



Automotive | IATF 16949:2016 Lead Auditor

International Training

Nombre de jours

2

Course descriptive

Gain the confidence to effectively audit an AuQMS in accordance with internationally recognized best practice techniques or demonstrate your commitment to quality by transforming existing auditor skills to IATF 16949:2016.

This course will allow you to consolidate your expertise with the latest developments and contribute to the continuous improvement of the business. You'll grasp the key principles and practices of effective AuQMS audits in line with IATF 16949:2016 and also ISO 19011 'Guidelines for auditing management systems.

Over five days, you'll gain the knowledge and skills required to undertake and lead a successful AuQMS audit: using a step-by-step approach, you'll be guided through the entire audit process from initiation to follow-up.

Learn to describe the purpose of an IATF 16949:2016 audit and satisfy third party certification as well as grasp the key principles and practices of effective AuQMS audits. Acquire the skills to plan, conduct, report and follow up an AuQMS audit that establishes conformity, enhances food safety compliance, and overall organizational performance.

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Agenda

Day 1

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| <ul style="list-style-type: none">• Benefits to you, welcome and introductions• Course aims, objectives and structure• Knowledge• First, second and third-party audits• Accredited certification, third-party accredited certification• Audit approaches• Auditing and IATF 16949• Process approach• Risk based thinking• Typical audit activities• Audit scope, objectives, and criteria• Customer specific requirements (CSRs)• IATF 16949 core tools• Audit resources and competency | <ul style="list-style-type: none">• Support• Roles and responsibilities and confidentiality• Audit methods• Stage 1 audit• Stage 2 audit• Audit plan template• Work documents• Opening meeting• Audit evidence• Effective communication• Audit findings• Audit meetings• Closing meeting• Close day 1 |
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Day 2

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| <ul style="list-style-type: none">• Day 1 review and quiz• KNOWLEDGE continued• Audit reports• Audit follow-up• Management principles• Terminology• Plan-Do-Check-Act (PDCA)• QMS elements and interactions• Role of the auditor• AuQMS documentation | <ul style="list-style-type: none">• SKILLS• Initiating the audit• Document review• Audit plan• Work documents• Auditing top management• Auditing top management including context of the organization• Close day 2 |
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Day 3

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| <ul style="list-style-type: none">• Day 2 review• SKILLS continued• Process audit preparation -• Auditing the organization's processes (1) | <ul style="list-style-type: none">• Auditing the organization's processes (2) - PPAP• Auditing the organization's processes (3) - Supplier PPAP• Nonconformities• Close day 3 |
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Day 4

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| <ul style="list-style-type: none">• Day 3 review• SKILLS continued• Nonconformities continued• Closing meeting | <ul style="list-style-type: none">• Audit report• Audit follow-up• Specimen exam• Close day 4 |
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Day 5

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| <ul style="list-style-type: none">• Receive homework – audit report from delegates• Final questions/final revision | <ul style="list-style-type: none">• Introduction/readiness to the exam• Exam (2 hours)• End of course |
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Pedagogical objectives

- Identify the aims and benefits of an IATF 16949:2016 audit
- Interpret IATF 16949:2016 requirements for audit application
- Plan, conduct and follow-up auditing activities that add real value
- Grasp the application of risk-based thinking, leadership and process management
- Access the latest auditor techniques and identify appropriate use
- Build stakeholder/interested party confidence by managing processes in line with the latest requirement

Assessment specifics

Upon completion of this training, you will be able to:

- Describe the purpose of an AuQMS, of QMS standards, of management system audits, of third-party certification and of business benefits
- Explain the role and responsibilities of an auditor to plan, conduct, report and follow-up an AuQMS audit in accordance with ISO 19011, and ISO/IEC 17021, as applicable
- Plan, conduct, report and follow up an audit of a AuQMS to establish conformity (or otherwise) with ISO 9001/IATF 16949 and in accordance with ISO 19011, and ISO/IEC 17021, as applicable

Targeted audience

Anyone with the need to audit an organization's IATF 16949:2016 QMS

Pedagogical, technical and framing means

Course materials including:

- Introduction to the training, detailed program and security assignments
- Course presentation, theory and activities/ role plays
- Answers to the activities
- Videos
- Additional documents, distributed during the sessions, to use for the activities
- Attendance sheet to be signed

Assessment specifics

- Questionnaire to assess the knowledge at the end of the training
- Customer survey

What is included?

- Course materials, provided electronically
- Letter of attestation
- Official certificate

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Prerequisites

You should have a good knowledge of the requirements of ISO 9001:2015 and IATF 16949:2016, and the key principles of an AuQMS. If not, we strongly recommend you attend our IATF 16949:2016 Requirements course. It will also help if you have attended an internal or lead auditor course to ISO 9001 or have experience with conducting internal or supplier audits.

*These training modules are eligible to the subsidizing by the public institutions in France (OPCO).

**Each delegate receives a training convention after the enrollment.

***Please note that for the public sessions, you have until 48h before the start of the course to confirm your enrollment. For the in-house sessions, the deadline would be of two weeks prior to the start of the course.

****Should you be in a disabled situation, please contact us and indicate what details should be taken into account.

You can contact us on training.france@bsigroup.com or [01 89 79 00 40](tel:0189790040)