

مركز الإمارات العالمي للاعتماد

Emirates International Accreditation Centre

المتطلبات الخاصة باستخدام رمز "اعتماد" ورمز الاعتراف الدولي

The Conditions for the Use of EIAC Accreditation Symbol and ILAC MRA/ IAF MLA Marks

EIAC-RQ-GEN-002

Signatories			
Approved:	Director, Laboratories Accreditation Department Director, Inspection Bodies Accreditation Department Director, Certification Bodies Accreditation Department		
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Issue no.	Rev. No.	Details	Date
1	0	First Issue for use under EIAC Name	06-12-2018
1	1	<ul style="list-style-type: none"> Modify section 6 'References' to add IAF ML 2 Correct the link for IAF document ML2 in Annex no. 5 (11.3.2) and add the agreement number for using IAF MLA Mark 	19-11-2019
1	2	Modify in the following points: 1) Add statement related to the use of EIAC symbol for all CABs (clause 2.4). 2) Add the calibration laboratory sticker role (clause 7.4) and rearrange the sub clauses of 7: Annex 1	28-01-2020
1	3	1- Modify in: <ul style="list-style-type: none"> Definitions Rules & Guidance Subcontracted Test, Calibration Inspection or Certification 2- Add the rules for using Accredited CAB Combined ILAC MRA/ IAF MLA Mark on Advertising/Publicity Material (Clause 7) 3- Change the accreditation number format 4- Add Intellectual property	10-09-2020

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1 Definitions

1.1 EIAC Logo

Logo used by the Emirates International Accreditation Centre (EIAC) to identify itself.

The logo is a linear design that reads from both directions where the left-sided letters representing the abbreviation/acronym of the Centre's name in English and right-hand letters reads the Arabic translation of the word accreditation (اعتماد).

The logo is a symbol of EIAC's vision to be one of the most acceptable Accreditation Centre globally, with international recognition and services that transcend geographies.

The EIAC logo with the golden color prevalent across all representing the golden sands of the United Arab Emirates, signifying the Centre's specific attributes.



Figure no. 1-1

The EIAC Logo is adopted from the logo color of the Dubai Government demonstrating EIAC's commitment to supporting Dubai's ambitions and aspirations.

1.2 EIAC accreditation symbol

Symbol issued by the EIAC to the accredited Conformity Assessment Bodies. The symbol is a combination of EIAC's accreditation logo and the unique accreditation number.

The blue color is to be used by the accredited Conformity Assessment Bodies (CABs) as accreditation symbol

The green color is to be used by the accredited Halal Conformity Assessment Bodies (HCABs) as accreditation symbol.



Figure 1-2

1.3 ILAC MRA Mark:

A Mark that is registered as a word/device mark and is owned by the International Laboratory Accreditation Cooperation (ILAC). The ILAC MRA Mark is associated with the ILAC Mutual Recognition Arrangement (MRA) and can only be used on its own by ILAC and by Recognized Regional Cooperation Bodies.



Figure no. 1-3

1.4 IAF MLA Mark

A Mark that is belong to the International Accreditation Forum (IAF), and IAF is responsible for the worldwide protection of the IAF MLA Mark.



Figure no. 1-4

1.5 Combined ILAC MRA Mark

ILAC MRA Mark used in combination with the EIAC's logo. The Combined ILAC MRA Mark can only be used by EIAC for accreditation activities covered by the scope of EIAC's ILAC MRA signatory status:



Figure no. 1-5

1.6 Combined IAF MLA Mark

IAF MLA Mark used in combination with the EIAC's logo. The Combined IAF MLA Mark can only be used by EIAC for accreditation activities covered by the scope of EIAC's IAF MLA signatory status:



Figure no. 1-6

1.7 Accredited CAB Combined ILAC MRA Mark

A combination of ILAC MRA Mark and EIAC's accreditation symbol that the accredited laboratories and inspection bodies are entitled to use.

The Accredited CAB Combined ILAC MRA Mark can only be used by the accredited laboratories and inspection bodies after signing the "EIAC Agreement with CAB for the use of ILAC MRA MARK (EIAC-PR-002/FM-007)".



Figure no. 1-7

1.8 Accredited CAB Combined IAF MLA Mark:

A combination of IAF MLA Mark and EIAC's accreditation symbol that the accredited certification bodies are entitled to use.

The Accredited CAB Combined IAF MLA Mark can only be used by the accredited certification bodies after signing "EIAC Agreement with Certification Bodies for the use of IAF MLA MARK (EIAC-PR-002/FM-006)". EIAC only allows the use of this mark for the programs/schemes for which it has signed the relevant IAF MLA.

Note: The certified clients of certification bodies are not allowed to use Accredited CAB Combined IAF MLA Mark.



Figure no. 1-8

2 Intellectual property

2.1 The Emirates International Centre (EIAC) is the owner of all its symbols and logo. The use of EIAC symbols/logo is only allowed with formal permission from EIAC. The EIAC has issued this requirement for the conditions for the use of EIAC Accreditation Symbol and ILAC MRA/ IAF MLA

2.2 The International Accreditation Forum (IAF) is the owner of IAF MLA mark and International Laboratory Accreditation Cooperation (ILAC) is the owner of ILAC MRA mark.

2.3 These symbols/marks/logos are protected as per UAE laws and unauthorized use of these symbols/marks/logos is not permitted.

3 Rules and Guidance

The use of EIAC symbol is compulsory for all CABs accredited by EIAC, and shall be restricted to the accredited scopes only (for which Emirates International Accreditation Centre (EIAC) has accredited the CAB). Under any circumstances and in case of exception from this condition; the accredited CAB shall provide justified clarification for such exception and shall get EIAC approval.

3.1 EIAC Accreditation Symbol shall:

- be displayed and used only in the appropriate form and color detailed in this publication. The Conformity Assessment Body is entitled to enlarge, if necessary, provided that the original proportion between the height and width of the symbol is maintained and the symbol is legible.
- Consist of the EIAC Logo in conjunction with the CABs accreditation number which is printed centrally under the EIAC logo.



Figure No. 3-1

- only be used in its normal horizontal orientation.
- shall be combined with the accredited CAB own logo as per the example given in clauses 9.4, 10.4 & 11.4
- be used in black and white only on photocopies.
- have the color scheme of EIAC accreditation logos as follows:
 - For Red color: Red: 229, Green: 26, Blue: 52
 - For Green color: Red: 0, Green: 117, Blue: 101
 - For Blue color: Red: 0, Green: 11, Blue: 140
 - For Gold color: Red: 134, Green: 112, Blue: 77
 - For Grey color (font color): Red: 118, Green: 119, Blue: 122

Primary colors



Secondary colors

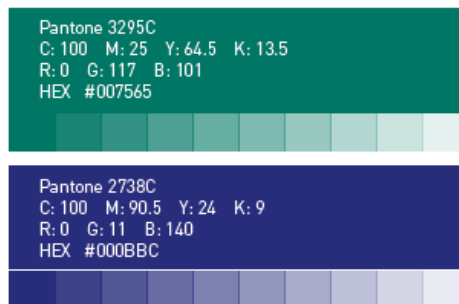


Figure No. 3-2

3.2 Eiac Accreditation Symbol shall not:

- appear in a size that makes the Eiac name unreadable, except on business cards. The minimum size for reproducing the logo in print has been specified at 25mm wide and 11mm height; while for web as 100 pixels.
- appear on any form of report, certificate or any other medium as sole symbol.
- be rotated, distorted, compressed or stretched in any way.
- be displayed in a more prominent way than the logo of the accredited CAB.
- be used on a background that will impede readability.
- be used in such a way as to state, imply or suggest that Eiac accepts responsibility of any of the statement of conformity/approval.
- be used with other accreditation bodies' symbol in case a CAB holds more than one accreditation from different accreditation bodies (specially who are ILAC mutual recognition partners) on the certificates issued by it unless Eiac has specific one-to-one agreements with the other Accreditation Body. However, the CAB can issue separate certificate containing accreditation symbol of other accreditation body.

3.3 The embossed or die-stamped versions of Accreditation Symbol are allowed by respecting the color scheme given in clause 3.3 (bullet no. 5) above.

- 3.4 Where statements of opinions and interpretations are included on a report or certificate, such statements shall be based on results from work for which the conformity assessment body is accredited; otherwise the accredited conformity assessment body is required to include a disclaimer such as the following in the certificate or report: 'The opinions/interpretations identified/expressed in this report are outside the scope of Accreditation'.

Note: It is preferable to express opinions and interpretations that are outside the Scope of Accreditation on a separate letter which is not part of the endorsed certificate or report and that does not carry the "EIAC Accreditation symbol or other reference to EIAC accreditation.

4 **Subcontracted Test, Calibration Inspection or Certification:**

EIAC allows the accredited CAB to include results of subcontracted work in its endorsed reports/certificates with the accreditation symbol subject actions taken by the accredited CAB mentioned in EIAC-RQ-GEN-001.

5 **Suspension/ Withdrawal of Accreditation**

During the period of suspension or withdrawal of accreditation, the CAB shall immediately discontinue the use of the accreditation symbols and any references to its accreditation status within the affected scope; in all reports, certificates, marketing and promotional materials, stationeries, internet websites, social programs etc.

6 Use of EIAC Accreditation Symbol on Advertising/Publicity Material

- 6.1 EIAC Accreditation Symbol shall not be used in any way that might mislead the reader about the status of an accredited CAB.
- 6.2 EIAC Accreditation symbol can be used by accredited Conformity Assessment Bodies, on advertising/publicity materials mentioned below:
- Newspaper/newsletters/annual reports/Press releases
 - Business card (staff of Accredited Bodies only)
 - Brochures & Flyers/Leaflets/organization publications/pocket folders/booklets
 - Branded Envelopes , Letterhead and Postcards, Stickers, memo pads, Fax cover sheet
 - Books/notebooks
 - Calendars and promotional products/Promotional Apparel
 - Posters & Banners/Pop-up banners
 - Websites
 - Social media
 - Video: e.g. YouTube, etc.
 - Emails (Template Signature)
 - All electronic materials and documents (PowerPoint presentations, PDF Files, Training materials, study and exams materials)
 - Sign tag board
 - Building banners, boards and signage
 - Billboards
 - Vehicles (only for accredited CABs vehicles)
- 6.3 The terms “publicity material” shall not include notices, labels, documents or written announcements affixed to or otherwise appearing on goods or products unless the goods or products have been manufactured under an accredited product conformity scheme. This restriction shall also apply to primary (e.g. Blister packs) packaging and promotional products.

7 Use of Accredited CAB Combined ILAC MRA/IAF MLA Mark on Advertising/Publicity Material

- 7.1 The template for the Accredited CAB Combined ILAC MRA/IAF MLA Mark, as used by the accredited CABs of EIAC, is shown in figure 11-1 and figure 11-2 below.
- 7.2 A non-exclusive list of permissible uses of Accredited CAB Combined ILAC MRA/IAF MLA Mark is given below to help the accredited conformity assessment body to promote their accreditation with EIAC:
- Reports and certificates issued by accredited CABs.
 - Communication tools (presentation slides, press releases, brochures, advertisements etc.)
 - Corporate Stationery (promotional gifts, calendars, document folders, notebooks, letterheads, business cards, compliment slips, faxes, invoices, quotations for work, etc.)
 - Event Materials and Displays (pop-up banners and stand displays, signage, posters, etc.)
 - Online applications (websites, newsletters, email signatures etc.)

8 References

- 8.1 Law No. (27) of 2015: Establishing the Emirates International Accreditation Centre
- 8.2 ISO/IEC 17011: Conformity assessment –Conformity Assessment - Requirements for accreditation bodies accrediting conformity assessment bodies.
- 8.3 ILAC R7: Rules for the Use of the ILAC MRA Mark
- 8.4 ILAC-P8: ILAC Mutual Recognition Arrangement (Arrangement): Supplementary Requirements and Guidelines for the Use of Accreditation Symbols and for Claims of Accreditation Status by Accredited Laboratories and Inspection Bodies
- 8.5 IAF ML 2: General Principles on the Use of the IAF MLA Mark

9 Annex no. 1: Specific Requirements for Laboratories

9.1 The accreditation number is classified as below:

Accreditation Number	Type of Conformity Assessment Body
LB-TEST-XXX	Accredited Testing Laboratories
LB-CAL-XXX	Accredited Calibration Laboratories
LB-MED-XXX	Accredited Medical Laboratories



LB-TEST-XXX



LB-CAL-XXX



LB-MED-XXX

Figure No. 9-1

Where XXX: is a serial number for the specified scope

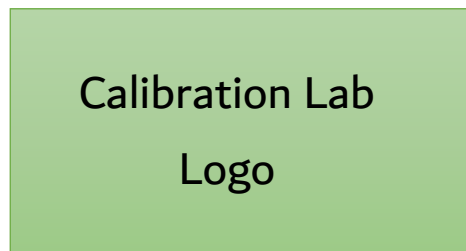
- 9.2 The accredited Laboratory shall display the Symbol on the Testing/ Calibration/ Medical reports that contain exclusively results from the accredited scope
- 9.3 The EIAC Accreditation Symbol does not imply any approval or certification of the items/products tested.
- 9.4 The calibration validity and duration shall be shown on the calibrated item after compliance against the calibration criteria through affixing a conformity sticker or attaching a permanent tag on the calibrated item.

The sticker shall include:

- EIAC Accreditation Symbol alongside the Calibration Labs Logo (as indicated in figure no. 9-2),
- The name of the accredited Laboratory,
- Instrument identification,
- Date of calibration (with the month stated as a word),
- Calibration certificate number,
- Space for the date when calibration is again due, eg Recalibration due.



LB-CAL-XXX



Name of the accredited Laboratory:
Date of calibration:
Due date:

Instrument identification:
Calibration certificate number

Figure No. 9-2

- 9.5 In order to get the Eiac Accreditation Symbol, the Accredited Laboratory is requested to submit a written request and a documented procedure including a sample of its reports/Certificates/ Stickers containing the template of Eiac Symbol along with the laboratory logo. After reviewing and approving the provided documents, an electronic copy from the Eiac accreditation symbol will be provided by the Eiac Strategy and Corporate Excellence office.
- 9.6 The Eiac Accreditation Symbol shall not be included in reports containing only results from non-accredited methods, nor shall such reports present any reference of accreditation.
- 9.7 The accredited Laboratory may report the non-accredited methods results on reports/certificates with the Symbol therein, provided that the report/certificate at least contains results from one accredited method. The accredited Laboratory shall clearly state which methods are accredited.
- 9.8 The Eiac Accreditation Symbol shall not be used in such a way as to state, imply or suggest that Eiac accepts responsibility of any of the statement of conformity e.g. accuracy of test or calibration results, covered by the scope of accreditation.
- 9.9 Accredited calibration laboratories may affix calibration labels containing the “Eiac Accreditation symbol to equipment that has been calibrated by them under their Scope of Accreditation

10 Annex no. 2: Specific Requirements for Inspection Bodies

10.1 The accreditation number is classified as IB-XXX



IB- XXX

Figure No. 10-1

Where XXX: is a serial number started from 001

10.2 The accredited Inspection Body shall display the Symbol on the certificates that contain exclusively results from the accredited scope

10.3 The EIAC Accreditation Symbol does not imply any approval or certification of the items/products inspected.

10.4 Inspection Bodies shall provide a conformity sticker affixed on the Inspected item only after compliance against the inspection criteria is determined. The sticker shall include EIAC Accreditation Symbol alongside the Inspection Body's Logo (as following):



IB- XXX



Figure No. 10-2

10.5 The conformity sticker shall have a minimum height of 8.5 cm and width of 5.5 cm,

10.6 Expired sticker shall be replaced and shall be placed in such a way to be visible to all users.

- 10.7 In order to get the EIAC Accreditation Symbol, the Accredited Inspection Body is obliged to submit a written request and a documented procedure including a sample of its reports/certificates containing EIAC Symbol. Only after reviewing and approving the provided documents, the EIAC Strategy and Corporate Excellence office will provide an electronic copy.
- 10.8 The EIAC Accreditation Symbol shall not be included in reports/certificates containing only results from non-accredited methods, nor shall such reports present any reference of accreditation.
- 10.9 The accredited Inspection Body may report the non-accredited methods results on reports/certificates with the Symbol therein, provided that the report/certificate at least contains results from one accredited method. The accredited Inspection Body shall clearly state which methods are accredited.
- 10.10 The EIAC Accreditation Symbol shall not be used in such a way as to state, imply or suggest that EIAC accepts responsibility of any of the statement of conformity e.g. inspection results, covered by the scope of accreditation.

11 Annex no. 3: Specific Requirements for Certification Bodies

11.1 The accreditation number is classified as below:

Accreditation Number	Type of Conformity Assessment Body
CB-PRD-XXX	Accredited Product Certification
CB-ABCDE-XXX	Accredited Management Systems Certification, where ABCDE: QMS: Quality Management Systems EMS: Environmental Management Systems FSMS: Food Safety Management Systems HACCP: HACCP Certification ISMS: Information Security Management Systems OHSMS: Occupational Health & Safety Assessment Series OHSAS ABMS: Anti-Bribery Management Systems
CB-PRS-XXX	Accredited Persons Certification

Where XXX: is a serial number for the specified scope



CB-PRD-XXX



CB-ABCDE-XXX



CB-PRS-XXX

Figure No. 11-1

- 11.2 The EIAC Accreditation Symbol does not imply any certification/approval of the products certified.
- 11.3 The accredited Certification Body shall display the Symbol on the certificates that belongs exclusively to the accredited scope.
- 11.4 The EIAC Accreditation Symbol and Conformity Assessment Body's logo shall always be placed together. They shall have to be next to each other in the same size at clear spaces, and logos are given equal weight, one should not be seen to be bigger or more prominent than the other as in the following figure:



Figure no. 11-2

- 11.5 In order to get the EIAC Accreditation Symbol, the Accredited Certification Body is requested to submit a written request and a documented procedure including a sample of its certificates containing EIAC Symbol. Only after reviewing and approving the provided documents, an electronic copy will be provided by the EIAC Strategy and Corporate Excellence office.
- 11.6 The certification body logo/mark (separately or in conjunction with EIAC symbol) shall not be used on a product or product packaging seen by the consumer or in any other way that may be interpreted as denoting product conformity in cases when only the management system is certified.
- 11.7 The certification body shall not permit its logo/mark (separately or in conjunction with EIAC symbol) to be applied to the laboratory test, calibration or inspection reports.
- 11.8 Certification bodies shall ensure that they audit the use of their combined marks (i.e. the mark of the certification body in conjunction with EIAC Symbol) by their certificate holders. Conditions for the use of the marks by such certificate holders are given below.
- 11.9 If, in the specific case of a product produced under an accredited product conformity scheme, physical constraints prevent reproduction of the product certification accreditation combined mark to the limits specified in this document, a label based on the product certification example in Figure no. (9) may be attached to the product. If that is impracticable, the label may be affixed to the primary packaging (e.g. Blister pack) but not to the secondary packaging (e.g. Outer, transit pack).
- 11.10 Where a management system certification body (ISO 9001, ISO 14001, ISO 22000, HACCP, OHSAS 18001 etc) or product certification body holds more than one accreditation from different accreditation bodies, the subject certification body is not allowed to use any other accreditation bodies' symbol along with EIAC symbol on the conformity assessment certificate issued by it. However the certification body can issue separate certificate containing accreditation symbol of other accreditation body.

- 11.11 Accredited certification body that intends to use “Accredited Combined MLA Mark” and it has signed the “EIAC Agreement with Certification Bodies for the use of IAF MLA MARK (EIAC-PR-002/FM-006)”; that certification body shall only use the mark as per the design given in figure 11-1 below.
- 11.12 Specific Requirements for Certified Clients of Certification Bodies
- 11.12.1 The certified clients of certification bodies are not allowed to use IAF MLA Mark or Accredited Combined IAF MLA Mark.
- 11.12.2 The certified clients of certification bodies shall always use EIAC Accreditation Symbol in conjunction with the logo of the certification body as shown in figure 9-2 above.
- 11.12.3 The certification bodies shall monitor the use of symbols/logos/marks.
- 11.13 Specific Requirements for Multi-Sites Accredited CABs
- 11.13.1 Whenever a CAB is composed of several sites among which at least one has not been granted accreditation, only those accredited sites shall make reference to accreditation or use the Accreditation Symbol. When a common document is issued, a disclaimer shall indicate clearly the accredited/non-accredited sites.
- 11.13.2 Whenever a subsidiary belonging to a group has been accredited, there shall not be any confusion as to which part of the group holds accreditation, and it shall not imply that other subsidiaries have been accredited.

12 Annex No. 4: Specific Requirements for Halal Conformity Assessment Bodies HCAB

12.1 The accreditation number is classified as below:

Accreditation Number	Type of Conformity Assessment Body
HB- TEST-XXX	For accredited Testing Laboratories work for Halal products testing
HB- IB-XXX	For accredited Inspection Bodies
HB- CB-XXX	For Accredited Certification Bodies

Where XXX: is a serial number for the specified scope.

Note: For Accredited Certification Bodies (according to local UAE & GSO Standards only) the accreditation number will be HBN-CB-XXX



HB-TEST-XXX



HB-IB-XXX



HB-CB-XXX

Figure no. 12-1

12.2 The HCAB mark (separately or in conjunction with EIAC symbol) shall not be used on a product or product packaging seen by the consumer or in any other way that may be interpreted as denoting product conformity in cases when only the management system is certified.

13 Annex No. 5: Requirements for the use of ILAC MRA Mark/ IAF MLA Mark

- 13.1 The use of the ILAC MRA/ IAF MLA Mark by EIAC shall be for accredited conformity assessment bodies (CABs) and be restricted to the accredited scopes only (for which the CAB has been accredited by Emirates International Accreditation Centre (EIAC).
- 13.2 The use of the ILAC MRA/ IAF MLA Mark by EIAC and its accredited conformity assessment bodies (CABs) is voluntary, however, ILAC strongly encourages its use.
- 13.3 The accredited conformity assessment body (CAB) who intends to use:
- 13.3.1 ILAC MRA Mark: shall follow 'ILAC R7: Rules for the Use of the ILAC MRA Mark' published by ILAC and available on ILAC website <https://ilac.org/publications-and-resources/ilac-rules-series> .
- 13.3.2 IAF MLA Mark: shall follow 'IAF ML 2: General Principles on the Use of the IAF MLA Mark' published by IAF and available on IAF website https://www.iaf.nu/upFiles/IAFML22016_Issue_3_10052016.pdf.
- 13.4 EIAC Accredited CABs wishing to use the Accredited CAB Combined ILAC MRA/ IAF MLA Mark shall submit a written request and a documented procedure including a sample of its reports/Certificates containing the template of the Accredited CAB Combined ILAC MRA/ IAF MLA Mark. After reviewing and approving the provided documents, the CAB is required to sign agreement 'EIAC-PR-002/FM-006 for the use of Combined IAF MLA Mark' or 'EIAC-PR-002/FM-007 for the use of Combined ILAC MRA' then an electronic copy from the Accredited CAB Combined ILAC MRA/ IAF MLA Mark will be provided by the EIAC Strategy and Corporate Excellence office. That CAB shall only use the mark as per the design given in figures below.

- 13.5 All such CABs shall present an example of their Accredited CAB Combined ILAC MRA/ IAF MLA Mark to EIAC, and shall not use it until written approval is received



Figure no. 13-1



Figure no. 13-2