

## How to order BSOL

Thank you for your interest in British Standards Online (BSOL), a professional information management system providing instant access and alerts to the entire British Standards collection.

BSOL can help you to meet contractual obligations, regulatory and certification requirements, improve business processes and provide more efficient and cost effective management of resources across your organisation.

To complete your BSOL order, please complete the following simple steps –

1. Review your company information, BSOL package information and BSOL quote details in Section 1
2. Add your customer purchase order reference number in the shaded box in Section 1
3. Review your BSOL subscription details and (if appropriate) choice of subject modules in Section 2
4. Review the Terms & Conditions of the BSOL Registration Agreement in Section 3
5. Sign and date the BSOL Registration Agreement at the end of Section 3
6. Return your completed form to your BSI Account Manager or to our Online Support Team at [bsonlinesupport@bsigroup.com](mailto:bsonlinesupport@bsigroup.com) or by post to BSOL Online Support Team, BSI Standards Limited, 389 Chiswick High Road, London W4 4AL

## Section 1

### Company Information

Company name

Subdivision name

Parent account

BSI account number

Existing BSI Member

Company address

Postcode/Zip Code

Country

VAT number

N/A

Main contact name

Job title

Contact telephone number

Contact email address

### Account Manager

Account manager name

Email

Telephone number

### Quote Information

Quote reference

Quote date

Total price

Date of application

Customer purchase order (PO) number

PO date

BSI Standards Limited, registered in England number: 7864997  
Registered address: 389 Chiswick High Road, London, W4 4AL, UK

## BSOL Package Information

**BSOL Full Set**

**BSOL Module Selection**

**BSOL Custom Collection** (please select the option required below)

Up to 25 standards	Up to 50 standards	Up to 100 standards	Up to 150 standards
Up to 200 standards	Other (please specify)		

**BSOL Deposit Account** (please select the option required below)

£500	£800	£1000	Other (please specify)
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**BSOL Managed Collection** (please specify)

**Other BSOL package** (please specify)

## Section 2

### BSOL Subscription Information

Subscription name

Term

Description

Activation date

Expiration date

Number of sites

Number of simultaneous users

Number of password holders

Educational discount

Academic maintained set

Public library maintained set

MLA organization

MLA constituency size

JISC organization

JISC Band

### BSOL Set-up Information

Allow download type

PDF

ZIP

Read-only

Allow copy/paste

Allow print

Allow authoring comments, form field

Allow purchasing

IP address for IP authentication

Blind login referring URL

ATHENS prefix

Account administrator

### Additional information

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## BSOL Module Selection

GBM01 Documentation	GBM29 Shipbuilding & Marine Structures
GBM02 Information & Finance	GBM30 Aircraft & Aerospace Engineering
GBM03 Vocabularies	GBM31 Materials For Aerospace Construction
GBM04 Management, Law, Quality	GBM32 Aerospace Components & Fasteners
GBM05 Sciences & Health Care	GBM33 Materials Handling Equipment
GBM06 Environment, Wastes	GBM34 Packaging & Distribution Of Goods
GBM07 Occupational & Personal Safety	GBM35 Textiles, Leather & Clothing
GBM08 Fire, Accident & Crime Protection	GBM36 Agriculture & Agricultural Engineering
GBM09 Metrology	GBM37 Food Technology
GBM10 Testing	GBM38 Chemical Technology
GBM11 Screw Threads & Fasteners	GBM39 Mining & Petroleum Technologies
GBM12 Mechanical Systems & Components	GBM40 Metallurgy
GBM13 Fluid Systems & Components	GBM41 Metal Products
GBM14 Manufacturing Engineering	GBM42 Wood Technology
GBM15 Metal Treatment & Welding	GBM43 Glass & Ceramics Industries
GBM16 Energy & Heat Transfer Engineering	GBM44 Rubber Industry
GBM17 Electrical Engineering In General	GBM45 Plastics Industry
GBM18 Electrical Components	GBM46 Paper Products & Technology
GBM19 Electrical Accessories, Switchgear & Controlgear	GBM47 Paint & Colour Industries
GBM20 Electric Lamps, Power Gen., Distr. & Storage	GBM48 Construction In General
GBM21 Electronic Components & Devices	GBM49 Building Materials & Components
GBM22 Electromechanical Components	GBM50 Building Installations & Finishing
GBM23 Telecommunications	GBM51 Civil Engineering
GBM24 IT - Software & Networking	GBM52 Domestic Equipment & Appliances
GBM25 IT - Hardware & Office Machines	GBM53 Sports Equipment & Entertainment
GBM26 Image Technology	Additional modules, not included in Full/Maintained Sets:
GBM27 Road Vehicle Engineering	GBM81 Wiring Regulations Collection
GBM28 Railway Engineering	BSOL Book Collections:
	GBM71 BSI Books: Management, Quality & Risk
	GBM72 BSI Books: ICT & Information Governance
	GBM73 BSI Books: Construction & Fire

## Section 3

### BRITISH STANDARDS ONLINE (BSOL) TERMS & CONDITIONS OF SALE

In these Conditions, the following terms shall have the following meaning:

**Authorised Users:** means those employees, agents and independent contractors of the Customer who are authorised by the Customer to use the Services as further set out in the Order Form.

**BSOL Package:** means the BSOL module(s) or other combination of Documents subscribed to by the Customer as further set out in the Order Form.

**Conditions:** means these Conditions as amended by BSI Standards Limited from time to time and published by BSI Standards Limited at <https://bsol.BSIStandardsLimitedgroup.com/Legal/TC>.

**Customer** means the customer of BSI STANDARDS LIMITED subscribing to the BSOL Package in accordance with the Subscription Agreement and whose details are set out in the Order Form.

**Documents:** means the standards and standards related documents made available to the Customer via the BSOL Package.

**Effective Date:** means the date of commencement of the Services set out in the confirmatory email from BSI Standards Limited to the Customer following the processing of the Order Form.

**Initial Subscription Term:** means the term initially set out in the Order Form.

**Order Form:** means the BSI Standards Limited Order Form as attached to these Conditions or the similar document originally submitted by the Customer to enable the Subscription to be set up.

**Services:** means the access to the British Standards Online (BSOL) Package provided by BSI Standards Limited to the Customer under the Subscription Agreement.

**Subscription Agreement:** means the agreement between BSI Standards Limited and the Customer to provide the Services as comprising of the Order Form and the Conditions.

**Subscription Fees:** means the subscription fees payable by the Customer to the Supplier for the User Subscriptions, as set out in the completed Order Form.

**User Guide:** means the user guide and related documents designed to assist the Customer to use the Services.

#### 1. LICENCE:

1.1 Subject to the terms and conditions of the Subscription Agreement, BSI Standards Limited hereby grants to the Customer a non-exclusive, non-transferable, revocable, access and use limited right to permit the Authorised Users to use the Services and the Documents during the Initial Subscription Term as extended in accordance with these Conditions solely for the Customer's usual business operations.

1.2 The Customer acknowledges that the Subscription Agreement does not confer any ownership rights whatsoever in the Documents and Services.

#### 2. USER RIGHTS AND RESTRICTIONS:

2.1 The Customer acknowledges that copyright subsists in the Documents. The Documents incorporate both visible and invisible watermarks. In particular, and without limitation, the following restrictions are to be observed by the Customer:

2.1.1 Each Authorised User may only print one hard copy of any of the Documents. These copies may not be used to build up a hard copy reference collection that exceeds 5% of the number of Documents within the BSOL Package subscribed to. Such licensed copies must be destroyed on expiry and subsequent non-renewal of the Subscription Agreement.

2.1.2 Each Authorised User may only download one single electronic copy of any of the Documents. These copies may not be used to build up an electronic reference collection that exceeds 5% of the number of Documents within the BSOL Package subscribed to. Such downloaded electronic copies must be removed on expiry and subsequent non-renewal of the Subscription Agreement. Documents may not be copied or circulated electronically, including by electronic mail, even for internal use within the licensed Customer site.

2.1.3 The Authorised User may copy a maximum of 10% of the content of any of the Documents and paste it to another document for internal use within the licensed Customer site. The copied content in the new document must contain "Copyright British Standards Institution © Date (where date is the date of copyrighted material)". Such content is licensed for use only for the duration of the Subscription Agreement. Such copied extracts of the Documents must be deleted from the internal document on expiry and subsequent non-renewal of the Subscription Agreement.

2.2 Subject to Clause 2.1 above:

2.2.1 BSI Standards Limited will issue the Customer a password to access the Service, which the Customer acknowledges is only for the Customer's use and may not be shared with anyone other than the Authorised Users.

2.2.2 The Customer shall prevent any unauthorised access to, or use of, the Services and/or the Documents and, in the event of any such unauthorised access or use, promptly notify BSI Standards Limited.

2.2.3 The Customer is not authorized to transmit the Documents electronically or by any other means in any form to any party who is not an Authorised User.

2.2.4 The Customer may make a reasonable number of copies of the User Guide, provided all such copies include all legends, copyright and other proprietary notices that appear on the original User Guide.

2.2.5 BSI Standards Limited may impose whatever security measures it reasonably deems appropriate to ensure compliance with this Subscription Agreement, including covert and overt copy-detection and licence awareness technology and encoding of requestor/user information in printed and electronic formats. Any attempt to circumvent such access restrictions or BSI Standards Limited security measures will be considered a material breach of these Conditions. In addition to any other remedies available to BSI Standards Limited hereunder, at law or in equity, if BSI Standards Limited determines that the Customer has allowed or committed access in violation of these Conditions, then BSI Standards Limited may halt, restrict or limit subscription access or duration to the Services, require

additional user registration or authentication information, or charge additional Subscription Fees, for which the Customer will be solely responsible to pay.

2.2.6 The Customer may not copy, transfer, sell, licence, lease, give, download, decompile, reverse engineer, disseminate, publish, assign (whether directly or indirectly, by operation of law or otherwise), transmit, scan, publish on a network, or otherwise reproduce, disclose or make available to others or create derivative works from, the Documents or any portion thereof, except as specifically authorized herein. The Customer must not remove any proprietary legends or markings, including copyright notices, electronically encoded information, watermarks, or any BSI Standards Limited-specific markings.

2.2.7 To the best of the Customer's knowledge and ability, all copies of the Documents whether electronic or in hardcopy form must be destroyed and deleted if the Service is terminated or cancelled by BSI STANDARDS LIMITED or the Customer. At its discretion, BSI Standards Limited may require a certificate that such destruction has occurred to the best of the Customer's knowledge and ability. At BSI Standards Limited's discretion and on not less than 7 days' notice, the Customer shall permit BSI Standards Limited or its authorised representative to inspect and take copies of such books and records necessary for the purpose of verifying the Customer's compliance with the terms of this License.

#### 3. PRICING AND PAYMENT

3.1 The Customer must pay the Subscription Fees, which are non-refundable. The Subscription Fees are due and payable 30 days from the date of invoice.

3.2 The Subscription Fees do not include, and the Customer is solely responsible for, all applicable taxes including Value Added Tax and other sales taxes, custom charges, insurance, and/or other fees associated with the delivery of the Services, as well as all collection costs, including reasonable legal costs, incurred as a result of non-payment of fees.

3.3 BSI Standards Limited will provide the Customer with applicable pricing for any renewal term in writing no less than 42 days prior to the end of the Initial Subscription Term or any renewal term.

3.4 If the Customer opts in the Order Form to have a deposit account with BSI STANDARDS LIMITED, the Customer may use the deposit account to purchase single copies of the Documents in accordance with the BSI Shop terms and conditions which can be accessed at the following web address: <http://shop.bsigroup.com/Legal/Terms-and-Conditions>. The Customer acknowledges that any single copies purchased under this clause 3.4 do not form part of the Services.

3.5 Any unused deposit account balances shall be forfeit if the Subscription is not renewed.

#### 4. LIMITED WARRANTIES

4.1 Each party represents and warrants that it is fully authorized to enter into the Subscription Agreement.

4.2 Subject to clause 4.3, BSI Standards Limited shall provide the Services to comply with best industry practice.

4.3 BSI Standards Limited provides all the Documents on an "AS IS" basis. The Documents may be compiled from materials furnished to BSI Standards Limited by outside sources and should be used as a reference source only. BSI Standards Limited does not warrant the completeness or accuracy of the Documents, that the Customer's use of the Services/Documents, including without limitation, that the databases and/or software and Documents, will be uninterrupted or error-free, or that the results obtained will be successful or will satisfy the Customer's requirements.

4.4 BSI Standards Limited makes no warranties, representations or agreements, express or implied, either in fact or by operation of law, statutory or otherwise, including warranties of merchantability or fitness for a particular purpose.

4.5 BSI Standards Limited is not aware of any inherent risk of viruses in the PDF files forming the Documents at the time that they are downloaded. BSI Standards Limited has exercised due diligence to ensure, so far as practicable, that such files do not contain such viruses. The PDF files supplied may contain embedded typefaces. In downloading these files, the parties accept therein the responsibility of not infringing Adobe's® licensing policy. The Customer accepts that the operation and use of these files is at the Customer's risk and BSI STANDARDS LIMITED does not accept and is not liable for any loss or damage which may be suffered from their operation or use. Adobe® is a trademark of Adobe Systems Incorporated.

#### 5. TERM AND TERMINATION

5.1 Unless sooner terminated in accordance with this section, the Subscription Agreement shall commence on the Effective Date and continue until the expiry of the Initial Subscription Term.

5.2 Subject to clause 5.7 below and so long as the Customer is not in breach of these Conditions, the Subscription Agreement will renew for successive renewal terms equal in length to the Initial Subscription Term, but in no event less than 1 year, unless the Customer provides BSI Standards Limited with written notice of its intent not to renew no less than 30 days prior to the end of the Initial Subscription Term or any renewal term.

5.3 If the Customer notifies BSI Standards Limited of its intent not to renew in writing and such request is received by BSI Standards Limited less than 30 days prior to the end of the Initial Subscription Term or any renewal term but before the commencement of the new renewal term, the Customer must pay to BSI Standards Limited within 30 days of such termination, a cancellation fee of £1000 to meet BSI Standards Limited's administrative costs.

5.4 BSI Standards Limited may terminate the Subscription Agreement or suspend the Service with 30 days prior written notice and opportunity to cure and without further liability, upon:

- (i) the Customer's failure to pay any amounts as provided herein;
- (ii) the Customer's breach of any provision of the Subscription Agreement or any law, rule or regulation governing the Documents or Services;
- (iii) any insolvency, bankruptcy or assignment for the benefit of creditors, appointment of trustee or receiver or similar event with respect to the Customer;

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or  
(iv) any governmental prohibition or required alteration of the Documents or Services.

5.5 The Customer may terminate the Subscription Agreement, with 30 days prior written notice and opportunity to cure, upon:

- (i) BSI Standards Limited's material breach of any provision of the Subscription Agreement or any law, rule or regulation governing the Documents or Services;
- (ii) any insolvency, bankruptcy or assignment for the benefit of creditors, appointment of trustee or receiver or similar event with respect to BSI Standards Limited; or
- (iii) any governmental prohibition or required alteration of the Documents or Services.

5.6 BSI Standards Limited may immediately terminate or suspend any or all of the Documents or Services without notice if:

- (i) it is necessary to protect BSI Standards Limited's legal liability to its third party providers;
- (ii) BSI Standards Limited has reasonable evidence of the Customer's fraudulent or illegal use of the Documents or Services; or
- (iii) it is required by any legal or regulatory authority.

5.7 Notwithstanding any termination or suspension of the Subscription Agreement in relation to all or any of the Documents or Services, all terms and conditions of the Subscription Agreement will continue to apply to any Documents or Services not so terminated, and in particular but without limitation, the Customer shall not be relieved from any liability incurred prior to such termination or suspension, or for payment for any Documents or Services not affected by any such termination or suspension.

5.8 BSI Standards Limited has the right, acting reasonably, not to renew the Subscription Agreement at the end of the Initial Subscription Agreement or at the end of any renewal period, by giving the Customer at least 60 days written notice of its intent not to renew. BSI Standards Limited will not be liable to the Customer for any damages, indemnities, compensation, or any other payment of any kind by reason of such expiration and non-renewal of the Subscription Agreement or otherwise its termination for any reason.

## 6. CONSEQUENCES OF TERMINATION

6.1 Upon expiration or termination of the Subscription Agreement for any reason, the Customer will:

- 6.1.1 Discontinue all use of the Documents and Services;
- 6.1.2 Destroy any items relating to Documents (including but not limited to data, software, and documentation) and purge any Documents data from all electronic media; and
- 6.1.3 Provide written notice to BSI Standards Limited certifying that the Customer has complied with this clause.

6.2 If BSI Standards Limited terminates the Subscription Agreement hereunder for the Customer's breach under clauses 5.4 and 5.6 above, or if the Customer terminates the Subscription Agreement at any time after the commencement of the Initial Subscription Term or any renewal term for any reason other than BSI Standards Limited's breach under clause 5.5, above, then in addition to any other remedies BSI Standards Limited may have hereunder, at law or in equity, the Customer must pay to BSI Standards Limited within 30 days of such termination, a cancellation fee equal to 75% of the Subscription Fee which the Customer acknowledges is a termination fee and not a penalty.

## 7. LIMITATION OF LIABILITY

7.1 Neither party shall be liable to the other in contract, tort or otherwise for any loss of profits (direct or indirect), loss of business, special, incidental or consequential damages, including without limitation lost data, and business interruption, arising out of or in connection with the use or inability to use the Services/Documents or arising out of or in connection with the Services, even if the damaged party has advised the other of the possibility of such damages. The Customer assumes the sole responsibility for its use of the Documents and the Services.

7.2 Save in respect of fraud, death or personal injury resulting from BSI Standards Limited's negligence, in no event will BSI Standards Limited's liability or that of its third party providers exceed the Subscription Fee paid by the Customer to BSI Standards Limited for the Documents or Service that gave rise to the claim.

7.3 Neither party shall be liable to the other for any failure to meet its obligations to the other where the failure is due to an event or events beyond the control of the party claiming relief ("force majeure"). Where a party claims force majeure it shall notify the other party as soon as it becomes aware of such event(s) and shall take all reasonable steps to mitigate such failure. The failure shall in any event be remedied as soon as reasonably practicable following the cessation of the event of force majeure. In the event of one party being affected by force majeure, the other party shall be entitled at its absolute discretion to suspend performance of its obligations but only until such time as the cessation of the force majeure event occurs. If the event(s) of force majeure continues for a period of three months the Subscription Agreement will thereupon terminate unless the parties shall agree otherwise and the provisions of Clauses 8 and 9 shall take effect.

## 8. INTELLECTUAL PROPERTY RIGHTS

The data, software, equipment, and documentation contained in the Documents and Services comprise valued proprietary and commercial information of BSI Standards Limited and its suppliers, and are copyrighted. The Customer acknowledges that the Subscription Agreement does not confer any ownership

rights whatsoever in the Documents and Services. The Customer acknowledges that all material, whether delivered on data tape, hard copy, electronically or otherwise, that are provided pursuant to the Services and all rights therein are the property of and are copyrighted by BSI Standards Limited or some other person or entity that owns copyright in the information used. The Customer will take any and all action that may reasonably be required by BSI Standards Limited to protect such rights and rights in the trademarks and service marks owned by BSI Standards Limited or other person or entity.

## 9. INDEMNIFICATION

Each party will fully indemnify, defend and hold the other harmless from any claim, demands, liabilities, suits or expenses of any kind arising out of either (a) its breach of the Subscription Agreement and/or (b) any kind for personal injury or property damage to the extent is arising from its negligence or wilful misconduct.

## 10. ASSIGNMENT OR TRANSFER

10.1 The Subscription Agreement and the benefit of the rights granted to and the obligations undertaken by the Customer under the Subscription Agreement may not be assigned, delegated or in any other manner transferred by the Customer, by operation of law or otherwise, without:

- (i) the express prior written consent of BSI Standards Limited, which may be withheld in BSI Standards Limited's sole discretion, and
- (ii) any necessary recalculation of Subscription Fees.

10.2 The Customer may not grant affiliates, subsidiaries or successors-in-interest any right to use the Documents and Services hereunder without:

- (i) BSI Standards Limited's express prior written consent, which may be withheld in BSI Standards Limited's sole discretion, and
- (ii) an appropriate increase in Subscription Fees.

10.3 Any attempted assignment, delegation or other transfer by the Customer otherwise than in accordance with this clause will be null and void.

10.4 BSI Standards Limited may transfer its rights and obligations under the Subscription Agreement to any affiliate or any successor to all or substantially all of the assets of BSI Standards Limited to which the Subscription Agreement relates.

## 11. MISCELLANEOUS

11.1 The Subscription Agreement sets forth the entire agreement of the parties with respect to the subject matter hereof, and supersedes any prior agreements, promises, representations, understandings and negotiations between the parties, including terms or conditions on any other purchase order issued by the Customer. Any modifications, amendments, supplements to or waivers of the Subscription Agreement must be in writing and executed by authorized representatives of both parties.

11.2 The parties are independent contractors, and nothing herein creates or implies an agency relationship or a joint venture or partnership between the parties.

11.3 The Subscription Agreement is non-exclusive. Nothing herein prevents either party from entering into similar arrangements with other entities.

11.4 Notices required to be provided by the Subscription Agreement will be in writing and sent by post, facsimile transfer or email to the addresses on the Order Form or such other addresses notified for the purposes of this clause. A notice is deemed given when delivered.

11.5 Either party's failure to enforce any provision or term of the Subscription Agreement shall not be construed as a future or continuing waiver of such provision or term of the Subscription Agreement.

11.6 If any provision hereunder is declared or held invalid, illegal or unenforceable, the Subscription Agreement will be revised only to the extent necessary to make such provision(s) legal and enforceable, or if impossible, the unaffected portions of the Subscription Agreement shall remain in full force and effect so long as the Subscription Agreement remains consistent with the parties' original intent.

11.7 The terms and conditions of the Subscription Agreement will survive the expiration or other termination of the Subscription Agreement to the fullest extent necessary for their enforcement and for the realization of the benefit thereof by the party in whose favour they operate.

11.8 The Subscription Agreement has been written and executed in the English language. All questions of construction arising hereunder will be resolved by reference to the executed instrument in English whether or not counterparts thereof are written and/or executed in any other language.

11.9 The Subscription Agreement consists of the Order Form and the Conditions and any additional attachments or terms set forth in writing by the Parties. The order of precedence in the event of a conflict will be:

- (i) any additional attachments or terms set forth in writing and agreed by the parties; and
- (ii) the Order Form and the Conditions.

11.10 The Subscription Agreement is governed by and subject to English Law and to the non-exclusive adjudication of the English Courts.

Any enquiries relating to these Terms & Conditions should be addressed to:

BSI Licensing Dept, BSI Standards Limited  
389 Chiswick High Road, London, W4 4AL, United Kingdom  
Tel: +44 (0) 20 8996 7070 Fax: +44 (0) 20 8996 7512  
Email: [copyright@bsigroup.com](mailto:copyright@bsigroup.com)

## The Licensee/Customer

Signature

Date

OFFICE USE ONLY

Form received and entered by (BSI Online Support):

Employee name

Date completed