

**RSPO PRINCIPLE AND CRITERIA –
2nd ANNUAL SURVEILLANCE ASSESSMENT (ASA1_2)
Public Summary Report**

Sime Darby Plantation Berhad
Head Office: Level 3A, Main Block, Plantation Tower No. 2, Jalan P.J.U 1A/7 47301 Ara Damansara Selangor, Malaysia
Certification Unit: Strategic Operating Unit (SOU) 2 Chersonese Palm Oil Mill and Supply Base 34350 Kuala Kurau Bagan Serai, Perak, Malaysia

TABLE of CONTENTS

Page No

Section 1: Scope of the Certification Assessment.....	4
1. Company Details	4
2. Certification Information	4
3. Other Certifications	4
4. Location(s) of Mill & Supply Bases	5
5. Description of Supply Base	5
6. Plantings & Cycle.....	5
7. Certified Tonnage of FFB (Own Certified Scope)	5
8. Certified Tonnage of FFB (from other certified unit(s)) if applicable *.....	6
9. Non-Certified Tonnage of FFB (outside supplier – excluded from certificate) if applicable	6
10. Certified Tonnage	7
11. Actual Sold Volume (CPO)	7
12. Actual Sold Volume (PK)	7
13. Actual Group certification Claims	7
Section 2: Assessment Process	8
2.1 Assessment Methodology, Programme, Site Visits	8
2.2 BSI Assessment Team:	10
2.3 Assessment Plan	11
Section 3: Assessment Findings	13
3.1 Details of audit results are provided in the following Appendix:	13
3.2 Progress against Time Bound Plan.....	13
3.3 Progress of scheme smallholders and/or outgrowers (if applicable to this assessment)	17
3.4 Details of findings	17
3.4.1 Status of Nonconformities Previously Identified and Observations	19
3.4.2 Summary of the Nonconformities and Status.....	20
Appendix A: Summary of Findings	22
Appendix B: Approved Time Bound Plan.....	53
Appendix D : General Chain of Custody Requirements for the Supply Chain.....	59
Appendix E: CPO Mill Supply Chain Assessment Report (Module D - CPO Mills: <i>Identity Preserved</i>)	67
Supply Chain Declaration.....	70

**RSPO Public Summary Report
Revision 6 (December/2017)**

Appendix F: Location Map of Chersonese Palm Oil Mill and Supply bases..... 74
Appendix G: Holyrood Estate Field Map 75
Appendix H: Kalumpong Estate Field Map..... 76
Appendix I: List of Smallholder Sampled (*If applicable – scheme/associated/group certification*). 77
Appendix J: List of Abbreviations 78

Section 1: Scope of the Certification Assessment

1. Company Details			
RSPO Membership Number	1-0008-04-000-00	Membership Approval Date	06/09/2004
Parent Company Name	Sime Darby Plantation Berhad		
Address	Level 3A, Main Block, Plantation Tower, No. 2, Jalan PJU 1A/7 47301 Ara Damansara, Selangor, Malaysia		
Subsidiary	Strategic Operating Unit (SOU 2) – Chersonese Palm Oil Mill		
Address	35350 Kuala Kurau, Bagan Serai, Perak, Malaysia		
Contact Name	Mdm Shylaja Devi Vasudevan Nair (Head, Sustainability Unit PSQM) Mr. Zulaffandi Bin Samad (Mill Manager)		
Website	www.simedarbyplantation.com	E-mail	kks.chersonese@simedarby.com
Telephone	+603-78484379 (Head Office) +605-8904729 (Mill)	Facsimile	03-78484356 (Head Office)

2. Certification Information			
Certificate Number	RSPO 590800	Date of First Certification	05/10/2011
		Certificate Start Date	05/10/2016
		Certificate Expiry Date	04/10/2021
Scope of Certification	Palm oil and Palm Kernel Production from Chersonese Palm Oil Mill and Supply Base (Chersonese Estate, Holyrood Estate, Tali Ayer Estate & Kalumpong Estate)		
Applicable Standards	RSPO P&C MYNI 2014; RSPO Supply Chain Certification Standard 2017 (CPO Mill – Module D)		

3. Other Certifications			
Certificate Number	Standard(s)	Certificate Issued by	Expiry Date
MSPO 682039	MS 2530-4 Malaysian Sustainable Palm Oil (MSPO) Part 4	BSI Services Malaysia Sdn Bhd	09/01/2023
MSPO 688334	MS 2530-3 Malaysian Sustainable Palm Oil (MSPO) Part 3		09/01/2023

4. Location(s) of Mill & Supply Bases					
Name (Mill / Supply Base)	Location [Map Reference #]	GPS Coordinates			
		Latitude	Longitude		
Chersonese Palm Oil Mill	Kilang Kelapa Sawit Chersonese 34350 Kuala Kurau, Perak	4° 58' 38" N	100° 27' 40" E		
Chersonese Estate	Ladang Chersonese 34100 Selama, Perak	4° 59' 04" N	100° 26' 59" E		
Holyrood Estate	Ladang Holyrood 34100 Selama, Perak	5° 07' 26" N	100° 42' 36" E		
Tali Ayer Estate	Ladang Tali Ayer 34300 Bagan Serai, Perak	5° 03' 30" N	100° 31' 20" E		
Kalumpong Estate	Ladang Kalumpong/Byram 34300 Bagan Serai, Perak	4° 58' 11" N	100° 36' 05" E		

5. Description of Supply Base					
Estate	Total Planted (Mature + Immature) (ha)	HCV (ha)	Infrastructure & Other (ha)	Total Area (ha)	% of Planted
Chersonese Estate	3,083.37	25.87	179.76	3,289.00	92.03
Holyrood Estate	1,251.27	12.19	69.66	1,333.12	92.62
Tali Ayer Estate	3,423.64	24.24	535.00	3,982.88	84.81
Kalumpong Estate	2,533.59	21.09	86.32	2,641.00	95.93
Total	10,291.87	83.39	870.74	11,246.00	90.46

6. Plantings & Cycle							
Estate	Age (Years)					Mature	Immature
	0 - 3	4 - 10	11 - 20	21 - 25	26 - 30		
Chersonese Estate	779.75	1,180.41	625.82	497.39	-	2,303.62	779.75
Holyrood Estate	166.56	757.88	165.98	160.85	-	1,084.71	166.56
Tali Ayer Estate	300.25	1,197.98	1,811.34	114.07	-	3,123.39	300.25
Kalumpong Estate	312.10	393.60	1,827.89	-	-	2,221.49	312.10
Total (ha)	1,558.66	3,529.87	4,431.03	772.31	-	8,733.21	1,558.66

7. Certified Tonnage of FFB (Own Certified Scope)			
Estate	Tonnage / year		
	Estimated	Actual	Forecast

**RSPO Public Summary Report
Revision 6 (December/2017)**

	(Oct 2017 – Sep 2018)	(June 2017- May 2018)	(Oct 2018 – Sep 2019)
Chersonese Estate	52,000.00	47,008.67	50,453.33
Holyrood Estate	22,113.60	21,751.73	19,237.35
Tali Ayer Estate	63,719.89	69,204.27	70,830.28
Kalumpong Estate	52,410.32	52,210.38	50,866.50
Total	190,243.81	*190,175.05	191,387.46

* Actual FFB for period Jun 17 – Sep 17 = 63,391.68 mt & for period Oct 17 – May 18 = 126,783.37 mt

8. Certified Tonnage of FFB (from other certified unit(s)) if applicable *			
Estate	Tonnage / year		
	Estimated (Oct 2017 – Sep 2018)	Actual (June 2017- May 2018)	Forecast (Oct 2018 – Sep 2019)
	N/A	N/A	N/A
Total			

9. Non-Certified Tonnage of FFB (outside supplier – excluded from certificate) if applicable			
Independent FFB Supplier	Tonnage / year		
	Estimated (Oct 2017 – Sep 2018)	Actual (June 2017- May 2018)	Forecast (Oct 2018 – Sep 2019)
-Nil-	n/a	n/a	n/a
Total			

**RSPO Public Summary Report
Revision 6 (December/2017)**

10. Certified Tonnage			
	Estimated (Oct 2017 – Sep 2018)	Actual (This Year) (June 2017- May 2018)	Forecast (Next Year) (Oct 2018 – Sep 2019)
	FFB	FFB	FFB
Mill Capacity: 45 MT/hr	190,243.81 mt	190,175.05 mt	191,387.46 mt
SCC Model: IP	CPO (OER: 21.25%)	CPO (OER: 20.55 %)	CPO (OER: 21.00%)
	*40,426.81 mt	**39,084.00 mt	40,191.37 mt
	PK (KER: 5.50%)	PK (KER: 5.22 %)	PK (KER: 5.50%)
	*10,463.41 mt	**9,918.54 mt	10,526.31 mt

* Extended volume: CPO = 28,573.19 mt; PK = 6,536.59 mt

** Actual CPO produced for period Jun 17 – Sep 17 = 13,028.00 mt & for period Oct 17 – May 18 = 26,056.00 mt

** Actual PK produced for period Jun 17 – Sep 17 = 3,306.18 mt & for period Oct 17 – May 18 = 6,612.36 mt

11. Actual Sold Volume (CPO)					
	RSPO Certified	Other Schemes Certified		Conventional	Total
		ISCC	RSB		
CPO (MT)	*13,565.47	-	-	15,518.53	29,084.00

* For period of Jun 17 – May 18

12. Actual Sold Volume (PK)					
	RSPO Certified	Other Schemes Certified		Conventional	Total
		ISCC	RSB		
PK (MT)	*6,050.00	-	-	2,868.54	8,918.54

* For period of Jun 17 – May 18

13. Actual Group certification Claims		
	Credit	Physical Volume (MT)
IS-CSPO	n/a	-
IS-CSPKO	n/a	-
IS-CSPKE	n/a	-

Section 2: Assessment Process

Certification Body:

BSI Services Malaysia Sdn Bhd,
(ASI Accreditation Number: RSPO-ACC-067)
Unit 3, Level 10, Tower A
The Vertical Business Suites, Bangsar South
No. 8, Jalan Kerinchi
59200 Kuala Lumpur
Tel +603 2242 4211 Fax +603 2242 4218
Nicholas Cheong: Nicholas.Cheong@bsigroup.com
www.bsigroup.com

BSI is a leading global provider of management systems assessment and certification, with more than 60,000 certified locations and clients in over 100 countries. BSI Standards is the UK's National Standards Body. BSI provides independent, third-party certification of management systems. BSI is ASI Accredited (RSPO-ACC-067) to conduct RSPO assessment since 31/10/2014 with accredited office located at Kuala Lumpur, Malaysia and an office at Singapore, Jakarta, Bangkok and Australia which involve in RSPO Certification Program.

2.1 Assessment Methodology, Programme, Site Visits

The on-site surveillance assessment was conducted from 5-7/06/2018. The approach to the audit was to treat the mill and its supply base as an RSPO Certification Unit. Mill was audited together with the sample estates (Holyrood & Kalumpang Estate). A range of environmental and social factors were covered. This includes consideration of topography, palm age, proximity to areas with HCVs, declared conservation areas and local communities.

The audit programmes are included in Section 2.3.

The methodology for collection of objective evidence included physical site inspections, observation of tasks and processes, interviews of staff, workers and their families and external stakeholders, review of documentation and monitoring data. RSPO Principles & Criteria 2013 (MYNI-2014) and RSPO Supply Chain Certification Standard 2017 were used to guide the collection of information to assess compliance. The comments made by external stakeholders were also taken into account in the assessment.

The approach to the audit was to treat the mill and its supply base as an RSPO Certification Unit. The mill was audited together with the estates (or smallholders) of its supply base.

- The estates sample were determined based on formula $N = 0.8\sqrt{y}$ where y is the number of estates (*Note: This is applicable until 30th June 2018*).
- The minimum sample size is four estates. Sample size for certification unit with more than four (4) estates were determined based on formula $N = (0.8\sqrt{y}) \times (z)$ where y is the number of estates and where z is the multiplier defined by risk assessment (*Note: This is applicable starting from 1st July 2018*).
- As for the smallholders, the sample were determined following the RSPO Management System Requirements and Guidance for Group Certification of FFB Production (2016). The sampling of smallholders were based on the formula $(0.8\sqrt{y}) \times (z)$; where y is total number of independent group member and where z is the multiplier defined by the risk assessment. The sampled smallholder listed in Appendix I.

**RSPO Public Summary Report
Revision 6 (December/2017)**

Meetings were held with stakeholders to seek their views on the performance of the company with respect to the RSPO requirements and aspects where they considered that improvements could be made. At the start of each meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the company before discussions proceeded. The interviewer recorded comments made by stakeholders and these have been incorporated into the assessment findings.

Structured worker interviews with male and female workers and staff were held in private at the workplace in the mill and the estates. Fieldworkers were interviewed informally in small groups in the field. In addition, the wives of workers and staff were interviewed in informal group meetings at their housing. Separate visits were made to each of the local communities to meet with the village head and residents. Company officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as Section 3.5.

The assessment findings for the annual surveillance assessment are detailed in Section 3.4.

This report is structured to provide a summary of assessment finding as attached in the Appendix A. The assessment was based on random samples and therefore nonconformities may exist that have not been identified.

For Initial and Re-certification assessment, the report was externally reviewed by RSPO approved Certification Reviewer prior to certification decision by BSI.

For Annual surveillance assessment, the report was internally reviewed and approved by BSI qualified certification reviewer.

The following table would be used to identify the locations to be audited each year in the 5 year cycle

Assessment Program					
Name (Mill / Supply Base)	Year 1 (Recertification)	Year 2 (ASA 1)	Year 3 (ASA 2)	Year 4 (ASA 3)	Year 5 (ASA 4)
Chersonese Palm Oil Mill	√	√	√	√	√
Chersonese Estate	-	√	-	√	√
Holyrood Estate	√	-	√	√	√
Tali Ayer Estate	-	√	-	√	√
Kalumpong Estate	√	-	√	√	√

Tentative Date of Next Visit: June 10, 2019 – June 14 2019

Total No. of Mandays: 16 mandays

2.2 BSI Assessment Team:

Team Member Name	Role	Qualification
Hafriazhar Mohd Mokhtar	Lead auditor	Hafriazhar Mohd. Mokhtar is a Chemical Engineer by qualification. He has more than five years of direct work experience in the upstream processes of palm oil within the plantation industry. He is a qualified Lead Auditor for CDM, ISO 14001, ISO 50001 and ISO 9001 and has accumulated more than 500 audit days throughout his current career as the auditor for multiple disciplines covering Malaysia, Indonesia and Thailand. He has been trained in the RSPO P&C and SCCS standards and recently completed his RSPO P&C Lead Assessor training and has been involved in RSPO audits within Malaysia, Papua New Guinea and Solomon Islands. During assessment, he covered the mill and estate best practices, legal issues, social issues, workers consultation, stakeholder consultation, environmental and occupational safety & health. He is fluent in Bahasa Malaysia and English languages.
Mohd Hafiz Mat Hussain	Team member	He holds Bachelor Degree in Plantation Technology and Management, graduated from University Technology Mara (UiTM) on 2009. He has 4 years working experience in oil palm plantation industry. He also has the experiences as an auditor for several standards including ISO 9001, ISO 14001, OHSAS 18001, MSPO and RSPO in his previous certification body. He completed the ISO 9001 Lead Auditor Course, ISO 14001 Lead Auditor Course and OHSAS 18001 Lead Auditor Course in 2013, Endorsed RSPO P&C Lead Auditor Course in 2014, MSPO Awareness Training in 2014 and Endorsed RSPO SCCS Lead Auditor Course in 2016. He had been involved in ISO9001, ISO14001 and OHSAS 18001 auditing since May 2013 within Malaysia, Brunei, Indonesia and RSPO auditing within Malaysia, Papua New Guinea, Solomon Islands, Gabon and Liberia. During this assessment, he assessed on the aspects of legal, mill best practices, SCC for CPO mill, estate best practices, safety and health, environmental and workers and stakeholders consultation.
Hu Ning Shing	Team member	She holds Bachelor Degree in Science majoring in Applied Chemistry, graduated from University of Malaya on 2011. She has 5 years working experience in rubber and palm oil industry. She also has the experiences as auditor for several standards including ISO 9001, MSPO and RSPO in her previous certification body. She completed the ISO 9001 Lead Auditor Course on 2016, Endorsed RSPO P&C Lead Auditor Course in 2012 and Endorsed RSPO SCCS Lead Auditor Course in 2015. She had been involved in RSPO auditing since November 2015 in more than various companies in Malaysia. During this assessment, she assessed on the aspects of social. She is fluent in Bahasa Malaysia and English languages.

RSPO Public Summary Report
Revision 6 (December/2017)

Accompanying Persons:

No.	Name	Role
Nil	n/a	n/a

2.3 Assessment Plan

The Assessment plan was sent to the client prior to the assessment (attached assessment plan).

Date	Time	Subjects	HMM	MHM	HNS
Monday 4/6/2018	PM	Audit team traveling to Kamunting (SSL Traders Hotel)	√	√	√
Tuesday 5/6/2018	08:30-09:00	Opening meeting: <ul style="list-style-type: none"> Opening presentation by Audit team leader Confirmation of assessment scope and finalise Audit plan (including stakeholder’s consultation) Verification on previous aduit findings 	√	√	√
	09:00-12:00	Chersonese Palm Oil Mill Inspection: FFB receiving, warehouse, workshop, wastes management & Landfill, Effluent Ponds, OSH & ERP, Environment issues, POME application, water treatment, staff, workers and contractor interview, housing and facility inspection, clinic, meeting stakeholders etc.	√	√	√
		RSPO Supply Chain for CPO mill, weighbridge and storage area.	√	-	-
	12:00-13:00	Lunch	√	√	√
	13:00-1600	Chersonese Palm Oil Mill: Visit to laboratory, weighbridge and palm product storage area. Document Review P1 – P8: SOPs, Supply chain for CPO mill, Review on SEIA documents and records, wage records, employee data, training records, legal permits, mill inspection and internal monitoring records, CIP & implementation etc. Verify previous nonconformities.	√	√	√
	16:00-16:30	Interim Closing Briefing	√	√	√
Wednesday 6/6/2018	08:30-12:00	Holyrood Estate Field visit, boundary inspection, field operations, staff & workers interview, buffer zone, HCV area, IPM implementation, OSH&ERP, workshop, storage area (agrochemical, fertilizer, lubricant etc), agrochemical mixing area, Schedule waste management, worker housing, clinic, Landfill, , etc.	√	√	√
	09:00-12:00	Meeting with stakeholders (Government, village rep,smallholders, Union Leader, contractor etc.)	-	-	√
	12:00-1300	Lunch	√	√	√
	13:00-16:00	Holyrood Estate Document review P1 – P8: (General Documentation e.g. Legal, Manual and Procedure, production & monitoring records, IPM & HCV records, SEIA documents & records, OSH records, review pay documents, records of	√	√	√

**RSPO Public Summary Report
Revision 6 (December/2017)**

		communication with stakeholder/workers representatives, new planting, CIP and implementation etc).			
	16:00-16:30	Interim Closing Briefing	√	√	√
Thursday 7/6/2018 Kalumpang Estate	08:30-12:00	Kalumpang Estate Field visit, boundary inspection, field operations, staff & workers interview, buffer zone, HCV area, IPM implementation, OSH&ERP, workshop, storage area (agrochemical, fertilizer, lubricant etc), agrochemical mixing area, Schedule waste management, worker housing, clinic, Landfill, , etc. Verify previous nonconformities	√	√	√
	12:00-13:00	Lunch	√	√	√
	13:00-16:00	Kalumpang Estate Document review P1 – P8: (General Documentation e.g. Legal, Manual and Procedure, production & monitoring records, IPM & HCV records, SEIA documents & records, OSH records, review pay documents, records of communication with stakeholder/workers representatives, new planting, CIP and implementation etc). Verify previous nonconformities	√	√	√
	16:00-16:30	Audit team discussion & findings preparation	√	√	√
	16:30-17:00	Closing meeting <ul style="list-style-type: none"> • Presentation of report by BSI Lead Auditor – briefing & discussion of findings • Acceptance & acknowledgement by Chersonese Palm Oil Mill & Estates 	√	√	√
Friday 8/6/2018	AM	Audit team travel back to KL	√	√	√

Section 3: Assessment Findings

3.1 Details of audit results are provided in the following Appendix:

- Sime Darby Plantation Berhad Time Bound Plan
- RSPO Supply Chain Certification Checklist June 2017
- RSPO P&C MY-NIWG 2014 Checklist

3.2 Progress against Time Bound Plan

Time Bound Plan		
Requirement	Remarks	Compliance
Summary of the Time Bound Plan		
Does the plan include all subsidiaries, estates and mills?	The time bound plan includes all SOUs in Malaysia and Indonesia. Malaysia- Effectively 34 SOUs: Sg Samak and Jeleta Bumi, Yong Peng, Sepang, Mostyn and Segaliud POM has been closed down. Indonesia- Effectively 25 SOUs. For Liberia operations, a new mill is being set up and commissioned in Feb 2016. Preparation to undergo the RSPO Certification process is in progress and SDP targets to undergo RSPO Certification by June 2018.	Yes
Have all the estates and mills certified within five years after obtaining RSPO membership?	For Liberia operations, a new mill is being set up and commissioned in Feb 2016. Preparation to undergo the RSPO Certification process is in progress and SDP targets to undergo RSPO Certification by June 2018.	Yes
Is the time bound plan challenging? <ul style="list-style-type: none"> • Age of plantations. • Location. • POM development • Infrastructure. • Compliance with applicable law. 	Sime Darby Plantation's time bound plan for certification is initially 3 years, starting 2008 – 2011. SDP has had all its SOUs (Malaysian & Indonesian) completing the RSPO Main Assessment by end Dec 2011 in accordance to the initial timebound plan. As at Dec 2016, all Malaysian SOUs have been RSPO certified (with the exception of 2 new oil mills commissioned to replace the current oil mills after the initial timebound plan targets). The 2 new mills have been RSPO Certified in Jan and Feb 2014. For Indonesian operations, currently, 1 SOU in Indonesia (PT MAS) is pending for RSPO Certification due to social legacy issues. SDP's is actively working on its certification targets given the span across a large geographical location and over 200 estates and mills in operation.	Yes
Have there been any changes since the last audit? Are they justified?	97% of Sime Darby Plantation's upstream operations is RSPO certified, one SOU - PT MAS pending certification in Indonesia due to some social disputes and a new oil mill in Liberia has been commissioned in Feb 2016. SDP's time bound plan has been revised to take into consideration the social challenges encountered in Indonesia for the remaining SOU (PT MAS) yet to be certified. Sime Darby Plantation will proceed with the next steps of certification upon satisfactory resolution of the matter. For Indonesia operation, the reported Case No: DSF 007 between the parties PT Mistra Austral Sejahtera (a subsidiary of Sime Darby Plantation Sdn Bhd) and Kerunang/Entapang community. New status has been	Yes

**RSPO Public Summary Report
Revision 6 (December/2017)**

	updated for dispute tracker for following case, http://www.rspo.org/members/dispute-settlement-facility/status-of-disputes#007 .	
If there have been changes, what circumstances have occurred?	<p>Indonesia- PT MAS has undergone RSPO Main Assessment in July 2011. The certification body for PT MAS has considered that Sime Darby Plantation still meets the requirements of the RSPO for Partial Certification and the report has been submitted for EB review. A verification audit was conducted by the Certification Body in early 2013 and Sime Darby Plantation will proceed with the next steps of certification upon satisfactory resolution of the matter. Ongoing and regular (bi-monthly) discussions is ongoing between Sime Darby Plantation and the project affected communities. Reports on the progress update are submitted to RSPO on a regular basis since November 2012. The latest progress report submitted to RPSO dated 30th June 2016.</p> <p>Smallholders- As at June 2016, total of 24,820 Ha (59%) of total Ha, (42,008 Ha) of associated smallholders in Indonesia has been certified. Certification process for the remaining associated smallholders areas is on-going. SDP expect to achieve 100% RSPO certification of associated smallholders and outgrowers by end 2019.</p> <p>Liberia- A new mill to be set up in Liberia and planned for commissioning in Feb 2016. Preparation to undergo the RSPO Certification process is in progress and SDP targets to undergo RSPO Certification by June 2018. RSPO NPP process has been completed in 2011. Internal assessment against the draft Liberia NI has been completed and closing of gaps completed. External pre-assessment also completed end 2017. Main assessment planned to be conducted on Mar 2018.</p>	Yes
Have there been any stakeholder comments?	Up to date, there is no comment. SDP continues to engage all affected parties through regular discussions and progress reporting is being made to the RSPO Secretariat.	Yes
Have there been any newly acquired subsidiaries?	<p>In March 2015, Sime Darby Plantation completed the acquisition of New Britain Palm Oil Limited (NBPOL). NBPOL is managed under a separate entity and the reporting of timebound plan will be under NBPOL's management. NBPOL is considered as a different entity/member under the RSPO and NBPOL is 100% RSPO Certified.</p> <p>A new mill has been set up in Liberia and planned for commissioning in Feb 2016. Preparation to undergo the RSPO Certification process is in progress and SDP targets to undergo RSPO Certification by June 2018. *RSPO NPP process has been completed in 2011. Internal assessment against the draft Liberia NI has been completed and closing of gaps is in completed. External pre-assessment also completed end 2017. Main assessment planned to be conducted on Mar 2018.</p>	Yes
If yes, have the newly acquisitions certified within a three-year timeframe?	<p>A new mill has been set up in Liberia and planned for commissioning in Feb 2016. Preparation to undergo the RSPO Certification process is in progress and SDP targets to undergo RSPO Certification by end 2017. *RSPO NPP process has been completed in 2011. Internal assessment against the draft Liberia NI has been completed and closing of gaps is in completed. External pre-assessment also completed end 2017. Main assessment planned to be conducted on June 2018.</p>	

**RSPO Public Summary Report
Revision 6 (December/2017)**

Have there been any isolated lapses in implementation of the plan?	No lapses.	Yes
Un-Certified Units or Holdings		
<p>No replacement after dates defined in NIs Criterion 7.3:</p> <ul style="list-style-type: none"> • Primary forest. • Any area required to maintain or enhance HCVs in accordance with RSPO P&C criterion 7.3. 	HCV assessment has been conducted for uncertified units i.e. PT Mas (by Aksenta in March 2009) and Sime Darby Plantation Liberia operations (by RSPO approved assessors – Dr SK Yap in 2011).	Yes
Any new plantings since January 1 st 2010 shall comply with the RSPO New Plantings Procedure.	<p>A new mill will be set up in Liberia and planned for commissioning in Feb 2016. Preparation to undergo the RSPO Certification process is in progress and SDP targets to undergo RSPO Certification by June 2018. RSPO NPP process has been completed in 2011. Internal assessment against the draft Liberia NI has been completed and closing of gaps is in progress.</p> <p>*Note: RSPO NPP Announcements for SDP can be found at http://www.rspo.org/certification/new-planting-procedures/public-consultations/page/14?</p>	Yes
Any Land conflicts are being resolved through a mutually agreed process, such as RSPO Complaints System or Dispute Settlement Facility, in accordance with RSPO P&C criteria 2.2, 6.4, 7.5 and 7.6.	<p>Sime Darby (Liberia) Plantation Inc. Status: Box H - Close for Monitoring Further details please refer to: http://www.rspo.org/members/complaints/status-of-complaints/view/46 PT Mitra Austral Sejahtera (Sime Darby Sdn Bhd) Further details please refer to: http://www.rspo.org/members/complaints/status-of-complaints/view/29</p> <p>latest updated based on RSPO Case Tracker (19 potential liabilities; 5 LUCA submitted, 1 LUCA is passed, 1 CN submitted, 1 CN approved) on LUCA submission status as per table below:</p>	Yes

**RSPO Public Summary Report
Revision 6 (December/2017)**

SIME DARBY PLANTATION: LUCA SUBMISSION TIMELINE			
No.	PT/ Company	Report Submission to RSPO	Current Status (14 Aug 2018)
1.	PT Lahan Tani Sakti	Submitted on 31 May 2017	LUCA approved by reviewer
2.	PT Bina Sains Cemerlang	Submitted on 29 Sept 2017	Shapefiles submitted to RSPO
3.	PT Swadaya Andika	Submitted on 6 Oct 2017	Shapefiles submitted to RSPO
4.	PT Langgeng Muara Makmur	Submitted on 8 Dec 2017	Shapefiles submitted to RSPO
5.	PT Laguna Mandiri	Submitted on 20 Dec 2017	Shapefiles submitted to RSPO
6.	PT Kridatama Lancar	Submitted on 22 Sept 2017	Shapefiles to be submitted to RSPO by 17 Aug 2018
7.	PT Paripurna Swakarsa	Submitted on 29 Sept 2017	
8.	PT Sime Indo Agro	Submitted on 10 Nov 2017	
9.	PT Bhumireksa Nusa Sejati	Submitted on 12 Dec 2017	
10.	PT Budidaya Agro Lestari	Submitted on 15 Dec 2017 <i>*Re-submitted on 29 Dec 2017</i>	
11.	PT Teguh Sempurna	Submitted on 15 Dec 2017 <i>*Re-submitted on 29 Dec 2017</i>	
12.	PT Bahari Gembira Ria	Submitted on 29 Dec 2017	
13.	PT Guthrie Pecconina Indonesia	Submitted on 29 Dec 2017	
14.	PT Sajang Heulang	Submitted on 29 Dec 2017	
15.	PT Bersama Sejahtera Sakti	Submitted on 29 Dec 2017	
16.	PT Tunggal Mitra Plantation	Submitted on 29 Dec 2017	
17.	PT Ladangrumpun Suburabadi	Submitted on 29 Dec 2017	
18.	PT Aneka Inti Persada	Submitted on 29 Dec 2017	
19.	PT Mitra Austral Sejahtera	Submitted on 29 Dec 2017	

Note: SDP's LUCA is still in queue for review process pending finalization of the contract between RSPO and the reviewer. Sime Darby Plantation has also submitted its RSPO Compensation Plan (CP) for evaluation by RSPO.

Any Labor disputes are being resolved through a mutually agreed process, in accordance with RSPO P&C criterion 6.3.	No stakeholder comments or complaints received.	Yes
Any Legal non-compliance is being addressed through measures consistent with the requirements of RSPO P&C criteria 2.1	None noted. No stakeholder comments or complaints received.	Yes
Did the company conduct an internal audit? If so, has a positive assurance statement been produced?	Yes	Yes

3.3 Progress of scheme smallholders and/or outgrowers (if applicable to this assessment)

Progress of scheme smallholders or outgrowers towards compliance with relevant standards		
Requirement	Remarks	Compliance
Has 100% of scheme smallholders and/or scheme outgrowers comply with the standard within three years of the mill's initial certification?	Not applicable	Not applicable

3.4 Details of findings

The nonconformity is listed below. The summary report of the assessment by criteria is listed in Appendix A.

During the Certification Assessment there was one (1) Major nonconformity raised. The Chersonese Palm Oil Mill Certification Unit submitted Corrective Action Plans for the nonconformity. Corrective action plans with respect to the nonconformity was reviewed by the BSI audit team and accepted.

The implementation of the corrective action plans to address the minor nonconformity will be followed up during the next surveillance assessment.

Summary of Total Number of Nonconformity			
Nonconformity			
NCR Ref #	1643002-201805-M1	Clause & Category (Major/Minor)	Indicator 5.3.3 Major
Date Issued	07/06/2018	Due Date	04/09/2018
Closed (Yes/No)	Yes	Date of nonconformity closure	20/8/2018
Statement of Nonconformity	The waste management and disposal plan to avoid or reduce pollution was not adequately documented and implemented.		
Requirement Reference	A waste management and disposal plan to avoid or reduce pollution shall be documented and implemented.		
Objective Evidence	Kalumpang Estate: - A light bulb was found dumped in the recycle bin under category of glass waste type - The scheduled waste code SW 109 was not identified in Second Schedule (Notification of Scheduled Waste Generation) hence missing from the Fifth Schedule (Scheduled Waste Inventory)		
Corrections	<ol style="list-style-type: none"> DOE notification on SW 109 via eSWIS (Second Schedule) and update of Scheduled Waste inventory via eSWIS (Fifth Schedule). Storage SW 109 in Scheduled Waste Store and label as per Scheduled Waste Regulations 2005 (Third Schedule). 		
Root Cause Analysis	No competent / trained person on CePSWaM and SW at Kalumpang Estate to handle Scheduled Waste		
Corrective Action	<ol style="list-style-type: none"> Conduct of training to increase awareness to workers on Scheduled Waste Regulation during muster morning by competent CePSWaM trainer. 		

**RSPO Public Summary Report
Revision 6 (December/2017)**

	<p>2. Conduct of periodic inspection and enhance enforcement. i.e. daily patrol by AP, weekly workers housing complex inspection by HA/MA and quarterly workplace inspection by OSH committee.</p> <p>3. Kalumpong Estate nominated Muhammad Nur Syafiq bin Rodzi (Assistant Manager) for CePSWaM training which is scheduled on 25 Jun 2018.</p>
Assessment Conclusion	<p>The corrective action taken was consistent with root cause analysis. As the finding raised was related to documentation and understanding of person responsible to ensure the schedule waste are managed as per the regulation, the corrective action to have dedicated personnel to be trained will be able to reduce risk of non-compliance.</p> <p>Therefore the Major NC was approved for offsite closure assessment on 20/8/2018</p>

Opportunity for Improvements	
OFI #	Description
OFI 1	Nil

Positive Findings	
PF #	Description
PF 1	Good commitment from management

3.4.1 Status of Nonconformities Previously Identified and Observations

Summary of Total Number of Nonconformity			
Nonconformity			
NCR Ref #	1490713-201706-N1	Clause & Category (Major/Minor)	5.3.3 Minor
Closed (Yes/No)	Yes	Date of nonconformity closure	Upgraded to Major NC
Statement of Nonconformity	Waste management and disposal plan was not effectively implemented.		
Requirement Reference	A waste management and disposal plan to avoid or reduce pollution shall be documented and implemented.		
Objective Evidence	<ul style="list-style-type: none"> - Chersonese Palm Oil Mill Used gloves and rags were sighted at the mill surrounding areas (eg. Workshop, crude oil storage, diesel storage) during the site visit. - Chersonese Estate Used empty chemical (pesticide) and lubricant containers were sighted at the Main division workshop surroundings (under trees and near frond stacks) during the site visit. - Tali Ayer Estate Used empty lubricant drums were sighted behind the old fertilizer store during the site visit. 		
Corrective Action	<p>Short Term Measure All used chemical and lubricant container was collected and kept in the schedule waste store. To repair the bund for all waste store.</p> <p>Middle Term Measures</p> <ol style="list-style-type: none"> 1. To give training to the workers on chemical handling and awareness. 2. Spot check to all building areas on weekly basis. 3. To plan and act according to linesite report and Work Place Inspection. <p>Long Term Measures</p> <ol style="list-style-type: none"> 1. To install/add more warning signboard around property. 2. To create campaign awareness to the estate occupants and smallholder around the estate. 3. To engage with smallholders for any information regarding chemical handling. 4. To ensure all PK oil is sell or store it properly. 		
Assessment Conclusion	<p>Verified evidences:</p> <ul style="list-style-type: none"> - Training records dated 10/3/2018 - Weekly inspection records - Repaired containment bund in store - Installed signboards - Stakeholders briefing dated 12/10/2017 - PK sales records. <p>The correction and corrective action taken confirmed evidence. However, the nonconformity not able to be closed and has been escalated into Major due to recurrence of issue fall under the same indicator.</p>		

**RSPO Public Summary Report
Revision 6 (December/2017)**

Opportunity for Improvement	
OFI#	Description
OFI 1	Nil

3.4.2 Summary of the Nonconformities and Status

CAR Ref.	CATEGORY (MAJOR/MINOR)	ISSUED	STATUS & DATE (Closure)
05/2009	Minor	15/9/2011	Closed out on 11/9/2012
06/2009	Minor	15/9/2011	Closed out on 11/9/2012
A775875/1	Major	13/9/12	Closed out on 9/11/12
A775875/2	Minor	13/9/12	Closed out on 17/7/13
A775875/3	Minor	13/9/12	Upgraded to Major during ASA2 (ref: 944707M0) Closed out on 10/9/13
A775875/4	Minor	13/9/12	Closed out on 17/7/13
944707M0	Major	20/7/13	Closed out on 10/9/13
944707M1	Major	20/7/13	Closed out on 10/9/13
944707N2	Minor	20/7/14	Closed out on 12/8/14
1085571M1	Major	15/8/14	Closed out on 6/10/14
1085571M2	Major	15/8/14	Closed out on 6/10/14
1085571M3	Major	15/8/14	Closed out on 6/10/14
1085571M4	Major	15/8/14	Closed out on 6/10/14
1085571N1	Minor	15/8/14	Closed out on 6/8/15
1085571N2	Minor	15/8/14	Closed out on 6/8/15
1223222M1 – 4.6.11	Major	6/8/2015	Closed on 4/9/15
1223222N1 – 4.1.3	Minor	6/8/2015	Closed out on 29/7/16
1361165M1 - 6.5.2	Major	29/7/16	Closed out on 29/9/16
1361165M2 - 7.1.1	Major	29/7/16	Closed out on 29/9/16
1361165M3 - 7.3.2	Major	29/7/16	Closed out on 29/9/16
1361165M4 - 7.8.1	Major	29/7/16	Closed out on 29/9/16
1361165N1 - 6.2.3	Minor	29/7/16	Closed out on 16/06/2017
1361165N2 - 2.1.4	Minor	29/7/16	Closed out on 16/06/2017
1361165N3 - 7.1.2	Minor	29/7/16	Closed out on 16/06/2017
1361165N4 - 7.8.2	Minor	29/7/16	Closed out on 16/06/2017
1361165N5 - 6.10.3	Minor	29/7/16	Closed out on 16/06/2017
1490713-201706-N1 – 5.3.3	Minor	16/6/2017	Upgrade to Major NC
1643002-201805-M1 – 5.3.3	Major	07/06/2018	Closed out on 20/8/2018

3.5. Stakeholders Consultation

Stakeholder consultation involved internal and external stakeholders. External stakeholders were contacted by telephone to arrange meetings at a location convenient to them to discuss Chersonese Palm Oil Mill Certification Unit’s environmental and social performance, legal and any known dispute issues.

Meetings were conducted with stakeholders to seek their views on the performance of the company with respect to the RSPO requirements and aspects where they considered that improvements could be made. At the start of each meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the company before discussions proceeded. The interviewer recorded comments made by stakeholders and later was verified with the management team. Any comment which is not complying to the RSPO P&C requirements have been incorporated as an assessment finding.


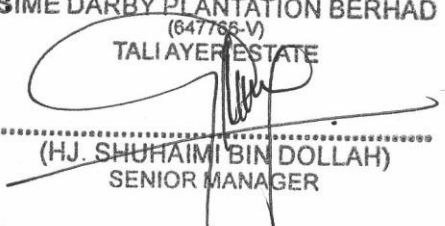
Structured worker interviews with male and female workers and staff were held in private at the workplace in the mill and the estates. Fieldworkers were interviewed informally in small groups in the field. In addition, the wives of workers and staff were interviewed in informal group meetings at their housing. Separate visits were made to each of the local communities to meet with the village head and residents. Company officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as below.

List of Stakeholders Contacted	
Internal Stakeholders NUPW Representative Gender Committee Mill Operators Sprayer Harvester	Union/Contractors/Local Communities Sri Sathiya Kala Ent. JS Asas Maji Ent. Head of Village Youth, RTBK Head of Village, RTBK
Government Departments SJK (T) Ladang Holyrood Representative	NGO No complaint by NGO for Chersonese CU. Therefore, NGO was not contacted.

IS #	Description
1	Issues: Local Communities’ Representative – There was no encroachment of land by the company so far. Trenches were constructed to demarcate the boundary of the land.
	Management Responses: The management will ensure no encroachment of land by the company to the villagers and neighbouring plantations.
	Audit Team Findings: No further issue.
2	Issues: Gender Committee’s Representatives – The committees and female workers informed that no sexual harassment case was reported. The company protects their reproductive rights and no discrimination toward them.
	Management Responses: The management will continue to monitor if there is any sexual harassment case.
	Audit Team Findings: No other issue.

**RSPO Public Summary Report
Revision 6 (December/2017)**

3	Issues: Workers' Representative (Different nationalities and NUPW representatives) – They were paid according to Minimum Wage Order 2016. They were treated equally without any discrimination. They are allowed to transfer to any work stations if they found unfit to work. However, they lack of understanding on the calculation of wages including overtime.
	Management Responses: The management will treat all the workers fairly without any bias and comply with Minimum Wage Order 2016. Holyrood Estate's management will conduct a briefing to the workers on the calculation of wages including overtime.
	Audit Team Findings: This will be verified during next audit.
4	Issues: School's Representative, SJK(T) Ladang Holyrood – The representative from the school informed that they have good relationship with the management. The management has provided support and assistance whenever they requested.
	Management Responses: The management will continue to support and provide assistance whenever the school's community in need.
	Audit Team Findings: No other issue.

Formal signing-off of Assessment Conclusion and Recommendation	
The audit objectives have been achieved and the certificate scope remains appropriate. Based on the results of this audit, it is concluded that Chersonese Palm Oil Mill Certification Unit has complied with the RSPO Principle & Criteria MYNI 2014, RSPO Supply Chain Certification Standard (June 2017) and audit criteria identified within the audit report. It is deemed that the management system continues to achieve its intended outcomes. Therefore, it is recommended that the certification of Chersonese Palm Oil Mill Certification Unit is continued.	
Report prepared by	Acceptance of Assessment Conclusion
Name : Hafriazhar Mohd Mokhtar	Name : Hj. Shuhaimi Bin Dollah
Company Name : BSI Services Malaysia Sdn Bhd	Company Name : Sime Darby Plantation Berhad Tali Ayer Estate
Title : Lead Auditor	Title : Senior Manager
Signature : 	Signature: SIME DARBY PLANTATION BERHAD (647766-V) TALI AYER ESTATE  (HJ. SHUHAIMI BIN DOLLAH) SENIOR MANAGER
Date : 7/9/2018	Date : 13/11/2018

Appendix A: Summary of Findings

Criterion / Indicator		Assessment Findings	Compliance
Principle 1: Commitment to Transparency			
Criterion 1.1: Growers and millers provide adequate information to relevant stakeholders on environmental, social and legal issues relevant to RSPO Criteria, in appropriate languages and forms to allow for effective participation in decision making.			
1.1.1	There shall be evidence that growers and millers provide adequate information on (environmental, social and/or legal) issues relevant to RSPO Criteria to relevant stakeholders for effective participation in decision making. - Minor compliance -	Adequate information covering on environmental, social and legal issues which are relevant to RSPO Criteria and relevant to stakeholders is shared for effective participation and decision making.	Complied
1.1.2	Records of requests for information and responses shall be maintained. -Major compliance	The requests were normally from internal stakeholders related to the house repairing work. Besides form, the stakeholders will write in formal letter if they are requested for some assistance from the operating units. Most of the requests were fulfilled by the operating units. Among the sample, a Visit Log Book by DOSH was sighted. The record was maintained at mill office. There is no major issue raised during this inspection of machineries on 16/3/2018 (CPOM) and 4/6/2018 (KE).	Complied
Criterion 1.2: Management documents are publicly available, except where this is prevented by commercial confidentiality or where disclosure of information would result in negative environmental or social outcomes.			
1.2.1	Publicly available documents shall include, but are not necessary limited to: • Land titles/user rights (Criterion 2.2); • Occupational health and safety plans (Criterion 4.7); • Plans and impact assessments relating to environmental and social impacts (Criteria 5.1, 6.1, 7.1 and 7.8); • HCV documentation (Criteria 5.2 and 7.3); • Pollution prevention and reduction plans (Criterion 5.6); • Details of complaints and grievances (Criterion 6.3); • Negotiation procedures (Criterion 6.4); • Continual improvement plans (Criterion 8.1); • Public summary of certification assessment report; • Human Rights Policy (Criterion 6.13). - Major compliance –	There was no restriction noted as to the documents made available to the public except those prevented by commercial confidentiality or where disclosure of information would result in negative environmental or social outcomes. Sime Darby Plantations Sdn Bhd continued to use the internet for disseminating public information. Information relating to land titles, safety and health plans, pollution prevention plans was made available at all operating units. Procedure for complaints and grievances were available through Sime Darby Plantations Sdn. Bhd. website as following link: http://www.simedarbyplantation.com/sustainability/beliefs-progress/human-rights/labour-standards/grievance-mechanisms Sample of the documents that were made available for viewing are: • Appendix 5.4.1b - Environmental Aspect and Impact Evaluation Procedure, Version 1; Year 2008 Issue no. 1; Dated 1 April 2009; Register • Appendix 5.4.1c - Environmental Aspect and Impact Identification form, Version 1; Year 2008 Issue no. 1; Dated 1 April 2009; MR-01/EAI • Appendix 5.4.1d – Environmental Impacts Evaluation form, Version 1; Year 2008 Issue no. 1; Dated 1 April 2009; MR-02/EIE	Complied
Criteria 1.3: Growers and millers commit to ethical conduct in all business operations and transactions.			

RSPO Public Summary Report
Revision 6 (December/2017)

Criterion / Indicator	Assessment Findings	Compliance
1.3.1	Sime Darby Plantation Berhad has implemented Code of Business Conduct handbook which covers all operations in the plantation. Attitude of fair, integrity and ethic should be implemented during any business process. The company is strictly prohibited to have any bribery related in the business processes. Briefing of policy was given to the all the workers during induction trainings for new workers and 24/10/2017 in Holyrood Estate. Seen the Induction Training records and the attendance list for the training conducted.	Complied
Principle 2: Compliance with applicable laws and regulations		
Criterion 2.1:		
There is compliance with all applicable local, national and ratified international laws and regulations.		
2.1.1	<p>Evidence of compliance with relevant legal requirements shall be available. - Major compliance -</p> <p>Chersonese POM has applied permit from Jabatan Tenaga Kerja, Taiping for the extension of working hour for female workers after 10pm on 4/5/2018. The mill has yet to receive response from Labour Office. The mill has obtained approval from Jabatan Tenag Kerja to allow the workers to work overtime not exceeded 130 hours per month. Seen the approval with Ref. No. BHG. PU/9/134 JLD 9(11) dated 27/3/2017.</p> <p>SOU2 had continued to comply with the legal requirements as per indicator. Compliance to each applicable law and regulation is monitored by the operating units and PSQM sustainability team. SOU8 had obtained and renewed license and permits as required by the law. Sample of licenses or permit viewed were:</p> <p>CPOM:</p> <ol style="list-style-type: none"> 1. MPOB license: 533667104000 (validity period 1/11/2017-31/10/2018) for 192,000 MT. 2. DOE License: 004229 (validity period 01/07/2017 - 30/06/2018). 3. Diesel Permit # A034849, ref KPDNKK.PBR.003.SK(P/D)020/2008, (26/3/2018-25/3/2019), Quantity: 8,100 liter. 4. Energy commission license no: 2018/00209; serial no: 26852 (validity period 16/1/2018 – 15/1/2019). <p>HE:</p> <ol style="list-style-type: none"> 1. MPOB license: 530733002000 (validity period 21/9/2017-30/6/2018). 2. Diesel Permit # A033046, ref KPDNKK.TPG.003/PB/(PD)044/16, (16/5/2017-15/5/2018), Quantity: 6,000 liter. <p>KE:</p> <ol style="list-style-type: none"> 1. MPOB license: 524392002000 (validity period 19/12/2017-31/10/2018) and 542021011000 (validity period 21/9/2017-31/8/2018). 2. Diesel Permit # A034831, ref KPDNKK.PBR.003.SK (P/D)001/2011, (1/12/2017-1/12/2018), Quantity: 10,000 liter. 3. Petrol Permit # A025367, ref KPDNKK-PBR-SKK (P/D)017/2011, (16/12/2018-16/6/2018), Quantity: 60 liter. 	Complied

RSPO Public Summary Report
Revision 6 (December/2017)

Criterion / Indicator	Assessment Findings	Compliance
2.1.2 A documented system, which includes written information on legal requirements, shall be maintained. - Minor compliance -	SOU2 had documented the Legal & Other Requirements Register (LORR) covering all the necessary regulatory requirements. List of applicable legal and other requirements was made available during the assessment. Documented procedure has been established and implemented; refer to Estate/Mill Quality Management System, Level 2: Standard Operating Manual, Appendix 5.2.4: Procedure for Legal and Other Requirements dated 10 December 2008	Complied
2.1.3 A mechanism for ensuring compliance shall be implemented. - Minor compliance -	A mechanism to ensure compliance to legal and other requirement has been documented in EQMS & MQMS (Estate & Mill Quality Management System) under Standard Operation Manual distributed to all operating units. PSQM Department and respective operating units will undertake the responsibility of identifying, managing, updating and tracking the legal requirement as well as monitoring the status of legal compliance. Refer to Estate/Mill Quality Management System, Level 2: Standard Operating Manual, Appendix 5.2.4: Procedure for Legal and Other Requirements dated 10 December 2008. Evaluation of the legal requirements and compliance status with legal requirement are monitored by the operating units. CPOM - Latest review was done on 28/5/2018. HE- Latest review was done on 21/3/2018. KE- Latest review was done on 24/10/2017	Complied
2.1.4 A system for tracking any changes in the law shall be implemented. - Minor compliance -	Tracking system to identify changes in the relevant regulations is available through the head office, website information and is communicated from the Group Head Office. On the site verification, interviews with office personnel and records indicate that the system is appropriate to the operation. Tracking system on any changes in the law had been well implemented.	Complied
Criterion 2.2: The right to use the land is demonstrated, and is not legitimately contested by local people who can demonstrate that they have legal, customary or user rights.		
2.2.1 Documents showing legal ownership or lease, history of land tenure and the actual legal use of the land shall be available. - Major compliance -	Holyrood Estate and Kamunting Estate operation is on freehold and leasehold land. Land titles and copy of land titles are available during the audit. Holyrood Estate land titles and quit rent were sighted for: 1. Grant No: 85423, (Lot #781) 2. Grant No: 48656, (Lot#803) 3. Grant No: 85424, (Lot#2044) 4. Grant No: 58413, (Lot#2330) Kamunting Estate land titles and quit rent were sighted for: 1. Grant No: 52824, (Lot #3026) 2. Grant No: 81187, (Lot#9159) 3. Grant No: 316701, (Lot#5822) Grant No: 81186, (Lot#9158)	Complied

RSPO Public Summary Report
Revision 6 (December/2017)

Criterion / Indicator	Assessment Findings	Compliance
2.2.2 Legal boundaries shall be clearly demarcated and visibly maintained. - Minor compliance -	Legal boundaries are clearly demarcated and visibly maintained throughout the estate. Holyrood Estate- Field visit to boundary is visibly maintained with Boustead Plantation, Ladang Malaya at field P17B. Kamunting Estate- Field visit to boundary is visibly maintained with smallholder at field 06A2.	Complied
2.2.3 Where there are or have been disputes, additional proof of legal acquisition of title and evidence that fair compensation has been made to previous owners and occupants shall be available, and that these have been accepted with free, prior and informed consent (FPIC). - Minor compliance -	There is no land dispute in the SOU 2 at the time of audit. The land belongs to Sime Darby Plantation Berhad and some leased it directly from the government verified through land ownership documents. Interviewed with the neighbouring villagers confirmed that no encroachment of land by the company.	Complied
2.2.4 There shall be an absence of significant land conflict, unless requirements for acceptable conflict resolution processes (see Criteria 6.3 and 6.4) are implemented and accepted by the parties involved. -Major compliance	There is no land dispute in the SOU 2 at the time of audit. The land belongs to Sime Darby Plantation Berhad and some leased it directly from the government verified through land ownership documents. Interviewed with the neighbouring villagers confirmed that no encroachment of land by the company.	Complied
2.2.5 For any conflict or dispute over the land, the extent of the disputed area shall be mapped out in a participatory way with involvement of affected parties (including neighbouring communities where applicable). -Minor compliance	There is no land dispute in the SOU 2 at the time of audit. The land belongs to Sime Darby Plantation Berhad and some leased it directly from the government verified through land ownership documents. Interviewed with the neighbouring villagers confirmed that no encroachment of land by the company.	Complied
2.2.6 To avoid escalation of conflict, there shall be no evidence that palm oil operations have instigated violence in maintaining peace and order in their current and planned operations. -Major compliance	There is no land dispute in the SOU 2 at the time of audit. The land belongs to Sime Darby Plantation Berhad and some leased it directly from the government verified through land ownership documents. Interviewed with the neighbouring villagers confirmed that no encroachment of land by the company.	Complied
Criterion 2.3: Use of the land for oil palm does not diminish the legal rights, customary or user right of other users without their free, prior and informed consent.		
2.3.1 Maps of an appropriate scale showing the extent of recognized legal, customary or user rights (Criteria 2.2, 7.5 and 7.6) shall be developed through participatory mapping involving affected parties (including neighbouring communities where applicable, and relevant authorities). - Major compliance -	There is no land dispute in the SOU 2 at the time of audit. The land belongs to Sime Darby Plantation Berhad and some leased it directly from the government verified through land ownership documents. Interviewed with the neighbouring villagers confirmed that no encroachment of land by the company.	Complied

RSPO Public Summary Report
Revision 6 (December/2017)

Criterion / Indicator	Assessment Findings	Compliance
2.3.2 Copies of negotiated agreements detailing the process of free, prior and informed consent (FPIC) (Criteria 2.2, 7.5 and 7.6) shall be available and shall include: a) Evidence that a plan has been developed through consultation and discussion with all affected groups in the communities, and that information has been provided to all affected groups, including information on the steps that shall be taken to involve them in decision making; b) Evidence that the company has respected communities' decisions to give or withhold their consent to the operation at the time that this decision was taken; c) Evidence that the legal, economic, environmental and social implications for permitting operations on their land have been understood and accepted by affected communities, including the implications for the legal status of their land at the expiry of the company's title, concession or lease on the land. - Minor compliance -	There is no land dispute in the SOU 2 at the time of audit. The land belongs to Sime Darby Plantation Berhad and some leased it directly from the government verified through land ownership documents. Interviewed with the neighbouring villagers confirmed that no encroachment of land by the company.	Complied
2.3.3 All relevant information shall be available in appropriate forms and languages, including assessments of impacts, proposed benefit sharing, and legal arrangements. -Minor compliance	There is no land dispute in the SOU 2 at the time of audit. The land belongs to Sime Darby Plantation Berhad and some leased it directly from the government verified through land ownership documents. Interviewed with the neighbouring villagers confirmed that no encroachment of land by the company.	Complied
2.3.4 Evidence shall be available to show that communities are represented through institutions or representatives of their own choosing, including legal counsel. -Major compliance	There is no land dispute in the SOU 2 at the time of audit. The land belongs to Sime Darby Plantation Berhad and some leased it directly from the government verified through land ownership documents. Interviewed with the neighbouring villagers confirmed that no encroachment of land by the company.	Complied
Principle 3: Commitment to long-term economic and financial viability		
Criterion 3.1: There is an implemented management plan that aims to achieve long-term economic and financial viability.		
3.1.1 A business or management plan (minimum three years) shall be documented that includes, where appropriate, a business case for scheme smallholders. - Major compliance -	SOU2 had an annual budget for the financial year 2017/2018. The palm oil mill budget includes the projected FFB processed, CPO and PK production which projected for five years. Sighted for both estate 10 years business plan (MPLAN_2017) from the FY 2017/18 until FY 2021/22 to include upkeep mature cost, oil palm harvesting and collection cost, oil palm transport cost and oil palm manuring cost.	Complied

**RSPO Public Summary Report
Revision 6 (December/2017)**

Criterion / Indicator		Assessment Findings	Compliance																											
3.1.2	An annual replanting programme projected for a minimum of five years (but longer where necessary to reflect the management of fragile soils, see Criterion 4.3), with yearly review, shall be available. - Minor compliance -	<p>The replanting programme was established. Sighted Replanting Programme 2016-2038:</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Estate</th> <th>Ha</th> </tr> </thead> <tbody> <tr> <td>17/18</td> <td>Holyrood</td> <td>65.01</td> </tr> <tr> <td>18/19</td> <td>Estate</td> <td>94.43</td> </tr> <tr> <td>2019</td> <td></td> <td>-</td> </tr> <tr> <td>2020</td> <td></td> <td>59.60</td> </tr> <tr> <td>2021</td> <td></td> <td>-</td> </tr> <tr> <td>18/19</td> <td></td> <td>173.42</td> </tr> <tr> <td>2019</td> <td></td> <td>117.85</td> </tr> <tr> <td>2020</td> <td></td> <td>85.24</td> </tr> </tbody> </table> <p>Replanting program for Kalumpong Estate will only start on 2023.</p>	Year	Estate	Ha	17/18	Holyrood	65.01	18/19	Estate	94.43	2019		-	2020		59.60	2021		-	18/19		173.42	2019		117.85	2020		85.24	Complied
Year	Estate	Ha																												
17/18	Holyrood	65.01																												
18/19	Estate	94.43																												
2019		-																												
2020		59.60																												
2021		-																												
18/19		173.42																												
2019		117.85																												
2020		85.24																												
Principle 4: Use of appropriate best practices by growers and millers																														
Criterion 4.1:																														
Operating procedures are appropriately documented, consistently implemented and monitored.																														
4.1.1	Standard Operating Procedures (SOPs) for estates and mills are documented - Major compliance -	<p>SOP available for the Palm Oil Mill and the Estates. Palm Mill holds two SOPs:</p> <ol style="list-style-type: none"> 1. Mill Quality Management Manual v.1 2008/MQMS/QMM/08 as a guidance document to operate the mill. 2. Sustainability Plantation Management System (MQMS/SOM/08 v.1 dated 1/11/2008) to includes mill SOPs. Sighted SOP for fruit handling station, sterilisation station, threshing station, pressing station, kernel recovery station, boiler station and effluent treatment plant. <p>Estates have a separate SOP which is SOP EQMS, Pictorial Safety Standard, Estate Quality Management System and Agricultural reference Manual that covered planting material, nursery techniques, replanting, land preparation, planting density, canopy management, water management, harvesting, loose fruit collection, weed control and transport.</p>	Complied																											

**RSPO Public Summary Report
Revision 6 (December/2017)**

Criterion / Indicator	Assessment Findings	Compliance
4.1.2 A mechanism to check consistent implementation of procedures shall be in place. - Minor compliance -	<p>There is an audit conducted by planning and monitoring department to confirmed consistent records of implementation of SOPs. During mill visit it was noted that operating parameters were consistently recorded by the operators. The following are rating given by internal and external for FY2017/2018 at SOU 2:</p> <p>Holyrood Estate(Feb 2018) Replanting/Immature Assessment = 4 Mature upkeep Assessment=4.4 Manuring Assessment = 4.8 Building & Facilities Management = 4.7 EVIT = 2.9 Ex-estate Cost = 4</p> <p>Kalumpong Estate(May 2018) Replanting/Immature Assessment = 4 Nursery = 4 Manuring Assessment = 5 Building & Facilities Management = 4.4 EVIT = 3.0 Ex-estate Cost = 4.7</p> <p>Latest internal audit visit was conducted by PSQM department personnel from 2-5/5/2018 for SOU 2.</p>	Complied
4.1.3 Records of monitoring and any actions taken shall be maintained and available, as appropriate. - Minor compliance -	All records of monitoring were maintained and available at mill and estate office.	Complied
4.1.4 The mill shall record the origins of all third-party sourced Fresh Fruit Bunches (FFB). - Major compliance -	The mill received and processed 100% own crops with no third-party sourced FFB purchas	Complied
<p>Criterion 4.2: Practices maintain soil fertility at, or where possible improve soil fertility to, a level that ensures optimal and sustained yield.</p>		
4.2.1 There shall be evidence that good agriculture practices, as contained in Standard Operating Procedures (SOPs), are followed to manage soil fertility to a level that ensures optimal and sustained yield, where possible. - Minor compliance -	Good agriculture practices which follows the group agriculture manual contains Standard Operating Procedures to ensure soil fertility is managed to a level that ensures optimal and sustained yield.	Complied
4.2.2 Records of fertiliser inputs shall be maintained. - Minor compliance -	<p>Holyrood Estate: The records of agronomic and fertilizer recommendation report by agronomist shown application date, filed number, dosage applied per palm, type of fertilizer and number of application. Sampled fertilizer recommendation-amendment (dated 13/10/2017) for field 2010A area, MOP (2.00kg/palm) was complete.</p> <p>Dusun Durian Estate: The records of agronomic and fertilizer recommendation report by agronomist shown application date, filed number, dosage applied per palm, type of fertilizer and number of application. Sampled fertilizer recommendation for field 02A1 area, AC (1.47kg/palm) was completed on 9/3/18.</p>	Complied

RSP0 Public Summary Report
Revision 6 (December/2017)

Criterion / Indicator	Assessment Findings	Compliance																						
4.2.3 There shall be evidence of periodic tissue and soil sampling to monitor changes in nutrient status. - Minor compliance -	Holyrood Estate: Latest plant analysis was done during agronomist visit on 5/4/2018. Soil sampling and analysis was last done on 30/6/2014. Sighted Soil Analysis Test Report (S52/2014) dated 20/10/2014. Chersonese Estate: Latest plant analysis was done during agronomist visit on 28/11/2016. Soil sampling and analysis was last done on 5/3/2015. Sighted Soil Analysis Test Report (S31/2015) dated 17/4/2015..	Complied																						
4.2.4 A nutrient recycling strategy shall be in place, and may include use of Empty Fruit Bunches (EFB), Palm Oil Mill Effluent (POME), and palm residues after replanting. - Minor compliance -	All palm by-products including fronds, EFB are recycled. EFB is applied for immature area and as per agronomic and fertilizer recommendation. <table border="1"> <thead> <tr> <th>Tonnage</th> <th>Type</th> <th>Month</th> <th>Estate</th> </tr> </thead> <tbody> <tr> <td>47.29 mt</td> <td>EFB</td> <td>Apr 18</td> <td>HE</td> </tr> <tr> <td>1,123mt</td> <td>Compost</td> <td>Apr 18</td> <td>KE</td> </tr> </tbody> </table>	Tonnage	Type	Month	Estate	47.29 mt	EFB	Apr 18	HE	1,123mt	Compost	Apr 18	KE	Complied										
Tonnage	Type	Month	Estate																					
47.29 mt	EFB	Apr 18	HE																					
1,123mt	Compost	Apr 18	KE																					
Criterion 4.3: Practices minimise and control erosion and degradation of soils.																								
4.3.1 Maps of any fragile soils shall be available. - Major compliance -	Soil series map available for both estates visited. No other soil categorised as problematic or fragile soil. Sighted the type of soil available at Holyrood and Kalumpong Estate. <table border="1"> <thead> <tr> <th>No.</th> <th>Type of Soil</th> </tr> </thead> <tbody> <tr><td>1</td><td>Rasau</td></tr> <tr><td>2</td><td>Holyrood</td></tr> <tr><td>3</td><td>Telemong</td></tr> <tr><td>4</td><td>Sungei Buloh</td></tr> <tr><td>5</td><td>Munchong</td></tr> <tr><td>6</td><td>Briah</td></tr> <tr><td>7</td><td>Jawa</td></tr> <tr><td>8</td><td>Sedu</td></tr> <tr><td>9</td><td>Selangor</td></tr> <tr><td>10</td><td>Tebok</td></tr> </tbody> </table>	No.	Type of Soil	1	Rasau	2	Holyrood	3	Telemong	4	Sungei Buloh	5	Munchong	6	Briah	7	Jawa	8	Sedu	9	Selangor	10	Tebok	Complied
No.	Type of Soil																							
1	Rasau																							
2	Holyrood																							
3	Telemong																							
4	Sungei Buloh																							
5	Munchong																							
6	Briah																							
7	Jawa																							
8	Sedu																							
9	Selangor																							
10	Tebok																							
4.3.2 A management strategy shall be in place for plantings on slopes above a certain limit (this needs to be soil and climate specific). - Minor compliance -	Soil slope and contour map available for both estates visited. There is no slope above 25° at both estate.	Complied																						
4.3.3 A road maintenance programme shall be in place. - Minor compliance -	Estates has implemented annual road maintenance programme. Example of programme checked at both estates shows the map indicating road repairs and maintenance for the whole estate roads includes resurfacing and grading. Sighted the records of road maintenance at both estates. Verified during site visit, found that the road were in good condition.	Complied																						
4.3.4 Subsidence of peat soils shall be minimised and monitored. A documented water and ground cover management programme shall be in place. - Minor compliance -	There is no peat soil or soil categorised as problematic or fragile soil at all estates visited.	Complied																						

RSP0 Public Summary Report
Revision 6 (December/2017)

Criterion / Indicator	Assessment Findings	Compliance	
4.3.5	Drainability assessments shall be required prior to replanting on peat to determine the long-term viability of the necessary drainage for oil palm growing. - Minor compliance -	There is no peat soil or soil categorised as problematic or fragile soil at all estates visited.	Complied
4.3.6	A management strategy shall be in place for other fragile and problem soils (e.g. sandy, low organic matter, acid sulphate soils). - Minor compliance -	There is no peat soil or soil categorised as problematic or fragile soil at all estates visited.	Complied
Criterion 4.4: Practices maintain the quality and availability of surface and ground water.			
4.4.1	An implemented water management plan shall be in place. - Minor compliance -	<p>CPOM Sighted an implemented plan established as Chersonese Palm Oil Mill Water Management & Reduction Plans: Contingency Plan during water crisis 2017/2018.</p> <p>1. Water shortage/dry spell: i. Consume water supply from Lembaga Air Perak (LAP) ii. Educate mill employees to conserve water iii. Revise demand and supply conditions iv. Monitor/coordinate water supply situation v. Purchase water from LAP & store into concrete sump/overhead tanks</p> <p>2. Severe water pollution: i. Perform water supply from LAP ii. Reusing/recycling water iii. Reusing/recycling water</p> <p>The water management implemented based on the documented plan as following: - Revised Sustainable Plantation Management System – Appendix 7: Standard Operating Procedure (SOP) for Water Quality Monitoring - Identification & Management of Wastewaters for FY 17/18 - Action Plan to Reduce Fresh Water Usage for FY 17/18 - Contingency Plan during Water Shortage for FY 17/18</p> <p>All plans sighted available at the mill and sampled estates including the water reduction management programs which were specified with objectives, targets and duration as well as resources required. Rainfall monitoring records shown total rainfall recorded for Jan – Dec 2017 = 2748mm at Holyrood Estate and from Jan – May 2018 = 1414.05mm.</p> <p>Kalumpong Estate rainfall Jan – Dec 2017 = 3661mm. Rainfall Jan – May 2018 = 973mm.</p>	Complied

RSPO Public Summary Report
Revision 6 (December/2017)

Criterion / Indicator	Assessment Findings	Compliance
<p>4.4.2</p> <p>Protection of water courses and wetlands, including maintaining and restoring appropriate riparian and other buffer zones (refer to national best practice and national guidelines) shall be demonstrated. - Major compliance -</p>	<p>The water sampling exercise for river samples as well as water for domestic usage requirements need to be carried out on quarterly basis (January, April, July and October) as following:</p> <p>CPOM - Monthly Effluent Analysis Test Report dated 12/3/2018 by Sime Darby Research Sdn. Bhd. Report shown result was in compliance against the standard tested.</p> <p>Protection/conservation program for riparian/buffer zone including monitoring of river water quality through sampling analysis done by Sime Darby Research Sdn. Bhd. R&D Centre Carey Island. Sighted latest result of water quality monitoring for Holyrood Estate as following:</p> <ul style="list-style-type: none"> - Pesticide in water sample analysis dated 14/5/2018; Report # PL345/2018 - Industrial effluent (water) analysis dated 2/5/2018; Report # IE509/2018 <p>Latest result of water quality monitoring for Kalumpong Estate sighted as following:</p> <ul style="list-style-type: none"> - Microbiology water samples analysis dated 15/3/2018; Report # ML142/2018 - Pesticide in water sample analysis dated 25/5/2018; Report # PL397/2018 - Industrial effluent (water) analysis dated 20/3/2018; Report # IE355/2018 	<p>Complied</p>
<p>4.4.3</p> <p>Appropriate treatment of mill effluent to required levels and regular monitoring of discharge quality, especially Biochemical Oxygen Demand (BOD), shall be in compliance with national regulations (Criteria 2.1 and 5.6). - Minor compliance -</p>	<p>Palm Oil Mill Effluent (POME) treated through anaerobic pond treatment system where the licensed limit for final discharge BOD allowed by DOE was 50mg/l through land application. Regular monitoring was conducted by the mill by taking the sample of waste water in final discharge point on monthly basis and water at the upstream, midstream and downstream of the river on quarterly basis.</p> <p>Sampled effluent monitoring records: Monthly Effluent Analysis Test Report dated 12/3/2018 by Sime Darby Research Sdn. Bhd.; parameter monitored:- pH, Total Alkalinity, VFA, BOD, COD, TS, SS, VSS, TN, AN, O&G and found within the limit. There is no discharge of effluent from Feb 18- May 18.</p>	<p>Complied</p>
<p>4.4.4</p> <p>Mill water use per tonne of Fresh Fruit Bunches (FFB) (see Criterion 5.6) shall be monitored. - Minor compliance -</p>	<p>Recorded in File no. 5. Mill water use per tonne of FFB monitoring done accordingly as following:</p> <p>Water used: Average water consumed for the period from July 17 – March 18 = 1.07mt/FFB processed.</p> <p>Water usage ratio for Holyrood Estate = 2.26 m³/mt FFB.</p>	<p>Complied</p>
<p>Criterion 4.5: Pests, diseases, weeds and invasive introduced species are effectively managed using appropriate Integrated Pest Management techniques.</p>		

RSPO Public Summary Report
Revision 6 (December/2017)

Criterion / Indicator		Assessment Findings	Compliance																				
4.5.1	Implementation of Integrated Pest Management (IPM) plans shall be monitored. - Major compliance -	IPM is documented in Agriculture Reference Manual. The estates continue to implement biological control for the oil palm pest in the plantation such as leaf eating pest and rat. IPM techniques applied at the estates include monitoring of pest numbers and the use of triggers for initiation of control measures. Barn owls Tyto Alba has been introduced for biological control of rats. Barn owl boxes are constructed at the rate of 1 box to 10ha. Census records show that there is no outbreak of leaf eating pest. Although there have been no outbreaks of leaf eating pests, beneficial plants are being established along roadsides to attract natural predators. The estates have planted beneficial plants such as Cassia cobanensis and Turnera subulata and Antigonon leptopus. It was noted that the census interval for barn owl occupancy was as per Sime Darby SOP in Agricultural Reference Manual v.1 Section 15.	Complied																				
4.5.2	Training of those involved in IPM implementation shall be demonstrated. - Minor compliance -	IPM training was given by the Agronomist and plantation executives with qualification in agriculture. Interview with the team confirm their understanding of the Sime Darby SOP in Agricultural Reference Manual v.1 Section 15 on census. #cross refer with indicator 4.8.2	Complied																				
Criterion 4.6: Pesticides are used in ways that do not endanger health or the environment																							
4.6.1	Justification of all pesticides used shall be demonstrated. The use of selective products that are specific to the target pest, weed or disease and which have minimal effect on non-target species shall be used where available. - Major compliance -	The written justification in Standard Operating Procedure (SOP) of all agrochemical are available the Agricultural Reference Manual (ARM), SOP and in the Safety Pictorial Book prepared by Sime Darby Plantation Sdn Bhd. Refer to Sime Darby Agricultural Reference Manual, issue:1 version:3 dated 1/7/2011. Selected products are specific to the target pest, weed and disease.	Complied																				
4.6.2	Records of pesticides use (including active ingredients used and their LD50, area treated, amount of active ingredients applied per ha and number of applications) shall be provided. - Major compliance -	Records of pesticides use (including active ingredients used and their LD 50, area treated, amount of a.i. applied per ha and number of applications) had been maintained and kept by the estate. <table border="1"> <thead> <tr> <th>Chemical Name</th> <th>Active Ingredient (a.i)</th> </tr> </thead> <tbody> <tr> <td>Ken Amine</td> <td>Dimethylamine 60%</td> </tr> <tr> <td>Basta</td> <td>Glufosinate ammonium 13.50%</td> </tr> <tr> <td>Supersate</td> <td>Glyphosate 41 %</td> </tr> <tr> <td>Allion</td> <td>Indaziflam 45.50%</td> </tr> <tr> <td>Monex</td> <td>MSMA 39.50%</td> </tr> <tr> <td>Blazer</td> <td>Triclopyr butoxy 32%</td> </tr> </tbody> </table> The record of pesticides used was sighted. <table border="1"> <thead> <tr> <th>Estate/Month</th> <th>May 18</th> </tr> </thead> <tbody> <tr> <td>Holyrood Estate</td> <td>0.80 % a.i/ha</td> </tr> <tr> <td>Kalumpong Estate</td> <td>1.09 % a.i/ha</td> </tr> </tbody> </table>	Chemical Name	Active Ingredient (a.i)	Ken Amine	Dimethylamine 60%	Basta	Glufosinate ammonium 13.50%	Supersate	Glyphosate 41 %	Allion	Indaziflam 45.50%	Monex	MSMA 39.50%	Blazer	Triclopyr butoxy 32%	Estate/Month	May 18	Holyrood Estate	0.80 % a.i/ha	Kalumpong Estate	1.09 % a.i/ha	Complied
Chemical Name	Active Ingredient (a.i)																						
Ken Amine	Dimethylamine 60%																						
Basta	Glufosinate ammonium 13.50%																						
Supersate	Glyphosate 41 %																						
Allion	Indaziflam 45.50%																						
Monex	MSMA 39.50%																						
Blazer	Triclopyr butoxy 32%																						
Estate/Month	May 18																						
Holyrood Estate	0.80 % a.i/ha																						
Kalumpong Estate	1.09 % a.i/ha																						

RSPO Public Summary Report
Revision 6 (December/2017)

Criterion / Indicator	Assessment Findings	Compliance
4.6.3	Any use of pesticides shall be minimised as part of a plan, and in accordance with Integrated Pest Management (IPM) plans. There shall be no prophylactic use of pesticides, except in specific situations identified in national Best Practice guidelines. - Major compliance -	The quantity of agrochemicals required for various field conditions are documented and justified in Sime Darby Plantation Agriculture Reference Manual Section 16.5. The implementation in the field is consistent with the Agriculture Reference Manual Section 16.5 Complied
4.6.4	Pesticides that are categorised as World Health Organisation Class 1A or 1B, or that are listed by the Stockholm or Rotterdam Conventions, and paraquat, are not used, except in specific situations identified in national Best Practice guidelines. The use of such pesticides shall be minimised and eliminated as part of a plan, and shall only be used in exceptional circumstances. - Minor compliance -	Paraquat was eliminated. At the time of assessment there was no class 1a or 1b pesticide. Alternatives such as Glyphosate were used with the elimination of Paraquat. Complied
4.6.5	Pesticides shall only be handled, used or applied by persons who have completed the necessary training and shall always be applied in accordance with the product label. Appropriate safety and application equipment shall be provided and used. All precautions attached to the products shall be properly observed, applied, and understood by workers (see Criterion 4.7). - Major compliance -	Pesticide operators given training on the safe handling and application of the pesticides. Suitable personal protective equipment's and application equipment provided to the operators. All precautions attached to the products explained to operators and understood by them. This was noted during the interview with workers. #cross refer with indicator 4.8.2 Complied
4.6.6	Storage of all pesticides shall be according to recognised best practices. All pesticide containers shall be properly disposed of and not used for other purposes (see Criterion 5.3). - Major compliance -	The operating units comply with Regulation 9 of the Pesticides Act 1974 requiring balance of remaining solution to be kept under lock and key. During visit it was noted that all the remaining pesticides are kept in the store and securely locked and comply with regulation. Complied
4.6.7	Application of pesticides shall be by proven methods that minimise risk and impacts. - Minor compliance -	The quantity of agrochemicals required for various field conditions are documented and justified in Sime Darby Plantation Agriculture Reference Manual Section 16.5. The implementation in the field is consistent with the Agriculture Reference Manual Section 16.5. Complied
4.6.8	Pesticides shall be applied aerially only where there is documented justification. Communities shall be informed of impending aerial pesticide applications with all relevant information within reasonable time prior to application. - Major compliance -	No aerial spraying at all estates. Complied

**RSPO Public Summary Report
Revision 6 (December/2017)**

Criterion / Indicator		Assessment Findings	Compliance																						
4.6.9	Maintenance of employee and associated smallholder knowledge and skills on pesticide handling shall be demonstrated, including provision of appropriate information materials (see Criterion 4.8). - Minor compliance -	There is no associated smallholder at Chersonese POM Certification Unit. Employees handling pesticide given knowledge and skill required to cover safe handling practices and standard operating procedures. #cross refer with indicator 4.8.2	Complied																						
4.6.10	Proper disposal of waste material, according to procedures that are fully understood by workers and managers shall be demonstrated (see Criterion 5.3). - Minor compliance -	Proper disposal of waste material are carried out as per the company procedures. Established as Environmental Improvement Plan/Pollution Plan; Mill: KKS Chersonese; Period: 2018 (Jan – Dec). The procedures are fully understood by workers and managers. Workers interview reveal that they are aware of the zero burning policy including domestic waste are not allowed to be burned. Management of waste material disposal such as empty chemical container as in accordance with scheduled waste and domestic waste regulations and guidelines.	Complied																						
4.6.11	Specific annual medical surveillance for pesticide operators, and documented action to treat related health conditions, shall be demonstrated. - Major compliance -	Annual medical surveillance for sprayers and pesticide operators were demonstrated. Medical examination programme established for sprayers which conducted by Poliklinik Kempas Indah (HQ/16/DOC/00/504) for Holyrood Estate and Klinik Vijay Sdn Bhd for Kalumpong estate.	Complied																						
		<table border="1"> <thead> <tr> <th>ID No</th> <th>Date of Medical check up</th> <th>Result</th> <th>Estate</th> </tr> </thead> <tbody> <tr> <td>H4488534</td> <td rowspan="3">17/11/17</td> <td>Fit</td> <td rowspan="3">HE</td> </tr> <tr> <td>N6688646</td> <td>Fit</td> </tr> <tr> <td>AE2831350</td> <td>Fit</td> </tr> <tr> <td>AT616932</td> <td rowspan="4">24/4/18</td> <td>Fit</td> <td rowspan="4">KE</td> </tr> <tr> <td>B2096469</td> <td>Fit</td> </tr> <tr> <td>BH0079558</td> <td>Fit</td> </tr> <tr> <td>J1009488</td> <td>Fit</td> </tr> </tbody> </table>	ID No	Date of Medical check up	Result	Estate	H4488534	17/11/17	Fit	HE	N6688646	Fit	AE2831350	Fit	AT616932	24/4/18	Fit	KE	B2096469	Fit	BH0079558	Fit	J1009488	Fit	
ID No	Date of Medical check up	Result	Estate																						
H4488534	17/11/17	Fit	HE																						
N6688646		Fit																							
AE2831350		Fit																							
AT616932	24/4/18	Fit	KE																						
B2096469		Fit																							
BH0079558		Fit																							
J1009488		Fit																							
4.6.12	No work with pesticides shall be undertaken by pregnant or breast-feeding women. - Major compliance -	There is no female sprayer/pesticide operator at Holyrood Estate and Kalumpong Estate.	Complied																						
Criterion 4.7:																									
An occupational health and safety plan is documented, effectively communicated and implemented. The health and safety plan shall cover the following:																									
4.7.1	A health and safety policy shall be in place. A health and safety plan covering all activities shall be documented and implemented, and its effectiveness monitored. - Major compliance -	Annual & Baseline Audiometric Testing CPOM – Baseline & annual audiometric testing completed on 20/10/2017 by Earwright Services & Consultants Specialist Mobile Safety Supplies Sdn Bhd, HQ/13/DOC/00/329. Total of 71 workers were sent for the annual testing. Results found that a total of 4 workers are with hearing impairment and 1 worker with standard threshold shift. Repeat test was done on 4/6/2018.	Complied																						

**RSPO Public Summary Report
Revision 6 (December/2017)**

Criterion / Indicator	Assessment Findings	Compliance
<p>4.7.2</p> <p>All operations where health and safety is an issue shall be risk assessed, and procedures and actions shall be documented and implemented to address the identified issues. All precautions attached to products shall be properly observed and applied to the workers. - Major compliance -</p>	<p>SOU2 had identified and reviewed significant hazards and risks and determined appropriate risk control measures. The hazard identification, risk assessment and risk control (HIRARC) records, as well as CHRA reports were verified during the assessment. Appropriate control measure has been determined and revised in the HIRARC register.</p> <p>Risk assessment had been carried out on all operations where health and safety were of concern by the HIRARC committee and documented in the HIRARC document. The HIRARC was reviewed on 18/10/2107 on 'security monitoring' at CPOM.</p> <p>Risk of operations had been assessed and HIRARC document produced at Holyrood Estate. It was updated on 11.04.2017 after a tractor was involved in an accident</p> <p>At Kalumpong Estate the HIRARC was reviewed on 23/09/2017 after a front stacker was hit by an oil palm frond.</p>	<p>Complied</p>
<p>4.7.3</p> <p>All workers involved in the operation shall be adequately trained in safe working practices (see Criterion 4.8). Adequate and appropriate protective equipment shall be available to all workers at the place of work to cover all potentially hazardous operations, such as pesticide application, machine operations, and land preparation, harvesting and, if it is used, burning. - Minor compliance -</p>	<p>PPE issued to the workers is safety helmets, safety shoes. Special PPE for workers assigned to height, confined space. Safety shoes issued on a 6 monthly basis and recorded. The records of PPE issuance were sighted.</p> <p>SOP of handling of chemicals is available. The document was dated 26/02/2017 titled "chemical safety management". Therein is shown requirement & selection of chemicals, assessment of chemicals hazards, selections of supplier and transportation of chemicals. Storage, handling and training of such is also stated therein.</p> <p>#cross refer with indicator 4.8.2</p>	<p>Complied</p>
<p>4.7.4</p> <p>The responsible person/persons shall be identified. There shall be records of regular meetings between the responsible person/s and workers. Concerns of all parties about health, safety and welfare shall be discussed at these meetings, and any issues raised shall be recorded. - Major compliance -</p>	<p>SOU2 OSH policy is well briefed to all workers. Interview with workers reveal that they understand the policy and the importance of safety at work. Responsible person will be the regional safety officer and safety committee at each operating unit.</p> <p>CPOM OSH meeting was conducted on quarterly. OSH/EHS meeting: 10/8/2017,10/11/2017, 10/2/2018, 10/5/2018.</p> <p>HE OSH meeting was conducted on quarterly. OSH/EHS meeting: 11/7/2017, 10/10/2017, 25/1/2018, 4/4/2018.</p> <p>KE OSH meeting was conducted on quarterly. OSH/EHS meeting: 25/8/2017, 27/12/2017, 9/3/2018</p>	<p>Complied</p>

**RSPO Public Summary Report
Revision 6 (December/2017)**

Criterion / Indicator	Assessment Findings	Compliance																		
<p>4.7.5</p> <p>Accident and emergency procedures shall exist and instructions shall be clearly understood by all workers. Accident procedures shall be available in the appropriate language of the workforce. Assigned operatives trained in First Aid should be present in both field and other operations, and first aid equipment shall be available at worksites. Records of all accidents shall be kept and periodically reviewed.</p> <p>- Minor compliance -</p>	<p>Accident and emergency procedures are available. There is a formation of ERP Team & ERP for all the identified incidences. The organisation chart for the ERP team was appointed and displayed for information of the employees.</p> <p>At CPOM, Drill for POME spillage was organised on 23/2/18. In-house first aid training was conducted during the spillage drill on 23/2/2018 (First Aider-Employee ID No: 26735, 26665, 26661, 26664, 26656). Records of evacuation exercise/drill were sighted.</p> <p>Workers trained in First Aid were present in field operations. Holyrood Estate had 4 trained First Aiders while Kalumpong had 12.</p> <p>Holyrood Estate - Fire evacuation drill was last conducted on 23/8/2017 to test the state of readiness during emergency situation.</p> <p>Kalumpong Estate - Fire evacuation drill was last conducted on 25/4/2018 to test the state of readiness during emergency situation.</p>	<p>Complied</p>																		
<p>4.7.6</p> <p>All workers shall be provided with medical care, and covered by accident insurance.</p> <p>- Minor compliance -</p>	<p>Medical care is provided to all the employees. Local workers are covered under SOCSO scheme while foreign workers are covered under foreign workers compensation scheme.</p> <table border="1" data-bbox="660 1182 1289 1599"> <thead> <tr> <th>Insurance</th> <th>Period</th> <th>Remark</th> </tr> </thead> <tbody> <tr> <td>SOCSO</td> <td>April 18, May 18</td> <td rowspan="2">CPOM</td> </tr> <tr> <td>RHB Insurance Bhd (FW209154)</td> <td>Exp: 18/7/2018 (ID: 136711, 136710)</td> </tr> <tr> <td>SOCSO</td> <td>April 18, May 18</td> <td rowspan="2">HE</td> </tr> <tr> <td>RHB Insurance Bhd (FW219304)</td> <td>Exp:7/1/2019 (ID: 141050, 141051, 141055)</td> </tr> <tr> <td>SOCSO</td> <td>April 18, May 18</td> <td rowspan="2">KE</td> </tr> <tr> <td>RHB Insurance Bhd (MG127147)</td> <td>Exp:14/2/19 (ID:126028, 126024, 117341, 117325)</td> </tr> </tbody> </table>	Insurance	Period	Remark	SOCSO	April 18, May 18	CPOM	RHB Insurance Bhd (FW209154)	Exp: 18/7/2018 (ID: 136711, 136710)	SOCSO	April 18, May 18	HE	RHB Insurance Bhd (FW219304)	Exp:7/1/2019 (ID: 141050, 141051, 141055)	SOCSO	April 18, May 18	KE	RHB Insurance Bhd (MG127147)	Exp:14/2/19 (ID:126028, 126024, 117341, 117325)	<p>Complied</p>
Insurance	Period	Remark																		
SOCSO	April 18, May 18	CPOM																		
RHB Insurance Bhd (FW209154)	Exp: 18/7/2018 (ID: 136711, 136710)																			
SOCSO	April 18, May 18	HE																		
RHB Insurance Bhd (FW219304)	Exp:7/1/2019 (ID: 141050, 141051, 141055)																			
SOCSO	April 18, May 18	KE																		
RHB Insurance Bhd (MG127147)	Exp:14/2/19 (ID:126028, 126024, 117341, 117325)																			
<p>4.7.7</p> <p>Occupational injuries shall be recorded using Lost Time Accident (LTA) metrics</p> <p>- Minor compliance -</p>	<p>Records of all accidents are kept. Accident incidences are reviewed during the safety meetings.</p> <p>Records on Lost Time Accident (LTA) metrics was maintained and based on JKPP 6, 7 & 8. Sample of accident statistic as shown below :</p> <table border="1" data-bbox="660 1805 1177 1868"> <thead> <tr> <th>Year</th> <th>CPOM</th> <th>HE</th> <th>KE</th> </tr> </thead> <tbody> <tr> <td>2017</td> <td>65</td> <td>7</td> <td>69</td> </tr> </tbody> </table> <p>*LTA is equivalent to lost man days</p>	Year	CPOM	HE	KE	2017	65	7	69	<p>Complied</p>										
Year	CPOM	HE	KE																	
2017	65	7	69																	
<p>Criterion 4.8: All staff, workers, smallholders and contract workers are appropriately trained.</p>																				

**RSPO Public Summary Report
Revision 6 (December/2017)**

Criterion / Indicator	Assessment Findings	Compliance																																											
4.8.1 A formal training programme shall be in place that covers all aspects of the RSPO Principles and Criteria, and that includes regular assessments of training needs and documentation of the programme. - Major compliance -	<p>The records of training were available at mill and estate office. Sample training checked:</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Training</th> <th>Remark</th> </tr> </thead> <tbody> <tr> <td>9/5/18</td> <td>Water sampling</td> <td rowspan="4">CPOM</td> </tr> <tr> <td>14/5/18</td> <td>RSPO SCCS</td> </tr> <tr> <td>10/3/18</td> <td>Chemical handling</td> </tr> <tr> <td>5/2/18</td> <td>Workshop</td> </tr> <tr> <td>7/8/17</td> <td>SOP for Press</td> <td rowspan="4">HE</td> </tr> <tr> <td>8/1/17</td> <td>Conveyor</td> </tr> <tr> <td>5/5/18</td> <td>HCV briefing</td> </tr> <tr> <td>5/4/18</td> <td>IPM</td> </tr> <tr> <td>24/5/18</td> <td>Harvesting competency</td> <td rowspan="7">KE</td> </tr> <tr> <td>11/9/17</td> <td>Manuring</td> </tr> <tr> <td>21/2/18</td> <td>Chemical handling</td> </tr> <tr> <td>16/3/17</td> <td>Spraying</td> </tr> <tr> <td>15/3/18</td> <td>P&D</td> </tr> <tr> <td>4/6/2018</td> <td>First Aid</td> </tr> <tr> <td>22/5/2018</td> <td>Pruning</td> </tr> <tr> <td>16/3/18</td> <td>PPE</td> </tr> <tr> <td>24/5/17</td> <td>Harvesting</td> <td rowspan="2">KE</td> </tr> <tr> <td>23/4/18</td> <td>Manuring</td> </tr> </tbody> </table>	Date	Training	Remark	9/5/18	Water sampling	CPOM	14/5/18	RSPO SCCS	10/3/18	Chemical handling	5/2/18	Workshop	7/8/17	SOP for Press	HE	8/1/17	Conveyor	5/5/18	HCV briefing	5/4/18	IPM	24/5/18	Harvesting competency	KE	11/9/17	Manuring	21/2/18	Chemical handling	16/3/17	Spraying	15/3/18	P&D	4/6/2018	First Aid	22/5/2018	Pruning	16/3/18	PPE	24/5/17	Harvesting	KE	23/4/18	Manuring	Complied
Date	Training	Remark																																											
9/5/18	Water sampling	CPOM																																											
14/5/18	RSPO SCCS																																												
10/3/18	Chemical handling																																												
5/2/18	Workshop																																												
7/8/17	SOP for Press	HE																																											
8/1/17	Conveyor																																												
5/5/18	HCV briefing																																												
5/4/18	IPM																																												
24/5/18	Harvesting competency	KE																																											
11/9/17	Manuring																																												
21/2/18	Chemical handling																																												
16/3/17	Spraying																																												
15/3/18	P&D																																												
4/6/2018	First Aid																																												
22/5/2018	Pruning																																												
16/3/18	PPE																																												
24/5/17	Harvesting	KE																																											
23/4/18	Manuring																																												
4.8.2 Records of training for each employee shall be maintained. - Minor compliance -	Training records for employees available and maintained at the office. Records are verified on a sampling basis which covers all aspect of training and RSPO P&C requirement.	Complied																																											

Principle 5: Environmental responsibility and conservation of natural resources and biodiversity

Criterion 5.1:

Aspects of plantation and mill management, including replanting, that have environmental impacts are identified, and plans to mitigate the negative impacts and promote the positive ones are made, implemented and monitored, to demonstrate continual improvement.

5.1.1 An environmental impact assessment (EIA) shall be documented. - Major compliance -	<p>SOU2 Plans and impact assessments relating to environmental impacts based on documents as following:</p> <ul style="list-style-type: none"> Appendix 5.4.1b - Environmental Aspect and Impact Evaluation Procedure, Version 1; Year 2008 Issue no. 1; Dated 1 April 2009; Register Appendix 5.4.1c - Environmental Aspect and Impact Identification form, Version 1; Year 2008 Issue no. 1; Dated 1 April 2009; MR-01/EAI Appendix 5.4.1d – Environmental Impacts Evaluation form, Version 1; Year 2008 Issue no. 1; Dated 1 April 2009; MR-02/EIE The impact assessment documented as Environmental Aspect Identification (EAI) and Environmental Impact Evaluation (EIE) review on periodical basis at least once annually or in the event of any changes to circumstances related to related environmental management system. Sighted latest EAI & EIE for both sample estates and mill for FY 2017/2018 shown no any significant changes for the EAI and EIE reviewed by respective management team. 	Complied
--	---	----------

**RSPO Public Summary Report
Revision 6 (December/2017)**

Criterion / Indicator	Assessment Findings	Compliance
5.1.2	Where the identification of impacts requires changes in current practices, in order to mitigate negative effects, a timetable for change shall be developed and implemented within a comprehensive management plan. The management plan shall identify the responsible person/persons. - Minor compliance -	Based on the record of EAI and EIE review, no any newly identified aspects and impacts that require any changes in current practices. The existing aspects and impacts that evaluated as significant has been maintained the implementation of its management plan to mitigate negative effects by specific person in-charge at each operating units such as the management of Scheduled Waste. Complied
5.1.3	This plan shall incorporate a monitoring protocol, adaptive to operational changes, which shall be implemented to monitor the effectiveness of the mitigation measures. The plan shall be reviewed as a minimum every two years to reflect the results of monitoring and where there are operational changes that may have positive and negative environmental impacts. - Minor compliance -	The latest review for EAI for period effective from 1/7/2017 to 30/6/2018 shown no changes in operational that requires monitoring of implementation effectiveness. Complied
<p>Criterion 5.2: The status of rare, threatened or endangered species and other High Conservation Value habitats, if any, that exist in the plantation or that could be affected by plantation or mill management, shall be identified and operations managed to best ensure that they are maintained and/or enhanced.</p>		
5.2.1	Information shall be collated in a High Conservation Value (HCV) assessment that includes both the planted area itself and relevant wider landscape-level considerations (such as wildlife corridors). - Major compliance -	Information of High Conservation Value (HCV) available in the HCV Re-Assessment Final Report; Version 2.0; September 2016 for Strategic Operating Unit (SOU) 2 Chersonese. The HCV assessment was conducted by personnel from PSQM Department of Sime Darby Plantation Sdn. Bhd. reported a total of 83.39ha HCV area within SOU 2. The info available in this latest assessment report complements the info from Biodiversity Baseline Assessment Report dated back in February 2009. Complied
5.2.2	Where rare, threatened or endangered (RTE) species, or HCVs, are present or are affected by plantation or mill operations, appropriate measures that are expected to maintain and/or enhance them shall be implemented through a management plan. - Major compliance -	The report specified that no any IUCN species exists within SOU area except for birds species that often migrated through Kuala Gula river nearby SOU 2 estates. Complied
5.2.3	There shall be a programme to regularly educate the workforce about the status of these RTE species, and appropriate disciplinary measures shall be instigated in accordance with company rules and national law if any individual working for the company is found to capture, harm, collect or kill these species. - Minor compliance -	Programs including training of all level of employment at regional level which was latest conducted on 5/5/2018 by regional sustainability team. Training included briefing of strict penalties to be taken on to any that disregard company's policy on HCV and biodiversity. Complied

RSPO Public Summary Report
Revision 6 (December/2017)

Criterion / Indicator	Assessment Findings	Compliance
5.2.4	Where a management plan has been created there shall be ongoing monitoring: • The status of HCV and RTE species that are affected by plantation or mill operations shall be documented and reported; • Outcomes of monitoring shall be fed back into the management plan. - Minor compliance -	Complied
5.2.5	Where HCV set-asides with existing rights of local communities have been identified, there shall be evidence of a negotiated agreement that optimally safeguards both the HCVs and these rights. - Minor compliance -	Complied
Criterion 5.3: Waste is reduced, recycled, re-used and disposed of in an environmentally and socially responsible manner.		
5.3.1	All waste products and sources of pollution shall be identified and documented. - Major compliance -	Complied
5.3.2	All chemicals and their containers shall be disposed of responsibly. - Major compliance -	Complied

RSPO Public Summary Report
Revision 6 (December/2017)

Criterion / Indicator	Assessment Findings	Compliance
<p>5.3.3</p> <p>A waste management and disposal plan to avoid or reduce pollution shall be documented and implemented. - Minor compliance -</p>	<p>Waste Management Plan FYR 2017/2018. Towards RSPO in Sime Darby Plantations Environmental Improvement Plan/ Pollution Prevention Plan/Environment Management Plan Period: 2018 (Jan – Dec).</p> <p>Chersonese Mill: Latest Scheduled waste disposal done on 18/9/2017 by CLM Conservation (Penang) Sdn. Bhd. for SW322 (Consignment # 2017092917Y587PU); SW409 (Consignment # 2017092917J40C5L). Previous disposal was done on 7/2/2017 for SW306 (Consignment # KCSB/17027); SW409 (Consignment # KCSB/17026 by Kumaran & Company Sdn. Bhd.</p> <p>Holyrood Estate: SW409 was disposed on 28/5/2018 by Dhakshinamoorthy Manufacturing. Clinical waste (SW404) was disposed on 7/5/2018 by Edgenta Mediserve Sdn. Bhd.; consignment # ALF61842</p> <p>Kalumpang Estate: - SW409 was disposed on 28/5/2018 by Dhakshinamoorthy Manufacturing; Consignment # Weighbridge ticket # 5334; SW305 was disposed on 11/4/2018 by Aliran Segar; consignment # 88779. - A light bulb was found dumped in the recycle bin under category of glass waste type - The scheduled waste code SW 109 was not identified in Second Schedule (Notification of Scheduled Waste Generation) hence missing from the Fifth Schedule (Scheduled Waste Inventory).</p> <p>The waste management and disposal plan to avoid or reduce pollution was not adequately documented and implemented. Hence, previous Minor Nonconformity has been escalated into Major due to recurrence of issue fall under the same indicator.</p>	<p>Major nonconformance</p>
<p>Criterion 5.4: Efficiency of fossil fuel use and the use of renewable energy is optimised.</p>		
<p>5.4.1</p> <p>A plan for improving efficiency of the use of fossil fuels and to optimise renewable energy shall be in place and monitored. - Minor compliance -</p>	<p>Mill Renewable Energy Usage (mt) / CPO (mt) = 4.97 for May 2018. Diesel usage = 0.12 l/mt FFB for May 2018. Holyrood estate diesel usage = 1.59 l/mt FFB while electricity = 7.71kWh/mt FFB for May 2018.</p>	<p>Complied</p>
<p>Criterion 5.5: Use of fire for preparing land or replanting is avoided, except in specific situations as identified in the ASEAN guidelines or other regional best practice.</p>		
<p>5.5.1</p> <p>There shall be no land preparation by burning, other than in specific situations as identified in the 'Guidelines for the Implementation of the ASEAN Policy on Zero Burning' 2003, or comparable guidelines in other regions. - Major compliance -</p>	<p>Zero open burning policy as per SOP Section B2 - Felling/Land Clearing & Land Preparation dated November 2008. Management complying with the Malaysian environmental law –EQA and Regulations 1974. No open burning noted based on the records on the land clearing and felling for the replanting at visited estates. Method of land clearing and preparation was used such as (felling & chipping, cambering/land forming and path construction).</p>	<p>Complied</p>

RSPO Public Summary Report
Revision 6 (December/2017)

Criterion / Indicator	Assessment Findings	Compliance
5.5.2 Where fire has been used for preparing land for replanting, there shall be evidence of prior approval of the controlled burning as specified in 'Guidelines for the Implementation of the ASEAN Policy on Zero Burning' 2003, or comparable guidelines in other regions. - Minor compliance -	There's no evidence on the use of fire for land preparation during replanting done.	Complied
Criterion 5.6: Plans to reduce pollution and emissions, including greenhouse gases, are developed, implemented and monitored.		
5.6.1 An assessment of all polluting activities shall be conducted, including gaseous emissions, particulate/soot emissions and effluent (see Criterion 4.4). - Major compliance -	Measurement of Dust Particulate Concentration (Malaysian Standard 1596:2003) of Boiler Stack Flue Gas for Sime Darby Chersonese Oil Mill; Our ref. # L-PG-AC1712CSD-0528; Monitoring date: 29/12/2017; Reporting date: 25/1/2018 for Stack 1 and Stack 2. Results for both stacks were within Clean Air Regulations 1978 specification of 0.4 gm/m ³ N.	Complied
5.6.2 Significant pollutants and greenhouse gas (GHG) emissions shall be identified, and plans to reduce or minimise them implemented. - Major compliance	Significant pollutants and GHG emissions were identified mainly methane from POME treatment with plans already in place to reduce the impact. Other source also identified from estate activities.	Complied
5.6.3 A monitoring system shall be in place, with regular reporting on progress for these significant pollutants and emissions from estate and mill operations, using appropriate tools. - Minor compliance -	Monitoring of GHG was implemented with measured emissions were calculated through PalmGHG. Detail of calculations as per Appendix.	Complied
Principle 6: Responsible consideration of employees and of individuals and communities affected by growers and millers.		
Criterion 6.1: Aspects of plantation and mill management that have social impacts, including replanting, are identified in a participatory way, and plans to mitigate the negative impacts and promote the positive ones are made, implemented and monitored, to demonstrate continual improvement.		
6.1.1 A social impact assessment (SIA) including records of meetings shall be documented. - Major compliance -	Social Impact Assessment (SIA) was conducted by Sustainability Strategy Unit, PSQM Department on 14-17/6/2015 for the whole SOU 2 Chersonese Complex which included Chersonese POM, Chersonese Estate, Kalumpong Estate and Tali Ayer Estate and 23/2-5/3/2015 for Holyrood Estate. Seen the attendance list and report of the assessment. The methods of assessment were through interview with stakeholders, document reviewed and site visit.	Complied
6.1.2 There shall be evidence that the assessment has been done with the participation of affected parties. - Major compliance -	Attendance list was sighted and seen the stakeholders such as government authorities, internal workers and local communities were participated in the assessment.	Complied

**RSPO Public Summary Report
Revision 6 (December/2017)**

Criterion / Indicator	Assessment Findings	Compliance
<p>6.1.3</p> <p>Plans for avoidance or mitigation of negative impacts and promotion of the positive ones, and monitoring of impacts identified, shall be developed in consultation with the affected parties, documented and timetabled, including responsibilities for implementation.</p> <p>- Major compliance -</p>	<p>Social Management & Action Plan was developed on 11/3/2018 in the mill by the Quality Assurance Executive, 12/10/2017 in Holyrood Estate and 4/6/2018 in Kalumpang Estate. All the issues reported during stakeholder meeting was incorporated into the action plan. Time frame and person to be responsible were clearly stated in the plan. For eg:</p> <ul style="list-style-type: none"> i. Issue: Maternity leave to be increased from 60 days to 90 days. Action taken: There was a circular distributed by Human Resource Department in HQ approved that the extension of maternity leaves from 60 days to 90 days. ii. Issue: Request to fix the water tank at SJKT Ladang Holyrood. Action taken: The management has taken action to repair the water tank and seen the photo evidence and the invoice issued by contractor. Besides, during stakeholder meeting, the representative from the school also confirmed that no leakage was happened since the repair was done. iii. Issue: To have a female clinic assistant. Action taken: Transferred a female general worker to be female clinic assistant since 1/4/2018 after the issue reported in Gender Committee meeting on 10/3/2018. 	<p>Complied</p>
<p>6.1.4</p> <p>The plans shall be reviewed as a minimum once every two years and updated as necessary, in those cases where the review has concluded that changes should be made to current practices. There shall be evidence that the review includes the participation of affected parties.</p> <p>- Minor compliance -</p>	<p>The management plan was reviewed on yearly basis and the last review was conducted on 11/3/2018 in Chersonese POM, 12/10/2017 in Holyrood Estate and 4/6/2018 in Kalumpang Estate.</p>	<p>Complied</p>
<p>6.1.5</p> <p>Particular attention shall be paid to the impacts of smallholder schemes (where the plantation includes such a scheme).</p> <p>- Minor compliance -</p>	<p>There was no smallholder scheme within the certification units.</p>	<p>Not applicable</p>
<p>Criterion 6.2: There are open and transparent methods for communication and consultation between growers and/or millers, local communities and other affected or interested parties.</p>		
<p>6.2.1</p> <p>Consultation and communication procedures shall be documented.</p> <p>- Major compliance -</p>	<p>Sime Darby Plantation Berhad developed Procedure for External Communication (Sime Darby Plantation Estate Quality Management System – Standard Operation Manual, Sub-section 5.5, Appendix 5.5.3.2, version 1, issue date 1/11/2008). The procedure has detailing the process of handling complaints from stakeholders and the time frame for external communication to be dealt with. The time frame to provide feedback is within two weeks of the date of receipt for communication and within one week of the completion of the investigation.</p>	<p>Complied</p>

**RSPO Public Summary Report
Revision 6 (December/2017)**

Criterion / Indicator	Assessment Findings	Compliance	
6.2.2	A management official responsible for these issues shall be nominated. - Minor compliance -	Assistant Manager of the mill and estate have been appointed as Social Officer to handle any social issues reported in the mill and estates by the Manager and seen the appointment letter dated 2/10/2017 in POM, 3/7/2017 in Holyrood Estate and Manager of Kalumpang Estate was the Social Officer and seen the appointment letter dated 1/3/2018.	Complied
6.2.3	A list of stakeholders, records of all communication, including confirmation of receipt and that efforts are made to ensure understanding by affected parties, and records of actions taken in response to input from stakeholders, shall be maintained. - Minor compliance -	Stakeholder list was developed where stakeholders such as government authorities, local communities, contractors and suppliers were included into the list. Stakeholder meeting was conducted on 10/3/2018 in Chersonese POM, 12/10/2017 in Holyrood Estate and 26/2/2018 in Kalumpang Estate with the participation from stakeholders such as contractors, workers' representatives, head of local community, school's representatives, government authorities and suppliers. Seen the meeting minutes and issues reported during the meeting were incorporated into social management plan and were solved accordingly. Evidence of one of the issue reported was sighted which related to the stray dogs at the housing complex and mill area. Complaint form has been submitted to Local Council on 17/4/2018 and waiting for the action taken by the council.	Complied
Criterion 6.3: There is a mutually agreed and documented system for dealing with complaints and grievances, which is implemented and accepted by all effected parties.			
6.3.1	The system, open to all affected parties, shall resolve disputes in an effective, timely and appropriate manner, ensuring anonymity of complainants and whistleblowers, where requested. - Major compliance -	Sime Darby Plantation Berhad has implemented Flowchart and Procedure on Handling Social Issues, version 1 and dated 1/11/2008. Initial negotiation between the management and the dispute parties should be taken within two weeks after outbreak of issue.	Complied
6.3.2	Documentation of both the process by which a dispute was resolved and the outcome shall be available. - Major compliance –	Chersonese POM, Holyrood Estate and Kalumpang Estate has implemented House Defect Form and Grievances Book for the internal workers to report any defect in the housing area and External Complaint Book. Sampled of the complaint forms and evidences as below: i. House No.: 6A dated 4/4/2018 Issue: Water pipe leaking and piping in the interior of sink was leaked. Action: Repair work has been carried out by contractor and seen the receipt issued by the contractor to the mill for the work done on 15/5/2018. ii. House No.: 48 & 49 dated 9/4/2018 Issue: Toilet blockage. Action: Desludging of the septic tank was carried out on 16/4/2018 through verified with the photo evident.	Complied
Criterion 6.4: Any negotiations concerning compensation for loss of legal, customary or user rights are dealt with through a documented system that enables indigenous peoples, local communities and other stakeholders to express their views through their own representative institutions.			

**RSPO Public Summary Report
Revision 6 (December/2017)**

Criterion / Indicator	Assessment Findings	Compliance	
6.4.1	A procedure for identifying legal, customary or user rights, and a procedure for identifying people entitled to compensation, shall be in place. - Major compliance -	Sime Darby Plantation Berhad has developed Flowchart and Procedures on Handling Land Disputes, version 1 and issue date: 1/11/2008. The procedure has detailing the process if any issues reported by local communities regarding land dispute. Negotiation process will be initiated which included the Estate Management, Land Management Department, Regional Heads, Zone Heads, third parties' involvement including stakeholders. Compensation of calculation and distribution to the affected parties will be determined by Land Management Department.	Complied
6.4.2	A procedure for calculating and distributing fair compensation (monetary or otherwise) shall be established and implemented, monitored and evaluated in a participatory way, and corrective actions taken as a result of this evaluation. This procedure shall take into account: gender differences in the power to claim rights, ownership and access to land; differences of transmigrants and long-established communities; and differences in ethnic groups' proof of legal versus communal ownership of land. - Minor compliance -	SOP as per indicator 6.4.1.	Complied
6.4.3	The process and outcome of any negotiated agreements and compensation claims shall be documented, with evidence of the participation of affected parties, and made publicly available. - Major compliance -	No issues related to loss of legal customary rights with indigenous peoples, local communities and other stakeholders reported during the time of audit through interviewed with the local communities. Boundary stone and trenches were available to demarcate the boundary of land.	Complied
Criterion 6.5:			
Pay and conditions for employees and for contract workers always meet at least legal or industry minimum standards and are sufficient to provide decent living wages.			
6.5.1	Documentation of pay and conditions shall be available. - Major compliance -	Mill and estate have employed local and foreign workers. All the mill and estates workers are under direct employment. The payslip has included basic pay, allowances, working days, medical leave, deduction of salary such as NUPW and EPF and etc. Payslip for August 2017, March 2018 and May 2018 was sampled based on the crop summary as below: <ul style="list-style-type: none"> a. Employee No.: 66746 (KE) b. Employee No.: 117340 (KE) c. Employee No.: 98263 (KE) d. Employee No.: 129649 (KE) e. Employee No.: 123837 (HE) f. Employee No.: 125265 (HE) g. Employee No.: 138513 (HE) h. Employee No.: 141050 (HE) i. Employee No.: 47879 (CPOM) j. Employee No.: 26676 (CPOM) k. Employee No.: 123946 (CPOM) l. Employee No.: 123906 (CPOM) <p>All the sampled workers have achieved the Minimum Wage Order 2016 of RM 1000/ month or RM 38.46/day.</p>	Complied

RSP0 Public Summary Report
Revision 6 (December/2017)

Criterion / Indicator	Assessment Findings	Compliance
<p>6.5.2</p> <p>Labour laws, union agreements or direct contracts of employment detailing payments and conditions of employment (e.g. working hours, deductions, overtime, sickness, holiday entitlement, maternity leave, reasons for dismissal, period of notice, etc.) shall be available in the languages understood by the workers or explained carefully to them by a management official.</p> <p>- Major compliance -</p>	<p>Employment contract are available and explained in language that understood by workers. The contract was signed by the workers and sampled of contracts as below:</p> <ul style="list-style-type: none"> a. Employee No.: 53858 (KE) b. Employee No.: 121408 (KE) c. Employee No.: 126763 (KE) d. Employee No.: 132210 (KE) e. Employee No.: 123837 (HE) f. Employee No.: 125265 (HE) g. Employee No.: 138513 (HE) h. Employee No.: 141050 (HE) i. Employee No.: 123906 (CPOM) j. Employee No.: 136707 (CPOM) k. Employee No.: 65886 (CPOM) l. Employee No.: 128603 (CPOM) <p>Besides, for workers who workers more than 2 years (Indonesian) and 3 years (other nationalities) have signed an extension contract where Minimum Wage Order 2016 is comply as below:</p> <ul style="list-style-type: none"> a. Employee No.: 66746 (KE) b. Employee No.: 98263 (KE) c. Employee No.: 103467 (KE) d. Employee No.: 99129 (HE) e. Employee No.: 107655 (HE) f. Employee No.: 107661 (HE) g. Employee No.: 47879 (CPOM) h. Employee No.: 92348 (CPOM) <p>Interviewed with the workers confirmed that they were understood on the terms and conditions outlined in the employment contract. They were also briefed on the terms and condition during induction training.</p>	<p>Complied</p>
<p>6.5.3</p> <p>Growers and millers shall provide adequate housing, water supplies, medical, educational and welfare amenities to national standards or above, where no such public facilities are available or accessible.</p> <p>- Minor compliance -</p>	<p>Linesite Inspection was carried out by Quality Assurance Executive and Hospital Assistant on weekly basis by using Mill's Housing Inspections Form and Housing Complex/ Nest/ Community Hall Inspections Form. The last inspections were conducted on 3/6/2018 and 27/5/2018 in mill, 28/5/2018, 21/5/2018, 14/5/2018 and 7/5/2018 in Holyrood Estate and 5/6/2018, 23/5/2018, 15/5/3018 in Kalumpang Estate.</p> <p>During linesite visit found that the condition of the housing for foreign workers were not satisfied. Pejabat Tenaga Kerja Taiping has carried out inspection on 26/4/2018 and issued a report regarding the housing in Holyrood Estate did not achieved the minimum housing standard. A reply with action plan from the management to Pejabat Tenaga Kerja was done on 12/5/2018. The estate's management has obtained quotation from the contractor to upgrade on the housing on 25/5/2018. It is still awaiting approval from top management for the upgrading work. This will be verified during next assessment.</p>	<p>Complied</p>

RSPO Public Summary Report
Revision 6 (December/2017)

Criterion / Indicator		Assessment Findings	Compliance
6.5.4	Growers and millers shall make demonstrable efforts to monitor and improve workers' access to adequate, sufficient and affordable food. - Minor compliance -	Accesses to food for the workers are considered adequately and sufficiently as the location of mill and estate was located near to the town. There also sundry shop within the estate and mill premise. Foods and goods price list was displayed during the time of audit and the price was considered reasonable verified through interviewed with workers.	Complied
Criterion 6.6: The employer respects the rights of all personnel to form and join trade unions of their choice and to bargain collectively. Where the right to freedom of association and collective bargaining are restricted under law, the employer facilitates parallel means of independent and free association and bargaining for all such personnel.			
6.6.1	A published statement in local languages recognising freedom of association shall be available. - Major compliance -	SDPB has implemented Social Policy dated January 2015 where the management is committed and respect the rights of all personnel to form and join trade unions of their choice and to bargain collectively.	Complied
6.6.2	Minutes of meetings with main trade unions or workers representatives shall be documented. - Minor compliance -	NUPW committee was established in the Chersonese POM, Holyrood Estate and Kalumpong Estate. The last meeting was conducted on 9/1/2018 with 9 participants included Assistant Manager in Chersonese POM. Meeting minutes was sighted and issued raised during the meeting was recorded in the minutes. Issues raised were solved through evident reviewed. NUPW meeting between management and the workers were held on 6/10/2017 in Holyrood Estate. Issues reported during the meeting have been rectified through verified with the evidences. For eg: the sprayers reported that the mask issued to them were not appropriate and the management has replaced the mask with respirator. Seen the bin card and PPE issuance records. NUPW meeting was conducted on 13/3/2018 in Kalumpong Estate and seen the meeting minutes. Issues reported during the meeting were clearly recorded in the minutes. For eg: The workers requested the management to brief on the calculation of wages for the loose fruit collectors. The management has conducted a meeting and training with the loose fruit collectors on 9/4/2018 and seen the meeting minutes.	Complied
Criterion 6.7: Children are not employed or exploited.			
6.7.1	There shall be documentary evidence that minimum age requirements are met. - Major compliance -	The company has developed Child Protection Policy dated January 2015 and they are complied with the minimum age requirement. Through document review on the Employee Listing and interviewed with the workers confirmed that all the workers recruited are above 18 years old.	Complied
Criterion 6.8: Any form of discrimination based on race, caste, national origin, religion, disability, gender, sexual orientation, union membership, political affiliation, or age, is prohibited.			

RSPO Public Summary Report
Revision 6 (December/2017)

Criterion / Indicator	Assessment Findings	Compliance	
6.8.1	A publicly available equal opportunities policy including identification of relevant/affected groups in the local environment shall be documented. - Major compliance -	SDPB has implemented Social Policy and Social & Humanity Management Policy dated January 2015 where the management is committed to treat all employees fairly in terms of recruitment, progression, terms and conditions of work and representation regardless of race, caste, nationality, gender, sexual orientation, union membership, political view, religion and/or age. Briefing of the policies was conducted on 1/6/2018 for the new workers. Besides, policy is displayed at the notice board.	Complied
6.8.2	Evidence shall be provided that employees and groups including local communities, women, and migrant workers have not been discriminated against. - Major compliance -	The company has recruited workers from different background, nationalities, races and religions without any discrimination. The workers are allowed to transfer to any work station if they found they are unfit for the assigned job through interviewed.	Complied
6.8.3	It shall be demonstrated that recruitment selection, hiring and promotion are based on skills, capabilities, qualities, and medical fitness necessary for the jobs available. - Minor compliance -	Sime Darby Plantation Berhad has developed Workforce Management Unit Liaison & Recruitment (LR) Procedure with Doc. No. WMU/LR-SOPP/MARCH2016, rev. 0 dated 30/3/2016. The recruitment process was clearly stated in the procedure where the recruitment was based age, medical fitness and etc. There is no any discrimination based on religion, gender, nationality and etc during their recruitment. The recruitment process is based on skills, capabilities, medical fitness necessary and etc.	Complied
Criterion 6.9: There is no harassment or abuse in the work place, and reproductive rights are protected.			
6.9.1	Policy to prevent sexual and all other forms of harassment and violence shall be implemented and communicated to all levels of the workforce. - Major compliance -	Sime Darby Plantation Berhad has implemented Social Policy and Social & Humanity Management Policy dated January 2015 where the management is committed to develop and apply a policy to prevent sexual harassment and other forms of violence against women and to protect their reproductive rights. Briefing of the policies was conducted on 1/6/2018 for the new workers. Besides, policy is displayed at the notice board.	Complied
6.9.2	A policy to protect the reproductive rights of all, especially of women, shall be implemented and communicated to all levels of the workforce. - Major compliance -	SDPB has implemented Social Policy and Social & Humanity Management Policy dated January 2015 where the management is committed to develop and apply a policy to prevent sexual harassment and other forms of violence against women and to protect their reproductive rights. Briefing of the policies was conducted on 1/6/2018 for the new workers. Besides, policy is displayed at the notice board.	Complied

**RSPO Public Summary Report
Revision 6 (December/2017)**

Criterion / Indicator	Assessment Findings	Compliance
6.9.3 A specific grievance mechanism which respects anonymity and protects complainants where requested shall be established, implemented, and communicated to all levels of the workforce. - Minor compliance -	<p>There was a flowchart of implementing of Gender Policy and Sexual Harassment Grievance Procedure. The complaint form was developed and full investigation in response to the complaints to be taken.</p> <p>Chersonese POM has established Gender Committee to monitor any case of sexual harassment or violence reported in the workplace. The committee was leading by Chief Clerk and meeting was conducted once every four months. The last meeting was held on 10/2/2018 with total 6 participants. No case of sexual harassment or violence reported so far. Through interview with the female workers confirmed that no case has been reported. Activities such as celebration of Hari Raya was organized by the committee.</p> <p>Holyrood Estate has established Gender Committee and the last meeting was conducted on 18/3/2018. No issue was reported through verified the minutes and interviewed with the gender committee. Activities such as gotong-royong, cooking activity, trip to Cameron Highland were organized throughout the year.</p> <p>Gender Committee was established in Kalumpang Estate which lead by Chief Clerk. The meeting was conducted on 10/3/2018. Issues reported during the meeting was rectified by the management. No sexual harassment case reported by the female workers.</p>	Complied
<p>Criterion 6.10: Growers and mills deal fairly and transparently with smallholders and other local businesses.</p>		
6.10.1 Current and past prices paid for Fresh Fruit Bunches (FFB) shall be publicly available. - Minor compliance -	No FFB purchased from out-growers or smallholders as Chersonese POM only processed FFB from company owned estate only.	Complied
6.10.2 Evidence shall be available that growers/millers have explained FFB pricing, and pricing mechanisms for FFB and inputs/services shall be documented (where these are under the control of the mill or plantation). - Major compliance -	No FFB purchased from out-growers or smallholders as Chersonese POM only processed FFB from company owned estate only.	Complied
6.10.3 Evidence shall be available that all parties understand the contractual agreements they enter into, and that contracts are fair, legal and transparent. - Minor compliance -	<p>Contract agreement was verified during the audit and sampled of contracts were as below:</p> <ul style="list-style-type: none"> a. LOA Reference No.: T/PEN/CPO/0215/001 dated 31/3/2016 for CPO transporter which commenced from 1/5/2016 to 3 years of period with an option of 1-year extension. b. Company No.: IP0289586-H dated 10/7/2017 for construction & plumbing work which valid until 30/6/2018. <p>The terms and conditions were stated in the agreement.</p>	Complied
6.10.4 Agreed payments shall be made in a timely manner. - Minor compliance -	According to the agreement, the transporter shall submit the invoice within the first week of every month for the services performed in the preceding month and shall be paid by the company within 30 days from the date of receipt of the invoices. The payment was made by Head Office and the records of payment were verified. Interviewed with the contractors confirmed that the payment was made promptly.	Complied

RSPO Public Summary Report
Revision 6 (December/2017)

Criterion / Indicator		Assessment Findings	Compliance
Criterion 6.11:			
Growers and millers contribute to local sustainable development where appropriate.			
6.11.1	Contributions to local development that are based on the results of consultation with local communities shall be demonstrated. - Minor compliance –	Chersonese POM has made contribution to the communities such as donation to the Department of Environment upon request from the stakeholder. Seen the copy of cheque issued for the donation. Besides, the mill has organized activities such Buka Puasa dinner and sport day. In additional, Sime Darby's policy to provide 10kg of rice once every 2 months to all the workers. Holyrood Estate has made contribution throughout the financial year 2017/2018. For eg: donation to the school for sport day, religion festival celebration and repaired the water tank in the school. Interviewed with the school's representative confirmed that the management was supportive and provide assistance whenever they requested.	Complied
6.11.2	Where there are scheme smallholders, there shall be evidence that efforts and/or resources have been allocated to improve smallholder productivity. - Minor compliance –	There were no scheme smallholders involved in the certification unit.	Not applicable
Criterion 6.12:			
No forms of forced or trafficked labour are used.			
6.12.1	There shall be evidence that no forms of forced or trafficked labour are used. - Major compliance -	The company has recruited all the employees with legal identification for local and valid passport and work permit for foreign workers. Contract of employment in their national language was signed by the workers prior to work. Sampled of foreign workers with valid work permit as below: <ul style="list-style-type: none"> a. Permit No.: PE 0295241 valid until 11/5/2019 (KE) b. Permit No.: PD 9059815 valid until 22/12/2018 (KE) c. Permit No.: PD 9031618 valid until 8/9/2018 (KE) d. Permit No.: PD 8720071 valid until 4/10/2018 (KE) e. Permit No.: PE 0039576 valid until 13/3/2019 (KE) f. Permit No.: PE 0008598 valid until 15/2/2019 (HE) g. Permit No.: PD 9650992 valid until 13/11/2018 (HE) h. Permit No.: PD 9622774 valid until 13/11/2018 (HE) i. Permit No.: PD 9727969 valid until 12/12/2018 (HE) j. Permit No.: PD 9287489 valid until 28/8/2018 (HE) k. Permit No.: PD 9078585 valid until 5/9/2018 (CPOM) l. Permit No.: PE 0438587 valid until 1/5/2019 (CPOM) m. Permit No.: PD 8046081 valid until 26/7/2018 (CPOM) n. Permit No.: PD 7906570 valid until 19/6/2018 (CPOM) Interviewed with the foreign workers confirmed that they have freedom to go out from the compound during off day. They are volunteered to surrender the passport to the management for safety reason as they worried the passport will be lost if kept by themselves.	Complied

RSPO Public Summary Report
Revision 6 (December/2017)

Criterion / Indicator		Assessment Findings	Compliance
6.12.2	Where applicable, it shall be demonstrated that no contract substitution has occurred. - Minor compliance –	Interviewed with the foreign workers confirmed that no contract substitution has occurred. The terms and conditions stated in the contract they signed in origin were the same as they signed in Sime Darby Plantations Berhad.	Complied
6.12.3	Where temporary or migrant workers are employed, a special labour policy and procedures shall be established and implemented. - Major compliance -	SDPB has implemented a Sime Darby’s Human Rights Charter on 13/1/2017, version 3.0 where they committed as below: <ul style="list-style-type: none"> a. Providing equal opportunity b. Respecting freedom of association c. Eradicating any form of exploitation d. Ensuring favourable working conditions e. Enhancing Safety and Health f. And etc. <p>The foreign workers have attended induction training upon arrival to Malaysia. Seen the training certificate for the workers that had attended the induction training as below:</p> <ul style="list-style-type: none"> a. Employee No.: 47879 (CPOM) b. Employee No.: 136707 (CPOM) c. Employee No.: 123906 (CPOM) d. Employee No.: 92348 (CPOM) e. Employee No.: 123837 (HE) f. Employee No.: 123841 (HE) g. Employee No.: 125265 (HE) h. Employee No.: 129776 (HE) 	Complied
Criterion 6.13: Growers and millers respect human rights.			
6.13.1	A policy to respect human rights shall be documented and communicated to all levels of the workforce and operations (see Criteria 1.2 and 2.1). - Major compliance -	The Social and Humanity Management Policy covers the necessary aspects of human rights. Employees are aware of their rights and workers and staff union monitor to ensure no violations. Briefing of the policies was conducted on 1/6/2018 for the new workers. Besides, policy is displayed at the notice board.	Complied
6.13.2	As long as children of foreign workers in Sabah and Sarawak are ineligible to attend government school, the plantation companies should engage in a process to secure these children access to education as a moral obligation.	Not applicable for Peninsular Malaysia.	Not applicable
Principle 7: Responsible development of new plantings			
Cheronese Palm Oil Mill Certification Unit and supply base did not carry out any new plantings since November 2005. Therefore, Principle 7 is not applicable during this annual surveillance assessment. The immature areas are replanted area.			
Principle 8: Commitment to continual improvement in key areas of activity			
Criterion 8.1: Growers and millers regularly monitor and review their activities, and develop and implement action plans that allow demonstrable continual improvement in key operations.			

**RSPO Public Summary Report
Revision 6 (December/2017)**

Criterion / Indicator	Assessment Findings	Compliance
<p>8.1.1</p> <p>The action plan for continual improvement shall be implemented, based on a consideration of the main social and environmental impacts and opportunities of the grower/mill, and shall include a range of Indicators covered by these Principles and Criteria.</p> <p>As a minimum, these shall include, but are not necessarily be limited to:</p> <ul style="list-style-type: none"> • Reduction in use of pesticides(Criterion 4.6); • Environmental impacts (Criteria 4.3, 5.1 and 5.2); • Waste reduction (Criterion 5.3); • Pollution and greenhouse gas (GHG) emissions (Criteria 5.6 and 7.8); • Social impacts (Criterion 6.1); <ul style="list-style-type: none"> • Optimising the yield of the supply base. <p>- Major compliance -</p>	<p>Continous Improvement Plan for Chersonese POM and supply base was established. Sighted sample of CIP established as follow :</p> <p>Cheronese Palm Oil Mill:</p> <ol style="list-style-type: none"> 1. To improve Kernel Extraction Rate 2. To improve downtime 3. To reduce electricity consumption 4. To reduce water consumption 5. To reduce Oil in EFB 6. To improve Oil Loss in press cake <p>Holyrood Estate:</p> <ol style="list-style-type: none"> 1. Reduce electricity consumption 2. Reduce internal loose fruit transport cost 3. Increase cutter productivity <p>Kalumpong Estate:</p> <ol style="list-style-type: none"> 1. Increase productivity in manuring operation 2. Improve efficiency of loose fruit siever 	<p>Complied</p>

**RSPO Public Summary Report
Revision 6 (December/2017)**

Appendix B: Approved Time Bound Plan

SDP- RSPO Certification Status for Malaysia Operations

SOU NO	Name of SOU	Location	Date of Certification	End Date of Certification	Certificate Number	Remarks
1	Sg. Dingin	Karangan, Kedah	12 Aug '10	11-Aug-20	RSPO 550179	N.A
2	Chersonese	Kuala Kurau, Perak	5 Oct '11	4-Oct-21	CU-RSPO-815148, RSPO 590800	N.A
3	Elphil	Sg Siput, Perak	18 Jun '11	17-Jun-21	RSPO 550180	N.A
4	Flemington	Teluk Intan, Perak	5 Oct '11	4-Oct-21	CU-RSPO-819144, RSPO 590802	N.A
5	Seri Intan	Teluk Intan, Perak	3 Mar '11	2-Mar-21	CU-RSPO-811218, RSPO 0015	N.A
5	Selaba	Teluk Intan, Perak	3 Mar '11	2-Mar-21	CU-RSPO-819142, RSPO 0016	N.A
5a	Sg Samak		3 Mar '11	NA	NA	N.A
6	Tennamaram	Bestari Jaya, Selangor	3 Mar '11	2-Mar-21	CU-RSPO-819143, RSPO 0014	N.A
7	Bkt Kerayong	Kapar, Selangor	15 Apr '11	14-Apr-21	RSPO 550181	N.A
8	East	Carey Island, Selangor	19 May '10	18-May-20	RSPO 543543	N.A
9	West	Carey Island, Selangor	19 May '10	18-May-20	RSPO 543594	N.A
9a	Sepang	Sepang, Selangor	19 May '10	NA	NA	N.A
10	Bukit Puteri	Raub, Pahang	7 Jul '16	6-Jul-21	CU-RSPO-815147, 18502206 001, 824 502 14020, MUTU – RSPO/091	N.A
11	Kerdau	Temerloh, Pahang	7 Jul '16	6-Jul-21	CU-RSPO-819155, 18502207 001, 824 502 14019, MUTU-RSPO/094	N.A
12	Jabor	Kuantan, Pahang	7 Jul '16	6-Jul-21	CU-RSPO-819156, RSPO 928288, 824 502 16049, MUTU-RSPO/092	N.A
13	Labu	Nilai, Negeri Sembilan	30 Dec '11	29-Dec-21	CU-RSPO-855480	N.A

RSPO Public Summary Report
Revision 6 (December/2017)

14	Tanah Merah	Port Dickson, Negeri Sembilan	19 May '10	18-May-20	RSPO 541905	
15	Sua Betong	Port Dickson, Negeri Sembilan	18/2/2014	17-Feb-19	SGS-RSPOPM-MY14/01364, 824 502 16032	Sua Betong Oil Mill has been commissioned to replace Rantau Oil Mill with Certificate No: CU- RSPO-819165, certification date: 30 Dec 2011.
16	Kok Foh	Bahau, Negeri Sembilan	7 Jul '16	6-Jul-21	CU-RSPO-819157, RSPO 928188, 824 502 16051, MUTU-RSPO/093	N.A
17	Kempas	Jasin, Melaka	19 May '10	18-May-20	RSPO 005	N.A
18	Diamond Jubilee	Jasin, Melaka	5 Oct '11	4-Oct-21	CU-RSPO-819146, RSPO 591224	N.A
19	Pagoh	Muar, Johor	28/1/2014	27-Jan-19	RSPO 600305	Pagoh Oil Mill has been commissioned to replace Nordanal Oil Mill with Certificate No: SPO 549297, certification date: 7 Jan 2011.
19a	Yong Peng	Yong Peng, Johor	20 Oct '10	19-Oct-15	RSPO 550182	N.A
20	Chaah	Chaah, Johor	18 Nov '10	17-Nov-20	RSPO 548299	N.A
21	Gunung Mas	Kluang, Johor	19 May '10	18-May-20	RSPO 901888	N.A
22	Bukit Benut	Kluang, Johor	5 Oct '11	4-Oct-21	CU-RSPO-819147, RSPO 591229	N.A
23	Ulu Remis	Layang-layang, Johor	11 Apr '16	10-Apr-21	SGS-RSPO/PM-00722, 824 502 16042, BV-RSPO-20170705-01	N.A
24	Hadapan	Layang-layang, Johor	29 Mar '11	28-Mar-21	SGS-RSPO/PM-00715, 824 502 16040, BV-RSPO-20170623-01	N.A
25	Segaliud	Sandakan, Sabah	20 May '10	19-May-15	RSPO 547123	N.A
26	Sandakan Bay	Sandakan, Sabah	1 Oct '08	30-Sep-18	RSPO 537872	N.A
27	Melalap	Tenom, Sabah	21 Jan '11	20-Jan-21	RSPO 547124	N.A
28	Binuang	Kunak, Sabah	16 Jan '09	12-Jul-20	RSPO 001	N.A
29	Giram	Kunak Sabah	16 Jan '09	12-Jul-20	RSPO 002	
30	Merotai	Tawau, Sabah	16 Jan '09	12-Jul-20	RSPO 004	
30a	Jeleta Bumi	Kunak, Sabah	24/5/2010	NA	NA	
30b	Mostyn	Kunak Sabah	16 Jan '09	NA	NA	N.A
31	Lavang	Bintulu, Sarawak	30 Dec '11	29-Dec-21	CU-RSPO-819166, MUTU-RSPO/053	N.A
32	Rajawali	Bintulu, Sarawak	30 Dec '16	29-Dec-21	CU-RSPO-819167, RSPO 0020	N.A

RSPO Public Summary Report Revision 6 (December/2017)

33	Derawan	Bintulu, Sarawak	30 Dec '11	29-Dec-21	CU-RSPO- 819169, RSPO 0019	N.A
34	Pekaka	Bintulu, Sarawak	30 Dec '11	29-Dec-21	CU-RSPO- 815150, MUTU- RSPO/054	N.A

Legends
Certification Withdrawal

NA - NOT APPLICABLE

Note: There are 2 certificate numbers for some SOUs due to transfer of CB.

SDP- RSPO Certification Status for Indonesia Operations

NO	Name of PT	Name of Mill	Location	Date of Certification	End Date of Certification	Certificate Number	Remarks
1	PT LAHAN TANI SAKTI	ALUR DUMAI	Bagan Sinembah/Tanh Putih, Pujud, Rokan Hilir, Riau	16-Jan-12	15-Jan-22	SGS-RSPO/PC17-00005	N.A
2	PT SAJANG HEULANG	ANGSANA MINI	Sebamban, Indonesia	6-Jul-11	6-Jul-16	MUTU-RSPO/006b	Mill closed down
3	PT SAJANG HEULANG	MUSTIKA	Sebamban, Indonesia	3-Jul-13	3-Jul-18	MUTU-RSPO/027	N.A
4	PT LADANGRUMPUN SUBURUBADI	ANGSANA	Sebamban, Indonesia	9-Nov-16	8-Nov-21	MUTU-RSPO/006a	N.A
5	PT LANGGENG MUARAMAKMUR	BEBUNGA	Pamukan Utara, Tanah Grogot, Kotabaru/Pasir, Kalimantan Selatan/Kalimantan Timur	16-Mar-12	3-Aug-22	MUTU-RSPO/014	N.A
6	PT KRIDATAMA LANCAR	SUKAMANDANG	Seruyan Tengah, Sampit, Seruyan, Kalimantan Tengah	2-Sep-16	1-Sep-21	MUTU-RSPO/003	N.A
7	PT BAHARI GEMBIRA RIA	LADANG PANJANG	Kumpeh Ulu, Jambi, Muaro Jambi, Jambi	9-Jul-12	28-Nov-22	MUTU-RSPO/019	N.A
8	PT TUNGGAL MITRA PLANTATIONS	MANGGALA	Riau, Indonesia	25-Nov-10	24-Nov-20	MUTU-RSPO/002	N.A
9	PT PARIPURNA SWAKARSA	PONDOK LABU	Pamukan Selatan, Tanah Grogot, Kotabaru, Kalimantan Selatan	16-Mar-12	19-Jul-22	MUTU-RSPO/016	N.A
10	PT BERSAMA SEJAHTERA SAKTI	GUNUNG ARU	Sebamban, Indonesia	21-Oct-16	20-Oct-21	MUTU-RSPO/005	N.A
11	PT GUTHRIE PECCONINA	RANTAU PANJANG	Muara Lakitan, Lubuk Linggau, Musi Rawas, Sumatera Selatan	16-Mar-12	19-Nov-22	MUTU-RSPO/017	N.A

RSPO Public Summary Report Revision 6 (December/2017)

12	PT LAGUNA MANDIRI	RANTAU	Sungai Durian, Kotabaru, Kalimantan Selatan	30-Dec-11	30-Dec-16	MUTU-RSPO/009	N.A
13		BETUNG		1-April-14	1-April-19	MUTU-RSPO/035	
14	PT INDOTRUBA TENGAH	SEKUNYIR	Kalimantan Tengah, Indonesia	23-Nov-10	22-Nov-20	MUTU-RSPO/001	N.A
15	PT SWADAYA ANDIKA	SELABAK	Sungai Durian, Kotabaru, Kalimantan Selatan	16-Mar-12	15-Mar-17	MUTU-RSPO/015	Cert. discontinued – supply bases extended to Rantau POM
16	PT BINA SAINS CEMERLANG	SG PINANG	Muara Lakitan, Lubuk Linggau, Musi Rawas, Sumatera Selatan	11-Sep-12	28-Nov-22	MUTU-RSPO/020	N.A
17	PT TEGUH SEMPURNA	PEMANTANG	Kuala Kuayan, Sampit, Kotawaringin Timur, Kalimantan Tengah	9-Sep-16	8-Sep-21	MUTU-RSPO/004	N.A
18	PT BHUMIREKSA NUSA SEJATI	TELUK BAKAU	Pelangiran, Sg. Guntung, Indragiri Ilir, Riau	01-Dec-16	30-Nov-21	MUTU-RSPO/008	N.A
19		MANDAH		1 April 2014	1 April 2019	MUTU-RSPO/036	
20	PT ANEKA INTIPERSADA	TELUK SIAK	Tualang, Perawang, Siak, Riau	8-Dec-16	7-Dec-21	MUTU-RSPO/007	N.A
21	PT TAMACO GRAHA KRIDA	UNGKAYA	Witaponda, Kolonodale, Morowali, Sulawesi Tengah	10-Jul-12	28-Dec-22	MUTU-RSPO/018	N.A
22	PT SIME INDO AGRO	BK AJONG	Kalimantan Barat, Indonesia	18-Jul-16	17-Jul-21	MUTU-RSPO/088	N.A
23	PT PADANG PALMA PERMAI/PT PERKASA SUBUR SAKTI	BLANG SIMPO	Karang Baru, Kuala Simpang, Aceh Tamiang, Nangroe Aceh Darussalam	3-May-13	3-May-18	MUTU-RSPO/026	N.A
24	PT SANDIKA NATAPALMA/PT BUDIDAYA AGRO LESTARI	LEMBIRU	Desa Suka Karya Kec. Marau Kab. Ketapang, Kalimantan Barat	3-Jul-14	2-Jul-19	MUTU-RSPO/044	N.A
25	PT MITRAL AUSTRAL SEJAHTERA	MAS Mill	Desa Rahayu Kec. Parindu Kab. Sanggau, Kalimantan Barat	NA	NA	NA	N.A

Legends

Pending Certification by RSPO EB	Mill down	closed
----------------------------------	-----------	--------

NA - NOT APPLICABLE

Appendix C: GHG Reporting Executive Summary

The GHG emissions that were produced in 2017 for Chersonese Palm Oil Mill and supply base was calculated using the PalmGHG Calculator version 3.0.1. The assessment team had verified the data input in the PalmGHG Calculator against operations records. PalmGHG Calculation Options selected 'Full version' and 'Exclude LUC Emission' calculation option is not applied. The records verified includes:

- i. Estates area planted data
- ii. Fuel consumed
- iii. Mill datas include CPO produced, PKO Produced and FFB Processed
- iv. Fertilizer consumed data for both estates and smallholders.

The summary of the Net GHG emitted in 2017 for Chersonese Palm Oil Mill and supply base are as following:

Emission per product	tCO ₂ e/tProduct
CPO	1.38
PKO	1.38

Extraction	%
OER	20.91
KER	5.11

Production	t/yr
FFB Process	114,585.31
CPO Produced	23,963.31
PKO Produced	5,855.2

Land Use	Ha
OP Planted Area	27,632.04
OP Planted on peat	190.8508
Conservation (forested)	0
Conservation (non-forested)	0
Total	27,822.8908

Summary of Field Emission and Sink

	Own Crop*		Group		3 rd Party		Total	
	tCO ₂ e	tCO ₂ e / FFB	tCO ₂ e	tCO ₂ e / FFB	tCO ₂ e	tCO ₂ e / FFB	tCO ₂ e	tCO ₂ e / FFB
Emission								
Land Conversion	65,747.48	0.71	10,909.4	0.55	0	0	76,656.88	1.26
CO ₂ Emission from fertilizer	6,324.84	0.07	1,179.92	0.06	0	0	7,504.76	0.13
NO ₂ Emmision	4,086.49	0.04	818.98	0.04	0	0	4,905.47	0.08
Fuel Consumption	517.22	0.01	101.98	0.01	0	0	619.2	0.02
Peat Oxidation	0	0	1,040.12	0.03	0	0	1,040.12	0.03
Sink								
Crop Sequestration	-69,319.89	-0.67	-10,329.87	-0.52	0	0	-79,649.76	-1.19
Conservation Sequestration	0	0	0	0	0	0	0	0
Total	14,356.14	0.15	3,720.53	0.17	0	0	18,076.67	0.32

*Note: Includes own estates only since no any smallholders scheme within Chersonese SOU

Summary of Mill Emission and Credit

	tCO _{2e}	tCO _{2e} /tFFB
Emission		
POME	22,460.66	0.2
Fuel Consumption	27.02	0
Grid Electricity Utilisation	596.5	0.01
Credit		
Export of Grid Electricity	0	0
Sales of PKS	0	0
Sales of EFB	0	0
Total	23,084.18	0.2

Summary of Kernel Crusher Emission and Credit (if applicable)

Emissions	tCO_{2e}
PK from own mill	8,082.4
PK from other source	0
Fuel Consumptions	0
Total Crusher emissions	0

*This mill has no kernel crusher operation.

Palm Oil Mill Effluent (POME) Treatment:	
Divert to Compost (%)	0
Divert to anaerobic diversion (%)	100

POME Diverted to Anaerobic Digestion:	
Divert to anaerobic pond (%)	100
Divert to methane captured (flaring) (%)	0
Divert to methane captured (energy generation) (%)	0

Appendix D : General Chain of Custody Requirements for the Supply Chain

5.1 Applicability of the general chain of custody requirements for the supply chain			
	Requirement	Evidence	Compliance
5.1.1	The General Chain of Custody requirements of the RSPO Supply Chain Standard shall apply to any organization throughout the supply chain that takes legal ownership and physically handles RSPO Certified Sustainable oil palm products at a location under the control of the organization including outsourced contractors. After the end product manufacturer, there is no further requirement for certification.	Chersonese mill control the receipt of its FFB from certified source only within own certification unit only. Neither uncertified FFB received from external nor certified group estates since last audit. Certificate copies for own certification unit estates supplying their FFB sighted available as with certificate # RSPO 590800.	Yes
5.1.2	Traders and distributors require a licence obtained from RSPO Secretariat to sell RSPO certified product but do not themselves require certification. When selling RSPO certified products, a licensed trader and/or distributor shall pass on the certification number of the product manufacturer and the applicable supply chain model.	Chersonese is not a trader or distributor. The mill license available at PalmTrace as following: <ul style="list-style-type: none"> - Member ID: RSPO_PO1000000302 - Member category: Oil Mill - RSPO Membership No.: 1-0008-04-000-00 	Yes
5.1.3	Either the operator at site level or its parent company seeking certification shall be a member of the RSPO and shall register on the RSPO IT platform.	Membership registered under Sime Darby Plantation Berhad – SOU 2 Chersonese Palm Oil Mill RSPO Membership Number: 1-0008-04-000-00	Yes
5.1.4	Processing aids do not need to be included within an organization’s scope of certification.	Processing aids were not available and not included within Chersonese scope of certification.	Yes
5.2 Supply chain model			
5.2.1	The site can only use the same supply chain model as its supplier or go to a less strict system. Declassification/downgrading can only be done in the following order: Identity Preserved -> Segregated -> Mass Balance.	The supply chain model for Chersonese Mill is Identity Preserved (IP). However declassification of segregation was made for combined certification.	Yes
5.2.2	The site can use one (1) or a combination of supply chain models as audited and certified by the CB.	Only one supply chain model being used i.e. IP.	Yes
5.3. Documented Procedures			

**RSPO Public Summary Report
Revision 6 (December/2017)**

5.3.1	<p>The site shall have written procedures and/or work instructions or equivalent to ensure the implementation of all elements of the applicable supply chain model specified. This shall include at minimum the following:</p> <ul style="list-style-type: none"> • Complete and up to date procedures covering the implementation of all the elements of the supply chain model requirements. 	<p>Procedure namely Sime Darby Plantation – Plantation Quality Management System – Sustainable Plantation Management System ; Appendix 15; Standard Operating Procedure (SOP) for Sustainability Supply Chain and Traceability; Version 2; Issue no.: 3; Issue date: Feb 2018. The procedure was established which covered responsibility, reporting of certified CPO/PK, non-conformance material, FFB delivery Plantation to Mill, CPO/PK delivery Mill to customer, Record keeping, Training, Complaint Communiation and Claim and etc.</p>	Yes
	<ul style="list-style-type: none"> • Complete and up to date records and reports that demonstrate compliance with the supply chain model requirements (including training records). 	<p>Training on Summary of New Changes in Sustainability Supply Chain and Traceability SOP: Sustainable Plantation Management System (SPMS) – Appendix 15; Plantation Sustainability and Quality Management Department date: 14/5/2018 by PSQM HQ personnel.</p>	Yes
	<ul style="list-style-type: none"> • Identification of the role of the person having overall responsibility for and authority over the implementation of these requirements and compliance with all applicable requirements. This person shall be able to demonstrate awareness of the organization’s procedures for the implementation of this standard. 	<p>The Head of Operating Unit have the overall responsibility for the implementation of SOP and he may assign roles to relevant personnel or invite personnel from various departments necessary to assist in the SOP implementation.</p>	Yes
5.3.2	<p>The site shall have a internal audit written procedure to conduct annual to determine whether the organization;</p> <p>i) conforms to the requirements in the RSPO Supply Chain Certification Standard and the RSPO Market Communications and Claims Documents.</p>	<p>The SOP specified that the implementation was referred to Internal Audit Procedure; Doc. # SD/SDP/PSQM/IAP; Rev. 2; Date: 1/11/2017.</p>	Yes
	<p>ii) effectively implements and maintains the standard requirements within its organization</p>	<p>Audit conducted by Regional SQM on annual basis and as or when required. Latest internal audit was conducted on 5/5/2018.</p>	Yes
5.4. Purchasing and goods in			
5.4.1	<p>The receiving site shall ensure that purchases of RSPO certified oil palm products are in compliance and the following minimum information for RSPO certified products is made available by the supplier in document form:</p>	<p>Purchasing and goods in sample:</p> <p>1) Buyer: M176-M-Chersonese Supplier: E148-E-Chersonese Product: 0001-FFB A Crop DO # 13061 Date delivered: 14/5/2018</p>	Yes

**RSPO Public Summary Report
Revision 6 (December/2017)**

<ul style="list-style-type: none"> • The name and address of the buyer; • The name and address of the seller; • The loading or shipment/delivery date; • The date on which the documents were issued; • A description of the product, including the applicable supply chain model (Identity Preserved, Segregated or Mass Balance or the approved abbreviations); • The quantity of the products delivered; • Any related transport documentation; • Supply Chain certificate number of the seller; • A unique identification number 	<p>Net Weight: 11,710kg FFB received (weighbridge) ticket # 166290</p> <p>2) Buyer: M176-M-Chersonese Supplier: E162-E-Kalumpong Product: 0001-FFB A Crop DO # 14155 Date delivered: 14/5/2018 Net Weight: 9,330kg FFB received (weighbridge) ticket # 166292</p>	
<ul style="list-style-type: none"> • Information shall be complete and can be presented either on a single document or across a range of documents issued for RSPO certified oil palm products (for example, delivery notes, shipping documents and specification documentation). 	<p>Information complete as per sample sighted above.</p>	<p>Yes</p>
<ul style="list-style-type: none"> • The site receiving RSPO certified oil palm products shall ensure that the products are verified as being RSPO certified. For sites that are required to announce and confirm trades in the RSPO IT platform, this shall include making Shipping Announcements/Announcements and Confirmations on the RSPO IT platform per shipment or group shipments. Refer to section 5.7.1 of this document for further guidance. 	<p>The site receiving RSPO certified oil palm products were ensured the RSPO certification states are verified based on the records of transactions sighted on site and in PalmTrace.</p>	<p>Yes</p>
<ul style="list-style-type: none"> • A check of the validity of the Supply Chain Certification of suppliers is required for all sites that are SC certified. This shall be checked via the list of RSPO Supply Chain Certified sites on the RSPO website (www.rspo.org) at least annually or through the RSPO IT Platform by confirmation of (shipping) announcements. 	<p>The validity checks were ensured for all suppliers based on the records of transactions sighted on site and in PalmTrace.</p>	<p>Yes</p>
<ul style="list-style-type: none"> • The validity of licence for traders and distributors shall also be checked via the RSPO website at least annually or through the RSPO IT platform by confirmation of shipping announcements / announcements. 	<p>Chersonese Mill is not traders or distributors.</p>	<p>Not applicable</p>

RSPO Public Summary Report
Revision 6 (December/2017)

5.4.2	The site shall have a mechanism in place for handling non-conforming oil palm products and/or documents.	Mechanism in place for handling nonconforming oil palm products and/or documents was describe in the procedure namely Sime Darby Plantation – Plantation Quality Management System – Sustainable Plantation Management System ; Appendix 15; Standard Operating Procedure (SOP) for Sustainability Supply Chain and Traceability; Version 2; Issue no.: 3; Issue date: Feb 2018.	Yes
5.5. Outsourcing activities			
5.5.1	<p>In cases where an operation seeking or holding certification outsources activities to independent third parties (e.g. subcontractors for storage, transport or other outsourced activities), the operation seeking or holding certification shall ensure that the independent third party complies with the requirements of the RSPO Supply Chain Certification Standard. A CPO mill and independement mil cannot outsource processing activities like refining or crushing.</p> <p>This requirement is not applicable to outsourced storage facilities where the management of the oil palm product(s) and instructions for tank movements are controlled by the certified organization (not the tank farm manager).</p>	There’s no any outsourcing activities related to processing and storage except for transport only. Specific instruction to comply with RSPO SCCS was specified in the agreements with transporter.	Not applicable
5.5.2	<p>Sites which include outsourcing within the scope of their RSPO Supply Chain certificate shall ensure the following:</p> <p>a. The site has legal ownership of all input material to be included in outsourced processes;</p> <p>b. The site has an agreement or contract covering the outsourced process with each contractor through a signed and enforceable agreement with the contractor. The onus is on the site to ensure that certification bodies (CBs) have access to the outsourcing contractor or operation if an audit is deemed necessary.</p> <p>c. The site has a documented control system with explicit procedures for the outsourced process which is</p>	<p>There’s no any outsourcing activities related to processing and storage except for transport only.</p> <p>There’s no any outsourcing activities related to processing and storage except for transport only.</p> <p>There’s no any outsourcing activities related to processing and storage except for transport only.</p>	<p>Not applicable</p> <p>Not applicable</p> <p>Not applicable</p>

**RSPO Public Summary Report
Revision 6 (December/2017)**

	communicated to the relevant contractor.		
	d. The site seeking or holding certification shall furthermore ensure (e.g. through contractual arrangements) that independent third parties engaged provide relevant access for duly accredited CBs to their respective operations, systems, and any and all information, when this is announced in advance.	There's no any outsourcing activities related to processing and storage except for transport only.	Not applicable
5.5.3	The site shall record the names and contact details of all contractors used for the processing or physical handling of RSPO certified oil palm products.	There's no any outsourcing activities related to processing and storage except for transport only.	Not applicable
5.5.4	The site shall at its next audit inform its CB of the names and contact details of any new contractor used for the processing or physical handling of RSPO certified oil palm products.	There's no any outsourcing activities related to processing and storage except for transport only.	Not applicable
5.6. Sales and goods out			
5.6.1	<p>The supplying site shall ensure that the following minimum information for RSPO certified products is made available in document form.</p> <ul style="list-style-type: none"> The name and address of the buyer; The name and address of the seller; The loading or shipment/ delivery date; The date on which the documents were issued; A description of the product, including the applicable supply chain model (Identity Preserved, Segregated or Mass Balance or the approved abbreviations); The quantity of the products delivered; Any related transport documentation; Supply chain certificate number of the seller; A unique identification number 	<p>Purchasing and goods in sample:</p> <p>1) Buyer: SDP JOMA REF Supplier: M176-M-Chersonese Product: 0007-Crude Palm Oil (CPO)-RSPO IP DO # 009763 Date delivered: 3/5/2018 Net Weight: 40,470kg Despatch ticket # 010186 Contract # S/C-PSD/1805/CPO0261D</p> <p>2) Buyer: SDP KCP Supplier: M176-M-Chersonese Product: 0008-Palm Kernel RSPO IP DO # 009519 Date delivered: 2/2/2018 Net Weight: 41,750kg Despatch ticket # 009942 Contract # S/C-PSD/1802/PK0104A</p>	Yes
	<ul style="list-style-type: none"> Information shall be complete and can be presented either on a single document or across a range of documents issued for RSPO certified oil palm products (for example, 	Information complete as per sample verified above.	Yes

**RSPO Public Summary Report
Revision 6 (December/2017)**

	delivery notes, shipping documents and specification documentation).		
	<ul style="list-style-type: none"> For sites that are required to announce and confirm trades in the RSPO IT platform, this shall include making Shipping Announcements / Announcements and Confirmations on the RSPO IT platform per shipment or group of shipments. Refer to section 5.7.1 of this document for further guidance. 	<p>The Shipping Announcements were included by sites required to announce and confirm trades based on the records of transactions sighted on site and in PalmTrace. Shipping announcement done by Global Trading & Marketing (GTOM) personnel as following:</p> <ol style="list-style-type: none"> En. Hanif & En. Faris (CPO) Pn. Siti Nilah (PK) 	Yes
5.7. Registration of transactions			
5.7.1	<p>Supply chain actors who:</p> <ul style="list-style-type: none"> are mills, traders, crushers and refineries and; take legal ownership and/or physically handle RSPO Certified Sustainable oil palm products that are available in the yield scheme of the RSPO IT Platform (Figure 2 and 3, Refer Annex 1) shall register their transaction in the RSPO IT platform and confirm upon receipt where applicable. 	<p>The registration of PalmTrace will be carried out by the GTM Department, HQ. All transaction will be registered in the PalmTrace. The mill registered license available in PalmTrace as following:</p> <ul style="list-style-type: none"> Member ID: RSPO_PO1000000302 Member category: Oil Mill RSPO Membership No.: 1-0008-04-000-00 	Yes
5.7.2	<p>The involved supply chain actors mentioned in 5.7.1 shall do the following actions in the RSPO IT Platform:</p> <ul style="list-style-type: none"> Shipping Announcement / Announcement: When RSPO certified volume is sold as certified, the volumes of products that are in the yield scheme (Figure 2 and 3, refer Annex 1) shall be registered as a Shipping Announcement / Announcement in the RSPO IT Platform. The declaration time to do Shipping announcement / Announcement is based on members' own standard operating procedures. 	<p>Shipping announcement done by Global Trading & Marketing (GTOM) personnel as following:</p> <ol style="list-style-type: none"> En. Hanif & En. Faris (CPO) Pn. Siti Nilah (Kernel) <p>All necessary action related to shipping announcement was described in the Standard Operating Procedure (SOP) for Sustainability Supply Chain and Traceability; Version 2; Issue no.: 3; Issue date: Feb 2018</p>	Yes
	<ul style="list-style-type: none"> Trace: When RSPO certified volumes are sold as RSPO certified to actors in the supply chain beyond the refinery, the volume shall be traced at least annually. Tracing triggers the generation of a trace document with a unique traceability number. Tracing can be done in a consolidated way at least annually. 	<p>Every shipping announcement made with unique id for traceability and recorded accordingly.</p>	Yes

**RSPO Public Summary Report
Revision 6 (December/2017)**

	<ul style="list-style-type: none"> Remove: RSPO certified volumes sold under other scheme or as conventional, or in case of underproduction, loss or damage shall be removed. 	There were volume sold for other scheme and conventional (refer to Table 11 & 12; Supply Chain declaration of Table D & E; Summary Template).	Yes
	<ul style="list-style-type: none"> Confirm: Acknowledge the purchase of RSPO certified volume by confirming Shipping Announcements / Announcements. 	Samples of shipping announcement documents and found that the management done the shipping announcement accordingly.	Yes
5.8. Training			
5.8.1	The organization shall have a training plan on RSPO Supply Chain Standards requirements, which is subject to on-going review and is supported by records of the training provided to staff.	Training plan established as annual Training Requirement for Operating Units (Mill) sighted for Chersonese Palm Oil Mill (FY 18/19). Training for various schemes i.e. RSPO/ISO/SCCS/LSS/HACCP/MSPO including supply chain were planned and conducted on Oct 2017 and Jan 2018.	Yes
5.8.2	Appropriate training shall be provided by the organization for personnel carrying out the tasks critical to the effective implementation of the supply chain certification standard requirements. Training shall be specific and relevant to the task(s) performed.	Training was provided by regional sustainability personnel as per sighted records of New RSPO Supply Chain Standard & System Document 2017 by SQM-Northern personnel dated 9/1/2018.	Yes
5.9. Record Keeping			
5.9.1	The organization shall maintain accurate, complete, up-to-date and accessible records and reports covering all aspects of these RSPO Supply Chain Certification Standard requirements.	Records were maintain accurate, complete, up-to-date and accessible during the on-site audit as of following: <ul style="list-style-type: none"> - Daily Production Summary Report for Production Date: 1/3/2018; Rpt. ID: Z2501RMM_DAILY_SUMM User ID: Z0056148; Date: 3/3/18 - Mass Balancing Records; KKS Chersonese; Period July 2017 – June 2018 	Yes
5.9.2	Retention times for all records and reports shall be a minimum of two (2) years and shall comply with legal and regulatory requirements and be able to confirm the certified status of raw materials or products held in stock.	Specified in IAP, for Internal Audit records minimum retention period of 10 years.	Yes
5.9.3	The organization shall be able to provide the estimate volume of palm oil/palm kernel oil content (separate categories) in the RSPO certified oil palm product and keep an up to date record of the volume purchased (input) and claimed (output) over a period of twelve (12) months.	The forecast volume for Oct 2018 – Sep 2019: CSPO: 40,191.37 mt CSPK: 10,526.31 mt	Yes
5.10. Conversion factors			

**RSPO Public Summary Report
Revision 6 (December/2017)**

5.10.1	Where applicable a conversion rate shall be applied to provide a reliable estimate for the amount of certified output available from the associated inputs. Organizations may determine and set their own conversion rates which shall be based upon past experience, documented and applied consistently. Guidance on conversion rates is published on the RSPO website (www.rspo.org); RSPO Rules for Physical Transition of Oleochemicals and its Derivatives. This is relevant for derivatives of Palm Oil and Palm Kernel Oil, as used in the oleochemical and personal care industries.	Not applicable	Not applicable
5.10.2	Conversion rates shall be periodically updated to ensure accuracy against actual performance or industry average if appropriate.	Not applicable	Not applicable
5.11. Claims			
5.11.1	The site shall only make claims regarding the use of or support of RSPO certified oil palm products that are in compliance with the RSPO Rules on Market Communications and Claims.	Not in use.	Yes
5.12. Complaints			
5.12.1	The organization shall have in place and maintain documented procedures for collecting and resolving stakeholder complaints.	The procedure for complaints (Complaints and grievances procedure, SMP-GPB-19, Rev: 02, dated 5/9/14) was established. No issues of complaints recorded since the last audit.	Yes
5.13. Management Review			
5.13.1	The organization is required to hold management reviews annually at planned intervals, appropriate to the scale and nature of the activities undertaken.	First management review was conducted on 10/5/2018 as per minutes of meeting records. The review was done by Mill Manager together mill RSPO Supply Chain Committee member.	Yes
5.13.2	The input to management review shall include information on: <ul style="list-style-type: none"> • Results of internal audits covering RSPO Supply Chain Certification Standard. • Customer feedback. • Status of preventive and corrective actions. • Follow-up actions from management reviews. 	Input to management review has been included with all information required to be reviewed.	Yes

**RSPO Public Summary Report
Revision 6 (December/2017)**

	<ul style="list-style-type: none"> • Changes that could affect the management system. • Recommendations for improvement. 		
5.13.3	<p>The output from the management review shall include any decisions and actions related to:</p> <ul style="list-style-type: none"> • Improvement of the effectiveness of the management system and its processes. • Resource needs. 	Output to management review has been included with all information required to be decided on action to be taken.	Yes

Appendix E: CPO Mill Supply Chain Assessment Report (Module D - CPO Mills: *Identity Preserved*)

Requirements	Compliance
D.1 Definition	
D.1.1 A mill is deemed to be Identity Preserved (IP) if the FFB used by the mill are sourced from plantation/ estates that are certified against the RSPO Principles and Criteria (RSPO P&C), or against the Group Certification scheme. Certification for CPO mills is necessary to verify the volumes and sources of certified FFB entering the mill, the implementation of any processing controls (for example, if physical separation is used), and volume sales of RSPO certified products. If a mill process certified and uncertified FFB without physically separating them, then only Module E is applicable.	The Chersonese Palm Oil Mill only receives certified FFB. Therefore qualifies for the Identity Preserved supply chain system and module. During the P&C assessment, the audit team verified the volumes and sources of certified FFB entering the mill, the implementation of processing controls and volume sales of RSPO certified products.
D.2 Explanation	
E.2.1 The estimated tonnage of CPO and PK products that could potentially be produced by the certified mill shall be recorded by the certification body (CB) in the public summary of the P&C certification report. For an independent mill, the estimated tonnage of CPO and PK products shall be recorded in the RSPO IT platform, supply chain certificate and public summary audit report. This figure represents the total volume of certified oil palm product (CPO and PK) that the certified mill is	The estimated tonnage of CPO and PK products that could potentially be produced by the certified mill is recorded in this public summary report.

**RSPO Public Summary Report
Revision 6 (December/2017)**

<p>allowed to deliver in a year. The actual tonnage produced shall then be recorded in each subsequent annual surveillance report.</p>	
<p>D.2.2 The mill shall also meet all registration and reporting requirements for the appropriate supply chain through the RSPO supply chain managing organization (RSPO IT platform).</p>	<p>The mill has met all registration and reporting requirements for the appropriate supply chain through the RSPO supply chain managing organization (RSPO IT platform or book and claim).</p>
<p>D.3 Documented procedures</p>	
<p>D.3.1 The site shall have written procedures and/or work instructions to ensure the implementation of all the elements specified in these requirements. This shall include at minimum the following:</p> <p>a) Complete and up to date procedures covering the implementation of all the elements in these requirements;</p>	<p>Latest written documented procedures (RSPO SCCS v.2 Year 2014) for the chain of custody is with Identity Preserved (IP) model covering all the RSPO Supply Chain Certification Standard and Traceability for handling certified and non-certified FFB under Appendix 15. This developed based on the RSPO SCCS February 2014. The previous SOP was for SG. The mill manager has the responsibility to ensure implementation assisted by the on-site compliance executive. The IP model is used because only certified FFB from own supply base is received and processed at Chersonese Palm Oil Mill. Noted draft procedure, SD/SSDP/PSQM/001, rev.: 0 dated 1/3/15 has yet to be approved for the SCCS procedure to incorporate latest changes internally and externally under RSPO SCCS November 2014.</p>
<p>b) The role of the person having overall responsibility for and authority over the implementation of these requirements and compliance with all applicable requirements. This person shall be able to demonstrate awareness of the site's procedures for the implementation of this standard.</p>	<p>The manager has overall responsibility for and authority over the implementation of these requirements and compliance with all applicable requirements with assistance by the assistant mill manager.</p> <p>Sighted the letter of Appointment as Person-in-charge for Environmental/Quality Management System dated 1/1/2018 of the Assistant Mill Manager whom also covers the functions of assisting the Mill Manager in the certifications including RSPO Supply Chain Certification System for the.</p> <p>Both mill manager and assistant manager have awareness of the supply chain system.</p>
<p>D.3.2 The site shall have documented procedures for receiving and processing certified FFBs.</p>	<p>Chersonese Palm Oil mill has documented procedures (as per above in D 3.1) for the incoming FFB, processing and outgoing palm products (CPO and PK). The procedure covers receiving and processing certified and non-certified FFBs.</p>
<p>D.4 Purchasing and goods in</p>	
<p>D.4.1 The site shall verify and document the tonnage and sources of certified FFBs received.</p>	<p>Similar to last assessment daily records are prepared at the entry point at the weighbridge. Daily summary and monthly summary documented for all the certified FFB. Records verified by internal and external audit. Chersonese mill have system to verify at the weighbridge. No any diversion crop received by</p>

**RSPO Public Summary Report
Revision 6 (December/2017)**

	Chersonese POM from other certified estate within group.
D.4.2 The site shall inform the CB immediately if there is a projected overproduction of certified tonnage.	The person in-charge aware that CB will be informed immediately if there is a projected overproduction of certified tonnage. The volume extension was made prior to the on-site audit.
D.5 Record keeping	
D.5.1 The site shall record and balance all receipts of RSPO certified FFB and deliveries of RSPO certified CPO and PK on a real-time basis.	<p>All the inventory records are maintained and updated on daily basis and monthly and reported on monthly and 3 monthly inventory. Computerized system in place. No PKO and PKE produced at Chersonese Palm Oil mill. PK is sold to Sime Darby's Kernel Crushing Plant and also other 3rd party KCP. CPO sold to Sime Darby's owned refineries (SDP Joma) and the other 3rd party buyer. Daily records are prepared at the entry point at the weighbridge. Samples of certified FFB received sighted as per sample above (D.4). Samples of certified products deliveries sighted as following:</p> <p>1) Buyer: SDP JOMA REF Supplier: M176-M-Chersonese Product: 0007-Crude Palm Oil (CPO)-RSPO IP DO # 009763 Date delivered: 3/5/2018 Net Weight: 40,470kg Despatch ticket # 010186 Contract # S/C-PSD/1805/CPO0261D</p> <p>2) Buyer: SDP KCP Supplier: M176-M-Chersonese Product: 0008-Palm Kernel RSPO IP DO # 009519 Date delivered: 2/2/2018 Net Weight: 41,750kg Despatch ticket # 009942 Contract # S/C-PSD/1802/PK0104A</p>
D.6 Processing	
D.6.1 The site shall assure and verify through documented procedures and record keeping that the RSPO certified oil palm product is kept separated from non-certified oil palm product including during transport and storage to strive for 100% separation.	Chersonese mill control the receipt of its FFB from certified source only within own certification unit and group estates.

Supply Chain Declaration

A. Monthly Records of Certified and Uncertified FFB Received since the last audit				
No.	Month - Year	Volume of FFB from certified supply bases (MT)	Volume of FFB from uncertified supply bases (MT)	Total FFB/Month (mt)
1	Jun 2017	12,922.19	-	12,922.19
2	Jul 2017	12,224.78	-	12,224.78
3	Aug 2017	12,906.65	-	12,906.65
4	Sep 2017	14,207.55	-	14,207.55
5	Oct 2017	12,141.06	-	12,141.06
6	Nov 2017	13,910.60	-	13,910.60
7	Dec 2017	14,408.88	-	14,408.88
8	Jan 2018	14,465.25	-	14,465.25
9	Feb 2018	16,910.61	-	16,910.61
10	Mar 2018	22,064.87	-	22,064.87
11	Apr 2018	22,637.48	-	22,637.48
12	May 2018	21,375.13	-	21,375.13
	Total	190,175.05	-	190,175.05

B. Monthly Records of Certified CPO & PK since the last audit			
No.	Month - Year	Certified CPO (MT)	Certified PK (MT)
1	Jun 2017	2,652.93	673.25
2	Jul 2017	2,509.75	636.91
3	Aug 2017	2,649.74	672.44
4	Sep 2017	2,916.81	740.21
5	Oct 2017	2,492.56	632.55
6	Nov 2017	2,855.85	724.74
7	Dec 2017	2,958.14	750.70
8	Jan 2018	2,969.72	753.64
9	Feb 2018	3,471.75	881.04
10	Mar 2018	4,529.92	1,149.58
11	Apr 2018	4,688.53	1,189.83
12	May 2018	4,388.31	1,113.64

**RSPO Public Summary Report
Revision 6 (December/2017)**

	TOTAL	39,084.00	9,918.54
--	--------------	-----------	----------

C. Records of Certified CPO & PK Sold under PalmTrace to Buyers since the last audit (if any) records base on transaction January 2017-December 2017

No.	Buyers Name	Palmtrace Trading No	Certified CPO Sold (MT)	Certified PK Sold (MT)
1	P/C- PNK/1808/PK0246	TR-ca936a7f-6786	-	300.00
2	P/C- PNK/1808/PK0236	TR-262e6ebb-13d0	-	150.00
3	P/C- PNK/1808/PK0218B	TR-f96c6de2-b8d0	-	400.00
4	P/C- PNK/1808/PK0218A	TR-5b0e02de-a0f8	-	300.00
5	P/C- PJR/1810/CPO1365F	TR-98398e5e-31c3	250.00	-
6	P/C- PJR/1810/CPO1365A	TR-55355922-6aa2	250.00	-
7	P/C- PJR/1810/CPO1363C	TR-6d41ac5d-1392	250.00	-
8	P/C- PNR/1809/CPO0219	TR-f1b89a0c-5caf	94.19	-
9	P/C- PNR/1809/CPO0217	TR-222fa57c-8b1d	500.00	-
10	P/C- PNR/1809/CPO0193	TR-e110d454-5aaa	500.00	-
11	P/C- PNR/1808/CPO0183	TR-b5c094c7-5202	36.95	-
12	P/C- PNR/1808/CPO0183	TR-2521c076-9137	40.31	-
13	P/C- PNR/1808/CPO0183	TR-afe734fd-ce95	39.18	-
14	P/C- PNR/1808/CPO0183	TR-f9b455e8-d609	40.04	-
15	P/C- PNR/1808/CPO0183	TR-703f515e-a83e	13.86	-
16	P/C- PNR/1807/CPO0159	TR-bffffa26-da9e	25.35	-
17	P/C- PNR/1807/CPO0159	TR-e3027130-a309	39.70	-
18	P/C- PNR/1808/CPO0183	TR-c798d08f-1434	39.99	-
19	P/C- PNR/1808/CPO0183	TR-8789deaf-573c	39.54	-
20	P/C- PNR/1808/CPO0181	TR-0f4d0f67-2808	14.92	-
21	P/C- PNR/1808/CPO0181	TR-8a990e32-6dc6	40.06	-
22	P/C- PNR/1808/CPO0181	TR-d101339c-ec9e	40.10	-
23	P/C- PNR/1808/CPO0181	TR-67b4e5f1-c371	39.10	-
24	P/C- PNR/1808/CPO0181	TR-68dd2d50-bc12	39.08	-
25	P/C- PNR/1808/CPO0181	TR-2f73adc8-0c08	40.30	-
26	P/C- PNR/1808/CPO0181	TR-82a433de-fa4a	36.44	-
27	P/C- PNR/1807/CPO0159	TR-392d3395-bc26	39.80	-
28	P/C- PNR/1807/CPO0159	TR-c750da44-455c	40.31	-

RSPO Public Summary Report
Revision 6 (December/2017)

29	P/C- PNR/1807/CPO0159	TR-87b7e8b5-0e9f	40.25	-
30	P/C- PNR/1807/CPO0159	TR-94d025b4-855d	39.40	-
31	P/C- PNR/1807/CPO0159	TR-d6275492-92bc	25.20	-
32	P/C- PNR/1807/CPO0159	TR-da6ae0de-1bbf	3.40	-
33	P/C- PNK/1804/PK0112	TR-2cb20dd7-29d7	-	150.00
34	P/C- PNK/1804/PK0094	TR-2ccf28b8-8c1f	-	150.00
35	P/C- PNK/1804/PK0079	TR-83a86b4c-872d	-	400.00
36	P/C- PNK/1803/PK0069	TR-06bf052d-b571	-	100.00
37	P/C- PNK/1802/PK0034	TR-6369f7df-4bb0	-	500.00
38	P/C- PJR/1803/CPO0538DI	TR-28038fca-f486	250.00	-
39	P/C- PJR/1801/CPO0327	TR-4e6868c0-b8ba	250.00	-
40	P/C- PJR/1801/CPO0326E	TR-d59996f5-19dd	250.00	-
41	P/C- PJR/1801/CPO0271H	TR-fa3a46dd-3cb8	350.00	-
42	P/C- PJR/1712/CPO1686B	TR-359dd023-cc42	250.00	-
43	P/C- PJR/1801/CPO0037E	TR-69d83d99-6eaa	425.00	-
44	P/C- PNK/1801/PK0029	TR-1c59c980-f1b2	-	150.00
45	P/C- PNK/1801/PK0002	TR-868b31bb-2c66	-	500.00
46	P/C- PNR/1611/CPO0665D	TR-cd5e03c7-3674	400.00	-
47	P/C- PNR/1611/CPO0655	TR-e983e9f5-5e6e	400.00	-
48	P/C- PNR/1611/CPO0641	TR-fd867b1c-5f35	400.00	-
49	P/C- PNR/1611/CPO0631N	TR-c31099e6-3932	400.00	-
50	P/C- PNK/1712/PK0327	TR-deb5ed89-c479	-	200.00
51	P/C- PNK/1711/PK0295	TR-2ea9c76d-025d	-	600.00
52	S/C- PSD/1712/CPO0578	TR-86650978-df91	250.00	-
53	S/C- PSD/1710/CPO0327	TR-8a8b2302-557d	250.00	-
54	P/C- PNK/1702/PK0052	TR-04680507-e0ea	-	200.00
55	P/C- PNK/1702/PK0033	TR-25541f98-d8a1	-	500.00
56	P/C- PNK/1703/PK0059	TR-8b5d789c-ae28	-	700.00
57	P/C- PJR/1704/CPO0822B	TR-127346b6-e1d2	143.00	-
58	S/C- PSD/1609/CPO1168	TR-e4acb4d4-2496	400.00	-
59	S/C- PSD/1609/CPO1140	TR-e7f1d9e7-95bd	400.00	-
60	S/C- PSD/1609/CPO0997	TR-d3f4396c-faca	400.00	-
61	S/C- PSD/1609/CPO0981	TR-43252ddd-c815	400.00	-
62	P/C- PNK/1701/PK0031	TR-fed2d5b3-9ca3	-	250.00

**RSPO Public Summary Report
Revision 6 (December/2017)**

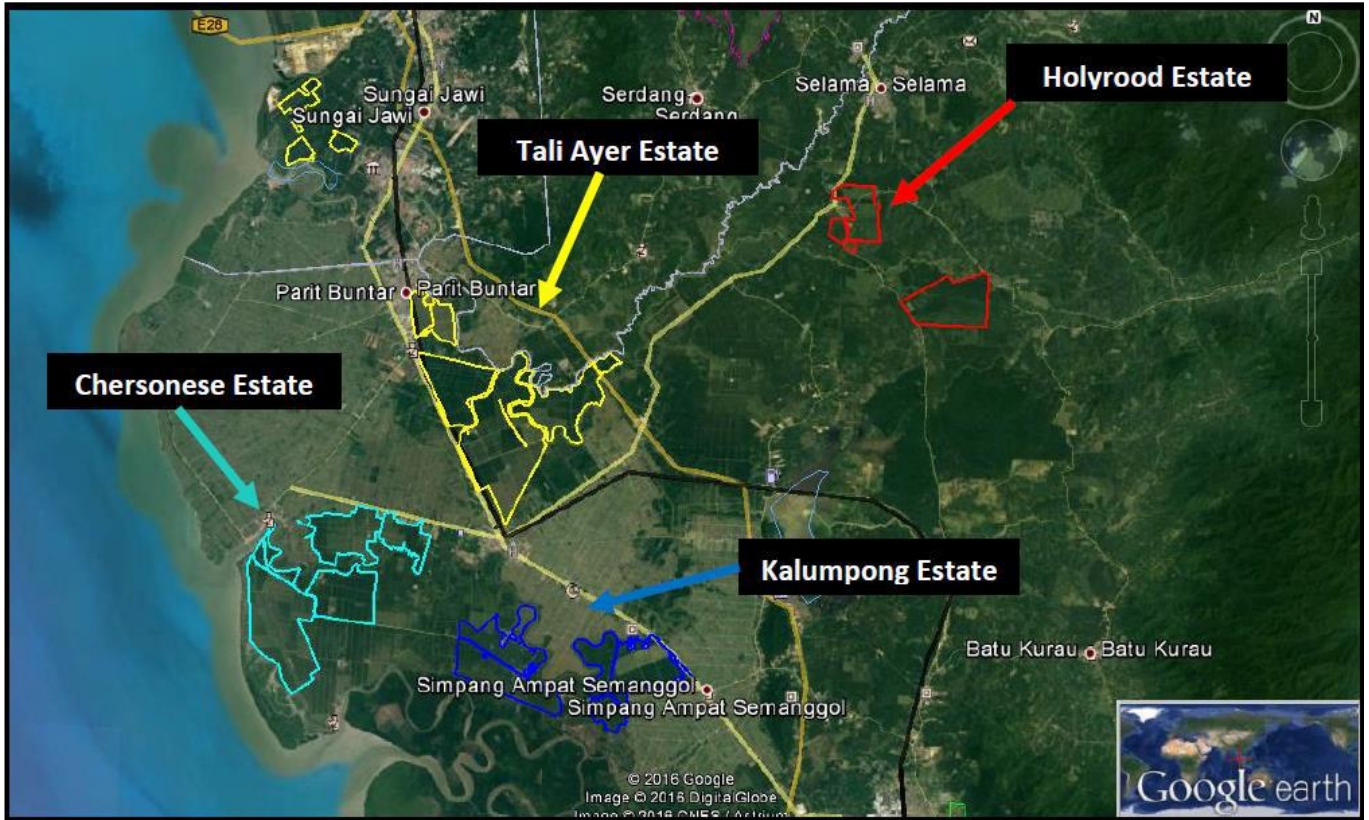
63	P/C- PNK/1701/PK0001	TR-3a2818d5-4fb2	-	500.00
64	S/C- PSD/1608/CPO01003	TR-52b5a352-25c4	400.00	-
65	S/C- PSD/1608/CPO01039	TR-cf3b231a-24a1	500.00	-
66	S/C- PSD/1608/CPO0955	TR-aea8a4b3-e74d	400.00	-
67	S/C- PSD/1608/CPO0943	TR-1abc898e-934e	400.00	-
68	S/C- PSD/1608/CPO0919	TR-ef487bb9-b4db	400.00	-
69	P/C- PJR/1704/CPO0684B	TR-4421e478-8b51	250.00	-
70	P/C- PJR/1702/CPO0305H	TR-211ad545-01fa	400.00	-
71	S/C- PSD/1608/CPO01039	TR-4c94152c-ec9d	500.00	-
72	S/C- PSD/1608/CPO01003	TR-a6087b18-81c6	400.00	-
73	S/C- PSD/1608/CPO0955	TR-642b5777-1181	400.00	-
74	S/C- PSD/1608/CPO0943	TR-72183bd2-13b9	400.00	-
75	S/C- PSD/1608/CPO0919	TR-d726e951-5a90	400.00	-
76	P/C- PJR/1704/CPO0684C	TR-891c8893-5fde	250.00	-
77	P/C- PJR/1704/CPO0684A	TR-ce7af7d8-bc3b	250.00	-
TOTAL			13,565.47	6,050.00

D. Records of CPO & PK Sold under other schemes to Buyers since the last audit (if any)				
No.	Buyers Name	Scheme Name	CPO Sold (MT)	PK Sold (MT)
-Nil-	n/a	n/a	n/a	n/a

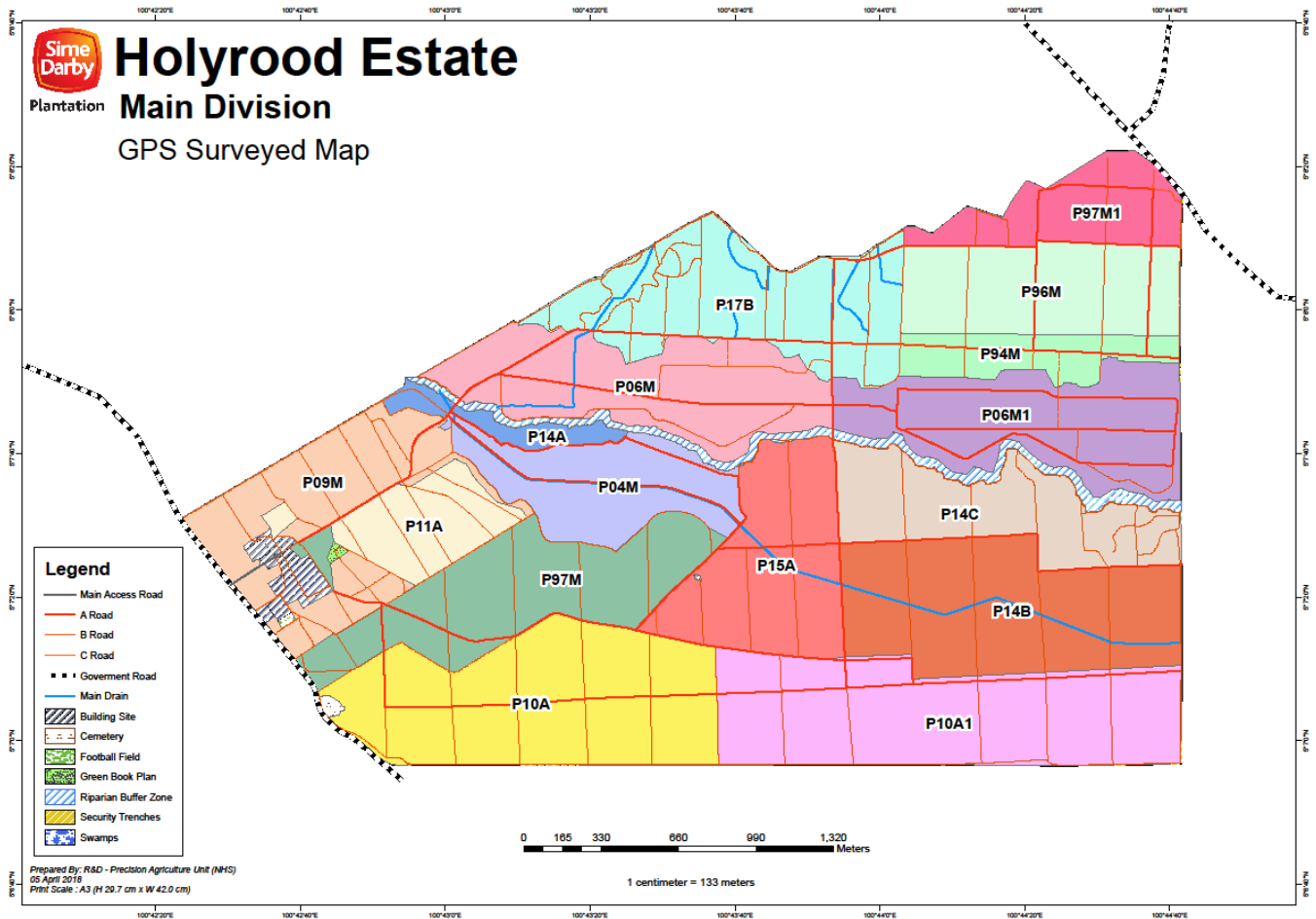
E. Records of CPO & PK Sold as conventional to Buyers since the last audit (if any)				
No.	Buyers Name	CPO Sold (MT)	PK Sold (MT)	
1.	Conventional	15,518.53	2,868.54	

F. Records of Certified CPO Sold under RSPO Credits to Buyers since the last audit (if any)				
No.	Buyers Name	PalmTrace Trading No	RSPO Credits of Certified CPO Sold (MT)	
n/a	n/a	n/a	n/a	

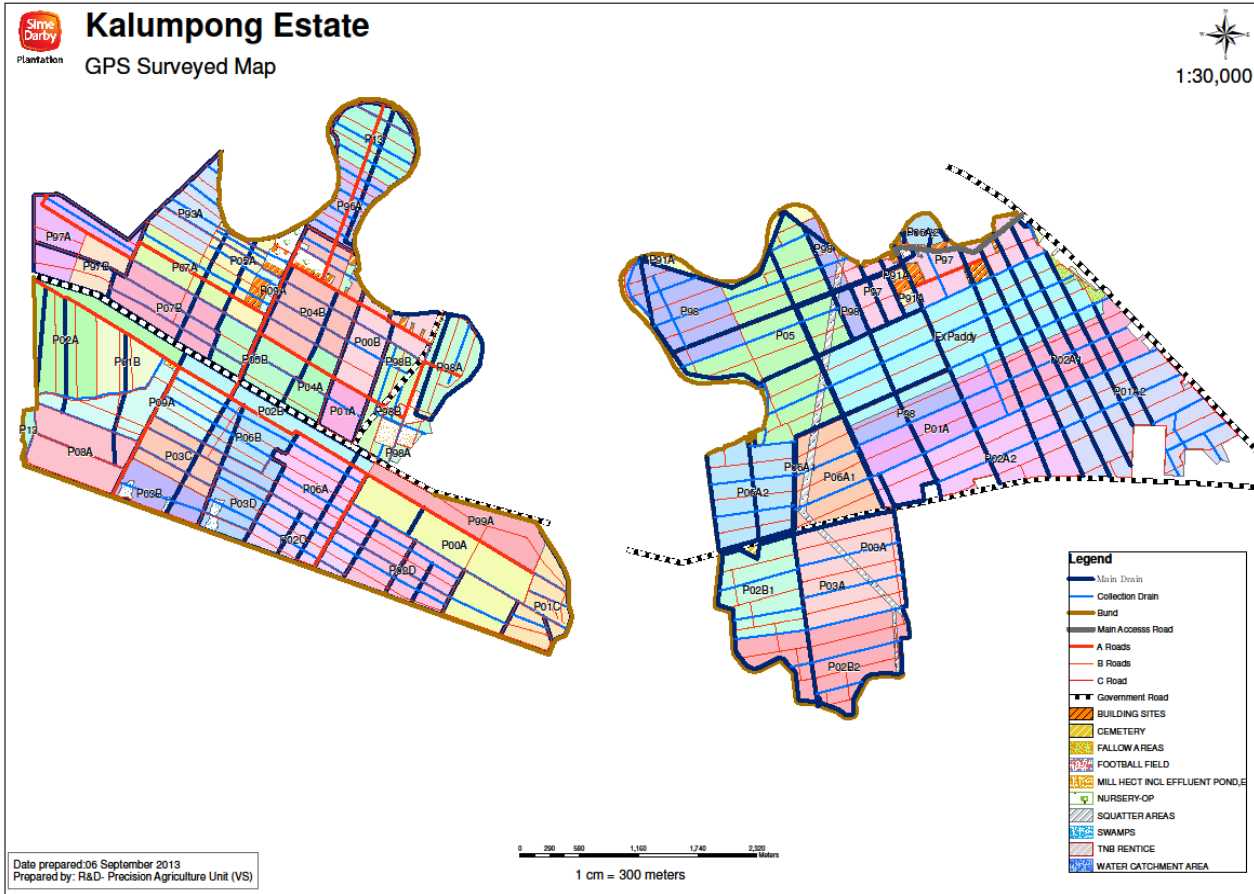
Appendix F: Location Map of Chersonese Palm Oil Mill and Supply bases



Appendix G: Holyhood Estate Field Map



Appendix H: Kalumpong Estate Field Map



Appendix I: List of Smallholder Sampled *(If applicable – scheme/associated/group certification)*

n/a

Appendix J: List of Abbreviations

BOD	Biochemical Oxygen Demand
CB	Certification Bodies
CHRA	Chemical Health Risk Assessment
COD	Chemical Oxygen Demand
CPO	Crude Palm Oil
CSPO	Certified Sustainable Palm Oil
CSPKO	Certified Sustainable Palm Kernel Oil
CU	Certification Unit
EFB	Empty Fruit Bunch
EHS	Environmental, Health and Safety
EIA	Environmental Impact Assessment
EMS	Environmental Management System
FFB	Fresh Fruit Bunch
FPIC	Free, Prior, Informed and Consent
GAP	Good Agricultural Practice
GHG	Greenhouse Gas
GMP	Good Manufacturing Practice
GPS	Global Positioning System
HCV	High Conservation Value
IPM	Integrated Pest Management
IP	Identity Preserved
IS - CSPO	Independent Smallholder Certified Sustainable Palm Oil
IS – CSPKO	Independent Smallholder Certified Sustainable Palm Kernel Oil
IS – CSPKE	Independent Smallholder Certified Sustainable Palm Kernel Expeller
ISCC	International Sustainable Carbon Certification
LD50	Lethal Dose for 50 sample
MB	Mass Balance
MSDS	Material Safety Data Sheet
MRM	Management Review Meeting
MT	Metric Tonnes
OER	Oil Extraction Rate
OSH	Occupational Safety and Health
PK	Palm Kernel
PKO	Palm Kernel Oil
POM	Palm Oil Mill
POME	Palm Oil Mill Effluent
PPE	Personal Protective Equipment
RSPO	Roundtable on Sustainable Palm Oil
P&C	Principles & Criteria
RTE	Rare, Threatened or Endangered species
SCCS	Supply Chain Certification Standard
SDPSB	Sime Darby Plantation Sdn Bhd
SEIA	Social & Environmental Impact Assessment
SIA	Social Impact Assessment
SOP	Standard Operating Procedure
SOU	Strategic Operating Unit