

**11,517** delegates trained last year  
**36** inspirational tutors  
**18** venues in the UK and Ireland  
**1** BSI Training Academy



# BSI Training Academy Course Portfolio

UK & Ireland | 2018

Public Training • In-house Training • Distance Learning

**bsi.**



By Royal Charter

# Contents

Welcome to the BSI Training Academy . . . . .	3
Why train with BSI . . . . .	4
Our accelerated learning approach . . . . .	5
Recommended learning pathway . . . . .	6
In-house training . . . . .	7
BSI qualifications . . . . .	8

## Performance

Lean and Six Sigma . . . . .	9
Quality Management ISO 9001 . . . . .	10
Medical Devices	
ISO 13485 . . . . .	12
CE Marking & IVD Training . . . . .	13
Asset Management ISO 55001 . . . . .	14
Collaborative Business Relationships ISO 44001 . . . . .	15
Aerospace Management AS 9100 . . . . .	16
Automotive Management IATF 16949 . . . . .	17
Built Environment (BIM) . . . . .	18

## Risk

Occupational Health & Safety	
BS OHSAS 18001 . . . . .	20
ISO 45001 . . . . .	21
IT & Information Security	
Information Security Management ISO/IEC 27001 . . . . .	22
Information Security courses . . . . .	23
Cyber Security and Information Resilience courses . . . . .	24
Business Continuity ISO 22301 . . . . .	26
Anti-Bribery ISO 37001 . . . . .	28
Risk Management ISO 31000 . . . . .	29
Road Traffic Safety ISO 39001 . . . . .	30

## Sustainability

Energy Management ISO 50001 . . . . .	31
Environmental Management ISO 14001 . . . . .	32

**Contact us** . . . . . 34

**New courses coming soon** . . . . . 35





# Welcome to the BSI Training Academy

**Chris Wright**

Commercial Training Director  
BSI Training Academy

At the BSI Training Academy, our focus is on helping clients embed knowledge and skills so they can add more value to their organizations and their CVs.

We offer one of the widest ranges of standards-related training in the UK from meeting medical devices regulation to managing your energy effectively. But we don't just train you to meet standards – we help you to understand how to embed them into your organization.

When you train with us, you get the full benefit of our expert knowledge. We know what an auditor will look for – so we train you to meet it. We know the thinking behind the standard – so we embed this in our courses to drive and inspire your people.

Our team of highly trained tutors bring with them a wealth of practical industry expertise and specialist knowledge, many of them with multiple professional qualifications.

Last year we trained over 11,500 delegates across the UK and Ireland, but we treat each delegate as an individual, recognizing their own unique learning objectives. So, no matter where you are on your journey towards embedding excellence, we hope you'll choose BSI to take care of your learning needs.

## Our client promise:

At the BSI Training Academy, we'll make sure you have an excellent learning experience that includes:

- An on-going relationship to ensure we understand and meet your continuing training needs
- A clear learning journey to embed skills and add value to your organization
- A best-in-class pre-course experience, including timely delivery of information so you arrive at your training fully prepared and ready to learn
- A training experience that uses accelerated learning techniques
- A highly regarded BSI qualification to acknowledge your new expertise
- Opportunities to network with peers on the course and learn through shared experiences



Follow us on   

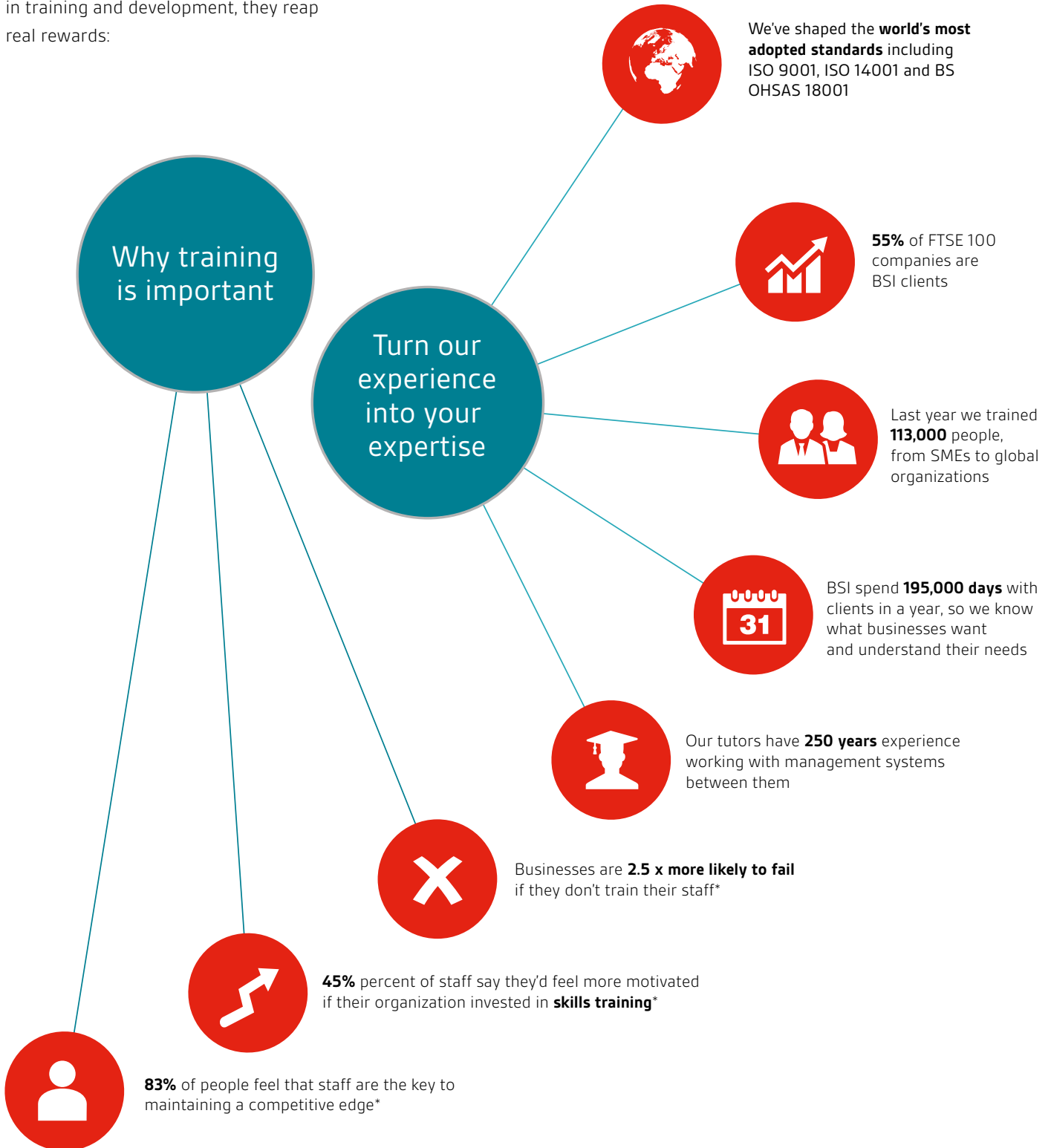
[bsigroup.com/training](https://bsigroup.com/training) | 0345 086 9000 | [training@bsigroup.com](mailto:training@bsigroup.com)



# Why train with BSI?

## Great businesses rely on great people

Research shows that when an organization invests in training and development, they reap real rewards:



\*Source: City of Bristol Benefits of Training article



# BSI Training Academy



## Why train with BSI?

We've helped shape many of the world's leading standards from ISO 9001 to ISO 27001 and are the UK's largest training and certification body.

We take the time to understand your company's learning needs to develop training solutions that satisfy your business objectives.

## Our approach – accelerated learning

Our accelerated learning approach is proven to fast-track learning and improve knowledge retention. You'll participate in activity-based learning and have the opportunity to share your learning experience with peers from other companies which will help embed your learning.

## Our tutors

Our tutors are recognized as experts in their field, offering a world-class learning experience that our delegates rate as first class. They are trained to understand and meet your different learning needs, and have years of practical industry experience as well as deep subject matter knowledge.

## Your BSI certificate

On successful completion, you'll receive a certificate that's recognized worldwide. A BSI Training Academy certificate is a mark of expertise, quality and integrity.



## Types of training

BSI offers training in many different formats.

### In-house training

An in-house training course is one held at your premises and is open only to your employees. Training in-house eliminates travel expenses and additional time away from the office. It also keeps your content and discussions confidential.

### Public training

Our public training courses take place in 20 convenient locations across the UK and Ireland. Attendees are away from office distractions and benefit from interacting and networking with people from other organizations.

### Distance learning

Allows you to study at your own pace and whenever is convenient to you. It's cost effective and puts you in control of your learning.



### Connected Learning Live

If you're looking for a "live" training experience, but you don't have time to travel, experience a virtual live classroom at your desk.

Follow us on   

[bsigroup.com/training](https://bsigroup.com/training) | 0345 086 9000 | [training@bsigroup.com](mailto:training@bsigroup.com)



performance



risk



sustainability

# Recommended learning pathway

1

## Understand

Requirements courses:

### Who should attend?

Ideal for new starters or if you need a "refresher"

### What will I learn?

An overview of your management system and the requirements of the associated ISO standard

**Please note: our course fees do not include a copy of the ISO standard.**

Even at this introductory level, you'll need to have a good working knowledge of the ISO standard you're training for, so it's a good idea to do pre-course preparation if you need to brush up on your understanding

2

## Implement

Implementation courses:

### Who should attend?

Those responsible for implementing or have recently taken responsibility for a management team

### What will I learn?

The requirements of a standard in the context of your company and how to take the lead in planning implementation

3

## Prove it's working

Internal Auditor courses:

### Who should attend?

Those tasked with conducting internal audits or monitoring their management system's performance

### What will I learn?

How to be better equipped to maintain compliance and how to manage and improve risks to your management team

Lead Auditor courses:

### Who should attend?

Those tasked with conducting and leading management system audits

### What will I learn?

Gain the ability and confidence to conduct and lead effective audits, and how to manage audit teams and processes

4

## Make excellence a habit

Certification:

**Assess your readiness for certification with a gap analysis day**

Maximize your certification with business improvement training and software tools

5

## Continuing professional development

Enhance your skills by becoming qualified as a Certified Auditor, or study online for a Diploma in Quality Management





## Why choose in-house training?

Our courses can be delivered in-house at a location of your choice. This ensures that your people learn best practices suited to your own organization.

Our in-house courses are led by experienced tutors who are skilled in both their subject matter and in the most effective ways for delegates to learn.

### Choose in-house training if you want:

- to train a group of people
- the training structured to the needs of your organization
- to reduce the level of risk to proprietary and confidential information
- to save money on travel and accommodation

### What our delegates say...

"A knowledgeable and approachable trainer with in depth knowledge of his subject matter."

"Excellent trainer with abundance of knowledge across many fields"

"Our tutor was excellent at training, gave practical basic examples of working. Very positive attitude, gave individual time to participants"

"A dry subject taught and delivered well, de-mystified - much appreciated"

"I feel that this was the best course I have been on as it did not feel like a course, more of a 'two-way conversation that I learned from'. If I could have put together a course then this is the one I would have collated."

Request a quote by visiting our website [bsigroup.com/inhouse-training-uk](https://bsigroup.com/inhouse-training-uk) or call us on **01908 815 926**

# BSI qualifications

## BSI Certified Auditor / Lead Auditor

The BSI Certified Auditor / Lead Auditor qualification gives your employer or client complete confidence in you. It lets them know your auditing skills are not just solely based on your experience. They'll be reassured you are regularly evaluated by the UK's leading independent auditing experts.

01

Internal / Lead Auditor training

02

Audit review reports

03

Qualifying review

bsi.



Certified Lead Auditor

### Step One: Take internal or lead auditor training

You'll need to successfully complete, or have already completed, internal auditor or lead auditor training. You will then begin to put your training into practice by undertaking management system audits.

### Step Two: Audit packs

You will then send us three completed audit reports. Our tutors will check and review your reports, looking for evidence of audit planning and effective reporting, including that you have been able to communicate clear findings including nonconformities, as required.

### Step Three: Qualifying review

The final stage is a half day qualifying review where one of our experienced tutors will carefully observe and evaluate your conduct of a live audit.

#### Benefits include:

- Enhance your CV
- Detailed feedback on your audits
- Career development
- A professional qualification

Upon successful completion you'll receive a certificate and a membership card, and you'll also be eligible to use the BSI Certified Auditor logo on your CV/business cards

### Continuation

To keep your Certified Auditor / Lead Auditor qualification, you will need to continue to demonstrate your auditing skills by providing us with three audit reports on an annual basis, and after three years conduct another qualifying review.

*"Achieving the BSI Certified Auditor qualification has been a really useful and rewarding experience. I can now demonstrate that my auditing skills meet BSI's high standards."*

Certified Lead Auditor

## Distance learning



### BSI Diploma in Quality Management Systems

Ideal if you're involved at a strategic or operational level in implementing a quality management system, this distance learning qualification comprises 11 modules of study covering ISO 9001, the application of quality management principles and the process of system implementation.

#### Who should attend?

This distance learning quality management training course has been designed for everyone that would benefit from a broad understanding of what ISO 9001 is, how it will impact on their role and the benefits that should be seen from adopting its principles.

#### How will I benefit?

- Enhance your career development
- Contributes towards CPD
- Achieve a professionally recognized BSI qualification
- Help your organization improve its performance and customer satisfaction
- Provides an introduction into quality management systems
- Feedback from BSI's expert tutors



performance



risk



sustainability





# What is Lean Six Sigma?

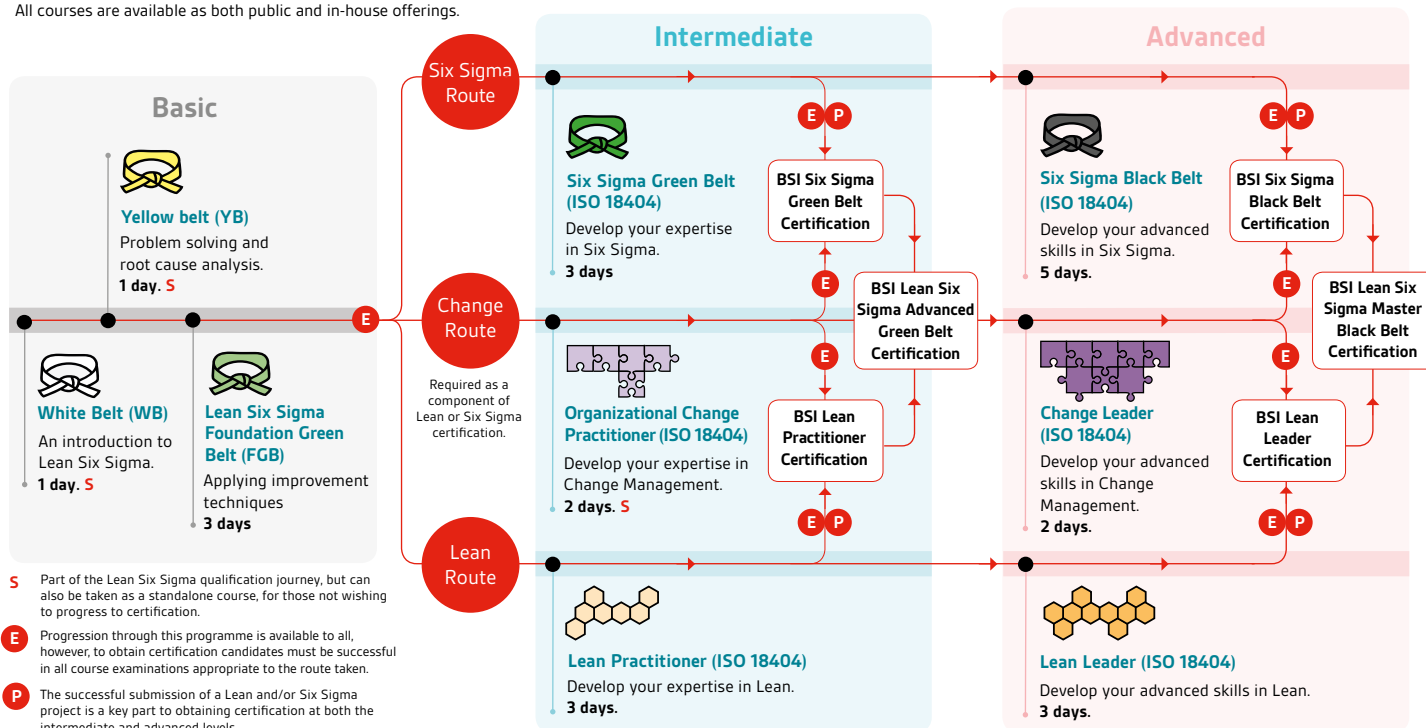
Lean Six Sigma is a two-staged approach which drives continual improvement in organizations and strives towards greater than 99% efficiency:

- Lean refers to maximizing customer value and minimizing the areas of waste in processes; creating enhanced customer satisfaction and less wasted resources
  - Six Sigma is the ongoing effort to continually reduce product and process variation through a defined project approach
- Combined, the two approaches can result in benefits including reduced costs, retained business, improved staff morale and increased customer satisfaction.

## BSI Lean Six Sigma Journey

### Lean Six Sigma Training Courses

All courses are available as both public and in-house offerings.



### Find out more

Search our website for more information on courses and certification for Lean Six Sigma.





# Quality Management

## ISO 9001:2015

Our ISO 9001 training will provide you with an awareness of quality management systems, tools and techniques for implementation and how to audit against the requirements of the standard. Having an internationally recognized Quality Management System (QMS) allows you to enhance organizational performance, increase customer satisfaction and gain a competitive edge.

### ISO 9001:2015 Requirements

This course will give you a thorough understanding of the history and development of ISO 9001:2015, key terms, definitions and the ISO standardized high level structure. You'll learn to interpret and apply the key concepts and principles of the standard to existing processes within your organization.

**Duration** 1 day

**Also available as a virtual live classroom at your desk.**

### ISO 9001:2015 Implementation

Gain the required skills to conduct a base-line review of your organization's current position and implement the key principles of ISO 9001:2015. Using a step-by-step approach, you'll learn how to develop an implementation plan, create necessary documentation, monitor your QMS and achieve continual quality improvement.

**Duration** 2 days

### ISO 9001:2015 Requirements and Implementation

This course combines the Requirements and Implementation courses together in a 3-day block.

**Duration** 3 days

### ISO 9001:2015 Lead Implementer

This course combines the ISO 9001 Requirements and Implementing courses, with an additional focus on leadership and management, followed by an exam. This will provide you with an in-depth understanding of the standard; the best practice methods to implement the standard within your organization and ensuring its effectiveness by teaching soft skills such as leadership, management, effective delegation, problem solving and motivation.

**Duration** 5 days

### ISO 9001:2015 Internal Auditor

Optimize your auditing skills with the internationally recognized ISO 9001:2015 and boost your internal auditing capabilities. Gain confidence in planning and performing an effective audit, as well as reporting and taking corrective action where necessary.

**Duration** 2 days

### ISO 9001:2015 Requirements and Internal Auditing

This course combines the Requirements and Internal Auditor courses together in a 3-day block.

**Duration** 3 days

### ISO 9001:2015 Lead Auditor

Using a step-by-step approach, you'll be guided through the entire audit process from initiation to follow-up. You'll gain the knowledge and skills required to undertake and lead a successful management systems audit. You'll sit a 2-hour exam to test your knowledge and understanding.

**Duration** 5 days

We also offer a CQI and IRCA Certified version of this course (ISO 9001:2015 Lead Auditor (17955)). You'll sit a 2-hour exam to test your knowledge and understanding, and on successful completion, you'll meet the requirements for CQI and IRCA certification.

**Once you've successfully completed Internal or Lead Auditor training, you can go on to qualify as a Certified Auditor.**



# ISO 9001 transition must be completed by September 2018

ISO 9001:2015

## Transitioning to the new ISO 9001 quality standard

If you're certified to ISO 9001:2008 and you wish to keep your certification, you'll need to complete the transition and be audited against the new standard - ISO 9001:2015 - before September 2018.

### ISO 9001:2015 Identifying the Changes

This course introduces you to the new ISO high level structure for management system standards and explores the changes between ISO 9001:2008 and ISO 9001:2015. By attending, you'll be able to identify the gaps in your current Quality Management System (QMS) and start planning your transition to the revised standard.

**Duration** 1 day

### ISO 9001:2015 Implementing Changes

This course will take you through the core changes and requirements of ISO 9001 to assist with the implementation of changes within your business. You'll discover proven ways to effectively tackle the transition.

Please note you must attend either ISO 9001:2015 Transition - Identifying the changes or CQI and IRCA Certified ISO 9001:2015 Auditor Transition as a prerequisite for this course.

**Duration** 1 day

## In-house quality training

### ISO 9001:2015 Senior Management Briefing

This 2-hour BSI workshop has been designed to enable Senior Management teams to identify the core requirements of ISO 9001:2015, with regard to the Leadership Team and their commitments. It's ideal for members of a Senior Management Team who operate an ISO 9001 management system, those wishing to improve their business through the application of the leadership activities and those who want to improve strategic decision-making around certification.

### Introduction to ISO 9001, ISO 14001 and ISO 18001

This fast-paced combined management training course helps you to evaluate the importance of Quality, Environmental and Health and Safety standards and certification. You'll learn how these standards can bring business success by using continual improvement through the methodologies identified in the standards framework.

**Duration** 1 day

### CQI and IRCA Certified ISO 9001:2015 Auditor Transition (17863)

This course is ideal for existing auditors, as not only will you learn about the new ISO high level structure and the key differences between ISO 9001:2008 and ISO 9001:2015, but you'll also get a chance to practice auditing to the main changes in ISO 9001:2015. You'll sit a 30-minute exam to test your knowledge and understanding. On successful completion, you'll meet the CQI and IRCA Auditor transition training requirements.

**Duration** 2 days

### Internal Auditor for ISO 9001, ISO 14001 and ISO 18001

This combined management training course will determine the tools and techniques to undertake integrated internal audits to ISO 9001:2015, ISO 14001:2015 & BS OHSAS 18001:2007. An internal audit allows you to assess your organization's management system in detail, giving you the confidence that your framework remains effective and compliant, and helping you to continually improve the way your business operates.

**Duration** 3 days





# Medical Devices



## ISO 13485:2016

Our ISO 13485 quality management training will help you to understand the QMS requirements for medical devices, so you can ensure that you maintain compliance.

### Introduction to ISO 13485:2016

This course has been designed to provide an insight into the use of ISO 13485:2016 as the basis for a quality management system implemented by medical device manufacturers.

**Duration** 1 day

### Implementing ISO 13485:2016

This course has been designed to provide you with the knowledge and process steps to enable you to effectively implement a quality management system in line with the requirements for ISO 13485:2016. The course introduces the concepts needed to understand, develop and implement a quality management system.

**Duration** 2 days

### ISO 13485:2016 Clause by Clause

This course has been designed to provide an in-depth understanding of ISO 13485:2016 by reviewing the requirements of each clause in turn, allowing you to maintain a compliant QMS.

**Duration** 2 days

### ISO 13485:2016 Internal Auditor

This intensive course is intended for medical device quality professionals aiming to build on their knowledge of ISO 13485:2016 and evaluate the effectiveness of the quality management system in their organization.

**Duration** 2 days

### ISO 13485:2016 Senior Management Briefing

As a leader, your commitment and support is crucial to the success of your organization's ISO 13485:2016 Medical Devices Quality Management System (QMS). This interactive briefing, delivered online, highlights your responsibilities in terms of leadership and commitment.

**Duration** 2 hours

You'll need to complete your transition to the new standard - ISO 13485: 2016 - by 28 February 2019 in order to keep your certification

### Transition training courses

#### ISO 13485:2016 Auditor Refresher

If you're an existing auditor with knowledge of ISO 13485 and you wish to update your audit programme in line with ISO 13485:2016, this course will refresh your auditing techniques, allowing you to prepare to audit against requirements.

**Duration** 4 hours

#### ISO 13485:2016 Transition Training

If you're already familiar with ISO 13485:2003/EN 13485:2012 and want to find out about ISO 13485:2016, this course will introduce you to the new requirements and explore the changes between ISO 13485:2003/EN 13485:2012 and the latest standard.

**Duration** 3 hours

You could also opt to combine your Transition and Auditor Refresher Training with a single one-day course that covers both topics.

### Medical Device Single Audit Program (MDSAP): Fundamentals and Readiness

This course will prepare you to host a MDSAP audit and allow you to determine if your own internal QMS processes are consistent with the requirements of the MDSAP audit mode for the jurisdictions where your products are marketed.

**Duration** 2 days



performance



risk



sustainability

# CE Marking, Medical Devices and IVD

We understand the challenges of meeting regulatory requirements and maintaining quality management systems. We understand because our tutors are active practitioners in their field, with years of experience.

## Medical Devices CE Marking

You could save time getting your products to market by taking our three day Medical Devices CE Marking training course. Our qualified tutors have a combined industry and regulatory experience of over 650 years. They will help you to understand the entire CE Marking process in line with the European Medical Devices Directive (MDD).

**Duration** 3 days

## Application of the In Vitro Diagnostic (IVD) Directive

This course has been designed to enable you to explore the IVD Directive, gain a greater understanding of the requirements and thus enable IVD devices to be placed on the European market.

**Duration** 3 days

## Introduction to CE Marking

This course seeks to provide you with the information and skills to understand CE Marking Essentials and enable you to comply with a range of Directives and Regulations, along with covering other product legislation. It is aimed at companies who manufacture, import or distribute products for sale or use within the European Economic Area.

It's ideal if you need an introduction to CE marking, including compliance planning, quality assurance and product design team members who are responsible for product assessment, testing, certification and compliance.

**Duration** 1 day

We also offer a range of specialist training courses including:

- Clinical Evaluation for Medical Devices
- Creating and Maintaining Technical Files and Design Dossiers
- Introduction to Risk Management for Medical Devices
- Microbiological Validation and Control of Sterile Medical Devices
- Performance Evaluation and Clinical Evidence for In Vitro Diagnostics
- Technical Files and Design Dossiers for In Vitro Diagnostics

## Medical Devices Directive (MDD) to Medical Devices Regulation (MDR) Transition training

The Medical Devices Regulation (EU 2017/745) has replaced the Medical Devices Directive (93/42/EEC) as the legislation detailing the requirements that manufacturers have to meet to place medical devices on the market in the European Union.

Our one day training course has been designed to introduce medical device manufacturers and other economic operators in the supply chain to the key changes to requirements for CE marking following the publication of the new Medical Devices Regulation (MDR).

**Duration** 1 day

## IVD Directive to IVD Regulation (IVDR) Transition training course

There are significant changes in the European legislation applicable to IVDs. The IVDR (In Vitro Diagnostic Regulation) (EU 2017/746) has replaced the IVD Directive (98/79/EC), and will impose new requirements on manufacturers and other Economic Operators.

Our one day training course has been designed to introduce IVD manufacturers and other Economic Operators in the supply chain to the key changes to requirements for CE marking following the publication of the new IVD Regulation (IVDR).

**Duration** 1 day





# Asset Management



## ISO 55001:2014

Our experts can help you to understand and audit an Asset Management System, enabling you to better manage financial, physical or organizational assets. This could lead to better operating results, performance and improve your bottom line.

### Fundamentals of Asset Management

This interactive course will provide an overview of asset management, what it is and what it can do for your organization. It shares the latest thinking, processes, methods and tools in management of any asset. If you have an interest in or responsibility for physical or other assets, risk management, resourcing operations, technical services, quality management or organizational development, you'll find this course beneficial.

**Duration** 2 days

### Asset Management: Requirements of ISO 55001:2014

You'll explore in-depth the organizational implications of the international standard for asset management (ISO 55001:2014). The course aim is to explain the main requirements of ISO 55001:2014 and its organizational benefits.

**Duration** 1 day

### Key Elements of Auditing ISO 55001:2014

This course provides a solid foundation in key aspects of the audit process. You'll be taken through a structured programme including a balance of theory and practice using a combination of collaborative learning and practical activities. Key guidance will be given and practical experience in planning, executing, and reporting asset management system audits.

If you coordinate internal audit activities or lead management systems audits against ISO 55001, you'll find this course useful. It would also be beneficial if you wish to refresh your asset management audit skills.

**Duration** 1 day



All of our courses are available in-house

Call **01908 815 926**

Email **[inhouse.training@bsigroup.com](mailto:inhouse.training@bsigroup.com)**



performance



risk



sustainability

# Collaborative Business Relationships

## ISO 44001:2017

Collaborative Business Relationship Management Systems can deliver a wide range of benefits to enhance competitiveness and performance. ISO 44001 has evolved into an international standard to help organizations, large and small in both public and private sectors, to build and develop effective competitive business relationships based upon a collaborative approach.

### Introduction to ISO 44001:2017

You'll gain an insight to the key requirements encompassed within the ISO 44001 standard, and start to address the fundamental objectives of a structured approach to collaborative working. If you already use BS 11000, it will provide you with an understanding of the new requirements within ISO 44001.

**Duration** 1 day

### Implementing ISO 44001:2017

Our experienced trainers keep this course practical, giving you relevant knowledge to achieve the ISO 44001 collaborative relationship management system. Your learning is based around industry best practice outlined in the standard. Find out how to challenge and innovate to get the best out of partnerships and deliver real benefits – achieve greater efficiency by sharing skills and resources and reducing cost and risk.

**Duration** 2 days

### Internal Auditor ISO 44001 :2017

This course develops the necessary skills to assess, audit and report on the conformance and implementation of processes based on ISO 44001. You'll learn how to initiate an audit, prepare and conduct audit activities, compile and distribute audit reports and complete follow-up activities.

**Duration** 2 days

## In-house training course

### Senior Management Briefing ISO 44001

As a leader, your commitment and support is crucial to the success of your organization's Collaborative Business Relationships (CBR). This 3-hour executive session highlights the benefits of an effective CBR and introduces you to the key requirements of ISO 44001:2017. Through this, you'll gain a better understanding of both your organization's obligations and your personal responsibilities. Upon completion, you'll be able to develop action plans for implementing key leadership activities.

### ISO 44001:2017 Collaborative Leaders Course

This training course will give you the confidence and knowledge to be a Collaborative Leader. As ISO 44001 has become increasingly adopted, a significant need has been identified for organizations to develop internal champions / facilitators to lead and support implementation programmes, who have the knowledge and skills so that organizations gain real value from the adoption of the standard.

**Duration** 4 days

### Managing Cultures and Behaviours in Collaborative Business Relationships

The foundation for robust and effective collaboration relies on both the operating processes and the interactions of the parties involved. This course focuses on providing insight to the impacts that cultures and behaviours have on performance and how to identify, monitor, measure and address both positive and negative behaviours.

**Duration** 2 days

### Contracts and Collaboration

This course focuses on assessing the appropriate form of contract model from Alliance agreements through to individual collaborative contracts and the integration of concepts such as relational contracting.

**Duration** 2 days





# Aerospace Management



## AS/EN/JISQ 9100:2016

Having an internationally recognized Aerospace Quality Management System (AQMS) allows you to enhance organizational performance, increase customer satisfaction and gain a competitive edge.

### AS/EN/JISQ 9100:2016 Requirements

You'll gain a thorough understanding of the history and development of 9100:2016, key terms, definitions, integration and the alignment to the ISO standardized high level structure.

**Duration** 2 days

### AS/EN/JISQ 9100:2016 Implementing

Using a step-by-step approach, you'll learn how to develop an implementation plan, create necessary documentation, monitor your AQMS and achieve continual quality improvement.

**Duration** 3 days

### AS/EN/JISQ 9100:2016 Internal Auditor

Optimize your auditing skills with the internationally recognized 9100:2016 and boost your internal audit capabilities. Gain confidence in planning and performing an effective audit, as well as reporting and assessing corrective action where necessary.

**Duration** 2 days

### AS/EN/JISQ 9100:2016 Lead Auditor

Using a step-by-step approach, this course commences with establishing a foundation of knowledge in both Aerospace Quality Management Systems (AQMS) and lead auditing requirements appropriate to the Aviation, Space and Defence (ASD) industries.

**Duration** 5 days

### In-house training course

#### AS/EN/JISQ 9100:2016 Senior Management Transition Briefing

As a leader, your commitment and support is crucial to the success of your organization's Aerospace Quality Management System (AQMS). The purpose of this briefing is to help top managers identify and manage their responsibilities with regard to the standard, in particular the new and enhanced 9100 requirements.

**Duration** 2 hours delivered in-house

### AS/EN/JISQ 9100:2016 Aerospace Lead Auditor - Probitas Authentication

Using a step-by-step approach, the course commences with establishing a foundation of knowledge in both Aerospace QMS and lead auditing requirements appropriate to the Aviation, Space and Defence (ASD) industries.

**Duration** 5 days

### AS/EN/JISQ 9100:2016 Transition

Are you already familiar with 9100:2009 and want to find out about 9100:2016? This course explores the changes from 9100:2009 to 9100:2016 and by attending, you'll be able to identify the gaps in your current Aerospace Quality Management Systems (AQMS) and start planning your transition to the revised standard.

**Duration** 2 days

Once you've successfully completed Internal or Lead Auditor training, you can go on to qualify as a Certified Auditor.



### AS/EN/JISQ 9110:2016 Requirements

Developed specifically for aerospace Maintenance Repair and Overhaul (MRO) organizations whether on contract or permanent basis, this course will enable you to identify requirements and the structure of an effective AQMS and what this means for you.

**Duration** 2 days

We also offer a range of specialist training courses including:

- Advanced Product Quality Planning (APQP) Control Plan Methodology
- Potential Failure Mode and Effect Analysis (FMEA)
- Measurement Systems Analysis (MSA)
- Statistical Process Control (SPC)







# Automotive Management



## IATF 16949:2016

IATF 16949:2016 is the global technical specification and quality management standard for the automotive industry. It outlines everything you need to know about achieving best practice when designing, developing, manufacturing, installing or servicing automotive products. Our experts can help you to understand and audit IATF 16949:2016 with our training courses.

### IATF 16949:2016 Requirements

This course will help you identify key requirements, and the structure of an effective Automotive QMS and what this means for you. Gain a thorough understanding of the history and development of IATF 16949:2016, key terms, definitions, integration and the alignment to the ISO standardized high level structure. You'll learn to interpret the key concepts and principles of the standard.

**Duration** 2 days

### IATF 16949:2016 Implementation

Develop the knowledge and skill required to implement an IATF 16949:2016 Automotive Quality Management System (AuQMS). Gain the required skills to conduct a base-line review of your organization's current position and implement the key principles of IATF 16949:2016. Using a step-by-step approach, you'll learn how to develop an implementation plan, create necessary documentation, monitor your AuQMS and achieve continual quality improvement.

**Duration** 3 days

### IATF 16949:2016 Internal Auditor

This course develops the necessary skills to assess and report on the conformance, and the effective implementation of processes, based on IATF 16949. You'll learn how to initiate an audit, prepare and conduct audit activities, compile and distribute audit reports and complete follow-up activities. Gain confidence in planning and performing an effective audit; as well as reporting and assessing corrective action where necessary.

**Duration** 2 days

### IATF 16949:2016 Second-Party Auditor

The automotive sector requires second-party auditors to be competent in a number of key skills, to enable organizations to support their supplier management approach. This course will enable you to contribute to your organization's supplier quality management system development programme.

**Duration** 1 day

### IATF 16949:2016 Transition

If you're already familiar with ISO/TS 16949:2009 and want to find out about IATF 16949:2016, this course explores the changes from ISO/TS 16949:2009 to IATF 16949:2016. By attending you'll be able to identify the gaps in your current Automotive QMS and start planning your transition to the revised standard.

**Duration** 2 days

**You'll need to complete your transition to the new standard - ATF 16949: 2016 - by March 2019 in order to keep your certification**

We also offer a range of specialist training courses including:

- Understanding Core Tools
- Advanced Product Quality Planning (APQP) and Control Plan Methodology
- Potential Failure Mode and Effects Analysis (FMEA)
- Measurement Systems Analysis (MSA)
- Product Part Approval Process (PPAP)
- Statistical Process Control (SPC)

### IATF 16949:2016 Lead Auditor

Using a step-by-step approach, you'll be guided through the entire audit process from initiation to follow-up. Over 5 days, you'll gain the knowledge and skills required to undertake and lead a successful management systems audit. Learn to describe the purpose of an ISO 9001:2015/IATF 16949:2016 AuQMS audit and satisfy third-party certification.

**Duration** 5 days

### In-house training course

### IATF 16949:2016 Senior Management Briefing

This executive session highlights the benefits of an effective Automotive QMS and introduces you to the key requirements of IATF 16949:2016. Upon completion, you'll be able to develop action plans for implementing key leadership activities.

**Duration** 3 hours delivered in-house





# Building Information Modeling

BIM

Building Information Modeling (BIM) is more than just working in a digital environment. It's about ensuring teams have the relevant knowledge and capabilities to achieve best practice and the continued drive to commit to it. Developed in conjunction with leading industry consultants and trends, our BIM training courses provide the most relevant and up-to-date information in the market. You'll learn how to effectively manage information across all stages of your construction projects.

All of our training courses are fully aligned to the Government's definition of BIM Level 2, so you can start delivering projects to meet requirements early. Wherever you are on your journey, whatever your role, we have a course to help you be more efficient at what you do.

## BIM Masterclasses

Book all 3 of the below masterclasses together, and receive a discounted rate:

### 1. Using BIM to manage projects

This course has been designed to help if you're involved in projects (clients, designers, contractors, specialists and suppliers) to understand the requirements of PAS 1192-2 and put it into practice.

**Duration** 1 day

### 2. Using BIM to manage assets

If you're an asset owner, operator or maintainer, this course will help you to put the requirements of PAS 1192-3 into practice.

**Duration** 1 day

### 3. COBie2 Masterclass

This course provides a broad understanding of COBie. Key information is presented on how COBie will influence different aspects of your work and an overview of general concepts of COBie that involve all individuals in the life cycle of an asset. Take a hands-on approach to see how COBie works.

**Duration** 1 day

## BIM Fundamentals

This course provides the knowledge you need to understand the fundamental principles of BIM, in particular Level 2 and its associated outcomes. You'll focus on the context, key drivers and benefits that relate to the UK government's objectives of achieving BIM Level 2.

**Duration** 2 days

## BIM Strategic Implementation

This course will help delegates in implementing the benefits of digitization, lean and collaborative approaches on the delivery and use of built assets. Introduction to BS 1192 and collaborative working. It will also provide a review of the UK Government strategy and the tailoring of BIM strategy for specific business cases.

**Duration** 1 day

## In-house training course

### BIM Strategic Understanding: Senior Management Briefing

This course will help delegates in implementing the benefits of digitization, lean and collaborative approaches on the delivery and use of built assets. Introduction to BS 1192 and collaborative working. It will also provide a review of the UK Government strategy and the tailoring of BIM strategy for specific business cases.

**Duration** 3 hours delivered in-house



performance



risk



sustainability

**25 years' industry experience**  
**174 courses delivered**  
**1,286 delegates trained**  
**1 Jonathan Hurley**



# Occupational Health and Safety



## OHSAS 18001:2007

Whatever the size or nature of your organization, quality occupational health and safety training is vital to success – first-class internal processes are reflected in quality customer service delivery. Work with us to gain OHSAS 18001 and NEBOSH qualifications and gain the confidence and competencies to eliminate occupational and health risks to all stakeholders.

### Introduction to BS OHSAS 18001:2007

Learn how to bring excellent health and safety management to your business by taking this course. Get to grips with the principles of achieving the highest standard of working environment and understand legislation around occupational health and safety.

**Duration** 1 day

### Implementing BS OHSAS 18001:2007

This course will guide you to develop and deliver a BS OHSAS 18001:2007 standard health and safety management system. We will help you to find the tools you need to achieve best practice, combining theory with action.

**Duration** 2 days

### BS OHSAS 18001:2007 Internal Auditor - IOSH Approved course

Learn how to deliver structured internal audits in line with BS OHSAS 18001:2007 requirements. We'll support you in gaining skills and confidence to build your own audit framework.

**Duration** 2 days

### BS OHSAS 18001:2007 Management Systems Lead Auditor - IOSH approved course

Our IOSH approved Lead Auditor training is designed to help you effectively audit your occupational health and safety management system so that you can gain and maintain certification. You'll work with our expert tutors to develop auditing skills through a balance of formal classroom tutorials, practical role-playing, group workshops and open forum discussions with a written examination on your final day.

**Duration** 5 days

### ISO 45001 Migration

You should be familiar with the requirements of OHSAS 18001:2007 and will benefit from reading the ISO 45001 standard before attending the course. Learn about the new ISO high level structure and the envisaged differences between OHSAS 18001:2007 and ISO 45001.

**Duration** 1 day

### ISO 45001 Implementing Changes

You should already be familiar with the differences in requirements between OHSAS 18001:2007 and ISO 45001 by attending our ISO 45001 Migration course. Discover how to implement the key envisaged requirement differences between OHSAS 18001:2007 and ISO 45001 and develop a migration action plan.

**Duration** 1 day

### Combined Migration and Implementing Changes 2 day course available.

### ISO 45001 Auditor Migration Training Course

Are you an OHSAS 18001:2007 Internal or Lead Auditor who wants to develop the expertise to audit an ISO 45001 Occupational Health and Safety Management System (OH&S)? This course will focus on auditing activities so you learn to apply this practically in order to build your ISO 45001 auditing skill.

**Duration** 1 day

### Combined Migration and Auditor Migration 2 day course available.

### ISO 45001 Migration: Senior Management Briefing

This executive session highlights the differences in top management leadership and commitment requirements between OHSAS 18001 and ISO 45001. You'll gain a better understanding of both your organization's obligations and your personal responsibilities. Upon completion, you will be able to develop action plans for implementing key leadership activities.

**Duration** 2 hours



# New Occupational Health and Safety

## ISO 45001

The highly anticipated ISO 45001, the first global Occupational Health and Safety (OHS) management system, has now been published.

ISO 45001 replaces the widely implemented BS OHSAS 18001 and it is anticipated that organizations currently certified to BS OHSAS 18001 will need to migrate to ISO 45001 within three years of the new standard's publication.

### ISO 45001 Requirements

Identify the structure and requirements of an effective management system, and what this means for you. Gain a thorough understanding of the history and development of ISO 45001, key terms, definitions, and the ISO standardized high level structure. You'll learn to interpret and apply the key concepts and principles of the standard to existing processes within your organization.

**Duration** 1 day

### ISO 45001 Implementation

Gain the required skills to conduct a base-line review of your organization's current position and implement the key principles of ISO 45001. Using a step-by-step approach, you'll learn how to develop an implementation plan, create necessary documentation and monitor your OH&S MS.

**Duration** 2 days

### In-house training courses

#### ISO 45001 Senior Management Briefing

This executive session highlights top management leadership and commitment requirements within ISO 45001. Through this, you'll gain a better understanding of both your organization's obligations and your personal responsibilities within an OH&S MS. Upon completion, you will be able to develop action plans for implementing key leadership activities.

**Duration** 2 hours delivered in-house

### ISO 45001 Internal Auditor

An internal audit is an essential element to an effective OH&S MS, and by attending this course you will benefit by learning and developing the skills to help improve your organization's OH&S performance.

You'll develop the necessary skills to assess and report on the conformance and implementation of processes based on ISO 45001. You'll learn how to initiate an audit, prepare and conduct audit activities, compile and distribute audit reports and complete follow-up activities.

**Duration** 2 days

### ISO 45001 Lead Auditor (Occupational Health and Safety Management Systems)

This course teaches the fundamental auditing principles and practices, in conformance with national and international accepted norms and regulations relating to OH&S requirements. By attending, you will gain the necessary auditing skills through activity-based learning, and practical auditing experience with coaching, group workshops and open forum discussions.

**Duration** 5 days





# Information Security

## ISO/IEC 27001:2013

Our ISO/IEC 27001 training courses follow a structure to help you familiarize yourself with the standard, understand how to implement an ISMS, and how to audit it. We also have courses for individuals and lead auditors handling the transition from the previous version of the standard, ISO/IEC 27001:2005 to the current version, ISO/IEC 27001:2013.

### Requirements of ISO/IEC 27001:2013

Our expert tutors will explain the requirements of ISO/IEC 27001:2013 to help you understand how it could apply to your organization and the potential benefits of adopting it.

**Duration** 1 day

### Implementing ISO/IEC 27001:2013

You should already have a good understanding of the requirements of the current standard. Our tutors will tap into your knowledge to develop your skill and understanding of the practicalities involved when setting up a typical management system framework that conforms with ISO/IEC 27001:2013.

**Duration** 3 days

### Lead Implementer ISO/IEC 27001:2013

We'll teach you how to set up an ISMS that conforms to ISO/IEC 27001:2013 in an organization. You'll focus on developing your project management ability to lead a team with the implementation of an ISMS in your business.

**Duration** 5 days

## In-house training courses

### ISO/IEC 27001:2013 Information Security Management Briefing

Have confidence in your Information Security Management Systems with our in-house ISO 27001 Information Security Management Briefing. This briefing is available in-house only, please contact us to discuss how we can help.

**Duration** Delivered in-house

### Internal Auditor ISO/IEC 27001:2013

You'll learn how to plan, execute and report on an audit of an ISMS in an organization assessing its conformance with ISO/IEC 27001:2013. You should already have a good understanding of the requirements of the current standard, and our tutors will expand on your existing knowledge to help you develop the specialized skill and expertise to conduct an internal audit.

**Duration** 2 days

### ISO 27001:2013 Requirements and Internal Auditing

This course combines our ISO/IEC 27001:2013 Requirements and Internal Auditor courses. You'll learn how to plan, execute and report on an audit of an ISMS in an organization assessing its conformance with ISO/IEC 27001:2013.

**Duration** 3 days

### Lead Auditor ISO/IEC 27001:2013

We'll teach you how to lead, plan, execute and report on an audit of an ISMS in an organization assessing its conformance with ISO/IEC 27001:2013. To attend this course, you should already have knowledge of the key Plan-Do-Check-Act (PDCA) cycle within management systems. You should also have knowledge of Information Security Management principles, concepts and specifically the requirements of ISO/IEC 27001:2013.

**Duration** 5 days

Once you've successfully completed Internal or Lead Auditor training, you can go on to qualify as a Certified Lead Auditor



performance



risk



sustainability

Today, in this highly interconnected world, protecting information is increasingly important. Organizations need to ensure they secure personal records and commercially sensitive information from business risk and vulnerabilities. With our range of information security training courses we can help you get the knowledge and skills you need to build resilience around your information security management.

### BCS Practitioner Certificate in Information Risk Management

You will excel in information risk management with this BCS qualification developed especially for IT security professionals. The Practitioner Certificate in Information Risk Management (PCIIRM) provides thorough guidance on building a business focused ISMS strategy.

**Duration** 5 days

### BCS Certificate in Information Security Management Principles

Fulfil your potential with a BCS Certificate in Information Security Management Principles (CiISMP). Work with our BCS (formerly ISEB) experts to gain vital knowledge of delivering effective information security management. Designed for information security professionals, the CiISMP course will help you define your business case for information security through better risk assessment and management.

**Duration** 5 days

## Cloud Security

### Introduction to Cloud Security and CSA STAR Certification

This provides insight into the fundamentals of cloud computing, its advantages and disadvantages. It provides an insight into how CSA STAR certification can help you decide whether to outsource your services to a cloud service provider, by giving you confidence that the cloud service provider has been independently assessed by an external certification body.

**Duration** 1 day

### Auditing Cloud Security for STAR Certification

Led by an experienced tutor, this course will help you learn how to audit cloud security for the STAR certification programme and learn how to apply the maturity model when auditing a provider's security controls.

**Duration** 1 day

### Advanced Cloud Security Auditing for CSA STAR Certification

Led by an experienced tutor, this advanced course commences with the 'Auditing Cloud Security for CSA STAR Certification' programme before concentrating on how a CSA STAR rating is determined using a detailed case study.

**Duration** 2 days

### Certified STAR Auditor

Led by an experienced tutor, this two day course will help you learn how to conduct an audit for STAR certification and will work through a detailed case study to teach you how to determine a rating for STAR certification. To successfully complete this course, you will need to pass an examination.

**Duration** 2 days





# Cyber Security and Information Resilience



We offer a wide range of courses in Cyber Security and Information Resilience, from Cloud Security to GDPR, and from technical specialist courses to managerial security training. Check our website for the latest portfolio of courses.

## **CCSP Bootcamp: Certified Cloud Security Professional**

If you're building a career in cloud security then the Certified Cloud Security Professional (CCSP) is the must-have qualification to help you progress. This course will cover topics including cloud computing, mobile security, application development security, risk management and cyber. You'll come away with an understanding of how to apply the 6 Domains covered in the Common Body of Knowledge in practice.

**Duration** 5 days

## **Internet of Things (IoT) Fundamentals**

This course provides an overview of IoT technologies and the elements that compose their ecosystem. You'll get an overview into the interoperability challenges, cybersecurity threats and where IoT can provide the greatest benefits.

**Duration** 1 day

## **EU General Data Protection Regulation (GDPR) Foundation**

This foundation course will help you understand how the regulation works, how it could apply to your organization and the potential benefits. You'll also be in a position to start a scoping exercise that can then lead to a gap analysis, privacy impact and risk assessment or a full data protection audit.

**Duration** 1 day

## **Fundamentals of Mobile Application Defence**

This course is a great opportunity if you're interested in mobile security – you'll look at iOS and Android applications through the eyes of the hacker.

**Duration** 1 day

We offer a wide range of other courses in Cyber Security and Information Resilience. Please talk to our advisers about how we can help.

Certified Lead Privacy Implementer (CLPI)  
Certificate of Cloud Security Knowledge Plus (CCSK)  
Certified Information Privacy Technologist (CIPT)  
Fundamentals of Web Application Defence  
Fundamentals of Blockchain  
Web Application Defence: Secure Coding (Java/.NET/PHP)  
Certified Lead SCADA Security Professional  
Certified Ethical Hacker (CJEH)  
Advanced Hacking: The Weaponised Cyber Range  
Certified Information Privacy Professional Europe (CIPP/E)

Certified Information Privacy Manager (CIPM®)  
Certified Information Security Manager (CISM®)  
Certified Information Systems Auditor (CISA®)  
Certified Information Systems Security Professional (CISSP)  
eDiscovery Project Management  
Fundamentals of Computer Forensics  
EC-Council Computer Hacking Forensic Investigator (CJHFIv8)  
Certified Litigation Support Professional (CLSP LitWorks™)  
End-user security awareness training

**Check online to find the latest course details and booking**





**28** years' industry experience

**236** courses delivered

**1,776** delegates trained

**1** Mike Edwards





# Business Continuity

## ISO 22301

The impact of disasters on business can be substantial, regardless of the size of your organization. ISO 22301, the standard for Business Continuity, is suitable for complex, global organizations – but it's just as relevant for smaller organizations too. ISO 22301 provides an international best practice framework for identifying potential threats, evaluating their impact and developing capability to minimize the impact of disruption.

### Introduction to ISO 22301 Business Continuity Management

This course will help you to prepare for the unexpected and protect your organization with a basic understanding of business continuity. You'll learn about the key concepts of business continuity, understand the benefits of a business continuity management system and become familiar with the requirements of ISO 22301.

**Duration** 1 day

### Implementing an ISO 22301 Business Continuity Management System

Learn how to establish a business continuity management system within your organization and clarify roles and responsibilities during disruption. You'll identify and protect business critical functions, building resilience and capability to continue operating during unexpected events.

**Duration** 3 days

### ISO 22301 Business Continuity Lead Implementer

The objective of this course is to provide delegates with the necessary skills and tools to implement a Business Continuity Management System (BCMS) that meets the certification requirements of ISO 22301. The course will prepare delegates for the ISO 22301 Lead Implementer Certificate and provide delegates with useful tools and a reference framework for implementation.

**Duration** 5 days

### ISO 22301 Business Continuity Management Internal Auditor

Become a business continuity auditor by taking our ISO 22301 internal auditor training course. Learn how to complete each stage of the internal audit process, by understanding the requirements of ISO 22301 within the context of an audit.

**Duration** 2 days

### ISO 22301 Business Continuity Management Lead Auditor

Become a business continuity lead auditor with our ISO 22301 Lead Auditor training course. Ensure excellence in business continuity management by leading independent audits and managing auditing teams at each stage of the audit process.

**Duration** 5 days

### ISO 22301 Requirements and Internal Auditing

This course combines our ISO 22301 Introduction and Internal Auditor courses. Learn about the key concepts of business continuity, understand the benefits of a business continuity management system and become familiar with the requirements of ISO 22301.

**Duration** 3 days delivered in-house

Once you've successfully completed Internal or Lead Auditor training, you can go on to qualify as a Certified Auditor.



## General BCM practices

### Business Continuity Plans (BCP) Principles and Practices

Explore the role a BCP plays in aligning the resilience requirements for uninterrupted services and the measures that need to be in place for an organization to restore its business after an unexpected disruption.

**Duration** 1 day

### Developing and Managing Business Continuity Exercises

Alongside practical exercises, the tutors will guide you through a test scenario. The course is endorsed by the Emergency Planning Society and is delivered by the Continuity Shop.

**Duration** 2 days

### Crisis Management

This course explores sudden onset and slow onset crises caused by internal and external issues as well as methods for determining risk to use as a basis for crisis management plans. You'll learn about the key elements of crisis management, how to formulate a crisis management plan and how to relate the plan to other continuity plans.

**Duration** 1 day

### Business Impact Analysis (BIA)

This course will enable you to undertake your own analysis and potentially shape management decisions that lead to improved organizational resilience and continuity.

**Duration** 1 day

### Business Continuity Foundation

Take the first steps towards protecting your business in times of crisis. Our qualified BCM experts deliver a comprehensive introduction to BCM best practice.

**Duration** 3 days

### BCI Good Practice Guidelines

Gain an understanding of the processes required to develop, implement and maintain an effective BCM system, and look in-depth at the BCI (Business Continuity Institute) good practice guidelines.

**Duration** 5 days

### Testimonial

“ The BCM system is a great reassurance. It has enabled us to make plans to mitigate problems quickly if they occur – for example, to identify a second water supply and provide electricity back-up – things we wouldn't have done otherwise. ”

**Andy Drummond, Lettergold Plastics Ltd,  
UK engineering company**





## Anti-Bribery



## ISO 37001:2016

ISO 37001 is the international standard designed to help organizations implement an anti-bribery management system (ABMS). It specifies a series of measures your organization can implement to help prevent, detect and address bribery.

Designed to be integrated into your organization's existing management processes and controls, ISO 37001 also follows the common ISO structure for management system standards, for easy integration with ISO 9001 for example.

### Requirements of ISO 37001:2016

This course introduces the concepts of anti-bribery, explains the benefits of an ABMS and the key requirements and context of ISO 37001:2016. It's applicable to all organizations including the public, private and voluntary / not-for-profit sectors.

**Duration** 1 day

### Implementing ISO 37001:2016

This course will guide you through the implementation of an ISO 37001 ABMS using a combination of practical exercises and class discussions. You will also receive a take-home reference toolkit containing essential documents and information you can reference and use during your organization's implementation process.

**Duration** 2 days

### In-house training course

### ISO 37001:2016 Anti-bribery Management System Senior Management Briefing

Led by an experienced BSI tutor, this course will provide a senior management briefing of anti-bribery, and an awareness of the International Standard for anti-bribery management systems (ABMS).

### ISO 37001:2016 Internal Auditor

This innovative course provides a solid foundation in all aspects of the audit process. You will be taken through a structured programme stage by stage that includes a balance of theory and practice. Using a combination of collaborative, accelerated learning and practical activities you will gain an understanding of the key activities for auditing.

**Duration** 2 days

### Understanding Bribery and Effective Due Diligence

This two-day course focuses on the operational and technical challenges faced in understanding bribery and effective due diligence.

Delegates attending this course will gain an understanding of the nature and impact of bribery, the harm it can do, the risk it poses to organizations and the methods used to identify risk through an effective assessment.

**Duration** 2 days





# Risk Management

## ISO 31000:2009

ISO 31000 is the international standard for risk management. By providing comprehensive principles and guidelines, this standard helps organizations with their risk analysis and risk assessments.

Whether you work in a public, private or community enterprise, you can benefit from ISO 31000, because it applies to most business activities including planning, management operations and communication processes. Whilst all organizations manage risk to some extent, the best-practice recommendations of this international standard were developed to improve management techniques and ensure safety and security in the workplace at all times.

### ISO 31000 Application of Risk Management Systems

Designed for management representatives and people responsible for management systems, Application of Risk to Management Systems will give you the tools and techniques that will enable the effective application of risk methods to your systems.

**Duration** 1 day

### ISO 31000 Introduction

By attending this one-day course you'll learn the best practice principles, framework and process for managing risks relevant to your organization.

You'll be able to explain the key challenges of risk management, the importance of ISO 31000 and the benefits it can bring your organization. Plus you'll understand the governance and leadership role in managing risk at all levels of your organization.

**Duration** 1 day

### ISO 31000 Implementation

You'll gain the skills to conduct a base-line review of your organization's current position and implement the key risk management principles of ISO 31000. Using a step-by-step approach, you'll learn how to develop an implementation plan, create necessary documentation, develop your risk management process and achieve continual improvement. Plus you'll understand governance and leadership roles when managing risk at all levels.

**Duration** 2 days

### Risk in Medical Devices

#### Introduction to Risk Management for Medical Devices

This course helps medical device professionals gain an understanding of how ISO 14971 can improve their business and risk management efforts. You'll also understand how ISO 14971 applies to ISO 13485. The training includes exercises, and you'll have the chance to ask questions about ISO 14971 and risk management, so you can apply what you learn to your organization.

**Duration** 1 day

### In-house training courses

Discuss your risk management concerns in confidential surroundings by opting for in-house training

Contact us today for a quote

for training you and your team in-house

Call **01908 815 926**

Email **[inhouse.training@bsigroup.com](mailto:inhouse.training@bsigroup.com)**





# Road Traffic Safety

## ISO 39001:2012

A road traffic safety management system (RTSMS), based on ISO 39001, can provide your organization with an international best-practice framework for managing road safety risks, evaluating their impact, and developing the capability to achieve results. When RTS related incidents, serious accidents and deaths occur, it is the responsibility of organizations involved in road traffic systems and society as a whole to learn how to better reduce and minimize the risks.

### In-house training courses

#### Introduction to ISO 39001:2012 Road Traffic Safety (RTS) Management Systems

This course introduces the key concepts of RTS, explains the benefits of an RTSMS, and outlines the requirements of ISO 39001.

**Duration** 1 day delivered in-house

#### Implementing ISO 39001:2012 Road Traffic Safety (RTS) Management Systems

We'll teach you step-by-step how to implement an effective RTSMS, using a combination of practical exercises, group activities and delegate discussions.

**Duration** 2 days delivered in-house

#### Internal Auditor ISO 39001:2012 Road Traffic Safety (RTS) Management Systems

This course helps you learn how to conduct effective audits by using appropriate tools and techniques when auditing Road Traffic Safety (RTS) Management Systems.

**Duration** 2 days delivered in-house

#### Lead Auditor ISO 39001:2012 Road Traffic Safety (RTS) Management Systems

This course will develop the knowledge and skills required to undertake an audit of an RTSMS as a lead auditor; emphasizing independent auditing principles and practices.

**Duration** 5 days delivered in-house

Contact us today for a customized quote for training you and your team in-house  
Call **01908 815 926**  
Email **[inhouse.training@bsigroup.com](mailto:inhouse.training@bsigroup.com)**





# Energy Management

## ISO 50001

Effective energy management isn't just good for business; it's also becoming a requirement. And the best way to achieve it is with ISO 50001. The international standard outlines energy management practices that are considered to be the best, globally. Energy management experts from more than 60 countries developed the standard and now we can help you tap into that expertise, every day, to help you save energy, cut costs and meet environmental requirements.

### How to Improve the Energy Performance of Your Organization. An Introduction to ISO 50001:2011

This course provides a general overview of the concepts, requirements and benefits of using an energy management system based on ISO 50001. You will learn how using, developing and managing policies and procedures can improve energy efficiency, achieve targets, and reduce costs. This is the essential starting point for anyone planning to develop an energy management system.

**Duration** 1 day

### Implementing an Energy Management System based on BS ISO 50001

Using a step-by-step process, this course provides guidance on how to implement an ISO 50001 energy management system. You'll learn how to establish systems and processes that can help to reduce your energy costs, cut your environmental impact and boost your reputation.

**Duration** 2 days

### ISO/DIS 50001 Transition Training Course

If you're already familiar with ISO 50001:2011 but want to find out about the anticipated changes that lie ahead, this course introduces you to the new ISO high level structure for management system standards and explores the changes from ISO 50001:2011. It will help you identify gaps in your current Energy Management System (EnMS) and start planning your transition to the revised standard.

**Duration** 1 day

### ISO 50001 Internal Auditor

Becoming an internal auditor will help you get the skills to review and improve an energy management system. You'll be guided through the elements of an energy management internal audit based on ISO 50001 and ISO 19011. Through discussion and hands-on exercises, you'll learn the fundamentals of the standard as well as how to plan, conduct and report on an internal audit.

This course will also discuss integrating ISO 50001 audits with other management systems, like ISO 14001.

**Duration** 2 days

### ISO 50001 Lead Auditor

Gain the skills and knowledge to conduct and lead effective energy management system audits to the requirements of ISO 50001 and ISO 19011. This course explains the principles and practices of independent auditing for an energy management system. You'll be guided through the entire audit process from managing an audit program to reporting on audit results.

**Duration** 5 days

Once you've successfully completed Internal or Lead Auditor training, you can go on to qualify as a Certified Lead Auditor



performance



risk



sustainability



# Environmental Management



## ISO 14001:2015

Environmental management is no longer a moral choice but a business necessity. An ISO 14001:2015 Environmental Management System helps you drive sustainable growth, stimulate innovation and gain access to new markets.

### ISO 14001:2015 Requirements

Obtain a detailed understanding of the key terms, definitions and requirements of ISO 14001:2015 Environmental Management System (EMS) and how the standard can help your organization to better meet its environmental obligations and commitments.

**Duration** 1 day

**Also available as a virtual live classroom at your desk.**

### ISO 14001:2015 Implementation

Gain the required skills to conduct a base-line review of your organization's current position and implement the key principles of ISO 14001:2015. Using a step-by-step approach, you'll learn how to develop an implementation plan, create necessary documentation, monitor your EMS and achieve continual environmental improvement.

**Duration** 2 days

**Combined Requirements and Implementation 3 day course available.**

### ISO 14001:2015 Lead Implementer

This course combines the Requirements and Implementing courses with an additional focus on leadership and management, followed by an exam. This will provide you with an in depth understanding of the standard. We'll teach you the best practice methods to implement the standard within your organization and show you how to ensure its effectiveness using management skills such as leadership, effective delegation, problem solving and motivation.

**Duration** 5 days

## In-house training courses

### ISO 14001:2015 Environmental Management Briefing

Designed to suit your specific business needs, this ISO 14001 Environmental Management Briefing is delivered in-house and will help you to understand how you can achieve the highest environmental standards. We'd be happy to discuss your requirements.

### ISO 14001:2015 Internal Auditor

Optimize your auditing skills in line with the internationally recognized ISO 14001:2015 and boost your internal audit capabilities. You'll learn how to initiate an audit, prepare and conduct audit activities, compile and distribute audit reports and complete follow-up activities.

**Duration** 2 days

**Combined Requirements and Internal Auditor 3 day course available.**

### CQI and IRCA Certified ISO 14001:2015 Lead Auditor (17903)

Develop the knowledge and skill required to conduct a full audit of an organization's Environmental Management System (EMS) to ISO 14001:2015. You'll sit a 2-hour exam to test your knowledge and understanding.

**Duration** 5 days

### Calculating your Carbon Footprint

Calculate your organization's carbon footprint and reduce greenhouse gas emissions (GHG) with our Calculating Your Carbon Footprint Training Course. Understand why carbon management is so important and learn to independently verify environmental performance. You'll be able to produce a carbon footprint report and share this information confidently with shareholders, customers and regulators.

**Duration** 1 day





# ISO 14001 transition must be completed by September 2018

## Transition to ISO 14001:2015

If you're certified to ISO 14001:2004 and you wish to keep your certification, you'll need to complete the transition and be audited against the new standard - ISO 14001:2015 - before September 2018.

### ISO 14001:2015 Transition - Identifying the changes

Learn about the new ISO high level structure and the differences between ISO 14001:2004 and ISO 14001:2015. This course introduces you to the new ISO high level structure for management system standards and explores the changes between ISO 14001:2004 and ISO 14001:2015.

By attending, you'll be able to identify the gaps in your current Environmental Management System (EMS) and start planning your transition to the revised standard.

**Duration** 1 day

### ISO 14001:2015 Implementing changes

Please note that you must attend either ISO 14001:2015 Transition - Identifying the changes or CQI and IRCA Certified ISO 14001:2015 Auditor Transition as a prerequisite for this course.

Discover proven best practices to help you apply changes to the standard in your organization. You'll learn how ISO 14001:2015 is different to ISO 14001:2004 and discover proven ways to effectively tackle the transition.

**Duration** 1 day

### CQI and IRCA Certified ISO 14001:2015 Auditor Transition (17862)

This course is ideal for existing auditors, as not only will you learn about the new ISO high level structure and the key differences between ISO 14001:2004 and ISO 14001:2015, but you'll also get a chance to practice auditing to the main changes in ISO 14001:2015. You'll sit a 30-minute exam to test your knowledge and understanding.

On successful completion, you'll meet the CQI and IRCA Auditor transition training requirements.

**Duration** 2 days

Once you've successfully completed Internal or Lead Auditor training, you can go on to qualify as a Certified Lead Auditor





Get in touch

**For BSI Training Academy courses in the UK and Ireland:**

Public courses	0345 086 9000
In-house training	01908 815 926
Email	training@bsigroup.com

Follow us on  @BritishStandardsInstitution

 @BSI\_UK

 BSI

**For our latest terms and conditions, please see our website.**

**How is a product tested to give it a CE mark?**

We'll help you understand how to get your product approved and meet the regulatory requirements

Sign up today for the **CE Marking Essentials** Training Course



# New courses coming soon

We're introducing new standards and new courses all the time. Here are some of the new training courses that will be launching soon, but we're also open to suggestions. If you're looking for training to a particular standard, or would like to combine elements of one course with another, talk to us and we'll do our best to find a solution.



Sector	Regulation	Course topic
Food	FSSC	Requirements Implementing
	ISO 22000	Seminar Transition CQI and IRCA Auditor Transition Lead Auditor Management briefing Requirements Implementing Lead Implementing Internal Auditing
	PAS 96	Protecting and defending food and drink from deliberate attack
Service Management	ISO 20000	Seminar Transition SMB Transition Briefing SMS Briefing Implementing the changes Auditing the changes Requirements Implementation Internal Auditing Lead Implementer Lead Auditor

Sector	Regulation	Course topic
Energy	ISO 50001	CQI and IRCA Auditor Transition Seminar Transition Management Briefing Requirements Implementation Internal Auditor Lead Implementation Lead Auditor
Medical Devices	MDR IVDR	Introduction of MDR Introduction to IVDR
Information Security	GDPR NIST	Implementing Maintaining and Auditing Implementing Maintaining and Auditing
BIM	PAS 1192 Part 2 PAS 1192 Part 3 PAS 1192 Part 4 PAS 1192 Part 5 PAS 1192 Part 6	Project delivery Asset management Handover information exchange Security and BIM H&S and BIM



**BSI Training Academy**  
Kitemark Court  
Davy Avenue, Knowlhill  
Milton Keynes, MK5 8PP

T: 0345 086 9000  
E: [training@bsigroup.com](mailto:training@bsigroup.com)  
[bsigroup.com/training](http://bsigroup.com/training)

