

17/03/2025

Dear Stakeholders,

Public Notification: MSPO Surveillance Audit of SOU 16 Kok Foh Palm Oil Mill, SD Guthrie Berhad, Bahau, Negeri Sembilan, Malaysia

SD Guthrie Berhad has appointed BSI Services Malaysia Sdn Bhd to conduct MSPO Surveillance Audit of its SOU 16 Kok Foh Palm Oil Mill under the Parent company SD Guthrie Berhad. The details of the certification unit is as below:

Palm Oil Mill		
Name		SOU 16 Kok Foh Palm Oil Mill
Mill Capacity (tons/hour)		45 MT/hr
Address/ Location		Kilang Kelapa Sawit Kok Foh, 72109 Bahau, Negeri Sembilan, Malaysia
GPS Reference	Latitude	002° 47' 4.80" N
	Longitude	102° 30' 14.98" E

Estates					
Estates	Location	GPS Reference		Planted Area (Ha)	Total Area to be Certified (Ha)
		Latitude	Longitude		
Kok Foh Estate MPOB License No.: 527424002000	Kilang Kelapa Sawit Kok Foh, 72109 Bahau, Negeri Sembilan, Malaysia	002° 46' 43.11" N	102° 29' 57.54" E	2,133.99	2,275.84
Sg. Senarut Estate MPOB License No.: 522497002000 525990102000 (Sg Gemas Div.)	Sg. Senarut Estate, 85100 Batu Anam, Johor, Malaysia	002° 34' 40.65" N	102° 41' 26.00" E	1,440.47	2,958.38
Muar River Estate MPOB License No.: 518846002000	Muar River Estate, Locked Bag No. 503, 85009 Segamat, Johor, Malaysia	002° 34' 29.83" N	102° 45' 3.49" E	1,453.35	1,584.62
Pertang Estate MPOB License No.: 528546002000	Pertang Estate, 72300 Simpang Pertang, Negeri Sembilan, Malaysia	002° 58' 20.38" N	102° 15' 17.68" E	950.17	1,052.49



Estates					
Estates	Location	GPS Reference		Planted Area (Ha)	Total Area to be Certified (Ha)
		Latitude	Longitude		
Bukit Pilah Estate MPOB License No.: 524036002000	Bkt Pilah Estate, 73500 Rompin, Negeri Sembilan, Malaysia	002° 43' 23.84" N	102° 30' 38.70" E	625.80	3,667.31
St. Helier Estate MPOB License No.: 525550002000	St. Helier Estate, 72100 Bahau, Negeri Sembilan, Malaysia	002° 46' 21.83" N	102° 26' 25.32" E	754.60	1,992.65
Sg. Sabaling Estate MPOB License No.: 531655002000	Sg. Sabaling Estate, 72100 Bahau, Negeri Sembilan, Malaysia	002° 50' 51.51" N	102° 28' 58.97" E	124.23	1,321.35
Total				7,482.61	14,852.64

BSI Services Malaysia Sdn Bhd plans to conduct this Surveillance Audit from 22/04 to 25/04/2025. The assessment will be conducted based on:

- ☒ Part 4-1 Palm Oil Mill Including Supply Chain Requirements
- ☒ Part 3-2 Oil Palm Plantation (more than 500Ha)
- ☐ MSPO Standards Series

The assessment will cover legal, environment, economical, workers' health and safety, social aspects and traceability as required by Malaysian Sustainable Palm Oil MS 2530:2022 Standards.

BSI accredited to provides independent, third-party MSPO certification. BSI Services Malaysia Sdn. Bhd. is a subsidiary of BSI Group, a Royal Charter Company. BSI is the world's trusted brand in providing business improvement solutions with more than 86,000 clients in over 193 countries. BSI's mission is to share knowledge, innovation and best practices to help people and organizations make excellence a habit. BSI is the U.K.'s National Standards Body.

The BSI Audit Team assigned for this assessment are:

Audit Team	Role/Area of Requirement	Qualification and Experience
Fahmi bin Othman	Team Leader Occupational health and safety, operation procedure, organization commitments, legal compliance, long term economy plan, supply chain for mill	<ul style="list-style-type: none"> - Holds a Bachelor's Degree in Industrial Biology from Universiti Teknologi Malaysia, graduated in 2010. - He gained his working exposure in the plantation sector, serving as an Assistant Manager with a plantation company managing the day-to-day plantation operations before acting as Sustainability Officer for another significant 4 years. In his career, Fahmi had accumulated more than 9 years of sustainability implementation experience including workers' welfare, workers'

		<p>occupational, health & safety, environment conservation and protection at buffer areas and continuous improvement management plans. Prior to joining BSI, he was an auditor for another local certification body who experienced in MSPO and PEFC Certification Audit.</p> <ul style="list-style-type: none"> - Successfully completed the Lead Auditor Course ISO 9001 & ISO 45001, MSPO 2530:2013, Endorsed RSPO Lead Auditor, Endorsed RSPO SCCS Lead Assessor Course, and Social accountability (SA8000).
Ahmad Rofi bin Abu Talib Khan	<p>Team Member</p> <p>Best Management Practice for Mill and Estate, legal compliance, environment aspect, HCV, continuous improvement, supply chain for mill</p>	<ul style="list-style-type: none"> - Holds a Bachelor Degree in Mechanical Engineering, Universiti Teknologi MARA. - Has 2 years of experience working as a MSPO auditor. - Has 5 years of experience in the palm oil industry, specifically in a palm oil mill. - Successfully completed the ISO 9001 Quality Management System Lead Auditor Course, ISO 14001 Lead Auditor Course, ISO 45001 Lead Auditor Training, MSPO Lead Auditor Course, Endorsed RSPO P&C Lead Auditor Course, Endorsed RSPO SCCS Lead Assessor Course, and HCV-HCS Training.
Zulkifli bin Kamarol Zaman	<p>Team Member</p> <p>Social aspect and workers welfare, worker consultation, stakeholder consultation, impact assessments and policies, supply chain for mill</p>	<ul style="list-style-type: none"> - Holds a Bachelor of Science in Agribusiness from University Putra Malaysia. - Has 10 years of experience in the oil palm industry working as Assistant Manager prior to joining the Certification Body as an Auditor. - He is familiar with the estate's daily operations as well as the Best Management Practices for oil palm cultivation. - Successfully completed the Integrated Management system (ISO 9001, ISO 14001 and ISO 45001), ISO 9001 Lead Auditor Course, ISO 45001 Lead Auditor Training, Endorsed



		RSPO P&C Lead Auditor Course, Endorsed RSPO SCCS Lead Assessor Course, MSPO Auditor Training Course, MSPO SCCS Auditor Training Course, HCV-HCS Training, and SA8000.
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In preparation for the assessment, we would like to seek views and opinions from related stakeholders regarding to any issues that is related to this oil palm management which may determine the level of compliance. We would like to seek your views and opinions on the following aspects but not limited to:

- Environment or social aspect
- Environmental Protection
- Biodiversity conservation
- Opportunity for employment
- Company approach to community development
- Your relationship with the company
- Participation in decision making
- Free, prior and informed consent
- Human Rights & child labor protection
- Suggestion for improvement
- Compliance of the management unit

A stakeholder consultation meeting will be arranged during the assessment and the date is stated in above. You are cordially invited to provide your views and opinion during the meeting. Please inform the Director of Operations, Technical & Compliance - Assurance if you would like to attend this meeting. The details are provided below.

Alternatively, you can provide your views and opinion through writing. In case your option is to provide us in writing, only comments received within 30 days from the date of this letter will be considered in the Assessment. The following details shall be included for any case we may need to contact you for clarification or follow-up on any issue raised by you.

Name:
Address:
Email:
Phone Number:
Fax Number:

If you wish your comments to be treated confidentially or to remain anonymous, please mark your reply “IN CONFIDENCE”. Please direct your comments, views and opinion to:

Director
Operations, Technical & Compliance - Assurance
Mr. Azrul Wan Azizan
BSI Services Malaysia Sdn Bhd
Level 29, The Gardens North Tower

AND / Auditee:
OR Mdm. Shylaja Devi Vasudevan Nair
SD Guthrie Berhad
Level 11, Main Block, SD Guthrie Tower
No. 2, Jalan PJU 1A/7, Ara Damansara
47301 Petaling Jaya



Mid Valley City Lingkaran Syed Putra
59200 Kuala Lumpur, Malaysia
Tel : +60 3 2081 3311
Fax : -
Email : Azrul.WanAzizan@bsigroup.com

Selangor, Malaysia
Tel : +60 3 7484 4000
Fax : -
Email : shylaja.vasudevan@sdguthrie.com

If there is any further complaints, dispute or grievances, please visit <https://www.bsigroup.com/en-MY/our-services/Customer-Feedback-Policy-and-Procedure/> for our available procedures.

Thank you very much for your input.

Your sincerely,

A handwritten signature in blue ink, appearing to read 'Azrul Wan Azizan', with a horizontal line extending to the left.

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Azrul Wan Azizan
Director
Operations, Technical & Compliance - Assurance