

## Your on-site audit during COVID-19

### Your on-site audit

As a socially responsible organization BSI has a policy to carry out remote audits as much as possible. In our [Remote audit - Guide for clients](#), you will find more information on how these audits are planned and carried out. However, an audit cannot be completed remotely in all cases. There may be subjects or processes that cannot be assessed remotely and some certification schemes have restrictions on remote auditing. We would therefore like to inform you about what you can expect from BSI, and what support we need from you, if audit activities take place at your company location.

### What can you expect from BSI?



**We will contact you prior to the audit** to discuss whether the audit can be completed remotely or partially remotely, and if it requires to be completed on site what measures have been implemented that we need to take into account when carrying out the audit on location. This may include, for example, opening hours, social distancing, personal protective equipment, availability of lunch facilities and sanitary facilities.



**We apply the basic rules laid down by the central government.** Our auditors are trained to ensure that the basic rules are adhered to. They are provided with hand sanitiser and disinfectant wipes to ensure that they can follow good hygiene practices during the visit. If an auditor is unwell, or they believe they may have been exposed to someone who is suspected or confirmed to have COVID-19, they have been trained to self-isolate and follow the local requirements.

In some circumstances the auditor(s) (or those they live with) may be considered vulnerable or at elevated risk if the auditors were to contract COVID-19. In such cases the auditor would also work from home.



**We avoid direct contact as much as possible.** If the audit is carried out on location, we will see if the audit programme can be adapted to this so that the audit time can be limited on site and the number of people involved can be limited.

### What support do we need from you?



**Your organization has implemented measures** to limit the impact of COVID-19. Your organisation provides appropriate hygiene facilities. As usual, you will inform us about specific procedures and applicable personal protective equipment with regard to our visit.



**You inform us** if, in the 2 weeks prior to our visit, a person who has been working in your facility has been found to be infected with the COVID-19 virus. Please contact us to discuss whether this may lead to an increased risk of infection and what measures you have taken to limit this risk.



**You can guarantee a safe distance.** You can provide the auditor with an environment where social distancing can be maintained in line with local government requirements.

## The BSI Workplace Hygiene Solution

Good workplace health, safety, wellbeing and hygiene practices reduce the risk of injury and ill-health including the incidence of transmittable disease and the associated cost of absenteeism. They can help to improve productivity and keep workers, customers and organizations safe.

We support clients with their immediate needs as they rebuild, recover and restart their journey to resilience through a unique phased approach. Our suite of health, safety, wellbeing and hygiene solutions are designed to support this approach. [Visit the webpage](#) for more information.

For more information, please contact BSI.

**Call:** +31 (0)20 346 0780

**Mail:** [info.nl@bsigroup.com](mailto:info.nl@bsigroup.com)

**Visit:** [bsigroup.se](https://www.bsigroup.se)