



ISO Revisions  
Latest update



➤ ISO 9001:2015  
Transition Assessments  
**Client Guide**

## ➤ Introduction

As an existing BSI certified client, you know the benefits ISO 9001 brings to your organization including better quality products and services, improved customer satisfaction and more efficient ways of working saving time, money and resources.

The new ISO 9001 provides a great opportunity for your organization to review your quality management system ensuring it's integrated into the strategic priorities of your organization adding real value to your business.

Organizations certified to the previous version of ISO 9001 will have 3 years to transition to the new standard. However, it's better to start working on the transition sooner rather than later to gain early benefits of the new standard and improve business performance.

BSI has been at the forefront of ISO 9001 since the start. And it was originally based on BS 5750 which was developed by BSI.

Since 1994, BSI has held the Secretariat of the International Committee developing and evolving ISO 9001 to where it is today.

**The new standard will:**

- **Bring quality and continual improvement into the heart of your business.**
- **Provide better quality management that helps you meet present and identify future customer needs.**
- **Increase efficiency that will save you time, money and resources.**
- **Improve operational performance that will cut errors and improve profit.**
- **Make you a more consistent competitor in the marketplace.**
- **Help you to win more high value customers, and improve customer retention with better customer service.**
- **Broaden business opportunities by demonstrating compliance.**

## ➤ Transition journey



## ➤ Transition audits

BSI will actively work with you to understand your planned approach to the transition and monitor your progress.

When you have reviewed and implemented the new requirements, you'll need to advise us that you are ready for your transition audit. The following options are available

### Option 1

**Either: Remote review plus on-site assessment during your Continuing Assessment Visit (CAV)**

Before BSI can conduct an initial review, you will need to complete a pre-assessment questionnaire and submit it to BSI. This will enable you to review the main requirements and detail how your organization is meeting these.

BSI will review the completed questionnaire, assessing your readiness for the on-site audit and identifying any gaps or issues. You will receive a completed report detailing the findings and any issues or nonconformities you need to address before the on-site assessment.

The on-site assessment will review the effective implementation of the changes made your revised documentation and any nonconformities from the remote audit.

If the requirements of the standard have been satisfied, your certificate to ISO 9001:2015 will be issued. The expiry date of the certificate will fall in line with your existing expiry date

**or: On-site assessment only during CAV**

During the on-site assessment, BSI will review the questionnaire with you and the effective implementation of the changes made your revised documentation. You will receive a report detailing any nonconformities or issues that need to be resolved.

If the requirements of the standard have been satisfied, your certificate to ISO 9001:2015 will be issued. The expiry date of the certificate will fall in line with your existing expiry date.

### Option 2

**Transition during re-certification – on-site assessment only**

You can chose to transition during your re-certification assessment or bring your re-certification assessment forward.

During your re-certification visit, BSI will review the questionnaire with you and the effective implementation of the changes made your revised documentation. You'll receive

a report detailing any nonconformities or issues that need to be resolved.

If the requirements of the standard have been satisfied, your certificate to ISO 9001:2015 will be issued for a new 3 year period.

## ➤ Support from BSI

BSI has a wide range of support material, additional services and training courses to help you understand the new requirements and realize the benefits of ISO 9001:2015. Most importantly, don't forget to talk to your client manager who will be able to take you through the process.

There are a variety of materials which can be accessed online at [www.bsigroup.com/isorevisions](http://www.bsigroup.com/isorevisions) including whitepapers to help you understand the changes, including the new requirements on leadership and managing risk and opportunities.

### Transition support material

To help you transition to the new standard, BSI has produced a range of guides for your information and use:

- **Transition guide** – providing an overview of the main changes
- **Mapping guide** – clause by clause comparison between ISO 9001:2008 and ISO 9001:2015
- **Self-assessment guide** – helps you identify where you are against the requirements
- **Client communication pack** – to help you engage and communicate within your organization

### Gap assessment

A transition gap assessment is a pre-assessment where we take a closer look at your transition plan and quality management system comparing it with the requirements of ISO 9001:2015. As a first step in your transition journey with BSI, the gap assessment can help confirm the areas of your system already compliant and any gaps in your system, saving you time and money.

### Business improvement tools

When you implement the revised standard it's extremely important to manage and maintain it in the most efficient manner possible. Best practice organizations do this by deploying business improvement tools such as BSI Action Manager or BSI Entropy™ software, as one of our clients told us, 'it's literally like having an extra member of the team'. Clients have experienced 50% reduction in the time to implement their management system.

### BSI Training Academy

Whatever your specific requirement, BSI has designed a series of training courses covering all the key aspects of the new standard. All courses have been created by experts in their field who have been directly involved in the development of the new standard.

- **Senior management briefing**  
2 hour in-house session to help senior managers understand the new requirements and their leadership responsibilities
- **ISO 9001:2015 Transition**  
1 day classroom based training where you learn about the new High Level Structure (HLS) and the differences between ISO 9001:2008 and ISO 9001:2015
- **ISO 9001:2015 Implementing changes**  
2 day classroom based training that combines the 1 day training with additional day of implementation activities
- **ISO 9001:2015 Auditor transition**  
2 day classroom based training that combines the 1 day training with additional day of auditing activities
- **ISO 9001:2015 Deep dive**  
2 day classroom based training where you can gain greater insight into the new concepts including process approach, risk-based thinking, control of external provision and auditing leadership.

Use BSI's transition support material for a smooth and early transition to ISO 9001:2015.

To find out more about how BSI can help you, visit:  
[bsigroup.com/isorevisions](http://bsigroup.com/isorevisions)