

**MALAYSIAN SUSTAINABLE PALM OIL
INITIAL ASSESSMENT VISIT (IAV)
Public Summary Report**

WAGS Air Kuning
Head Office: Wild Asia Sdn Bhd No. 24, Jalan Sri Hartamas 12 Taman Sri Hartamas 50480 Kuala Lumpur
Certification Unit: Wild Asia Group Scheme – Air Kuning Location of Certification Unit: Air Kuning, Perak, Malaysia

Report prepared by:
Valence Shem (Lead Auditor)

Report Number: 8917133

Assessment Conducted by:
BSI Services Malaysia Sdn Bhd,
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Section 1: Executive Summary

1.1 Organizational Information and Contact Person			
MPOB License			
Company Name	Wild Asia Sdn Bhd (Wild Asia Group Scheme)		
Address	No. 24, Jalan Sri Hartamas 12, Taman Sri Hartamas 50480 Kuala Lumpur		
Group name if applicable:	NA		
Subsidiary of (if applicable)	NA		
Contact Person Name	Sheila Senathirajah		
Website	http://oilpalm.wildasia.org/small-producers/wags/	E-mail	sheila@wildasia.org
Telephone	+603 6201 2150	Facsimile	+603 6201 2150

1.2 Certification Information			
Certificate Number	MSPO 691031		
Issue Date	04/10/2018	Expiry date	03/10/2023
Scope of Certification	Production of MSPO Certified FFB		
Stage 1 Date	N/A (RSPO certified)		
Stage 2 / Initial Assessment Visit Date (IAV)	6-9 & 16/3/2018		
Continuous Assessment Visit Date (CAV) 1			
Continuous Assessment Visit Date (CAV) 2			
Continuous Assessment Visit Date (CAV) 3			
Continuous Assessment Visit Date (CAV) 4			
Other Certifications			
Certificate Number	Standard(s)	Certificate Issued by	Expiry Date
RSPO 660787	RSPO Group Certification	BSI Services Malaysia Sdn Bhd	19/03/2020

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1.3 Location of Certification Unit			
Name of the Certification Unit (Palm Oil Mill/ Estate/ Smallholder/ Independent Smallholder)	Site Address	GPS Reference of the site office	
		Latitude	Longitude
WAGS Air Kuning (261 members)	Air Kuning, Perak, Malaysia	04°13'11.5"	101°08'27"

1.4 Plantings & Cycle					
Estate	Age (Years) - ha				
	0 - 3	4 - 10	11 - 20	21 - 25	26 - 30
WAGS Air Kuning (261 members)	6.93	27.70	274.00	400.20	300.14

1.5 FFB Production (Actual) and Projected (tonnage)			
Producer Group	Projected (Mar 2017-Mar 2018)	Actual production (Mar 2017-Mar 2018)	Projected production (Apr 2018-Mar 2019)
WAGS Air Kuning (261 members)			29,930.63

1.6 Certified Tonnage – Not applicable			
Mill Capacity: XX MT/hr	Estimated (Previous year)	Actual (Previous year)	Forecast (This year)
	FFB	FFB	FFB
SCC Model: IP/MB	CPO (OER: %)	CPO (OER: %)	CPO (OER: %)
	PK (KER: %)	PK (KER: %)	PK (KER: %)

1.7 Description of Supply Base					
Estate	Total Planted (Mature + Immature) (ha)	HCV (ha)	Infrastructure & Other (ha)	Total Area (ha)	% of Planted
WAGS Air Kuning (261 members)	1,008.97	0.05	73.32	1,082.34	97%

1.8 Details of Certification Assessment Scope and Certification Recommendation:

BSI Services Malaysia Sdn Bhd has conducted the Initial Assessment of MSP0 Certification at WAGS Air Kuning Certification Unit which is located in Air Kuning, Perak comprising of 261 independent smallholders.

The assessment was conducted onsite to assess the compliance of the certification unit against the MS 2530-2:2013 Part 2: General principles for oil palm plantations and organized smallholder, MS 2530-4:2013 Part 4: General principles for palm oil mills and MSP0 Guidance. The onsite assessment was conducted on 7-8 December 2017.

Based on the assessment result, WAGS Air Kuning complies with the MS 2530-3:2013 Part 3: General Principles for Independent Smallholders and recommended for certification.

Section 2: Assessment Process

Certification Body:

BSI Services Malaysia Sdn Bhd,
Unit 3, Level 10, Tower A
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BSI is a leading global provider of management systems assessment and certification, with more than 60,000 certified locations and clients in over 100 countries. BSI Standards is the UK's National Standards Body. BSI provides independent, third-party certification of management systems.

Assessment Methodology, Programme, Site Visits

This on-site assessment was conducted from 6-9 & 16/3/2018. The audit programme is included as Appendix A. The approach to the audit was to treat the WAGS Air Kuning comprising of 261 independent smallholders as an MSPO Certification Unit. A range of environmental and social factors were covered. This includes consideration of topography, palm age, proximity to areas with HCVs, declared conservation areas and local communities.

The methodology for collection of objective evidence included physical site inspections, observation of tasks and processes, interviews of staff, workers and their families and external stakeholders, review of documentation and monitoring data. MS 2530-2:2013 was used to guide the collection of information to assess compliance. The comments made by external stakeholders were also taken into account in the assessment.

The estates or smallholders sample were determined based on formula $N = 1.0\sqrt{y}$ where y is the number of estates while when applicable, the smallholders sample were determined following the MSPO Certification Requirement. The sampling of smallholders were based on the formula $(1.0\sqrt{y}) \times (z)$; where 1.0 is the risk factor (may differs to 1.2 and 1.4 depending on risk), where y is total number of group members and z is the multiplier defined by the risk assessment. The sampled smallholder listed in Appendix C.

Meetings were held with stakeholders to seek their views on the performance of the company with respect to the MSPO requirements and aspects where they considered that improvements could be made. At the start of each meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the company before discussions proceeded. The interviewer recorded comments made by stakeholders and these have been incorporated into the assessment findings.

Structured worker interviews were held in private at the workplace in the estates. Separate visits were made to each of the local communities to meet with the village head and residents. Company officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as Appendix B.

The assessment findings for the this assessment are detailed in Section 4.2.

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This report is structured to provide a summary of assessment finding as attached in the Section 3. The assessment was based on random samples and therefore nonconformities may exist that have not been identified.

The following table would be used to identify the locations to be audited each year in the 5 year cycle

1. Assessment Program					
Name (Mill / Plantation / Group smallholders)	Year 1 (Certification)	Year 2 (ASA 1)	Year 3 (ASA 2)	Year 4 (ASA 3)	Year 5 (ASA 4)
WAGS Air Kuning	√	√	√	√	√

Tentative Date of Next Visit: March 4, 2019 – March 8, 2019

Total No. of Mandays: 10

BSI Assessment Team:**Valence Shem – Lead Auditor**

He holds Bachelor Degree in Industrial Technology, graduated from University of Science Malaysia in 1998 and has 9 years working experience in oil palm plantation industry. He has been in the management system auditing line since 2009 for various standards such as ISO 140001, RSPO P&C, RSPO SCCS and SMETA. He completed the ISO 14001 Lead Auditor Course in 2008, ISO 9001 Lead Auditor Course in 2013, Endorsed RSPO P&C Lead Auditor Course in 2011, Endorsed RSPO SCCS Lead Assessor Course in 2012 and MSPO Awareness Training in 2014. He had been involved in RSPO auditing since 2009 in various companies in Malaysia. During this assessment, he assessed on the aspects of legal, environmental & biodiversity, agriculture best practices and the supply chain element. Able to communicate in Bahasa Malaysia and English.

Daniel Francis – Team Member

Daniel Francis is a fulltime employee with BSI Services Malaysia. He holds a Bachelor of Applied Science Degree in Food Science, graduated from Charles Sturt University, Australia. He has over 8 years of working experience in the oil and gas industry and 3 years in the food & beverage industry. He is an experienced auditor for several management system standards including ISO 9001, ISO 14001, OHSAS 18001 and Integrated Management System. He had completed the ISO 9001:2015 Lead Auditor Course and RSPO SCC Lead Auditor Course. He had been involved in the RSPO audits with various companies in Malaysia. During assessment, he covers the legal issues and occupational safety and health.

Mohd Hafiz Mat Hussain- Team Member

He holds Bachelor Degree in Plantation Technology and Management, graduated from University Technology Mara (UiTM) on 2009. He has 4 years working experience in oil palm plantation industry. He also has the experiences as an auditor for several standards including ISO 9001, ISO 140001, OHSAS 18001, MSPO and RSPO in his previous certification body. He completed the ISO 9001 Lead Auditor Course, ISO 14001 Lead Auditor Course and OHSAS 18001 Lead Auditor Course in 2013, Endorsed RSPO P&C Lead Auditor Course in 2014 and MSPO Awareness Training in 2014. He had been involved in RSPO auditing since May 2013 in more than various companies in Malaysia. During this assessment, he assessed on the aspects of legal, mill best practices, estate best practices, safety and health, environmental and workers and stakeholders consultation.

Section 3: Assessment Findings

3.1 Details of audit results

This assessment has been assessed using the following MSPO normative requirements. The assessment details are provided in Appendix A.

- MSPO MS 2530-2:2013 – General Principles for Independent Smallholders
- MSPO MS 2530-3:2013 – General Principles for Oil Palm Plantations and Organized Smallholders
- MSPO MS 2530-4:2013 – General Principles for Palm Oil Mills

3.2 Details of Nonconformities and Opportunity for improvement

The nonconformity is listed below.

During the Initial Certification Assessment there were three (3) Major nonconformities & one (1) Minor nonconformities raised. The WAGS Air Kuning Certification unit submitted Corrective Action Plans for the nonconformity. Corrective action plans with respect to the nonconformity was reviewed by the BSI audit team and accepted.

The implementation of the corrective action plans to address the minor nonconformity will be followed up during the next surveillance assessment. The implementation of the Corrective Actions for the Major Nonconformity(ies) has been verified for its effectiveness and closed accordingly.

Nonconformity			
NCR Ref #	1608080-201803-M2	Clause & Category (Major / Minor)	Indicator 4.2.1.2 Major
Date Issued	4/6/2018	Due Date	3/8/2018
Closed (Yes / No)	Yes	Date of nonconformity Closure	3/8/2018
Statement of Nonconformity:	The records of FFB from the members were not adequately monitored.		
Requirement Reference:	To keep records of sales and delivery or transportation of fresh fruit bunches.		
Objective Evidence:	The method of identifying the origin of FFB was not adequate. Some of the yields of the members in 2017 were doubtful, e.g.: 1. WAGS-189: Yield for 2017 was 40.21mt/ha for 1.1508Ha 2. WAGS-124: Yield for 2017 was 322mt/ha for 1.2521Ha 3. WAGS-63: Yield for 2017 was 212.68mt/ha for 0.809ha 4. WAGS-1359: Yield for 2017 was 48.10mt/ha for 2.055ha 5. WAGS-1384: Yield for 2017 was 45.425 mt/ha for 2.396Ha		
Corrections:	The average yields per hectare per year for 2017 for Chai Kon Chin has been corrected based on his actual hectareage of 12.779 hectares and Leong Chong based on his actual hectareage of 11.7743 hectares.		
Root Cause Analysis:	Some plots were inaccurately updated by the site team as farmers did not declare all plots of farms at the point of membership, they did so thereafter.		

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	<p>These farmers are:</p> <ul style="list-style-type: none"> - Chai Kon Chin (WAGS 63) has two farm plots which total up to 12.779 hectares. - Leong Chong (WAGS 124) have 7 plots which total up to 11.7743 hectares. <p>For the remaining three farmers, their hectarage is correct and their FFB production for the year 2017 is as stated based on the FFB purchase records from the dealer. Details of FFB and their origins are kept by the dealer TJC. This data is extracted by WAGS on a monthly basis for the Group and reported to the mill.</p>
Corrective Actions:	<ul style="list-style-type: none"> - Having catch ups with the field teams every fortnightly to check members' FFB records are reviewed and updated. - Checking farmers' documentation every month. - In addition, WAGS have conducted a Traceability briefing with the dealer on the 30th of June to re-emphasize the importance of accurate data reporting. The dealer will send monthly FFB reports to WAGS and will be cross-checked.
Assessment Conclusion:	<p><u>Evidence submitted:</u> The evidence of the correction and corrective action were adequate to close the NCR. Effectiveness of the implementation shall be verified in the next assessment.</p>

Nonconformity			
NCR Ref #	1608080-201803-N1	Clause & Category (Major / Minor)	Indicator 4.2.1.1 Minor
Date Issued	4/6/2018	Due Date	Next assessment
Closed (Yes / No)	No	Date of nonconformity Closure	NA
Statement of Nonconformity:	Inconsistent data of farm areas between MPOB license and registered in the group members' individual files.		
Requirement Reference:	The group management shall commit itself to implement and maintain the requirements for traceability.		
Objective Evidence:	<p>Inconsistent information of areas between MPOB license and ownerships of land of the smallholders' which are kept in the smallholders' individual files, e.g.:</p> <ul style="list-style-type: none"> • WAGS-190; 3.99 Ha in MPOB license vs. 2.6037 Ha in registered ownership • WAGS-159; 37.22 Ha in MPOB license vs. 30.3307 Ha in registered ownership • WAGS-1359; 1.22 Ha in MPOB license vs. 2.055 Ha in registered ownership • WAGS-1441; 1.01 Ha in MPOB license vs. 4.45 Ha in registered ownership 		
Corrections:	<ol style="list-style-type: none"> 1) The correction made for Kiew Yau Fee (WAGS 190) is that we have included the shared plot Lot 4158 (1.3785 Ha) - shared farm with brother Kiew Yau Joo (also a member), registered under Kiew Yau Fee MPOB license. All three plots total to 3.99 Ha as per Kiew Yau Fee's MPOB License. 2) We will work with Tang Cheng Yaou (WAGS 159) to update his MPOB License to reflect his land title hectarage by end August 2018. We will inform the auditor once we have received his updated MPOB License. 3) Correction made for Lim Ah Kou (WAGS 1359) is that the member has now 		

	<p>updated his MPOB License. Please see the Dropbox folder 2018 WAGS Perak Objective Evidences shared with the auditor for copy of his new MPOB License.</p> <p>4) Correction made for Diman A/L Lahit and Asmah Dongkin (WAGS 1441) member is that Diman A/L Lahit and Asmah Dongkin have registered all three farms. Asmah Dongkin has updated her MPOB License to reflect the total 4.45 Ha owned. Please see the Dropbox folder 2018 WAGS Perak Objective Evidences shared with the auditor for copy of his new MPOB License.</p>
Root Cause Analysis:	This happened because of some lapses in our method of verification of documents during registering the members which is a checking step was not done.
Corrective Actions:	<p>Moving forward we will ensure our field teams are more diligent in monitoring and updating data according to our Traceability SOP. We will do this by:</p> <ol style="list-style-type: none"> 1) Having catch ups with the field teams every fortnightly to check members' MPOB Licenses and Land Titles are reviewed and updated 2) Checking farmers documentation every month 3) Checking data input into WAGS Database every month <p>Moving forward, we will build a checking step to verify consistency between land title and land declared on MPOB License at the registration stage. The effectiveness of the checking step will be further checked during the next internal audit scheduled for Q1 2019.</p>
Assessment Conclusion:	The correction and corrective action are accepted. As this is a minor NCR, the effectiveness of the implementation of corrective action shall be verified in the next assessment.

Nonconformity			
NCR Ref #	1608080-201803-N2	Clause & Category (Major / Minor)	Indicator 4.4.3.3 Minor
Date Issued	4/6/2018	Due Date	Next assessment
Closed (Yes / No)	No	Date of nonconformity Closure	NA
Statement of Nonconformity:	Mechanism to ensure that worker's pay and conditions meet legal standards as per mutual agreements was not adequate.		
Requirement Reference:	Group managers for Independent smallholders shall ensure that worker's pay and conditions meet legal standards as per mutual agreements.		
Objective Evidence:	<ul style="list-style-type: none"> • A small holder whom also the dealer (TJC; WAGS ID # TJC-53-SML; WAGS Agreement date: 4/11/2015) who employed own harvester does not keep relevant records of employment contracts for sampled harvester (Workers ID # AT 120153, # AT 119996 & # A 4319813) where each harvester was paid on piece-rated basis. Only records of employment contracts of daily-rated basis workers i.e. FFB Loading (sampled Workers ID # AR 709341 & # AT 109040) and FFB Ramp (sampled Workers ID # AT 639637 & # AT 117898) available. • Wild Asia provides a training/meeting with the workers of contractor (e.g. 		

	TJC) where information about social aspects (contract agreement, minimum wage, housing area, toilet, drinking water, health & safety). A meeting minute conducted on 13/2/2018, attended by 21 workers of TJC was sighted and verified. However, such training/meeting for other contractors/vendors [as informed by the sampled smallholders (WAGS-64, WAGS-34, WAGS-139, WAGS-1364 – e.g. “Kong Fu”, and other free-lancers) who are doing harvesting, trunk injection, spraying and manuring was not evident.
Corrections:	<ol style="list-style-type: none"> 1) Wild Asia has drafted a contract that includes daily and piece rated for TJC workers. TJC will ensure that all workers have signed this contract by end of the year 2018. TJC has now been informed on the legal requirements of contracts for all workers as of 5th June 2018. 2) Wild Asia will extend the social training to workers of smallholders by Q4 as planned in the Perak Work Plan 2018. This training to casual workers will be done in stages taken into consideration the fluidity of movement of casual workers.
Root Cause Analysis:	<ol style="list-style-type: none"> 1) TJC has only prepared contracts for monthly paid workers. They did not prepare contracts for piece-rated workers due to a lack of awareness as they were because they were not adequately informed by WAGS field team about legal requirements on the need to provide the same documentation for piece-rated workers. 2) The smallholders' workers are all casual, freelancers and are not permanent. Because casual workers do not always work with one farmer only, they are not always present and are mobile.
Corrective Actions:	The first stage is to educate the farmers to ensure that the farmers first and foremost are aware of social impacts. Wild Asia will continue to follow up and monitor the conditions of the workers during the next SIA assessment review scheduled for end 2018.
Assessment Conclusion:	The correction and corrective action are accepted. As this is a minor NCR, the effectiveness of the implementation of corrective action shall be verified in the next assessment.

Nonconformity			
NCR Ref #	1608080-201803-N3	Clause & Category (Major / Minor)	Indicator 4.5.4.1 Minor
Date Issued	4/6/2018	Due Date	Next assessment
Closed (Yes / No)	No	Date of nonconformity Closure	NA
Statement of Nonconformity:	Protection of water courses and wetlands, appropriate riparian and other buffer zones was not effectively maintained and restored.		
Requirement Reference:	Group managers should ensure that Independent smallholders can demonstrate that they understand the need to maintain the quality and availability of surface and ground water and steps are being taken for its implementation.		
Objective Evidence:	Based on the smallholder plot visit; WAGS ID (WAGS-1353) new (plot 1529), fertilizer is applied inside the riparian buffer. Red marking of the palm trunk was inside the riparian buffer and the said smallholder unable to explain the purpose of red marking.		
Corrections:	Wild Asia will conduct the T05 and the new and improved ACA01 Chemical Module training to the farmer to ensure awareness and understanding of riparian		

	zones and safe chemical handling and he will be monitored to ensure no other chemicals are applied within the riparian zone. Training is planned to be conducted by end of 2018.
Root Cause Analysis:	T05 is the environmental training has been conducted to some members, however the member Chow Kar Chui has not yet attended this training. A verbal warning had been issued on 27/2/2018 to this farmer to indicate no spraying of chemicals or application of fertiliser in this buffer zone during a field check by the Wild Asia team but the warning was not heeded due to an oversight by the farmer because the method of giving warning was not effective.
Corrective Actions:	ACA01 Chemical Module and T05 environmental training will be conducted in the fourth quarter of 2018. An annual training plan will be developed to ensure that training reach all members by a set time frame. See Perak Work Plan 2018 for details. We will review membership sanctioning process and improve the way warnings are communicated and documented. The effectiveness of the sanctioning process will be further checked during the next internal audit scheduled for Q1 2019.
Assessment Conclusion:	The correction and corrective action are accepted. As this is a minor NCR, the effectiveness of the implementation of corrective action shall be verified in the next assessment.

Nonconformity			
NCR Ref #	1608080-201803-N4	Clause & Category (Major / Minor)	Indicator 4.6.1.1 Minor
Date Issued	4/6/2018	Due Date	Next assessment
Closed (Yes / No)	No	Date of nonconformity Closure	NA
Statement of Nonconformity:	The restriction of use of fire and use of chemical in the WAGS' Sustainability Management of Oil Palm Guideline was not adequately implemented.		
Requirement Reference:	Group managers & relevant government agencies should encourage all independent smallholders' to implement best practices such as the MPOB Codes of Practice, Malaysian Standards and the Kod Amalan Baik (GAP) Pekebun Kecil.		
Objective Evidence:	During the site visit to farm 7 smallholder Kew Chee Seng (WAGS-189) on Plot 423 at Air Kuning, traces of burning on 6-7 clusters of frond stacks were sighted. Further trail showed no notification to the Group Manager regarding this matter as spelt out in Group Policy Statement dated 14/09/2016; clause 15 NO BURNING.		
Corrections:	We will update the "Panduan Pengurusan Kelapa Sawit Mampan" to reflect the Group Sustainable Policy and Code of Conduct to ensure the messaging on use of fire are standardised.		
Root Cause Analysis:	Clause 29AA in the Environmental Quality Act 1974 stated that certain activities are excluded from open burning. The Environmental Quality (Prescribed Activities) (Open Burning) Order 2003 Paragraph 3 has listed down Declared Activities that are declared not to be open burning which includes "the burning of leaves, tree branches and yard trimmings in villages in rural areas which is not carried out at any peat soil area". However, the WAGS' Sustainability Management of Oil Palm Guideline (Panduan Pengurusan Kelapa Sawit Mampan) was not adequately updated.		

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Corrective Actions:	Wild Asia will continue to follow up and monitor the use of fire among members during the next EIA assessment review scheduled for end 2018.
Assessment Conclusion:	The correction and corrective action are accepted. As this is a minor NCR, the effectiveness of the implementation of corrective action shall be verified in the next assessment.

Noteworthy Positive Comments	
1.	Good cooperation was given from the smallholder members during the site visit.

3.3 Status of Nonconformities Previously Identified and OFI

Not applicable as this is an Initial Assessment.

3.4 Issues Raised by Stakeholders

IS #	Description
1	Issues: Village head , Kg Sungai Kroh – No issue highlighted by the village head. WAGS has continue to engage with neighbouring stakeholders and promoting potential smallholder to join RSPO/MSPO
	Management Responses: Will continue to engage stakeholder from time to time.
	Audit Team Findings: No further issues
2	Issues: TJC – No issue highlighted. Will continue to assist whenever necessary
	Management Responses: Will continue to support TJC
	Audit Team Findings: No further issues
3	Issues: Smallholder – Generally most of the smallholder interviewed aware on the smallholder’s handbook on the RSPO/MSPO requirement and group management policies. Some feedbacks received with regards to field best practices and OSH related matters to the WASG management for improvement.
	Management Responses: WAGS will continue to brief and assist all registered members based on the work plan and group management plan for maintaining sustainable operation.
	Audit Team Findings: To verify effective implementation in the next audit

3.5 Summary of the Nonconformities and Status

CAR Ref.	CLASS	ISSUED	STATUS
1608080-201803-M2	Major	4/6/2018	Closed on 3/8/2018
1608080-201803-N1	Minor	4/6/2018	Open
1608080-201803-N2	Minor	4/6/2018	Open
1608080-201803-N3	Minor	4/6/2018	Open
1608080-201803-N4	Minor	4/6/2018	Open

3.6 Summary of the findings by Principles and Criteria

A) MS 2530-2:2013 Malaysian Sustainable Palm Oil (MSPO) Part 2: General Principles for Independent Smallholders

Criterion / Indicator	Assessment Findings	Compliance	
4.1 Principle 1: Management commitment & responsibility			
Criterion 4.1.1 – Malaysian Sustainable Palm Oil (MSPO) Policy			
4.1.1.1	<p>There shall be a policy binding smallholders to MSPO. Applicable to independent smallholders under group management.</p> <p>- Major compliance -</p>	<p>WAGS Group Policy is available which generally covering the sustainability aspects such as occupational safety, environment, social responsibilities. It was established in 2016 and signed by the Group Scheme Manager (Ms Sheila Senathirajah).</p>	<p>Yes</p>
Criterion 4.1.2 – Continual Improvement			
4.1.2.1	<p>The action plan for continual improvement shall be based on the consideration for the main social and environmental impact and opportunities of the independent smallholder’s group, such as SPOC. Independent smallholders shall be aware of the need to understand the importance of continuous improvement.</p> <p>- Major compliance -</p>	<p>The group manager has established a list identifying the social and environmental impact with the action plan.</p> <p>Sighted the SEIA and HCV of the WAGS Air Kuning which completed on 09/12/2015 has identified the 15 significant potential environmental impacts deriving from operational activities land clearing, land development and road construction at palm oil plantations.</p> <p>Recommendation for each identified impacts were documented in the SEIA and HCV of the WAGS Air Kuning .</p> <p>All the members had also attended the T05 Training which covers all the environmental impacts identified in the operations in the oil</p>	<p>Yes</p>

Criterion / Indicator		Assessment Findings	Compliance
		<p>palm plantations. The latest training conducted 19/11/2017.</p> <p>Training records for each smallholder documented in WAGS-004 training records.</p>	
<p>4.1.2.2</p>	<p>Group management shall establish a system to improve practices in line with new information and techniques; and for disseminating this information throughout the group members.</p> <p>- Major compliance -</p>	<p>The new technologies or information will disseminate through training program, site visit and discussion.</p> <p>Sighted that the RSU meeting was held from 8-13/01/2018. Sighted minutes of meeting and RSU Activity – P159 Work Plan Detail. Communication to all members is scheduled for April 2018</p> <p>Training booklet “Panduan Pengurusan Kebun Kelapa Sawit Mampan” are available in Bahasa Malaysia and Chinese was distribution to all members. Latest distribution for newly joined member dated 06/02/2018.</p> <p>The record of the training has been organized from time to time.</p> <p>Training held in 2017 for members:</p> <ol style="list-style-type: none"> 1. T01 Introduction to Wild Asia & RSPO; latest training record on 18/02/2017 2. T02 Guidance for Farm Management of SPO; latest training record on 04/02/2018 3. T03 Documentation Training; latest training record on 12/03/2017 4. T04 Health & Safety Training; latest training record on 10/02/2018 5. T05 Environmental Management for Small Farms; latest 	<p>Yes</p>

Criterion / Indicator		Assessment Findings	Compliance
		<p>training record on 19/11/2017</p> <p>6. T06 Code of Conduct & Membership Requirements; latest training record on 06/02/2018</p> <p>7. T07 Social Training; latest training record on 12/03/2017</p> <p>Notice boards are available at the WAGS Air Kuning site office.</p>	
4.2 Principle 2: Transparency			
Criterion 4.2.1 – Traceability			
4.2.1.1	<p>The group management shall commit itself to implement and maintain the requirements for traceability.</p> <p>- Major compliance -</p>	<p>WAGS Air Kuning has its data base system to record the background information details of its members. However, some inconsistent information of areas between MPOB license and ownerships of land of the smallholders' which are kept in the smallholders' individual files, were found, e.g.:</p> <ul style="list-style-type: none"> • WAGS-190; 3.99 Ha in MPOB license vs. 2.6037 Ha in registered ownership • WAGS-159; 37.22 Ha in MPOB license vs. 30.3307 Ha in registered ownership • WAGS-1359; 1.22 Ha in MPOB license vs. 2.055 Ha in registered ownership • WAGS-1441; 1.01 Ha in MPOB license vs. 4.45 Ha in registered ownership <p>Thus, a minor Non-conformity report was assigned due to this lapse.</p>	No

Criterion / Indicator		Assessment Findings	Compliance
4.2.1.2	To keep records of sales and delivery or transportation of fresh fruit bunches. - Major compliance -	<p>WAGS Air Kuning has its system to record the crop produced by its members. However, it was found that the records were not adequately monitored. The method of identifying the origin of FFB was not adequate. Some of the yields of the members in 2017 were doubtful, e.g.:</p> <ul style="list-style-type: none"> - WAGS-189: Yield for 2017 was 40.21mt/ha for 1.1508Ha - WAGS-124: Yield for 2017 was 322mt/ha for 1.2521Ha - WAGS-63: Yield for 2017 was 212.68mt/ha for 0.809ha - WAGS-1359: Yield for 2017 was 48.10mt/ha for 2.055ha - WAGS-1384: Yield for 2017 was 45.425 mt/ha for 2.396Ha <p>Thus, a non-conformity report was assigned due to this lapse.</p>	No
4.3 Principle 3: Compliance to legal requirements			
Criterion 4.3.1 – Regulatory requirements			
4.3.1.1	Independent smallholders shall show awareness of compliance with all applicable local, state, national and ratified international laws and regulations. - Major compliance -	<p>Awareness on legal compliance among the smallholders is done through training such as</p> <ol style="list-style-type: none"> 1) Compulsory training (Chinese and non-Chinese version) – conducted on various dates from farmers to farmers. As at to-date, all of the smallholders have attended the training. <p>Compulsory training contains Guidance for farm Management for Sustainable Palm Oil</p> <ol style="list-style-type: none"> 2) Health & Safety training + Basic first aid kit 	Yes

Criterion / Indicator		Assessment Findings	Compliance
		3) Environmental Management Training for Small Farms 4) Code of Conduct (CoC) & Membership 5) Social training 6) New Planting & Replanting training 7) FFB Pricing & Grading 8) Best Management Practices (Harvesting) 9) Common Pests and Diseases 10) Rare, Threatened and Endangered (RTE) Species	
Criterion 4.3.2 – Lands use rights			
4.3.2.1	Independent smallholders shall demonstrate rights to their landholdings and there is no evidence of major land disputes. - Major compliance -	The copies of land titles or “surat perakuan” were available and maintained in the smallholders’ individual file by the group manager. There was no evidence of dispute reported.	Yes
Criterion 4.3.3 – Customary rights			
4.3.3.1	Independent smallholders shall demonstrate customary rights to their landholdings Note: Where recognized customary or legally owned land has been taken over and where there is documentary proof of a transfer of rights (e.g. sale) and of payment or provision of agreed compensation. - Major compliance -	The independent smallholders were able to demonstrate customary rights to their landholdings. Specifically to the Orang Asli farmers, the right to use land can be seen through the “Surat Perakuan”.	Yes

Criterion / Indicator		Assessment Findings	Compliance
4.3.3.2	Maps of an appropriate scale showing extent of recognized customary rights land, if any, should be made available. - Minor compliance -	Maps are plotted by Wild Asia to show the boundaries of area in accordance to the "Surat Perakuan".	Yes
4.4 Principle 4: Social responsibility, health, safety and employment condition			
Criterion 4.4.1: Complaints and grievances			
4.4.1.1	Independent smallholders shall be able to respond to complaints that are raised by their neighbours or other stakeholders. - Major compliance -	<i>WAGS's Panduan Pengurusan Kelapa Sawit Mampan, Kod Perlaksanaan #11</i> outlines a procedure in handling complaints. Medium of complaint is unlimited which could be electronic or non-electronic. So far, there is no complaint received by any third parties. Any complaint received will be recorded in WAGS Perak Logbook Stakeholder Register & Request for Information.	Yes
4.4.1.2	The local system should be able to resolve disputes. - Minor compliance -	The local system spelt out in the guideline book is also meant to handle dispute. So far no case of dispute.	Yes
Criterion 4.4.2: Employees safety and health			
4.4.2.1	Independent smallholders need not have a formal health and safety plan but shall ensure that all work practices are safe. - Major compliance -	Group Manager has implemented the awareness of safe work practises from time to time. WAGS Group policy was established which dated 14/09/2016 covering the occupational, safety and health. Sighted the Group Management Plan dated July 2017 which was established to cover the occupational safety and health issues	Yes

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Criterion / Indicator	Assessment Findings	Compliance
	<p>Sighted also the farm audit report (WAGS Internal Audit 2017) conducted by the Internal Auditors, which the last was conducted on 27-30/11/2017 to Amdan Bin Alang (AKN-POT-0039), Ramli A/L Gandom (AKN-POT-0273), Chau Sout Voon & Wong Siew Yaan (AKN-POT-0085) and Tan Tai Man (383).</p> <p>The audit was assessed on:</p> <ul style="list-style-type: none"> • General Planting standards, • Agriculture • Palm status P&D • Farm Upkeep • Environment and biodiversity <p>An internal audit was also conducted to check the implementation, which the latest was conducted on 27-30/11/2017.</p> <p>Reports or records of accident are available. Sighted the WAGS Perak Logbook Illness and Health Record. No entry since January 2017 till February 2018.</p> <p>WAGS training – T04 Health & Safety Training + Basic First Aid; latest training recorded was on 10/02/2018.</p> <p>Sighted also the distribution list for first aid kits to all smallholders member. Total of 27 first aid kits was distributed to members.</p> <p>Most of the smallholder prepares their own PPE. It was confirmed</p>	

Criterion / Indicator		Assessment Findings	Compliance
		during the site observation and interview. During the site visit at smallholder farms and the interviews, it was found that the safe work is practiced where PPE is used for chemical spraying and harvesting.	
Criterion 4.4.3: Employment conditions			
4.4.3.1	For independent smallholders with temporary workers, work conditions shall be in accordance with a mutual verbal agreement made transparently and freely. - Minor compliance -	In most cases, smallholders outsourced their field operation such as harvesting and evacuation, spraying and fertiliser application. Mutual verbal agreement was normally practiced to close deals. Some smallholders occasionally do the spraying and fertiliser application themselves with assistance of their family members or other third parties.	Yes
4.4.3.2	Independent smallholders & group managers shall provide equal opportunity and treatment regardless of race, gender, religion, political affiliation, nationality, social origin or other distinguishing characteristics and shall not engage in or support discriminatory practices in line with national aspiration. - Minor compliance -	There is no evidence of discriminatory practices based on race, gender, religion, political affiliation, nationality, social origin or other distinguishing characteristics found.	Yes
4.4.3.3	Group managers for Independent smallholders shall ensure that worker's pay and conditions meet legal standards as per mutual agreements. - Major compliance -	Wild Asia provide a training/meeting with the workers of contractor (e.g. TJC) where information about social aspects (contract agreement, minimum wage, housing area, toilet, drinking water, health & safety). Verified meeting minute conducted on 13/2/2018, attended by 21 workers of TJC. However, such training/meeting for other contractors/vendors (as	No

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Criterion / Indicator		Assessment Findings	Compliance
		<p>informed by the sampled smallholders – e.g. Kong Fu, and other unknown parties) who are doing harvesting, trunk injection, spraying and manuring was not evident.</p> <p>A small holder whom also the dealer (TJC; WAGS ID # TJC-53-SML; WAGS Agreement date: 4/11/2015) who employed own harvester was found not keeping the relevant records of employment contracts for sampled harvester (Workers ID # AT 120153, # AT 119996 & # A 4319813) where each harvester was paid on piece-rated basis. Only records of employment contracts of daily-rated basis workers i.e. FFB Loading (sampled Workers ID # AR 709341 & # AT 109040) and FFB Ramp (sampled Workers ID # AT 639637 & # AT 117898) available.</p> <p>Thus a minor non-conformity report was assigned due to this lapse.</p>	
4.4.3.4	<p>In cases where on-site living quarters are provided, these quarters shall be habitable and have basic amenities, where available and practical.</p> <p>- Major compliance -</p>	<p>Not applicable as all of the workers are considered as casual workers. They were staying at their own houses. For TJC workers, appropriate to scale amenities were available according to local standards.</p>	Yes
4.4.3.5	<p>Children and young persons are not to be employed or exploited. The minimum age and conditions of employment shall comply with local, state or national legislation. Work by children is acceptable on family farms, under adult supervision, and when it does not interfere with their education. Children are not to be exposed to hazardous working conditions.</p> <p>- Major compliance -</p>	<p>All the sampled smallholder members aware of the child labour policy and fully implement it. No child labour found during site visit.</p>	Yes

Criterion / Indicator	Assessment Findings	Compliance	
Criterion 4.4.4: Training and competency			
4.4.4.1	<p>Independent smallholders are encouraged to seek knowledge to increase their competency in oil palm management.</p> <p>- Minor compliance -</p>	<p>WAGS Group Guidance was established to monitor the best practices, sighted. Training module that established was implemented as a SOP for WAGS.</p> <p>The modules covered on:</p> <ul style="list-style-type: none"> T01: Introduction to Wild Asia and RSPO v1 T02: Guidance for Farm Management v1 T03: Introduction to documentation Training v1 T04: Health and safety v2 T05: Environment management (for small farm) v1 T06: Code of conduct and membership requirement v1 T07: Social T08: New planting and replanting v2 T09: FFB pricing and grading T10: BMP on harvesting T11: Common Pest and Diseases v1 T12: RTE (Species Sabah) <p>The compulsory training was conducted which related to "T02 Guidance for Farm Management of SPO" covering all the requirement mentioned for all members especially on RSPO certification, criteria for group membership, group members' documentation and plantation, agriculture practice, public information, annual budget, training, other obligation and etc.</p> <p>Training held in 2017 for members:</p>	<p>Yes</p>

Criterion / Indicator		Assessment Findings	Compliance
		<ol style="list-style-type: none"> 1. T01 Introduction to Wild Asia & RSPO; latest training record on 18/02/2017 2. T02 Guidance for Farm Management of SPO; latest training record on 04/02/2018 3. T03 Documentation Training; latest training record on 12/03/2017 4. T04 Health & Safety Training; latest training record on 10/02/2018 5. T05 Environmental Management for Small Farms; latest training record on 19/11/2017 6. T06 Code of Conduct & Membership Requirements; latest training record on 06/02/2018 7. T07 Social Training; latest training record on 12/03/2017 <p>During the smallholder’s interview, it was found that they are able to seek advice from group manager and MPOB officers to increase their competency in oil palm management.</p>	
4.5 Principle 5: Environment, natural resources, biodiversity and ecosystem services			
Criterion 4.5.1: Environmental Management Plan			
4.5.1.1	Independent smallholders are expected to be aware of the environmental impact but are not expected to undertake any formal impact assessment unless there is a legal requirement.	<p>All the members have attended T05 Training which covers all the environmental impacts identified in the operations in the oil palm plantations.</p> <p>While the compulsory training which covered all the elements</p>	Yes

Criterion / Indicator		Assessment Findings	Compliance
	- Minor compliance -	including environmental risks and mitigation measure has provided to all members. The latest T05 training conducted on 19/11/2017. Interview with the smallholders found that they are able to explain the environmental impacts and need for the protection of environment.	
Criterion 4.5.2: Efficiency of energy use and use of renewable energy			
4.5.2.1	The use of renewal energy should be applied where possible. - Minor compliance -	Under the group management plan which dated July 2017, following plan to mitigate polluting activities: a) Conduct periodic mapping with meetings/participatory mapping with each site to understand sources of GHG emissions & fossil fuel use b) Update register of all polluting activities and GHG emission sources at site During the site visits, it was informed that all of the smallholders had engaged TJC to send their FFB to the collection centre.	Yes
Criterion 4.5.3: Waste management and disposal			
4.5.3.1	All waste products and sources of pollution shall be identified by the group manager. - Major compliance -	Identification of waste products and sources of pollution are prepared by the group manager. The waste has been categorized into domestic waste, schedule waste and solid waste with disposal/re-use method were identified in Waste Monitoring Checklist (Pilot Group-OA) last edited 25/01/2018.	Yes

Criterion / Indicator		Assessment Findings	Compliance
		<p>Sighted the following procedures/guidelines:-</p> <ul style="list-style-type: none"> • C 4.1 G ER3 Waste Management Overview_v1 dated 05/08/2014. • C 4.3.1 Scheduled Waste Handling & Storage Guidance_v1 dated 01/11/2014. • C 4.6.1 Domestic Waste Collection and Disposal_v1 dated 01/11/2014. <p>WMS E.3.3.2.1: Safe Work Procedure on chemical storage, mixing and disposal that covered PPE, safe working procedure, handling of chemical, storage, chemical mixing and the disposal.</p>	
4.5.3.2	<p>Group managers shall ensure that waste from the smallholdings is disposed of appropriately. Smallholders shall adopt local and national legislation to dispose of hazardous chemicals and their containers.</p> <p>- Major compliance -</p>	<p>The documented waste management and disposal plan available at the group level.</p> <p>T05 Environmental Management for Small Farmers Training which incorporated the disposal method of waste and T04 - Health and Safety training which described the methodology of triple rinsed has been provided to all the smallholders.</p> <p>Training record documented WAGS-004- Training Records.</p> <p>Discussion was planned to meet the Waste collectors Ken Ep Waste Management Sdn Bhd and SP Metro (M) Sdn Bhd. No meeting set-up to-date.</p>	Yes
Criterion 4.5.4: Natural water resources			
4.5.4.1	Group managers should ensure that Independent smallholders can	No natural water resources sighted during the site visits for most	No

Criterion / Indicator	Assessment Findings	Compliance
<p>demonstrate that they understand the need to maintain the quality and availability of surface and ground water and steps are being taken for its implementation.</p> <p>- Minor compliance -</p>	<p>of the smallholders farm sampled.</p> <p>Smallholders interviewed are able to explain the needs and steps were taken such as no blanket spraying, maintenance of riparian buffer zones and etc.</p> <p>Sighted the Map for Ecosystem Services – Major River, Water catchments. This map was done during SEIA and HCV of the WAGS Air Kuning Report on 09/12/2015.</p> <p>Sighted the following procedure and guidelines:-</p> <ul style="list-style-type: none"> • C 3.1.1 Identification of Sensitive Water Resources dated 20/10/2014. • C 3.2.2 Waterway Sedimentation Prevention _ v1 dated 20/10/2014. • C 3.2.1: Riparian Protection dated 20/10/2014. <p>Sighted the WAGS Group Management Plan included the Riparian & Water Source which was reviewed in July 2017.</p> <p>Training T05 on Environmental Management was provided to the farmers to brief on the riparian and buffer zones. Latest T05 was conducted on 19/11/2017.</p> <p>Nonetheless, it was found that one member [WAGS ID (WAGS-1353) (plot 1529)] had applied fertilizer inside the riparian buffer. Red marking of the palm trunk was inside the riparian buffer and the said smallholder unable to explain the purpose of red marking. Thus, a minor non-conformity report was assigned due to this lapse.</p>	

Criterion / Indicator		Assessment Findings	Compliance
4.5.4.2	Water harvesting practices should be implemented. - Minor compliance -	Rain water harvesting has been implemented by the smallholders that are being used for pre-mix of agrochemicals.	Yes
Criterion 4.5.5: Status of rare, threatened, or endangered species and high biodiversity value			
4.5.5.1	Group manager or relevant government agency should ensure that Independent smallholders are able to show a basic understanding of any species or habitats of concern, together with their conservation needs. Information on protected species and their habitat with high biodiversity value may be obtained from relevant government agencies, such as the Forestry Department, Forest Research Institute of Malaysia and the Wildlife Department. - Minor compliance -	<p>During the interviews of smallholders, it was evident that they are able to show a basic understanding of any species or habitats of concern, together with their conservation needs even though most of their smallholders farms are bordering with other oil palm farms. According the smallholders, they only observed wild boar or monkey in their farm.</p> <p>The smallholders also understand the ways of communication such as through meeting with WAGS field assistants, notice displayed on the notice board in Wild Asia office and Teik Joo Chan office and the Oil Palm Management guideline distributed to each of the members.</p> <p>Sighted also the HCV management plan dated July 2017 to protect areas/natural waterways/potential HCVs including as part of the regular field checks to ensure compliance, clear boundaries and no encroachments.</p> <p>Sighted also the SEIA and HCV of the WAGS Air Kuning conducted by the Wild Asia assessment team. Based on the HCV findings of SEIA and HCV of the WAGS Air Kuning which completed on 09/12/2015, the HCV being identified were absent and potential in the area.</p> <p>Sighted the WAGS Perak Logbook Stakeholder Register & Request for Information which include details of sightings was available at the site office. The latest entry was on 19/11/2017 where sighting</p>	Yes



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Criterion / Indicator		Assessment Findings	Compliance
		<p>of monkey (Long tail Macaque) sighted in Kampung Chenderong Kelubi. Action taken was to discuss the matter with the Wildlife Department. A meeting was held on 13/02/2018 to discuss the matter.</p> <p>Training has been provided to the Orang Asli members about the status of HCV and RTE species and the applicable disciplinary measures on 19/11/2017.</p>	
Criterion 4.5.6: Zero burning practices			
4.5.6.1	<p>Independent smallholders shall not practice open burning during land preparation for oil palm cultivation or replanting, unless with the permission of relevant state authorities.</p> <p>- Major compliance -</p>	<p>Group Policy Statement dated 14/09/2016; clause 15 NO BURNING stated that no use of fire for the purpose of land preparation for new and re-plantings, pest and disease control, waste management and sanitation without notifying the Group Manager for further guidance.</p> <p>No proposal or approval has been submitted to Group Manager for using fire to burn a as well as no mechanism to enable smallholder for using fire.</p>	Yes
4.6 Principle 6: Best Practices			
Criterion 4.6.1: Site Management			
4.6.1.1	<p>Group managers & relevant government agencies should encourage all independent smallholders' to implement best practices such as the MPOB Codes of Practice, Malaysian Standards and the Kod Amalan Baik (GAP) Pekebun Kecil.</p> <p>- Minor compliance -</p>	<p>Guidance as mentioned in 4.4.4.1 was established to meet the best practices such as the MPOB Codes of Practice and Good Agriculture Practices for smallholders. During the site visit to farm 7 smallholder Kew Chee Seng (WAGS-189) on Plot 423 at Air Kuning, traces of burning on 6-7 clusters of frond stacks were sighted. Thus a minor non-conformity report was assigned due to</p>	No

Criterion / Indicator		Assessment Findings	Compliance
		this lapse.	
4.6.1.2	A visual identification or reference system shall be established for each field or block of oil palm planting by group manager (where practical). - Major compliance -	WAGS Air Kuning had established a database of its members based on land use right demonstrated to them. A location map was established (Appendix D) as a reference to identify the farm lots of the members.	Yes
Criterion 4.6.2: Economic and financial viability plan			
4.6.2.1	Group manager shall establish a documented business or management plan to demonstrate attention to economic and financial viability. - Major compliance -	A business plan for the year 2018 is available which incorporating the planned activity such as filed operation, management resources & communication, smallholder technical support programme established and etc.	Yes
Criterion 4.6.3: Transparent and fair price dealing			
4.6.3.1	Independent smallholders are encouraged to communicate with and have consultations with dealers, millers, local communities and other affected or interested parties. - Minor compliance -	The communication between the members and dealers was found to be effective. Interview with the sampled smallholder members showed that they understood about the pricing mechanism of FFB that sold to dealer (e.g. TJC). They informed that the price is according the MPOB price. The current selling price was displayed in front of the office as well.	Yes
4.7 Principle 7: Development of new planting			
Criterion 4.7.1: Oil palm shall not be planted on land with a high biodiversity value			

Criterion / Indicator		Assessment Findings	Compliance
4.7.1.1	Independent smallholders shall not plant oil palm on land with high biodiversity value as identified by local, state and national legislation. - Major compliance -	No new planting at WAGS Air Kuning. All sampled smallholder farms were planted before January 2015.	NA
Criterion 4.7.2: Soil Survey			
4.7.2.1	Independent smallholders should obtain information on soil types, topography and their suitability for oil palm plantings from the relevant government agency. New planting plans should be prepared in consultation with extension service officers. - Minor compliance -	No new planting at WAGS Air Kuning. All sampled smallholder farms were planted before January 2015.	NA
Criterion 4.7.3: Extensive planting on steep terrain, marginal and fragile soils			
4.7.3.1	Extensive planting on steep terrain, marginal and fragile soils, shall be avoided unless permitted by local legislation. Independent smallholders who establish new plantings on steep terrain, marginal and fragile soils, should adopt appropriate and viable conservation measures. - Major compliance -	No new planting at WAGS Air Kuning. All sampled smallholder farms were planted before January 2015.	NA

1.0 Assessment Conclusion and Recommendation:

Acknowledgement of Internal Responsibility and Formal Sign-off of Assessment Findings	
Based on the findings during the assessment, WAGS Air Kuning Certification Unit complies with the MS2530-2:2013. Therefore, it is recommended that the certification of WAGS Air Kuning Certification Unit is approved.	
Acknowledgement of Assessment Findings	Report Prepared by
Name: Sheila Senathirajah	Name: Valence Shem
Company name: Wild Asia Sdn Bhd	Company name : BSI Services Malaysia Sdn Bhd
Title: Group Scheme Manager	Title : Lead auditor
Signature : <i>(I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents of this report and accept the liability in execution of the procedure in the report.)</i> 	Signature : 
Date: 05/09/2018	Date: 4/9/2018

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Appendix A: Assessment Plan

Date	Time	Subjects	VS	DF
Tuesday 6/3/2018	0830-0900	Opening meeting: <ul style="list-style-type: none"> Opening presentation by audit team leader Confirmation of assessment scope and finalize audit plan 	✓	✓
	0900-1100	Review member folders & key management documents	✓	✓
	1100-1300	Field Inspection – Farm 1 to 8: Field visit, boundary inspection, fertilizer application, weeding, harvesting, workers interview, buffer zone, HCV area, office, workshop, worker housing, landfill, chemical store and mixing, etc.	✓	✓
	1300-1400	Lunch break		
	1400-1630	Continue Field Inspection – Farm 1 to 8: Field visit, boundary inspection, fertilizer application, weeding, harvesting, workers interview, buffer zone, HCV area, office, workshop, worker housing, landfill, chemical store and mixing, etc.	✓	✓
	1630-1700	Interim closing briefing	✓	✓
Wednesday 7/3/2018	0830-1230	Field Inspection – Farm 9 to 14: Field visit, boundary inspection, fertilizer application, weeding, harvesting, workers interview, buffer zone, HCV area, office, workshop, worker housing, landfill, chemical store and mixing, etc.	✓	✓
	1300-1400	Lunch break		
	1400-1630	Continue Field Inspection – Farm 9 to 14: Field visit, boundary inspection, fertilizer application, weeding, harvesting, workers interview, buffer zone, HCV area, office, workshop, worker housing, landfill, chemical store and mixing, etc.	✓	✓
	1630-1700	Interim closing briefing	✓	✓
Thursday 8/3/2018	0830-1230	Field Inspection – Farm 15 to 22: Field visit, boundary inspection, fertilizer application, weeding, harvesting, workers interview, buffer zone, HCV area, office, workshop, worker housing, landfill, chemical store and mixing, etc.	✓	✓
	1300-1400	Lunch break		
	1400-1630	Continue Field Inspection – Farm 15 to 22: Field visit, boundary inspection, fertilizer application, weeding, harvesting, workers interview, buffer zone, HCV area, office, workshop, worker housing, landfill, chemical store and mixing, etc.	✓	✓
	1630-1700	Interim closing briefing	✓	✓
Friday 9/3/2018	0830-1230	Field Inspection – Farm 23 to 28: Field visit, boundary inspection, fertilizer application, weeding, harvesting, workers interview, buffer zone, HCV area, office, workshop, worker housing, landfill, chemical store and mixing, etc.	✓	✓

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	1230-1430	Lunch break		
	1430-1630	Continue Field Inspection – Farm 23 to 28: Field visit, boundary inspection, fertilizer application, weeding, harvesting, workers interview, buffer zone, HCV area, office, workshop, worker housing, landfill, chemical store and mixing, etc.	✓	✓
	1630-1700	Interim closing briefing	✓	✓
Friday 16/3/2018	0900-1200	Document review: Land use type, customary right land, complaints and grievance, safe work practices, employment conditions, training and competency, environmental management plan, energy usage, waste management plan, natural water resources, bio-D, ERT awareness, zero burning, best practices, site management and development of new planting (if any)	✓	✓
WAGS Air Kuning				
MH to replace DF	1230-1430	Lunch and Friday prayer		
	1430-1530	Document Audit: Public documents, SOPs, Policies, Internal audit, Production & traceability requirements, FFB pricing, legal and other requirements, review on SEIA documents and records, wage records, complaint records, workers records, training records, permits, CIP, etc.	✓	✓
	1530-1630	Audit team discussion and preparation of closing meeting	✓	✓
	1630-1700	Closing meeting	✓	✓

Appendix B: List of Stakeholders Contacted

List of Stakeholders Contacted	
<p>Internal Stakeholders</p> <p>Workers from TJC (dealers)</p> <p>Smallholders (refer Appendix F for audited smallholders)</p> <p>Field assistant</p>	<p>Union/Contractors/Local Communities</p> <p>Seasonal/Temporary Workers.</p> <p>Family members</p> <p>Village head, Kg Sg Kroh</p> <p>FFB Transport contractor</p>
<p>Government Departments</p> <p>Nil</p>	<p>NGO</p> <p>Nil</p>

Appendix C: Smallholder Member Details

No.	Area/ District	State	Smallholder Block Number	Name of Registered Smallholder (as per Land Title)	Total Hectares stated on title/Ha	IAV
						2018
1	Tapah	Perak	TJC-76-SML	Cheah Khim Nam	1.2173	
2	Tapah	Perak	TJC-109-SML	Chen Saik Hoong	1.2404	
3	Tapah	Perak	TJC-73-SML	Chin Choy Kim	1.21	
4	Tapah	Perak	TJC-80-SML	Chong Chong Yau	6.484	
5	Tapah	Perak	TJC-90-SML	Chow Kaw	5.7783	
6	Tapah	Perak	TJC-84-SML	Khiew Khuan Fong	1.21	
7	Tapah	Perak	TJC-87-SML	Khoo Woon Swee	1.62	
8	Tapah	Perak	TJC-54-SML	Kim Tek Kong	1.911	
9	Tapah	Perak	TJC-112-SML	Lai Chuk Laek	15.4053	
10	Tapah	Perak	TJC-55-SML	Lam Kok Heng	6.5109	
11	Tapah	Perak	TJC-100-SML	Lee Sing Yew	10.2	
12	Tapah	Perak	TJC-89-SML	Leong Swee Kheong @ Leong Pak Cheng	6.0631	
13	Tapah	Perak	TJC-93-SML	Liew Kwet Lum	1.2088	
14	Tapah	Perak	TJC-101-SML	Lim Heng Saik	3.6215	X
15	Tapah	Perak	TJC-102-SML	Loo Kam Ying	2.066	X
16	Tapah	Perak	TJC-62-SML	Ng Ah Kiew	10.79	

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No.	Area/ District	State	Smallholder Block Number	Name of Registered Smallholder (as per Land Title)	Total Hectares stated on title/Ha	IAV
						2018
17	Tapah	Perak	TJC-96-SML	Phun Ying Kong @ Phang Ying Kong	4.9985	
18	Tapah	Perak	TJC-86-SML	Swi Tong Moi	1.2222	
19	Tapah	Perak	TJC-68-SML	Tan Ah See	4.8162	
20	Tapah	Perak	TJC-78-SML	Tan Boon Seng	4.8918	X
21	Tapah	Perak	TJC-70-SML	Tan Song Bong	7.3957	
22	Tapah	Perak	TJC-71-SML	Tan Tai Man	6.928	
23	Tapah	Perak	TJC-94-SML	Tan Teik Hoe	5.05	
24	Tapah	Perak	TJC-79-SML	Tang Su Seng	1.2217	
25	Tapah	Perak	TJC-53-SML	Phun Ying Kong @ Phang Ying Kong	4.9985	
26	Tapah	Perak	TJC-58-SML	Swi Tong Moi	1.2222	
27	Tapah	Perak	TJC-127-SML	Tan Ah See	4.8162	
28	Tapah	Perak	TJC-88-SML	Tan Boon Seng	4.8918	
39	Tapah	Perak	TJC-62-SML	Tan Song Bong	7.3957	
30	Tapah	Perak	TJC-63-SML	Tan Tai Man	6.928	
31	Tapah	Perak	Per-Pot-003	Tan Teik Hoe	5.05	X
32	Tapah	Perak	Per-Pot-004	Tang Su Seng	1.2217	
33	Tapah	Perak	Per-Pot-005	Phun Ying Kong @ Phang Ying Kong	4.9985	

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No.	Area/ District	State	Smallholder Block Number	Name of Registered Smallholder (as per Land Title)	Total Hectares stated on title/Ha	IAV
						2018
34	Tapah	Perak	Per-Pot-006	Alang Bin Sali	1.82	
35	Tapah	Perak	Per-Pot-007	Alang Dul a/l Tunkut	2.43	
36	Tapah	Perak	Per-Pot-008	Alang Ronzi a/l Adang	1.21	
37	Tapah	Perak	Per-Pot-009	Alang Selamat a/l Bah Telpus	2.4	
38	Tapah	Perak	Per-Pot-010	Amdan Bin Alang	1.21	
39	Tapah	Perak	Per-Pot-011	Andak a/p Dugan	1.2	
40	Tapah	Perak	Per-Pot-012	Andak Binti Ludin	1.21	
41	Tapah	Perak	Per-Pot-013	Azmi a/l Alang	4	
42	Tapah	Perak	Per-Pot-014	Azmi Bin Dongkin	25	
43	Tapah	Perak	Per-Pot-015	Bah Ngah Bin Osman	0.81	
44	Tapah	Perak	Per-Pot-016	Bahari Bin Pandak	4.45	
45	Tapah	Perak	Per-Pot-017	Bay Buck Long	4.9372	
46	Tapah	Perak	Per-Pot-018	Beh Lai Hiang	1.209	
47	Tapah	Perak	Per-Pot-019	Chai Choy Kam	1.2282	
48	Tapah	Perak	Per-Pot-020	Chai Foh	9.6896	
49	Tapah	Perak	Per-Pot-021	Chai Kok Han	4	
50	Tapah	Perak	Per-Pot-022	Chai Kon Chin	12.779	X

No.	Area/ District	State	Smallholder Block Number	Name of Registered Smallholder (as per Land Title)	Total Hectares stated on title/Ha	IAV
						2018
51	Tapah	Perak	Per-Pot-023	Chai Mee Yuan	5.2955	X
52	Tapah	Perak	Per-Pot-024	Chai Mooi Sing	2.4926	
53	Tapah	Perak	Per-Pot-025	Chai Shwee Kiong	4.7032	
54	Tapah	Perak	Per-Pot-026	Chai Swee Khean	2.4463	
55	Tapah	Perak	Per-Pot-027	Chai Yoke Wah	1.2622	
56	Tapah	Perak	Per-Pot-028	Chai Yuen	7.76	
57	Tapah	Perak	Per-Pot-029	Chan Bon Siong	0.8094	
58	Tapah	Perak	Per-Pot-030	Chan Kow	2.4584	
59	Tapah	Perak	Per-Pot-031	Chan Tak Onn	1.3816	
60	Tapah	Perak	Per-Pot-032	Chau Sout Voon & Wong Siew Yaan	11.3889	
61	Tapah	Perak	Per-Pot-033	Cheong Koon Foong	2.4941	
62	Tapah	Perak	Per-Pot-034	Chia Kim Chin	4.8531	
63	Tapah	Perak	Per-Pot-035	Chia Voon Hong	0.9611	
64	Tapah	Perak	Per-Pot-036	Chia Wan Hoong	2.4468	
65	Tapah	Perak	Per-Pot-037	Chia Yoon Fatt	1.2177	
66	Tapah	Perak	Per-Pot-038	Chia Yoon Hing	2.8454	
67	Tapah	Perak	Per-Pot-039	Chia Yoon Kong	2.5771	
68	Tapah	Perak	Per-Pot-040	Chia Yoon Seong	3.9364	

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						2018
69	Tapah	Perak	Per-Pot-041	Chin Tan Khew	5.0437	
70	Tapah	Perak	Per-Pot-042	Chong Chin Woon	8.1521	
71	Tapah	Perak	Per-Pot-043	Chong Fatt	1.2456	
72	Tapah	Perak	Per-Pot-044	Chong Mooi	2.9364	
73	Tapah	Perak	Per-Pot-045	Chong Wai Leong	12.3226	
74	Tapah	Perak	Per-Pot-046	Chow Chan Keong	1.5277	
75	Tapah	Perak	Per-Pot-047	Chow Fu San	1.3577	
76	Tapah	Perak	Per-Pot-048	Chow Kok Leong	5.1358	
77	Tapah	Perak	Per-Pot-049	Chow Kok Sheong	3.7029	
78	Tapah	Perak	Per-Pot-050	Chow Yau Wah	2.4282	
79	Tapah	Perak	Per-Pot-051	Cuaili Bin Sulim	1.6	
80	Tapah	Perak	Per-Pot-052	Ditu Bin Long	2.83	
81	Tapah	Perak	Per-Pot-053	Dollah a/l Suman	2	
82	Tapah	Perak	Per-Pot-054	Dongkin a/l Kaway	31.21	
83	Tapah	Perak	Per-Pot-055	Embong a/p Uda	1.21	
84	Tapah	Perak	Per-Pot-056	Faridah A/P Dugan	1.2	
85	Tapah	Perak	Per-Pot-057	Hor Kok Yeen	3.2	
86	Tapah	Perak	Per-Pot-058	Ismail A/L Yahaya	3.6	

No.	Area/ District	State	Smallholder Block Number	Name of Registered Smallholder (as per Land Title)	Total Hectares stated on title/Ha	IAV
						2018
87	Tapah	Perak	Per-Pot-059	Itam Bin Kulop Draoh	2.4	
88	Tapah	Perak	Per-Pot-060	Jubit Bin Alang	1.21	X
89	Tapah	Perak	Per-Pot-061	Kiew Fang Ying	1.2108	
90	Tapah	Perak	Per-Pot-062	Kiew Yat Moi	4.4516	
91	Tapah	Perak	Per-Pot-063	Kiew Yau Fee & Kiew Yau Jo	1.3785	
92	Tapah	Perak	Per-Pot-064	Kiew Yau Jo	3.011	
93	Tapah	Perak	Per-Pot-065	Kim Mooi @ Shum Chow Lin	1.2318	
94	Tapah	Perak	Per-Pot-066	Koo Chow Po	22.9627	
95	Tapah	Perak	Per-Pot-067	Koo Chow Yong	22.1767	
96	Tapah	Perak	Per-Pot-068	Koo Kam Yin	3.6422	
97	Tapah	Perak	Per-Pot-069	Khoo Woon Yee	1.1639	
98	Tapah	Perak	Per-Pot-070	Lai Huat Seong	1.8464	
99	Tapah	Perak	Per-Pot-071	Lai Kok Sam	7.6347	
100	Tapah	Perak	Per-Pot-072	Lai Kong Keong	2.4281	
101	Tapah	Perak	Per-Pot-073	Lam Soon Foong & Lam Soon Wai	1.7705	
102	Tapah	Perak	Per-Pot-074	Lam Soon Tak	3.1616	
103	Tapah	Perak	Per-Pot-075	Lau Kean Chuong & Lau Kean Yi	2.4795	
104	Tapah	Perak	Per-Pot-076	Lau Kok Leong @ Liew Kuet Leong	2.4868	

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						2018
105	Tapah	Perak	Per-Pot-077	Law Say Mooi & Loke Chian Hoo	2.1058	
106	Tapah	Perak	Per-Pot-078	Le Che Yek @ Lee Che Yek	1.327	
107	Tapah	Perak	Per-Pot-079	Lee Ah Mooi @ Liew Sooi Mooi	1.14	
108	Tapah	Perak	Per-Pot-080	Lee Chee Foong	1.5103	
109	Tapah	Perak	Per-Pot-081	Lee Kim Hong	0.8524	
110	Tapah	Perak	Per-Pot-082	Lee Kok Aun	4.0255	X
111	Tapah	Perak	Per-Pot-083	Leong Chong	10.57	X
112	Tapah	Perak	Per-Pot-084	Leong Fook Kan	1.8412	
113	Tapah	Perak	Per-Pot-085	Leong Kok Weng	1.6077	
114	Tapah	Perak	Per-Pot-086	Liew Won Keong	1.6198	
115	Tapah	Perak	Per-Pot-087	Liew Yet Poh	1.8462	
116	Tapah	Perak	Per-Pot-088	Lim Chin Yen	1.2193	
117	Tapah	Perak	Per-Pot-089	Lim Ching Seng	18.1064	
118	Tapah	Perak	Per-Pot-090	Lim Hang Kuang	22.9998	
119	Tapah	Perak	Per-Pot-091	Lim Kean Beng	2.04	
120	Tapah	Perak	Per-Pot-092	Liu Shay Fing & Liu Tet Fook	2.4342	
121	Tapah	Perak	Per-Pot-093	Loke Sit Fong & Ng Bee Keong	1.2254	

No.	Area/ District	State	Smallholder Block Number	Name of Registered Smallholder (as per Land Title)	Total Hectares stated on title/Ha	IAV
						2018
122	Tapah	Perak	Per-Pot-094	Long A/L Aman	1.6	
123	Tapah	Perak	Per-Pot-095	Lucci a/l Long	3.24	
124	Tapah	Perak	Per-Pot-096	Manap a/l Kawi	1.01	
125	Tapah	Perak	Per-Pot-097	Mohammad Rasid Bin Pandak	1.6	
126	Tapah	Perak	Per-Pot-098	Neoh Ah Seng	2.4334	X
127	Tapah	Perak	Per-Pot-099	Ng Boon Heong	1.1967	
128	Tapah	Perak	Per-Pot-100	Ng Kong Min	2.0124	
129	Tapah	Perak	Per-Pot-101	Ngah a/l Uda	1.62	
130	Tapah	Perak	Per-Pot-102	Ngah a/p Suman	1.42	
131	Tapah	Perak	Per-Pot-103	Ngah Siden Bin Alang	1.62	
132	Tapah	Perak	Per-Pot-104	Pan Seng Chong & Lew Lan Foong	4.4672	
133	Tapah	Perak	Per-Pot-105	Pandak Bin Alang	3.776	
134	Tapah	Perak	Per-Pot-106	Pandak Bin Kassim	3.24	X
135	Tapah	Perak	Per-Pot-107	Panjang Dawi a/l Engah Demit	0.81	
136	Tapah	Perak	Per-Pot-108	Pehak A/P Uda	0.81	
137	Tapah	Perak	Per-Pot-109	Ramli a/l Gandom	2.02	
138	Tapah	Perak	Per-Pot-110	Riza Binti Pandak	1.6	

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No.	Area/ District	State	Smallholder Block Number	Name of Registered Smallholder (as per Land Title)	Total Hectares stated on title/Ha	IAV
						2018
139	Tapah	Perak	Per-Pot-111	Sew Ng Moy	1.3153	
140	Tapah	Perak	Per-Pot-112	Siber a/l Awat	1.62	
141	Tapah	Perak	Per-Pot-113	Sin Yew Fatt	1.3796	
142	Tapah	Perak	Per-Pot-114	Soo Kim Tek @ Saw Kim Teik	6.8218	
143	Tapah	Perak	Per-Pot-115	Suraini a/p Guris	0.81	
144	Tapah	Perak	Per-Pot-116	Tan a/p Uda	0.81	
145	Tapah	Perak	Per-Pot-117	Tan Boon Wah	3.654	
146	Tapah	Perak	Per-Pot-118	Tang Cheng Yaou	30.3303	X
147	Tapah	Perak	Per-Pot-119	Teoh Chai Hock & Lam Kok Heng	4.25	
148	Tapah	Perak	Per-Pot-120	Teoh Chai Lang	5.3685	
149	Tapah	Perak	Per-Pot-121	Teoh Eong Huat	6.1953	
150	Tapah	Perak	Per-Pot-122	Teoh Mia Hooi	1.188	
151	Tapah	Perak	Per-Pot-123	Teoh Swee Leng	4.4559	
152	Tapah	Perak	Per-Pot-124	Than Ah Ahang	3.5676	
153	Tapah	Perak	Per-Pot-125	Tina A/P Amran	0.61	
154	Tapah	Perak	Per-Pot-126	Toh Yeong Cheng & Toh Yeong Haur	0.8094	
155	Tapah	Perak	Per-Pot-127	Uda a/l Sidek	1.21	
156	Tapah	Perak	Per-Pot-128	Uda a/p Dugan	3.2	

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						2018
157	Tapah	Perak	Per-Pot-129	Uda a/p Suman	1	
158	Tapah	Perak	Per-Pot-130	Uda s/o Alang Gimbut	3.24	
159	Tapah	Perak	Per-Pot-131	Viking a/l Kok Nit	1.2	
160	Tapah	Perak	Per-Pot-132	Wong Chee Choon & Chia Liang Hwa	2.5959	
161	Tapah	Perak	Per-Pot-133	Wong Khai Hoong	2.2809	
162	Tapah	Perak	Per-Pot-134	Wong Kooi Phin	1.1295	
163	Tapah	Perak	Per-Pot-135	Wong Sam	3.22	
164	Tapah	Perak	Per-Pot-136	Yee Ah King	14.0597	
165	Tapah	Perak	Per-Pot-137	Yee Chaw	11.5242	
166	Tapah	Perak	Per-Pot-138	Yee Ken See	4.5147	
167	Tapah	Perak	Per-Pot-139	Yew Kah Chuan @ Hyu Ah Ken	2.2498	
168	Tapah	Perak	Per-Pot-140	Yong Hee Fah	3.2808	
169	Tapah	Perak	Per-Pot-141	Zakaria a/l Ameram & Long Tijah a/p Dongkin	4.65	X
170	Tapah	Perak	Per-Pot-142	Zani a/l Itam	2.43	
171	Tapah	Perak	Per-Pot-143	Zolkarnian Bin Manan	1.21	
172	Tapah	Perak	WAGS-1367	Chong Thye	1.69	
173	Tapah	Perak	WAGS-1369	Khong Lai Fong	1.2355	
174	Tapah	Perak	WAGS-1368	Ng Chee Hoe	1.2326	

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No.	Area/ District	State	Smallholder Block Number	Name of Registered Smallholder (as per Land Title)	Total Hectares stated on title/Ha	IAV
						2018
175	Tapah	Perak	WAGS-1399	Ng Eng Thai	1.1541	
176	Tapah	Perak	WAGS-1399	Wong Pak Yeong & Wong Pak Khuen @ Wong Pak Sum	3.4927	
177	Tapah	Perak	WAGS-1384	Ahmad Bin Sihat	2.396	X
178	Tapah	Perak	WAGS-1400	Anson Unit Win Sdn.Bhd	11.7713	
179	Tapah	Perak	WAGS-1392	Aw Yit Chew	2.2513	
180	Tapah	Perak	WAGS-1444	Chai Kim Fook & Chai Kim Fah & Chai Kam Ling & Choi Kim Teek @ Chai Kim Teek	4.0469	
181	Tapah	Perak	WAGS-187	Chai Yoke Choy	0.8296	
182	Tapah	Perak	WAGS-1442	Chai Yoke Kong	1.2036	
183	Tapah	Perak	WAGS-1377	Chan Man Yoon @ Chin Lai	8.6636	
184	Tapah	Perak	WAGS-1412	Cheah Kim Choy	1.2141	
185	Tapah	Perak	WAGS-1347	Cheong Choong Meng	1.1963	X
186	Tapah	Perak	WAGS-192	Cheong Kam Wah	2.3156	
187	Tapah	Perak	WAGS-1387	Chiew Yoke Moey	5.1707	
188	Tapah	Perak	WAGS-1420	Chong Wai Seong	2.431	
189	Tapah	Perak	WAGS-1409	Chow Chee Wai	2	
190	Tapah	Perak	WAGS-1405	Chow Foong Ching	2	

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						2018
191	Tapah	Perak	WAGS-1406	Chow Foong Har	2	
192	Tapah	Perak	WAGS-1407	Chow Foong Pheng	4	
193	Tapah	Perak	WAGS-1365	Chow Har Lin	1.2141	
194	Tapah	Perak	WAGS-1352	Chow Ka @ Chow Kah Fatt	1.4869	
195	Tapah	Perak	WAGS-1353	Chow Kar Chui	4.237	X
196	Tapah	Perak	WAGS-1408	Chow Sook Chan	3.1	
197	Tapah	Perak	WAGS-1388	Fadilawati Bt Ali	9.6413	X
198	Tapah	Perak	WAGS-1434	Foong Chee Wai	1.9981	
199	Tapah	Perak	WAGS-1402	Ho Leong Chin & Chiew Yoke Moey	1.2723	
200	Tapah	Perak	WAGS-1354	Hooi Sow Lin	2.3807	
201	Tapah	Perak	WAGS-1419	Hor Kim Peow	5.9336	
202	Tapah	Perak	WAGS-1382	Jariah Bt Sihat	1.2282	
203	Tapah	Perak	WAGS-1362	Jawatan Kuasa Pentadbiran Perkuburan Cina Chenderiang	2.4281	
204	Tapah	Perak	WAGS-1370	Kek Feng Fng	1.6426	
205	Tapah	Perak	WAGS-189	Kew Chee Sang	1.1508	X
206	Tapah	Perak	WAGS-1381	Kew Chee Weng	1.1508	
207	Tapah	Perak	WAGS-190	Kiew Yau Fee	2.6037	X

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						2018
208	Tapah	Perak	WAGS-1375	Koo Chiou Sheng	23.6191	
209	Tapah	Perak	WAGS-1418	Khoo Chong Siong	3.6361	
210	Tapah	Perak	WAGS-1417	Khoo Chong Soon	1.2181	
211	Tapah	Perak	WAGS-1437	Lam Chong San	2.8328	
212	Tapah	Perak	WAGS-1439	Lee Kok Seong	2.1094	
213	Tapah	Perak	WAGS-1410	Lee Min Tick @ Lee Min Tek	1.1579	
214	Tapah	Perak	WAGS-1389	Lee Tiam Kee & Tan Suan Gek	3.3156	
215	Tapah	Perak	WAGS-1391	Leong Hoh Kiew @ Leong Ah Kan	2.3345	
216	Tapah	Perak	WAGS-1431	Leong Yun Khun & Chong Chee Khong	2.2435	
217	Tapah	Perak	WAGS-1393	Liew Yin Chan	5.6344	
218	Tapah	Perak	WAGS-1359	Lim Ah Kou	2.055	X
219	Tapah	Perak	WAGS-1385	Lim Kai Chong	1.8146	
220	Tapah	Perak	WAGS-1372	Lim Pik Lang	7.326	
221	Tapah	Perak	WAGS-1413	Lim Siang Leong	7.4766	
222	Tapah	Perak	WAGS-191	Lim Wai Foong	10.197	
223	Tapah	Perak	WAGS-1371	Lim Yong Hong	20.6523	
224	Tapah	Perak	WAGS-1415	Loo Kok Chai	4.1861	

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						2018
225	Tapah	Perak	WAGS-1416	Low Man Cheong & Wan Siew Moy @ Wan Soo Mooi	8.4205	
226	Tapah	Perak	WAGS-1403	Low Sim Fong	4.8563	
227	Tapah	Perak	WAGS-1134	Mat Jailani Bin Arshad @ Alit	14.8656	X
228	Tapah	Perak	WAGS-1379	Md.Ali Bin Abdullah (Hazimah Bt Md Ali)	2.0234	
229	Tapah	Perak	WAGS-1360	Muhammad Sobirin Bin Mat Jailani	1.21	
230	Tapah	Perak	WAGS1443	Muhammad Sobirin Bin Mat Jailani & Nurnadiah Binti Mat Jailani	1.1888	
231	Tapah	Perak	WAGS-1436	Nurnadiah Bt Mat Jailani	1.1812	
232	Tapah	Perak	WAGS-1430	Pan Yoong Chong	1.2141	X
233	Tapah	Perak	WAGS-1373	Phoon Chaw Weng	2.8725	
234	Tapah	Perak	WAGS-1376	Razali Bin Abdul Aziz	5.6657	X
235	Tapah	Perak	WAGS-1440	Rosenanee Bt Mustafa	0.8681	
236	Tapah	Perak	WAGS-1350	Tai Sing	3.6974	
237	Tapah	Perak	WAGS-1386	Tan Yik Wai	3.794	X
238	Tapah	Perak	WAGS-1438	Tang Kai Tai	2.4281	
239	Tapah	Perak	WAGS-1397	Tujuh Jaya Sdn Bhd	4.047	X
240	Tapah	Perak	WAGS-1414	Wan Pik Kheong @ Wan Pek Keong	2.8328	

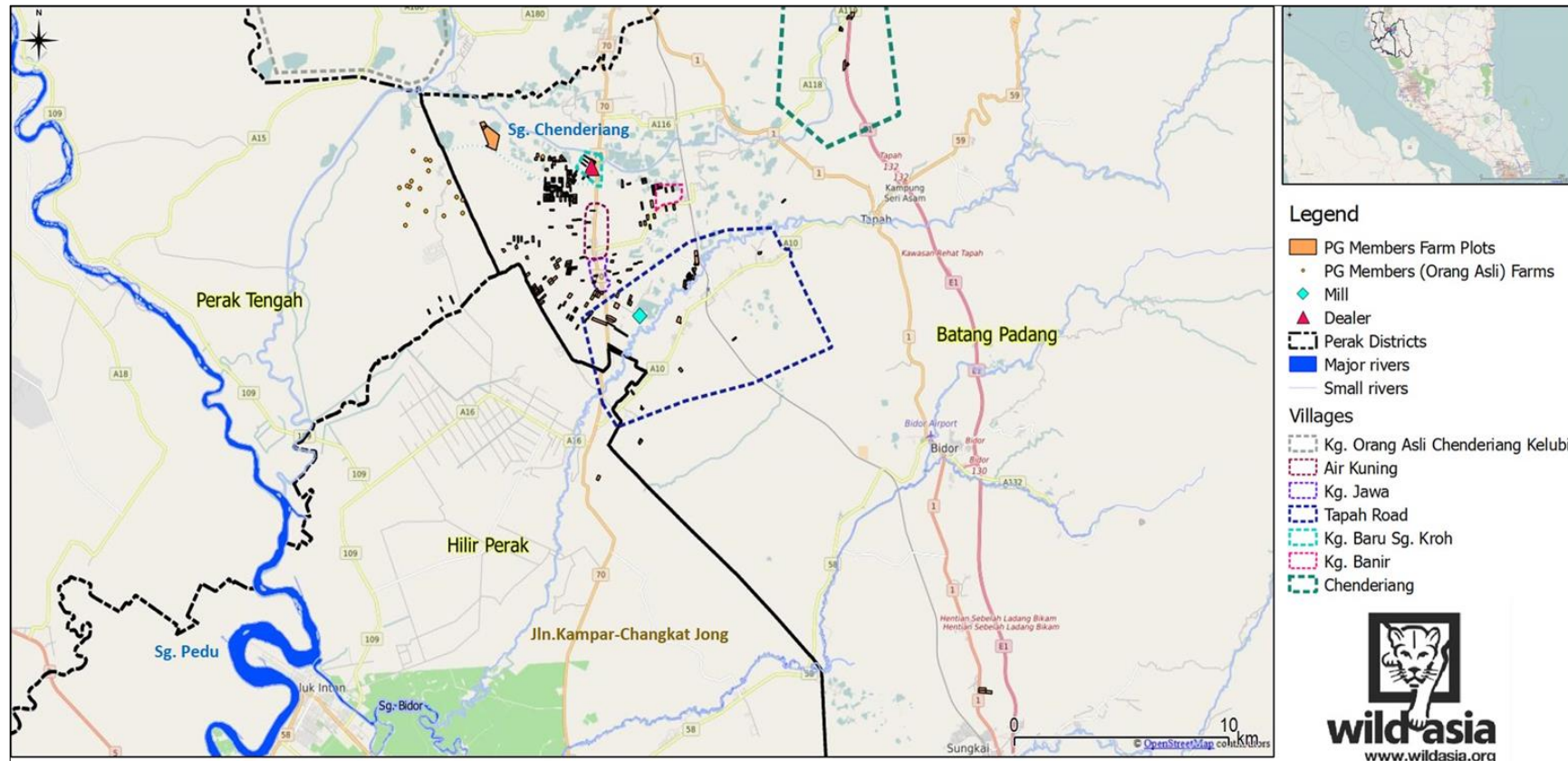
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						2018
241	Tapah	Perak	WAGS-1348	Wong Ah Leh	1.3363	
242	Tapah	Perak	WAGS-1378	Wong Ah Sam	5.384	
243	Tapah	Perak	WAGS-1435	Wong Kim Choo	3.7759	
244	Tapah	Perak	WAGS-1366	Wong Koi Wa	3.4337	
245	Tapah	Perak	WAGS-1364	Wong Kwai Faing	4.6011	X
246	Tapah	Perak	WAGS-193	Wong Mee Mooi	2.5288	
247	Tapah	Perak	WAGS-1349	Wong Siew Keong	0.9106	
248	Tapah	Perak	WAGS-1401	Wong Song Tuck & Wong Song Keong	1.2043	
249	Tapah	Perak	WAGS-1390	Wong Swee Lan	1.3977	
250	Tapah	Perak	WAGS-1351	Yap Pek Choo	2.3548	
251	Tapah	Perak	WAGS-1374	Yong Yow Ming	15.5778	
252	Tapah	Perak	WAGS-1358	Aszemi Bin Buyong	1.2141	X
253	Tapah	Perak	WAGS-1411	Azina A/P Dongkin	14.56	
254	Tapah	Perak	WAGS-1380	Bah Ayoh Bin Tampong (Bapa)	1.6187	X
255	Tapah	Perak	WAGS-1441	Diman A/L Lahit & Asmah A/P Dongkin	4.4514	X
256	Tapah	Perak	WAGS-188	Herzuza A/P Dongkin	8.0939	X
257	Tapah	Perak	WAGS-1357	Itam Bin Uda	2.6303	

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						2018
258	Tapah	Perak	WAGS-1363	Pandak A/L Gasah	2.0232	
259	Tapah	Perak	WAGS-1433	Rahim A/L Buyong	0.8093	
260	Tapah	Perak	WAGS-1404	Ramli Bin Chot	2.0233	
261	Tapah	Perak	WAGS-1355	Uda A/L Ngangeh	2.4887	
				Total	1,082.34	

Appendix D : Location Map of Certification Unit and Smallholders



Appendix E: List of Abbreviations Used

AN	Ammoniacal Nitrogen
BOD	Biological Oxygen Demand
CHRA	Chemical Health Risk Assessment
CPO	Crude Palm Oil
DOE	Department of Environment
DOSH	Department of Occupational Safety & Health
EFB	Empty Fruit Bunch
EMS	Environmental Management System
FFB	Fresh Fruit Bunch
GMP	Good Manufacturing Practice
HCV	High Conservation Value
IAV	Initial Assessment Visit
IPM	Integrated Pest Management
ISCC	International Sustainable Carbon Certification
MSDS	Material Safety Data Sheet
MSPO	Malaysian Sustainable Palm Oil
O&G	Oil and Grease
PK	Palm Kernel
PPE	Personal Protective Equipment
RC	Re-Certification
RED	Renewable Energy Directive
SEIA	Social & Environmental Impact Assessment
SIA	Social Impact Assessment
SOP	Standard Operating Procedure
SS	Suspended Solids
TN	Total Nitrogen
TS	Total Solids
VFA	Volatile Fatty Acids