



## Standards Makers Awards Criteria & Nomination Process 2020

### Introduction

The BSI Standards Makers Awards exist to **recognize exceptional contributions to standards-making**, not simply long and/or distinguished service. Distinguished Service Certificates (DSC) may be a more appropriate means of recognizing the contribution of many committee members and other standards-makers; further details of the DSCs are available on the BSI website. Previous winners of BSI Standards Awards (now called Standards Makers Awards) are not eligible for nomination but previous recipients of DSCs and previous Standards Awards nominees are eligible for nomination.

The BSI Standards Makers Awards are managed by the Standards-Makers Engagement and Inclusion team and all enquiries regarding the awards criteria and procedures and/or the awards ceremony should be sent to [standardsmakers@bsigroup.com](mailto:standardsmakers@bsigroup.com).

### Nomination Rules & Process

#### Rules for all nominations

- ❖ Nominees must be either serving or recently retired members of BSI committees and / or PAS steering groups.
- ❖ Nominators must be serving members of BSI committees / PAS steering groups or current BSI employees.
- ❖ Self-nominations will not be accepted.
- ❖ Nominees can only be nominated for one award per year, but nominees not selected may be nominated again in the following year.
- ❖ Nomination forms should be completed in full following the instructions here-in, including the criteria for the supporting statements.
- ❖ Nominator's must select a reason why they are making a nomination for their nominee - i.e. select a category of award - from the options provided (see below for more details).
- ❖ It is the nominator's responsibility to ensure they are nominating someone for the award most suited to their achievements and to give relevant evidence.
  - \* If the nominee does not fit any of the Standards Makers Awards' categories, nominators should consider recommending them for a Distinguished Service Certificate.
- ❖ In order to nominate someone for a BSI Standards Makers Award, nominators should complete the online nomination form. If you require an alternative format to submit a nomination, please contact us using the e-mail address above.
- ❖ Nominators will need to provide details about themselves and their nominee including committee reference numbers and e-mail addresses.
- ❖ Nominators must provide one supporting statement of no less than 100 and no more than 300 words for each individual they nominate.
  - \* The statement must provide evidence as outlined in Step 3 of the nomination process.
  - \* Anything over 300 words will be cut from the statement prior to submission to the selection panel.
- ❖ BSI will review all nomination forms and contact nominators if the form they have submitted is incomplete or has been incorrectly completed.
- ❖ Nominations submitted after the closing date will not be considered.
- ❖ All correct, complete nominations will be submitted to the BSI Standards Makers Awards Selection Panel for their consideration.
- ❖ Nominees will be notified by BSI of their nomination and a public announcement to recognize all the nominees will be made.



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- ❖ BSI reserves the right to occasionally amend the categories and the criteria for the BSI Standards-Makers Awards, so please ensure that you have downloaded the latest version of this document from the BSI website.
- ❖ BSI reserves the right to not make an award for one or all categories of award in a particular year, or to make multiple awards for a single category.
- ❖ Previous winners of BSI Standards Awards (now called Standards Makers Awards) are not eligible for nomination but previous recipients of Distinguished Service Certificates and previous Standards Awards nominees are eligible for nomination.

### Nomination Process

#### Step 1

- Provide your details as the nominator
- Provide the nominees details, including their e-mail address
- Specify the area of standardization (e.g. the committee / standard) of the nominee

#### Step 2

Select the reason why you would like to recognize the nominee (i.e. the award category) by selecting **one** of the following options:

**Leadership** – to recognize exceptional contribution by a UK Committee Chair

**Standards / committee management** – to recognize exceptional contribution by those who, on the committee, serve in the role of “Committee Manager”, or possibly still in some cases Committee Secretary.

**Representing the UK** - to recognize exceptional contribution by a committee member when serving as the UK Delegate to an international and/or European committee

**Best new member** - to recognize exceptional contribution by a committee member who has been on the committee for 5 years or less

**Representing consumers** - to recognize exceptional contribution by a consumer representative who has ensured the needs of consumers were recognized during the development of a standard

**Nominating Body best practice** - to recognize exceptional contribution by a nominating body, as an organization, in how they have proactively managed, enabled, supported and promoted involvement in standards-making

**Education about standardization** - to recognise exceptional contribution in integrating standards and standardization into higher education curricula and/or promoting student education projects and research around standards.

**Creativity** - to recognize exceptional contribution to standards development through creative and/or innovative approaches to the process, problem-solving, building consensus, participation/contributing to discussion, etc.

**Outstanding and sustained impact** - to recognize exceptional contribution over a standards development career; winner will be awarded the Wolfe Barry Medal which is tantamount to a “lifetime achievement award”

### Step 3

Write a supporting statement of *no less than 100 words and no more than 300 words*; anything over 300 words will be removed from the statement prior to submission to the selection panel.

Your supporting statement should demonstrate / give evidence of the nominee's:

- ✓ Impact
- ✓ Integrity
- ✓ Inclusivity
- ✓ Collaboration
- ✓ Communication skills
- ✓ Respect
- ✓ Accountability

**NB:** We recommend you write your statement in a word document before you start completion of the online form so that you can simply copy and paste it into the appropriate space.

[Click here to make a nomination](#)

★ Nominations close 18 September

## Selection Process & Awards Presentation

### Selection process

- ❖ The BSI Standards Makers Awards Panel will be responsible for reviewing nominations and selecting award winners.
- ❖ The Panel will be selected and chaired by the Director of Standards.
- ❖ The decision of the BSI Standards Makers Awards Panel will be final.
- ❖ To select the award winners the panel will consider:
  - \* The profile and importance of the standard / committee for which the nominee is being recognized
  - \* The impact of the individual on the standard and / or committee
  - \* Whether the nominee generally adheres to the spirit and letter of the Committee Member Policy
  - \* The extent to which the nominee has demonstrated excellence in the area they have been nominated (e.g. leadership, programme/committee management, new member etc.)

### Awards presentation

- ❖ The BSI Standards Makers Awards will be presented at the Standards Conference and Awards event held in November, usually in London.<sup>1</sup>
- ❖ Award winners and their partners or a friend/family member will be invited to the event, although acceptance of an award does not require attendance.
- ❖ All BSI Committee Members and Nominating Bodies, as well as other stakeholders, are invited to attend the Standards Conference and Awards and the event usually brings together approximately 300 people from across the UK.
- ❖ The full programme for the day along with the booking form will be available online.

NB: We do not, as a rule, notify winners in advance but we do announce all the nominees and encourage all of them to attend. Under certain circumstances, we may tell winners about their award in advance of the event.

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<sup>1</sup> The 2020 event is likely to be online, but we are keeping options open and will follow UK Government advice.