

**RSPO PRINCIPLE AND CRITERIA
PUBLIC SUMMARY REPORT**

- Initial Assessment
- Annual Surveillance Assessment (Choose an item.)
- Recertification Assessment (Choose an item.)
- Extension of Scope

Client Company Name / Parent Company: Koperasi Serba Usaha Kel'ean Blom Kejah
Client Company / Parent Company Address: Jl. Bah Lang No. 27 RT. V, Desa Nehes Liah Bing, Kecamatan Muara Wahau, Kabupaten Kutai Timur, Propinsi Kalimantan Timur, 75655, Indonesia
Certification Unit: Koperasi Serba Usaha Kel'ean Blom Kejah Location of Certification Unit: Jl. Bah Lang No. 27 RT. V, Desa Nehes Liah Bing, Kecamatan Muara Wahau, Kabupaten Kutai Timur, Propinsi Kalimantan Timur, 75655, Indonesia
Date of Final Report: 07/02/2024

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Section 1: Scope of the Assessment

1. Company Details			
Parent Company	Koperasi Serba Usaha Kel'ean Blom Kejah		
RSPO Membership Number	1-0394-22-000-00	Membership Approval Date	14 July 2022
Address	Jl. Bah Lang No. 27 RT. V, Desa Nehes Liah Bing, Kecamatan Muara Wahau, Kabupaten Kutai Timur, Propinsi Kalimantan Timur, 75655, Indonesia		
Palm Oil Mill / Group Manager / Estate (Certification Unit)	Koperasi Serba Usaha Kel'ean Blom Kejah		
Location / Address	Jl. Bah Lang No. 27 RT. V, Desa Nehes Liah Bing, Kecamatan Muara Wahau, Kabupaten Kutai Timur, Propinsi Kalimantan Timur, 75655, Indonesia		
Website	-		
Management Representative	Fransiskus Heluy	E-mail	ksukleanblomkejah@gmail.com
Telephone	081256603191	Facsimile	-

2. Certification Information			
Certificate Number	RSPO 777912	Certificate Start Date	26/01/2023
Date of First Certification	26/01/2023	Certificate Expiry Date	25/01/2028
Scope of Certification	Production of Sustainable Oil Palm Fresh Fruit Bunch of Independent Smallholders		
Visit Objectives	<ul style="list-style-type: none"> To determine the conformity of auditee's management system toward RSPO Independent Smallholder Standard. To evaluate the ability of the management system to ensure the auditee's organization meets applicable statutory, regulatory and contractual requirements. 		
Assessment Cycle	<input type="checkbox"/> Pre Assessment (Choose an item.) <input type="checkbox"/> Initial Assessment <input checked="" type="checkbox"/> Annual Surveillance Assessment (ASA 1) <input type="checkbox"/> Recertification Assessment (Choose an item.) <input type="checkbox"/> Scope Extension		
Applicable Standards / Normative Reference	RSPO Certification System for P&C and RSPO ISH 2020 <input checked="" type="checkbox"/> Indonesia National Interpretation 2022 of the Independent Smallholder Standard 2019		
Supply Chain Module	<input checked="" type="checkbox"/> Identity Preserved; <input type="checkbox"/> Mass Balance	Mill Capacity	NA
ISH certification Phase	<input type="checkbox"/> Eligibility <input type="checkbox"/> Milestone A <input checked="" type="checkbox"/> Milestone B <input type="checkbox"/> Not Applicable		
Is this a remote audit or on-site audit	<input checked="" type="checkbox"/> On-site audit (Option AI)	<input type="checkbox"/> On-site audit (Option AII)	<input type="checkbox"/> Remote audit (Option B)

3. Other Certifications			
Certificate Number	Standard(s)	Certificate Issued by	Expiry Date
-	-	-	-

4. Location(s) of Mill & Supply Bases			
Name (Mill / Supply Base / Group Manager / Smallholders)	Location	GPS Coordinates	
		Latitude	Longitude
Koperasi Serba Usaha Kel'ean Blom Kejah (133 Smallholder)	Jl. Bah Lang No. 27 RT. V, Desa Nehes Liah Bing, Kecamatan Muara Wahau, Kabupaten Kutai Timur, Propinsi Kalimantan Timur, 75655, Indonesia	1° 3' 46.47"N	116° 51' 42.85"E

5. Description of Supply Base					
New Planting Development	<input checked="" type="checkbox"/> No		<input type="checkbox"/> Yes		
Estate / Smallholders	Total Planted (Mature + Immature) (ha)	HCV (ha)	Infrastructure & Other (ha)	Total Area (ha)	% of Planted
Koperasi Serba Usaha Kel'ean Blom Kejah	426.13	-	-	426.13	100
Total	426.13	-	-	426.13	100
Note:					

6. Plantings & Cycle						
Estate / Smallholders	Age (Years) - ha				Mature	Immature
	0 - 3	4 - 14	15 - 25	>25		
Koperasi Serba Usaha Kel'ean Blom Kejah	-	394.32	31.81	-	426.13	-
Total (ha)	-	394.32	31.81	-	426.13	-
Note: Only Mature area is considered as production area						

7. Summary of Certified Tonnage of FFB (Own Certified Scope)				
Estate / Smallholders	Tonnage (MT) / year			
	Estimated last year (Jan 2023 – Dec 2023)	Actual (Jan 2023 – Nov 2023)		Forecast (Jan 2024 – Dec 2024)
		Previous license period (-)	Current license period (Jan 2023 – Nov 2023)	
Koperasi Serba Usaha Kel'ean Blom Kejah	9,463	-	8,804	7,014
Total	9,463	8,804		7,014

Note: Because of credit oversell, the forecast production has been adjusted to deduct 656 tons of FFB from the forecast FFB production

8. Summary of Certified Tonnage of FFB (from other certified unit(s))				
Estate / Smallholders	Tonnage (MT) / year			
	Estimated last year (Jan 2023 – Dec 2023)	Actual (Jan 2023 – Nov 2023)		Forecast (Jan 2024 – Dec 2024)
		Previous license period (-)	Current license period (Jan 2023 – Nov 2023)	
-	-	-	-	-
-	-	-	-	-
Total	-	-		-

Note: -

9. Summary of Non-Certified Tonnage of FFB (outside supplier – excluded from certificate)				
Out growers / smallholders	Tonnage (MT) / year			
	Estimated last year (Jan 2023 – Dec 2023)	Actual (Jan 2023 – Nov 2023)		Forecast (Jan 2024 – Dec 2024)
		Previous license period (-)	Current license period (Jan 2023 – Nov 2023)	
-	-	-	-	-
-	-	-	-	-
Total	-	-		-

Note: -

9A. Monthly Records of Certified and Uncertified FFB Received since the last audit				
No.	Month - Year	Volume of FFB from certified supply base (mt)	Volume of FFB from uncertified supply base (mt)	Total FFB/Month (mt)

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1	-	-	-	-
TOTAL		-	-	-
Note: -				

10. Summary of Certified Tonnage (MT) (not applicable for ISS)				
Estimated last year (Jan 2023 – Dec 2023)	Actual (Jan 2023 – Nov 2023)		Forecast (Jan 2024 – Dec 2024)	
	Previous license period (-)	Current license period (Jan 2023 – Nov 2023)		
FFB	FFB		FFB	
-	-	-	-	
	TOTAL	-		
CPO (OER: - %)	CPO (OER: - %)		CPO (OER: - %)	
-	-	-	-	
	TOTAL	-		
PK (KER: - %)	PK (KER: - %)		PK (KER: - %)	
-	-	-	-	
	TOTAL	-		
Note: -				

10A. Monthly Records of Certified CPO & PK since the last audit			
No.	Month - Year	Certified CPO (MT)	Certified PK (MT)
1	-	-	-
TOTAL		-	-
Note: -			

11. Summary of Actual Volume sold					
Current License period (Jan – Nov 2023)					
	RSPO Certified	Other Schemes Certified		Conventional	Total
		ISCC	Others		
CPO (MT)	-	-	-	-	-
PK (MT)	-	-	-	-	-
Credits	-	-	-	-	-
Previous License period (-)					
CPO (MT)	-	-	-	-	-

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PK (MT)	-	-	-	-	-
Credits	-	-	-	-	-

Note: This table is not applicable for ISH.

11A. Records of Certified CPO & PK Sold under PalmTrace since the last audit (if any)

No.	Buyers Name	PalmTrace Trading License Number	Certified CPO Sold (MT)	Certified PK Sold (MT)
-	-	-	-	-
-	-	-	-	-
TOTAL			-	-

Note: This table is not applicable for ISH.

11B. Records of certified CPO & PK Sold under other schemes since the last audit (if any)

No.	Buyers Name	Scheme Name	Certified CPO Sold (MT)	Certified PK Sold (MT)
-	-	-	-	-
-	-	-	-	-
TOTAL			-	-

Note: This table is not applicable for ISH.

11C. Records of CPO & PK Sold as conventional since the last audit (if any)

No.	Buyers Name	CPO Sold (MT)	PK Sold (MT)
-	-	-	-
-	-	-	-
TOTAL		-	-

Note: This table is not applicable for ISH.

11D. Records of Certified CPO Sold under RSPO Credits since the last audit (if any)

No.	Buyers Name	PalmTrace Trading License Number	RSPO Credits of Certified CPO Sold
-	-	-	-
-	-	-	-
TOTAL			-

Note: This table is not applicable for ISH.

12. Independent Smallholders Certified Tonnage (MT) / Volume									
Phase	Estimated last year (Jan - Dec 2023)			Actual (Jan – Nov 2023)			Forecast (Jan – Dec 2024)		
	Eligibility	MS A	MS B	Eligibility	MS A	MS B	Eligibility	MS A	MS B
	40%	70%	100%	40%	70%	100%	40%	70%	100%
FFB			9,463			8,804			7,014
IS-CSPO	-	-		-	-		-	-	
IS-CSPKO	-	-		-	-		-	-	
IS-CSPKE	-	-		-	-		-	-	
CSPK	-	-		-	-		-	-	

12A. Monthly Records of Certified CPO, PK & PKE (equivalent) produced since the last audit						
No.	Month - Year	FFB (MT)	Certified CPO (MT)	Certified PK (MT)	Certified PKO (MT)	Certified PKE (MT)
1	January 2023	38	-	-	-	-
2	February 2023	700	-	-	-	-
3	March 2023	795	-	-	-	-
4	April 2023	830	-	-	-	-
5	May 2023	870	-	-	-	-
6	June 2023	928	-	-	-	-
7	July 2023	956	-	-	-	-
8	August 2023	962	-	-	-	-
9	September 2023	937	-	-	-	-
10	October 2023	1,049	-	-	-	-
11	November 2023	739	-	-	-	-
TOTAL		8,804	-	-	-	-

Note: 1 mt = 1 credit

13. Independent Smallholders Actual Sold Tonnage / Volume							
	FFB	FFB Conventional	FFB Other schemes	IS-CSPO	CSPK	IS-CSPKO	IS- CSPKE
Current License period (Jan – Nov 2023)							
Credits				1,892	-	212	-
Physical	-	-	-				
Previous License period (-)							

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Credits				-	-	-	-
Physical	-	-	-				
Note: Certificate holders have allocated credit sales of 9,460 tons of certified products, meanwhile the actual production is 8,804 tons (oversells). This has become non-conformities on indicators D.2.1 (2432729-202312-M7).							

13A. Records of Certified FFB, CPO, PK & PKE (including credits) sold since the last audit							
No.	Buyers Name	PalmTrace Trading License Number	FFB Sold (MT)	Certified CPO Sold (MT/credit)	Certified PK Sold (MT/credit)	Certified PKO Sold (MT/credit)	Certified PKE Sold (MT/credit)
1	Nestle S.A.	CB142951	-	1,892	-	-	-
2	Nestle S.A.	CB142951	-	-	80	-	-
3	Procter & Gamble	CB142951	-	-	28	-	-
4	McCormick & Company Incorporated	CB142951	-	-	43	-	-
5	Procter & Gamble	CB142951	-	-	61	-	-
TOTAL			-	1,892	212	-	-
Note:							

Section 2: Assessment Process

Certification Body:

BSI Services Malaysia Sdn. Bhd. (ASI Accreditation Number: ASI-ACC-067)
Suite 29.01 Level 29, The Gardens North Tower,
Mid Valley City, Lingkaran Syed Putra,
59200 Kuala Lumpur, Malaysia.
Tel +60 (3) 9212 9638; Fax +60 (3) 9212 9639
Representative: Dr. Chaiyaporn Seekao (Chaiyaporn.Seekao@bsigroup.com)
Website: www.bsigroup.com

BSI is a leading global provider of management systems assessment and certification, with more than 92,000 certified locations and clients in over 193 countries. BSI is the UK's National Standards Body. BSI provides independent, third-party certification of management systems. BSI is ASI Accredited (ASI-ACC-067) to conduct RSPO assessment since 31/10/2014 with accredited office located at Kuala Lumpur, Malaysia.

2.1 Assessment Methodology, Programme, Site Visits

The on-site assessment was conducted on **5 – 8 December 2023**. The audit programme is included as Section 2.3.

The approach to the audit was to treat the independent smallholders as an RSPO Certification Unit. A range of occupational health and safety, environmental, best practice management, and social factors were covered. This includes consideration of topography, palm age, proximity to areas with HCVs, declared conservation areas, local communities engagement and workers welfare and safety.

The Critical NC close out on-site assessment was conducted on **16 – 17 January 2023**. The audit programs are included in Section 2.3.

The methodology for collection of objective evidence included physical site inspections, observation of tasks and processes, interviews of staff, workers and their families and external stakeholders, review of documentation and monitoring data. Indonesia National Interpretation 2022 of the Independent Smallholder Standard 2019 was used as the normative reference to assess compliance. The comments made by external stakeholders were also taken into account in the assessment.

The minimum sample size is four estates. Sample size for certification unit with more than four (4) estates were determined based on formula $N = (\sqrt{y}) \times (z)$ where y is the number of estates and where z is the multiplier defined by risk assessment. While, the sampling of smallholders were based on the formula $(\sqrt{y}) \times (z)$; where y is total number of group member and where z is the multiplier defined by the risk assessment. The sampled smallholder listed in Appendix E.

Meetings were held with stakeholders to seek their views on the performance of the Koperasi Serba Usaha Kel'ean Blom Kejah with respect to the RSPO requirements and aspects where they considered that improvements could be made. At the start of each meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the company before discussions proceeded. The interviewer recorded comments made by stakeholders and these have been incorporated into the assessment findings.

Structured worker interviews with male and female workers and staff were held in private at the workplace in the mill and the estates. Fieldworkers were interviewed informally in small groups in the field. In addition, the wives of workers and staff were interviewed in informal group meetings at their housing. Separate visits were made to each of the local communities to meet with the village head and residents. Company officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as Section 3.4.

The non-conformities for this audit are detailed in Section 3.3 and unless it is stated in this section, all previous nonconformities including minor nonconformities are remains closed.

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This report is structured to provide a summary of assessment finding as provided in Appendix A. The assessment was conducted based on risk based approach sampling and therefore nonconformities may exist.

For Initial, Re-certification and Extension of Scope assessment, the report was externally reviewed by approved external peer reviewer prior to certification decision by BSI.

For Annual surveillance assessment, the report was internally reviewed and approved by BSI qualified certification reviewer.

The following table would be used to identify the locations to be audited each year in the 5 year cycle

Assessment Program					
Name (Mill / Supply Base)	Year 1 (Certification)	Year 2 (ASA-1)	Year 3 (ASA-2)	Year 4 (ASA-3)	Year 5 (ASA-4)
Koperasi Serba Usaha Kel'ean Blom Kejah	✓	✓	✓	✓	✓

Tentative Date of Next Visit: November 4, 2024 - November 7, 2024

Total Number of Mandays: 16

2.2 BSI Assessment Team

Name	Role	Competency
Briyogi Shadiwa (BS)	Team Leader	<p>Education: Holds an associate degree in Palm Oil Plantation, Bogor Agricultural University (IPB).</p> <p>Work Experience: He has work experience since 2009 - 2016 in several private oil palm plantation companies in Indonesia as Assistant Agronomy and Agronomy Quality Control. Has participated in many audit activities with certification bodies related to the sustainable palm oil certification system since 2017 with worker welfare, OHS, best management practice, supply chain, social, environmental, GHG, and waste management aspect.</p> <p>Training attended: Completed Endorsed RSPO Lead Auditor Course by Checkmark, ISPO Auditor Training by LPP, ISO 9001: 2015 Lead Auditor Course, Endorsed RSPO Supply Chain Certification Lead Auditor Course by Checkmark, ISO 14001: 2015 CQI & IRCA Lead Auditor Course, SMK3 Awareness, OHSAS 18001:2007 Awareness, SA 8000 Requirement Training, ISO 45001:2018 Awareness, OHS Expert Training (<i>Ahli K3 Umum</i>), and Endorsed RSPO Refreshment Trainings.</p> <p>Language proficiency: Fluent in Bahasa Indonesia and English</p> <p>Aspect covered in this audit:</p> <p><input checked="" type="checkbox"/> Good Agriculture Practice <input type="checkbox"/> Health and Safety <input type="checkbox"/> Supply chain requirements</p> <p><input type="checkbox"/> Social <input type="checkbox"/> Environmental <input type="checkbox"/> Market Communication and claim requirements</p> <p><input checked="" type="checkbox"/> ISH context (ICS, internal audit, policy, business planning and trading system)</p>
Eko Purwanto (EP)	Team Member	<p>Education: Holds a Bachelor of Forestry from Forest Conservation Department, Faculty of Forestry, Bogor Institute of Agriculture (IPB).</p>

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		<p>Work Experience: Over 9 year working expiring in oil palm plantation with last position as Estate Manager. He has experience in implementing good agricultural practice including integrated pest management and limited pesticides uses. 10 years working experience as auditor since 2012 covering ISO9001, RSPO and ISPO.</p> <p>Training attended: Completed SMETA Requirements Training, ISPO Permentan 38/2020, Introductory Course for High Conservation Value and High Carbon Stock (HCS) in Oil Palm Plantation, CQI and IRCA Certified ISO 45001:2018 Lead Auditor Training Course, ISO 37001:2016 Anti-bribery Management System Implementing Training Course, RSPO P&C 2018 Refresher Training, Sustainability Reporting Assurance Training, RSPO P&C Lead Auditor Refresher Course, RSPO Supply Chain Certification Refresher Course, RSPO NEXT Training Course For Lead Auditor by RSPO Secretariat, Elaborating on the RSPO P&C Social and Labour Standards and the Mechanics of Social Auditing, RABQSA accredited Lead Auditor Training of Environment Management System, Endorsed RSPO Green House Gas (GHG) Training for Trainer, Endorsed RSPO P&C Lead Auditor Training, Understanding Environmental Management System (EMS), Indonesia Sustainable Palm Oil (ISPO) Lead Auditor Training, Endorsed RSPO Supply Chain Certification (SCC) Lead Auditor Training, RABQSA accredited Lead Auditor Training of Quality Management System</p> <p>Language proficiency: Fluent in Bahasa Indonesia and English</p> <p>Aspect covered in this audit:</p> <p><input type="checkbox"/> Good Agriculture Practice <input type="checkbox"/> Health and Safety <input type="checkbox"/> Supply chain requirements</p> <p><input type="checkbox"/> Social <input type="checkbox"/> Environmental <input checked="" type="checkbox"/> Market Communication and claim requirements</p> <p><input type="checkbox"/> ISH context (ICS, internal audit, policy, business planning and trading system)</p>
<p>Yudwi Wisnu Rahmanto (YW)</p>	<p>Team Member</p>	<p>Education: Holds a Bachelor of Forestry with Silviculture, Faculty of Forestry, University of Gadjah Mada</p> <p>Work Experience: 7 months working experience in palm oil industry as Agronomy Field Assistant. 11 years working experience as sustainability auditor covering Sustainable Forest Management by FSC FM/COC Scheme, RSPO, ISPO, Coffee And Farmer Equity (C.A.F.E Practices) Starbucks, Organic Standard (EU, NOP, JAS) for Coffee Farmers and Organic Exchange for Textile</p> <p>Training attended: Completed Endorsed RSPO P&C Lead Auditor Training Course, RSPO NEXT, ISPO Auditor/Lead Auditor Course, RSPO P&C Social and Labour Standards and the Mechanics of Social Auditing Training, SMETA Requirements Training, ISO 9001:2008 Auditor/Lead Auditor Course, GIS-Basic Mapping and Spatial Analysis, Timber Legality Assurance System (SVLK), Verification Organization Training C.A.F.E Practices (Starbucks), UTZ Programme, High Conservation Value (HCV) Training, Sustainability Reporting Assurance Training, Introductory Course for High Conservation Value and High Carbon Stock (HCS) in Oil Palm Plantation, RSPO ISH Standard Training Course and Endorsed RSPO Supply Chain Lead Auditor Training Course.</p> <p>Language proficiency: Fluent in Bahasa Indonesia and English</p> <p>Aspect covered in this audit:</p>

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		<input type="checkbox"/> Good Agriculture Practice <input type="checkbox"/> Health and Safety <input type="checkbox"/> Supply chain requirements <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Environmental <input type="checkbox"/> Market Communication and claim requirements <input type="checkbox"/> ISH context (ICS, internal audit, policy, business planning and trading system)
Pratama Agung Sedayu (PS)	Team Member	<p>Education: Holds a Bachelor Degree majoring Social Economic of Agriculture, University of Jenderal Soedirman.</p> <p>Work Experience: 12 years of practical auditing experience with several accredited Certification Bodies covering assessment against Organic programs, RSPO, FSC, Timber certification, ISO 9001 and ISO 14001. 2 years working experience as consultant on FSC and SVLK certification and independent verifier on BioCert, SDS under CAFÉ Practices program.</p> <p>Training attended: Completed the ISO 9001 Lead Auditor Course, ISO 14001 Lead Auditor Course, OHSAS 18001 Lead Auditor Course, Introductory Course for High Conservation Value and High Carbon Stock (HCS) in Oil Palm Plantation, ISPO Lead Auditor endorsed Course and Endorsed RSPO P&C Lead Auditor Course and Endorsed RSPO SCCS Lead Auditor Course, SMETA Requirements training.</p> <p>Language proficiency: Fluent in Bahasa Indonesia and English</p> <p>Aspect covered in this audit:</p> <input type="checkbox"/> Good Agriculture Practice <input checked="" type="checkbox"/> Health and Safety <input type="checkbox"/> Supply chain requirements <input type="checkbox"/> Social <input type="checkbox"/> Environmental <input checked="" type="checkbox"/> Market Communication and claim requirements <input checked="" type="checkbox"/> ISH context (ICS, internal audit, policy, business planning and trading system)

Accompanying Persons: -

2.3 Assessment Plan

The Assessment plan was sent to the client prior to the assessment

Date	Time	Subjects	BS	PS	YW	EP
Monday, 04/12/2023	08.00 – 15.15	Flight Jakarta to Berau	√	√	√	√
	15.30 – 21.00	Traveling From Berau to Wahau	√	√	√	√
Tuesday, 05/12/2023	08.00 – 09.00	Opening Meeting - Presentation by Koperasi Serba Usaha Kel’ean Blom Kejah - Presentation by BSI Indonesia	√	√	√	√

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	09.00 – 12.00	Document and Record Verification <ul style="list-style-type: none"> - Principle 1 : Optimize productivity, efficiency, positive impacts and resilience - Principle 2 : Ensure legality, respect for land rights and community wellbeing - Principle 3 : Respect Human Rights, including worker’s rights and conditions - Principle 4 : Protect, conserve and enhance ecosystem and the environment. - Internal Control System (ICS) requirements for smallholder 	√	√	√	√
	12.00 – 14.00	Break	√	√	√	√
	14.00 – 16.30	Document and record verification Continued	√	√	√	√
	16.30 – 17.00	Daily Progress Meeting and Reporting	√	√	√	√
Wednesday 06/12/2023	08.00 – 12.00	Field Observation to 14 Farmers Note (Medium Risk): Total Sampel Plot: $\sqrt{133} \times 1.2 = 13.8 = \text{Rounded to } 14$ samples of farmer Field observation and interview with farmers and workers concerning the role of group manager and ICS team, best management practice, occupational health and safety, worker welfare, HCV, environmental management, continual improvement, etc.	√	√	√	√
	12.00 – 14.00	Break	√	√	√	√
	14.00 – 16.30	Document and record verification Continued	√	√	√	√
	16.30 – 17.00	Daily Progress Meeting and Reporting	√	√	√	√

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Thursday 07/12/2023	08.00 – 12.00	Stakeholder Consultation: <ul style="list-style-type: none"> - Regency government (Plantation Agency, Environmental Agency, Agrarian/Land Agency) - Local community, Village Head, Local NGO dan previous land owner. 	√	√	√	√
	12.00 – 14.00	Break	√	√	√	√
	14.00 – 16.30	Document and record verification Continued	√	√	√	√
	16.30 – 17.00	Daily Progress Meeting and Reporting	√	√	√	√
Friday 08/12/2023	08.00 – 11.30	Document and record verification Continued	√	√	√	√
	12.00 – 14.00	Break	√	√	√	√
	14.00 – 15.00	Report Preparation	√	√	√	√
	15.00 – 16.00	Closing Meeting	√	√	√	√

The assessment plan of NCR closed out visit.

Date	Time	Subjects	YW
Monday, 15/01/2024	08.00 – 15.15	Flight Jakarta to Berau	√
	15.30 – 22.00	Traveling From Berau to Koperasi Serba Usaha Kel’ean Blom Kejah	√
	14.00 – 17.00	Document and Record Verification	√
Tuesday, 16/01/2024	09.00 – 12.00	Field Observation to farmers plot samples	√
	14.00 – 16.00	Continue Field Observation to farmers plot samples	√
Wednesday, 17/01/2024	08.00 – 11.00	Document Review of corrective action made	√
	11.00 – 12.00	Closing Meeting	√

Section 3: Assessment Findings

3.1 Multiple Management Units and Time Bound Plan

Requirement	Assessment	Compliance
Does the time bound plan include all current subsidiaries, estates and mills that is under the control and/or minor shareholding of the holding company?	-	Not Applicable
Have all the estates and mills certified within five (5) years after obtaining RSPO membership? If no, has RSPO Secretariat approval obtained? Was the submission according to the template as announced by the RSPO Secretariat on 21/12/2021	-	Not Applicable
Have there been any new acquisitions? If yes, the new acquisitions shall be certified within three (3) years from the date of acquisition. Certification plan for the new acquisition shall be available. If no, has RSPO Secretariat approval obtained? Was the submission according to the template as announced by the RSPO Secretariat on 21/12/2021.	-	Not Applicable
Any deviations from the maximum periods requires approval by the RSPO Secretariat.	-	Not Applicable
Have there been any changes to the time-bound plan since the last audit (both new acquisition and existing)? If yes, justification is required. Is this consistent with the ACOP reporting?	-	Not Applicable
Have there been any isolated lapses in implementation of the plan? If yes a Minor non-compliance shall be raised	-	Not Applicable
Have there been any fundamental failure (e.g. unable to justify delay in planning the assessments) to proceed with implementation of the plan? If yes a Major non-compliance shall be raised	-	Not Applicable
Un-Certified Units or Holdings		
No replacement of primary forest or any area required to maintain or enhance HCVs and HCS in accordance with RSPO P&C criterion 7.12.	-	Not Applicable
Any new plantings since January 1 st 2010 shall comply with the RSPO New Plantings Procedure.	-	Not Applicable
Any Land conflicts are being resolved through a mutually agreed process, such as RSPO Complaints System or Dispute Settlement Facility, in accordance with RSPO P&C criteria 4.4, 4.5, 4.6, 4.7 and 4.8.	-	Not Applicable

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Any Labor disputes are being resolved through a mutually agreed process, in accordance with RSPO P&C criterion 4.2	-	Not Applicable
Any Legal non- compliance is being addressed through measures consistent with the requirements of RSPO P&C criteria 2.1	-	Not Applicable
Did the company conduct internal audit for those uncertified estates against the uncertified management units requirement and covering the RSPO P&C criterion 2.1 4.2, 4.4, 4.5, 4.6, 4.7, 4.8 and 7.12? If yes, a positive assurance statement shall be available and justified.	-	Not Applicable
Are there any Critical (Major) non-compliance raised against any of the RSPO P&C criterion 2.1 4.2, 4.4, 4.5, 4.6, 4.7, 4.8 and 7.12 during the last internal audit of the uncertified estates? If yes is the NC(s) actively addressed with RSPO?	-	Not Applicable
Have there been any stakeholder (including NGO) consultation conducted?	-	Not Applicable

3.2 Progress of scheme smallholders and/or outgrowers

Progress of scheme smallholders or outgrowers towards compliance with relevant standards		
Requirement	Remarks	Compliance
Has 100% of scheme smallholders and/or scheme outgrowers comply with the standard within three years of the mill's initial certification? OFI shall be raised if after one year where 100% of the scheme smallholders and scheme outgrowers are not in compliance, a minor NC after two years, and a major NC if this requirement is not met after three years.	-	Not Applicable

Approved Time Bound Plan

Not applicable for independent smallholder

3.3 Details of Nonconformities

The nonconformities are listed below. The findings summary of the assessment by criteria are listed in Appendix A. During this Assessment there were seven (7) Critical; nil (0) Minor nonconformities and nil Opportunity For Improvement raised. The Koperasi Serba Usaha Kel'ean Blom Kejah Certification unit submitted Corrective Action Plans for the nonconformity. Corrective action plans with respect to the nonconformity was reviewed by the BSI audit team and accepted.

The implementation of the Corrective Actions for the Critical Nonconformity(ies) has been verified for its effectiveness and closed accordingly. The below is the summary of the non-conformity raised during this assessment.

Non-conformity			
NCR Ref #	2432729-202312-M1	Issued Date	8 December 2023
Due Date	7 March 2024	Closure Date	17 January 2024
Indicator & Category (Critical / Minor)	1.3 – MS B (Critical)		
Statement of Nonconformity:	Based on field visit and interview, it was found that not all smallholders had implemented good agricultural practices (GAP).		
Requirement Reference:	Smallholders have adopted GAP on their farms and are tracking productivity through, but not limited to, records of FFB sales		
Objective Evidence:	The unit of certification has documented procedure for spraying application as per "SOP Penyemprotan No. SOP/KBK/042" dated 16 February 2022. The procedure stated that spraying is carried out selectively and avoids the use of Paraquat. However, in the field still found that there is smallholder which conducted total (blanket) spraying and using paraquat for weeds control, e.g. at plot of Kristianus Mie (KBK-085, Plot No.189).		
Corrections:	<p>1. Give sanctions in the form of warnings to members who do not apply the spraying SOP and still use pesticides containing the active ingredient paraquat.</p> <p>Verified evidence on 16 Jan 2024:</p> <ul style="list-style-type: none"> • Commitment to Implement Best Management Practices a/n Kristianus Mie, dated 7 December 2023. This commitment includes, among other things: Not carrying out total spraying; Do not use herbicides containing the active ingredient paraquat; Collecting containers used for herbicide use in the warehouse where KSU KBK's B3 waste is temporarily stored. • Minutes of Socialization of the Limited Pesticide Ingredient Class, dated January 7 2024. The socialization was delivered by the manufacturer of the Terrad'or trademark (Nufarm) as a substitute herbicide for Paraquat and the recipient company of DSN Group farmer FFB. The socialization was attended by 133 farmer members. Socialization materials include: Limited pesticide training, Socialization of the Negative Impact of Paraquat; Dissemination of Spraying SOPs; Pesticide Ingredients Class Socialization. • Minutes of Spraying Socialization Event, dated January 7 2024. Spraying technical socialization was delivered by the producer of the Terrad'or trademark (Nufarm) as a replacement herbicide for Paraquat and the DSN Group farmer FFB recipient company. Meanwhile, the SOP socialization was delivered by the ICS KSU KBK Team. 		

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	<ul style="list-style-type: none"> Sanctions in the form of warning 1 were given to Kristianus Mie on October 15 2023 (after the internal audit and before the Surveillance-1 audit), this evidence was shown during the Surveillance-1 audit. The warning period is 30 days. <p>The results of field visits to farmers' land to ensure corrective actions have been taken include:</p> <ul style="list-style-type: none"> Kristianus Mie (KBK-085, Plot No.189) – sample during CAV-1. There is no evidence of Paraquat use and total spray on the land after the CAV-1 audit. Farmers have received a warning sanction and will orderly carry out the rules made by KSU KBK regarding the total prohibition on spraying, the use of herbicides containing the active ingredient Paraquat and the collection of used herbicide packaging containers to TPS LB3 at KSU KBK. Nea Song (KBK-106) – non sample during CAV-1. The results of interviews with farmers showed that controlling plot weeds uses a combination of manual (cutting machine) and spray using the active ingredient glyphosate (brand name Bablas). The used herbicide packaging jerry cans are reused to mix water for spraying and spraying is carried out irregularly depending on the condition of the weeds. Spraying weeds is only carried out on palm plates and does not apply total spray. Hilda Siti (KBK-074) – non sample during CAV-1. The results of interviews with farmers showed that controlling plot weeds uses spray using the active ingredient glyphosate (Bablas trademark). The used herbicide packaging jerry cans were handed over to hazardous waste storage at KSU KBK. Spraying of weeds is carried out selectively on palm disks and harvest roads, there is no evidence of applying total spray.
<p>Root Cause Analysis:</p>	<ol style="list-style-type: none"> Lack of socialization of spraying SOPs to farmers. The Cooperative and the ICS Team have not monitored the implementation of GAP on all certified member lands effectively
<p>Corrective Actions:</p>	<ol style="list-style-type: none"> The Extension and Registration Team socializes Spraying SOPs and socializes limited pesticide substance classes. The K3, HCV, IPM and Fire Emergency Teams carry out field monitoring by visiting all farmers' plots registered for certification at least once every 3 months to ensure the implementation of spraying SOPs in farmers' plots. Farmers who carry out total spraying will receive sanctions in the form of a warning if they are proven to have carried out total spraying. Farmers who have been warned twice will receive a written warning letter. Written warning letters are given twice, if you still carry out complete spraying after being given two warning letters, you will be subject to suspension of membership in certification. <p>Verified evidence on 16 Jan 2024:</p> <ol style="list-style-type: none"> The Extension and Registration Team socializes Spraying SOPs and socializes limited pesticide substance classes. <ul style="list-style-type: none"> Minutes of Socialization of the Limited Pesticide Ingredient Class, dated January 7 2024. The socialization was delivered by the manufacturer of the Terrad'or trademark (Nufarm) as a substitute herbicide for Paraquat and the recipient company of DSN Group farmer FFB. The socialization was attended by 133 farmer members. Socialization materials include: Limited pesticide training, Socialization of the Negative Impact of

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	<p>Paraquat; Dissemination of Spraying SOPs; Pesticide Ingredients Class Socialization.</p> <ul style="list-style-type: none"> Minutes of Spraying Socialization Event, dated January 7 2024. Spraying technical socialization was delivered by the producer of the Terrad'or trademark (Nufarm) as a replacement herbicide for Paraquat and the DSN Group farmer FFB recipient company. Meanwhile, the SOP socialization was delivered by the ICS KSU KBK Team. <p>2. Field monitoring regarding Farmers' Compliance with GAP Semester I of 2024. Monitoring was carried out by 2 ICS, for the period 8-14 January 2024. Monitoring parameters include: Weeds, Pruning, Arranging Leaves, Turners, Boundary Marks, LB3 Waste, Spray (Selective or Total), Herbicide (Glyphosate or Paraquat), PPE, Plot ID, Trash Bags. All members who have been visited get a score of 1, namely No findings. Number of plots visited: ICS a/n Doni Bahtiar (91 plots); Yulius Ependi (101 plots).</p> <p>3. Results of field visits to farmers' land to ensure corrective actions have been taken, including:</p> <ul style="list-style-type: none"> Kristianus Mie (KBK-085, Plot No.189) – sample during CAV-1. Have understood the SOP for Warnings and Sanctions for Members if they violate the rules set by KSU KBK. Nea Song (KBK-106) – non sampled during CAV-1. Have understood the SOP for Warnings and Sanctions for Members if they violate the rules set by KSU KBK. Hilda Siti (KBK-074) – non sample during CAV-1. Have understood the SOP for Warnings and Sanctions for Members if they violate the rules set by KSU KBK.
<p>Assessment Conclusion:</p>	<p>The auditee shows evidence of improvement by first determining the root cause, which is the organization's weakness in conducting outreach to all farmer members (not just the sample farmers in the previous assessment). This reflects the previous assessment where determining the root of the problem had not yet comprehensively involved all members of the organization, including farmers.</p> <p>During the NCR close out activity, the organization was able to show records of outreach to all farmers (not just sample farmers) on January 7 2024. Auditees also showed firm action by giving warning letters to farmers who still violated company procedures, especially the use of pesticides containing the active ingredient paraquat. This is in line with the results of the auditor's field observations, where the auditor did not find any use of paraquat on farmers' land. Farmers are also able to explain and demonstrate their commitment not to use pesticides containing the active ingredient paraquat on their land.</p> <p>The organization is committed to future plans to always carry out field monitoring every 3 months by the ICS team to ensure that there are no more errors in implementing best cultivation practices in the field for all members.</p> <p>Based on this objective evidence, the non-compliance has been fulfilled and the consistency of its implementation will be confirmed again in the next assessment.</p>

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Non-conformity			
NCR Ref #	2432729-202312-M2	Issued Date	8 December 2023
Due Date	7 March 2024	Closure Date	17 January 2024
Indicator & Category (Critical / Minor)	2.3 - E, MS A, MS B (Critical)		
Statement of Nonconformity:	The ISH organization has not demonstrate the fulfilment of The Form on the History of Land Tenure and Conflict Disclosure of the RSPO ISH Standard Indonesia National Interpretation 2022.		
Requirement Reference:	<p>Smallholders declare any existing disputes on the land commit to resolving said disputes and provide information on the current status of those disputes (if any) (refer to indicator 1.1E / Appendix 1).</p> <p>There is an absence of disputes among indigenous peoples, local communities or other users, regarding land, resource-use and access rights; or where there is a dispute, dispute resolution processes are implemented, and the process is accepted by all parties involved.</p>		
Objective Evidence:	<p>Liah Mad 090</p> <p>- Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Liah Mad" section 2 no information on boundaries, land ownership history, no information on land utilization for 1 land parcel; section 3 no signature, no date; section 4 not ticked; section 6A or 6B not signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date.</p> <p>Doni Bahtiar 065</p> <p>- Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Doni Bahtiar" section 3 no signature, no date; section 6A or 6B not signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date.</p> <p>Yaq Jie 046</p> <p>- Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Yaq Jie" section 3 no signature, no date; section 6A or 6B no signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date.</p> <p>Elisabeth 011</p> <p>- Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Elisabeth" section 2 information not include history of land for 2 land parcels; section 3 no signature, no date; section 6A or 6B no signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date.</p> <p>Kristianus Mie 085</p> <p>- Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Kristianus Mie" section 2 no information on land history for 1 land parcel; section</p>		

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	<p>3 no signature, no date; section 6A or 6B no signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date.</p> <p>Awaluddin 061</p> <p>- Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Awaluddin" section 2 no information on land history for 1 land parcel; section 3 no signature, no date; section 6A or 6B no signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date</p>
<p>Corrections:</p>	<p>1. Cooperatives and ICS help farmers to complete forms for disclosing the history of land tenure and conflicts</p> <p>2. Check farmer documents related to disclosure forms regarding history of land tenure and conflicts</p> <p>Verified evidence on 16 Jan 2024:</p> <p>1. Proof of completeness of the form for disclosing the history of land tenure and conflicts:</p> <p>Sample during CAV-1</p> <ul style="list-style-type: none"> - Liah Mad 090. All sections have been completed. - Doni Bahtiar 065. All sections have been completed. - Yaq Jie 046. All sections have been completed. - Elisabeth 011. All sections have been completed. - Kristianus Mie 085. All sections have been completed. - Awaluddin 061. All sections have been completed. <p>Non-sample taken as comparison:</p> <ul style="list-style-type: none"> - Hilda Siti 074. All sections have been completed. - Neo Song 106. All sections have been completed. - Shinta Agustin 017. All sections have been completed. <p>2. The monitoring checklist for 2024 regarding farmer documents includes: Monitoring the Year of Planting, Monitoring Production of Farmers, Monitoring the Recording of Harvest Activity Books and Monitoring the Disclosure Form for the History of Land Tenure and Conflict.</p>
<p>Root Cause Analysis:</p>	<p>1. Lack of socialization to farmers regarding the form for disclosing the history of land tenure and land conflicts so that farmers do not understand which parts must be filled in on the form for disclosing the history of land tenure and land conflicts</p> <p>2. The approval committee has not ensured that the documents disclosing the history of land tenure and conflicts have been filled in correctly and completely.</p>
<p>Corrective Actions:</p>	<p>1. Cooperatives and ICS carry out retraining regarding FPIC to all members and provide socialization on how to fill out the form for disclosing the history of land tenure and conflicts. Appendix 3 RSPO ISH Standard Indonesia National Interpretation 2022</p> <p>2. The ICS Data, Documentation and Sales Unit team monitors member documents at least once a year</p>

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	<p>Verified evidence on 16 Jan 2024:</p> <ol style="list-style-type: none"> 1. FPIC/FPIC Training Minutes, dated 9 January 2024. The training was held at the Nehas Liah Bing Village Cultural Hall and was attended by 133 farmer members. The training materials presented include: FPIC Training, Socialization of Certification Production Recording; Socialization of Segregated Transport of TBS; Socialization of TBS Registration Decree based on SPB; Socialization of How to Fill Out Appendix 3 of the RSPO ISH Standard. 2. For 2024, monitoring of members' FFB sales documents in the form of database updates is planned to be carried out in June-July 2024 in accordance with the 2024 Group Work Plan
Assessment Conclusion:	<p>The auditee shows evidence of improvement by first determining the root cause, which is the organization's weakness in conducting outreach to all farmer members (not just the sample farmers in the previous assessment). This reflects the previous assessment where determining the root of the problem had not yet comprehensively involved all members of the organization, including farmers.</p> <p>At the NCR close out activity, the organization can show the land history disclosure records that have been completed, where this is also reinforced by interviews with the ICS team who have been able to demonstrate filling in land tenure information.</p> <p>The organization is committed to future plans to always carry out re-monitoring of land tenure information once a year.</p> <p>Based on this objective evidence, the non-compliance has been fulfilled and the consistency of its implementation will be confirmed again in the next assessment.</p>

Non-conformity			
NCR Ref #	2432729-202312-M3	Issued Date	8 December 2023
Due Date	7 March 2024	Closure Date	17 January 2024
Indicator & Category (Critical / Minor)	4.8 - MS B (Critical)		
Statement of Nonconformity:	Based on field visit and interview, it was found that there is smallholder which still using paraquat.		
Requirement Reference:	Smallholders implement BMPS for all pesticide use, including prohibiting use of pesticides by pregnant and breastfeeding women and young workers, and exclusion of paraquat and pesticides that are categorized as WHO Class 1A or 1B, or those listed by the Stockholm or Rotterdam Conventions, unless when authorized by relevant authorities for pest outbreaks.		
Objective Evidence:	The unit of certification has documented procedure for spraying application as per "SOP Penyemprotan No. SOP/KBK/042" dated 16 February 2022. The procedure stated prohibition of using paraquat.		

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	<p>Based on field visit to smallholder plots and interview with smallholder, found that the area has been sprayed with paraquat, and found ex pesticide container with paraquat as active ingredients at area of Kristianus Mie (KBK-085, Plot No.189).</p>
<p>Corrections:</p>	<ol style="list-style-type: none"> 1. Conduct socialization on classes of prohibited pesticide substances to all farmers and workers 2. Conduct limited pesticide training for all farmers and workers 3. Cooperatives and ICS Provide examples of alternative herbicides to replace paraquat <p>Verified evidence on 16 Jan 2024:</p> <p>The Extension and Registration Team socializes Spraying SOPs and socializes limited pesticide substance classes.</p> <ul style="list-style-type: none"> - Minutes of Socialization of the Limited Pesticide Ingredient Class, dated January 7 2024. The socialization was delivered by the manufacturer of the Terrad'or trademark (Nufarm) as a substitute herbicide for Paraquat and the recipient company of DSN Group farmer FFB. The socialization was attended by 133 farmer members. Socialization materials include: Limited pesticide training, Socialization of the Negative Impact of Paraquat; Dissemination of Spraying SOPs; Pesticide Ingredients Class Socialization. - Minutes of Spraying Socialization Event, dated January 7 2024. Spraying technical socialization was delivered by the producer of the Terrad'or trademark (Nufarm) as a replacement herbicide for Paraquat and the DSN Group farmer FFB recipient company. Meanwhile, the SOP socialization was delivered by the ICS KSU KBK Team. - Receipt Book for Used Herbicide Packaging TPS LB3 KSU KBK. On December 7 2023, Kristianus Mie (KBK-085) handed over 10 bottles of used Gramoxone packaging to TPS LB3. Receiving officer: Doni Bahtiar.
<p>Root Cause Analysis:</p>	<ol style="list-style-type: none"> 1. Farmers still consider that herbicides containing the active ingredient paraquat are the most effective pesticides for controlling weeds 2. Lack of socialization regarding limited classes of active pesticide ingredients so that not all farmers understand the limited pesticide ingredients that are prohibited for use 3. The Cooperative and the ICS Team have not monitored the use of herbicides containing the active ingredient paraquat on all certified member lands effectively.
<p>Corrective Actions:</p>	<ol style="list-style-type: none"> 1. The extension and registration team carries out outreach about the negative impacts of using pesticides containing the active ingredient paraquat to all farmers and workers 2. Provide sanctions to members who use pesticides containing the active ingredient paraquat in accordance with the member sanctions SOP. 3. The K3, HCV, IPM and Fire Emergency Teams carry out field monitoring by visiting all farmers' plots registered for certification at least once every 3 months to ensure the implementation of spraying SOPs in farmers' plots. <p>Verified evidence on 16 Jan 2024:</p>

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	<ul style="list-style-type: none"> - Commitment to Implement Best Management Practices a/n Kristianus Mie, dated 7 December 2023. This commitment includes, among other things: Not carrying out total spraying; Do not use herbicides containing the active ingredient paraquat; Collecting containers used for herbicide use in the warehouse where KSU KBK's B3 waste is temporarily stored. - Minutes of Socialization of the Limited Pesticide Ingredient Class, dated January 7 2024. The socialization was delivered by the manufacturer of the Terrad'or trademark (Nufarm) as a substitute herbicide for Paraquat and the recipient company of DSN Group farmer FFB. The socialization was attended by 133 farmer members. Socialization materials include: Limited pesticide training, Socialization of the Negative Impact of Paraquat; Dissemination of Spraying SOPs; Pesticide Ingredients Class Socialization. - Minutes of Spraying Socialization Event, dated January 7 2024. Spraying technical socialization was delivered by the producer of the Terrad'or trademark (Nufarm) as a replacement herbicide for Paraquat and the DSN Group farmer FFB recipient company. Meanwhile, the SOP socialization was delivered by the ICS KSU KBK Team. - Sanctions in the form of warning 1 were given to Kristianus Mie on October 15 2023 (after the internal audit and before the Surveillance-1 audit), this evidence was shown during the Surveillance-1 audit. The warning period is 30 days. <p>The results of field visits to farmers' land to ensure corrective actions have been taken include:</p> <ul style="list-style-type: none"> - Kristianus Mie (KBK-085, Plot No.189) – sample during CAV-1. There is no evidence of Paraquat use and total spray on the land after the CAV-1 audit. Farmers have received a warning sanction and will orderly carry out the rules made by KSU KBK regarding the total prohibition on spraying, the use of herbicides containing the active ingredient Paraquat and the collection of used herbicide packaging containers to TPS LB3 at KSU KBK. - Nea Song (KBK-106) – non sample during CAV-1. The results of interviews with farmers showed that controlling plot weeds uses a combination of manual (cutting machine) and spray using the active ingredient glyphosate (brand name Bablas). The used herbicide packaging jerry cans are reused to mix water for spraying and spraying is carried out irregularly depending on the condition of the weeds. Spraying weeds is only carried out on palm plates and does not apply total spray. - Hilda Siti (KBK-074) – non sample during CAV-1. The results of interviews with farmers showed that controlling plot weeds uses spray using the active ingredient glyphosate (Bablas trademark). The used herbicide packaging jerry cans were handed over to TPS LB3 at KSU KBK. Spraying of weeds is carried out selectively on palm disks and harvest roads, there is no evidence of applying total spray. - Receipt Book for Used Herbicide Packaging TPS LB3 KSU KBK. On December 7 2023, Kristianus Mie (KBK-085) handed over 10 bottles of used Gramoxone packaging to TPS LB3. Receiving officer: Doni Bahtiar.
Assessment Conclusion:	<p>The auditee shows evidence of improvement by first determining the root cause, which is the organization's weakness in conducting outreach to all farmer members (not just the sample farmers in the previous assessment). This reflects the previous</p>

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	<p>assessment where determining the root of the problem had not yet comprehensively involved all members of the organization, including farmers.</p> <p>During the NCR close out activity, the organization was able to show records of outreach to all farmers (not just sample farmers) on January 7 2024. Auditees also showed firm action by giving warning letters to farmers who still violated company procedures, especially the use of pesticides containing the active ingredient paraquat. This is in line with the results of the auditor's field observations, where the auditor did not find any use of paraquat on farmers' land. Farmers are also able to explain and demonstrate their commitment not to use pesticides containing the active ingredient paraquat on their land.</p> <p>The organization is committed to future plans to always carry out field monitoring every 3 months by the ICS team to ensure that there are no more errors in implementing best cultivation practices in the field for all members.</p> <p>Based on this objective evidence, the non-compliance has been fulfilled and the consistency of its implementation will be confirmed again in the next assessment.</p>
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Non-conformity			
NCR Ref #	2432729-202312-M4	Issued Date	8 December 2023
Due Date	7 March 2024	Closure Date	17 January 2024
Indicator & Category (Critical / Minor)	B.1.1 – MS A & MS B (Critical)		
Statement of Nonconformity:	Internal audit process was not effective carried out.		
Requirement Reference:	<p>The ICS is implemented and an internal audit is conducted for at least half of the group members and all audit findings are closed.</p> <p>The ICS is implemented and an annual internal audit of the group is conducted for all group members and all audit findings are resolved.</p>		
Objective Evidence:	<p>All sampled smallholder’s internal audit checklist issued with 2 NCs; a) related to no working contract; and b) no beneficial plant on the block.</p> <p>While in fact, for some sampled smallholder does not employ any worker thus do not applicable when issued with NC on no working contract.</p> <p>Based on interview, Margaretha Wung (harvest by her husband), Meang Hong (harvest by her son) does not employ worker for their oil palm plantation operation; Kristianus Mie work themself for oil palm plantation operation;</p> <p>From the results of the internal audit records that have been carried out, the internal auditor team has not caught non-conformities related to the findings of</p>		

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	<p>the use of paraquat in the members area in the name of Kristianus Mie (KBK-085, Plot No.189).</p>
<p>Corrections:</p>	<ol style="list-style-type: none"> 1. The internal audit team will carry out an audit process again with the farmers who own the plantations 2. The internal audit team re-checks the internal audit documents to ensure conformity between field data and internal audit team data 3. The internal audit team prepares an audit report based on field findings 4. Providing retraining for the ICS Internal Audit Unit regarding understanding tasks and reporting internal audit results <p>Verified evidence on 16 Jan 2024:</p> <ul style="list-style-type: none"> - Minutes of Internal Audit Training Event dated January 6 2024. Internal audit training was carried out by internal auditors of the DSN Group company and attended by 7 ICS KSU KBK. - Minutes of Closing of Internal Audit Findings dated 12 August 2023 for Kristianus Mie's land (KBK-085), where the results of the internal audit were in the form of 3 discrepancies, namely Not having STDB, Still spraying completely using Paraquat, There is still hazardous waste around the plot. - Internal audit improvement report in the form of additional information on the audit checklist for sample farmers regarding labor contracts (point 96): <ol style="list-style-type: none"> 1. Margaretha Wung internal audit January 10 2024 – additional information Not using workers in point 96. 2. Meang Hong internal audit January 11 2024 – additional information Not using workers in point 96. 3. Kristianus Mie internal audit 11 January 2024 – additional information Not using workers in point 96.
<p>Root Cause Analysis:</p>	<p>In carrying out the internal audit, the internal audit team did not pay attention to SOP number 007 regarding procedures for carrying out internal audits that "auditors will audit farmers who take part in the certification program"</p>
<p>Corrective Actions:</p>	<ol style="list-style-type: none"> 1. The internal audit team ensures that the audit process carried out is in accordance with SOP 007 concerning Implementation of Internal Audits by conducting retraining related to understanding internal audit SOPs 2. The internal audit team will be audited again by a competent external cooperative person or body independently. <p>Verified evidence on 16 Jan 2024:</p> <ul style="list-style-type: none"> - Minutes of Internal Audit Training Event dated January 6 2024. Internal audit training was carried out by internal auditors of the DSN Group company and attended by 7 ICS KSU KBK. - Internal audit improvement report in the form of additional information on the audit checklist for sample farmers regarding labor contracts (point 96) by ICS team: <ol style="list-style-type: none"> 1. Margaretha Wung internal audit January 10 2024 – additional information Not using workers in point 96.

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	<p>2. Meang Hong internal audit January 11 2024 – additional information Not using workers in point 96.</p> <p>Kristianus Mie internal audit 11 January 2024 – additional information Not using workers in point 96. Minutes of re-checking of ICS KSU KBK Internal Audit Results Documents on January 14 2024 by the Internal Auditor of DSN Group partner companies.</p>
Assessment Conclusion:	ISH organization has identified root cause, prepare correction and corrective action plan. The correction and corrective action has been implemented as planned. NC Critical/Major closed satisfactory.

Non-conformity			
NCR Ref #	2432729-202312-M5	Issued Date	8 December 2023
Due Date	7 March 2024	Closure Date	17 January 2024
Indicator & Category (Critical / Minor)	B.1.2 – MS A & MS B (Critical)		
Statement of Nonconformity:	There are differences between basic information documents and actual conditions in the field.		
Requirement Reference:	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager.		
Objective Evidence:	Based on field visits and interviews, plot of Kristianus Mie was found covering an area of 3 Ha, there were 2 different planting years, which is 2 Ha with planting year 2002 and 1 Ha with planting year in the 2012/2023, but in the STDB document only 1 planting year was written, which is 2012/ 2023.		
Corrections:	<p>1. Re-examine member documents related to planting year so that their suitability can be proven</p> <p>2. Create a new STDB document for farmers in the name of Kristianus Mie</p> <p>Verified evidence on 16 Jan 2024: Minutes of Handover of STDB Files in the name of Kristianus Mie to the East Kutai Regency Plantation Service, dated January 15 2024. The handover of the STDB documents is related to the application for a revision of the planting year on Kristianus Mie's land. When NCR Closed Out, there was no response from the local Plantation Service.</p>		
Root Cause Analysis:	<p>1. When filling out the STDB registration form, farmers do not include different planting years according to conditions in the field.</p> <p>2. The Cooperative and ICS Team did not double check the planting year data before recording</p>		
Corrective Actions:	<p>1. When registering as a certification member for the Extension and Registration Unit, first ensure information regarding the planting year of the prospective member before recording the data.</p> <p>2. The ICS Unit Approval Committee team re-confirms the data and information that has been collected by prospective certification members.</p>		

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	<p>3. The ICS Data, Documentation and Sales Unit team monitors member documents at least once a year.</p> <p>Verified evidence on 16 Jan 2024: For 2024, monitoring of members' FFB sales documents in the form of database updates is planned to be carried out in June-July 2024 in accordance with the 2024 Group Work Plan.</p>
Assessment Conclusion:	<p>ISH organization has identified root cause, prepare correction and corrective action plan. The correction and corrective action has been implemented as planned. NC Critical/Major closed satisfactory.</p>

Non-conformity			
NCR Ref #	2432729-202312-M6	Issued Date	8 December 2023
Due Date	7 March 2024	Closure Date	17 January 2024
Indicator & Category (Critical / Minor)	D.1.1 - MS A & MS B (Critical)		
Statement of Nonconformity:	Certificate holder doesn't have procedure and system in place for the tracking of certified FFB.		
Requirement Reference:	The group has a procedure and system in place for the tracking of FFB.		
Objective Evidence:	<p>Based on the results of interviews with sample farmers, it is known that some farmers do not weigh FFB. From the results of the document review, the FFB was transported together with FFB sourced from other FFB (including non-certified ones), then weighed together at the factory. For example, in the recording of FFB transportation on January 7 2023 (SP.TBS No: 7220003084) which contains FFB from 3 farmers in the names of Emiliana (Certified), Benivasius Lie (Certified) and Moh Ali Yusni (Non Certified). In this document there is also no identification of the separation of certified and uncertified FFB.</p> <p>The certified production records held by ICS are not yet based on weighing data that can be traced and whose accuracy can be verified.</p>		
Corrections:	<ol style="list-style-type: none"> 1. Create an SOP for recording certified and non-certified production 2. Create a TBS Sales Flow Diagram 3. The Cooperative and ICS Team separate certified and non-certified FFB transport vehicles 4. Make a Decree regarding the transportation of FFB separately between certified and non-certified <p>Verified evidence on 16 Jan 2024:</p> <ol style="list-style-type: none"> 1. SOP for Recording Certified and Non-Certified Production (SOP/KBK/048), dated January 6 2024. 2. TBS KSU KBK Sales Flow Diagram document is available. 3. Decree No: 030/SK.ICS/KOP-KBK/I/2024, dated January 6 2024 concerning Separate Transport of Certified and Non-Certified TBS. 		

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	4. Decree No: 031/SK.ICS/KOP-KBK/I/2024, dated January 6 2024 concerning FFB Registration Based on Fruit Delivery Letters (SPB).
Root Cause Analysis:	<ol style="list-style-type: none"> 1. The cooperative does not yet have an SOP regarding recording certified and non-certified production 2. Lack of monitoring carried out by the Cooperative and ICS Team regarding traceability of certified and non-certified fruit
Corrective Actions:	<ol style="list-style-type: none"> 1. Cooperatives and ICS ensure that the production records recorded are production from certified plantations owned by farmers and are based on traceable weighing data, namely fruit delivery letters (SPB). 2. Monitoring of crane activities by the Data, Documentation and Sales Unit Team regarding the transportation of certified FFB every 3 months 3. Cooperatives and ICS socialize SOPs regarding recording certified and non-certified production 4. The Cooperative and ICS Team carry out outreach regarding the separation of certified and non-certified FFB transport vehicles 5. The Cooperative and the ICS Team conducted socialization regarding the Decree regarding the transportation of FFB separately between certified and non-certified <p>Verified evidence on 16 Jan 2024:</p> <ol style="list-style-type: none"> 1. Minutes of Socialization of the Decree on Separate Transportation between Certified and Non-Certified FFB, January 9 2024, attended by 133 farmer members. 2. Minutes of the Socialization of the Decree on Recording Certified and Non-Certified TBS Production, dated January 9 2024, attended by 133 farmer members.
Assessment Conclusion:	ISH organization has identified root cause, prepare correction and corrective action plan. The correction and corrective action has been implemented as planned. NC Critical/Major closed satisfactory.

Non-conformity			
NCR Ref #	2432729-202312-M7	Issued Date	8 December 2023
Due Date	7 March 2024	Closure Date	17 January 2024
Indicator & Category (Critical / Minor)	D.2.1 - MS A & MS B (Critical)		
Statement of Nonconformity:	Book and claim sales are not based on actual production/sales of certified products.		
Requirement Reference:	The group manager maintains annual production data and sales of certified volumes through physical or Book and Claim for the group based on actual receipts and sales for all members and 100% all certified volumes.		
Objective Evidence:	Certificate holders have allocated credit sales of 9,460 tons (March 2023) of certified products. However, the actual production of certified FFB todate March 2023 as amount as 1,532.71 ton.		

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Corrections:	<ol style="list-style-type: none"> 1. Cooperatives and ICS make a commitment not to sell 100% of the credits obtained before actual production is achieved 2. Cooperatives and ICS will hold training related to palm trace and RSPO credit sales for cooperative and ICS members 3. Make a Decree on TBS recording <p>Verified evidence on 16 Jan 2024: 1. Decree No: 031/SK.ICS/KOP-KBK/I/2024, dated 6 January 2024 concerning FFB Registration Based on Fruit Delivery Letters (SPB).</p>
Root Cause Analysis:	<ol style="list-style-type: none"> 1. Cooperatives and ICS do not yet know the procedures for selling RSPO credits 2. Cooperatives and ICS do not yet know when FFB production recording will begin 3. Data, Documentation and Sales Unit Lack of understanding regarding sales of certified FFB volumes so that it does not match actual production
Corrective Actions:	<ol style="list-style-type: none"> 1. Cooperatives and ICS will sell RSPO credits for a maximum of 70% of the credits obtained and will sell the next 30% after the credit sales allocation is fulfilled for the coming year. 2. Cooperatives and ICS will study the conditions for selling RSPO credits before selling credits next year. 3. Training for documentation and sales units at least once a year 4. Monitoring of plantation records by the documentation and sales unit is carried out every three months <p>Verified evidence on 16 Jan 2024: News of the Palm Trace Socialization and Training Event by FORTASBI on December 11 2023, attended by 7 ICS KSU KBK.</p>
Assessment Conclusion:	ISH organization has identified root cause, prepare correction and corrective action plan. The correction and corrective action has been implemented as planned. NC Critical/Major closed satisfactory.

Opportunity for Improvements	
OFI #	Description
OFI 1	-

Positive Findings	
PF #	Description
PF 1	-

3.3.1 Status of Nonconformities Previously Identified and Opportunity for Improvement

Previous Audit Critical (Major) Non-conformity			
NCR Ref #	2267167-202210-M1	Issued Date	26/10/2022
Due Date	25/10/2023	Closure Date	03/01/2023
Indicator & Category (Critical / Minor)	1.2 - MSB (Critical)		
Statement of Nonconformity:	There are inconsistencies in the management of smallholders FFB production record in "Buku Petani Swadaya" compared to the conditions and/or statements of the sampled farmers.		
Requirement Reference:	Smallholders are managing their farms effectively and maintain records of production and transaction data of all FFB sales.		
Objective Evidence:	During the field visit on the plot of Nengun Liq c ID KBK-107 parcel no 158 in the third plot, the farmers stated that the verified parcel had never been harvested. He said planted in 2012, planting data submitted for LUCA stated planting January 2014, also "Data Rekap Tahun Tanam" stated planting year is January 2014. However, in the hand book "Buku Petani Swadaya" on behalf of Nengun liq ID KBK-107 for the parcel No. 158, the result of FFB production was recorded for the period January – September 2022.		
Corrections:	Koperasi contact farmers so that farmers provide actual production information to the ICS team – Unit Dokumentasi.		
Root Cause Analysis:	Farmer members did not provide actual production information to the ICS team – Unit Dokumentasi, the harvest data referred to after being cross-checked was only a castration process, so it was not recorded as production, and the planting year was 2014.		
Corrective Actions:	<ul style="list-style-type: none"> • The ICS team conducted socialization related to recording the actual production of each parcel. • The ICS Team – Unit Dokumentasi monitors production records in the Buku Pekebun Petani at least once every 6 months. 		
Assessment Conclusion:	<p>Verified documents namely:</p> <p>Corrections:</p> <ul style="list-style-type: none"> • The farmer's logbook according to actual production has been made available to the ICS team – Cooperative Documentation Unit, the verified document is the Activity Book of Independent Palm Oil Plantation an Nengun Liq ID KBK-107 plot No. 158. PF441 RSPO P&C Public Summary Report Revision 14 (Aug 2022) Page 19 of 188 <p>Corrective Actions:</p> <ul style="list-style-type: none"> • There is evidence that the ICS Team conducted socialization related to recording the actual production of each parcel on 17 November 2022 to 133 member farmers, documents in the form of Minutes of Activities, attendance and photos. • There is evidence that the ICS Team – Unit Dokumentasi monitors production records in the Farmer's Plot's Book. Koperasi Serba Usaha Kel'ean Blom Kejah has implemented CAP effectively. Critical/Major NC closed. 		

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Effectiveness Closure (for previous audit closed Critical NC):	Based on latest assessment, the sampled members has recorded all FFB production, including others activities such as manuring and spraying.
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Non-conformity			
NCR Ref #	2267167-202210-M2	Issued Date	26/10/2022
Due Date	25/10/2023	Closure Date	03/01/2023
Indicator & Category (Critical / Minor)	1.3 - MSB (Critical)		
Statement of Nonconformity:	Not all smallholder members have adopted the Good Agriculture Practice (GAP) procedure properly in their farms, particularly in upkeep procedure.		
Requirement Reference:	Smallholders have adopted GAP on their farms and are tracking productivity through, but not limited to, records of FFB sales.		
Objective Evidence:	<p>During field visit to the member plot/parcel farmers found that several plots/parcels that did not comply with the GAP Procedure, namely:</p> <ul style="list-style-type: none"> - Uncontrolled weed conditions (saplings, wire ferns), such as in Tuk Ban ID KBK-045 parcel 63, Siti Fatimah Wetuk ID KBK-039 parcel 56, Sri Rahayu ID KBK-041 parcel 59, Klara Deng Ba ID KBK-023 persil No. 33, Fransiskus Huwan ID KBK-052 parcel No 73, Nengun Liq c ID KBK-107 parcel no. 158, this doesn't in line with SOP NO.SOP/KBK/029 tanggal 16 February 2022 "Pemeliharaan dan Perawatan Tanaman Kelapa Sawit Menghasilkan", in the SOP is presented related to the management of weed control. - In some members plots it was found that loose fruit had not been collected cleanly, for example plot Samson ID KBK038 parcel No. 55 dan Jemaq Doh ID KBK-020 parcel No. 30, this does not in line with SOP NO.SOP/KBK/030 "Panen", which states that the loose fruit must be collected cleanly around the circles. - Based on the results of interviews with HPT PIC, it was informed that monitoring of plant pest and diseases in 2022 has been carried out, but there is no supporting data to prove the monitoring activities have been carried out as stated in the SOP "Pengendalian Hama dan Penyakit Tanaman Kelapa Sawit" NO.SOP/KBK/028 tanggal 16 February 2022. - It was found the condition of weed that have been completely sprayed (blanket spraying) at Jemaq Doh ID KBK-020 parcel No 30, Emiliana ID KBK-012 parcel No. 16 dan Benivasius Lie ID KBK-005 parcel No. 7 and Marta Long Bing ID KBK-030 parcel No.45 this does not inline with SOP NO.SOP/KBK/029 tanggal 16 February 2022 "Pemeliharaan dan Perawatan Tanaman Kelapa Sawit Menghasilkan. In the SOP it is conveyed that the spray is carried out selectively. 		
Corrections:	<ol style="list-style-type: none"> 1. Conducting Re-training through field school activities and socialization for farmers and workers about GAP: a) <i>Pemeliharaan dan Perawatan Tanaman Kelapa Sawit Menghasilkan</i>; b) <i>Panen</i> dan c) <i>Pengendalian Hama dan Penyakit Tanaman Kelapa Sawit</i> and a total spray ban. 2. Farmer members and workers make a commitment to implement GAP related to: a) <i>Pemeliharaan dan Perawatan Tanaman Kelapa Sawit Menghasilkan</i>; b) 		

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	<p><i>Panen dan c) Pengendalian Hama dan Penyakit Tanaman Kelapa Sawit</i> and prohibited of total spray in accordance with applicable SOPs.</p> <p>3. The HPT PIC collects data/forms for identification of pests that have been carried out.</p>
<p>Root Cause Analysis:</p>	<ol style="list-style-type: none"> 1. Some farmers do not understand the application of GAP in their persils. 2. Workers who do parcel maintenance have not received GAP training. 3. SOP "Pengendalian Hama dan Penyakit Tanaman Kelapa Sawit" NO.SOP/KBK/028 dated 16 February 2022 was just revised as of 10 October 2022 by adding the Form Identifikasi OPT and was just socialized on 13 October 2022. New activities started and data not yet recorded in the Koperasi office. 4. Lack of farmers' understanding of the total spray ban.
<p>Corrective Actions:</p>	<ol style="list-style-type: none"> 1. The ICS team conducts periodic monitoring (every 6 months) to ensure the implementation of GAP and the implementation of prohibited of total spray on all farmers' parcels. 2. The ICS team plans training/socialization to farmers/workers on a regular basis for 1 year according to the work plan.
<p>Assessment Conclusion:</p>	<p>Verified documents namely:</p> <p>Corrections:</p> <ul style="list-style-type: none"> • There is evidence that the organization is conducting return training through field school activities and socialization for farmers and workers about GAP: a) Maintenance and Care of Mature Oil Palm Plants; b) Harvesting and c) Control of Pests and Diseases of Oil Palm Plants and a total spray ban, carried out on 17 November 2022 attended by 133 member farmers, documents in the form of Minutes of Activities, Attendance and photos. • There is evidence of a declaration of commitment dated November 17, 2022 from plantation owners and workers to implement GAP related to: a) Maintenance and Care of Mature Oil Palm Plants; b) Harvesting and c) Control of Pests and Diseases of Oil Palm Plants as well as a total spray ban in accordance with applicable SOPs, documents in the form of Minutes of Activities, Attendance and photos. • OPT census monitoring documents have been made available by the HPT PIC Unit, the verified documents are in the form of OPT census forms, for example: <ul style="list-style-type: none"> - Location parcel No. 074 Doni Bahtiar, plot area 2.49 ha, observation date 15 October 2022, description "no attack category" - Plot location No 090 Doni Bahtiar, plot area 0.58 ha, observation date 15 October 2022, description "no attack category" - Land plot. Marten, plot area 3.6 ha, observation date 28 December 2022, description "light attack category/below threshold" - Land plot. Lerung Adjang, plot area 1.81 ha, date of observation 28 December 2022, description "light attack category/below threshold" - Land plot. Bit Tot, plot area 1.8 ha, date of observation 28 December 2022, description "no attack category". - Land plot. Nea Song, plot area 1.2 ha, date of observation 28 December 2022, description "no attack category".

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	<ul style="list-style-type: none"> - Land plot. Muhamad Tang, plot area 2.23 ha, date of observation 28 December 2022, description "no attack category". - Land plot. Benivasius Lie, plot area 5 ha, observation date 28 December 2022, description "light attack category/below threshold". <p>Corrective Actions:</p> <ul style="list-style-type: none"> • There is evidence that the ICS Team conducts periodic monitoring (every 6 months) to ensure the implementation of GAP and the implementation of prohibited of total spray on all farmer's plots, verified documents, namely monitoring documents for farmer compliance with GAP including spraying, monitoring results are conveyed that spraying is carried out regularly selective. The verified period is 28 November 2022 to 30 December 2022. Monitoring is signed by the Head of the Koperasi and the ICS Manager. • There is also a training work plan related to the RSPO ISPO standard and the Cooperative SOP for 2023, a document made on 30 December 2022 signed by the ICS Manager and the Ketua Koperasi. • There is evidence that the ICS Team conducted training/socialization to farmers/workers on 17 November 2022 attended by 133 member farmers, documents in the form of Minutes of Activities, attendance and photos. <p>Koperasi Serba Usaha Kel'ean Blom Kejah has implemented CAP effectively. Critical/Major NC closed.</p>
Effectiveness Closure (for previous audit closed Critical NC):	During the latest assessment, there are sampled members not have adopted GAP on their farms. This has become non-conformities in the surveillance assessment. (recurring)

Non-conformity			
NCR Ref #	2267167-202210-M3	Issued Date	26/10/2022
Due Date	25/10/2023	Closure Date	03/01/2023
Indicator & Category (Critical / Minor)	2.1 – MSB (Critical)		
Statement of Nonconformity:	During audit, it was observed that there were plots whose boundaries were not clearly visible and were not well maintained.		
Requirement Reference:	MS B Smallholder plots are clearly and visibly demarcated and maintained, and the smallholders are operating only within these boundaries.		
Objective Evidence:	Koperasi Serba Usaha Kel'ean Blom Kejah has a procedure regarding parcels boundary demarcation in "Surat Keputusan Nomor 015/SK.ICS/KOP-KBK/II/2022 tentang Patok Batas Lahan" dated 8 February 2022. In the procedure stated that " <i>Patok Batas bisa saja terbuat dari patok permanen (cor atau kayu ulin), jajaran pohon seperti pinang atau parit batas dan lain-lain yang nampak dengan jelas</i> ". But, during field observation in sampled smallholder plots, it was found there are plots that do not have a clear and visible boundary, such as in plots Nengun Lic and Klara Deng Ba.		

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Corrections:	Farmers make and or install land boundary pegs
Root Cause Analysis:	Some farmers do not understand clear land boundaries
Corrective Actions:	The ICS team monitors the application of land boundary pegs every 6 months.
Assessment Conclusion:	<p>Verified documents namely:</p> <p>Corrections:</p> <p>There is evidence that farmers have made and or installed land boundary pegs, according to the minutes of installation of boundary pegs dated 30 November 2022 at the Nengun Lic and Klara Deng Ba location.</p> <p>Corrective Actions:</p> <p>There is evidence that the ICS Team is monitoring the implementation of land boundary pegs, the verified document is the November 2022 Land Monitoring Form, for example:</p> <ul style="list-style-type: none"> - Kristiani Icha, Plot No. 119, boundary pegs are available and clearly visible. - Moses Mesngin, No. 145 plot, boundary pegs available, and clearly visible. - Marta Long Beng, No. plot 45, boundary pegs are available and clearly visible. - Yusuf Roni, No. plot 74, boundary pegs are available and clearly visible. - Bainah, Plot No. 86, boundary pegs are available and clearly visible. <p>Koperasi Serba Usaha Kel'ean Blom Kejah has implemented CAP effectively. Critical/Major NC closed.</p>
Effectiveness Closure (for previous audit closed Critical NC):	Based on latest assessment, all sampled members boundaries is very clearly visible. No negative issue related this indicators.

Non-conformity			
NCR Ref #	2267167-202210-M4	Issued Date	26/10/2022
Due Date	25/10/2023	Closure Date	03/01/2023
Indicator & Category (Critical / Minor)	2.3 – MSA and MSB (Critical)		
Statement of Nonconformity:	Members of RSPO Certification in Koperasi Serba Usaha Kel'ean Blom Kejah has not declare any land dispute in accordance with RSPO ISH Standard Indonesia National Interpretation 2022 (Annex 3 and 4)		
Requirement Reference:	<p>MS B</p> <p>Smallholders declare any existing disputes on the land commit to resolving said disputes and provide information on the current status of those disputes (if any) (refer to indicator 1.1E / Appendix 1).</p> <p>MS A</p> <p>There is an absence of disputes among indigenous peoples, local communities or other users, regarding land, resource-use and access rights; or where there is a dispute, dispute resolution processes are implemented, and the process is accepted by all parties involved.</p>		

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Objective Evidence:	Based on document review of personal file of sampled smallholders and interview with ICS, it was found there are no document of History of Land Tenure and Conflict Disclosure (Annex 3) and Form for Record of Land Conflict Resolution (Annex 4) as required by RSPO ISH Standard - INANI February 2022.
Corrections:	Farmers fill out land ownership history and conflict disclosure forms (Annex 3) and land dispute settlement (Annex 4) if any according to the RSPO ISH Standard – INANI February 2022.
Root Cause Analysis:	Member farmers just received socialization of the RSPO – INANI ISH Standard in February 2022 regarding the form of history of land ownership and conflict disclosure (Annex 3) and land dispute resolution (Annex 4) on 13 October 2022.
Corrective Actions:	The ICS team conducts monitoring regarding the completeness of Certification members data.
Assessment Conclusion:	<p>Verified documents namely:</p> <p>Corrections:</p> <p>There is evidence that smallholders have filled out land ownership history and conflict disclosure forms (Annex 3) and land dispute settlement (Annex 4) if applicable according to the RSPO ISH Standard – INANI February 2022, verified documents, for example:</p> <ul style="list-style-type: none"> - Armansyah, Land area of 1.4 Ha, statement "no land conflict", document signed on 30 November 2022. - Jemaq Doh, Land area 3.8 Ha, statement "no land conflict", document signed on 04 November 2022. - Klara Deng Ba, Land area 5.4 Ha, statement "no land conflict", document signed on 05 November 2022. <p>Corrective Actions:</p> <p>There is evidence that the ICS Team has conducted monitoring regarding the completeness of Certification member data in the 2022 KBK Certification Member Data Monitoring Form document made on 22 December 2022 signed by the ICS Manager and the Ketua Koperasi.</p> <p>Koperasi Serba Usaha Kel'ean Blom Kejah has implemented CAP effectively. Critical/Major NC closed.</p>
Effectiveness Closure (for previous audit closed Critical NC):	Based on latest assessment, there are sampled members not informed any existing disputes on the land commit. This has become non-conformities in the surveillance assessment. (recurring)

Non-conformity			
NCR Ref #	2267167-202210-M5	Issued Date	26/10/2022
Due Date	25/10/2023	Closure Date	03/01/2023
Indicator & Category (Critical / Minor)	3.5 - MSB (Critical)		

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Statement of Nonconformity:	Based on field visits and interviews with farmers and workers, it was found that working conditions and working facilities were inadequate for safe working conditions
Requirement Reference:	<p>Criteria 3.5: Working conditions and facilities are safe and meet minimum legal requirements.</p> <p>MS B : Workers, including smallholder family members, have access to safe working conditions and amenities that include:</p> <ul style="list-style-type: none"> • Safe and adequate housing, where applicable, • Access to basic first aid supplies • Health and safety equipment, including minimum personal protective equipment (PPE) if appropriate for the type of work. • Adequate drinking water • Access to toilets
Objective Evidence:	<ul style="list-style-type: none"> • During field visit to harvesting activities in Plot on behalf of Tuk Ban ID No. KBK-045, harvester Teddy and Samuel was not use safety helmet. This not in accordance with SOP Pengendalian Resiko dan Mitigasi Kecelakaan Kerja No. SOP/KBK/020 dated 16 February 2022. • During field visit and interview with sampled smallholder member Armansyah ID No. KBK-060, Hamdiah Blak ID No. KBK-018, Timotius Jum Lehat ID No. KBK-044, Bit Tot ID No. KBK-132, Long Jeq ID No. KBK-026, Jemaq Doh ID No. KBK-020 confirmed that they don't use Apron during herbicide spraying activity. This was not in accordance with SOP SOP/KBK/020 dated 16 February 2022. • There is no first aid kit in the field that can be access by the workers. It was confirmed during interview with smallholder sampled: Saut Juniar ID No. KBK-116, Yunus Song ID No. KBK-050, Samson ID No. KBK-038. • Armansyah has provide housing for his workers, however the housing condition was inadequate: no toilet provide, inadequate home sanitation and hygiene, ex agrochemical container store in the house.
Corrections:	<ol style="list-style-type: none"> 1. The ICS team conducts socialization regarding the importance of using PPE while working 2. Appoint the OHS Unit as the person in charge (PIC) of the first aid kit. 3. Cleaning houses in the plot area and sending hazardous waste to Koperasi KBK.
Root Cause Analysis:	<ol style="list-style-type: none"> 1. Some farmers and workers do not understand the importance of using PPE (Personal protective equipment) when working in the plot. 2. Provide locations for placing first aid kits so that they can be accessed by farmers and workers and appoint the person in charge of the first aid kit. 3. Farmers do not understand that the house/cottage is inadequate.
Corrective Actions:	<ol style="list-style-type: none"> 1. The ICS team monitors (once every 6 months) the use of PPE. 2. The ICS team monitors (once every 6 months) the use of first aid. 3. The ICS team conducts monitoring (once every 6 months) related to B3 waste management.
Assessment Conclusion:	Verified documents namely:

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	<p>Corrections:</p> <ul style="list-style-type: none"> • There is evidence of the minutes of the ICS Team conducting outreach regarding the importance of using PPE when working which was carried out on 17 November 2022 attended by 133 member farmers, documents in the form of Minutes of Activities, Attendance and photos. • There is evidence that the organization has appointed the Unit K3 as the person in charge (PIC) of the first aid kit in accordance with SK No. SK/027/KBK/XI/2022 concerning Appointment of Person in Charge (PIC) of First Aid signed by the ICS Manager and the Ketua Koperasi. • There is evidence that farmers have cleaned their houses in the persil area and sent B3 waste to the Koperasi KBK, according to the Minutes of Activity on 11 November 2022. <p>Corrective Actions:</p> <ul style="list-style-type: none"> • The ICS Team has been available to monitor the use of PPE, and the First Aid Box was carried out on 3 and 4 November 2022 by the K3 Unit and was known by the ICS Manager. • There is evidence that the ICS Team has monitored the use of first aid in the form of identifying first aid distribution maps which explain the position of the first aid kits that can be accessed by farmers/workers directly, namely in Kebun Jung Ba parcels No.70, Bit Tot parcels No.189, Saut Juniar parcels No. 169, Kanisius Indra Blawing parcel No. 110 and Ahmad Riswan plot No. 75. • There is evidence that the ICS Team has conducted monitoring related to the management of B3 waste as stated in the <i>Form Monitoring Lahan</i> document, for example the monitoring document dated 15 November 2022, stating that the B3 waste has been managed properly. • Field verification has been carried out at Farmer Armansyah No. ID KBK-060, the results of field verification show that the conditions of the houses provided are adequate: there are toilets, sanitation and cleanliness of the house are adequate, used agrochemical containers and containers are no longer stored in the housing/hut area. <p>Koperasi Serba Usaha Kel'ean Blom Kejah has implemented CAP effectively. Critical/Major NC closed.</p>
Effectiveness Closure (for previous audit closed Critical NC):	Based on latest assessment, there are no negative issues related to Working conditions and facilities. All workers that auditors meet already use PPE and have access for safe facilities.

Non-conformity			
NCR Ref #	2267167-202210-M6	Issued Date	26/10/2022
Due Date	25/10/2023	Closure Date	03/01/2023
Indicator & Category (Critical / Minor)	4.8 - E (Critical)		

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Statement of Nonconformity:	Based on field visit and interview to smallholder plots, no commitment demonstrated by smallholder member to phase out paraquat and pesticides categorized as WHO Class 1A or 1B.
Requirement Reference:	Smallholders commit to phase out paraquat and pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions by: <ul style="list-style-type: none"> • Immediately stopping purchasing of these pesticides. • Phasing out use of remaining stock by MS A. • Providing information for the group manager to keep record of pesticide purchase and use. (refer to indicator 1.1E / Appendix 1).
Objective Evidence:	Based on field visit to smallholder plots and interview with smallholder confirmed that several smallholder members are still use paraquat diklorida for weeds control, sample seen: <ul style="list-style-type: none"> – Armansyah ID No. KBK-060 Plots 83 using Gramoxone – Klara Deng Ba ID No. KBK-023 Plots 33 using Krestara – Tung Beq ID No. KBK-127 Plots 184 using Krestara – Fransiskus Huan ID No. KBK-052 using Krestara KSU Kel’ean Blom Kejah has a policy to prohibit paraquat usage for all smallholder members. The policy present in procedure “SOP Penyemprotan No. SOP/KBK/042” dated 16 February 2022. However still found in the field that several smallholder member using/apply paraquat for weeds control.
Corrections:	<ol style="list-style-type: none"> 1. The ICS team conducted socialization to farmers regarding the dangers and prohibitions on the use of pesticides with the active ingredient paraquat. 2. Farmers are committed not to use pesticides with the active ingredient paraquat.
Root Cause Analysis:	<ol style="list-style-type: none"> 1. Farmers and workers do not understand the dangers and prohibitions on the use of pesticides with active paraquat ingredients. 2. There is no monitoring of the use of paraquat pesticides.
Corrective Actions:	The ICS team monitors the use of pesticides with the active ingredient paraquat on certified farmers every 6 months.
Assessment Conclusion:	<p>Verified documents namely:</p> <p>Corrections:</p> <ul style="list-style-type: none"> • There is evidence of the minutes of the ICS Team conducting socialization regarding the dangers and prohibitions on the use of pesticides with the active ingredient paraquat which was carried out on 17 November 2022 attended by 133 member farmers, documents in the form of Minutes of Activities, attendance and photos. • There is evidence that member farmers (133 people) are committed not to use pesticides with the active ingredient paraquat, declared on 17 November 2022. <p>Corrective Actions:</p> <p>There is evidence that the ICS Team has monitored the use of pesticides with active paraquat ingredients on farmers listed in the Monitoring Kepatuhan Petani</p>

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	<p>Terhadap GAP for the period 28 November 2022 to 30 December 2022, from the results of monitoring farmers did not use herbicides with active paraquat ingredients.</p> <p>Koperasi Serba Usaha Kel'ean Blom Kejah has implemented CAP effectively. Critical/Major NC closed.</p>
Effectiveness Closure (for previous audit closed Critical NC):	Based on latest assessment, auditor still found that sampled members use paraquat herbicide on their plot. This has become non-conformities in the surveillance assessment. (recurring)

Non-conformity			
NCR Ref #	2267167-202210-M7	Issued Date	26/10/2022
Due Date	25/10/2023	Closure Date	03/01/2023
Indicator & Category (Critical / Minor)	4.6 - MSB (Critical)		
Statement of Nonconformity:	During field visit and interview with sampled smallholder it was found the waste management by open fire and uncontrolled hazardous waste management.		
Requirement Reference:	MSB: Smallholders do not use fire or practice burning for land preparation, waste management or pest control on the farm. For pest control, fire may be used only in exceptional circumstances i.e. where no other effective measures exist and with prior approval of relevant authorities.		
Objective Evidence:	<p>During field visit and interview to smallholder plots, it was confirmed that hazardous waste management was not in accordance with procedure. Sample seen:</p> <ul style="list-style-type: none"> - on behalf Tung Beq ID No. KBK-127 and Yunus Song ID No. KBK-050, Samson ID No. KBK-038 used agrochemical container use for picking loose fruit and collect in the field. - Armansyah ID No. KBK-060, Saut Juniar ID No. KBK-116, Siti Fatimah Wetuk ID No. KBK-039, Sri Rahayu ID No. KBK-041, Poedjiono ID No. KBK-036, Klara Deng Ba ID No. KBK-023; it was confirmed that they collect the used agrochemical (hazardous waste) in their house and use for another purposes and burning. - During field visit to smallholder plots it was found the open burning for domestic waste management: at plots on behalf Samson ID No. KBK-038, Hamdiah ID No. KBK-018. 		
Corrections:	<ol style="list-style-type: none"> 1. The ICS team socializes B3 waste management to farmers. 2. Farmers are committed to managing B3 waste in accordance with the SOP that applies to cooperatives. 		
Root Cause Analysis:	<ol style="list-style-type: none"> 1. Some farmers do not understand B3 waste management. 2. The ICS team has not carried out B3 waste monitoring. 		
Corrective Actions:	The ICS team monitors farmers' compliance with B3 waste management SOPs.		
Assessment Conclusion:	Verified documents namely:		

	<p>Corrections:</p> <ul style="list-style-type: none"> There is evidence of the agenda for the ICS Team to socialize B3 waste management to farmers which was held on 17 November 2022 attended by 133 member farmers, documents in the form of Minutes of Activities, attendance list and photos. There is evidence that the member farmers (133 people) are committed to managing B3 waste in accordance with the SOP that applies to cooperatives, declared on 17 November 2022. <p>Corrective Actions:</p> <ul style="list-style-type: none"> There is evidence that the ICS Team has conducted monitoring related to the management of B3 waste as stated in the <i>Form Monitoring Lahan</i> document, for example the monitoring document dated 15 November 2022, stating that the B3 waste has been managed properly. There is an ICS Work Plan for 2023 related to B3 Waste Monitoring (point 15), the document made on 30 December 2022 by the ICS Manager was known to the Head of the Cooperative. <p>Koperasi Serba Usaha Kel'ean Blom Kejah has implemented CAP effectively. Critical/Major NC closed.</p>
Effectiveness Closure (for previous audit closed Critical NC):	Based on latest assessment, no negative issues related to hazardous waste management. All waste has been managed by cooperative by storing in hazardous temporary storage.

Non-conformity			
NCR Ref #	2267167-202210-M8	Issued Date	26/10/2022
Due Date	25/10/2023	Closure Date	03/01/2023
Indicator & Category (Critical / Minor)	A.1.3 - MSB (Critical)		
Statement of Nonconformity:	The organization has not implemented their membership requirement procedure consistently.		
Requirement Reference:	The group has membership requirements.		
Objective Evidence:	<p>Koperasi Serba Usaha Kel'ean Blom Kejah has established membership requirement as documented in "Standar Operasional Prosedur tentang Kriteria dan Syarat Menjadi Anggota Sertifikasi No.SOP/KBK/001" dated 16 February 2022. One of the requirement have clear land legality as evidenced by land ownership certificate (Copy of land certificate given to ICS). But, it was found inconsistencies of procedure implementation in sampled smallholder records, such as:</p> <ul style="list-style-type: none"> Legal document on behalf of Klara Deng Ba which is "Surat Keterangan Tanah No. 593/027/SKT/PEMDES-NLB/II/2022" not available in her personal file. Legal document on behalf of Kavita Lea is not complete, the page of "Sertifikat Hak Milik" related the name of land ownership and registration are not available. Both of them has been accepted as member of RSPO certification based on "Surat Keputusan Nomor : 025/SK.ICS/KOP-KBK/II/2022 Tentang Daftar 		

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	Anggota Sertifikasi Koperasi" dated 25 February 2022. Recorded there are 133 members.
Corrections:	The ICS team made improvements to "SOP Kriteria dan Syarat Menjadi Anggota Sertifikasi" No.SOP/KBK/001 regarding land certificates and socialized the revised SOP to the Approval Committee.
Root Cause Analysis:	SOP Kriteria dan Syarat Menjadi Anggota Sertifikasi No. SOP/KBK/001" dated 16 February 2022 does not explain in detail the land certificates that can be accepted as certification members. Currently these members have a Village Land Certificate (SKT) and are in the process of obtaining a certificate (SHM).
Corrective Actions:	The ICS team monitors and evaluates the implementation of SOP Kriteria dan Syarat Menjadi Anggota Sertifikasi No.SOP/KBK/001.
Assessment Conclusion:	<p>Verified documents namely:</p> <p>Corrections:</p> <ul style="list-style-type: none"> • There is evidence that the ICS Team has made improvements to the SOP Kriteria dan Syarat Menjadi Anggota Sertifikasi No.SOP/KBK/001 regarding land certificates, SOP namely No.SOP/KBK/001 revision 1 dated 11 November 2022 listed in part IV point 7.b "<i>Melakukan verifikasi legalitas lahan (SHM, SKT, Surat keterangan tanah dalam proses peningkatan ke SHM dan atau surat keterangan lainnya minimal dikeluarkan oleh Desa</i>). • There is evidence of socialization of SOP No. SOP/KBK/001 revision 1 dated 11 November 2022 from the ICS Team to the Approval Committee (Ignatius Ing Dom, Yulius Ependi and Yeremias Jung Ba) <p>Corrective Actions:</p> <p>There is evidence that the ICS Team has conducted monitoring and evaluation regarding the implementation of SOP Kriteria dan Syarat Menjadi Anggota Sertifikasi No. SOP/KBK/001 which is listed in the Koperasi KBK Certification Member Data Monitoring document for the period 22 December 2022.</p> <p>Koperasi Serba Usaha Kel'ean Blom Kejah has implemented CAP effectively. Critical/Major NC closed.</p>
Effectiveness Closure (for previous audit closed Critical NC):	Based on latest assessment, there's no negative issues related to membership requirement.

Non-conformity			
NCR Ref #	2267167-202210-M9	Issued Date	26/10/2022
Due Date	25/10/2023	Closure Date	03/01/2023
Indicator & Category (Critical / Minor)	B.1.1 - MSB (Critical)		
Statement of Nonconformity:	Koperasi Serba Usaha Kel'ean Blom Kejah did not implemented SOP Internal audits consistently.		
Requirement Reference:	MS – B		

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	<p>The ICS is implemented and an annual internal audit of the group is conducted for all group members and all audit findings are resolved.</p>
<p>Objective Evidence:</p>	<p>Koperasi Serba Usaha Kel’ean Blom Kejah has “Standar Operasional Prosedur tentang Pelaksanaan Audit Internal No.SOP/KBK/007” dated 16 February 2022 and has “Standar Operasional Prosedur tentang Perbaikan Hasil Audit No.SOP/KBK/009” dated 16 February 2022. In both procedures stated that members shall make a correction of internal audit finding within 90 days after internal audit.</p> <p>In Section IV.A.3 “Standar Operasional Prosedur tentang Pelaksanaan Audit Internal No.SOP/KBK/007” stated Internal audit frequency carried out minimum once in 1 year for each smallholder farmer, in accordance to yearly work plan.</p> <p>However, based on document verification and interviews with ICS, it was found that the internal audit records were not in accordance with the procedures, for examples:</p> <ol style="list-style-type: none"> a. Internal audit was conducted in March – May 2022, but the yearly work plan for 2022 was issued on 31 May 2022. b. There are no records of status of findings, date of follow up and evidence of corrective action, samples are: <ul style="list-style-type: none"> • Member name : Andreas Heang Tung, Auditor : Sukirno, Date : 29 May 2022. Findings based on “Form Pertanyaan Audit Internal”: 13 findings; “Form laporan hasil audit internal” recorded only 3 findings. “Form laporan hasil audit internal” not in accordance with “Form Pertanyaan Audit Internal”. Evidences of corrective action and date of follow up were not available. • Member name : Klara Deng Ba, Auditor : Sukirno, Date : 8 May 2022. Findings based on “Form Pertanyaan Audit Internal” : 7 findings ; “Form laporan hasil audit internal” recorded 1 findings. “Form laporan hasil audit internal” not in accordance with “Form Pertanyaan Audit Internal”. Evidences of corrective action and date of follow up were not available. • Member name : Benevasius Lie, Auditor : Kanisius Indra, Date : 30 May 2022. Findings based on “Form Pertanyaan Audit Internal” : 9 findings; “Form laporan hasil audit internal” recorded only 4 findings. “Form laporan hasil audit internal” not in accordance with “Form Pertanyaan Audit Internal”. Evidences of corrective action and date of follow up were not available • Member name : Kavita Klea, Auditor : Kanisius Indra, Date : 25 March 2022. Findings based on “Form Pertanyaan Audit Internal” : 13 findings; “Form laporan hasil audit internal” recorded 3 findings. “Form laporan hasil audit internal” not in accordance with “Form Pertanyaan Audit Internal”. Evidences of corrective action and date of follow up were not available • Member name : Metodius Jiang Ping, Auditor : Sukirno ; Date : 18 April 2022. Findings based on “Form Pertanyaan Audit Internal” : 10 findings ; “Form laporan hasil audit internal” recorded 0 findings. “Form laporan hasil audit internal” not in accordance with “Form Pertanyaan Audit Internal”. Evidences of corrective action and date of follow up were not available

	<p>c. "Standar Operasional Prosedur tentang Pelaksanaan Audit Internal No.SOP/KBK/007" dated 16 February 2022 has not stated about criteria of finding/s as guidance for internal auditor in the audit process. This was confirmed when interviewing the ICS – Internal Audit Coordinator, they couldn't explain what condition that can become a non-conformities.</p>
Corrections:	<ol style="list-style-type: none"> 1. Improving internal audit SOP. 2. Improving the Internal Audit work plan.
Root Cause Analysis:	<ol style="list-style-type: none"> 1. The internal audit team did not understand the implementation of internal audit SOPs and the procedure for filling out the question form, so there was an error in recapping the number of non-conformance findings. 2. Criteria for non-compliance are not explained in the SOP.
Corrective Actions:	<ol style="list-style-type: none"> 1. The Facilitator trains and socializes the Internal Audit SOP to the Internal Audit Team. 2. The ICS Manager and the Team conduct monitoring and evaluation related to the implementation and corrective actions of the Internal Audit every 6 months.
Assessment Conclusion:	<p>Verified documents namely:</p> <p>Corrections:</p> <ul style="list-style-type: none"> • Evidence of improvement of internal audit SOP is available, namely SOP document No. SOP/KBK/007 revision 1 dated 11 November 2022, changes to attachment 1. Internal Audit Question Form, namely by adding information on categorizing findings of conformity and non-conformance, as well as calculating the percentage of non-conformance findings. • Documents on the revision of the Internal Audit work plan have been made available by revising the date for making the internal audit plan, namely 5 January 2022. <p>Corrective Actions:</p> <ul style="list-style-type: none"> • There is evidence that the facilitator conducted training/socialization related to Internal Audit SOP to the Internal Audit Team (minutes of activities, attendance and photos) on 13 November 2022. • There is evidence available that the ICS Manager and the Team are monitoring and evaluating related to the implementation of the internal audit for the 2023 plan, which will be carried out in May – June 2023. <p>Koperasi Serba Usaha Kel'ean Blom Kejah has implemented CAP effectively. Critical/Major NC closed.</p>
Effectiveness Closure (for previous audit closed Critical NC):	<p>Based on latest assessment, auditor found that Internal audit process was not effective carried out. This has become non-conformities in the surveillance assessment. (recurring)</p>

Previous Audit Opportunity for Improvement	
OFI#	Description
OFI 1	-

3.3.2 Summary of the Nonconformities and Status

CAR Ref.	Category (Critical / Minor)	P&C Indicator	Issued Date	Status & Date (Closure)
2432729-202312-M1	Critical	1.3 – MS B	8 Dec 2023	Closed on 17 Jan 2024
2432729-202312-M2	Critical	2.3 - E, MS A, MS B	8 Dec 2023	Closed on 17 Jan 2024
2432729-202312-M3	Critical	4.8 - MS B	8 Dec 2023	Closed on 17 Jan 2024
2432729-202312-M4	Critical	B.1.1 – MS A & MS B	8 Dec 2023	Closed on 17 Jan 2024
2432729-202312-M5	Critical	B.1.2 – MS A & MS B	8 Dec 2023	Closed on 17 Jan 2024
2432729-202312-M6	Critical	D.1.1 - MS A & MS B	8 Dec 2023	Closed on 17 Jan 2024
2432729-202312-M7	Critical	D.2.1 - MS A & MS B	8 Dec 2023	Closed on 17 Jan 2024
2267167-202210-M1	Critical	1.2 – MS B	26 Oct 2022	Closed on 3 Jan 2023
2267167-202210-M2	Critical	1.3 – MS B	26 Oct 2022	Closed on 3 Jan 2023
2267167-202210-M3	Critical	2.1 – MS B	26 Oct 2022	Closed on 3 Jan 2023
2267167-202210-M4	Critical	2.3 – MS A & MS B	26 Oct 2022	Closed on 3 Jan 2023
2267167-202210-M5	Critical	3.5 – MS B	26 Oct 2022	Closed on 3 Jan 2023
2267167-202210-M6	Critical	4.8 – E	26 Oct 2022	Closed on 3 Jan 2023
2267167-202210-M7	Critical	4.6 – MS B	26 Oct 2022	Closed on 3 Jan 2023
2267167-202210-M8	Critical	A.1.3 – MS B	26 Oct 2022	Closed on 3 Jan 2023
2267167-202210-M9	Critical	B.1.1 – MS B	26 Oct 2022	Closed on 3 Jan 2023

3.4 Stakeholders and previous land owner / user consultation

Stakeholder consultation involved internal and external stakeholders. External stakeholders were contacted by telephone to arrange meetings at a location convenient to them to discuss Koperasi Serba Usaha Kel’ean Blom Kejah Certification Unit’s environmental and social performance, legal and any known dispute issues.

Meetings were conducted with stakeholders to seek their views on the performance of the company with respect to the RSPO requirements and aspects where they considered that improvements could be made. At the start of each meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the company before discussions proceeded. The interviewer recorded comments made by

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stakeholders and later was verified with the management team. Any comment which is not complying to the RSPO ISH standard requirements have been incorporated as an assessment finding.

Structured worker interviews with male and female workers and staff were held in private at the workplace. Fieldworkers were interviewed informally in small groups in the field. In addition, the wives of workers and staff were interviewed in informal group meetings at their housing. Separate visits were made to each of the local communities to meet with the village head and residents. Company officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as below.

Stakeholders contacted		
Type of Stakeholder (e.g. Internal, Union, Contractor, Governmental Department, NGO, External, Communities)	Stakeholder name / organization	Means of communication (e.g. face to face interview, email, phone interview, comment from public notice)
Governmental Department	Land Department of Kutai Timur Regency	Face to face interview
Governmental Department	Plantation Department of Kutai Timur Regency	Face to face interview
Governmental Department	Environmental Department of Kutai Timur Regency	Face to face interview
Communities	Chief of Wahau Baru Village	Face to face interview
Communities	Chief of Wanasari Village	Face to face interview
NGO	PT Restorasi Habitat Orangutan Indonesia	Phone interview
Communities	Chief of Nehes Liah Bing Village	Face to face interview

Stakeholders comment	
01	<p>Feedbacks: Land Department of Kutai Timur Regency</p> <p>The process of oil palm plots land titles for villagers at Nehas Liah Bing village, Wahau Baru village, and Wanasari village is still ongoing by coordinating with the Land Department Head Office in Jakarta. Because of the three villages originated from the transmigration program in 1984, where the program is initiated by the Indonesian government and managed by the Ministry of Transmigration at Head Office Jakarta.</p> <p>The Land Department is ongoing to verify before issuing the land title whether the registered land from residents is in other land management rights, or "Hak Pengelolaan Lahan" (HPL) from other parties, or not.</p> <p>Audit Team verification and response: No issue on this, the process still ongoing with government department.</p>
02	<p>Feedbacks: Plantation Department of Kutai Timur Regency</p> <p>Almost all smallholders at KSU Kel'ean Blom Kejah have registered for plantation licenses (Surat Tanda Daftar Budidaya). For the remaining smallholders, the required documents have already been submitted and waiting for verification by plantation department staff.</p> <p>Since smallholder organizations such as cooperatives are certified, a lot of positive things have been implemented by smallholders in managing their land and oil palm crops sustainably. Particularly the positive knowledge and awareness.</p> <p>Audit Team verification and response: Positive comments, no issue</p>

<p>03</p>	<p>Feedbacks: Environmental Department of Kutai Timur Regency Visited but no meet.</p> <p>Audit Team verification and response: No responses</p>
<p>04</p>	<p>Feedbacks: Chief of Wahau Baru Village Cooperative given positive impact to the smallholders and indirectly to the communities since they certified RSPO and ISPO. Road maintenance fund is allocated to the village from the selling RSPO credit, this fully impact to the Wahau Baru community development.</p> <p>Cooperative also build new office from RSPO credit. These things are triggering the other smallholders to join the RSPO and ISPO certification.</p> <p>So far, no land disputes issues under KSU Kel'ean Blom Kejah smallholder members.</p> <p>Audit Team verification and response: Positive comment, no need to follow up</p>
<p>05</p>	<p>Feedbacks: Chief of Wanasari Village Since cooperative became certified RSPO-ISPO, the smallholder has significant increase related to awareness of sustainability. Particularly on Good Agriculture Practices (GAP) to manage their oil palm crops such as manuring cycle, spraying technique and use of herbicide/pesticide, awareness of PPE use, etc.</p> <p>Now, the addition of the smallholder members that will be joining RSPO-ISPO is possible to increase, because non-members are very interested.</p> <p>The process of obtaining a Plantation License (Surat Tanda Daftar Budidaya) for potential additional members is ongoing, including the process of land title submission to the land department.</p> <p>Audit Team verification and response: Positive comment, no need to follow up</p>
<p>06</p>	<p>Feedbacks: PT Restorasi Habitat Orangutan Indonesia The PT Restorasi Habitat Orangutan Indonesia (RHOI) is part of Borneo Orangutan Survival Foundation (BOSF). The aims of this company established is that to provide the restoration area for releasing Orangutan and restoring their habitat. Because of the restoration forest area is part of Dayak Wehea (indigenous people) tribe area, where the community is majority resident of Nehas Liah Bing village, place where KSU Kel'ean Blom Kejah is located.</p> <p>Also, RHOI giving awareness to the local community the procedure how to react if Orangutan found on their plots. Within 2019-2023, there are some Orangutans hang around in oil palm plantation surrounding the Kutai Timur regency, including to the oil palm plantation company surrounding, but not in smallholder plots.</p> <p>Villagers of Nehas Liah Bing is proactive to protect and reserve the Orangutan in their forest tribes.</p> <p>Audit Team verification and response: KSU Kel'ean Blom Kejah has the responsibility to protect and reserve RTE species, particularly Orangutans, and is fully aware of how to manage if the conflict between humans and wildlife occurs. Positive comment and no issue.</p>
<p>07</p>	<p>Feedbacks: Chief of Nehes Liah Bing Village</p>

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	There are no negative issues related to the existence of cooperatives in the village. The farmer members in the village were the initial land owners in the village. Farmers also do not use fire in activities on their land. Currently there is no process of buying and selling farmers' land that is known to the village head.
	Audit Team verification and response: Positive comment, no need to follow up

List of land owner / user contacted					
Name	Years of ownership / used	Land area (ha)	Agreement (Yes / No)	Agreement base on FPIC (Yes/No)	Compliance on the agreement terms and conditions
-	-	-	-	-	-
<p>Assessor Notes: Based on the results of interviews with members who were sampled, all members sampled were the first owners of the land, all land came from family inheritance (not purchased from other owners) this is match with Chief of Nehes Liah Bing Village.</p>					



Previous land owner / user comment	
	Feedbacks: -
	Audit Team verification and response: -

3.5 Impartiality and conflict of interest

During this assessment there was no circumstances or pressure that had influenced the independence or confidentiality of the assessment team.

Formal Signing-off of Assessment Conclusion and Recommendation

The audit objectives have been achieved and the certificate scope is appropriate. Based on the results of this audit, it is concluded that Koperasi Serba Usaha Kel'ean Blom Kejah has complied with the Indonesia National Interpretation 2022 of the Independent Smallholder Standard 2019 and audit criteria identified within the audit report. It is deemed that the management system has achieved its intended outcomes. Therefore, it is recommended that Koperasi Serba Usaha Kel'ean Blom Kejah is remain certified.

Report prepared by	Acceptance of Assessment Conclusion
Name: Briyogi Shadiwa	Name: Fransiskus Heluy
Company Name: BSI Malaysia Services Sdn Bhd.	Company Name: Koperasi Serba Usaha Kel'ean Blom Kejah
Title: Lead Auditor	Title: ICS Manager
Signature: 	Signature: <i>(I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents of this report and accept the liability in execution of the procedure in the report.)</i> 
Date: 16 January 2024	Date: 16 January 2024

Appendix A: Summary of Findings

Criterion / Indicator		Assessment Findings	Compliance
<p>Principle 1: Optimise productivity, efficiency, positive impacts and resilience Implement professional and transparent operations to secure sustainable livelihood improvements.</p>			
<p>Criteria 1.1: Smallholders establish a legal entity which has organizational capacity to comply with the RSPO Independent Smallholder Standard.</p>			
Eligibility	<p>Legally registered entities have documented evidence to include:</p> <ol style="list-style-type: none"> 1. Legal formation (as per country requirements) 2. Fair and transparent decision making and governance 3. Additional documents per requirements for Group Formation and Management. 4. Signed or thumb printed Smallholder Declaration from all smallholder Declaration from all smallholder members (Reference to Appendix 1). <p>Note: The legal formation of an organisation refers to the relevant applicable laws and regulations (e.g. Smallholder Group Federations, Village-Owned Enterprises (Bumdes), Cooperatives, Associations, Trade Entities, and Farmer Groups). In order to proceed to Eligibility, the minimum legal requirements is a Notarial Deed that is registered at the Ministry of Law and Human Rights.</p>	<p>The ISH organization Koperasi Serba Usaha Kel’ean Blom Kejah demonstrated the legal documentations:</p> <ul style="list-style-type: none"> - Minutes of Cooperative establishment “Berita Acara Pembentukan Pendirian Koperasi KSU Kel’ean Blom Kejah” dated 4 August 2009. - Statute as in Notary Act “Akta Notaris Ilham Mahyudin Sh, SpN. No.10 Akta Pendirian Koperasi Serba Usaha Kel’ean Blom Kejah” dated 6 August 2009. - Registration to Cooperative Ministry as legal entity: “Kantor Menteri Negara Urusan Koperasi dan Usaha Kecil dan Menengah Republik Indonesia – Pemerintah Kabupaten Kutai Timur, Dinas Koperasi Kabupaten Kutai Timur – Pengesahan Koperasi Sebagai Badan Hukum No.683/BH/XX.3/DKKT/VIII/2009” dated 18 August 2009. - Taxpayer number “NPWP No.02.817.896.0.724.000 untuk Koperasi Serba Usaha Kel’ean Blom Kejah”, dated 12 August 2009. - Business permit “Perizinan Berusaha Berbasis Resiko Nomor Induk Berusaha: 9120205791726 untuk Koperasi Serba Usaha Kel’ean Blom Kejah dengan KBLI 01262 Perkebunan Buah Kelapa Sawit; 46100 Perdagangan Besa ratas Dasar Balas Jasa (Fee) atau Kontrak; 46202 Perdagangan Besar Buah yang Mengandung Minyak; 49431 Angkutan Bermotor untuk Barang Umum” dated 12 July 2019. 	Complied

		<p>Signed or thumb printed Smallholder Declaration from all smallholder Declaration from all smallholder members evident:</p> <p>Kristina Geling 025</p> <ul style="list-style-type: none"> - Registration form "Formulir Anggota Sertifikasi" under name Kristina Geling, signed 31 January 2022; for 1 land parcel, 5 Ha. Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Kristina Geling 4 September 2021. <p>Lerung Adjang 089</p> <ul style="list-style-type: none"> - Registration form "Formulir Anggota Sertifikasi" under name Lerung Adjang, signed 2 February 2022; for 3 land parcels, 5.03 Ha. Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Lerung Adjang, date 8 September 2021 – but not signed by Cooperative Chairman. <p>Kristiani Icha 084</p> <ul style="list-style-type: none"> - Registration form "Formulir Anggota Sertifikasi" under name Kristinani Icha, signed 2 February 2022; for 4 land parcels, 7.92 Ha. Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Kristiani Icha 8 September 2022. <p>Meang Hong 101</p> <ul style="list-style-type: none"> - Registration form "Formulir Anggota Sertifikasi" under name Meang Hong, signed 5 February 2022; for 1 land parcel, 2.6 Ha. Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Meang Hong 9 September 2022. 	
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		<p>Mat Deng 031</p> <ul style="list-style-type: none"> - Registration form "Formulir Anggota Sertifikasi" under name Mat Deng, signed 7 February 2022; for 1 land parcel, 3.66 Ha. Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Mat Deng 8 September 2022. <p>Margaretha Wung 093</p> <ul style="list-style-type: none"> - Registration form "Formulir Anggota Sertifikasi" under name Margaretha Wung, signed 3 January 2022; for 1 land parcel, 2 Ha. Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Margaretha Wung 9 September 2022. <p>Jonisius 077</p> <ul style="list-style-type: none"> - Registration form "Formulir Anggota Sertifikasi" under name Jonisius, signed 2 February 2022; for 1 land parcel, 3.06 Ha. Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Jonisius 8 September 2022. <p>Yen Ping 048</p> <ul style="list-style-type: none"> - Registration form "Formulir Anggota Sertifikasi" under name Yen Ping, signed 7 February 2022; for 1 land parcel, 5.5 Ha. Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Yen Ping 7 September 2022. <p>Liah Mad 090</p> <ul style="list-style-type: none"> - Registration form "Formulir Anggota Sertifikasi" under name Liah Mad, signed 2 February 2022; for 1 land parcel, 0.9 Ha. Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam 	
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		<p>Melakukan Pengelolaan Perkebunan Berkelanjutan” signed under name Liah Mad 8 September 2022. Doni Bahtiar 065</p> <ul style="list-style-type: none"> - Registration form “Formulir Anggota Sertifikasi” under name Doni Bahtiar, signed 25 February 2022; for 2 land parcels, total 3 Ha. Smallholder declaration “Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan” signed under name Doni Bahtiar 8 September 2022. <p>Yaq Jie 046</p> <ul style="list-style-type: none"> - Registration form “Formulir Anggota Sertifikasi” under name Yaq Jie, signed 8 February 2022; for 1 land parcel, 2.7 Ha. Smallholder declaration “Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan” signed under name Yaq Jie 7 September 2022. <p>Elisabeth 011</p> <ul style="list-style-type: none"> - Registration form “Formulir Anggota Sertifikasi” under name Elisabeth, signed 30 January 2022; for 2 land parcels, 3.1 Ha. Smallholder declaration “Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan” signed under name Elisabeth 4 September 2022. <p>Kristianus Mie 085</p> <ul style="list-style-type: none"> - Registration form “Formulir Anggota Sertifikasi” under name Kristianus Mie, signed 2 February 2022; for 1 land parcel, 3 Ha. Smallholder declaration “Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan” signed under name Kristianus Mie, 4 February 2022. <p>Awaluddin 061</p> <ul style="list-style-type: none"> - Registration form “Formulir Anggota Sertifikasi” under name Awaluddin, signed 2 February 2022; for 1 land parcel, 1.2 Ha. 	
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		<p>Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Awaluddin 9 September 2021.</p>	
<p>Milestone A</p>	<p>Group manager and group members have an Internal Control System (ICS) that meets all the ICS Eligibility and MS A requirements (section 3.2 below) and complete training on oil palm pricing mechanisms, financial management, and best practices for smallholder organisations as well as socialising the mechanism at which pricing is set for smallholder organisations.</p> <p>Note: In Indonesia, the mechanism at which the pricing is set, does not necessarily refer to the regulations and formulas for setting the FFB price, as that falls within the government's authority.</p> <p>The socialisation for the mechanism at which the pricing is set, is meant to provide a guidance on components that affect FFB price such as 1) fruit quality, 2) year of planting, 3) trash content, etc.</p>	<p>The Internal Control System has been established by Koperasi Serba Usaha Kel'ean Blom Kejah. The ICS leader and member appointed as per "Notulensi Musyawarah Penunjukan Ketua ICS Koperasi Kel'ean Blom Kejah" dated 3 February 2022. The meeting was attended by 44 smallholder members. The ICS unit comprise of:</p> <ul style="list-style-type: none"> - ICS Group Manager: Fransiskus Heluy - "Unit Komite Persetujuan dan Pendaftaran" – Approval committee and Registration unit: Yulius Efendi, Sukari, Ignatius Ing Dom, Yeremias Jung Ba; - "Unit Penyuluhan" – Training unit: Agustina Lusi, Rosalina Long, Marten, Lerung Adjang; - "Unit Data, Dokumentasi, Penjualan" – Database, Document, Sales unit: Anita Suchia, Shinta Agustin, Nurhayati - "Unit Internal Audit" – Internal Audit unit: Sukirno, Kanisius Indra Blawing, Mat Deng - "Unit K3, NKT, PHT, dan Darurat Api" – OHS, HCV, Pest & Disease and Fire Emergency uni: Dalmasius Hat Deng, Doni Bahtiar, Jonisius <p>The working plan ICS Koperasi Serba Usaha Kel'ean Blom Kejah available in "Rencana Kerja Tahun 2023" established 20 January 2023:</p> <p>Manager:</p> <ul style="list-style-type: none"> - Meeting ICS committee: every month; - Soil and leaf analysis: March 2023; 	<p>Complied</p>

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		<ul style="list-style-type: none"> - Build cooperation with stakeholder: May-June-July-August-September 2023; - External auditor screening: June-September 2023; - SPK external auditor RSPO & ISPO: August-September 2023; - ISPO and RSPO audit: October-November 2023; - Audit finding correction: December 2023; <p>Internal Audit unit:</p> <ul style="list-style-type: none"> - Internal Audit: April-June 2023; - Monitoring on audit finding correction: July-September 2023; - Audit finding correction: July-September 2023; <p>Training unit:</p> <ul style="list-style-type: none"> - Module 1 "Sertifikasi ISPO & RSPO", Module 2 "Ketaatan pada Peraturan", Module 3 "Kelembagaan Petani & ICS", Module 4 "Analisa Ekosistem, Morfologi dan Fisiologi Kelapa Sawit", Module 5 "Anatomi Buah Kelapa Sawit & Diagnosa Bibit Sehat dan Abnormal", Module 6 Perencanaan Kebun Kelapa Sawit", Module 7 "Pemeliharaan Tanaman", "Pelatihan P&C RSPO", Module 8 "Analisa Dampak Pestisida", Module 9 "Analisa Fisik Tanah dan Teknik Pemupukan", Module 10 "Hama dan Penyakit Tanaman", Module 11 "Prosedur Panen", Module 12 "Teknik Replanting", Module 13 "Penurunan Kualitas Lingkungan dan Fenomena Pemanasan Global", Module 14 "Mengenai HCV", Module 15 "Simulasi Erosi, Eutrofikasi dan Limbah B3", Module 16 "Penanganan Konflik Satwa, Kebakaran, Limbah B3", Module 17 Wirausaha dan Keuangan Rumah Tangga", Module 18 "Pengelolaan Keuangan Petani", Module 19 "Kontrak Kerja, BPJS Ketenagakerjaan serta Konversi Upah Minimum", Module 20 "Standar Operasional Prosedur dan Surat Keputusan", Module 21 "Internal Audit dan Surat Keputusan", Module 22 "Mekanisme Penjualan Sertifikat RSPO dan Pembagian Premi" – carried out between May-July 2023. 	
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		<p>Documentation and Sales unit:</p> <ul style="list-style-type: none"> - Recording the harvest, fertilizer application, herbicide spraying, FFB sales – on monthly basis; - PalmTrace training on March and December 2023; <p>ISH organization provides training to ICS and its smallholder member:</p> <ul style="list-style-type: none"> - Smallholder financial training, dated 17-18 July 2023. The training covers capital, asset management (oil palm block), cost for agriculture input, cost for labour, sales revenue, cooperative fee, bookkeeping principle, separating personal fund from business fund, monetary-use planning, controlling asset-capital-debt, etc. Attendance list available showing training on 17 July 2023 attended by 58 smallholder members; on 18 July 2023 attended by 63 smallholder members. 	
<p>Milestone B</p>	<p>Smallholder groups are operating in accordance to best management practices for groups, including:</p> <ul style="list-style-type: none"> • Fair and transparent decision-making and governance • Sustainable financial management 	<p>Governance process set up: ISH organization/Cooperative defined their basic regulation under statute as in Notary Act "Akta Notaris Ilham Mahyudin, SH, SpN - Akta Pendirian Koperasi Serba Usaha Kel'ean Blom Kejah No.10" dated 6 August 2009.</p> <p>The statute regulates the name and location of cooperative, business unit, membership, annual member meeting, committee, governing body, business management, advisor, cooperative accounting, and bookkeeping; dated 30 August 2009.</p> <p>Section I explaining membership. Requirement: Indonesian citizen; able to do legal action (adult); has a business under management of cooperative.</p> <p>Section II explaining cooperative committee. Requirement: has been a member for min.6 months; able to do legal action (adult); does not</p>	<p>Complied</p>

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		<p>hold committee position elsewhere; has oil palm plantation – especially for chairman and secretary.</p> <p>Section III explaining governing body. Requirement: has been a member for min.2 years; able to do legal action (adult); does not hold governing body position elsewhere; has oil palm plantation.</p> <p>Section V explaining member meeting as highest authority in decision making process in cooperative. It is stated meeting’s decision making process is valid when the meeting attendance is half of smallholder member + 1 person.</p> <p>Awareness about governance process: Based on interview with sampled smallholder, the cooperative has implemented a fair and transparent business, including the FFB sales process and deduction.</p> <p>Decision making process in smallholder as per deed of establishment and statute was through: Chapter 5 Verse 13 “Rapat Anggota” stated that member meeting is the highest authority in the cooperative organization. The member meeting has authority to establish/change statute, establish general policy of cooperative, select-appoint-stop the cooperative committee and governing body, establish working plan, acknowledge cooperative committee report.</p> <p>Financial management plan: See relevant criterion C.1.1</p> <p>Monitoring of financial performance: Monitoring and reporting of financial performance was during Annual member meeting as reported under “Notulen Rapat Anggota Tahunan Koperasi Perkebunan Belayan Sejahtera” dated 31 May 2023. The meeting reported financial statement for fiscal year 2022. The report stated the financial balance from all cooperative business stream: FFB sales, FFB transport. This</p>	
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		<p>financial information compared to the cost from committee salary, governing body salary, overhead cost, operational cost, depreciation, etc.</p> <p>Annual Group Business plan informed in the "Rencana Kerja Tahun 2023 Koperasi Kel'ean Blom Kejah" Document which was made on 20 January 2023. The cooperation business plan program contains all projection activities, for example:</p> <ul style="list-style-type: none"> - Routine Meeting for ICS team - RSPO Premium Credit Sharing - Internal Audit - Mapping for new members - Training and Socialization - Legal compliance (STBD and SPPL) progression - Activities Monitoring (Warehouse, Board signs, PPE, HCV, MCU, etc). <p>Certificate holder also had production projection on "Rencana Produksi Lima Tahun", where the 2024 production projection is 9,769.77 tons and a target of adding 100 new members to the cooperative.</p> <p>Cost report verified:</p> <ul style="list-style-type: none"> - Paying RSPO membership 1 unit, 13 July 2023 - Implement hazardous waste banner 14 units on 25 October 2023 - Contracting facilitator for 1st phase and 2nd phase, May-September 2023; - ICS fee for 1st phase and 2nd phase, March-July 2023; - Assignment cost, 14 August 2023-17 November 2023; - Routine meeting January-November 2023; - Training for smallholder member, June-September 2023; - Office utensils, 9 June 2023-27 November 2023; - Payment BPJS Ketenagakerjaan for 142 persons, 14 August 2023; 	
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		<ul style="list-style-type: none"> - RSPO premium sharing for 133 smallholder member, 17 April 2023; - Road maintenance and drainage, 16-25 September 2023; - Medical examination 17 June 2023-29 August 2023; - Assistance to customary forest, on 3 December 2023; - Assistance to customary festivities Lom Plai, 28 April 2023; <p>The report explains working plan including planning for social donation, and infrastructure development plan. This report has been reviewed by Governing body of the cooperative.</p> <p>This report presented to cooperative member during annual member meeting "Rapat Anggota Tahunan Tahun Buku 2022" dated 31 May 2023. Half of cooperative member attended the annual member meeting.</p>	
Criteria 1.2: Smallholders have the capacity to effectively manage their farm.			
Eligibility	Not Applicable	Not Applicable	Not Applicable
Milestone A	Smallholders complete training on farm business operations, monitoring and planning. The training includes capacity building on record keeping for production, including inputs and yields, transactions, and variety.	<p>The Association has provided training "Sekolah Lapang/Field School" to all group members regarding Good Agricultural Practices (GAP) in period 2022/2023 which is shown in the following documents:</p> <ul style="list-style-type: none"> - Harvesting Training on 3 July 2023 and 4 July 2023 attended by 133 members. - Pest And Disease Training on 26 June 2023 and 27 June 2023 attended by 133 members. - Soil Analysis and Fertilizing training on 26 June 2023 and 27 June 2023 attended by 133 members. 	Complied

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		- Plantation preparing training on 19 and 20 June 2023 attended by 133 members.	
Milestone B	Smallholders are managing their farms effectively and maintain records of production and transaction data of all FFB sales.	Based on the results of interviews with farmers and filed inspection at the plots owned by sampled members, farmers have recorded harvest records and also maintenance activities in farmer books that have been provided by the ICS team.	Complied
Criteria 1.3: Smallholders implement good agricultural practices (GAP) on their farms.			
Eligibility	Smallholders commit to implementing good agricultural practices on their farms. (Reference Smallholder Declaration, 1.1.E / Appendix 1).	Certificate holders have a statement to commit to RSPO certification signed by each member (according to annex 2). In the statement of commitment, it is stated that the member of Koperasi Serba Usaha Kel'ean Blom Kejah members is committed to "Using Good Agriculture Practices (GAP)." (Clause 14). The commitment has been signed for each smallholder including 14 member sample on 2021	Complied
Milestone A	Smallholders complete training on Good Agriculture Practices (GAP).	The Association has provided training "Sekolah Lapang/Field Training" to all group members regarding Good Agricultural Practices (GAP) in period 2022/2023 which is shown in the following documents: <ul style="list-style-type: none"> - Harvesting Training on 3 July 2023 and 4 July 2023 attended by 133 members. - Pest And Disease Training on 26 June 2023 and 27 June 2023 attended by 133 members. - Soil Analysis and Fertilizing training on 26 June 2023 and 27 June 2023 attended by 133 members. - Plantation preparing training on 19 and 20 June 2023 attended by 133 members. 	Complied
Milestone B	Smallholders have adopted GAP on their farms and are tracking productivity through, but not limited to, records of FFB sales.	The unit of certification has documented procedure for spraying application as per "SOP Penyemprotan No. SOP/KBK/042" dated 16	Non-compliance

		February 2022. The procedure stated that spraying is carried out selectively and avoids the use of Paraquat. However, in the field still found that there is smallholder which conducted total (blanket) spraying and using paraquat for weeds control, e.g. at plot of Kristianus Mie (KBK-085, Plot No.189). This has been led to the non-conformity against this indicator.	
<p>Principle 2: Ensure Legality, Respect for Land Rights and Community Wellbeing Comply with the law and respect communities' rights</p>			
<p>Criteria 2.1: Smallholders have legal or customary rights to use the land in accordance with national and local laws, and customary practices</p>			
Eligibility	Smallholders provide the coordinates or maps of their plots and evidence of ownership, or rights to use the land (refer to indicator 1.1E / Appendix 1).	<p>ISH organization demonstrated mapping of smallholder block whose land issued with land ownership statement from village head "Surat Keterangan Tanah". The map scale 1:1000.</p> <p>Legal ownership of land belong to smallholder see Criterion 1.1 MSA below.</p>	Complied
Milestone A	<p>Smallholders can demonstrate legal ownership or native and/or customary rights to use the land or demonstrate that they are in the process of legalisation of that right.</p> <p>Note: Evidence on land ownership may be in the form of a Land Ownership Certificate(SHM), Sporadic Land Registration (Sporadik), Statement of Land Rights (SPH), Statement of Land Ownership (SKT), Statement of Traditional Land Ownership (SKT-A), Statement of Land Compensation (SKGR), Unofficial Statement of Land Ownership (Girik), Statement of Land Ownership for Taxation under Dutch Occupation (Letter-C), or Statement of Grant (Surat Hibah), or any other forms of land ownership document. Taking into account the diverse land certificates that smallholders may hold, legal evidence of land ownership must refer to the legalisation by relevant local government or customary institutions.</p> <p>Independent smallholders are encouraged to increase their legality status of their land by having a plan towards applying for a SHM and a plan for</p>	<p>Kristina Geling 025</p> <ul style="list-style-type: none"> - 1 Land statement "Surat Keterangan Lahan dalam Pengurusan Legalitas Kantor Desa Nehas Liah Bing No.2.145/690/PEMDES-NLB/II/2022" dated 12 February 2022 for Kristina Geling of 5 Ha. Completed with map scale 1:3000 for land parcel No.74 of 5 Ha. Lerung Adjang 089 - 1 Land Title "Sertipikat Hak Milik No.16.09.02.02.1.01883; Lerung Adjang; parcel No.1883; 18,720 m²/1.8 Ha" dated 3 December 2019. Completed with survey map No.1640, scale 1:2500. - 2 Land statement "Surat Pernyataan Kepemilikan/Penguasaan Tanah Desa Nehas Liah Bing No.079/593/SKT/PEMDES-NLB/IV/2021; Lusiana Wungkuh; 2.4 Ha" dated 5 April 2021. The land was purchased in 2020 from Lid Wina Tan Hong. 	Complied

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	<p>registering their Plantation Business (STDB/Surat Tanda Daftar Usaha Budidaya Perkebunan) as well as a plan toward applying Surat Pernyataan Pengelolaan Lingkungan/ SPPL (Declaration Letter to Manage Environment). A STDB can be registered with the relevant District Head/Mayor or authorised Government (Minister of Agriculture Regulation No. 98/2013 regarding Guidance on Plantation Business Licences). A SPPL can be applied to the relevant Office (Government Regulation No. 22 Year 2021).</p>	<ul style="list-style-type: none"> - 3 Land Title "Sertipikat Hak Milik No.16.09.02.02.1.01922; Yustina Wai Song; parcel No.1922; 16,650 m²/1.6 Ha" dated 3 December 2019. Completed with survey map No.1641, scale 1:2500. - Land statement/power of attorney "Surat Keterangan Pemilikan Tanah Kantor Desa Nehas Liah Bing No.2.145/736/SK/PEMDES-NLB/XI/2021" dated 15 December 2021. The letter is stating the land 24000 m²/2.4 Ha was belong to Lusiang Wungkuh (wife) and Lerung Adjang is the caretaker. - Land statement/power of attorney "Surat Keterangan Kantor Desa Nehas Liah Bing No.2.145/052/SK/PEMDES-NLB/II/2022" dated 12 February 2022. The letter is stating the land 16650 m²/1.6 Ha was belong to Yustina Wai Song (sister in law) and Lerung Adjang is the caretaker. <p>Kristiani Icha 084</p> <ul style="list-style-type: none"> - 1 Land Title "Sertifikat Hak Milik No.16.09.02.02.1.01881; land parcel No.1881; Kristiani Icha; 32,230 m²/3.2 Ha" dated 3 December 2019. Completed with survey map scale 1:2500 for land No.1616. - 2 Land Title "Sertifikat Hak Milik No.16.09.02.02.1.01882; land parcel No.1882; Kristiani Icha; 6,565 m²/0.6 Ha" dated 3 December 2019. Completed with survey map scale 1:2500 for land No.1620. - 3 Land statement "Surat Pernyataan Kepemilikan/Penguasaan Tanah Kristiani Icha' 39,200 m²/3.9 Ha" dated 18 March 2013. - 4 Land statement "Surat Keterangan Lahan dalam Pengurusan Legalitas Kantor Desa Nehas Liah Bing No.2.145/690/PEMDES-NLB/II/2022" dated 12 February 2022 for Kristiani Icha of 2,665 m²/0.2 Ha. <p>Meang Hong 101</p> <ul style="list-style-type: none"> - 1 Land statement "Surat Pernyataan Kepemilikan/Penguasaan Tanah Registered No.590/578/DS-NLB/VI/2017; Meang Hong; 2.606 Ha" dated 12 June 2017. And land statement "Surat 	
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		<p>Keterangan No.957/930/SKTR/PEMDES-NLB/XI/2018 Meang Hong; 26,060 m² dated 8 November 2018. Mat Deng 031</p> <ul style="list-style-type: none"> - 1 Land statement "Surat Desa Nehas Liah Bing Keterangan Lahan Dalam Pengurusan Legalitas No.2.145/690/SK/PEMDES-NLB/II/2022; Mat Deng; 36,624 m²/3.66 Ha" dated 12 February 2022. <p>Margaretha Wung 093</p> <ul style="list-style-type: none"> - 1 Land Title "Sertifikat Hak Milik No.16.09.02.02.1.01893; land parcel No.1893; Margaretha Wung; 10,490 m²/1.04 Ha" dated 3 December 2019. Completed with survey map scale 1:2500 for land No.1603. <p>Jonisius 077</p> <ul style="list-style-type: none"> - 1 Land Title "Sertifikat Hak Milik No.16.09.02.02.1.01718; land parcel No.1718; Jonisius; 30,687 m²/3.06 Ha" dated 15 October 2018. Completed with survey map scale 1:2500 for land No.1435. <p>Yen Ping 048</p> <ul style="list-style-type: none"> - 1 Land statement "Surat Desa Nehas Liah Bing Keterangan Lahan Dalam Pengurusan Legalitas No.2.145/075/SK/PEMDES-NLB/II/2022; Yen Ping; 55,000 m²/5.5 Ha" dated 12 February 2022. <p>Liah Mad 090</p> <ul style="list-style-type: none"> - 1 Land Title "Sertifikat Hak Milik No.16.09.02.02.1.01734; land parcel No.1734; Liah Mad; 9,000 m²/0.9 Ha" dated 15 October 2018. Completed with survey map scale 1:1000 for land No.1388. <p>Doni Bahtiar 065</p> <ul style="list-style-type: none"> - 1 Land Statement "Surat Keterangan Desa Nehas Liah Bing No.2.145/731/SK/PEMDES-NLB/XI/2021; Doni Bahtiar; 24,905 m²/2.4 Ha" dated 12 February 2022. The letter explains that land 	
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		<p>under No.16.09.02.02.1.01404 under name Ba Kuh, and managed by Doni Bahtiar as the next of kin.</p> <ul style="list-style-type: none"> - 2 Land Statement "Surat Keterangan Desa Nehas Liah Bing No.2.145/069/SK/PEMDES-NLB/II/2022; Doni Bahtiar; 5,831 m²/0.5 Ha" dated 12 February 2022. <p>Yaq Jie 046</p> <ul style="list-style-type: none"> - 1 Land Statement "Surat Pernyataan Kepemilikan/Penguasaan Tanah Register No.485/593/SKT-PEMDES-NLB/XI/2021; Yaq Jie; 2.7 Ha" dated 1 November 2021, completed with sketch. <p>Elisabeth 011</p> <ul style="list-style-type: none"> - 1 Land Statement "Surat Pernyataan Kepemilikan/Penguasaan Tanah Register Desa Nehas Liah Bing No.347/593/SKT-PEMDES-NLB/XI/2021; Elisabeth; 16,596 m²/1.66 Ha" dated 4 September 2021, completed with sketch. - 2 Land Statement "Surat Pernyataan Kepemilikan/Penguasaan Tanah Register Desa Nehas Liah Bing No.349/593/SKT-PEMDES-NLB/XI/2021; Elisabeth; 15,506 m²/1.5 Ha" dated 6 September 2021, completed with sketch. <p>Kristianus Mie 085</p> <ul style="list-style-type: none"> - 1 Land Statement "Surat Pernyataan Kepemilikan/Penguasaan Tanah Desa Nehas Liah Bing; Kristianus Mie; 3 Ha" dated 9 December 2005, completed with sketch. <p>Awaluddin 061</p> <ul style="list-style-type: none"> - 1 Land Title "Sertipikat Hak Milik No.16.09.02.02.1.01872; Awaluddin; 12,090 m²/1.2 Ha" dated 3 December 2018, completed with survey map scale 1:2500 for land No.01645. 	
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		<p>The ISH organization Koperasi Serba Usaha Kelean Blom Kejah demonstrate the communication to strengthen the legal ownership of land for several smallholder member:</p> <ul style="list-style-type: none"> - Letter from Lands Office "Surat Badan Pertanahan Nasional Kantor Pertanahan Kabupaten Kutai Timur No.UP/837.1-64.08/XII/2022 tentang Pemberitahuan Koordinasi Lanjutan PTSL PM" dated 14 December 2022. The letter states the Lands Office will conduct field verification to check the block belong to landowners in Nehes Liah Bing village on 16 December 2022. <p>The onsite field verification carried out during February 2023.</p>																	
<p>Milestone B</p>	<p>Smallholder plots are clearly and visibly demarcated and maintained, and the smallholders are operating only within these boundaries.</p>	<p>ISH organization Koperasi Serba Usaha Kel'ean Blom Kejah has legal boundary maintenance decree "Surat Keputusan No.015/SK.ICS/KOP-KBKL/II/2022 tentang Patok Batas Lahan" dated 8 February 2022. The document stated all smallholder member should have boundary pegs, made from concrete or ironwood on their oil palm plantation.</p> <p>Audit team made site visit to sampled smallholder block and took GPS coordinate of boundary pegs.</p> <table border="1" data-bbox="1131 1026 1955 1396"> <thead> <tr> <th data-bbox="1131 1026 1500 1070">Name</th> <th data-bbox="1500 1026 1955 1070">Coordinate</th> </tr> </thead> <tbody> <tr> <td data-bbox="1131 1070 1500 1117">Kristina Geling</td> <td data-bbox="1500 1070 1955 1117">1° 5' 40.69" N & 116° 52' 29.16" E</td> </tr> <tr> <td data-bbox="1131 1117 1500 1163">Kristiani Icha 4</td> <td data-bbox="1500 1117 1955 1163">1° 3' 43.31" N & 116° 51' 46.70" E</td> </tr> <tr> <td data-bbox="1131 1163 1500 1209">Lerung Adjang 1</td> <td data-bbox="1500 1163 1955 1209">1° 4' 5.08" N & 116° 52' 29.16" E</td> </tr> <tr> <td data-bbox="1131 1209 1500 1256">Lerung Adjang 3</td> <td data-bbox="1500 1209 1955 1256">1° 4' 3.04" N & 116° 51' 53.44" E</td> </tr> <tr> <td data-bbox="1131 1256 1500 1302">Jonisius 42</td> <td data-bbox="1500 1256 1955 1302">1° 5' 5.88" N & 116° 51' 40.47" E</td> </tr> <tr> <td data-bbox="1131 1302 1500 1348">Margareta 43</td> <td data-bbox="1500 1302 1955 1348">1° 4' 57.36" N & 116° 51' 49.97" E</td> </tr> <tr> <td data-bbox="1131 1348 1500 1396">Meang 44</td> <td data-bbox="1500 1348 1955 1396">1° 4' 58.47" N & 116° 51' 40.68" E</td> </tr> </tbody> </table>	Name	Coordinate	Kristina Geling	1° 5' 40.69" N & 116° 52' 29.16" E	Kristiani Icha 4	1° 3' 43.31" N & 116° 51' 46.70" E	Lerung Adjang 1	1° 4' 5.08" N & 116° 52' 29.16" E	Lerung Adjang 3	1° 4' 3.04" N & 116° 51' 53.44" E	Jonisius 42	1° 5' 5.88" N & 116° 51' 40.47" E	Margareta 43	1° 4' 57.36" N & 116° 51' 49.97" E	Meang 44	1° 4' 58.47" N & 116° 51' 40.68" E	<p>Complied</p>
Name	Coordinate																		
Kristina Geling	1° 5' 40.69" N & 116° 52' 29.16" E																		
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Meang 44	1° 4' 58.47" N & 116° 51' 40.68" E																		

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		Mat Deng 46	1° 4' 44.46" N & 116° 51' 42.11" E	
		Doni Bachtiar	1° 4' 7.35" N & 116° 51' 40.51" E	
		Liah Mad	1° 3' 48.97" N & 116° 51' 56.20" E	
		Yen Ping	1° 3' 42.07" N & 116° 51' 17.37" E	
		Yaq Jie	1° 3' 47.07" N & 116° 50' 47.78" E	
		Kristianus Mie	1° 2' 10.02" N & 116° 56' 36.73" E	
		Elisabeth	1° 2' 56.38" N & 116° 52' 14.96" E	
		Awaludin	1° 2' 50.78" N & 116° 51' 54.09" E	
Criteria 2.2: Smallholders have not acquired lands from indigenous peoples, local communities or other users without their free, prior and informed consent, based on a simplified FPIC approach.				
Eligibility	<p>For existing plots, smallholders can demonstrate that they have not acquired land without FPIC of indigenous peoples, local communities or other users (refer to indicator 1.1E / Appendix 1).</p> <p>Note: For the first time, Free, Prior and Informed Consent (FPIC) is applicable under the RSPO Independent Smallholder (ISH) Standard and RSPO is developing a simplified FPIC guide for independent smallholders. Pending the finalisation of the simplified FPIC, fulfilling Indicator 2.2 E must refer to the Generic 2015 FPIC with relevant restrictions in place for meeting 2.2.E Indicators. This includes only matters under point 4 of Indicator 1.1. E and point D9 of Appendix 1.</p> <p>Independent smallholders will sign a smallholder declaration covering information on the history of their land acquisition and land clearing (see Annex 3 of the RSPO ISH Standard Indonesia National Interpretation 2022).</p>	<p>ISH organization Koperasi Serba Usaha Kel'ean Blom Kejah has FPIC SOP "Standar Operasional Prosedur (Free Prior Informed Consent) Sebelum Menjalankan Program No.SOP/KBK/014" dated 16 February 2022. The SOP informed the definition of Free, Prior, Informed, Consent. The process including: gather all information needed to develop oil palm plantation or a program and the impact for environment and customary people; to held a meeting between all interested parties for socialization of oil palm development or program development; information shall be intact and comprehensive – explaining positive and negative impact from the proposed program; Additional socialization; Give time for the community with projected impact to discuss, ask the expert and authority to obtain additional information or to review and analyse the information obtained; Negotiation among interested parties; Finalize agreement; Implementing agreement or program plan – monitoring of impacts;</p>		Complied

		<p>Commitment to not acquiring land without FPIC of indigenous people, local communities or other user stipulated under the Smallholder Declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" in RSPO ISH 2019 – INA NI, endorsed 14 February 2022 – Annex 1. Point 9 stipulated "Tidak membuka lahan atau mendapatkan lahan dari masyarakat adat, masyarakat setempat, atau pengguna lain tanpa FPIC dari mereka berdasarkan pendekatan FPIC yang disederhanakan".</p> <p>All sampled smallholder signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan". Verified signed smallholder declarations:</p> <p>Kristina Geling 025</p> <ul style="list-style-type: none"> - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Kristina Geling 4 September 2021. <p>Lerung Adjang 089</p> <ul style="list-style-type: none"> - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Lerung Adjang, date 8 September 2021 – but not signed by Cooperative Chairman. <p>Kristiani Icha 084</p> <ul style="list-style-type: none"> - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Kristiani Icha 8 September 2022. <p>Meang Hong 101</p>	
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		<ul style="list-style-type: none"> - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Meang Hong 9 September 2022. Mat Deng 031 - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Mat Deng 8 September 2022. Margaretha Wung 093 - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Margaretha Wung 9 September 2022. Jonisius 077 - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Jonisius 8 September 2022. Yen Ping 048 - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Yen Ping 7 September 2022. Liah Mad 090 - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Liah Mad 8 September 2022. Doni Bahtiar 065 - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Doni Bahtiar 8 September 2022. 	
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		<p>Yaq Jie 046</p> <ul style="list-style-type: none"> - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Yaq Jie 7 September 2022. - -MW/II/2022; Yaq Jie; 1 land parcel; 2.7 Ha" 14 February 2022. <p>Elisabeth 011</p> <ul style="list-style-type: none"> - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Elisabeth 4 September 2022. <p>Kristianus Mie 085</p> <ul style="list-style-type: none"> - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Kristianus Mie, 4 February 2022. <p>Awaluddin 061</p> <ul style="list-style-type: none"> - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Awaluddin 9 September 2021. 	
Milestone A	For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 1).	The Form on the History of Land Tenure and Conflict Disclosure of the RSPO ISH Standard Indonesia National Interpretation 2022 filled in but not completed.	Complied
Milestone B	For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 1).	<p>Kristina Geling 025</p> <ul style="list-style-type: none"> - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Kristina Geling" section 2 no information on land history for 1 land parcel; section 3 no signature, no date; section 6A or 6B not signature, no date; section 7 signed village head and cooperative head signed; group manager no signature, no date. 	Complied

		<p>Lerung Adjang 089</p> <ul style="list-style-type: none"> - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Lerung Adjang" section 2 completed information for 3 land parcels (18000, 24000,16000); section 3 no signature, no date; section 6A no signature, no date; section 7 signed village head and cooperative head; group manager no signature, no date. <p>Kristiani Icha 084</p> <ul style="list-style-type: none"> - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Kristiani Icha" section 2 no information on land history for 3 land parcels (out of 4); section 3 no signature, no date; section 6A or 6B no signature, no date; section 7 village head and cooperative head signed; group manager no signature, no date. <p>Meang Hong 101</p> <ul style="list-style-type: none"> - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Meang Hong" section 2 completed information for 1 land parcel; section 3 stated with name, no signature, no date; section 6A no signature, no date; section 7 signed village head and cooperative head signed group manager no signature, no date. <p>Mat Deng 031</p> <ul style="list-style-type: none"> - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Mat Deng" section 2 on history of ownership for 1 land parcel; section 3 no signature, no date; section 6A no signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date. <p>Margaretha Wung 093</p> <ul style="list-style-type: none"> - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Margaretha Wung" section 2 no information on land history, land utilization for 1 land parcel; section 3 no signature, no 	
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		<p>date; section 6A or 6B no signature, no date; section 7 signed village head and cooperative head; group manager no signature, no date.</p> <p>Jonisius 077</p> <ul style="list-style-type: none"> - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Jonisius" section 2 no information on land ownership history, no information on land utilization for 1 land parcel; section 3 no signature, no date; section 6A or 6B not signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date. <p>Yen Ping 048</p> <ul style="list-style-type: none"> - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Yen Ping" section 2 no information on land ownership history for 1 land parcel; section 3 no signature, no date; section 6A or 6B no signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date. <p>Liah Mad 090</p> <ul style="list-style-type: none"> - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Liah Mad" section 2 no information on boundaries, land ownership history, no information on land utilization for 1 land parcel; section 3 no signature, no date; section 4 not tick; section 6A or 6B not signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date. <p>Doni Bahtiar 065</p> <ul style="list-style-type: none"> - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Doni Bahtiar" section 2 information for 2 land parcels; section 3 no signature, no date; section 6A or 6B not signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date. 	
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		<p>Yaq Jie 046</p> <ul style="list-style-type: none"> - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Yaq Jie" section 2 information completed for 1 land parcel; section 3 no signature, no date; section 6A or 6B no signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date. <p>Elisabeth 011</p> <ul style="list-style-type: none"> - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Elisabeth" section 2 information not include history of land for 2 land parcels; section 3 no signature, no date; section 6A or 6B no signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date. <p>Kristianus Mie 085</p> <ul style="list-style-type: none"> - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Kristianus Mie" section 2 no information on land history for 1 land parcel; section 3 no signature, no date; section 6A or 6B no signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date. <p>Awaluddin 061</p> <ul style="list-style-type: none"> - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Awaluddin" section 2 no information on land history for 1 land parcel; section 3 no signature, no date; section 6A or 6B no signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date. 	
<p>Criteria 2.3: The right to use the land is not disputed by indigenous peoples, local communities or other users.</p>			
<p>Eligibility</p>	<p>Smallholders declare any existing disputes on the land commit to resolving said disputes and provide information on the current status of those disputes (if any) (refer to indicator 1.1E / Appendix 2).</p>	<p>The Form on the History of Land Tenure and Conflict Disclosure of the RSPO ISH Standard Indonesia National Interpretation 2022 filled in but not completed.</p>	<p>Non-compliance</p>

	<p>Note: The Form on the History of Land Tenure and Conflict Disclosure of the RSPO ISH Standard Indonesia National Interpretation 2022 shall be completed to comply with this indicator</p>	<p>Kristina Geling 025</p> <ul style="list-style-type: none"> - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Kristina Geling" section 2 no information on land history for 1 land parcel; section 3 no signature, no date; section 6A or 6B not signature, no date; section 7 signed village head and cooperative head signed; group manager no signature, no date. <p>Lerung Adjang 089</p> <ul style="list-style-type: none"> - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Lerung Adjang" section 2 completed information for 3 land parcels (18000, 24000,16000); section 3 no signature, no date; section 6A no signature, no date; section 7 signed village head and cooperative head; group manager no signature, no date. <p>Kristiani Icha 084</p> <ul style="list-style-type: none"> - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Kristiani Icha" section 2 no information on land history for 3 land parcels (out of 4); section 3 no signature, no date; section 6A or 6B no signature, no date; section 7 village head and cooperative head signed; group manager no signature, no date. <p>Meang Hong 101</p> <ul style="list-style-type: none"> - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Meang Hong" section 2 completed information for 1 land parcel; section 3 stated with name, no signature, no date; section 6A no signature, no date; section 7 signed village head and cooperative head signed group manager no signature, no date. <p>Mat Deng 031</p> <ul style="list-style-type: none"> - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Mat Deng" section 2 on history of ownership for 1 	
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		<p>land parcel; section 3 no signature, no date; section 6A no signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date. Margaretha Wung 093</p> <ul style="list-style-type: none"> - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Margaretha Wung" section 2 no information on land history, land utilization for 1 land parcel; section 3 no signature, no date; section 6A or 6B no signature, no date; section 7 signed village head and cooperative head; group manager no signature, no date. Jonisius 077 - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Jonisius" section 2 no information on land ownership history, no information on land utilization for 1 land parcel; section 3 no signature, no date; section 6A or 6B not signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date. Yen Ping 048 - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Yen Ping" section 2 no information on land ownership history for 1 land parcel; section 3 no signature, no date; section 6A or 6B no signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date. Liah Mad 090 - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Liah Mad" section 2 no information on boundaries, land ownership history, no information on land utilization for 1 land parcel; section 3 no signature, no date; section 4 not tick; section 6A or 6B not signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date. 	
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		<p>Doni Bahtiar 065</p> <ul style="list-style-type: none"> - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Doni Bahtiar" section 2 information for 2 land parcels; section 3 no signature, no date; section 6A or 6B not signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date. <p>Yaq Jie 046</p> <ul style="list-style-type: none"> - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Yaq Jie" section 2 information completed for 1 land parcel; section 3 no signature, no date; section 6A or 6B no signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date. <p>Elisabeth 011</p> <ul style="list-style-type: none"> - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Elisabeth" section 2 information not include history of land for 2 land parcels; section 3 no signature, no date; section 6A or 6B no signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date. <p>Kristianus Mie 085</p> <ul style="list-style-type: none"> - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Kristianus Mie" section 2 no information on land history for 1 land parcel; section 3 no signature, no date; section 6A or 6B no signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date. <p>Awaluddin 061</p> <ul style="list-style-type: none"> - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Awaluddin" section 2 no information on land history for 1 land parcel; section 3 no signature, no date; section 6A or 6B 	
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		no signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date.	
Milestone A	There is an absence of disputes among indigenous peoples, local communities or other users, regarding land, resource-use and access rights; or where there is a dispute, dispute resolution processes are implemented, and the process is accepted by all parties involved. Note: Annex 4 of the RSPO ISH Standard Indonesia National Interpretation 2022 on Land Conflict Resolution Records shall be completed to comply with this Indicator	The Form on the History of Land Tenure and Conflict Disclosure of the RSPO ISH Standard Indonesia National Interpretation 2022 filled in but not completed. Kristina Geling 025 - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Kristina Geling" section 2 no information on land history for 1 land parcel; section 3 no signature, no date; section 6A or 6B not signature, no date; section 7 signed village head and cooperative head signed; group manager no signature, no date.	Non-compliance
Milestone B	There is an absence of disputes among indigenous peoples, local communities or other users, regarding land, resource-use and access rights; or where there is a dispute, dispute resolution processes are implemented, and the process is accepted by all parties involved.	Lerung Adjang 089 - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Lerung Adjang" section 2 completed information for 3 land parcels (18000, 24000,16000); section 3 no signature, no date; section 6A no signature, no date; section 7 signed village head and cooperative head; group manager no signature, no date. Kristiani Icha 084 - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Kristiani Icha" section 2 no information on land history for 3 land parcels (out of 4); section 3 no signature, no date; section 6A or 6B no signature, no date; section 7 village head and cooperative head signed; group manager no signature, no date. Meang Hong 101	Non-compliance

		<ul style="list-style-type: none"> - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Meang Hong" section 2 completed information for 1 land parcel; section 3 stated with name, no signature, no date; section 6A no signature, no date; section 7 signed village head and cooperative head signed group manager no signature, no date. Mat Deng 031 - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Mat Deng" section 2 on history of ownership for 1 land parcel; section 3 no signature, no date; section 6A no signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date. Margaretha Wung 093 - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Margaretha Wung" section 2 no information on land history, land utilization for 1 land parcel; section 3 no signature, no date; section 6A or 6B no signature, no date; section 7 signed village head and cooperative head; group manager no signature, no date. Jonisius 077 - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Jonisius" section 2 no information on land ownership history, no information on land utilization for 1 land parcel; section 3 no signature, no date; section 6A or 6B not signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date. Yen Ping 048 - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Yen Ping" section 2 no information on land ownership history for 1 land parcel; section 3 no signature, no date; section 	
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		<p>6A or 6B no signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date. Liah Mad 090</p> <ul style="list-style-type: none"> - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Liah Mad" section 2 no information on boundaries, land ownership history, no information on land utilization for 1 land parcel; section 3 no signature, no date; section 4 not tick; section 6A or 6B not signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date. Doni Bahtiar 065 - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Doni Bahtiar" section 2 information for 2 land parcels; section 3 no signature, no date; section 6A or 6B not signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date. Yaq Jie 046 - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Yaq Jie" section 2 information completed for 1 land parcel; section 3 no signature, no date; section 6A or 6B no signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date. Elisabeth 011 - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Elisabeth" section 2 information not include history of land for 2 land parcels; section 3 no signature, no date; section 6A or 6B no signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date. Kristianus Mie 085 	
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		<ul style="list-style-type: none"> - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Kristianus Mie" section 2 no information on land history for 1 land parcel; section 3 no signature, no date; section 6A or 6B no signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date. Awaluddin 061 - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Awaluddin" section 2 no information on land history for 1 land parcel; section 3 no signature, no date; section 6A or 6B no signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date. <p>NC Critical: The ISH organization has not demonstrate the fulfillment of The Form on the History of Land Tenure and Conflict Disclosure of the RSPO ISH Standard Indonesia National Interpretation 2022.</p> <p>Objective Evidence: Liah Mad 090</p> <ul style="list-style-type: none"> - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Liah Mad" section 2 no information on boundaries, land ownership history, no information on land utilization for 1 land parcel; section 3 no signature, no date; section 4 not ticked; section 6A or 6B not signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date. Doni Bahtiar 065 - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Doni Bahtiar" section 2 information for 2 land parcels; 	
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		<p>section 3 no signature, no date; section 6A or 6B not signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date.</p> <p>Yaq Jie 046</p> <ul style="list-style-type: none"> - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Yaq Jie" section 2 information completed for 1 land parcel; section 3 no signature, no date; section 6A or 6B no signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date. <p>Elisabeth 011</p> <ul style="list-style-type: none"> - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Elisabeth" section 2 information not include history of land for 2 land parcels; section 3 no signature, no date; section 6A or 6B no signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date. <p>Kristianus Mie 085</p> <ul style="list-style-type: none"> - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Kristianus Mie" section 2 no information on land history for 1 land parcel; section 3 no signature, no date; section 6A or 6B no signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date. <p>Awaluddin 061</p> <ul style="list-style-type: none"> - Simplified FPIC "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan Awaluddin" section 2 no information on land history for 1 land parcel; section 3 no signature, no date; section 6A or 6B no signature, no date; section 7 signed village head and cooperative head, group manager no signature, no date. 	
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Criteria 2.4: Smallholder plots are located outside of areas classified as national parks or protected areas, as defined by national, regional or local law or as specified in National Interpretation.			
Eligibility	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to indicator 1.1E / Appendix 1).	ISH organization Koperasi Serba Usaha Kel'ean Blom Kejah demonstrate map of 133 smallholder member block's location overlaid against map of forest area and spatial planning.	Complied
Milestone A	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to indicator 1.1E / Appendix 1).	<ul style="list-style-type: none"> - Forest area map as an appendix to "Keputusan Menteri Kehutanan Republik Indonesia No.SK.718/Menhut-II/KUH/2014 tentang Kawasan Hutan Provinsi Kalimantan Timur dan Kalimantan Utara" dated 29 August 2014. - Kutai Timur Regency spatial planning as per "Peraturan Daerah (PERDA) Kabupaten Kutai Timur No.1 tahun 2016 tentang Rencana Tata Ruang Wilayah Kabupaten Kutai Timur Tahun 2015-2035" dated 29 January 2016. - The overlay map against forest area and against spatial plan scale 1:100,000, prepared 2022. 	Complied
Milestone B	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to indicator 1.1E / Appendix 1).	<p>Based on overlay map against forest area by ministry of forestry and environment, there was no smallholder block fall under forest area.</p> <p>Based on overlay map against spatial area designated by Kutai Timur regency, there is no smallholder block fall under forest area. All the smallholder blocks fall under area designated for dryland agriculture.</p>	Complied
Criteria 2.5: For new planting, smallholders do not clear or acquire any land without obtaining the free, prior and informed consent (FPIC), of indigenous people and/or local communities and/or other users , based on a simplified FPIC approach.			
Eligibility	For new oil palm planting, smallholders commit not to clear or acquire land from indigenous people, local communities, or other users without their FPIC, based on a simplified FPIC approach (refer to indicator 1.1E / Appendix 1).	Based on document review and interview with ICS Group Manager, there is no new planting in plantation block belong to smallholder member, furthermore there is no plan for land expansion from smallholder member of Koperasi Serba Usaha Kel'ean Blom Kejah.	Complied

<p>Milestone A</p>	<p>Smallholders complete training on how to conduct a simplified FPIC approach.</p> <p>Note: While the simplified FPIC guide that is being developed by RSPO, trainings to be delivered to independent smallholders should include phases in the FPIC in relation to fulfilling Indicator 2.1.E, 2.2.E and 2.3.E (on the History of Land Tenure and Conflict Disclosure and the Land Conflict Resolution Records of the RSPO ISH Standard Indonesia National Interpretation 2022).</p>	<p>Commitment to not acquiring land without FPIC of indigenous people, local communities or other user stipulated under the Smallholder Declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" in RSPO ISH 2019 – INA NI, endorsed 14 February 2022 – Annex 1. Point 9 stipulated "Tidak membuka lahan atau mendapatkan lahan dari masyarakat adat, masyarakat setempat, atau pengguna lain tanpa FPIC dari mereka berdasarkan pendekatan FPIC yang disederhanakan".</p>	<p>Complied</p>
<p>Milestone B</p>	<p>Based on a simplified FPIC approach, smallholders jointly agree on a plan with the affected indigenous peoples and/or local communities and/or other rights holders, including vulnerable groups, for new oil palm developments, if these involve land-use change.</p>	<p>Besides that, members of organization has conducted simplified FPIC training on 12 and 13 June 2023 attended by 127 members. The training material related to land disclosure and land conflict resolution.</p> <p>All sampled smallholder signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan". Verified signed smallholder declarations:</p> <p>Kristina Geling 025</p> <ul style="list-style-type: none"> - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Kristina Geling 4 September 2021. <p>Lerung Adjang 089</p> <ul style="list-style-type: none"> - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Lerung Adjang, date 8 September 2021 – but not signed by Cooperative Chairman. 	<p>Complied</p>

		<p>Kristiani Icha 084</p> <ul style="list-style-type: none"> - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Kristiani Icha 8 September 2022. <p>Meang Hong 101</p> <ul style="list-style-type: none"> - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Meang Hong 9 September 2022. <p>Mat Deng 031</p> <ul style="list-style-type: none"> - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Mat Deng 8 September 2022. <p>Margaretha Wung 093</p> <ul style="list-style-type: none"> - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Margaretha Wung 9 September 2022. <p>Jonisius 077</p> <ul style="list-style-type: none"> - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Jonisius 8 September 2022. <p>Yen Ping 048</p> <ul style="list-style-type: none"> - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Yen Ping 7 September 2022. <p>Liah Mad 090</p>	
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		<ul style="list-style-type: none"> - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Liah Mad 8 September 2022. Doni Bahtiar 065 - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Doni Bahtiar 8 September 2022. Yaq Jie 046 - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Yaq Jie 7 September 2022. - -MW/II/2022; Yaq Jie; 1 land parcel; 2.7 Ha" 14 February 2022. Elisabeth 011 - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Elisabeth 4 September 2022. Kristianus Mie 085 - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Kristianus Mie, 4 February 2022. Awaluddin 061 - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Awaluddin 9 September 2021 	
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Principle 3: Respect human rights, including workers' rights and conditions
 Safeguard human rights and protect workers' rights, ensuring safe and decent working conditions.

Criteria 3.1: There is no use of forced labour.

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<p>Eligibility</p>	<p>Smallholders commit to no use of forced labour and ensure that any use of forced labour on the farm is terminated at Eligibility.</p> <p>They provide information on the source of labour, including family members, working on the farm and hired labour including contract workers (refer to indicator 1.1E / Appendix 1).</p> <p>Note: Information regarding worker sourcing may be communicated verbally or using template for the Registry of Workers (Annex 5 of the RSPO ISH Standard Indonesia National Interpretation 2022).</p>	<p>During this ASA1, available commitment from smallholder to not uses forced labour and ensure that any use of forced labour on the farm is terminated. This commitment is stated in the RSPO Certification Commitment in the form of “<i>Formulir Pernyataan Komitmen</i>” of members on number D.3; that “Ensure that there is no forced labour in operational and stop forced labour practice if they are still existing”. Samples was seen for:</p> <ol style="list-style-type: none"> 1. RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Awaluddin (KBK-011, Plot 127) dated 9 September 2021. 2. RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Elisabeth (KBK-011, Plot 128 & 129), dated 4 September 2021. 3. RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Kristianus Mie (KBK-085, Plot 189), dated 4 February 2022. 4. RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Jonisius (KBK-077, Plot 042), dated 8 September 2021. 5. RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Margaretha Wung (KBK-093, Plot 043), dated 9 September 2021. 6. RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Mat Deng (KBK-031, Plot 046), dated 8 September 2021. 7. RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Meang Hong (KBK-101, Plot 044), dated 9 September 2021. 	<p>Complied</p>
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		<p>8. RSPO Certification Commitment – Formulir Pernyataan Komitmen on behalf of Kristiani Icha (KBK-084, Plot 065, 078, 110 & 191), dated 8 September 2021.</p> <p>9. RSPO Certification Commitment – Formulir Pernyataan Komitmen on behalf of Kristina Geling (KBK-025, Plot 003), dated 4 September 2021.</p> <p>10. RSPO Certification Commitment – Formulir Pernyataan Komitmen on behalf of Lerung Adjang (KBK-089, Plot 028, 080, 081), dated 8 September 2021.</p> <p>11. RSPO Certification Commitment – Formulir Pernyataan Komitmen on behalf of Yaq Jie (KBK-046, Plot 103), dated 7 September 2021.</p> <p>12. RSPO Certification Commitment – Formulir Pernyataan Komitmen on behalf of Doni Bahtiar (KBK-065, Plot 097), dated 8 September 2021.</p> <p>13. RSPO Certification Commitment – Formulir Pernyataan Komitmen on behalf of Liah Mad (KBK-090, Plot 088), dated 8 September 2021.</p> <p>14. RSPO Certification Commitment – Formulir Pernyataan Komitmen on behalf of Yen Ping (KBK-048, Plot 105), dated 7 September 2021.</p> <p>Head of Koperasi Serba Usaha Kel’ean Blom Kejah has established Policy/Decree concerning Forced Labour, Discrimination and Human Trafficking in Decree Number 006/SK.ICS/KOP-KBK/II/2022 dated 03 February 2022, stated:</p> <ul style="list-style-type: none"> - Every cooperative members prohibited to conduct discriminative (colour, race, tribe, religion, group, gender and politic affiliation) - Prohibited to do or conduct forced labour to workers or someone else in every situation. 	
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		<ul style="list-style-type: none"> - Prohibited to do human trafficking in every form and also no using illegal worker. <p>Related to the employment, smallholders who are members of the Koperasi Serba Usaha Kel'ean Blom Kejah have received training held by the ICS Team and GIZ cooperation with the title compliance to the regulation including employment regulation:</p> <p>Point 15: Ketenagakerjaan – Employment</p> <ul style="list-style-type: none"> - Wages is based on Decree of Governor of Kalimantan Timur (UMP: Upah Minimum Province) - Child labor; UU no. 13/2003: employers are prohibited from employing children - Pregnant and breastfeeding women; UU no. 13/2003: Employers are prohibited from employing pregnant women workers/laborers who, according to a doctor's statement, are dangerous to the health and safety of their wombs and themselves if they work between 23.00 – 07.00 hours. - Employment contract; UU no. 13/2003: The employment relationship occurs because of the existence of a work agreement between the entrepreneur and the worker/labor or there is no forced labor. - Social insurance (BPJS Ketenagakerjaan). <p>Based on interview with the sample of smallholders, they are all aware regarding prohibition of use of forced labour, and there is no forced labour found during field visit to smallholders' area.</p>	
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<p>Milestone A</p>	<p>Smallholders complete training on free and fair labour and implement measures to ensure that all work is voluntary, and the following practices are prohibited:</p> <ul style="list-style-type: none"> • Retention of identity documents including but not limited to passports; • Payment of recruitment fees by workers; • Contract substitution; • Involuntary overtime; • Lack of freedom of workers to resign; • Penalty for termination of employment; • Debt bondage; • Withholding of wages 	<p>Smallholders have completed training on free and fair labour and implement measures to ensure that all work is voluntary, and the practices of Retention of identity documents; Payment of recruitment fees by workers; Contract substitution; Involuntary overtime; Lack of freedom of workers to resign; Penalty for termination of employment; Debt bondage; and withholding of wages are prohibited.</p> <p>The latest 90rainingg related to the employment particularly force labor, child labor, pregnant and breastfeeding women and discrimination was carried out on:</p> <ul style="list-style-type: none"> - On 25 July 2023, located at Marta Long Bing’s Plot, attended by 59 smallholders (Class code: KBK-01; 39 male and 20 female). - On 26 July 2023, located at Marta Long Bing’s Plot, attended by 68 smallholders (Class code: KBK-2; 47 male and 21 female). <p>The material provided at the training includes:</p> <ol style="list-style-type: none"> a. Fair employment practices: <ul style="list-style-type: none"> • There is no retention of identity document (KTP & KK). • No recruitment fees. • No involuntary overtime. • Members’ freedom to resign. • There are no penalties for resigning. • No bonded work. • There is no withholding wages. b. Definition of work contract. c. Social insurance (BPJS Ketenagakerjaan). d. Conversion of minimum wage. 	<p>Complied</p>
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<p>Milestone B</p>	<p>Workers on the farm, including their families, have unrestricted access to their identity documents, have freedom of movement and can declare that their employment is freely chosen.</p>	<p>Koperasi already has procedures related to Work in Oil Palm Plantations – Pekerjaan di Kebun Kelapa Sawit No. SOP/KBK/041 dated 21 February 2022, explaining the guidelines for work in related independent oil palm plantations, payment of wages and administrative processes that must be carried out. The workers for harvesting, pruning, spraying, slashing and manuring are hired directly by the members. The organizations have a work agreement template explaining type of work, working conditions, wages, right and obligation and compliance to national/local regulations. Determination of workers’ wages, communicated verbally by smallholders to workers.</p> <p>Available list of workers who works at smallholders’ plot, called “Rekap Tenaga Kerja Koperasi Serba Usaha Kel’ean Blom Kejah” period November 2023, consist of 19 workers of harvesting, pruning, spraying and manuring.</p> <p>Based on interview with sample of smallholders, they are aware about policy to not retain identity documents, have freedom of movement and can declare that their employment is freely chosen. Most of smallholder conducted harvesting, manuring and upkeep by themselves or by their family. Some of them contracted those works to the employees. All smallholder interviewed stated that they never retained worker’s identity documents, and they have the freedom to choose whether to continue working at the smallholders’ farm or elsewhere. There is also no withholding of workers salary as well.</p>	<p>Complied</p>
<p>Criteria 3.2: Children are not employed or exploited. Work by children is acceptable on family farms, under adult supervision and when not interfering with education programmes. Children are not exposed to hazardous working conditions.</p>			
<p>Eligibility</p>	<p>Smallholders are aware of what defines child labour and ensure that any child labour in the farm operations is terminated at Eligibility. Awareness of child labour and commitment to no child labour includes:</p>	<p>Available the latest training related to the employment particularly force labor, child labor, pregnant and breastfeeding women and discrimination was carried out on:</p>	<p>Complied</p>

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	<ol style="list-style-type: none"> 1. Compliance with the minimum age of workers at 18 years old. 2. Not exposing children to hazardous work. 3. Providing adult supervision of children working on the farm. 4. Ensuring the practice of children’s rights to education is unrestricted and respected. (refer to indicator 1.1E / Appendix 1). <p>Note: Only the landowner’s children or children who share a direct kinship and live with the landowner are allowed to help at the farm. The children being on the farm is in the context for helping their own family. Workers’ children are not permitted to help at the landowner’s farm.</p>	<ul style="list-style-type: none"> - On 25 July 2023, located at Marta Long Bing’s Plot, attended by 59 smallholders (Class code: KBK-01; 39 male and 20 female). - On 26 July 2023, located at Marta Long Bing’s Plot, attended by 68 smallholders (Class code: KBK-2; 47 male and 21 female). <p>Previously there were training of employment particularly force labor, child labor, pregnant and breastfeeding women and discrimination conducted by ICS team and GIZ.</p> <p>All smallholder members have signed statements/declarations that the smallholders are committed to not using child labour. This statement is stated in the “RSPO Certification Commitment” on number D.8; that “Ensure that there are no child labour practices in plantation operations and stop the practice of child labour that is still running”. Samples was seen for:</p> <ul style="list-style-type: none"> - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Awaluddin (KBK-011, Plot 127) dated 9 September 2021. - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Elisabeth (KBK-011, Plot 128 & 129), dated 4 September 2021. - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Kristianus Mie (KBK-085, Plot 189), dated 4 February 2022. - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Jonisius (KBK-077, Plot 042), dated 8 September 2021. - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Margaretha Wung (KBK-093, Plot 043), dated 9 September 2021. 	
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		<ul style="list-style-type: none"> - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Mat Deng (KBK-031, Plot 046), dated 8 September 2021. - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Meang Hong (KBK-101, Plot 044), dated 9 September 2021. - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Kristiani Icha (KBK-084, Plot 065, 078, 110 & 191), dated 8 September 2021. - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Kristina Geling (KBK-025, Plot 003), dated 4 September 2021. - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Lerung Adjang (KBK-089, Plot 028, 080, 081), dated 8 September 2021. - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Yaq Jie (KBK-046, Plot 103), dated 7 September 2021. - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Doni Bahtiar (KBK-065, Plot 097), dated 8 September 2021. - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Liah Mad (KBK-090, Plot 088), dated 8 September 2021. - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Yen Ping (KBK-048, Plot 105), dated 7 September 2021. <p>Based on interview during field visit, confirmed that smallholders are aware of what defines child labour and there is no child labor working</p>	
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		<p>at all smallholder plots visited. Moreover, all smallholder aware that no children cannot be at the oil palm area.</p>	
<p>Milestone A</p>	<p>Group managers and smallholders implement measures to protect children as follows:</p> <ol style="list-style-type: none"> 1. There are no workers on smallholder farms under the age of 18. 2. Children are only permitted to help on family farms and are not permitted to perform hazardous work that may be physically or mentally harmful and that may intervene with the educational activities at school. 3. If young workers are employed, their work is not mentally or physically harmful and does not interfere with their schooling, if applicable. (Young workers are not permitted in Indonesia). <p>Note: Law 13 of 2003 on Manpower, Law 35 of 2014 on Child Protection, Presidential Decree No. 59/2020 on National Action Plan for Elimination of the Worst Form of Child Labour, mandates a roadmap for strategic and large-scale business development towards a child labour-free Indonesia. Based on the 2020-2022 Roadmap, no children under age 18 shall be employed in agricultural and plantation sectors.</p>	<p>There is no change to documentation related to prohibition of child labour. Koperasi Serba Usaha Kel'ean Blom Kejah has a policy regarding prohibition of child labour set under Decree No. 007/SK.ICS/KOP-KBK/II/2022, dated 3 February 2022 stating:</p> <ul style="list-style-type: none"> - Cooperative members must refrain from employing children under 18 years of age. - Children aged 13-17 may assist their parents in fieldwork under parental supervision, if they do not undertake hazardous tasks. <p>This policy refers to the existing laws and regulations in Indonesia and international such as:</p> <ul style="list-style-type: none"> - Law No. 13 of 2013 concerning the prohibition of using child labour. - Law No.1 of 2000, Ratification of ILO Convention No. 182 Concerning the Prohibition, and Immediate Action for the Elimination of the Worst Forms of Child Labor. - Law No. 20 of 1999, Ratification of ILO Convention No. 138 of 1973 Concerning the Minimum Age for Employment. <p>The ICS team keep the smallholder aware about protecting children and prohibiting child labor by conduct internal audit and regularly conducting field visit and field training (Sekolah Lapang). Related to the training, available the latest training related to the employment particularly force labor, child labor, pregnant and breastfeeding women and discrimination was carried out on:</p> <ul style="list-style-type: none"> - On 25 July 2023, located at Marta Long Bing's Plot, attended by 59 smallholders (Class code: KBK-01; 39 male and 20 female). 	<p>Complied</p>

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		<ul style="list-style-type: none"> - On 26 July 2023, located at Marta Long Bing’s Plot, attended by 68 smallholders (Class code: KBK-2; 47 male and 21 female). <p>The topics covered:</p> <ul style="list-style-type: none"> - Compliance with the minimum age of workers and as defined by local, state, or national law, - Not exposing children to hazardous work. - Providing adult supervision of young people working on the farm. - Ensuring the practice of children’s rights to education is unrestricted and respected. <p>Based on field visit to the smallholder’s area, there is no children or underage workers found on farm. Based on interview with smallholders, obtained information that there were no child workers in field, and the smallholder members can explain that child labour is prohibited.</p> <p>Furthermore, based on interviews with workers, such as harvester and spraying workers, there is no child labor found, workers are limited to the age of 18 years old and up.</p>	
<p>Milestone B</p>	<p>Group managers and smallholders implement measures to protect children as follows:</p> <ol style="list-style-type: none"> 1. There are no workers on smallholder farms under the age of 18. 2. Children are only permitted to help on family farms and are not permitted to perform hazardous work that may be physically or mentally harmful and that may intervene with the educational activities at school. 	<p>There is no change to documentation related to prohibition of child labour. Koperasi Serba Usaha Kel’ean Blom Kejah has a policy regarding prohibition of child labour set under Decree No. 007/SK.ICS/KOP-KBK/II/2022, dated 3 February 2022 stating:</p> <ul style="list-style-type: none"> - Cooperative members must refrain from employing children under 18 years of age. - Children aged 13-17 may assist their parents in fieldwork under parental supervision, if they do not undertake hazardous tasks. 	<p>Complied</p>

	<p>3. If young workers are employed, their work is not mentally or physically harmful and does not interfere with their schooling, if applicable. (Young workers are not permitted in Indonesia).</p>	<p>This policy refers to the existing laws and regulations in Indonesia and international such as:</p> <ul style="list-style-type: none"> - Law No. 13 of 2013 concerning the prohibition of using child labour. - Law No.1 of 2000, Ratification of ILO Convention No. 182 Concerning the Prohibition and Immediate Action for the Elimination of the Worst Forms of Child Labour. - Law No. 20 of 1999, Ratification of ILO Convention No. 138 of 1973 Concerning the Minimum Age for Employment. <p>The ICS team keep the smallholder aware about protecting children and prohibiting child labour by conduct internal audit and regularly conducting field visit and field training (Sekolah Lapang). Related to the training, available the latest training related to the employment particularly force labor, child labor, pregnant and breastfeeding women and discrimination was carried out on:</p> <ul style="list-style-type: none"> - On 25 July 2023, located at Marta Long Bing’s Plot, attended by 59 smallholders (Class code: KBK-01; 39 male and 20 female). - On 26 July 2023, located at Marta Long Bing’s Plot, attended by 68 smallholders (Class code: KBK-2; 47 male and 21 female). <p>The topics covered:</p> <ul style="list-style-type: none"> - Compliance with the minimum age of workers and as defined by local, state, or national law, - Not exposing children to hazardous work. - Providing adult supervision of young people working on the farm. - Ensuring the practice of children’s rights to education is unrestricted and respected. 	
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		<p>Based on field visit to the smallholder’s area, there is no children or underage workers found on farm. Based on interview with smallholders, obtained information that there were no child workers in field, and the smallholder members can explain that child labour is prohibited.</p> <p>Furthermore, based on interviews with workers, such as harvester and spraying workers, there is no child labor found, workers are limited to the age of 18 years old and up.</p>	
<p>Criteria 3.3: Workers’ pay complies with minimum legal requirements, mandatory industry standards as defined by national law or collective bargaining, whichever takes priority in local regulations.</p>			
<p>Eligibility</p>	<p>Smallholders commit to pay workers according to at least equal to the Minimum Wage based on the smallholder’s location as applicable by law (refer to indicator 1.1E / Appendix 1).</p> <p>Note: The calculation to pay the minimum wage based on working hours refers to Government Regulations (PP) No. 36 Year 2021 on Wage, Article 16 Sub Article 4 4 Wage Formula.</p>	<p>All smallholder members have signed statements/declarations that the smallholders are committed to pay workers according to at least equal to minimum wage determined by the government. This statement is stated in the “RSPO Certification Commitment” on number D.4. Samples was seen for:</p> <ul style="list-style-type: none"> - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Awaluddin (KBK-011, Plot 127) dated 9 September 2021. - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Elisabeth (KBK-011, Plot 128 & 129), dated 4 September 2021. - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Kristianus Mie (KBK-085, Plot 189), dated 4 February 2022. - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Jonisius (KBK-077, Plot 042), dated 8 September 2021. 	<p>Complied</p>

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		<ul style="list-style-type: none"> - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Margaretha Wung (KBK-093, Plot 043), dated 9 September 2021. - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Mat Deng (KBK-031, Plot 046), dated 8 September 2021. - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Meang Hong (KBK-101, Plot 044), dated 9 September 2021. - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Kristiani Icha (KBK-084, Plot 065, 078, 110 & 191), dated 8 September 2021. - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Kristina Geling (KBK-025, Plot 003), dated 4 September 2021. - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Lerung Adjang (KBK-089, Plot 028, 080, 081), dated 8 September 2021. - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Yaq Jie (KBK-046, Plot 103), dated 7 September 2021. - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Doni Bahtiar (KBK-065, Plot 097), dated 8 September 2021. - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Liah Mad (KBK-090, Plot 088), dated 8 September 2021. - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Yen Ping (KBK-048, Plot 105), dated 7 September 2021. 	
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		<p>Koperasi Serba Usaha Kel'ean Blom Kejah has committed to pay workers with a minimum wage in accordance with regulation, set in Group Manager Decree No. 016/SK.ICS/KOP-KBK/II/2022 dated 8 February 2022 concerning Wage Payments, mentioned that Koperasi Serba Usaha Kel'ean Blom Kejah will pay worker's wages refer to applicable government regulation. If the wage is lower than the stipulated, it must be explained by the conversion system of working hours or a special situation. In the training, it is also explained related to the calculation of the conversion of salaries derived from the Regency Minimum Wage.</p>									
<p>Milestone A</p>	<p>Workers receive payments as expected and agreed in accordance with at least the legal minimum wage rate (excluding overtime premiums) and without discrimination against vulnerable groups, including women.</p>	<p>Based on Decree of Governor of East Kalimantan No. 561/K.853/2022, dated 6 December 2022 about the determination of the minimum wage of Kutai Timur Regency (UMK) IDR 3,356,109.27 per month.</p> <p>The cooperative has carried out wage conversion based on the Decree of the Governor of East Kalimantan No. 561/K.853/2022, dated 6 December 2022, as follows:</p> <p>Available conversion of minimum wage of workers based on Decree of Head of KSU Kel'ean Blom Kejah No. 030/SK/ICS/KOP-KBK/IV/2023, dated 11 April 2023:</p> <table border="1" data-bbox="1137 1098 1948 1228"> <thead> <tr> <th>Minimum wage</th> <th>Monthly (IDR)</th> <th>Rate per Day (IDR) *)</th> <th>Rate per Hours (IDR) **)</th> </tr> </thead> <tbody> <tr> <td>2023</td> <td>IDR 3.356.109,27</td> <td>IDR 134,244</td> <td>IDR 19,177</td> </tr> </tbody> </table> <p>*) Total 6 days per week (Monday – Saturday) **) 7 Hours Worked per day</p>	Minimum wage	Monthly (IDR)	Rate per Day (IDR) *)	Rate per Hours (IDR) **)	2023	IDR 3.356.109,27	IDR 134,244	IDR 19,177	<p>Complied</p>
Minimum wage	Monthly (IDR)	Rate per Day (IDR) *)	Rate per Hours (IDR) **)								
2023	IDR 3.356.109,27	IDR 134,244	IDR 19,177								

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		<p>Available contract of FFB transport between Koperasi Serba Usaha kel'ean Blom Kejah and Dwi Suhun Pamungkas dated 3 September 2021; the price is IDR 130.000/ton; transport unit are KT 8986 RD and KT 8388 RQ. The contract is timeless, and can be changed if both parties agree.</p> <p>All workers are hired directly by the smallholder and their wages follow the rules set by the organization in Procedure No: SOP/KBK/041 dated 16 February 2022 about works at smallholder farms. Based on interview with workers and document review to the payment slip, Payment rate for workers is as follow:</p> <table border="1" data-bbox="1131 742 1955 1189"> <thead> <tr> <th>Workers</th> <th>Wages (IDR)</th> <th>Indicator</th> </tr> </thead> <tbody> <tr> <td>Harvester</td> <td>250,000</td> <td>per ton FFB</td> </tr> <tr> <td>Pruning</td> <td>500,000-700,000</td> <td>per ha</td> </tr> <tr> <td>Spraying</td> <td>400,000</td> <td>per ha</td> </tr> <tr> <td>Manuring</td> <td>600</td> <td>per kg</td> </tr> <tr> <td>Krani wages</td> <td>4,000,000</td> <td>Above UMK Kab. Kutim</td> </tr> <tr> <td>Transport FFB to the palm oil mill (PKS-11 DSN Group)</td> <td>Transport to PKS 11: IDR 130.000</td> <td>per ton FFB</td> </tr> </tbody> </table> <p>Sample of work agreement between smallholder and workers:</p> <ul style="list-style-type: none"> - Work Agreement Letter – <i>Surat Perjanjian Kerja</i> dated 10 June 2023 between Siti Patimah Watuk as smallholder and Agus Andrianto as worker of harvesting, manuring and spraying. 	Workers	Wages (IDR)	Indicator	Harvester	250,000	per ton FFB	Pruning	500,000-700,000	per ha	Spraying	400,000	per ha	Manuring	600	per kg	Krani wages	4,000,000	Above UMK Kab. Kutim	Transport FFB to the palm oil mill (PKS-11 DSN Group)	Transport to PKS 11: IDR 130.000	per ton FFB	
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<p>Milestone B</p>	<p>Workers receive payments as expected and agreed in accordance with at least the legal minimum wage rate (excluding overtime premiums) and without discrimination against vulnerable groups including women.</p>	<p>Based on Decree of Governor of East Kalimantan No. 561/K.853/2022, dated 6 December 2022 about the determination of the minimum wage of Kutai Timur Regency (UMK) IDR 3,356,109.27 per month. The cooperative has carried out wage conversion based on the Decree of the Governor of East Kalimantan No. 561/K.853/2022, dated 6 December 2022, as follows:</p> <p>Minimum Wage of Kutai Timur Regency on period 2023:</p> <table border="1" data-bbox="1137 1091 1951 1222"> <thead> <tr> <th>Minimum wage</th> <th>Monthly (IDR)</th> <th>Rate per Day (IDR) *)</th> <th>Rate per Hours (IDR) **)</th> </tr> </thead> <tbody> <tr> <td>2023</td> <td>IDR 3.356.109,27</td> <td>IDR 134,244</td> <td>IDR 19,178</td> </tr> </tbody> </table> <p>*) Total 6 days per week (Monday – Saturday) **) 7 Hours Worked per day</p>	Minimum wage	Monthly (IDR)	Rate per Day (IDR) *)	Rate per Hours (IDR) **)	2023	IDR 3.356.109,27	IDR 134,244	IDR 19,178	<p>Complied</p>
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<p>Criteria 3.4: Workers understand their rights and freedom to file a complaint/grievance to group manager or relevant third parties, including RSPO.</p>			
Eligibility	Smallholders commit to respect the rights of workers to file a complaint/grievance (refer to indicator 1.1E / Appendix 1).	<p>All smallholder members have signed statements/declarations that the smallholders are committed to respect the rights of workers to file a complaint/grievance. This statement is stated in the "RSPO Certification Commitment" on number D.5; that stated, "respect workers' rights to submit complaints". Evidence was seen for:</p> <ul style="list-style-type: none"> - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Awaluddin (KBK-011, Plot 127) dated 9 September 2021. - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Elisabeth (KBK-011, Plot 128 & 129), dated 4 September 2021. - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Kristianus Mie (KBK-085, Plot 189), dated 4 February 2022. 	Complied

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		<ul style="list-style-type: none"> - Complaints from members will be discussed in the Cooperative Management meeting and will be responded to at least within 2 weeks. - For complaints that are suggestions, complaints, and criticisms, if a decision is obtained, the reporting party will be explained about the meeting and the results of the decision, the explanation can be done verbally or in writing. - If there are considered unsatisfactory, a deliberation will be carried out again. - Complaints as mentioned in point number 3, will be identified, and investigated by the Cooperative Management. If the problem can be resolved amicably and through deliberation, the management will hold a meeting inviting the reported party. And, if the problem is still not resolved, the Cooperative Management will submit the problem to the competent authorities for follow-up. - Complaints from members or from stakeholders and also workers can be submitted that are general in nature or can be published biased directly to the ICS management. - The confidentiality of the Reporting Person is guaranteed as mentions in point 4 above. The subject of the complaints which is confidential, if it cannot be resolved internally in the Koperasi Serba Usaha Kel'ean Blom Kejah, the Management of Koperasi will submit the matter to the competent authority for further action. 	
<p>Milestone A</p>	<p>Smallholders complete training on workers' rights to file a complaints/grievance and communicate to workers the means to file a complaint/grievance.</p>	<p>Koperasi Serba Usaha Kel'ean Blom Kejah has established the procedure related to grievance called "Prosedur Keluhan Anggota dan Pekerja" (SOP/KBK/004) dated 16 February 2022.</p>	<p>Complied</p>

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		<p>Training related to the employment particularly force labor, child labor, pregnant and breastfeeding women and discrimination and also related to the workers right (module 20) was carried out on:</p> <ul style="list-style-type: none"> - Sekolah Lapang (field training) on 12 June 2023, attended by 78 smallholders, located at Marta Long Bing’s plot. - Sekolah Lapang (field training) on 13 June 2023, attended by 49 smallholders, located at Marta Long Bing’s plot. <p>The material provided at the training regarding workers right includes:</p> <ol style="list-style-type: none"> a. Minimum wage; b. Prohibition of child labour; c. Prohibition of pregnant and breastfeeding women; d. Work contract; e. Social insurance; f. Cooperative SOPs and decrees, including procedures for member and worker complaints. 	
<p>Milestone B</p>	<p>Workers are aware of and have access to an effective means for filing a complaint/grievance.</p>	<p>Based on interview with sample of workers, they are aware about how to fill a complaint/grievance. They already given awareness about the right to submit grievance to any party. However, from the workers interviewed, there is no complaint that they want to submit. They have no reason to complain, everything related to work, salary, facilities are sufficient. Moreover, the worker is a neighbour or relative of the smallholder.</p> <p>It was observed that at KSU Kel’ean Blom Kejah office, there is Logbook of Grievance and Grievance box. During this ASA 1, based on interview and logbook review, confirmed that up to this moment there is no complaint submitted to Koperasi Serba Usaha Kel’ean Blom Kejah.</p>	<p>Complied</p>

Criteria 3.5: Working conditions and facilities are safe and meet minimum legal requirements.			
Eligibility	Smallholders commit to providing safe working conditions and facilities (refer to indicator 1.1E / Appendix 1).	<p>All smallholder members have signed statements/declarations that the smallholders are committed to provide safe working condition and facilities. This statement is stated in the "Formulir Pernyataan Komitmen – Commitment Statement Form" on number D.6; that "Providing a safe working condition and facilities". Sample of smallholders declaration seen are as follow:</p> <ul style="list-style-type: none"> - RSPO Certification Commitment – Formulir Pernyataan Komitmen on behalf of Awaluddin, dated 9 September 2021. - RSPO Certification Commitment – Formulir Pernyataan Komitmen on behalf of Elisabeth, dated 4 September 2021. - RSPO Certification Commitment – Formulir Pernyataan Komitmen on behalf of Kristianus Mie, dated 4 February 2022. - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Jonisius (KBK-077, Plot 042), dated 8 September 2021. - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Margaretha Wung (KBK-093, Plot 043), dated 9 September 2021. - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Mat Deng (KBK-031, Plot 046), dated 8 September 2021. - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Meang Hong (KBK-101, Plot 044), dated 9 September 2021. 	Complied
Milestone A	Smallholders, workers, and family members who work at the farm complete training and are aware of health and safety risks associated	There is no change to the OHS risk and analysis document compared to previous assessment. KSU Kel'ean Blom Kejah has identified the	Complied

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	<p>with farm work, (including that of pesticide use) and how to mitigate them.</p> <p>Note: The smallholder, worker and family members of smallholders who work at the farm complete training and understand the health and safety risks associated with farm work, (including that of pesticide use and how to mitigate them).</p>	<p>OHS risk and analysis as per "Prosedur Pengendalian Resiko dan Mitigasi Kecelakaan Kerja" No.SOP/KBK/011 dated 16 February 2022. OHS risk analysis covering office activity, fertilizer and agrochemical warehouse, harvesting, pruning, FFB transportation, manuring and upkeeping, hazardous waste handling, waste management. OHS risk analysis planning for evaluation annually by ICS.</p> <p>Training for Environment, Health and Safety associated with farm work (including that of pesticide use) and how to mitigate them has been conducted regularly by ICS KSU Kel'ean Blom Kejah. The latest training of environment, health and safety including fire control and emergency response has been conducted on 13 September 2023, trainer was from company (DSN Group), training attended by 22 participants. Training conducted at KSU Kel'ean Blom Kejah office. The rest of members who cannot join during that time, ICS conducted another training in form of "Sekolah Lapang", field training. Group Manager and ICS has ensured that all smallholders have attended the training required. Evidence of training were available as per "Laporan Kegiatan Pelatihan K3L". Minutes of training and attendance list are available, for examples training conducted on 10 and 11 July 2023 which attended by 126 members</p> <p>Training for Pesticide impact analysis has been conducted on 26 June 2023, attended by 67 smallholders and on 27 June 2023, attended by 61 smallholders. Both training conducted at location of Marta Long Bing's plot. Training records are available such as training material "Laporan Kegiatan Pelatihan Analisis Dampak Pestisida" Sekolah Lapang Materi Dampak Analisa Pestisida", and attendance list.</p> <p>During interview with smallholder and worker confirmed that they are aware with health and safety risk in their activity of farm work.</p>	
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<p>Milestone B</p>	<p>Workers, including smallholder family members, have access to safe working conditions and amenities that include:</p> <ul style="list-style-type: none"> • Safe and adequate housing, where applicable, • Access to basic first aid supplies • Health and safety equipment, including minimum personal protective equipment (PPE) if appropriate for the type of work. • Adequate drinking water • Access to toilets 	<p>KSU Kel’ean Blom Kejah has provide PPE for smallholder members including workers, such as:</p> <ul style="list-style-type: none"> • Harvester: Safety helmet, Safety boots. • Spraying workers: Apron, Masker, Rubber Hand gloves, Safety glasses. • APAR is available in KSU Kel’ean Blom Kejah office as an emergency tool in case of fire. • First aid kit is available in office and field. <p>KSU Kel’ean Blom Kejah has provide PPE for ICS and smallholder member as per evidence “Berita Acara penyerahan Alat Pelindung Diri (APD) dated 17 July 2023; and “Monitoring APD” conducted by ICS team.</p> <p>Based on interview with sample of smallholders, most of smallholder conducted harvesting, manuring and upkeep by themselves or by their family. Some of them use workers, who are neighbors, therefore the workers have their own housing and its sanitation facilities. During interview with workers, obtained information that workers have access to safe working conditions, such as use PPE during work, have access to basic first aid kit supplies, adequate drinking water and access to toilets.</p>	<p>Complied</p>
<p>Criteria 3.6: There is no discrimination, harassment, or abuse on the farm.</p>			
<p>Eligibility</p>	<p>Smallholders commit to no discrimination, harassment or abuse on the farm (refer to indicator 1.1E / Appendix 1).</p>	<p>All smallholder members have signed statements/declarations that the smallholders are committed to no discrimination, harassment or abuse on the farm. This statement is stated in the “RSPO Certification Commitment” on number D.7; that stated, “No discrimination, harassment or abuse on the farm”. Evidence was seen for:</p> <ul style="list-style-type: none"> - RSPO Certification Commitment - Formulir Pernyataan Komitmen on behalf of Awaluddin, dated 9 September 2021. 	<p>Complied</p>

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		<ul style="list-style-type: none"> - RSPO Certification Commitment - Formulir Pernyataan Komitmen on behalf of Elisabeth, dated 4 September 2021. - RSPO Certification Commitment - Formulir Pernyataan Komitmen on behalf of Kristianus Mie, dated 4 February 2022. - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Jonisius (KBK-077, Plot 042), dated 8 September 2021. - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Margaretha Wung (KBK-093, Plot 043), dated 9 September 2021. - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Mat Deng (KBK-031, Plot 046), dated 8 September 2021. - RSPO Certification Commitment – <i>Formulir Pernyataan Komitmen</i> on behalf of Meang Hong (KBK-101, Plot 044), dated 9 September 2021. <p>Head of Koperasi Serba Usaha Kel’ean Blom Kejah has established Policy/Decree concerning <i>Larangan Pelecehan dan Kekerasan Seksual</i> in Decree Number 013/SK.ICS/KOP-KBK/II/2022 dated 8 February 2022, stated:</p> <ol style="list-style-type: none"> a. Every cooperative member is prohibited to conduct discriminative (colour, race, tribe, religion, group, gender and politic affiliation) b. Prohibited to do or conduct forced labour to workers or someone else in every situation. c. Prohibited to do human trafficking in every form and also not using illegal worker. 	
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		<p>Policies/Rules related to human rights are contained in the Decree ICS no. 020/SK.ICS/KOP-KBK/II/2022 date 19 February 2022, state that: Every member of the KSU Kel'ean Blom Kejah is prohibited from carrying out actions that violate human rights, some of which include human rights are as follow:</p> <ul style="list-style-type: none"> • The right to live, maintain life and improve the standard of living. • The right to have a family and continue children in accordance with applicable laws. • The right not to be tortured, enslaved, or abused. • The right to receive equal treatment before the law without discrimination. <p>Based on interview with sample of smallholders, mentioned that the smallholders committed in anti-discrimination in any form, no harassment and abuse in the farm. Based on interview with workers, they are aware about smallholder commitment in anti-discrimination, harassment or abuse on the farm. The workers mentioned that they have never experienced discrimination, harassment or abuse committed by the smallholder on the farm or elsewhere.</p>	
<p>Milestone A</p>	<p>Smallholders complete training on workplace discrimination, harassment and abuse and are aware of the need for a safe workspace.</p>	<p>The latest training related to the employment particularly on workplace discrimination, harassment and abuse was carried out on:</p> <ul style="list-style-type: none"> - On 25 July 2023, located at Marta Long Bing's Plot, attended by 59 smallholders (Class code: KBK-01; 39 male and 20 female). - On 26 July 2023, located at Marta Long Bing's Plot, attended by 68 smallholders (Class code: KBK-2; 47 male and 21 female). <p>Previously there have been training regarding workplace discrimination, harassment and abuse conducted by ICS team and GIZ.</p>	<p>Complied</p>

		<p>Head of Koperasi Serba Usaha Kel'ean Blom Kejah has established Policy/Decree concerning Forced Labour, Discrimination and Human Trafficking in Decree Number No. 006/SK.ICS/KOP-KBK/II/2022 related Forced Labour, Discrimination and Human Trafficking dated 18 March 2021. Policies/Rules related to human rights are contained in the Decree ICS no. 020/SK.ICS/KOP-KBK/II/2022 date 19 February 2022.</p> <p>Based on interview with sample of smallholders, they are aware about policy of anti-discrimination, harassment or abuse on the farm. Most of smallholder conducted harvesting, manuring and upkeep by themselves or by their family. Some of them contracted those works to the employees. All smallholder interviewed stated that they never discriminate, harassed or abused against employees.</p>	
<p>Milestone B</p>	<p>Workers freely express that they are working in a place that is free from discrimination, harassment or abuse.</p>	<p>Based on interview with workers, they are aware about smallholder commitment in anti-discrimination, harassment or abuse on the farm. The workers mentioned that they have never experienced discrimination, harassment or abuse committed by the smallholder on the farm or elsewhere. If there is any kind of discrimination, harassment or abuse in the future, workers can submit grievance/complaint to KSU Kel'ean Blom Kejah according to the related procedure, Grievance Submission of Smallholder and Workers (No. SOP/KBK/004) dated 16 February 2022.</p>	<p>Complied</p>

Principle 4: Protect, conserve and enhance ecosystems and the environment
 Protect the environment, conserve biodiversity, enhance ecosystems and ensure sustainable management of natural resources.

Preamble
High Conservation Value (HCVs) and High Carbon Stock (HCS) forests

This ISH Standard is pursuing the objective of the RSPO Smallholder Strategy to increase smallholder inclusion, prioritise improved practices that also benefit smallholder livelihoods, whilst also upholding the core sustainability requirements. This includes the protection of areas of HCV and HCS forests. The RSPO has developed a simplified HCV methodology for identifying, protecting and managing HCVs that provides guidance for both existing and new planting.

Aligned with the new HCS requirements in the RSPO P&C 2018, the RSPO, in consultation with the HCSA Steering Group, intends to develop a simplified combined HCV-HCS approach to identify and protect HCS forests. The simplified and combined HCV-HCS approach for independent smallholders will be open to public consultation and will be published no later than November 2020.

In the meantime, independent smallholders are not allowed to clear any primary forests, and/or any areas required to protect or enhance HCV and HCS forests, as committed by signing the Smallholder Declaration. Until the simplified combined HCV-HCS approach and tool for independent smallholders is available, new planting will only be permitted in low risk areas. The definition and procedure for identification of low risk areas will be defined by a Smallholder No Deforestation Task Force.

Remediation and Compensation Procedure (RaCP)

Remediation and compensation are required for any clearance since November 2005 without prior HCV assessment (see criterion 4.2) and any clearance since November 2019 without prior HCS assessment.

The requirements as outlined in the RaCP (2015) is not fully applicable for independent smallholders. For independent smallholders, this RSPO ISH Standard is focused on developing an appropriate RaCP mechanism such as on-site remediation (with funding mechanisms to be determined) as this is contextually appropriate to the scale of independent smallholder production and enables independent smallholders to maximise positive environmental impact on-site. The requirement means that quantified liability is disclosed and assessed through a land use change analysis (LUCA) fully supported and funded by the RSPO Secretariat.

Procedural Note: The RaCP mechanism for independent smallholder will not be an obstacle to the independent smallholder certification process since it is not yet available.

Criteria 4.1: High Conservation Values (HCVs) on the smallholder plot or within the managed area and High Carbon Stock (HCS) forests identified after November 2019 using the simplified combined HCV-HCS approach, are managed to ensure that they are maintained and/or enhanced.

Eligibility	Smallholders commit to protect HCVs and HCS forests through the precautionary practices approach (refer to indicator 1.1E / Appendix 1).	<p>As a commitment from the existing members to protect HCVs/HCS forest is by signing Smallholders Declaration or "Formulir Pernyataan Komitmen Petani Swadaya Dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" before joining the certification.</p> <p>According to the sample taken during ASA-1 2023, there are 14 smallholders have signed the Smallholder Declaration as below:</p> <ol style="list-style-type: none"> 1. Awaluddin. KBK-061 (Plot 127). Signed on 9/9/2021. 2. Doni Bahtiar. KBK-065 (Plot 97). Signed on 8/9/2021. 3. Elisabeth. KBK-011 (Plot 128). Signed on 4/9/2021. 	Complied
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		<ol style="list-style-type: none"> 4. Jonisius. KBK-077 (Plot 42). Signed on 8/9/2021. 5. Kristiani Icha. KBK-084 (Plot 65). Signed on 8/9/2021. 6. Kristianus Mie. KBK-085 (Plot 189). Signed on 4/2/2021. 7. Kristina Geling. KBK-025 (Plot 3). Signed on 4/9/2021. 8. Lerung Adjang. KBK-089 (Plot 28). Signed on 8/9/2021. 9. Liah Mad. KBK-090 (Plot 88). Signed on 8/9/2021. 10. Margaretha Wung. KBK-093 (Plot 43). Signed on 9/9/2021. 11. Mat Deng. KBK-031 (Plot 46). Signed on 8/9/2021. 12. Meang Hong. KBK-101 (Plot 44). Signed on 9/9/2021. 13. Yaq jie. KBK-046 (Plot 103). Signed on 7/9/2021. 14. Yen Ping. KBK-048 (Plot 105). Signed on 7/9/2021. 	
<p>Milestone A</p>	<p>Smallholders complete training on and are aware of:</p> <ul style="list-style-type: none"> • The importance of maintaining and conserving HCVs and HCS forests • Human-wildlife conflict and mitigation efforts; • Rare, threatened and endangered species and important ecosystems. 	<p>In 2023, the organization conduct field training to 126 members on 10-11 July 2023 and 7 members trained in period 27 July – 7 August 2023 regarding HCV introduction and management, wildlife conflict management. Evidence of the attendant list of the training are available in place and well maintain.</p> <p>According to the sample taken during ASA-1 2023, there are 14 smallholders have attended the training, as below:</p> <ol style="list-style-type: none"> 1. Awaluddin. KBK-061 (Plot 127). Training attended on 11/7/2023. 2. Doni Bahtiar. KBK-065 (Plot 97). Training attended on 10/7/2023. 3. Elisabeth. KBK-011 (Plot 128). Training attended on 11/7/2023. 4. Jonisius. KBK-077 (Plot 42). Training attended on 11/7/2023. 5. Kristiani Icha. KBK-084 (Plot 65). Training attended on 11/7/2023. 	<p>Complied</p>

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		<ol style="list-style-type: none"> 6. Kristianus Mie. KBK-085 (Plot 189). Training attended on 11/7/2023. 7. Kristina Geling. KBK-025 (Plot 3). Training attended on 10/7/2023. 8. Lerung Adjang. KBK-089 (Plot 28). Training attended on 11/7/2023. 9. Liah Mad. KBK-090 (Plot 88). Training attended on 11/7/2023. 10. Margaretha Wung. KBK-093 (Plot 43). Training attended on 10/7/2023. 11. Mat Deng. KBK-031 (Plot 46). Training attended on 11/7/2023. 12. Meang Hong. KBK-101 (Plot 44). Training attended on 10/7/2023. 13. Yaq jie. KBK-046 (Plot 103). Training attended on 11/7/2023. 14. Yen Ping. KBK-048 (Plot 105). Training attended on 10/7/2023. 	
<p>Milestone B</p>	<p>Smallholders implement precautionary practices and manage and maintain rare, threatened and endangered species, HCVs and HCS forests, where applicable.</p>	<p>Precautionary practices to maintain HCV area and RTE species through periodically monitoring of wildlife by consultant. However, according to simplified "Laporan Kegiatan Focus Group Discussion Tentang Pengelolaan Nilai Konservasi Tinggi (NKT) untuk Petani Swadaya" dated 22 February 2022. Focus Group Discussion (FGD) discussed and identifying HCV-HCS management, it is stated that no HCV/HCS area located within the smallholder plots.</p> <p>During field visit to 14 sample of smallholder's blocks, there are several blocks which border with creek/waterways, such as Jonisius (Plot 127) and Margaretha Wung (Plot 43). Action to maintain and protect riparian that have already implemented by smallholders is through weeding manual upkeep (no chemical spraying) surrounding the creek/waterbody.</p>	<p>Complied</p>

Criteria 4.2: Where the existing smallholder plot has been planted and cleared after November 2005 or is on an area identified as HCS forests after November 2019 up to the eligibility period, a RaCP process appropriate for smallholders based on Land Use Change Analysis (LUCA) will be applicable (reference preamble).			
Eligibility	<p>Smallholders provide information on all smallholder plots converted and planted with oil palm after November 2005, through use of the simplified combined HCV-HCS approach for Smallholders (refer to indicator 1.1E / Appendix 1).</p>	<p>Oil palm crops of all members Koperasi Sawit Usaha Kel'ean Blom Kejah is existing plots, year of planting members is between 2001 to 2017. Since 2017 until 2023 (during ASA-1), no additional members and no new planting commenced by the members afterward.</p> <p>As a commitment from the existing members to comply with this indicator is by signing Smallholders Declaration or "Formulir Pernyataan Komitmen Petani Swadaya Dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" before joining the certification.</p> <p>Koperasi Sawit Usaha Kel'ean Blom Kejah has conducting simplified HCV identification assessment in February 2022. The HCV assessor team consist of ICS and facilitator from GIZ. The result of HCV assessment is provided in the report "Laporan Kegiatan Focus Group Discussion Tentang Pengelolaan Nilai Konservasi Tinggi (NKT) untuk Petani Swadaya" dated 22 February 2022.</p>	Complied
Milestone A	<p>Group members develop a plan to identify the maximum area for on-site remediation of HCVs lost since November 2005 and HCS forests lost since November 2019, through a participatory process and the plan is submitted to RSPO.</p>	<p>Koperasi Serba Usaha Kel'ean Blom Kejah has reported the disclosure form to RSPO, Land Use Change Analysis has been conducted and review by RSPO. Report of Land Use Change Analysis available in "Land Use Change Analysis Report Koperasi Serba Usaha Kel'ean Blom Kejah" dated 14 June 2022. According to LUCA report concludes that:</p> <ul style="list-style-type: none"> • Result of LUC Analysis Methodology Review: Satisfactory • Final conservation liability: 0.00 ha • Environmental remediation areas: 46.07 ha • Total number of smallholder: 133 • Total area to be certified: 426.13 ha • Total smallholding area analysed: 399.74 ha • Date of HCV assessment completed: 20 December 2021 	Complied

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		<ul style="list-style-type: none"> • Date when data completely received: 3 May 2022 • Date when report was prepared: 14 June 2022 <p>It was also confirmed by email from RSPO dated 15 June 2022 which stated that "LUCA status is Pass, with final conservation liability 0 ha and environmental remediation area 46.07 ha".</p> <p>According to report of Land Use Change Analysis by RSPO, there is no conservation liability (0 ha) and there is environmental remediation area in Koperasi Serba Usaha Kel'ean Blom Kejah, with total area remediate 46.07 ha. The area remediate consist of:</p> <ul style="list-style-type: none"> - Riparian area with total area 2.62 ha at 7 plots of Elan Song (0.14 ha), Yeremias Jung Ba (1.41 ha), Long jeq (0.97 ha), Rufina a (0.04 ha), Rufina b (0,04 ha), Marta long Bing e (0,01 ha), Marta Long Bing d (0,01 ha). - Peat land with total area 43.53 ha at 28 plots. The peatland indication refers to Peat land maps by CIFOR and based on study of Gumbrecht et al. (2017). <p>However, due to actual condition on the ground that no peatland area within smallholder blocks, Koperasi Serba Usaha Kel'ean Blom Kejah made revision on LUCA report. LUCA Report Version 4 on January 2023 have been submitted to RSPO on 6 January 2023.</p> <p>According to response from RSPO on 20 January 2023, LUCA Report Version 4 have been reviewed Satisfactory and the result concludes that Environmental Remediation Areas is 2.54 ha (Riparian buffer zone).</p>	
Milestone B	An RSPO-approved plan to remediate for HCVs lost since November 2005 and HCS forests lost since November 2019 is implemented.	As mentioned in Preamble Note Principle 4, stated that The requirements as outlined in the RaCP (2015) is not fully applicable for independent smallholders. For independent smallholders, this RSPO ISH Standard is focused on developing an appropriate RaCP mechanism such as on-site remediation (with funding mechanisms to	Not Applicable

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		<p>be determined) as this is contextually appropriate to the scale of independent smallholder production and enables independent smallholders to maximise positive environmental impact on-site. The requirement means that quantified liability is disclosed and assessed through a land use change analysis (LUCA) fully supported and funded by the RSPO Secretariat.</p> <p>Procedural Note: The RaCP mechanism for independent smallholder will not be an obstacle to the independent smallholder certification process since it is not yet available.</p> <p>Refer to Preamble Note under Principle 4, therefore this indicator is Not Applicable.</p>	
<p>Criteria 4.3: New planting of independent smallholders, since November 2019:</p> <ul style="list-style-type: none"> • Do not replace any HCVs • Do not replace any HCS forests as defined by the simplified combined HCV-HCS approach • Are not on steep slopes (more than 22 degrees or as in the National Interpretation) in reference to Indonesian regulations (Minister of Agriculture No. 47/2006 on Guide to Agriculture on Mountainous Areas). Slope must not be more than or equal to 40%. • Are not on peat areas of any depth - In reference to the definition of peat in Government Regulation No. 57/206 on Peat Ecosystem Protection and Management. 			
Eligibility	<p>Smallholders provide information on all planned new planting and commit to no new planting are on HCVs or HCS forests, on steep slopes (more than 22 degrees or as in the National Interpretation) or on peat (refer to indicator 1.1E / Appendix 1).</p>	<p>Oil palm crops of all members Koperasi Sawit Usaha Kel'ean Blom Kejah is existing plots, year of planting members is between 2001 to 2017. Since 2017 until 2023 (during ASA-1), no additional members and no new planting commenced by the members afterward.</p> <p>As a commitment from the existing members to comply with this indicator is by signing Smallholders Declaration or "Formulir Pernyataan Komitmen Petani Swadaya Dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" before joining the certification.</p> <p>According to the sample taken during ASA-1 2023, there are 14 smallholders have signed the Smallholder Declaration as below:</p>	<p>Not Applicable</p>

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		<ol style="list-style-type: none"> 1. Awaluddin. KBK-061 (Plot 127). Signed on 9/9/2021. 2. Doni Bahtiar. KBK-065 (Plot 97). Signed on 8/9/2021. 3. Elisabeth. KBK-011 (Plot 128). Signed on 4/9/2021. 4. Jonisius. KBK-077 (Plot 42). Signed on 8/9/2021. 5. Kristiani Icha. KBK-084 (Plot 65). Signed on 8/9/2021. 6. Kristianus Mie. KBK-085 (Plot 189). Signed on 4/2/2021. 7. Kristina Geling. KBK-025 (Plot 3). Signed on 4/9/2021. 8. Lerung Adjang. KBK-089 (Plot 28). Signed on 8/9/2021. 9. Liah Mad. KBK-090 (Plot 88). Signed on 8/9/2021. 10. Margaretha Wung. KBK-093 (Plot 43). Signed on 9/9/2021. 11. Mat Deng. KBK-031 (Plot 46). Signed on 8/9/2021. 12. Meang Hong. KBK-101 (Plot 44). Signed on 9/9/2021. 13. Yaq jie. KBK-046 (Plot 103). Signed on 7/9/2021. 14. Yen Ping. KBK-048 (Plot 105). Signed on 7/9/2021. <p>Group manager explained that the unit of certification have potential add new member in the next surveillance, but from the existing plot and not from the new land development/new planting on HCV/HCS area, peat nor steep slopes.</p> <p>Therefore, this indicator is Not Applicable.</p>	
<p>Milestone A</p>	<p>Before any land preparation commences, group members develop an integrated management plan through a participatory approach to maintain or enhance HCVs as well as HCS forests identified after November 2019, as identified by the simplified combined HCV-HCS approach, before any land preparation commences.</p>	<p>Please refer to statement on Eligibility level above.</p> <p>Therefore, this indicator is Not Applicable.</p>	<p>Not Applicable</p>

<p>Milestone B</p>	<p>Smallholders have an RSPO approved integrated management plan for their planned new planting and share a notice of this plan with those involved in the participatory mapping before any land preparation commences.</p>	<p>Please refer to statement on Eligibility level above. Therefore, this indicator is Not Applicable.</p>	<p>Not Applicable</p>
<p>Criteria 4.4: Where smallholder plots exist on peat, subsidence and degradation of peat soils is minimised by use of best management practices.</p>			
<p>Eligibility</p>	<p>Group manager confirms presence of peat on existing plots within the group and smallholders on peat commit to using best management practices (BMPs), and minimizing subsidence and degradation of peat soils (refer to indicator 1.1E / Appendix 1).</p>	<p>Group manager of Koperasi Sawit Usaha Kel'ean Blom Kejah confirming presence or absence the existing plots are on peat through the providing soil classification map of "Peta Overlay Kebun Kelapa Sawit Koperasi Sawit Usaha Kel'ean Blom Kejah dengan Peta Jenis Tanah di Desa Nehas Liah Bing Kecamatan Muara Wahau" with scale 1:100,000, year 2022.</p> <p>According to the soil classification map, all members of Koperasi Sawit Usaha Kel'ean Blom Kejah categorized as mineral soil with Typic hapludults or Humic Podzols (FAO definition).</p> <p>As a commitment from the existing members to comply with this indicator is by signing Smallholders Declaration or "Formulir Pernyataan Komitmen Petani Swadaya Dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" before joining the certification.</p> <p>According to the sample taken during ASA-1 2023, there are 14 smallholders have signed the Smallholder Declaration as below:</p> <ol style="list-style-type: none"> 1. Awaluddin. KBK-061 (Plot 127). Signed on 9/9/2021. 2. Doni Bahtiar. KBK-065 (Plot 97). Signed on 8/9/2021. 3. Elisabeth. KBK-011 (Plot 128). Signed on 4/9/2021. 4. Jonisius. KBK-077 (Plot 42). Signed on 8/9/2021. 5. Kristiani Icha. KBK-084 (Plot 65). Signed on 8/9/2021. 6. Kristianus Mie. KBK-085 (Plot 189). Signed on 4/2/2021. 7. Kristina Geling. KBK-025 (Plot 3). Signed on 4/9/2021. 	<p>Complied</p>

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		<p>8. Lerung Adjang. KBK-089 (Plot 28). Signed on 8/9/2021. 9. Liah Mad. KBK-090 (Plot 88). Signed on 8/9/2021. 10. Margaretha Wung. KBK-093 (Plot 43). Signed on 9/9/2021. 11. Mat Deng. KBK-031 (Plot 46). Signed on 8/9/2021. 12. Meang Hong. KBK-101 (Plot 44). Signed on 9/9/2021. 13. Yaq jie. KBK-046 (Plot 103). Signed on 7/9/2021. 14. Yen Ping. KBK-048 (Plot 105). Signed on 7/9/2021.</p> <p>Therefore, this indicator is Not Applicable.</p>	
Milestone A	Smallholders complete training on best management practices (BMPs) for peat. The group has an action plan to minimize risk of fire, to apply BMPs for plantings on peat and manage water systems in the certification unit.	<p>Please refer to statement on Eligibility level above.</p> <p>Therefore, this indicator is Not Applicable.</p>	Not Applicable
Milestone B	<p>Smallholders implement the group’s action plan based on BMPs, including fire and water management, and monitoring of subsidence rate for existing planting on peat.</p> <p>Note: A simplified Guide to Peat Management is being developed by RSPO. In the meantime, guidance for monitoring peat subsidence can refer to the smallholder’s own group procedure or standard. Additionally, the Group can refer to the Ministry of Environment and Forestry (LHK) No. 15 Year 2017 and General Directorate PPKL Regulation Regulation No. 3 Year 2019 on Guidance to Monitor Water Table Levels and Peat Subsidence on Community Land in Peat Ecosystems.</p>	<p>Please refer to statement on Eligibility level above.</p> <p>Therefore, this indicator is Not Applicable.</p>	Not Applicable
Criteria 4.5: Plots on peat are replanted only on areas with low risk of flooding or saline intrusion as demonstrated by a risk assessment.			
Eligibility	Smallholders commit to provide information on all plans for replanting and commit that replanting will only be in areas with low risk of	According to the soil classification map, all members of Koperasi Sawit Usaha Kel’ean Blom Kejah are categorized as mineral soil with Typic	Complied

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	<p>flooding or saline intrusion (refer to indicator 1.1E / Appendix 1).</p> <p>Note: RSPO will provide a template for a simplified seawater intrusion assessment that can be used by independent smallholders. The requirements for the assessment will be applied once the guidance and template are published. In addition to that, the Group can refer to Minister of Environment and Forest (LHK) No. 15 Year 2017 and General Directorate PPKL Regulation on Guidance to Monitor Water Table Level and Peat Subsidence on Community Land in Peat Ecosystems.</p>	<p>hapludults or Humic Podzols (FAO definition) and are not located in coastal areas that were affected by flooding or saline intrusion.</p> <p>As a commitment from the existing members to comply with this indicator is by signing Smallholders Declaration or “Formulir Pernyataan Komitmen Petani Swadaya Dalam Melakukan Pengelolaan Perkebunan Berkelanjutan” before joining the certification.</p> <p>According to the sample taken during ASA-1 2023, there are 14 smallholders have signed the Smallholder Declaration as below:</p> <ol style="list-style-type: none"> 1. Awaluddin. KBK-061 (Plot 127). Signed on 9/9/2021. 2. Doni Bahtiar. KBK-065 (Plot 97). Signed on 8/9/2021. 3. Elisabeth. KBK-011 (Plot 128). Signed on 4/9/2021. 4. Jonisius. KBK-077 (Plot 42). Signed on 8/9/2021. 5. Kristiani Icha. KBK-084 (Plot 65). Signed on 8/9/2021. 6. Kristianus Mie. KBK-085 (Plot 189). Signed on 4/2/2021. 7. Kristina Geling. KBK-025 (Plot 3). Signed on 4/9/2021. 8. Lerung Adjang. KBK-089 (Plot 28). Signed on 8/9/2021. 9. Liah Mad. KBK-090 (Plot 88). Signed on 8/9/2021. 10. Margaretha Wung. KBK-093 (Plot 43). Signed on 9/9/2021. 11. Mat Deng. KBK-031 (Plot 46). Signed on 8/9/2021. 12. Meang Hong. KBK-101 (Plot 44). Signed on 9/9/2021. 13. Yaq jie. KBK-046 (Plot 103). Signed on 7/9/2021. 14. Yen Ping. KBK-048 (Plot 105). Signed on 7/9/2021. <p>Therefore, this indicator is Not Applicable.</p>	
<p>Milestone A</p>	<p>Smallholders with plots on peat complete training on identification of future risks of flooding or saline intrusion and alternate land</p>	<p>Please refer to statement on Eligibility level above.</p>	<p>Not Applicable</p>

	development strategies.	Therefore, this indicator is Not Applicable.	
Milestone B	Prior to replanting on peat smallholders complete a risk assessment related to flooding or saline intrusion and, where there is high risk, present a plan that includes alternate land development strategies, referencing alternative livelihood planning.	Please refer to statement on Eligibility level above. Therefore, this indicator is Not Applicable.	Not Applicable
Criteria 4.6: Fire is not used on the oil palm plot for preparing land or for pest control, nor open fire for waste management on the farm.			
Eligibility	Smallholders commit to no burning for preparing land or for pest control, nor open fire for waste management. Group manager records evidence of prior burning of members joining the group (refer to indicator 1.1E / Appendix 1).	As a commitment from the existing members to comply with this indicator is by signing Smallholders Declaration or "Formulir Pernyataan Komitmen Petani Swadaya Dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" before joining the certification. According to the sample taken during ASA-1 2023, there are 14 smallholders have signed the Smallholder Declaration as below: <ol style="list-style-type: none"> 1. Awaluddin. KBK-061 (Plot 127). Signed on 9/9/2021. 2. Doni Bahtiar. KBK-065 (Plot 97). Signed on 8/9/2021. 3. Elisabeth. KBK-011 (Plot 128). Signed on 4/9/2021. 4. Jonisius. KBK-077 (Plot 42). Signed on 8/9/2021. 5. Kristiani Icha. KBK-084 (Plot 65). Signed on 8/9/2021. 6. Kristianus Mie. KBK-085 (Plot 189). Signed on 4/2/2021. 7. Kristina Geling. KBK-025 (Plot 3). Signed on 4/9/2021. 8. Lerung Adjang. KBK-089 (Plot 28). Signed on 8/9/2021. 9. Liah Mad. KBK-090 (Plot 88). Signed on 8/9/2021. 10. Margaretha Wung. KBK-093 (Plot 43). Signed on 9/9/2021. 11. Mat Deng. KBK-031 (Plot 46). Signed on 8/9/2021. 12. Meang Hong. KBK-101 (Plot 44). Signed on 9/9/2021. 	Complied

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		<p>13. Yaq jie. KBK-046 (Plot 103). Signed on 7/9/2021. 14. Yen Ping. KBK-048 (Plot 105). Signed on 7/9/2021.</p>	
<p>Milestone A</p>	<p>There is no physical evidence of new burning (after eligibility) for land preparation for oil palm by smallholders. Smallholders complete training on and are aware of:</p> <ul style="list-style-type: none"> • Alternatives to fire for land preparation and farm waste management (where appropriate possible). • Alternatives to fire for pest control. • Fire prevention and how to respond to and manage fires in their community and village. <p>Note: In managing Hazardous and Toxic Material (B3) waste, smallholder should refer to Govern- ment Regulation No. 101/2014, Ministry of Environment and Forestry (LHK) Regulation No. 12 Year 2020 and Government Regulation (PP) No 22 Year 2021. The smallholder is encouraged to cooperate with other parties/companies for collecting hazardous waste. If there is no other party available, the smallholders can propose to get approvals for re-utilisation and burial of hazardous waste from the authorized office/relevant authority. However, if there are no hazardous waste collecting companies in the area where the smallholder operates, the smallholder may reuse the hazardous waste packaging based on the Ministry of Environment and Forestry Regulation (LHK) No. 12/2020. The technical procedure for re-utilisation of hazardous waste packaging can be further guided in group SOP.</p>	<p>All the smallholder blocks are converted land from rice paddy field before November 2005, because most of the members are indigenous people (Dayak tribes) where implementing shifting cultivation for many years. Land conversion from rice paddy field to oil palm crops occurs between 2005 – 2021 and no more new planting development for oil palm crops afterward.</p> <p>Based on sample to 14 smallholder plots visited during ASA-1 2023, verified that no new burning for land preparation, waste management or pest control.</p> <p>All the smallholders have been attend the training of "Penanganan Konflik Satwa, Kebakaran dan K3 on 10-11 July 2023.</p> <ol style="list-style-type: none"> 1. Awaluddin. KBK-061 (Plot 127). Training attended on 11/7/2023. 2. Doni Bahtiar. KBK-065 (Plot 97). Training attended on 10/7/2023. 3. Elisabeth. KBK-011 (Plot 128). Training attended on 11/7/2023. 4. Jonisius. KBK-077 (Plot 42). Training attended on 11/7/2023. 5. Kristiani Icha. KBK-084 (Plot 65). Training attended on 11/7/2023. 6. Kristianus Mie. KBK-085 (Plot 189). Training attended on 11/7/2023. 7. Kristina Geling. KBK-025 (Plot 3). Training attended on 10/7/2023. 	<p>Complied</p>

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		<ul style="list-style-type: none"> 8. Lerung Adjang. KBK-089 (Plot 28). Training attended on 11/7/2023. 9. Liah Mad. KBK-090 (Plot 88). Training attended on 11/7/2023. 10. Margaretha Wung. KBK-093 (Plot 43). Training attended on 10/7/2023. 11. Mat Deng. KBK-031 (Plot 46). Training attended on 11/7/2023. 12. Meang Hong. KBK-101 (Plot 44). Training attended on 10/7/2023. 13. Yaq jie. KBK-046 (Plot 103). Training attended on 11/7/2023. Yen Ping. KBK-048 (Plot 105). Training attended on 10/7/2023. 	
<p>Milestone B</p>	<p>Smallholders do not use fire or practice burning for land preparation, waste management or pest control on the farm. For pest control, fire may be used only in exceptional circumstances i.e. where no other effective measures exist and with prior approval of relevant authorities.</p> <p>Note: "Relevant Authorities" refer to Government Regulation No. 4/2001 on the use of fire in a limited manner based on the regional boundary. If this occurs at district level, the relevant authority will be the district head and the relevant offices (District Environmental Agency/BLHD and Plantation Office).</p>	<p>Based on sample to 14 smallholder plots visited during ASA-1 2023, verified that no new burning for land preparation, waste management or pest control. Below is the sample plot visited:</p> <ul style="list-style-type: none"> 1. Awaluddin. KBK-061 (Plot 127). 2. Doni Bahtiar. KBK-065 (Plot 97). 3. Elisabeth. KBK-011 (Plot 128). 4. Jonisius. KBK-077 (Plot 42). 5. Kristiani Icha. KBK-084 (Plot 65). 6. Kristianus Mie. KBK-085 (Plot 189). 7. Kristina Geling. KBK-025 (Plot 3). 8. Lerung Adjang. KBK-089 (Plot 28). 9. Liah Mad. KBK-090 (Plot 88). 10. Margaretha Wung. KBK-093 (Plot 43). 11. Mat Deng. KBK-031 (Plot 46). 12. Meang Hong. KBK-101 (Plot 44). 	<p>Complied</p>

		<p>13. Yaq jie. KBK-046 (Plot 103).</p> <p>14. Yen Ping. KBK-048 (Plot 105).</p>	
<p>Criteria 4.7: Riparian buffer zones are identified and managed to ensure they are maintained and/or enhanced.</p>			
Eligibility	<p>Group manager identifies riparian buffer zones within the group and smallholders commit to no new planting in riparian zones (refer to indicator 1.1E / Appendix 1).</p>	<p>As a commitment from the existing members to protect HCVs/HCS forest is by signing Smallholders Declaration or "Formulir Pernyataan Komitmen Petani Swadaya Dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" before joining the certification.</p> <p>According to the sample taken during ASA-1 2023, there are 14 smallholders have signed the Smallholder Declaration as below:</p> <ol style="list-style-type: none"> 1. Awaluddin. KBK-061 (Plot 127). Signed on 9/9/2021. 2. Doni Bahtiar. KBK-065 (Plot 97). Signed on 8/9/2021. 3. Elisabeth. KBK-011 (Plot 128). Signed on 4/9/2021. 4. Jonisius. KBK-077 (Plot 42). Signed on 8/9/2021. 5. Kristiani Icha. KBK-084 (Plot 65). Signed on 8/9/2021. 6. Kristianus Mie. KBK-085 (Plot 189). Signed on 4/2/2021. 7. Kristina Geling. KBK-025 (Plot 3). Signed on 4/9/2021. 8. Lerung Adjang. KBK-089 (Plot 28). Signed on 8/9/2021. 9. Liah Mad. KBK-090 (Plot 88). Signed on 8/9/2021. 10. Margaretha Wung. KBK-093 (Plot 43). Signed on 9/9/2021. 11. Mat Deng. KBK-031 (Plot 46). Signed on 8/9/2021. 12. Meang Hong. KBK-101 (Plot 44). Signed on 9/9/2021. 13. Yaq jie. KBK-046 (Plot 103). Signed on 7/9/2021. 14. Yen Ping. KBK-048 (Plot 105). Signed on 7/9/2021. 	Complied

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<p>Milestone A</p>	<p>Smallholders complete training on and are aware of riparian buffer zone management, and the group has an action plan to maintain and/or enhance riparian buffer zones.</p>	<p>In 2023, the organization conduct field training to 126 members on 10-11 July 2023 and 7 members trained in period 27 July – 7 August 2023 regarding HCV introduction and management, wildlife conflict management. Evidence of the attendant list of the training are available in place and well maintain.</p> <p>According to the sample taken during ASA-1 2023, there are 14 smallholders have attended the training, as below:</p> <ol style="list-style-type: none"> 1. Awaluddin. KBK-061 (Plot 127). Training attended on 11/7/2023. 2. Doni Bahtiar. KBK-065 (Plot 97). Training attended on 10/7/2023. 3. Elisabeth. KBK-011 (Plot 128). Training attended on 11/7/2023. 4. Jonisius. KBK-077 (Plot 42). Training attended on 11/7/2023. 5. Kristiani Icha. KBK-084 (Plot 65). Training attended on 11/7/2023. 6. Kristianus Mie. KBK-085 (Plot 189). Training attended on 11/7/2023. 7. Kristina Geling. KBK-025 (Plot 3). Training attended on 10/7/2023. 8. Lerung Adjang. KBK-089 (Plot 28). Training attended on 11/7/2023. 9. Liah Mad. KBK-090 (Plot 88). Training attended on 11/7/2023. 10. Margaretha Wung. KBK-093 (Plot 43). Training attended on 10/7/2023. 11. Mat Deng. KBK-031 (Plot 46). Training attended on 11/7/2023. 12. Meang Hong. KBK-101 (Plot 44). Training attended on 10/7/2023. 13. Yaq jie. KBK-046 (Plot 103). Training attended on 11/7/2023. 	<p>Complied</p>
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		<p>14. Yen Ping. KBK-048 (Plot 105). Training attended on 10/7/2023.</p> <p>The training also informed about riparian management, such as chemical spraying prohibition on riparian or water reservoir and manual upkeep activities on that area.</p>	
Milestone B	Smallholders maintain and/or enhance riparian buffer zone areas.	During field visit to 14 sample of smallholder's blocks, there are several blocks which border with creek/waterways, such as Jonisius (Plot 127) and Margaretha Wung (Plot 43). Action to maintain and protect riparian that have already implemented by smallholders is through weeding manual upkeep (no chemical spraying) surrounding the creek/waterbody.	Complied
Criteria 4.8: Pesticides are used in ways that do not endanger health of workers, family, communities or the environment.			
Eligibility	<p>Smallholders commit to phase out paraquat and pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions by:</p> <ul style="list-style-type: none"> • Immediately stopping purchasing of these pesticides • Phasing out use of remaining stock by MS A • Providing information for the group manager to keep record of pesticide purchase and use. <p>(refer to indicator 1.1E / Appendix 1)</p>	Certificate holder has policy and procedure related to pesticide categorized that can be used for all members in Spraying Procedures (No.SOP/KBK/042, 16 February 2022). On those procedures, there's prohibition to use paraquat. This is inline with members sampled explanation.	Complied
Milestone A	Smallholders complete training on BMPs for pesticides including pesticide usage, awareness on risks for pregnant and breastfeeding women and young workers; storage and disposal; paraquat and pesticides listed by WHO Class 1A or 1B, the Stockholm or Rotterdam Conventions (and in compliance with 3.5).	<p>Certificate holder shows recorded minutes related to GAP training attended by farmers, for example:</p> <ul style="list-style-type: none"> - Harvesting Training on 3 July 2023 and 4 July 2023 attended by 133 members. - Pest And Disease Training on 26 June 2023 and 27 June 2023 attended by 133 members. 	Complied

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		<ul style="list-style-type: none"> - Soil Analysis and Fertilizing training on 26 June 2023 and 27 June 2023 attended by 133 members. - Plantation preparing training on 19 and 20 June 2023 attended by 133 members. <p>Based on a review of the training records, the material obtained by the farmers refers to the Standard Operational Procedure Document for the Maintenance and Upkeep of Producing Oil Palm Plants (No.SOP/KBK/029, dated 16 February 2023).). The procedures inform about:</p> <ul style="list-style-type: none"> - Chemical spraying is carried out as a last alternative. - When using herbicides, it is not recommended to use herbicides containing the active ingredient paraquat. - When spraying, don't do total spray but selective spray. 	
Milestone B	<p>Smallholders implement BMPS for all pesticide use, including prohibiting use of pesticides by pregnant and breastfeeding women and young workers, and exclusion of paraquat and pesticides that are categorized as WHO Class 1A or 1B, or those listed by the Stockholm or Rotterdam Conventions, unless when authorized by relevant authorities for pest outbreaks.</p> <p>Note: The relevant authority in this context is The Commission of Fertiliser and Pesticide Monitoring at District or department office that handles plantation issues.</p>	<p>The unit of certification has documented procedure for spraying application as per "SOP Penyemprotan No. SOP/KBK/042" dated 16 February 2022. The procedure stated prohibition of using paraquat.</p> <p>Based on field visit to smallholder plots and interview with smallholder, found that the area has been sprayed with paraquat, and found ex pesticide container with paraquat as active ingredients at area of Kristianus Mie (KBK-085, Plot No.189).</p>	Non-compliance
<p>Criteria 4.9: The group and smallholders manage pests, diseases, weeds and invasive introduced species using appropriate techniques, including but not limited to Integrated Pest Management (IPM) techniques.</p>			
Eligibility	Not applicable	Not applicable	Not Applicable

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<p>Milestone A</p>	<p>Smallholders complete training on and are aware of BMPs, including, but not limited to safe chemical use, IPM, weed and invasive species management.</p>	<p>Certificate holder shows recorded minutes related to GAP training attended by farmers, for example:</p> <ul style="list-style-type: none"> - Harvesting Training on 3 July 2023 and 4 July 2023 attended by 133 members. - Pest And Disease Training on 26 June 2023 and 27 June 2023 attended by 133 members. - Soil Analysis and Fertilizing training on 26 June 2023 and 27 June 2023 attended by 133 members. - Plantation preparing training on 19 and 20 June 2023 attended by 133 members. <p>Based on a review of the training records, the material obtained by the farmers was related to the best palm oil cultivation practices, which included discussing the use of pesticides and risk management.</p> <p>These trainings also discuss the risks of using chemicals, the technicalities of their use, risk mitigation and control. Pest and disease training also provides information on the following:</p> <ul style="list-style-type: none"> - Types of pests and diseases that attack oil palm plants. - Early identification of pest and disease attacks. - Pest control methods with accordance of integrated pest control (physical, biological, and chemical). 	<p>Complied</p>
<p>Milestone B</p>	<p>The group and smallholders maximize use of IPM approaches to minimize use of pesticides and herbicides on their farm.</p>	<p>Based on the results of interviews with farmers, farmers understand the technicalities of pest control, which starts from early detection and also the use of useful plants such as planting Turnera subulate. The use of chemicals is the last control technique.</p>	<p>Complied</p>

Internal Control System requirements for smallholder groups.			
A – ICS: Group entity and group management requirements			
A.1 The Group demonstrates that they are legally formed.			
A.1.1			
Eligibility	The Group has appointed a group manager	Group Manager appointed as per "Surat Keputusan No.001/SK.ICS/KOP-KBK/II/2022 tentang Penunjukan Manager Internal Control System" dated 3 February 2022. The appointed ICS Manager is Mr. Fransiskus Heluy. Group Manager's job description: register for RSPO membership, completing the requirement for RSPO membership, register for RSPO PalmTrace, selling the RSPO certificate, issue warning letter, attend meeting in government-national-international level, checks the internal audit result, ensure audit as per schedule and in line with SOP, prepare STD-B and SPPL document to relevant authorities, communicating the benefit of RSPO and FPIC, prepare working plan for each unit.	Complied
Milestone A	The Group has appointed a group manager		Complied
Milestone B	The Group has appointed a group manager		Complied
A.1.2			
Eligibility	The group manager has evidence of legal identity.	Koperasi Serba Usaha Kel'ean Blom Kejah demonstrated the legal establishment documentations: - Minutes of Cooperative establishment "Berita Acara Pembentukan Pendirian Koperasi KSU Kel'ean Blom Kejah" dated 4 August 2009. - Statute as in Notary Act "Akta Notaris Ilham Mahyudin Sh, SpN. No.10 Akta Pendirian Koperasi Serba Usaha Kel'ean Blom Kejah" dated 6 August 2009. - Registration to Cooperative Ministry as legal entity: "Kantor Menteri Negara Urusan Koperasi dan Usaha Kecil dan Menengah Republik Indonesia – Pemerintah Kabupaten Kutai Timur, Dinas Koperasi	Complied
Milestone A	The group manager has evidence of legal identity.		Complied
Milestone B	The group manager has evidence of legal identity.		Complied

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		<p>Kabupaten Kutai Timur – Pengesahan Koperasi Sebagai Badan Hukum No.683/BH/XX.3/DKKT/VIII/2009” dated 18 August 2009.</p> <ul style="list-style-type: none"> - Taxpayer number “NPWP No.02.817.896.0.724.000 untuk Koperasi Serba Usaha Kel’ean Blom Kejah”, dated 12 August 2009. - Business permit “Perizinan Berusaha Berbasis Resiko Nomor Induk Berusaha: 9120205791726 untuk Koperasi Serba Usaha Kel’ean Blom Kejah dengan KBLI 01262 Perkebunan Buah Kelapa Sawit; 46100 Perdagangan Besa ratas Dasar Balas Jasa (Fee) atau Kontrak; 46202 Perdagangan Besar Buah yang Mengandung Minyak; 49431 Angkutan Bermotor untuk Barang Umum” dated 12 July 2019. 	
A1.3			
Eligibility	The group has membership requirements.	<p>ISH organization Koperasi Serba Usaha Kel’ean Blom Kejah has membership requirement SOP under “Standar Operasional Prosedur Kriteria dan Syarat Menjadi Anggota Koperasi Sertifikasi No.SOP/KBK/101 r1” dated 11 November 2022. The membership requirement including:</p> <ul style="list-style-type: none"> - Criterion: Indonesian citizen; member of Koperasi Serba Usaha Kel’ean Blom Kejah; owned a land of min.2500 m² and max.200,000 m² located in Nehas Liah Bing Village, Muara Wahau District, Kutai Timur Regency; can demonstrate legal ownership of the land; the land is not located under Forest Area, Production Forest, Protected Area, company’s Land Title, Peat Moratorium Area, not under Land Conflict; - Register to Cooperative Committee and ICS “Komite Persetujuan”; - Sign commitment for RSPO certification; - Fill in Registration form; - Cooperative Committee conduct verification on data vs actual land condition (gap analysis); - ICS “Komite Persetujuan” carry out initial assessment visit: site visit to check status of area, slope of the land, land boundary, plantation 	Complied
Milestone A	The group has membership requirements.		Complied
Milestone B	The group has membership requirements.		Complied

		<p>condition, verifying land legality, interview potential member on their commitment;</p> <ul style="list-style-type: none"> - Initial assessment result will be discuss during committee meeting to determine their eligibility. If a potential member is not worthy then the administration paper returned. - If a potential member is accepted, then the said member can process the plantation registration (STD-B) and environmental commitment (SPPL); <p>Kristina Geling 025</p> <ul style="list-style-type: none"> - Registration form "Formulir Anggota Sertifikasi" under name Kristina Geling, signed 31 January 2022; for 1 land parcel, 5 Ha. - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Kristina Geling 4 September 2021. - Verification checklist "Check List Kelengkapan Dokumen & Verifikasi Calon Anggota Sertifikasi" for Kristina Geling: ID, land title, land map, registration form, field verification result on pest & disease, land designation status, planting year, land slope, soil type, clear boundary, conflict status; signed 6 February 2022. - Minutes of approval based on onsite verification and document review for land, "Berita Acara" under name Kristina Geling, 8 February 2022. <p>Lerung Adjang 089</p> <ul style="list-style-type: none"> - Registration form "Formulir Anggota Sertifikasi" under name Lerung Adjang, signed 2 February 2022; for 3 land parcels, 5.03 Ha. - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan 	
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		<p>Berkelanjutan” signed under name Lerung Adjang, date 8 September 2021.</p> <ul style="list-style-type: none"> - Verification checklist “Check List Kelengkapan Dokumen & Verifikasi Calon Anggota Sertifikasi” for Lerung Adjang: ID, land title, land map, registration form, field verification result on pest & disease, land designation status, planting year, land slope, soil type, clear boundary, conflict status; signed 4 February 2022. <p>Kristiani Icha 084</p> <ul style="list-style-type: none"> - Registration form “Formulir Anggota Sertifikasi” under name Kristinani Icha, signed 2 February 2022; for 4 land parcels, 7.92 Ha. - Smallholder declaration “Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan” signed under name Kristiani Icha 8 September 2022. - Verification checklist “Check List Kelengkapan Dokumen & Verifikasi Calon Anggota Sertifikasi” for Kristiani Icha: ID, land title, land map, registration form, field verification result on pest & disease, land designation status, planting year, land slope, soil type, clear boundary, conflict status; signed 7 February 2022. - Minutes of approval based on onsite verification and document review for land, “Berita Acara” under name Kristiani Icha, 14 February 2022. <p>Meang Hong 101</p> <ul style="list-style-type: none"> - Registration form “Formulir Anggota Sertifikasi” under name Meang Hong, signed 5 February 2022; for 1 land parcel, 2.6 Ha. - Smallholder declaration “Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan” signed under name Meang Hong 9 September 2022. - Verification checklist “Check List Kelengkapan Dokumen & Verifikasi Calon Anggota Sertifikasi” for Meang Hong: ID, land title, 	
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		<p>land map, registration form, field verification result on pest & disease, land designation status, planting year, land slope, soil type, clear boundary, conflict status.</p> <ul style="list-style-type: none"> - Minutes of approval based on onsite verification and document review for land, "Berita Acara" under name Meang Hong, 22 February 2022. <p>Mat Deng 031</p> <ul style="list-style-type: none"> - Registration form "Formulir Anggota Sertifikasi" under name Mat Deng, signed 7 February 2022; for 1 land parcel, 3.66 Ha. - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Mat Deng 8 September 2022. - Verification checklist "Check List Kelengkapan Dokumen & Verifikasi Calon Anggota Sertifikasi" for Mat Deng: ID, land title, land map, registration form, field verification result on pest & disease, land designation status, planting year, land slope, soil type, clear boundary, conflict status; signed 10 February 2022. - Minutes of approval based on onsite verification and document review for land, "Berita Acara" under name Mat Deeng, 22 February 2022. <p>Margaretha Wung 093</p> <ul style="list-style-type: none"> - Registration form "Formulir Anggota Sertifikasi" under name Margaretha Wung, signed 3 January 2022; for 1 land parcel, 2 Ha. - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Margaretha Wung 9 September 2022. - Verification checklist "Check List Kelengkapan Dokumen & Verifikasi Calon Anggota Sertifikasi" for Margaretha Wung: ID, land title, land map, registration form, field verification result on pest & 	
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		<p>disease, land designation status, planting year, land slope, soil type, clear boundary, conflict status; signed 10 February 2022.</p> <ul style="list-style-type: none"> - Minutes of approval based on onsite verification and document review for land, "Berita Acara" under name Margaretha Wung, 13 February 2022. <p>Jonisius 077</p> <ul style="list-style-type: none"> - Registration form "Formulir Anggota Sertifikasi" under name Jonisius, signed 2 February 2022; for 1 land parcel, 3.06 Ha. - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Jonisius 8 September 2022. - Verification checklist "Check List Kelengkapan Dokumen & Verifikasi Calon Anggota Sertifikasi" for Jonisius: ID, land title, land map, registration form, field verification result on pest & disease, land designation status, planting year, land slope, soil type, clear boundary, conflict status; signed 4 February 2022. - Minutes of approval based on onsite verification and document review for land, "Berita Acara" under name Jonisius, 13 February 2022. <p>Yen Ping 048</p> <ul style="list-style-type: none"> - Registration form "Formulir Anggota Sertifikasi" under name Yen Ping, signed 7 February 2022; for 1 land parcel, 5.5 Ha. - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Yen Ping 7 September 2022. <p>Liah Mad 090</p> <ul style="list-style-type: none"> - Registration form "Formulir Anggota Sertifikasi" under name Liah Mad, signed 2 February 2022; for 1 land parcel, 0.9 Ha. 	
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		<ul style="list-style-type: none"> - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Liah Mad 8 September 2022. - Verification checklist "Check List Kelengkapan Dokumen & Verifikasi Calon Anggota Sertifikasi" for Liah Mad: ID, land title, land map, registration form, field verification result on pest & disease, land designation status, planting year, land slope, soil type, clear boundary, conflict status; signed 4 February 2022. - Minutes of approval based on onsite verification and document review for land, "Berita Acara" under name Liah Mad, 13 February 2022. <p>Doni Bahtiar 065</p> <ul style="list-style-type: none"> - Registration form "Formulir Anggota Sertifikasi" under name Doni Bahtiar, signed 25 February 2022; for 2 land parcels, total 3 Ha. - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Doni Bahtiar 8 September 2022. - Verification checklist "Check List Kelengkapan Dokumen & Verifikasi Calon Anggota Sertifikasi" for Doni Bahtiar: ID, land title, land map, registration form, field verification result on pest & disease, land designation status, planting year, land slope, soil type, clear boundary, conflict status; signed 9 February 2022. - Minutes of approval based on onsite verification and document review for land, "Berita Acara" under name Doni Bahtiar, 13 February 2022. <p>Yaq Jie 046</p> <ul style="list-style-type: none"> - Registration form "Formulir Anggota Sertifikasi" under name Yaq Jie, signed 8 February 2022; for 1 land parcel, 2.7 Ha. - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Yaq Jie 7 September 2022. 	
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		<ul style="list-style-type: none"> - Verification checklist "Check List Kelengkapan Dokumen & Verifikasi Calon Anggota Sertifikasi" for Yaq Jie: ID, land title, land map, registration form, field verification result on pest & disease, land designation status, planting year, land slope, soil type, clear boundary, conflict status; signed 8 February 2022. - Minutes of approval based on onsite verification and document review for land, "Berita Acara" under name Yaq Jie, 22 February 2022. <p>Elisabeth 011</p> <ul style="list-style-type: none"> - Registration form "Formulir Anggota Sertifikasi" under name Elisabeth, signed 30 January 2022; for 2 land parcels, 3.1 Ha. - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Elisabeth 4 September 2022. - Verification checklist "Check List Kelengkapan Dokumen & Verifikasi Calon Anggota Sertifikasi" for Elisabeth: ID, land title, land map, registration form, field verification result on pest & disease, land designation status, planting year, land slope, soil type, clear boundary, conflict status; signed 4 February 2022. - Minutes of approval based on onsite verification and document review for land, "Berita Acara" under name Elisabeth, 13 February 2022. <p>Kristianus Mie 085</p> <ul style="list-style-type: none"> - Registration form "Formulir Anggota Sertifikasi" under name Kristianus Mie, signed 2 February 2022; for 1 land parcel, 3 Ha. - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Kristianus Mie, 4 February 2022. - Verification checklist "Check List Kelengkapan Dokumen & Verifikasi Calon Anggota Sertifikasi" for Kristianus Mie: ID, land title, land map, registration form, field verification result on pest & 	
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		<p>disease, land designation status, planting year, land slope, soil type, clear boundary, conflict status; signed 9 February 2022.</p> <ul style="list-style-type: none"> - Minutes of approval based on onsite verification and document review for land, "Berita Acara" under name Kristianus Mie, 14 February 2022. <p>Awaluddin 061</p> <ul style="list-style-type: none"> - Registration form "Formulir Anggota Sertifikasi" under name Awaluddin, signed 2 February 2022; for 1 land parcel, 1.2 Ha. - Smallholder declaration "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" signed under name Awaluddin 9 September 2021. - Verification checklist "Check List Kelengkapan Dokumen & Verifikasi Calon Anggota Sertifikasi" for Awaluddin: ID, land title, land map, registration form, field verification result on pest & disease, land designation status, planting year, land slope, soil type, clear boundary, conflict status; signed 8 February 2022. <p>Minutes of approval based on onsite verification and document review for land, "Berita Acara" under name Awaluddin, 22 February 2022.</p>	
A.1.4			
Eligibility	All members have signed and acknowledged membership requirements.	Based on interview and document review, the sampled smallholder can demonstrate the signing and understand the membership requirement, information on sampled smallholder see A.1.3.	Complied
Milestone A	All members can demonstrate understanding of membership requirements.		Complied
Milestone B	All members can demonstrate understanding of membership requirements.		Complied
A.2 The Group Manager is responsible for managing the Group for certification.			
A.2.1			

Eligibility	The group manager has planned for the implementation of the ICS.	<p>Group manager has planned for the implementation of the ICS as in Annual work plan "Rencana Kerja Tahun 2023 Koperasi Kel'ean Blom Kejah", dated 20 January 2023. The activities consist of:</p> <ul style="list-style-type: none"> ✓ Monthly meeting ICS ✓ Soil and Leaf Analysis (Mar2023) ✓ Stakeholder engagement (May-Sep 2023) ✓ External audit (Oct-Nov 2023) ✓ Premium distribution ✓ Internal audit (Apr-Jun 2023) ✓ Field Day (May-Jul 2023) ✓ Training of Fire Drill and First Aid (Jul 2023). ✓ Training on Agrochemical Application (Aug 2023). ✓ SOP's and Premium distribution awareness (Aug 2023). ✓ Legal requirements and administration submission (May-Aug 2023) <p>Palm Trace training (Mar 2023)</p>	Complied
Milestone A	The group manager can demonstrate compliance of the ICS by individual members.	<p>Compliance of the ICS can demonstrate by the group manager through determining of ICS team according to Minutes of Meeting on 3 February 2022 "Notulensi Musyawarah Penunjukan Ketua ICS Koperasi Kel'ean Blom Kejah".</p> <p>ICS chairman is elected through voting of members and ICS team formed by Chairman. The ICS team as below:</p> <ul style="list-style-type: none"> - ICS chairman: Fransiskus Heluy - Registration and Approval Unit: Yulius Efendi, Sukari, Ignatius Ing Dom, Yeremias Jung Ba. - Extension Unit: Agustina Lusi, Rosalina Long, Marten, Lerung Adjang. 	Complied
Milestone B	The group manager can demonstrate compliance of the ICS by individual members.		Complied

		<ul style="list-style-type: none"> - Data, Documentation and Sales Unit: Anita Suchita, Shinta Agustin, Nurhayati. - Internal Audit Unit: Sukirno, Kanisius Indra Blawing, Mat Deng. - OHS, HCV, IPM and Fire Unit: Dalmasius Hat Deng, Doni Bahtiar, Jonisius. <p>Selection of the ICS team are based on skill and ability of smallholders. According to 14 sample of individual members during ASA-1, all the smallholder sample can demonstrate the requirements of membership and documented and kept in Group Manager. Such as:</p> <ul style="list-style-type: none"> - Copy of agreement with group manager - Contract agreement letter in form of signing Smallholder declaration as required by RSPO and documented in "Formulir Pernyataan Komitmen". - Conducting internal annual inspection on smallholder's block. Where latest inspection is in period Mar-Aug 2023. Result of internal audit/inspection is available in place. 	
A.2.2			
Eligibility	The group manager demonstrates understanding of the ISH Standard, and related topics and has sufficient resources to manage the group.	<p>The Group manager KSU Kel'ean Blom Kejah has demonstrate understanding of the ISH standard, group certification and related topics of RSPO certification. It was confirmed during interview with Group Manager undernamed Fransiskus Eluy.</p> <p>Compliance of the ICS can demonstrate by the group manager through determining of ICS team according to Minutes of Meeting on 3 February 2022 "Notulensi Musyawarah Penunjukan Ketua ICS Koperasi Kel'ean Blom Kejah".</p> <p>ICS chairman is elected through voting of members and ICS team formed by Chairman. The ICS team as below:</p>	Complied

		<ul style="list-style-type: none"> - ICS chairman: Fransiskus Heluy - Registration and Approval Unit: Yulius Efendi, Sukari, Ignatius Ing Dom, Yeremias Jung Ba. - Extension Unit: Agustina Lusi, Rosalina Long, Marten, Lerung Adjang. - Data, Documentation and Sales Unit: Anita Suchita, Shinta Agustin, Nurhayati. - Internal Audit Unit: Sukirno, Kanisius Indra Blawing, Mat Deng. - OHS, HCV, IPM and Fire Unit: Dalmasius Hat Deng, Doni Bahtiar, Jonisius. <p>Selection of the ICS team are based on skill and ability of smallholders.</p>	
Milestone A	The group manager can demonstrate capacity to manage and operate ISH Standard and certification requirements.	The Group manager KSU Kel'ean Blom Kejah have sufficient resources to manage the organisation by determining and appointing ICS team.	Complied
Milestone B	The group manager can demonstrate capacity to manage and operate ISH Standard and certification requirements.	<p>The ICS team as below:</p> <ul style="list-style-type: none"> - ICS chairman: Fransiskus Heluy - Registration and Approval Unit: Yulius Efendi, Sukari, Ignatius Ing Dom, Yeremias Jung Ba. - Extension Unit: Agustina Lusi, Rosalina Long, Marten, Lerung Adjang. - Data, Documentation and Sales Unit: Anita Suchita, Shinta Agustin, Nurhayati. - Internal Audit Unit: Sukirno, Kanisius Indra Blawing, Mat Deng. - OHS, HCV, IPM and Fire Unit: Dalmasius Hat Deng, Doni Bahtiar, Jonisius. 	Complied

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		<p>Smallholder managed area divided into 2 location management unit of farmer group, KBK-01 and KBK-02. There organisation assigned 2 supervisors to control and monitor the smallholder members.</p> <p>The capacity of group manager is proven through the training certificates attended in several training held, such as:</p> <ul style="list-style-type: none"> - Training lokalatih period Jan-Feb 2022. Training material covering RSPO P&C for smallholder, ISPO P & C, Cooperative institutional/organisation, Good agriculture practices for palm oil plantation, HCV assessment management and monitoring, Environmental management and monitoring, hazardous waste handling, OHS, Social impact management and monitoring. Training delivered in series of training by Fortasbi, Ministry of Agriculture, RSPO Indonesia (RILO), SNV trainer, Social and legal expert. - Fire Mitigation and Emergency Response Training by DSN Group, GIZ and UPT PPPP Kec. Muara Wahau, dated 6 September 2022. - Training of Internal Auditor ISPO by Koompasia Enviro Institute dated 4 February 2022. 	
A.2.3			
Eligibility	A group annual training plan is available covering the RSPO Independent Smallholder Standard, group management (which includes group objectives, structure, relevant procedures and the certification process) and other topics as outlined in the ISH Standard.	<p>Group manager has planned for the implementation of the ICS as in Annual work plan "Rencana Kerja Tahun 2023 Koperasi Kel'ean Blom Kejah", dated 20 January 2023. The activities consist of:</p> <ul style="list-style-type: none"> ✓ Monthly meeting ICS ✓ Soil and Leaf Analysis (Mar2023) ✓ Stakeholder engagement (May-Sep 2023) ✓ External audit (Oct-Nov 2023) ✓ Premium distribution 	Complied

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		<ul style="list-style-type: none"> ✓ Internal audit (Apr-Jun 2023) ✓ Field Day (May-Jul 2023) ✓ Training of Fire Drill and First Aid (Jul 2023). ✓ Training on Agrochemical Application (Aug 2023). ✓ SOP's and Premium distribution awareness (Aug 2023). ✓ Legal requirements and administration submission (May-Aug 2023) Palm Trace training (Mar 2023) 	
Milestone A	The group manager implements a phased approach to ensure members have progressively attended training on the ISH Standard, group management and other topics as outlined in the ISH Standard according to the group annual training plan.	<p>Group manager implements that 133 members have fully complete and attend training on the ISH Standard, group management and other topics as outlined in the ISH Standard. Such as below:</p> <ul style="list-style-type: none"> a. Integrated Pest Management and Agrochemical Impacts: 26-27 June 2023 (128 members); 27 Jul – 7 Aug 2023 (5 members). b. Harvesting Technique and Replanting: 3-4 Jul 2023 (124 members); 27 Jul – 7 Aug 2023 (9 members). c. Fertilizer/Manuring Technique: 26-27 June 2023 (128 members); 27 Jul – 7 Aug 2023 (5 members). 	Complied
Milestone B	All members attended training and can demonstrate understanding of the ISH Standard, group management and certification requirements including awareness on BMPs, HCV, environmental protection, social welfare of workers and business operations.	In 2023, the organization conduct field training to 126 members on 10-11 July 2023 and 7 members in period 27 July – 7 August 2023 regarding HCV introduction and management, wildlife conflict management. During this training also delivered the aspect of decreasing on environmental quality and global warming issues, erosion control, hazardous waste management and fire management.	Complied
B – ICS: Policies and management			
B.1 The group Internal Control System contains documented policies and procedures for operational management.			

B.1.1		
Eligibility	<p>A group Internal Control System is available for operational management including procedures of expulsion and sanctions for members who fail to comply, and a procedure to conduct internal audits</p>	<p>The Internal Control System has been established by Koperasi Serba Usaha Kel'ean Blom Kejah. The ICS leader and member appointed as per "Notulensi Musyawarah Penunjukan Ketua ICS Koperasi Kel'ean Blom Kejah" dated 3 February 2022. The meeting was attended by 44 smallholder members. The ICS unit comprise of:</p> <ul style="list-style-type: none"> - ICS Group Manager: Fransiskus Heluy - "Unit Komite Persetujuan dan Pendaftaran" – Approval committee and Registration unit: Yulius Efendi, Sukari, Ignatius Ing Dom, Yeremias Jung Ba; - "Unit Penyuluhan" – Training unit: Agustina Lusi, Rosalina Long, Marten, Lerung Adjang; - "Unit Data, Dokumentasi, Penjualan" – Database, Document, Sales unit: Anita Suchia, Shinta Agustin, Nurhayati - "Unit Internal Audit" – Internal Audit unit: Sukirno, Kanisius Indra Blawing, Mat Deng - "Unit K3, NKT, PHT, dan Darurat Api" – OHS, HCV, Pest & Disease and Fire Emergency uni: Dalmasius Hat Deng, Doni Bahtiar, Jonisius <p>The procedure for warning and sanction regulated under "Standar Operasional Prosedur No.SOP/KBK/003" dated 16 February 2022. It is explaining:</p> <ul style="list-style-type: none"> - Smallholder with Minor Deviation such as administrative error will result in verbal warning, and smallholder given 30 days to improve; - Should the 30 days period passes and no improvement, result in 1st Warning Letter, and smallholder given another 30 days to improve;

Non-compliance

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		<ul style="list-style-type: none"> - Should the 30 days period passes and no improvement, result in 2nd Warning Letter, and smallholder given another 30 days to improve; - If the smallholder with Major Deviation or Ignoring timeframe to rectify 2nd Warning Letter then ISH organization Koperasi Kel'ean Blom Kejah have the right to exclude from membership. 	
Milestone A	The ICS is implemented and an internal audit is conducted for at least half of the group members and all audit findings are closed	ISH organization Koperasi Serba Usaha Kel'ean Blom Kejah has conducted internal audit for year 2023 for all of its smallholder members.	Non-compliance
Milestone B	The ICS is implemented and an annual internal audit of the group is conducted for all group members and all audit findings are resolved.	<p>The internal audit plan evident, dated 23 January 2023. Prepare internal audit format February 2023; Internal audit planning March 2023; Internal audit training to ICS March 2023; Conduct internal audit to all member April-June 2023; Internal audit reporting June 2023; Prepare NC report for all smallholder member June 2023; Conduct correction on internal audit findings July-September 2023; Monitoring internal audit result July-October 2023.</p> <p>The internal auditor competence:</p> <ul style="list-style-type: none"> - Training certificate "Sertifikat Pelatihan Tim ICS Kanisius Indra B.", by GIZ SULAM on January-February 2022. The training syllabus including internal audit, reporting and sanction by ICS. - Training certificate "Sertifikat Pelatihan Tim ICS Sukirno", by GIZ SULAM on January-February 2022. The training syllabus including internal audit, reporting and sanction by ICS. <p>The internal auditor signed statement of no conflict of interest in letter "Pernyataan Tidak Ada Konflik Kepentingan dalam Pelaksanaan Audit Internal" signed by Kanisius Indra Blawing and Sukirno Setiawan dated 21 January 2023.</p>	Non-compliance

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		<p>The internal auditor using internal audit checklist "Form Pertanyaan Audit Internal". All internal audit non-conformity recorded in form "Form Laporan Hasil Audit Internal KBK-IA-04". All internal audit non-conformity verified and closed as recorded in form "Form Laporan Perbaikan Audit Internal KBK-IA-05". Record verified:</p> <ul style="list-style-type: none"> - Internal audit for Kristina Geling on 15/05/2023 by Kanisius Indra B; "Form Laporan Hasil Audit Internal" with NC on no working contract and no beneficial plant, will be audited again 16/07/2023; correction done reported in "Form Laporan Hasil Perbaikan Audit Internal" done 15/06/2023 & 15/07/2023. - Internal audit for Mat Deng on 15/05/2023 by Kanisius Indra B; "Form Laporan Hasil Audit Internal" with NC on no working contract and no beneficial plant, will be audited again 15/07/2023; correction done reported in "Form Laporan Hasil Perbaikan Audit Internal" done 10/06/2023 & 30/06/2023. - Internal audit for Elisabeth B on 01/06/2023 by Sukirno; "Form Laporan Hasil Audit Internal" with NC on no working contract and no beneficial plant, will be audited again 01/08/2023; correction done reported in "Form Laporan Hasil Perbaikan Audit Internal" done 30/06/2023 & 18/07/2023. - Internal audit for Awaluddin on 31/05/2023 by Sukirno; "Form Laporan Hasil Audit Internal" with NC on no working contract and no beneficial plant, will be audited again 31/07/2023; correction done reported in "Form Laporan Hasil Perbaikan Audit Internal" done 28/06/2023 & 25/07/2023. - Internal audit for Liah Mad on 24/05/2023 by Kanisius Indra B; "Form Laporan Hasil Audit Internal" with NC on no working contract and no beneficial plant, will be audited again 24/07/2023; correction done reported in "Form Laporan Hasil Perbaikan Audit Internal" done 20/06/2023. 	
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		<ul style="list-style-type: none"> - Internal audit for Yan Ping on 16/09/2023 by Kanisius Indra B; "Form Laporan Hasil Audit Internal" with NC on no working contract and no beneficial plant, will be audited again 16/07/2023; correction done reported in "Form Laporan Hasil Perbaikan Audit Internal" done 11/06/2023. - Internal audit for Yaq Jie on 14/05/2023 by Sukirno; "Form Laporan Hasil Audit Internal" with NC on no working contract and no beneficial plant, will be audited again 14/07/2023; correction done reported in "Form Laporan Hasil Perbaikan Audit Internal" done 13/06/2023 & 10/07/2023. - Internal audit for Margareta Wung on 15/05/2023 by Kanisius Indra B; "Form Laporan Hasil Audit Internal" with NC on no working contract and no beneficial plant, will be audited again 15/07/2023; correction done reported in "Form Laporan Hasil Perbaikan Audit Internal" done 10/06/2023 & 14/07/2023. - Internal audit for Jonisius on 13/05/2023 by Sukirno; "Form Laporan Hasil Audit Internal" with NC on no working contract and no beneficial plant, will be audited again 13/07/2023; correction done reported in "Form Laporan Hasil Perbaikan Audit Internal" done 13/06/2023 & 10/07/2023. - Internal audit for Meang Hong on 15/05/2023 by Kanisius Indra B; "Form Laporan Hasil Audit Internal" with NC on no working contract and no beneficial plant, will be audited again 15/07/2023; correction done reported in "Form Laporan Hasil Perbaikan Audit Internal" done 10/06/2023 & 30/06/2023. - Internal audit for Kristiani Ica on 13/05/2023 by Sukirno; "Form Laporan Hasil Audit Internal" with NC on no working contract and no beneficial plant, will be audited again 13/07/2023; correction done reported in "Form Laporan Hasil Perbaikan Audit Internal" done 10/06/2023 & 11/07/2023. - Internal audit for Kristianus Mie on 13/05/2023 by Kanisius Indra B; "Form Laporan Hasil Audit Internal" with NC on no working 	
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		<p>contract and no beneficial plant, will be audited again 13/07/2023; correction done reported in "Form Laporan Hasil Perbaikan Audit Internal" done 05/06/2023 and 08/07/2023.</p> <ul style="list-style-type: none"> - Internal audit for Lerung Adjang on 24/05/2023 by Kanisius Indra B; "Form Laporan Hasil Audit Internal" with NC on no working contract and no beneficial plant, will be audited again 24/07/2023; correction done reported in "Form Laporan Hasil Perbaikan Audit Internal" done 20-30/06/2023. <p>All sampled smallholder's internal audit checklist issued with 2 NC; a) related to no working contract and b) no beneficial plant on the block.</p> <p>Verified information used by internal auditor to review effectiveness and closed NC:</p> <ul style="list-style-type: none"> - Work agreement "Surat Perjanjian Kerja" dated 10 June 2023 between Elisabeth and Samuel Mesngin. Samuel is the worker for harvesting, spraying and applying fertilizer in Elisabeth' oil palm plantation. - Work agreement "Surat Perjanjian Kerja" dated 10 June 2023 between Kristiani Icha and Nurochman. Nurochman is the worker for harvesting, spraying and applying fertilizer in Kristiani' oil palm plantation. <p>NC Critical: The internal audit process was not effectively done.</p> <p>Objective evidence:</p>	
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		<p>a. All sampled smallholder’s internal audit checklist issued with 2 NCs; a) related to no working contract and b) no beneficial plant on the block. While in fact, for some smallholder does not employ any worker thus do not applicable when issued with NC on no working contract.</p> <ul style="list-style-type: none"> - Based on interview, Margaretha Wung (harvest by her husband), Meang Hong (harvest by her son) does not employ worker for their oil palm plantation operation; - Based on interview, Jonisius & Kristianus Wie work themself for oil palm plantation operation; <p>Internal audit for Kristianus Mie on 13/05/2023 by Kanisius Indra B; “Form Laporan Hasil Audit Internal” with NC related to no working contract and no beneficial plant, will be audited again 24/07/2023; correction done by audited smallholder member and reported in “Form Laporan Hasil Perbaikan Audit Internal” done 20-30/06/2023. Based on interview and document review, Kristianus Mie does not have worker for harvest, spraying. The internal audit was not effectively done and NC verification was not effective.</p>	
B.1.2			
Eligibility	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager	<p>ISH organization developed “Buku Aktivitas Kebun Sawit Swadaya Muara Wahau Kutai Timur” as sighted for sampled smallholder member. Basic information and farm information written in “Buku Aktivitas Kebun Sawit Swadaya Muara Wahau Kutai Timur”, such as; smallholder member name, ID, address, number of oil palm plantation, GPS coordinate, hectarage of oil palm plantation, planting year, SPH, topographic condition, soil type, legal ownership of the land information defined in the book.</p> <p>Production data written in “Buku Aktivitas Kebun Sawit Swadaya Muara Wahau Kutai Timur”, for period January-October 2023.</p>	Non-compliance
Milestone A	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager		Non-compliance
Milestone B	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager		Non-compliance

		<p>Legal documentation made available as reported in Criterion 1.1</p> <p>NC Critical:</p> <p>There are differences between basic information documents and actual conditions in the field.</p> <p>Objective Evidence:</p> <p>Based on field visits and interviews, plot of Kristianus Mie was found covering an area of 3 Ha, there were 2 different planting years, which is 2 Ha with planting year 2002 and 1 Ha with planting year in the 2012/2023, but in the STDB document only 1 planting year was written, which is 2012/ 2023.</p>	
C – ICS: Group Business planning			
C.1 The group has a Business Plan prepared with the participation and contributions of all group members			
C.1.1			
Eligibility	<p>An annual group business plan is available, which includes</p> <ul style="list-style-type: none"> • Production and income forecasting based on historical records • Plans for expansion 	<p>Annual Group Bussiness plan informed in the “Rencana Kerja Tahun 2023 Koperasi Kel’ean Blom Kejah” Document which was made on 20 January 2023. The cooperation business plan program contains all projection activities, for example:</p> <ul style="list-style-type: none"> - Routine Meeting for ICS team - RSPO Premium Credit Sharing - Internal Audit 	Complied

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		<ul style="list-style-type: none"> - Mapping for new members - Training and Socialization - Legal compliance (STBD and SPPL) progression - Activities Monitoring (Warehouse, Board signs, PPE, HCV, MCU, etc). <p>Certificate holder also had production projection on "Rencana Produksi Lima Tahun", where the 2024 production projection is 9,769.77 tons and a target of adding 100 new members to the cooperative.</p>	
Milestone A	The group business plan is implemented and reviewed at least annually.	<p>Certificate holder has implemented group business plan such as:</p> <ul style="list-style-type: none"> - Internal Audit implementation on March, April, May, August and September 2023. - Monthly review of progression from ICS plan. - Field day (socialization/training) for all members. 	Complied
Milestone B	The group demonstrates financial stability and growth, and is able to support itself financially.	<p>Certificate holder showed evidence that they can demonstrated financial stability by record the actual report for cost budget implementation. On that report, certificate holder informed, such as:</p> <ul style="list-style-type: none"> - Operational cost. - Training cost - Meeting cost - Premiums sharing - CSR cost - Etc. 	Complied

		The financial report informs the cooperative's debits and credits, where from the financial summary it is known that the financial condition is still in a positive condition after deducting these expenses.	
C.2 The ICS of the group is integrated with the group's management plan.			
C.2.1			
Eligibility	<p>A group management plan is available which includes:</p> <ul style="list-style-type: none"> • Training/capacity building plans to improve productivity of group members. • An approach to strengthen links within the supply chain. • Plan for continuous improvement projects (i.e. on waste, soil, etc.), if any. 	<p>Group management plan informed in the "Rencana Kerja Pelatihan Tahun 2023 Koperasi Kel'ean Blim Kejah" Document which was made on 20 January 2023. The cooperation program contains training plans for each aspect, for example:</p> <ul style="list-style-type: none"> - Legal Compliance Training - Upkeep Technic Training - Pest and Disease of Palm Oil Training - Harvesting Training - Replanting Training - High Conservation Value Training - Financial Management Training - Internal Audit & Filling System Training - First aid Kit Training - Fire-drill simulation - Worker Welfare training 	Complied
Milestone A	The group management plan is implemented and reviewed at least annually.	<p>Certificate holder has a record of group management plan for all activities, such as:</p> <ul style="list-style-type: none"> - Financial Management Training on 17 and 18 July 2023 attended by 133 Members. - Fire Handling and Emergency Response Simulation on 13 September 2023 attended by 22 members. 	Complied

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		<ul style="list-style-type: none"> - Harvesting Training on 3 July 2023 and 4 July 2023 attended by 133 members. - Pest And Disease Training on 26 June 2023 and 27 June 2023 attended by 133 members. - Soil Analysis and Fertilizing training on 26 June 2023 and 27 June 2023 attended by 133 members. - Plantation preparing training on 19 and 20 June 2023 attended by 133 members. 	
Milestone B	The group manager demonstrates the group’s compliance with this ISH Standard.	<p>Based on the results of interviews, observations and document reviews, the management group has demonstrated compliance with RSPO compliance, the following is some of the evidence presented:</p> <ul style="list-style-type: none"> - Warning sign on ICS office. - Boundaries poles monitoring. - Internal audit for all members. - Socialization (field day) for members. 	Complied
D – ICS: Group trading system for certified volumes			
D.1 The group has a procedure and system in place for the tracking of FFB.			
D.1.1			
Eligibility	Record sheets to track the annual production and sales of certified volumes, covering traceability of producers and/or traders are available.	Certificate holder doesn’t have procedure and system in place for the tracking of certified FFB.	Non-compliance
Milestone A	Group manager maintains annual production records and sales of certified volumes.	Based on the results of interviews with sample farmers, it is known that some farmers do not weigh FFB. From the results of the document review, the FFB was transported together with FFB sourced from other FFB (including non-certified ones), then weighed together at the	Non-compliance
Milestone B	Group Manager maintains annual production records and sales of certified volumes of all FFB sources.		Non-compliance

		<p>factory. For example, in the recording of FFB transportation on January 7 2023 (SP.TBS No: 7220003084) which contains FFB from 3 farmers in the names of Emiliana (Certified), Benivasius Lie (Certified) and Moh Ali Yusni (Non Certified). In this document there is also no identification of the separation of certified and uncertified FFB.</p> <p>The certified production records held by ICS are not yet based on weighing data that can be traced and whose accuracy can be verified.</p> <p>Koperasi Serba Usaha Kel'ean Blom Kejah does not yet have written mechanisms/procedures and implementation regarding certified product traceability (FFB).</p>									
D.2 The group documents and implements a system for the tracking of FFB											
D.2.1											
Eligibility	Not Applicable	Not Applicable	Not Applicable								
Milestone A	The group manager maintains annual production data and sales of certified volumes through Book and Claim for the group based on actual receipts for and sales by all members	The certificate holder shows sales records of certified products via the RSPO Palmtrace platform, with the following details:	Non-compliance								
Milestone B	The group manager maintains annual production data and sales of certified volumes through physical or Book and Claim for the group based on actual receipts and sales for all members and 100% all certified volumes.	<table border="1"> <thead> <tr> <th>Product</th> <th>Amount (ton)</th> <th>Date</th> <th>Buyer</th> </tr> </thead> <tbody> <tr> <td>IS-CSPO</td> <td>1,892</td> <td>14 March 2023</td> <td>Nestle S.A.</td> </tr> </tbody> </table>	Product	Amount (ton)	Date	Buyer	IS-CSPO	1,892	14 March 2023	Nestle S.A.	Non-compliance
Product	Amount (ton)	Date	Buyer								
IS-CSPO	1,892	14 March 2023	Nestle S.A.								

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		IS-CSPKO	80	8 March 2023	Nestle S.A.
		IS-CSPKO	28	22 February 2023	Procter & Gamble
		IS-CSPKO	43	22 February 2023	McCormick & Company Incorporated
		IS-CSPKO	61	17 February 2023	Procter & Gamble
		<p>Certificate holders have allocated credit sales of 9,460 tons (March 2023) of certified products. However, the actual production of certified FFB to date March 2023 as amount as 1,532.71 ton.</p> <p>Book and claim sales are not based on actual production/sales of certified products.</p>			

D.3 The group has a procedure and system for premium distribution.

D.3.1

Eligibility	The group and group manager have agreed on how the premiums should be used and the agreement is recorded and communicated to the group members. Prices, premiums, and timing of premium payment are clearly communicated and transparent to all group members. Premiums disbursed to members at all stages are recorded and the premiums are paid in a timely and convenient manner.	The certificate holder has procedures related to determining the distribution of the RSPO credit premium which are contained in the <i>Surat Keputusan Penggunaan Dana Sertifikasi RSPO</i> (No. 029/SK.ICS/KOP-KBK/VIII/2022, 5 August 2022). This procedure informs that with the provision that 100% of the premium obtained by the cooperative is intended for Cooperation 16.6%, facilitator 9.2%,	Complied
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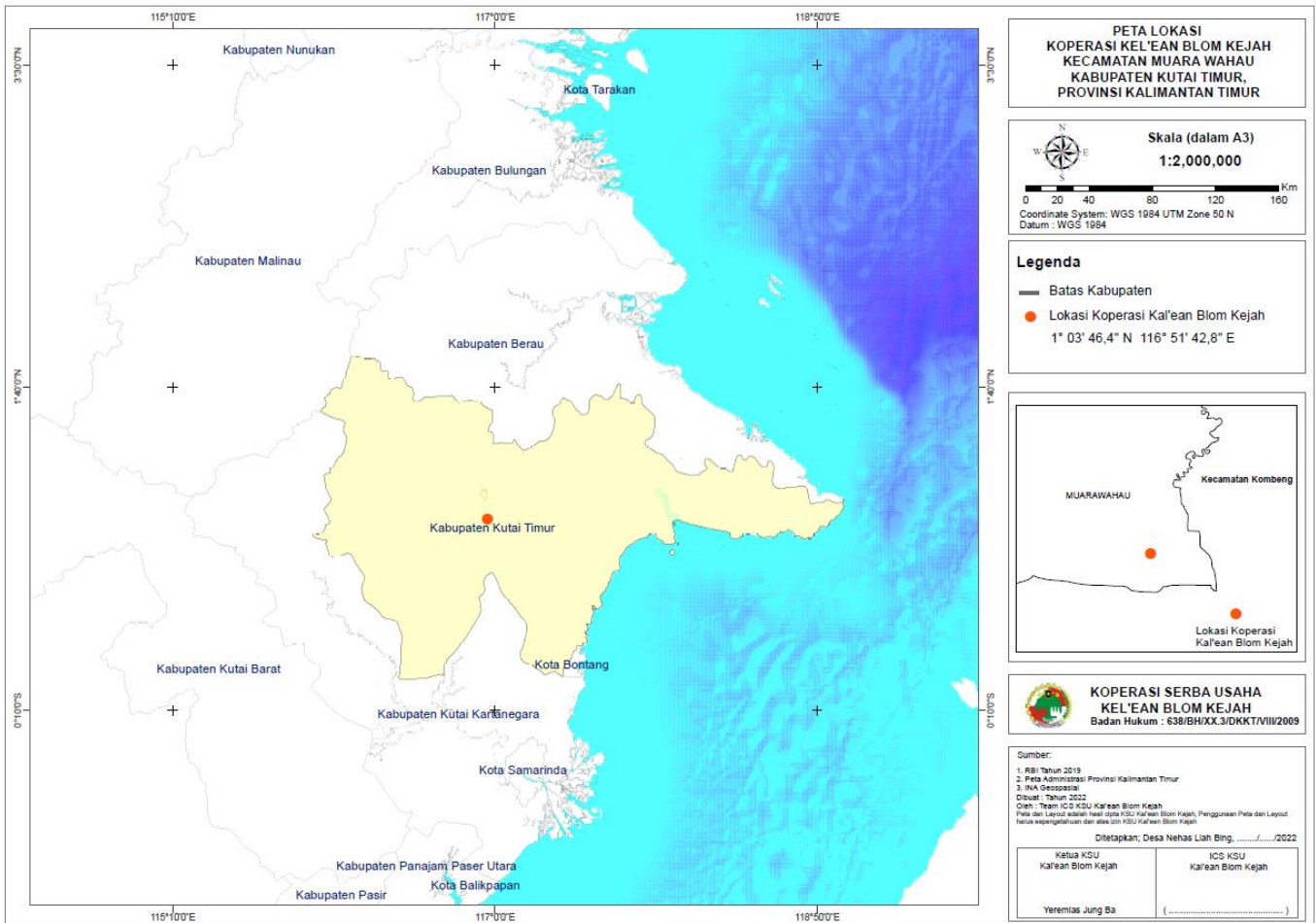
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		<p>ICS Team 22.5%, Members 23.3%, Social and Environment 5.9%, Debt payment 17.6%, and ICS allowance 5%.</p> <p>In addition, there's procedure from cooperation related to premium distribution on premium funds use (No.SOP/KBK/047, 16 February 2022). Based on procedure review, sale and use of cooperative credit funds based on a collective agreement.</p>	
Milestone A	The disbursement of premiums, including price and timing of the disbursement to group members is clearly recorded.	The certificate holder shows a record of the distribution of RSPO premium sales proceeds in the RSPO Premium Distribution Minutes on 17 April 2023. The total credit as amount as Rp 176,843,950 has been transferred to all 133 members.	Complied
Milestone B	The disbursement of premiums, including price and timing of the disbursement to group members is clearly recorded.	<p>Based on the results of interviews with 14 sample farmers in the cooperation farmer group, the farmers admitted that they had agreed and received the proceeds from credit sales based on each farmer's production.</p>	Complied

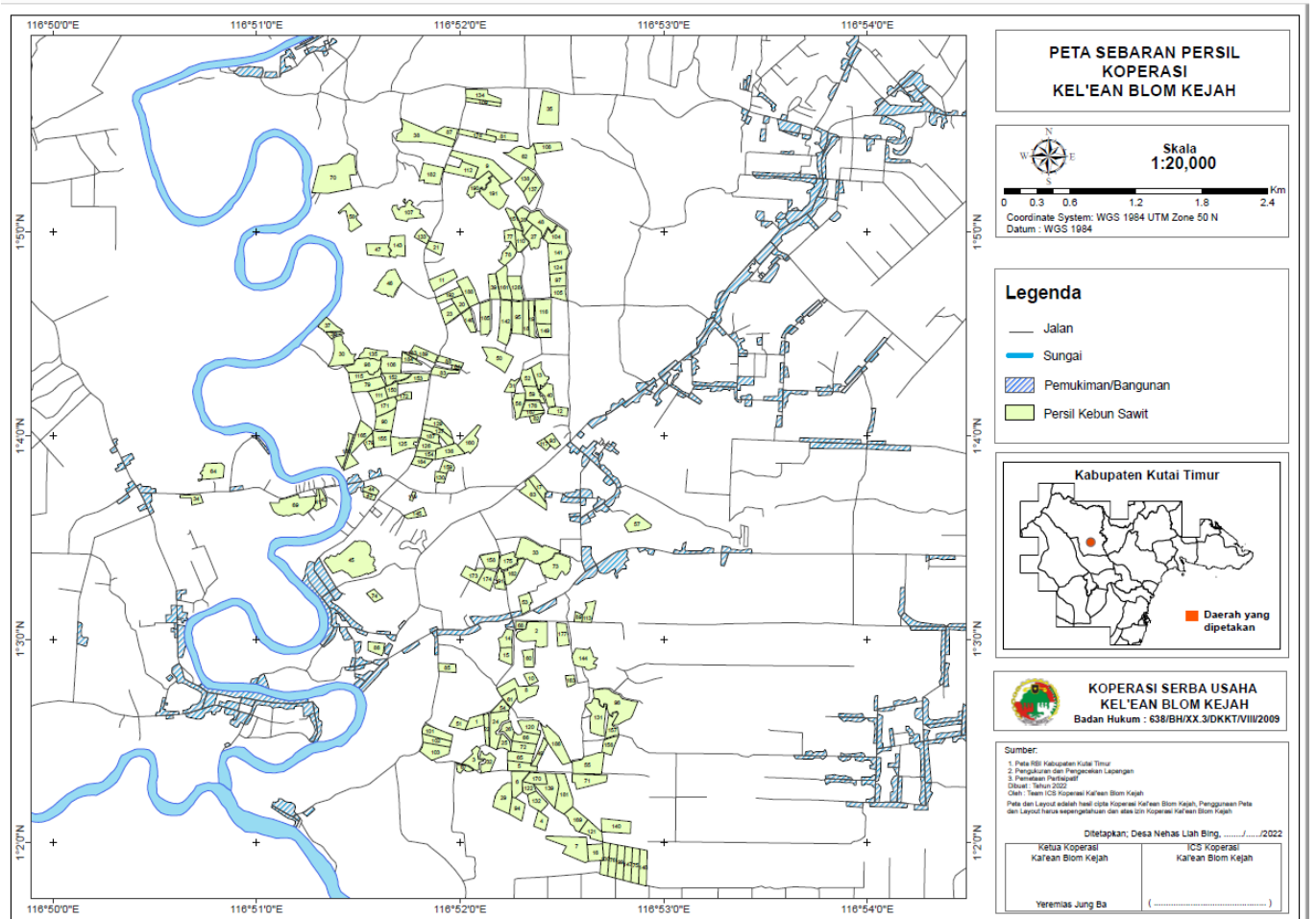
Appendix B: GHG Reporting Executive Summary

Not Applicable on independent

Appendix C: Location Map of Certification Unit and Supply bases



Appendix D: Estate Field Map



Appendix E: List of Smallholder Registered and/or sampled

Sampling Group	Current Certification	Scope Extension	Other:
Risk Factor Applied	1.2 (medium risk)	N/A	N/A
Justification of Risk Factor Applied	History of non-compliances	-	-
Number of samples	14	-	-
Remarks	No Scope Extension	-	-

No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
1	Amat	Desa Nehes Liah Bing	N1° 2' 35.57"	E116° 52' 04.59"	1.50	1.50	27.00	13/02/2022	KBK-001
2	Anselmus Abdul Azis	Desa Nehes Liah Bing	N1° 3' 01.66"	E116° 52' 22.03"	4.68	4.68	84.24	04/02/2022	KBK-002
3	Arie Yandeng R.H A	Desa Nehes Liah Bing	N1° 2' 24.52"	E116° 52' 03.98"	1.80	1.80	32.40	04/02/2022	KBK-003
	Arie Yandeng R.H B	Desa Nehes Liah Bing	N1° 2' 06.37"	E116° 52' 23.92"	1.50	1.50	27.00		
4	Beang Teguen A	Desa Nehes Liah Bing	N1° 2' 22.44"	E116° 52' 17.91"	2.00	2.00	36.00	04/02/2022	KBK-004
	Beang Teguen A	Desa Nehes Liah Bing	N1° 2' 17.82"	E116° 52' 17.03"	2.40	2.40	43.20		
5	Benivasius Lie	Desa Nehes Liah Bing	N1° 1' 58.87"	E116° 52' 33.36"	5.00	5.00	90.00	04/02/2022	KBK-005
6	Calung	Desa Nehes Liah Bing	N1° 2' 44.94"	E116° 52' 17.18"	3.78	3.78	68.04	04/02/2022	KBK-006
7	Dea Tung	Desa Nehes Liah Bing	N1° 5' 19.44"	E116° 52' 06.85"	5.84	5.84	105.12	04/02/2022	KBK-007
8	Diana Leang KAQ	Desa Nehes Liah Bing	N1° 2' 48.48"	E116° 52' 20.87"	0.90	0.90	16.20	04/02/2022	KBK-008
9	Diana Ping	Desa Nehes Liah Bing	N1° 4' 45.96"	E116° 51' 54.83"	2.33	2.33	41.94	04/02/2022	KBK-009
10	Eddy Zulkarnaen B	Desa Nehes Liah Bing	N1° 4' 7.24"	E116° 52' 29.01"	1.24	1.24	22.32	04/02/2022	KBK-010
	Eddy Zulkarnaen A	Desa Nehes Liah Bing	N1° 4' 17.72"	E116° 52' 23.43"	1.93	1.93	34.74		
11*	Elizabeth A	Desa Nehes Liah Bing	N1° 2' 59.97"	E116° 52' 13.70"	1.55	1.55	27.90	04/02/2022	KBK-011
	Elizabeth B*	Desa Nehes Liah Bing	N1° 2' 55.26"	E116° 52' 13.63"	1.66	1.66	29.88		
12	Emiliana	Desa Nehes Liah Bing	N1° 1' 57.16"	E116° 52' 39.90"	2.10	2.10	37.80	20/02/2022	KBK-012
13	Fransiskus Heluy	Desa Nehes Liah Bing	N1° 3' 44.90"	E116° 52' 23.15"	1.44	1.44	25.92	04/02/2022	KBK-013
14	Fransiskus Laq Dom B	Desa Nehes Liah Bing	N1° 4' 34.63"	E116° 52' 19.44"	1.69	1.69	30.42	04/02/2022	KBK-014
	Fransiskus Laq Dom A	Desa Nehes Liah Bing	N1° 4' 34.37"	E116° 52' 21.13"	1.66	1.66	29.88		
15	Geah Ledan	Desa Nehes Liah Bing	N1° 4' 39.05"	E116° 52' 00.25"	1.48	1.48	26.64	14/02/2022	KBK-015
16	Gode Fridus Gaya	Desa Nehes Liah Bing	N1° 4' 55.56"	E116° 51' 52.71"	1.26	1.26	22.68	17/02/2022	KBK-016
17	Shinta Agustin	Desa Nehes Liah Bing	N1° 2' 33.67"	E116° 52' 07.89"	1.17	1.17	21.06	08/02/2022	KBK-017
18	Hamdiah Blak E	Desa Nehes Liah Bing	N1° 4' 36.07"	E116° 51' 57.07"	1.87	1.87	33.66	07/02/2022	KBK-018
	Hamdiah Blak D	Desa Nehes Liah Bing	N1° 2' 34.18"	E116° 52' 10.85"	3.50	3.50	63.00		
	Hamdiah Blak A	Desa Nehes Liah Bing	N1° 2' 29.36"	E116° 52' 13.08"	1.15	1.15	20.70		
	Hamdiah Blak C	Desa Nehes Liah Bing	N1° 2' 33.25"	E116° 52' 14.14"	1.15	1.15	20.70		
	Hamdiah Blak F	Desa Nehes Liah Bing	N1° 4' 58.59"	E116° 52' 21.77"	2.24	2.24	40.32		
	Hamdiah Blak B	Desa Nehes Liah Bing	N1° 5' 03.72"	E116° 52' 18.86"	1.89	1.89	34.02		
19	Hendrie	Desa Nehes Liah Bing	N1° 2' 13.09"	E116° 52' 12.93"	3.32	3.32	59.76	13/02/2022	KBK-019

No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
20	Jemaq Doh	Desa Nehes Liah Bing	N1° 4' 24.18"	E116° 51' 25.01"	3.85	3.85	69.30	13/02/2022	KBK-020
21	Jeneria Kenhi	Desa Nehes Liah Bing	N1° 4' 14.58"	E116° 52' 15.30"	0.91	0.91	16.38	06/02/2022	KBK-021
22	Joni Ratip	Desa Nehes Liah Bing	N1° 2' 23.69"	E116° 52' 08.00"	1.70	1.70	30.60	13/02/2022	KBK-022
23	Klara Deng BA	Desa Nehes Liah Bing	N1° 3' 25.83"	E116° 52' 21.97"	5.45	5.45	98.10	06/02/2022	KBK-023
24	Kristian Hasmadi	Desa Nehes Liah Bing	N1° 3' 41.44"	E116° 50' 41.57"	1.08	1.08	19.44	06/02/2022	KBK-024
25*	Kristina Geling	Desa Nehes Liah Bing	N1° 5' 36.33"	E116° 52' 26.31"	5.00	5.00	90.00	08/02/2022	KBK-025
26	Long Jeq A	Desa Nehes Liah Bing	N1° 4' 29.91"	E116° 51' 22.82"	0.44	0.44	7.92	08/02/2022	KBK-026
	Long Jeq B	Desa Nehes Liah Bing	N1° 4' 32.31"	E116° 51' 21.36"	1.52	1.52	27.36		
27	Margareta Sumiati	Desa Nehes Liah Bing	N1° 5' 28.55"	E116° 51' 48.64"	6.18	6.18	111.24	06/02/2022	KBK-027
28	Maria Magdalena Dom But	Desa Nehes Liah Bing	N1° 4' 43.76"	E116° 52' 09.92"	1.88	1.88	33.84	20/02/2022	KBK-028
29	Marsilinus D	Desa Nehes Liah Bing	N1° 4' 12.10"	E116° 52' 26.12"	1.80	1.80	32.40	06/02/2022	KBK-029
30	Marta Long Bing E	Desa Nehes Liah Bing	N1° 3' 40.60"	E116° 51' 18.03"	0.79	0.79	14.22	13/02/2022	KBK-030
	Marta Long Bing D	Desa Nehes Liah Bing	N1° 3' 41.35"	E116° 51' 19.50"	0.76	0.76	13.68		
	Marta Long Bing B	Desa Nehes Liah Bing	N1° 3' 42.29"	E116° 51' 33.29"	0.55	0.55	9.90		
	Marta Long Bing C	Desa Nehes Liah Bing	N1° 3' 43.93"	E116° 51' 33.82"	0.76	0.76	13.68		
	Marta Long Bing A	Desa Nehes Liah Bing	N1° 3' 23.26"	E116° 51' 28.51"	9.70	9.70	174.60		
31*	Mat Deng	Desa Nehes Liah Bing	N1° 4' 44.82"	E116° 51' 39.14"	3.66	3.66	65.88	13/02/2022	KBK-031
32	Methodius Jiang Ping	Desa Nehes Liah Bing	N1° 4' 54.80"	E116° 51' 35.97"	2.26	2.26	40.68	08/02/2022	KBK-032
33	Mika Debi	Desa Nehes Liah Bing	N1° 5' 02.98"	E116° 52' 23.87"	2.98	2.98	53.64	04/02/2022	KBK-033
34	Muhammad Nasirudin	Desa Nehes Liah Bing	N1° 2' 26.48"	E116° 52' 23.58"	1.20	1.20	21.60	20/02/2022	KBK-034
35	Petrus Kejuk A	Desa Nehes Liah Bing	N1° 4' 22.86"	E116° 52' 11.24"	3.50	3.50	63.00	07/02/2022	KBK-035
	Petrus Kejuk B	Desa Nehes Liah Bing	N1° 2' 35.14"	E116° 51' 59.73"	1.22	1.22	21.96		
36	Poedjiono	Desa Nehes Liah Bing	N1° 4' 16.96"	E116° 52' 20.05"	1.78	1.78	32.04	08/02/2022	KBK-036
37	Riwan Sanusi A	Desa Nehes Liah Bing	N1° 3' 10.78"	E116° 52' 19.25"	1.57	1.57	28.26	20/02/2022	KBK-037
	Riwan Sanusi B	Desa Nehes Liah Bing	N1° 2' 39.91"	E116° 52' 12.15"	1.05	1.05	18.90		
38	Samson	Desa Nehes Liah Bing	N1° 2' 23.04"	E116° 52' 38.12"	4.34	4.34	78.12	17/02/2022	KBK-038
39	Siti Fatimah Wetuk	Desa Nehes Liah Bing	N1° 4' 09.41"	E116° 52' 17.26"	1.80	1.80	32.40	13/02/2022	KBK-039
40	Siti Jahra A	Desa Nehes Liah Bing	N1° 3' 33.93"	E116° 52' 52.18"	2.47	2.47	44.46	13/02/2022	KBK-040
	Siti Jahra B	Desa Nehes Liah Bing	N1° 5' 04.39"	E116° 51' 28.00"	2.15	2.15	38.70		
41	Sri Rahayu	Desa Nehes Liah Bing	N1° 4' 12.27"	E116° 52' 21.57"	1.78	1.78	32.04	08/02/2022	KBK-041
42	Suryawati	Desa Nehes Liah Bing	N1° 2' 54.41"	E116° 52' 20.20"	1.44	1.44	25.92	20/02/2022	KBK-042
43	Tamber Hermadi	Desa Nehes Liah Bing	N1° 2' 42.82"	E116° 52' 14.84"	1.23	1.23	22.14	20/02/2022	KBK-043
44	Timotius Jum Lihat	Desa Nehes Liah Bing	N1° 5' 22.52"	E116° 52' 18.93"	3.47	3.47	62.46	06/02/2022	KBK-044
45	Tuk Ban	Desa Nehes Liah Bing	N1° 3' 42.72"	E116° 52' 21.59"	2.60	2.60	46.80	13/02/2022	KBK-045
46*	Yaq Jie	Desa Nehes Liah Bing	N1° 3' 49.51"	E116° 50' 47.12"	2.70	2.70	48.60	13/02/2022	KBK-046
47	Yeang Goq D	Desa Nehes Liah Bing	N1° 2' 25.28"	E116° 52' 17.71"	2.00	2.00	36.00	04/02/2022	KBK-047
	Yeang Goq A	Desa Nehes Liah Bing	N1° 2' 30.88"	E116° 52' 19.51"	2.00	2.00	36.00		
	Yeang Goq C	Desa Nehes Liah Bing	N1° 2' 21.89"	E116° 52' 01.04"	0.70	0.70	12.60		
	Yeang Goq B	Desa Nehes Liah Bing	N1° 3' 04.19"	E116° 52' 17.93"	0.70	0.70	12.60		
48*	Yen Ping	Desa Nehes Liah Bing	N1° 3' 39.38"	E116° 51' 11.06"	5.50	5.50	99.00	13/02/2022	KBK-048

No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
49	Yeremias Jung Ba	Desa Nehes Liah Bing	N1° 5' 16.56"	E116° 51' 23.28"	9.50	9.50	171.00	20/02/2022	KBK-049
50	Yunus Song	Desa Nehes Liah Bing	N1° 2' 18.47"	E116° 52' 37.72"	3.04	3.04	54.72	20/02/2022	KBK-050
51	Yurisna Ying	Desa Nehes Liah Bing	N1° 2' 28.09"	E116° 52' 18.65"	2.00	2.00	36.00	04/02/2022	KBK-051
52	Fransiskus Huwan	Desa Nehes Liah Bing	N1° 3' 21.46"	E116° 52' 28.30"	4.36	4.36	78.48	04/02/2022	KBK-052
53	Yusuf Roni	Desa Nehes Liah Bing	N1° 3' 12.84"	E116° 51' 34.81"	0.89	0.89	16.02	13/02/2022	KBK-053
54	Ahmad Riswan A	Desa Nehes Liah Bing	N1° 1' 53.21"	E116° 52' 51.69"	2.21	2.21	39.78	04/02/2022	KBK-054
	Ahmad Riswan B	Desa Nehes Liah Bing	N1° 1' 54.70"	E116° 52' 44.98"	2.09	2.09	37.62		
55	Andreas Heang Tung A	Desa Nehes Liah Bing	N1° 4' 58.54"	E116° 52' 14.96"	1.32	1.32	23.76	04/02/2022	KBK-055
	Andreas Heang Tung B	Desa Nehes Liah Bing	N1° 4' 53.339"	E116° 52' 14.189"	1.67	1.67	30.06		
56	Anselmu Nyuk Ban	Desa Nehes Liah Bing	N1° 4' 14.94"	E116° 51' 32.91"	3.03	3.03	54.54	20/02/2022	KBK-056
57	Ardiansyah	Desa Nehes Liah Bing	N1° 2' 23.93"	E116° 56' 8.95"	1,72	1,72	30.96	13/02/2022	KBK-057
58	Ari Susanto	Desa Nehes Liah Bing	N1° 5' 28.50"	E116° 52' 12.60"	1.82	1.82	32.76	20/02/2022	KBK-058
59	Arianti Lestari	Desa Nehes Liah Bing	N1° 4' 05.16"	E116° 52' 22.37"	0.66	0.66	11.88	04/02/2022	KBK-059
60	Armansyah A	Desa Nehes Liah Bing	N1° 4' 18.81"	E116° 51' 54.98"	1.41	1.41	25.38	04/02/2022	KBK-060
	Armansyah B	Desa Nehes Liah Bing	N1° 4' 20.37"	E116° 51' 59.18"	0.41	0.41	7.38		
61*	Awaluddin*	Desa Nehes Liah Bing	N1° 2' 51.59"	E116° 51' 56.23"	1.21	1.21	21.78	13/02/2022	KBK-061
62	Bainah	Desa Nehes Liah Bing	N1° 2' 57.47"	E116° 51' 35.35"	1.41	1.41	25.38	13/02/2022	KBK-062
63	Beliah Kuh	Desa Nehes Liah Bing	N1° 5' 29.36"	E116° 51' 56.45"	1.53	1.53	27.54	13/02/2022	KBK-063
64	Benidiktus Bith	Desa Nehes Liah Bing	N1° 4' 21.87"	E116° 51' 56.88"	1.20	1.20	21.60	20/02/2022	KBK-064
65*	Doni Bahtiar B	Desa Nehes Liah Bing	N1° 3' 06.41"	E116° 52' 34.86"	0.58	0.58	10.44	04/02/2022	KBK-065
	Doni Bahtiar A*	Desa Nehes Liah Bing	N1° 4' 04.27"	E116° 51' 38.01"	2.49	2.49	44.82		
66	Elan Song A	Desa Nehes Liah Bing	N1° 3' 17.28"	E116° 52' 11.84"	1.24	1.24	22.32	06/02/2022	KBK-066
	Elan Song B	Desa Nehes Liah Bing	N1° 7' 11.16"	E116° 52' 36.62"	4.83	4.83	86.94		
67	Emjan Beang	Desa Nehes Liah Bing	N1° 3' 58.40"	E116° 52' 27.26"	1.07	1.07	19.26	13/02/2022	KBK-067
68	Fajaria	Desa Nehes Liah Bing	N1° 2' 10.03"	E116° 52' 16.84"	2.00	2.00	36.00	13/02/2022	KBK-068
69	Geah Juk	Desa Nehes Liah Bing	N1° 4' 34.85"	E116° 52' 16.95"	3.00	3.00	54.00	13/02/2022	KBK-069
70	Hairul	Desa Nehes Liah Bing	N1° 2' 40.66"	E116° 52' 45.94"	6.50	6.50	117.00	13/02/2022	KBK-70
71	Helena Hewun	Desa Nehes Liah Bing	N1° 4' 45.99"	E116° 52' 28.92"	1.72	1.72	30.96	04/02/2022	KBK-071
72	Hendrikus Nin Jie	Desa Nehes Liah Bing	N1° 4' 20.56"	E116° 51' 31.91"	3.45	3.45	62.10	04/02/2022	KBK-072
73	Hermayanti B	Desa Nehes Liah Bing	N1° 1' 54.20"	E116° 52' 47.22"	2.13	2.13	38.34	04/02/2022	KBK-073
	Hermayanti A	Desa Nehes Liah Bing	N1° 1' 55.09"	E116° 52' 42.81"	1.90	1.90	34.20		
74	Hilda Siti C	Desa Nehes Liah Bing	N1° 2' 32.31"	E116° 51' 53.09"	2.05	2.05	36.90	04/02/2022	KBK-074
	Hilda Siti B	Desa Nehes Liah Bing	N1° 2' 30.01"	E116° 51' 52.92"	1.74	1.74	31.32		
	Hilda Siti A	Desa Nehes Liah Bing	N1° 2' 27.08"	E116° 51' 52.47"	2.79	2.79	50.22		
75	Ignatius Ing Dom B	Desa Nehes Liah Bing	N1° 4' 58.76"	E116° 52' 28.34"	2.42	2.42	43.56	04/02/2022	KBK-075
	Ignatius Ing Dom A	Desa Nehes Liah Bing	N1° 4' 42.17"	E116° 52' 29.13"	1.58	1.58	28.44		
76	Johan Wil Song	Desa Nehes Liah Bing	N1° 4' 20.80"	E116° 51' 39.68"	2.70	2.70	48.60	06/02/2022	KBK-076
77*	Jonisius	Desa Nehes Liah Bing	N1° 5' 05.98"	E116° 51' 44.26"	3.07	3.07	55.26	06/02/2022	KBK-077
78	Julius Junatan A	Desa Nehes Liah Bing	N1° 5' 25.03"	E116° 52' 25.80"	2.05	2.05	36.90	06/02/2022	KBK-078
	Julius Junatan B	Desa Nehes Liah Bing	N1° 5' 38.32"	E116° 52' 06.83"	1.04	1.04	18.72		

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			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
79	Kanisius Indra Balwing A	Desa Nehes Liah Bing	N1° 4' 57.45"	E116° 52' 17.83"	1.62	1.62	29.16	20/02/2022	KBK-079
	Kanisius Indra Balwing B	Desa Nehes Liah Bing	N1° 4' 11.93"	E116° 51' 36.04"	1.62	1.62	29.16		
80	Kavita Klea	Desa Nehes Liah Bing	N1° 5' 18.33"	E116° 52' 00.76"	2.71	2.71	48.78	06/02/2022	KBK-080
81	Khusnul Khotimah	Desa Nehes Liah Bing	N1° 3' 07.99"	E116° 52' 38.00"	1.60	1.60	28.80	13/02/2022	KBK-081
82	Klea Song Lee	Desa Nehes Liah Bing	N1° 2' 08.79"	E116° 56' 25.73"	4.00	4.00	72.00	06/02/2022	KBK-082
83	Korentius Ji	Desa Nehes Liah Bing	N1° 4' 17.60"	E116° 51' 31.51"	2.09	2.09	37.62	04/02/2022	KBK-083
84*	Kristiani Icha A*	Desa Nehes Liah Bing	N1° 4' 36.63"	E116° 52' 24.59"	3.22	3.22	57.96	08/02/2022	KBK-084
	Kristiani Icha B	Desa Nehes Liah Bing	N1° 3' 57.49"	E116° 52' 24.78"	0.66	0.66	11.88		
	Kristiani Icha D	Desa Nehes Liah Bing	N1° 2' 08.23"	E116° 56' 38.67"	3.92	3.92	70.56		
	Kristiani Icha C	Desa Nehes Liah Bing	N1° 3' 42.17"	E116° 51' 46.03"	0.26	0.26	4.68		
85	Kung Beang A	Desa Nehes Liah Bing	N1° 2' 34.24"	E116° 52' 20.57"	2.00	2.00	36.00	06/02/2022	KBK-085
	Kung Beang B	Desa Nehes Liah Bing	N1° 2' 03.34"	E116° 52' 38.92"	2.10	2.10	37.80		
	Kung Beang C	Desa Nehes Liah Bing	N1° 2' 16.11"	E116° 52' 20.14"	1.00	1.00	18.00		
86*	Kristianus Mie*	Desa Nehes Liah Bing	N1° 2' 11.16"	E116° 56' 28.08"	3.00	3.00	54.00	13/02/2022	KBK-086
87	Lara Sumarya	Desa Nehes Liah Bing	N1° 4' 49.76"	E116° 52' 28.83"	1.74	1.74	31.32	04/02/2022	KBK-087
88	Le Ing A	Desa Nehes Liah Bing	N1° 3' 57.52"	E116° 51' 42.98"	2.73	2.73	49.14	20/02/2022	KBK-088
	Le Ing B	Desa Nehes Liah Bing	N1° 3' 57.03"	E116° 51' 50.41"	1.72	1.72	30.96		
89*	Lerung Adjang A	Desa Nehes Liah Bing	N1° 4' 00.57"	E116° 51' 53.83"	1.87	1.87	33.66	06/02/2022	KBK-089
	Lerung Adjang B*	Desa Nehes Liah Bing	N1° 4' 43.72"	E116° 52' 16.40"	2.40	2.40	43.20		
	Lerung Adjang C	Desa Nehes Liah Bing	N1° 4' 03.05"	E116° 51' 53.45"	1.67	1.67	30.06		
90*	Liah Mad*	Desa Nehes Liah Bing	N1° 3' 47.79"	E116° 51' 54.16"	0.90	0.90	16.20	06/02/2022	KBK-090
91	Lui Wea	Desa Nehes Liah Bing	N1° 2' 37.00"	E116° 52' 40.38"	4.13	4.13	74.34	20/02/2022	KBK-091
92	Macelino Edo Ba Beang	Desa Nehes Liah Bing	N1° 2' 12.21"	E116° 52' 22.68"	2.00	2.00	36.00	13/02/2022	KBK-092
93*	Margaretha Wung*	Desa Nehes Liah Bing	N1° 4' 58.80"	E116° 51' 48.92"	1.05	1.05	18.90	04/02/2022	KBK-093
94	Mariana Jemaq	Desa Nehes Liah Bing	N1° 5' 40.26"	E116° 52' 06.35"	2.44	2.44	43.92	06/02/2022	KBK-094
95	Markus Penoq Jie	Desa Nehes Liah Bing	N1° 4' 24.05"	E116° 51' 34.38"	1.85	1.85	33.30	06/02/2022	KBK-095
96	Marselina Semdan	Desa Nehes Liah Bing	N1° 3' 55.32"	E116° 51' 56.63"	2.36	2.36	42.48	06/02/2022	KBK-096
97	Marta Long Seng A	Desa Nehes Liah Bing	N1° 5' 12.76"	E116° 52' 21.41"	2.15	2.15	38.70	13/02/2022	KBK-097
	Marta Long Seng B	Desa Nehes Liah Bing	N1° 5' 15.64"	E116° 52' 19.20"	2.00	2.00	36.00		
98	Marten B	Desa Nehes Liah Bing	N1° 2' 15.96"	E116° 52' 26.47"	3.57	3.57	64.26	13/02/2022	KBK-098
	Marten A	Desa Nehes Liah Bing	N1° 2' 04.87"	E116° 52' 45.91"	3.06	3.06	55.08		
99	Matias Yoq	Desa Nehes Liah Bing	N1° 4' 54.12"	E116° 52' 28.78"	2.75	2.75	49.50	04/02/2022	KBK-099
100	Matius Wing Hat	Desa Nehes Liah Bing	N1° 4' 33.57"	E116° 52' 13.30"	4.00	4.00	72.00	13/02/2022	KBK-100
101*	Meang Hong*	Desa Nehes Liah Bing	N1° 4' 55.90"	E116° 51' 41.53"	2.61	2.61	46.98	13/02/2022	KBK-101
102	Moses Mesngin C	Desa Nehes Liah Bing	N1° 2' 54.25"	E116° 52' 36.62"	3.20	3.20	57.60	08/02/2022	KBK-102
	Moses Mesngin B	Desa Nehes Liah Bing	N1° 3' 36.96"	E116° 51' 47.17"	1.03	1.03	18.54		
	Moses Mesngin A	Desa Nehes Liah Bing	N1° 4' 34.01"	E116° 52' 02.72"	1.50	1.50	27.00		
103	Muhammad Tang A	Desa Nehes Liah Bing	N1° 1' 53.70"	E116° 52' 49.45"	2.16	2.16	38.88	04/02/2022	KBK-103
	Muhammad Tang B	Desa Nehes Liah Bing	N1° 1' 52.70"	E116° 52' 53.93"	2.23	2.23	40.14		
104	Natalia Kelea	Desa Nehes Liah Bing	N1° 4' 31.04"	E116° 52' 24.86"	1.57	1.57	28.26	17/02/2022	KBK-104

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			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
105	Natalis Candra Jie A	Desa Nehes Liah Bing	N1° 4' 13.41"	E116° 51' 39.97"	1.23	1.23	22.14	20/02/2022	KBK-105
	Natalis Candra Jie B	Desa Nehes Liah Bing	N1° 5' 03.81"	E116° 52' 15.90"	1.27	1.27	22.86		
106	Nea Song B	Desa Nehes Liah Bing	N1° 4' 17.21"	E116° 51' 40.75"	1.66	1.66	29.88	06/02/2022	KBK-106
	Nea Song A	Desa Nehes Liah Bing	N1° 4' 16.89"	E116° 51' 46.92"	1.60	1.60	28.80		
	Nea Song C	Desa Nehes Liah Bing	N1° 3' 54.48"	E116° 51' 50.04"	1.20	1.20	21.60		
107	Nengun Liq D	Desa Nehes Liah Bing	N1° 3' 59.08"	E116° 51' 36.96"	2.20	2.20	39.60	13/02/2022	KBK-107
	Nengun Liq B	Desa Nehes Liah Bing	N1° 2' 28.75"	E116° 52' 44.01"	1.53	1.53	27.54		
	Nengun Liq A	Desa Nehes Liah Bing	N1° 2' 34.22"	E116° 52' 44.71"	1.71	1.71	30.78		
	Nengun Liq C	Desa Nehes Liah Bing	N1° 3' 23.24"	E116° 52' 09.06"	1.96	1.96	35.28		
108	Penoq Beang A	Desa Nehes Liah Bing	N1° 3' 50.78"	E116° 51' 56.09"	1.08	1.08	19.44	13/02/2022	KBK-108
	Penoq Beang B	Desa Nehes Liah Bing	N1° 3' 58.33"	E116° 52' 02.94"	2.48	2.48	44.64		
109	Rahel Endang Biring Allo	Desa Nehes Liah Bing	N1° 4' 44.76"	E116° 52' 12.94"	2.80	2.80	50.40	17/02/2022	KBK-109
110	Ratanawati	Desa Nehes Liah Bing	N1° 3' 19.82"	E116° 52' 15.68"	2.03	2.03	36.54	06/02/2022	KBK-110
111	Ribka	Desa Nehes Liah Bing	N1° 2' 47.85"	E116° 52' 32.54"	0.75	0.75	13.50	07/02/2022	KBK-111
112	Rosalina Long	Desa Nehes Liah Bing	N1° 3' 52.31"	E116° 51' 48.58"	1.20	1.20	21.60	13/02/2022	KBK-112
113	Rufina B	Desa Nehes Liah Bing	N1° 3' 57.84"	E116° 51' 29.93"	3.52	3.52	63.36	07/02/2022	KBK-113
	Rufina A	Desa Nehes Liah Bing	N1° 3' 55.26"	E116° 51' 26.15"	1.16	1.16	20.88		
114	Sal Nurhayati	Desa Nehes Liah Bing	N1° 4' 06.65"	E116° 52' 20.82"	0.97	0.97	17.46	07/02/2022	KBK-114
115	Sam Wung	Desa Nehes Liah Bing	N1° 2' 12.44"	E116° 56' 11.49"	2.70	2.70	48.60	13/02/2022	KBK-115
116	Saut Juniar Ompusunggu B	Desa Nehes Liah Bing	N1° 2' 07.03"	E116° 52' 34.20"	2.40	2.40	43.20	13/02/2022	KBK-116
	Saut Juniar Ompusunggu A	Desa Nehes Liah Bing	N1° 2' 18.91"	E116° 52' 22.42"	1.80	1.80	32.40		
117	Sharyfa Alona A	Desa Nehes Liah Bing	N1° 4' 8.69"	E116° 51' 38.04"	2.22	2.22	39.96	20/02/2022	KBK-117
	Sharyfa Alona B	Desa Nehes Liah Bing	N1° 4' 11.63"	E116° 51' 43.63"	0.79	0.79	14.22		
118	Sri Agung Widiono	Desa Nehes Liah Bing	N1° 3' 19.20"	E116° 52' 03.73"	1.96	1.96	35.28	13/02/2022	KBK-118
119	Sri Rahayu	Desa Nehes Liah Bing	N1° 3' 17.69"	E116° 52' 08.001"	2.10	2.10	37.80	13/02/2022	KBK-119
120	Sri Tunggal Widiawan	Desa Nehes Liah Bing	N1° 3' 23.11"	E116° 52' 14.10"	1.90	1.90	34.20	13/02/2022	KBK-120
121	Suhari A	Desa Nehes Liah Bing	N1° 4' 08.72"	E116° 52' 21.41"	1.38	1.38	24.84	17/02/2022	KBK-121
	Suhari B	Desa Nehes Liah Bing	N1° 3' 01.32"	E116° 52' 30.18"	1.99	1.99	35.82		
122	Sutini	Desa Nehes Liah Bing	N1° 5' 28.54"	E116° 52' 05.09"	1.73	1.73	31.14	20/02/2022	KBK-122
123	Thomas Juk	Desa Nehes Liah Bing	N1° 3' 58.07"	E116° 51' 33.26"	0.87	0.87	15.66	06/02/2022	KBK-123
124	Timotius Teguen Yel	Desa Nehes Liah Bing	N1° 7' 18.02"	E116° 53' 02.65"	4.42	4.42	79.56	06/02/2022	KBK-124
125	Trina Yeang	Desa Nehes Liah Bing	N1° 2' 14.09"	E116° 52' 30.52"	4.05	4.05	72.90	20/02/2022	KBK-125
126	Tuk Bay	Desa Nehes Liah Bing	N1° 5' 17.11"	E116° 51' 51.56"	3.14	3.14	56.52	13/02/2022	KBK-126
127	Tung Beq A	Desa Nehes Liah Bing	N1° 4' 23.71"	E116° 51' 45.88"	0.29	0.29	5.22	13/02/2022	KBK-127
	Tung Beq B	Desa Nehes Liah Bing	N1° 4' 22.52"	E116° 51' 44.98"	0.95	0.95	17.10		
128	Veronika Doi	Desa Nehes Liah Bing	N1° 4' 34.82"	E116° 52' 07.44"	2.67	2.67	48.06	13/02/2022	KBK-128
129	Yani Yeang	Desa Nehes Liah Bing	N1° 2' 28.89"	E116° 52' 28.29"	3.66	3.66	65.88	20/02/2022	KBK-129
130	Yoga Prima Jaya	Desa Nehes Liah Bing	N1° 3' 59.66"	E116° 51' 51.23"	1.38	1.38	24.84	06/02/2022	KBK-130
131	Yohana Fransiska Yeang Bay	Desa Nehes Liah Bing	N1° 4' 42.52"	E116° 52' 2.47"	2.77	2.77	49.86	20/02/2022	KBK-131

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			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
132	Bit Tot	Desa Nehes Liah Bing	N1° 4' 24.14"	E116° 51' 49.39"	1.80	1.80	32.40	13/02/2022	KBK-132
133	Yusuf B	Desa Nehes Liah Bing	N1° 5' 14.05"	E116° 52' 05.65"	2.25	2.25	40.50	20/02/2022	KBK-133
	Yusuf C	Desa Nehes Liah Bing	N1° 5' 11.27"	E116° 52' 10.19"	4.12	4.12	74.16		
	Yusuf A	Desa Nehes Liah Bing	N1° 4' 41.38"	E116° 51' 56.99"	1.62	1.62	29.16		
Total					426.13	426.13	7,014.00		

Note:

- *) Sampled in CAV audit.
- Because of credit oversells, the forecast production has been adjusted : 7,670 (forecast) – 656 (difference) = 7,014 Ton.

Appendix F: List of Abbreviations

a.i	Active Ingredient
BOD	Biochemical Oxygen Demand
CB	Certification Bodies
CHRA	Chemical Health Risk Assessment
COD	Chemical Oxygen Demand
CPO	Crude Palm Oil
CSPO	Certified Sustainable Palm Oil
CSPKO	Certified Sustainable Palm Kernel Oil
EFB	Empty Fruit Bunch
EHS	Environmental, Health and Safety
EIA	Environmental Impact Assessment
EMS	Environmental Management System
FFB	Fresh Fruit Bunch
FPIC	Free, Prior, Informed and Consent
GAP	Good Agricultural Practice
GHG	Greenhouse Gas
GMP	Good Manufacturing Practice
GPS	Global Positioning System
HCV	High Conservation Value
HGU	Hak Guna Usaha (Land Use Rights)
IPM	Integrated Pest Management
IP	Identity Preserved
IS - CSPO	Independent Smallholder Certified Sustainable Palm Oil
IS – CSPKO	Independent Smallholder Certified Sustainable Palm Kernel Oil
IS – CSPKE	Independent Smallholder Certified Sustainable Palm Kernel Expeller
ISCC	International Sustainable Carbon Certification
ISS	Independent Smallholder Standard
LB3	Limbah Bahan Berbahaya dan Beraacun (Hazardous Waste)
LD50	Lethal Dose for 50 sample
MB	Mass Balance
MSDS	Material Safety Data Sheet
MT	Metric Tonnes
OER	Oil Extraction Rate
OSH	Occupational Safety and Health
PK	Palm Kernel
PKO	Palm Kernel Oil
POM	Palm Oil Mill
POME	Palm Oil Mill Effluent
PPE	Personal Protective Equipment
RSPO	Roundtable on Sustainable Palm Oil
P&C	Principles & Criteria
RTE	Rare, Threatened or Endangered species
SCCS	Supply Chain Certification Standard
SEIA	Social & Environmental Impact Assessment
SIA	Social Impact Assessment
SOP	Standard Operating Procedure
TPS	Tempat Penyimpanan Sementara (Temporary Storage Warehouse)