Process Auditing

Understanding Systems, Processes and Process Auditing – In-House

Two day course

Processes play a vital role in any management system, whether it is Quality, Environment, Investors in People or the EFQM Model. Auditors need to develop their existing skills to be capable of assessing processes to the more business orientated standards.

What will I learn?

To enable delegate to understand the process approach form both an implementation and assessment viewpoint

The course covers the fundamental skills needed to audit the operational effectiveness of processes and involves a high degree of delegate participation.

How will I benefit?

Understand the meaning of processes and systems and the P-D-C-A cycle.
Be able to:

- Identify processes
- Design and define processes
- Monitor processes
- Identify improvements to processes
- Use appropriate techniques to enable the assessment of processes

The course can be supplemented by an additional practical assessment exercise conducted at the delegate's work place.

Who should attend?

This course is targeted at those who need to enhance their auditing skills, ensuring that genuine value is added to the business through auditing excellence.

This course is delivered in-company only. Contact us for a customized quote. +44 845 086 9000

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...making excellence a habit.™

BSI Training Academy

Agenda

Day 1

- Welcome, Delegate introductions
- Overview of course structure and learning objectives
- Introduction to the Process Approach
- Exercise - Identifying Processes
- Processes and Systems
- Exercise – Customer Focus
- Defining Processes
- Exercise – Designing Processes
- Improving Processes
- Exercise - Monitoring Measurement and Improving Systems
- Exercise - Creating a System

Day 2

- Auditing Systems
- Exercise - Case Study
- Exercise - Assessment Approach
- Assessment Preparation
- Exercise – Assessment
- Optional Day - "Audit Coaching"

Our knowledge

We don't just train you to meet standards – we create them. As the world's first National Standards Body and a founding member of ISO, no one knows standards like BSI. Our expert knowledge means a lot and when you train with us, you benefit from this expertise.

Our approach

Our high impact accelerated learning approach is proven to fast-track learning by improving knowledge retention and skill application. This course is activity based, resulting in a deeper understanding of material and greater impact on job performance.

Our tutors

Our tutors are the best in the business. As experienced assessors, they'll transfer the knowledge you need to embed standards into your organization and develop them through continual improvement.

Your expertise

Our training courses will give you the knowledge and skills to embed the standards that matter to you the most. To promote your professional development, you'll receive a personalized BSI Training Academy certificate that's recognized worldwide.

Book today by visiting bsigroup.com/training

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