License No.: 529849002000	Ladang Elphil, Bt. 6, Jalan Lintang, 31100 Sungai Siput(U), Perak, Malaysia	004° 53' 11.40" N	101° 06' 03.20" E	1,660.33	1,863.78
Kamuning Estate MPOB License No.: 524034002000	Ladang Kamuning/Changkat Salak, 31100 Sungai Siput, Perak, Malaysia	004° 49' 34.40" N	101° 03' 44.40" E	2,638.19	3,888.43
Kinta Kellas Estate MPOB License No.: 528648002000	Ladang Kinta Kellas, P. O. Box 31007, Batu Gajah, Perak, Malaysia	004° 27' 46.10" N	101° 04' 30.70" E	938.64	1,060.74
<b>Total</b>				<b>5,237.16</b>	<b>6,812.95</b>



BSI Services Malaysia Sdn Bhd plans to conduct this Surveillance Audit from 04/03 to 06/03/2025. The assessment will be conducted based on:

- Part 4-1 Palm Oil Mill Including Supply Chain Requirements
- Part 3-2 Oil Palm Plantation (more than 500Ha)
- MSPO Standards Series

The assessment will cover legal, environment, economical, workers' health and safety, social aspects and traceability as required by Malaysian Sustainable Palm Oil MS 2530:2022 Standards.

BSI accredited to provides independent, third-party MSPO certification. BSI Services Malaysia Sdn. Bhd. is a subsidiary of BSI Group, a Royal Charter Company. BSI is the world's trusted brand in providing business improvement solutions with more than 86,000 clients in over 193 countries. BSI's mission is to share knowledge, innovation and best practices to help people and organizations make excellence a habit. BSI is the U.K.'s National Standards Body.

The BSI Audit Team assigned for this assessment are:

Audit Team	Role/Area of Requirement	Qualification and Experience
Fahmi bin Othman	Team Leader Social aspect and workers welfare, worker consultation, stakeholder consultation, impact assessments and policies, supply chain for mill	<ul style="list-style-type: none"> <li>- Holds a Bachelor's Degree in Industrial Biology from Universiti Teknologi Malaysia, graduated in 2010.</li> <li>- He gained his working exposure in the plantation sector, serving as an Assistant Manager with a plantation company managing the day-to-day plantation operations before acting as Sustainability Officer for another significant 4 years. In his career, Fahmi had accumulated more than 9 years of sustainability implementation experience including workers' welfare, workers' occupational, health &amp; safety, environment conservation and protection at buffer areas and continuous improvement management plans. Prior to joining BSI, he was an auditor for another local certification body who experienced in MSPO and PEFC Certification Audit.</li> <li>- Successfully completed the Lead Auditor Course ISO 9001 &amp; ISO 45001, MSPO 2530:2013, Endorsed RSPO Lead Auditor, Endorsed RSPO SCCS Lead Assessor Course, and Social accountability (SA8000).</li> </ul>



Ahmad Rufi bin Abu Talib Khan	<p>Team Member</p> <p>Best Management Practice for Mill and Estate, legal compliance, environment aspect, HCV, continuous improvement, supply chain for mill</p>	<ul style="list-style-type: none"> <li>- Holds a Bachelor Degree in Mechanical Engineering, Universiti Teknologi MARA.</li> <li>- Has 2 years of experience working as a MSPO auditor.</li> <li>- Has 5 years of experience in the palm oil industry, specifically in a palm oil mill.</li> <li>- Successfully completed the ISO 9001 Quality Management System Lead Auditor Course, ISO 14001 Lead Auditor Course, ISO 45001 Lead Auditor Training, MSPO Lead Auditor Course, Endorsed RSPO P&amp;C Lead Auditor Course, Endorsed RSPO SCCS Lead Assessor Course, and HCV-HCS Training.</li> </ul>
Mohd Isa bin Hasim	<p>Team Member</p> <p>Occupational health and safety, operation procedure, organization commitments, legal compliance, long term economy plan, supply chain for mill</p>	<ul style="list-style-type: none"> <li>- Holds a Diploma in Mechanical Engineering UiTM and Diploma in Palm Oil Milling Technology &amp; Management MPOB.</li> <li>- More than 8 years of experience working in the plantation industry and 2 years in petrochemical plant handling issues related to safety, environment, MSPO, RSPO, and ISCC requirements.</li> <li>- Successfully completed the Lead Auditor Course MSPO, MSPO SCCS Auditor Training, ISO 9001:2015 QMS Lead Auditor Course, Integrated Management System (IMS) Auditor/ Lead Auditor Training Course, Endorsed RSPO P&amp;C Lead Auditor Course, and Endorsed RSPO SCCS Lead Assessor Course, and SA8000.</li> </ul>

In preparation for the assessment, we would like to seek views and opinions from related stakeholders regarding to any issues that is related to this oil palm management which may determine the level of compliance. We would like to seek your views and opinions on the following aspects but not limited to:

- Environment or social aspect
- Environmental Protection
- Biodiversity conservation
- Opportunity for employment
- Company approach to community development
- Your relationship with the company



- Participation in decision making
- Free, prior and informed consent
- Human Rights & child labor protection
- Suggestion for improvement
- Compliance of the management unit

A stakeholder consultation meeting will be arranged during the assessment and the date is stated in above. You are cordially invited to provide your views and opinion during the meeting. Please inform the Director of Operations, Technical & Compliance - Assurance if you would like to attend this meeting. The details are provided below.

Alternatively, you can provide your views and opinion through writing. In case your option is to provide us in writing, only comments received within 30 days from the date of this letter will be considered in the Assessment. The following details shall be included for any case we may need to contact you for clarification or follow-up on any issue raised by you.

Name: .....

Address: .....

Email: .....

Phone Number: .....

Fax Number: .....

If you wish your comments to be treated confidentially or to remain anonymous, please mark your reply "IN CONFIDENCE". Please direct your comments, views and opinion to:

**Director  
Operations, Technical & Compliance -  
Assurance**

Mr. Azrul Wan Azizan  
BSI Services Malaysia Sdn Bhd  
Level 29, The Gardens North Tower  
Mid Valley City Lingkaran Syed Putra  
59200 Kuala Lumpur, Malaysia  
Tel : +60 3 2081 3311  
Fax : -  
Email : [Azrul.WanAzizan@bsigroup.com](mailto:Azrul.WanAzizan@bsigroup.com)

**AND / Auditee:  
OR**

Mdm. Shylaja Devi Vasudevan Nair  
SD Guthrie Berhad  
Level 11, Main Block, SD Guthrie Tower  
No. 2, Jalan PJU 1A/7, Ara Damansara  
47301 Petaling Jaya  
Selangor, Malaysia  
Tel : +60 3 7484 4000  
Fax : -  
Email : [shylaja.vasudevan@sdguthrie.com](mailto:shylaja.vasudevan@sdguthrie.com)

If there is any further complaints, dispute or grievances, please visit <https://www.bsigroup.com/en-MY/our-services/Customer-Feedback-Policy-and-Procedure/> for our available procedures.

Thank you very much for your input.



Your sincerely,

A handwritten signature in black ink, appearing to read "Azrul Wan Azizan", is positioned above a dotted line.

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Azrul Wan Azizan  
Director  
Operations, Technical & Compliance - Assurance