

Australian Gas Safety – Certification Guide
Revision 1 (August 2018)

Certification Stages	Applicant Input	BSI Activity
	<ul style="list-style-type: none"> List products seeking certification Provide basic technical specification 	<ul style="list-style-type: none"> Establish if the product requires certification Identify appropriate standard/s.
	<ul style="list-style-type: none"> Lodge a completed and signed application form Understand Terms & Conditions and applicable fees Submit technical Specification and related supporting documents 	<ul style="list-style-type: none"> Process application Allocate client manager Review submission documents Prepare Test Programme Prepare formal quotation
	<ul style="list-style-type: none"> Acceptance of Quotation Prepare required test sample(s) Rectify any non-compliance found during testing 	<ul style="list-style-type: none"> Laboratory to ensure all test programme work has been satisfactorily conducted. Laboratory to issue a full and complete test report
	<ul style="list-style-type: none"> Implement corrective actions to address all adverse findings Submit amended information for BSI to review Submit marking proposal 	<ul style="list-style-type: none"> Outline points of non-compliance and outstanding issues Review corrective actions and BSI Gas Mark proposal. Accept in writing Conduct Final Inspection on a production sample
	<ul style="list-style-type: none"> Apply BSI Gas Mark and Gas Compliance Mark 	<ul style="list-style-type: none"> Issue the Certificate and a Design Freeze CD Register product on BSI and National online database
	<ul style="list-style-type: none"> Notify BSI of any intended changes to certified product Rectify any outstanding issues from surveillance Monitor Standards changes 	<ul style="list-style-type: none"> Arrange annual Surveillance Inspection Issue SI report with any non-compliance findings and work with applicant to rectify Monitor Standards changes