



## ➤ ISO Revisions Whitepaper

The benefits of transitioning early

Approaching change

## ➤ Why are ISO 9001 and ISO 14001 changing?

All international standards are subject to review on a regular basis to ensure they stay relevant in today's ever-changing market place.

Following a review of the current ISO 9001 and ISO 14001 standards, the committees concluded that both standards need to be revised to ensure they:

- Reflect the increasingly complex environments in which organizations operate
- Bring quality and environmental management into the heart of businesses ensuring that they are completely integrated and aligned with business strategies.
- Are easier to integrate when implementing multiple management systems into an organization
- Provide a consistent framework for the next 10 years
- More accurately reflect of the needs of employees, customers and other stakeholders
- Improve performance across the organization

After formal publication of both standards, expected in September 2015, organizations certified to the old versions will have 3 years to transition to the new standards. However, it's better to start working on the transition sooner rather than later to gain early benefits of the new standards and improve business performance.



# ➤ Benefits of transitioning early

Transitioning to the standards early can provide a number of key benefits to an organization:

## Improved business performance

Both the new standards are now structured to ensure the management system is completely aligned with the business strategies of the organization. Used as a business management tool, this will improve performance and drive real value, embedding healthy performance processes into the organization earlier

## Improved risk and opportunity management

The new emphasis of risk and opportunity management into your management systems now reinforces its use as a governance tool, as well as a performance accelerator. This will ensure that your organization will be able to identify risks and opportunities more effectively thereby improving operational efficiency, reducing duplication, saving both time and money.

## Enhanced reputation

Adopting the new standards early sends a clear message to existing and prospective customers that you are taking a leading, innovative and proactive approach to quality/environmental management through management systems. Customer experience and stakeholder confidence will be improved.

## Reduced risk of transition issues

Most organizations transition successfully to a new standard, however if you wait towards the end of the transition period there will be less time to correct any problems, increasing the time you need to resolve last minute actions. You may run the risk of your certificate expiring before actually transitioning, risking your business if you need certification for tenders.

## Transition early to reduce costs

Organizations that transition over a long period of time must maintain a management system compliant to both the old and new versions throughout the time of transition. This puts an increased compliance burden on the organization and risk of non-conformance.

## More flexible approach

Early adoption of the new standards means you can benefit quickly from the less prescriptive requirements of the revised standards, ie. reduced documentation saving time and resources.

## Increased engagement

It will be easier to drive enthusiasm internally for making the changes within the organization if you are early adopters, rather than playing catch up to comply at the end of the period. This will ensure your organization has more time to allocate the right resources and that your existing systems will work better for the organization earlier.

## Improved integration

The new common structure for all management system standards will ensure that you can integrate more than one system into your organization smoother, without investing a lot of extra time and money.



Find out how  
BSI can guide you  
through your  
**Transition Journey**  
at [bsigroup.com](https://bsigroup.com)

# ➤ Setting the transition process in motion

## Don't delay – start working on your transition today

- 1 Talk to your BSI Client Manager**
  - Discuss your challenges and timelines
  - Review the latest videos and whitepapers on the BSI website for background information
- 2 Attend a BSI Training Course**
  - Understand the new requirements faster and in greater detail by attending our training courses; from introduction through to deep dive modules which explain the new areas in greater depth.
- 3 Communicate with your organization**
  - Talk to your leadership team about the new requirements
  - Communicate the revision to your wider organization to gain buy in
  - Send regular updates on progress
- 4 Set up an Internal Project Team**
  - Download BSI's transition toolkit which will guide you through the transition
  - Conduct a GAP analysis against your current system
  - Create an implementation plan and monitor progress
  - Take a fresh look at your QMS/EMS
  - Implement the new requirements on leadership, risk and context of the organization
  - Change your documentation to reflect the new structure
- 5 Gap Analysis/Transition Assessment**
  - BSI can conduct a GAP analysis to help you identify any weaknesses prior to formal assessment
  - Consider an early assessment against the FDIS
  - Transition assessments to the new standard will be available once it has been published.

## ➤ Transition Timelines

