



BSI Training Academy

ISO 14001:2015 Requirements and Internal Auditing training course

Essential information about the course

Level **1** **2** **3**

ISO 14001:2015 helps organizations implement a flexible and robust Environmental Management System (EMS), making them more resilient and sustainable. Organizations around the world invest in training their people with BSI so they have the skills and the knowledge to deliver the benefits of ISO 14001.

If you're new to ISO 14001 and internal auditing for this management system, then this course is for you. It's a great place to start and an excellent introduction to the standard. The course will enable you to prepare for and initiate

an internal audit and give you the vital skills to compile and distribute audit reports.

Combining our ISO 14001 requirements and internal auditing courses, over three days, this course provides an in depth understanding of the standard and best practice internal auditing methods. Packed with practical activities, group discussion and classroom learning, our expert tutors will make sure you complete the course feeling confident that you can apply your new knowledge and perform an effective audit to help your organization to continually improve.



Upon successful completion of your course, you'll receive an internationally recognized BSI certificate.

Please note: this course includes the content of our ISO 14001 Requirements and our ISO 14001 Internal Auditing training course, and so delegates do not need to attend these programmes

"It is great having a knowledgeable tutor. Our BSI tutor was great and a fountain of knowledge. Excellent course delivery."

Driver and Vehicle Licensing Agency, UK government organization

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Our course agenda

Day 1

- Welcome and introductions
- Course aims, objectives and structure
- Environmental Management System (EMS)
- Key terms and definitions
- Key concept 1: Process
- Key concept 2: Aspects and impacts
- ISO 14001 history
- Benefits of a EMS and why it is important
- ISO 14001 structure and development
- Key concept 3: Plan-Do-Check-Act
- High Level Structure and additional EMS structure
- Key concept 4: Lifecycle
- Clause 4: Context of the organization
- Clause 5: Leadership
- Clause 6: Planning for the EMS
- Clause 7: Support
- Clause 8: Operation
- Clause 9: Performance evaluation
- Clause 10: Improvement
- Reflection and feedback

Day 2

- EMS: intended outcomes
- ISO 14001 components overview
- Need for internal audit
- ISO 19011 auditing guidelines
- Auditing terms and definitions
- What is an audit process?
- Plan, execute, report and close-out
- Audit evidence and programme
- Audit scope, criteria and objectives
- Auditing principles
- Typical audit activities
- Auditor responsibilities
- Initiating the audit
- Work documents and document review
- Audit plan and Sampling
- Opening meeting
- Communications and attributes
- Recording the facts
- Internal audit video

Day 3

- Executing the audit
- Nonconformities
- Simulated internal audit
- Documenting nonconformities
- Preparing audit conclusions and the closing meeting
- Conducting a closing meeting
- Report an audit and typical audit report contents
- Conducting audit follow-up
- Quiz to test your knowledge
- Course review and questions



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We want to make sure you have the best learning experience possible. That's why we offer a range of training courses from beginner to expert. We create a positive learning environment so you retain the knowledge and acquire skills that will continue to be of use beyond the course.

Make sure this is the right course for you.

This course is for you if:

- You are new to ISO 14001 Environmental Management or your knowledge needs a refresh
- You're part of a team involved in carrying out an internal audit within your organization
- Your knowledge of the internal audit process for ISO 14001 needs a refresh

What's the course like?

- Three days
- Led by a BSI expert tutor
- Relaxed and comfortable learning environment
- You'll receive comprehensive course materials to take away

How will I benefit?

- Gain the confidence to understand the EMS to prepare, conduct and follow-up on ISO 14001:2015 audit activities
- Be able to write factual audit reports and suggest corrective actions
- Understand the guidelines of management system auditing according to ISO 19011
- Develop professionally
- Network with likeminded peers

Why invest in training from BSI?

Our tutors are the best in the business. They're truly passionate about sharing their knowledge and ensuring you learn. Trusted experts with years of hands-on and business experience, they bring the subject matter to life with relevant and contemporary examples to enhance your learning.

Training delivered at your site



This could be a convenient and cost-effective option, especially if you have multiple delegates.

Talk to one of our experts to find out more

Next steps with the BSI Academy



Want to learn more? You may be interested in our ISO 14001:2015 Lead Auditor course or our Lean Six Sigma Training courses.

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