ISO 22301

Self-assessment Questionnaire

You can't have a robust and resilient organization by accident. It takes planning...

No company is immune from business disruption, so it's important that your organization is well-equipped to effectively minimize the disruption to your business. By completing this questionnaire your results will allow you to self-assess your organization readiness for an ISO 22301, Business Continuity Management System Standard and identify where you are in the process in relation to the main requirements of the standard.

	1 = Strongly Disagree	2 = Disagree	3 = Not sure	4 = Agree	5 = Strongly Agree
Does your leadership actively promote and communicate the importance of an effective BCMS (Business Continuity Management System)?	1 ●	2 ●	3 ●	4 ●	5 ●
Have the policy and objectives for the BCMS been established and communicated in the workplace?	1 ●	2 ●	3 ●	4 ●	5 ●
Have the internal and external issues that may impact your ability to achieve the intended results of the BCM been considered?	1 ●	2 ●	3 ●	4 ●	5 ●
Does the organization have plans in place to ensure the BCMS achieves its objectives?	1 ●	2 ●	3 ●	4 ●	5 ●
Have methods of monitoring and responding to disruptions been established?	1 ●	2 ●	3 ●	4 ●	5 ●
Does your organization have development plans in place to enhance knowledge and skills of its employees in relation to BCM?	1 ●	2 ●	3 ●	4 ●	5 ●

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	1 = Strongly Disagree	2 = Disagree	3 = Not sure	4 = Agree	5= Strongly Agree
Have the business continuity procedures been tested with appropriate scenarios to ensure they are consistent with your BCM objectives?	1 ◯	2 ◯	3 ◯	4 ◯	5 ◯
Is there a procedure for issuing alerts and warnings and is this communication regularly exercised and records kept of the results?	1 ◯	2 ◯	3 ◯	4 ◯	5 ◯
Is there a procedure for detecting and monitoring incidents, which includes recording vital information, actions taken, and decisions made?	1 ◯	2 ◯	3 ◯	4 ◯	5 ◯
Do top management undertake regular reviews on the BCM?	1 ◯	2 ◯	3 ◯	4 ◯	5 ◯
Does the organization continually improve its BCMS to enhance its performance?	1 ◯	2 ◯	3 ◯	4 ◯	5 ◯
Has the organization determined and selected opportunities for improvement?	1 ◯	2 ◯	3 ◯	4 ◯	5 ◯

Total your score to identify how your organization regards business continuity and how close you are to meet the BCM requirements.

Total possible: 60

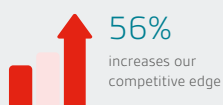|	
50 to 60	Your organisation has a solid understanding of the BCM and procedures in place to minimize the disruption & risks to your business.
35 to 49	Your organisation is on the right path in managing business disruptions, however there are still areas for minor improvements.
20 to 34	Your organisation has already embedded basic BCM procedures, however there are still obvious areas for improvement.
0 to 19	Your organization is at risk due to lack of effectively implemented procedures that are necessary for meeting the BCM standard requirements.

ISO 22301 is the international standard that helps organizations to protect against and recover from disruptive incidents when they happen. It provides a systematic approach to business continuity management, and it's applicable to any organization, regardless of type, size and sector. Use ISO 22301 to protect your business, your reputation, and minimize financial loss in the case of an incident.

Benefits of ISO 22301

72%
helps protect our business

82%
helps manage business risk

73%
gives trust in our business

56%
increases our competitive edge

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