



By Royal Charter

Rise to Success

Qatar Public Training Catalog | 2018

Public Training | In-House Training | Distance Learning

bsi.

...making excellence a habit.™



Contents

Welcome to BSI Training Academy	3	Laboratory Accreditation ISO 17025	15
Organizational Resilience	4	NEW Innovation Management Systems	16
Why Train with BSI	5	NEW BIM	17
Which course is right for you	6		
In-Company Training	8	Risk	
BSI Certified Auditor/Lead Auditor	9	NEW Anti-Bribery Management Systems	18
Distance Learning	9	Risk Management ISO 31000	19
Management Systems Requirements (High Level Structure)	10	Information Security ISO/IEC 27001	20
		NEW Cyber Security and Information Resilience	22
Performance		Business Continuity ISO 22301	23
Quality Management ISO 9001:2015	11	Occupational Health & Safety BS OHSAS 18001	25
Advanced Auditing Skills	12	Road Traffic Safety ISO 39001	27
Root Cause Analysis	12	NEW Corporate Governance	28
Corrective & Preventive Actions	12		
Integrated Management PAS 99:2012	13	Sustainability	
Asset Management ISO 55001	14	Environmental Management ISO 14001	29

Follow us on   





Welcome to the BSI Training Academy

BSI is an industry thought leader in training to international compliance standards. Our training experts provide top quality training to organizations of all sizes and sectors.

We're one of the world's leading providers of business improvement training, offering a range of solutions to keep your staff qualified and updated. In 2016, we trained 105,000 people globally and achieved a satisfaction rate of 99.5%.

We help organizations make excellence a habit – all over the world. That's our business, enabling others to perform better. For more than a century our experts have been challenging mediocrity and complacency to help embed excellence into the way people and products work... to perform better, managerisk and achieve sustainable growth.

From understanding how a standard can help your business, to implementing, monitoring and auditing your compliance to that standard, we can support you all the way.

Our client promise

At the BSI Training Academy, we will make sure you have an excellent learning experience that includes:

- An on-going relationship to ensure we understand and meet your continuing training needs
- A clear learning journey to embed the skills you need to develop and add value to your organization
- A best-in-class pre-course experience, including timely delivery of information so you arrive at your training fully prepared and ready to learn
- A state-of-the-art training experience using accelerated learning techniques with our expert tutors in convenient, enjoyable venues
- A recognized qualification to acknowledge your new expertise
- Opportunities to network with peers on the course and learn through shared experiences

Omar Rashid

General Manager
Training and Professional Services
BSI Middle East and Africa
omar.rashid@bsigroup.com



INVESTORS
IN PEOPLE

Follow us on   

bsigroup.ae/training | +974 40 29 9001 | bsi.me@bsigroup.com



performance



risk



sustainability

Organizational Resilience

Organizational Resilience is the ability of an organization to anticipate, prepare for, respond and adapt to incremental change and sudden disruptions in order to survive and prosper.

Three essential elements of Organizational Resilience

BSI's model for Organizational Resilience can be segmented into three fundamental elements: product, process and people.

We work with organization around the globe to help them become more resilient by embedding habits of excellence in each of three elements

People:

An organization's people, culture and values determine business success. This includes how the company interacts with the environment, civil society and stakeholders on ethical and social responsibility issues.

Process:

Consistent, reliable, and robust processes are crucial for an organization to remain resilient. Business critical processes in areas such as, quality, health and safety, environmental management, business continuity management, and information security must be robust and compliant both within the organization and throughout its supply chain.

Product:

Organizations must understand how their products or services meets the needs of customers or clients and conform to regulatory requirements. A forward looking approach is required; truly resilient businesses innovate by creating new products and markets to stay ahead of competitors.



Operational Resilience

Delivers improvements across your products/ services and processes to meet the evolving needs of your customers as well as improving how you govern your business and value your people.



Information Resilience

Enhances your information security and protects your critical infrastructure from cyber security threats and information risks, so your stakeholders can trust that their sensitive data is secure.



Supply Chain Resilience

Protects your customers, your reputation, and your bottom line by ensuring you're using suppliers you can trust to help deliver safe products to market.



Why train with BSI

Great businesses need great people

Research shows that when an organization invests in training and development, they reap real rewards:



*Source: City of Bristol Benefits of Training article





BSI Training Academy

Why Train with BSI

Because we've helped shape and develop many of the world's leading standards, our expert knowledge means a lot, and when you train with us you benefit from this expertise. We take the time to understand your company's learning needs to develop tailored training solutions that satisfy your business objectives.

Our Approach – Accelerated Learning

Our Accelerated Learning Approach is proven to fast-track learning and improve knowledge retention. Accelerated learning focuses on creating knowledge rather than consuming it.

Our Tutors

Our tutors are recognized as leaders in their field, offering a world-class learning experience. They are trained to understand and meet your different learning needs, and they have years of industry experience.

IRCA Certified Courses

IRCA is an auditor training certification body. Over 50,000 students choose to complete IRCA certified training courses every year in more than 100 countries. IRCA approved courses are indicated by the IRCA logo.



The BSI Certificate

Worldwide recognized certificates. A mark of expertise, quality and integrity.



Types of Training

BSI offers training in many different formats. Choose the medium that best suits your needs.

In-Company Training

An on-site training course is one held at your facility and is open only to your employees. Training students on-site eliminates travel expenses and additional time away from the office.

Public Training

A public training course takes place in a pre-determined, designated location and is available to anyone who registers. This type of training is a convenient, low-cost way to send a small number of employees to learn. Attendees are away from office distractions and benefit from interacting and networking with people from other organizations.

Distance Learning

Allows you to study at your own pace and whenever is convenient to you. It's cost effective and puts you in control of your learning.

Follow us on   



performance



risk



sustainability



Recommended path for training

1

Understand

Requirements courses:

Who should attend?

Ideal for new starter or those needing to gain a "refresher"

What will I learn?

An overview of your management system and the standard's requirements

2

Implement

Implementation courses:

Who should attend?

Those responsible for implementing or have recently taken responsibility for a management team

What will I learn?

The requirements of a standard in the context of your company and how to take the lead in planning implementation

3

Prove it's working

Internal Auditor courses:

Who should attend?

Those tasked with conducting internal audits or monitoring their management systems performance

What will I learn?

How to be better equipped to maintain compliance and how to manage and improve risks to your management team

Lead Auditor courses:

Who should attend?

Those tasked with conducting and leading management system audits

What will I learn?

Gain the ability and confidence to conduct and lead effective audits, and how to manage audit teams and processes

4

Make excellence a habit

Certification:

Assess your readiness for certification with a gap analysis day

Maximize your certification with business improvement training and software tools



All our courses are available in-company
Call **+974 40 29 9001**





In-Company Training

Why choose In-Company training?

Our courses can be delivered at premises of your choice. We can tailor it to your organization with few exceptions, spending time focused on your objectives. This ensures that your people learn best practices suited to your own organization, in the setting where they will be using them. Our on-site courses are led by expert tutors who are skilled in both their subject matter and in the most effective ways for delegates to learn.

Programs are priced by the day rather than by the delegate, enabling you to make savings for groups, and you can save on the travel and accommodation expenses, too.

Choose In-Company training if:

- you want to train a group of people
- you want the training tailored to your organization and needs
- you want to reduce the level of risk to proprietary and confidential information
- you want to save money on travel and accommodation

In-Company training

Choose this course delivery and adapt it to match your needs or even create something completely customized to you. Whatever you want – you decide. Talk to us about on-site training today.

Request a quote by visiting our website bsigroup.ae/incompany or call us on **+974 40 29 9001**

Customer reviews...

"The course content was well organized and will provide a very good reference for the trainees to use in creating documents and preparing for the certification audit."

"It was very comfortable to have the training in-house."

"This class was great - very thorough - instructor was very knowledgeable with all the current changes to all the standards and more importantly patient."

"This was one of the most engaging and interesting classes I have attended. I think the simulation part was great - it produced the most meaningful interaction with a small group dynamic."

"This class worked well for me because no travel was involved."

"Best content for any course I've ever participated in."

Follow us on   



performance



risk



sustainability

BSI Certified Auditor/Lead Auditor

BSI Certified Auditor/Lead Auditor

The new BSI Certified Auditor/Lead Auditor qualification gives your employer or client complete confidence in you. It lets them know your auditing skills are not just solely based on your experience. They'll be reassured you are regularly evaluated by our leading independent auditing experts.



Step One: Take internal or lead auditor Training

You'll need to complete, or have already completed, internal auditor or lead auditor training. You will then begin to put your training into practice by undertaking management system audits

Step Two: Audit Packs

Send three completed audit packs which our tutors will check and review, looking for evidence of audit planning and effective reporting.

Step Three: Qualifying Review

The final stage is a half day qualifying review where one of our experienced tutors will carefully observe and evaluate your conduct of a live audit.

Benefits to you include:

- CV enhancer
- Detailed feedback on your audits
- Career development
- A professional qualification
- Membership card and use of logo

Continuation

To keep your Certified Auditor qualification, you will need to continue to demonstrate your auditing skills by providing us with three audit packs on an annual basis, and after three years conduct another qualifying review.

Distance Learning

Our distance learning courses give you the option to train for globally recognized qualifications without disrupting your work. Our tutors will support you throughout and make sure you excel in your chosen field.

BSI Diploma in Quality Management Systems

Ideal for those involved at a strategic or operational level in implementing a quality management system, this distance learning based qualification comprises of eleven modules of study, covering ISO 9001, the application of quality management principles and the process of system implementation.

USD 2,985 Excluding Local Taxes

BSI Certificate in Occupational Health and Safety Management Systems

This distance learning qualification consists of eight modules of study. It provides an understanding of the structure, requirements and tools needed to implement an occupational health and safety management system.

USD 2,985 Excluding Local Taxes

BSI Certificate in Environmental Management Systems

Consisting of six modules of study this distance learning qualification follows the guidelines defined in BS 8555 – a phased approach to Environmental Management System implementation. The course also covers the understanding and application of ISO 14001.

USD 2,985 Excluding Local Taxes

bsigroup.ae/training | +974 40 29 9001 | bsi.me@bsigroup.com





Management Systems Requirements

(High Level Structure)

Ensure the compliance, effectiveness and maintenance of your management systems in line with the new HLS requirements. Organizations around the world recognize the value of using management systems (MS) to control business risk and contribute value. Utilizing the new unifying and agreed high level structure (HLS), BSI has developed many courses that explore the principles and requirements of the HLS, and its benefits to organizations.

Management Systems Auditee

This one day course will focus on the knowledge and awareness employees need to have in order to fulfill the organization's and assessment objectives

MONTH	DAY	LOCATION
Feb	4	Doha, Qatar
Apr	1	Doha, Qatar
Jun	3	Doha, Qatar
Aug	5	Doha, Qatar
Oct	7	Doha, Qatar
Dec	2	Doha, Qatar

1 day **USD 1,145** Excluding Local Taxes

Management System Leadership Requirements

This course will focus on top management where their role and responsibilities is the key to having a strong and stable management system

MONTH	DAY	LOCATION
Feb	8	Doha, Qatar
Apr	5	Doha, Qatar
Jun	7	Doha, Qatar
Aug	9	Doha, Qatar
Oct	11	Doha, Qatar
Dec	6	Doha, Qatar

1 day **USD 1,145** Excluding Local Taxes

Management Systems Compliance and Effectiveness

This course will concentrate on the critical areas within the management systems that allow organizations to maintain better control on compliance.

MONTH	DAY	LOCATION
Feb	5-6	Doha, Qatar
Apr	2-3	Doha, Qatar
Jun	4-5	Doha, Qatar
Aug	6-7	Doha, Qatar
Oct	8-9	Doha, Qatar
Dec	3-4	Doha, Qatar

2 days **USD 1,875** Excluding Local Taxes

Management System: Organization's Context, Risks and Controls

An important tool for an organization to achieve its business aims is implementing an ISO management system. For an organization to realize the intended outcome of a management system it has to tailor the requirements to their context. Then establish & implement the necessary controls in order to achieve the objectives.

MONTH	DAY	LOCATION
Feb	7	Doha, Qatar
Apr	4	Doha, Qatar
Jun	6	Doha, Qatar
Aug	8	Doha, Qatar
Oct	10	Doha, Qatar
Dec	5	Doha, Qatar

1 day **USD 1,145** Excluding Local Taxes

Follow us on   



Quality Management

ISO 9001:2015

Our ISO 9001 training will provide you with an awareness of quality management systems, tools and techniques for implementation and how to audit against the requirements of the standard.

ISO 9001:2015 Requirements

Identify the structure and requirements of an effective QMS and what this means for you.

MONTH	DAY	LOCATION
Jan	14	Doha, Qatar
Mar	11	Doha, Qatar
May	6	Doha, Qatar
Jul	1	Doha, Qatar
Sep	2	Doha, Qatar
Nov	4	Doha, Qatar

1 day **USD 755** Excluding Local Taxes

ISO 9001:2015 Implementation

Develop the knowledge and skills required to implement and ISO 9001:2015 QMS to help your business consistently deliver and drive continual improvement in your products and services.

MONTH	DAY	LOCATION
Jan	15-16	Doha, Qatar
Mar	12-13	Doha, Qatar
May	7-8	Doha, Qatar
Jul	2-3	Doha, Qatar
Sep	3-4	Doha, Qatar
Nov	5-6	Doha, Qatar

2 days **USD 1,355** Excluding Local Taxes

ISO 9001:2015 Internal Auditor

This course will help you gain confidence in planning and performing an effective audit, develop auditing skills with the internationally recognized ISO 9001:2015 and boost your internal audit capabilities

MONTH	DAY	LOCATION
Jan	17-18	Doha, Qatar
Mar	14-15	Doha, Qatar
May	9-10	Doha, Qatar
Jul	4-5	Doha, Qatar
Sep	5-6	Doha, Qatar
Nov	7-8	Doha, Qatar

2 days **USD 1,355** Excluding Local Taxes

ISO 9001:2015 Lead Auditor IRCA Certified (A17955)



Gain the confidence to effectively audit a quality management system (QMS) in accordance with internationally recognized best practice techniques with this Five day course. Demonstrate your commitment to quality by transforming existing auditor skills to ISO 9001:2015. Consolidate your expertise with the latest developments and contribute to the continuous improvement of the business.

MONTH	DAY	LOCATION
Jan	21-25	Doha, Qatar
Mar	18-22	Doha, Qatar
May	13-17	Doha, Qatar
Jul	8-12	Doha, Qatar
Sep	9-13	Doha, Qatar
Nov	11-15	Doha, Qatar

5 days **USD 3,035** Excluding Local Taxes

Follow us on   

bsigroup.ae/training | +974 40 29 9001 | bsi.me@bsigroup.com



ISO 9001:2015 Lead Implementer

Gain an in-depth knowledge of the requirements of ISO 9001 and develop the confidence to apply this knowledge within your organization.

MONTH	DAY	LOCATION
Jan	28-Feb01	Doha, Qatar
Mar	25-29	Doha, Qatar
May	20-24	Doha, Qatar
Jul	15-19	Doha, Qatar
Sep	16-20	Doha, Qatar
Nov	18-22	Doha, Qatar

5 days **USD 3,035** Excluding Local Taxes

ISO 9001:2015 Transition Requirements

Learn what you need to know about transitioning to the new ISO 9001:2015 Quality Management Systems standard.

MONTH	DAY	LOCATION
Jan	7	Doha, Qatar
Mar	1	Doha, Qatar
May	27	Doha, Qatar
Jul	22	Doha, Qatar

1 day **USD 755** Excluding Local Taxes

Other Courses

Advanced Auditing Skills

Build on your auditing skills and help your business meet objectives across all management systems. Learn how to identify opportunities for improvement and manage the entire audit process.

MONTH	DAY	LOCATION
Feb	18	Doha, Qatar
Jun	10	Doha, Qatar
Nov	18	Doha, Qatar

1 day **USD 755** Excluding Local Taxes

Root Cause Analysis (RCA)

Understand how to conduct a root cause analysis and Develop continuous improvement that provides ongoing future benefits to your company's growth and success.

MONTH	DAY	LOCATION
Feb	19-20	Doha, Qatar
Jun	11-12	Doha, Qatar
Nov	19-20	Doha, Qatar

2 days **USD 1,355** Excluding Local Taxes

Corrective and Preventive Actions (CAPA)

This course provides you with a thorough understanding of "Corrective Action" and "Preventive Action."

MONTH	DAY	LOCATION
Feb	21-22	Doha, Qatar
Jun	13-14	Doha, Qatar
Nov	21-22	Doha, Qatar

2 days **USD 1,355** Excluding Local Taxes



Asset Management

ISO 55001:2014

ISO 55001 supports optimization of assets and reduces the overall cost of ownership while helping you to meet the necessary performance and safety requirements.

Fundamentals of Asset Management

This interactive course starts with an overview of asset management, what it is and what it can do for an organization.

MONTH	DAY	LOCATION
Mar	11-12	Doha, Qatar
Jun	3-4	Doha, Qatar
Sep	2-3	Doha, Qatar

2 days

USD 1,875 Excluding Local Taxes

55001:2014 Requirements

The course aim is to explain the main requirements of ISO 55001:2014 and its organizational benefits.

MONTH	DAY	LOCATION
Mar	13	Doha, Qatar
Jun	5	Doha, Qatar
Sep	4	Doha, Qatar

1 day

USD 1,145 Excluding Local Taxes

55001:2014 Key Aspects of Auditing

This innovative one-day course provides a solid foundation in key aspects of the audit process.

MONTH	DAY	LOCATION
Mar	14	Doha, Qatar
Jun	6	Doha, Qatar
Sep	5	Doha, Qatar

1 day

USD 1,145 Excluding Local Taxes

Testimonial

“The training was very absorbing with tutor using various trick making the training itself not boring. Training facilities and materials were very well organized. Having been through many trainings this one was the best and I enjoyed it very much. I'm glad to have the training done with BSI.”

Yalchin Nuraliyev, HSSE Manger—Chad Weatherford Drilling International

Follow us on   





Laboratory Accreditation

ISO/IEC 17025:2017

Laboratory accreditation confirms that you have the correct quality system and you can achieve all of this by choosing from our range of ISO/IEC 17025 courses.

ISO/IEC 17025:2017 Introduction, Implementation and Internal Auditor

Learn everything you need to know about ISO17025 laboratory accreditation. We'll take you through every stage of the certification journey on our ISO 17025 Introduction, Implementation and Internal Auditor training course.

MONTH	DAY	LOCATION
Mar	11-15	Doha, Qatar
Jun	3-7	Doha, Qatar
Sep	2-6	Doha, Qatar
Dec	2-6	Doha, Qatar

5 days **USD 3,355** Excluding Local Taxes

ISO/IEC 17025:2017 Auditor Team Leader

Understand effective quality control and get in-depth knowledge of the standard to lead your team towards ISO 17025 accreditation, and take on the role of auditor to maintain compliance.

MONTH	DAY	LOCATION
Mar	18-22	Doha, Qatar
Jun	10-14	Doha, Qatar
Sep	9-13	Doha, Qatar
Dec	9-13	Doha, Qatar

5 days **USD 3,355** Excluding Local Taxes

In-house Training

Discuss your product development in confidential surroundings by opting for tailored in-house training



Follow us on   

bsigroup.ae/training | +974 40 29 9001 | bsi.me@bsigroup.com



Innovation Management System

PD CEN/TS 16555:2013

Innovation management system is a new theme that enables organization to grow & be more creative & profitable. it involves the way you implement new ideas and how you shape the culture to sustain the creation of those ideas.

Innovation Management System – Management Briefing Workshop (PD CEN/ TS 16555:2013)

The workshop will focus on the leadership requirements in line with the management systems, the empowerment that allows organizations to maintain better control and creating the right innovation environment

MONTH	DAY	LOCATION
Feb	25	Doha, Qatar
May	27	Doha, Qatar
August	26	Doha, Qatar
November	25	Doha, Qatar

4 hours **USD 1,085** Excluding Local Taxes

Innovation Management System Implementation (PD CEN/TS 16555:2013)

This course will guide organizations to design, plan, implement and maintain a framework for systematic innovation management practices, based on Innovation Management System (IMS) standard.

MONTH	DAY	LOCATION
Feb	26-27	Doha, Qatar
May	28-29	Doha, Qatar
August	27-28	Doha, Qatar
November	26-27	Doha, Qatar

2 days **USD 1,875** Excluding Local Taxes

Innovation Management System Monitoring and Measurement (PD CEN/TS 16555:2013)

This course will concentrate on the critical areas within management systems that allow organizations to maintain better control. And provides a road-map to the effectiveness of your innovation management systems..

MONTH	DAY	LOCATION
Feb	28	Doha, Qatar
May	30	Doha, Qatar
August	29	Doha, Qatar
November	28	Doha, Qatar

1 day **USD 1,085** Excluding Local Taxes

Testimonial

“I can honestly say it was the best course learning I have ever encountered. I learnt so much from you over the course of these 3 days. It was an absolute pleasure being taught by you and I hope that our paths cross again in the future when I attend more BSI courses.”

Kelly Rump
GAC Bunker Fuels Limited
(DMCC)

Follow us on   



Building Information Modeling BIM

Building Information Modeling (BIM) is more than just working in a digital environment. It's about ensuring teams have the relevant knowledge and capabilities to achieve best practice and the continued drive to commit to it.

BIM Fundamentals

Gain a detailed understanding of the key drivers, requirements and strategic alignment needed to deliver Building Information Modeling (BIM) and how it allows you to achieve a faster and more efficient delivery of infrastructure.

MONTH	DAY	LOCATION
Mar	11-12	Doha, Qatar
Jun	3-4	Doha, Qatar
Sep	2-3	Doha, Qatar
Nov	4-5	Doha, Qatar

2 days **USD 2,120** Excluding Local Taxes

BIM Implementation

Develop the knowledge and skill required to implement Building Information Modeling (BIM) across your organization and supply chain.

MONTH	DAY	LOCATION
Mar	18	Doha, Qatar
Jun	10	Doha, Qatar
Sep	9	Doha, Qatar
Nov	11	Doha, Qatar

1 day **USD 1,380** Excluding Local Taxes

BIM Fundamental and Implementation

Gain a detailed understanding of the key requirements and strategic alignment needed to deliver Building Information Modeling (BIM). This course will help you gain the knowledge and skills required to effectively implement BIM across your organizational and supply chain.

MONTH	DAY	LOCATION
Mar	13-15	Doha, Qatar
Jun	5-7	Doha, Qatar
Sep	4-6	Doha, Qatar
Nov	6-8	Doha, Qatar

3 days **USD 2,860** Excluding Local Taxes

bsigroup.ae/training | +974 40 29 9001 | bsi.me@bsigroup.com

BIM Processes and Procedures

Building Information Modeling (BIM) is changing how buildings and infrastructure are planned, designed, built and managed. Grasp the key processes and procedures of delivering successful build projects.

MONTH	DAY	LOCATION
Mar	19-20	Doha, Qatar
Jun	11-12	Doha, Qatar
Sep	10-11	Doha, Qatar
Nov	12-13	Doha, Qatar

2 days **USD 2,120** Excluding Local Taxes

BIM Information Management

Learn how to effectively manage information across all stages of construction projects utilizing Building Information Modeling (BIM)..

MONTH	DAY	LOCATION
Mar	21-22	Doha, Qatar
Jun	13-14	Doha, Qatar
Sep	12-13	Doha, Qatar
Nov	14-15	Doha, Qatar

2 days **USD 2,120** Excluding Local Taxes



Anti-Bribery Management Systems



ISO 37001:2016

An anti-bribery management system (ABMS) will provide your organization with a framework for prohibiting, preventing, detecting, reporting and dealing with any bribery that does occur.

ISO 37001:2016 Anti-bribery Management System Requirements

Gain an understanding of effective anti-bribery management, by using a systematic framework to identify bribery risk and implement controls to manage it.

MONTH	DAY	LOCATION
Jan	28	Doha, Qatar
Apr	22	Doha, Qatar
Jul	22	Doha, Qatar
Oct	28	Doha, Qatar

1 day **USD 1,875** Excluding Local Taxes

ISO 37001:2016 Anti-bribery Management System Implementing

This course is aimed at assisting organizations implement an ISO 37001 ABMS, using a combination of practical exercises, toolkit, and class discussions.

MONTH	DAY	LOCATION
Jan	29-30	Doha, Qatar
Apr	23-24	Doha, Qatar
Jul	23-24	Doha, Qatar
Oct	29-30	Doha, Qatar

2 days **USD 2,515** Excluding Local Taxes

ISO 37001:2016 Anti-Bribery Management System Internal Auditor

This course provides guidance and practical experience in planning, executing and reporting an internal audit when monitoring the effectiveness and conformity of the Anti-bribery Management System ISO 37001.


MONTH	DAY	LOCATION
Jan	31-Feb 1	Doha, Qatar
Apr	25-26	Doha, Qatar
Jul	25-26	Doha, Qatar
Oct	31-Nov 1	Doha, Qatar

2 days **USD 2,515** Excluding Local Taxes

Testimonial

“I would like to take this opportunity to thank all representative of BSI who made the process of this course smooth and efficient.”

Mohamed Abdulla Alsuraihi
Department of Economic Development

Follow us on   



Risk Management

ISO 31000:2009

Organizations that manage risks effectively are more likely to protect themselves and succeed in growing their business. By implementing the principles and guidelines of BS ISO 31000 in your organisation, you'll be able to improve operational efficiency, governance and stakeholder confidence, while minimising losses.

ISO 31000 Understanding

Understanding risk management will provide the foundation you require to start managing your organization's risks effectively, and describe the fundamentals, key principles and application of risk management to your organization.

MONTH	DAY	LOCATION
Jan	28	Doha, Qatar
Mar	25	Doha, Qatar
May	27	Doha, Qatar
Jul	29	Doha, Qatar
Sep	23	Doha, Qatar
Nov	25	Doha, Qatar


1 day **USD 1,145** Excluding Local Taxes

ISO 31000 Principles and Guidelines

This two-day course on understanding and implementing a risk management framework based on the ISO/IEC 31000 standard will provide you with the knowledge and skill to effectively start managing your organization's risks.

MONTH	DAY	LOCATION
Jan	29-30	Doha, Qatar
Mar	26-27	Doha, Qatar
May	28-29	Doha, Qatar
Jul	30-31	Doha, Qatar
Sep	24-25	Doha, Qatar
Nov	26-27	Doha, Qatar

2 days **USD 1,875** Excluding Local Taxes



Need a course
but don't see
it here?

Call one of our training specialists
at +974 40 29 9001 to discuss
your training options.

We might be able to customize
a course for you.

Follow us on   

bsigroup.ae/training | +974 40 29 9001 | bsi.me@bsigroup.com



performance



risk



sustainability

SECURITY

Information Security

ISO/IEC 27001:2013

Threats to valuable customer data and business information are now more prevalent than ever. With our information security management training you'll gain confidence in the protection of your company's data.

ISO/IEC 27001:2013 Requirements

Gain an overview of effective information security management systems for managers, IT professionals and those involved with information security.

MONTH	DAY	LOCATION
Jan	18	Doha, Qatar
Mar	8	Doha, Qatar
May	3	Doha, Qatar
Jul	5	Doha, Qatar
Sep	6	Doha, Qatar
Nov	1	Doha, Qatar

1 day **USD 1,145** Excluding Local Taxes

ISO/IEC 27001:2013 Implementation

Helps delegates understand the requirements of ISO/IEC 27001. It covers the fundamental disciplines needed and the methods that should be applied when implementing the standard.

MONTH	DAY	LOCATION
Jan	21-23	Doha, Qatar
Mar	11-13	Doha, Qatar
May	6-8	Doha, Qatar
Jul	8-10	Doha, Qatar
Sep	9-11	Doha, Qatar
Nov	4-6	Doha, Qatar

3 days **USD 2,515** Excluding Local Taxes

ISO/IEC 27001:2013 Lead Implementer

Discover more about the methodology and tools to fully lead the implementation of an Information Security Management System.

MONTH	DAY	LOCATION
Jan	21-25	Doha, Qatar
Mar	11-15	Doha, Qatar
May	6-10	Doha, Qatar
Jul	8-12	Doha, Qatar
Sep	9-13	Doha, Qatar
Nov	4-8	Doha, Qatar

5 days **USD 3,355** Excluding Local Taxes

ISO/IEC 27001:2013 Internal Auditor

Develop a solid foundation in all aspects of the audit process to identify potential and actual security weaknesses.

MONTH	DAY	LOCATION
Jan	24-25	Doha, Qatar
Mar	14-15	Doha, Qatar
May	9-10	Doha, Qatar
Jul	11-12	Doha, Qatar
Sep	12-13	Doha, Qatar
Nov	7-8	Doha, Qatar

2 days **USD 1,875** Excluding Local Taxes

Follow us on   



ISO/IEC 27001:2013 Auditor/Lead Auditor IRCA Certified (A17287)



This five-day intensive course trains ISMS auditors to lead, plan, manage and implement an Audit Plan. It also empowers them to give practical help and information to those who are working towards certification and also provides the knowledge and skill required to carry out 2nd party auditing (suppliers and subcontractors).

MONTH	DAY	LOCATION
Jan	28-Feb 1	Doha, Qatar
Mar	18-22	Doha, Qatar
May	13-17	Doha, Qatar
Jul	15-19	Doha, Qatar
Sep	16-20	Doha, Qatar
Nov	11-15	Doha, Qatar

5 days **USD 3,355** Excluding Local Taxes

Information Security Controls for Cloud Services Training Course (ISO/IEC 27017:2015)

As technology advances and organizations increase their use of cloud services, the requirement to have more specific cloud security controls in place is critical.

While using a cloud service can often increase information security risks, many of the ISO/IEC 27001 controls highlight responsibilities for either a cloud service customer, or the cloud service provider. ISO/IEC 27017 is a code of practice, which provides guidance on these controls and helps you focus on the more specific risks associated with cloud services as a customer or provider. Learn how to recognize and select the appropriate ISO/IEC 27017:2015 controls to manage cloud service risks, as identified in your ISO/IEC 27001 Information Security Management System (ISMS) risk assessment.

MONTH	DAY	LOCATION
Mar	11-12	Doha, Qatar
Jul	8-9	Doha, Qatar
Nov	11-12	Doha, Qatar

2 days **USD 2,250** Excluding Local Taxes

We deliver training for the below courses:

- ISO/IEC 27004:2009** Information security management Measurement
- ISO/IEC 27005:2011** Information security risk management
- ISO/IEC 27014:2013** Information Technology Security Techniques - Governance of Information Security
- ISO/IEC TR 27015:2012** Information security management guidelines for financial services
- ISO 27799:2008** Health informatics — Information security management in health using ISO/IEC 27002
- ISO 19600:2014** Compliance management systems – Guidelines (Refer to Business Continuity)

Follow us on   





Cyber Security

NEW COURSES

Today, in this highly interconnected world, protecting information is increasingly important. Organizations need to ensure they secure personal records and commercially sensitive information from business risk and vulnerabilities. With our range of information security training courses we can help you get the knowledge and skills you need to build resilience around your information security management.

Certified Information Systems Security Professional (CISSP)

If you're building a career in information security then Certified Information Systems Security Professional (CISSP) is the must-have qualification to help you progress. It is a globally recognized standard (ISO/IEC 17024) that demonstrates your competence as an IT professional. Covering topics including cloud computing, mobile security, application development security, and risk management, you will gain the knowledge to best manage information security issues back in your organization.

MONTH	DAY	LOCATION
Jan	14-18	Doha, Qatar
Apr	8-12	Doha, Qatar
Jul	8-12	Doha, Qatar
Oct	14-18	Doha, Qatar

5 days **USD 3,580** Excluding Local Taxes

Certified Information Security Manager

Enhance your career with our Certified Information Security Manager (CISM) training course. With recent independent studies consistently ranking CISM as one of the highest paying and sought after IT certifications, it's a great course to help with your professional development. Plus it provides executive management with assurance that you have the required experience to provide effective security management and consulting services.

MONTH	DAY	LOCATION
Jan	28-31	Doha, Qatar
Apr	22-25	Doha, Qatar
Jul	22-25	Doha, Qatar
Oct	28-31	Doha, Qatar

4 days **USD 2,760** Excluding Local Taxes

Certified Information Systems Auditor

Get global recognition as a professional information systems expert with our intensive 4 day Certified Information Systems Auditor (CISA) course. You'll also get the knowledge, skills and best practices to successfully audit, control and secure your information system.

MONTH	DAY	LOCATION
Jan	21-24	Doha, Qatar
Apr	15-18	Doha, Qatar
Jul	15-18	Doha, Qatar
Oct	21-24	Doha, Qatar

4 days **USD 2,760** Excluding Local Taxes

Available as public and in-house courses. Contact us for more details bsi.me@bsigroup.com or **+974 40 29 9001**

Follow us on   



Business Continuity

ISO 22301:2012

You'll learn how to put in place the necessary framework to protect critical business functions from the threats most likely to impact your organization, including extreme weather conditions, IT system failure, staff sickness and many more unplanned incidents.

ISO 22301:2012 Requirements

Learn the key concepts of business continuity, understand the main benefits of a Business Continuity Management System (BCMS), and gain an overview of the requirements of ISO 22301.

MONTH	DAY	LOCATION
Feb	8	Doha, Qatar
Apr	8	Doha, Qatar
Jun	3	Doha, Qatar
Aug	5	Doha, Qatar
Oct	7	Doha, Qatar
Dec	2	Doha, Qatar

1 day **USD 1,145** Excluding Local Taxes

ISO 22301:2012 Implementation

Helps delegates understand the requirements of ISO 22301. It covers the fundamental disciplines needed and the methods that should be applied when implementing BCMS.

MONTH	DAY	LOCATION
Feb	11-12	Doha, Qatar
Apr	9-10	Doha, Qatar
Jun	4-5	Doha, Qatar
Aug	6-7	Doha, Qatar
Oct	8-9	Doha, Qatar
Dec	3-4	Doha, Qatar

2 days **USD 1,875** Excluding Local Taxes

ISO 22301:2012 Lead Implementer

Learn how to establish a business continuity management system within your organization and clarify roles and responsibilities during disruption..

MONTH	DAY	LOCATION
Feb	18-22	Doha, Qatar
Apr	15-19	Doha, Qatar
Jun	10-14	Doha, Qatar
Aug	12-16	Doha, Qatar
Oct	14-18	Doha, Qatar
Dec	9-13	Doha, Qatar

5 days **USD 3,355** Excluding Local Taxes

ISO 22301:2012 Internal Auditor

Learn how to conduct an internal audit of your BCMS to the requirements of ISO 22301. Establish the effectiveness of your system and gain valuable insight into the operations of your organization.

MONTH	DAY	LOCATION
Feb	14-15	Doha, Qatar
Apr	11-12	Doha, Qatar
Jun	6-7	Doha, Qatar
Aug	8-9	Doha, Qatar
Oct	10-11	Doha, Qatar
Dec	5-6	Doha, Qatar

2 days **USD 1,875** Excluding Local Taxes

Follow us on   

bsigroup.ae/training | +974 40 29 9001 | bsi.me@bsigroup.com



ISO 22301:2012 Auditor/Lead Auditor IRCA Certified: (A17456)



Ensure excellence in business continuity management by leading independent audits, managing auditing teams at each stage of the audit process.

As an ISO 22301 lead auditor your findings can make sure business continuity management systems provide the capability to deal with disruptions to your organisation.

MONTH	DAY	LOCATION
Feb	25-Mar 1	Doha, Qatar
Apr	22-26	Doha, Qatar
Jun	24-28	Doha, Qatar
Aug	26-30	Doha, Qatar
Oct	21-25	Doha, Qatar
Dec	9-13	Doha, Qatar

5 days **USD 3,355** Excluding Local Taxes

Business Impact Analysis (BIA) Training Course

This course enables delegates to understand the principles and practices of Business Impact Analysis and apply these in order to inform organizations regarding resilience and recovery strategies.

Contact us for dates

Business Continuity Plans (BCP) Principles and Practices Training Course

This course enables you to understand the principles and practices of Business Continuity Plans. Identify where they are applicable and where they are not. You will have the skills to construct a BCP that's relevant to your situation.

Contact us for dates

We deliver training for the below courses:

ISO 22317	Societal Security - Guidelines for business impact analysis
ISO 22320:2011	Societal Security Emergency Management
ISO 22398:2013	Societal Security Guidelines for Exercises
IEC 31010:2009	Risk Management Risk Assessment techniques
BS 65000:2014	Guidance on Organizational resilience
ISO 19600:2014	Compliance Management Systems - Guidelines

Follow us on   



Occupational Health and Safety

ISO 45001

The world's first occupational health and safety international standard is currently being developed. It will help your organization provide a safe and healthy workplace for your workers and other people, prevent deaths, work-related injury and ill-health as well as continually improve OH&S performance. We offer different options to help you understand, migrate and implement ISO 45001.

ISO 45001 Requirements

Learn the key concepts of ISO 45001 and how to achieve the highest standard of working environment

MONTH	DAY	LOCATION
Jan	21	Doha, Qatar
Mar	11	Doha, Qatar
May	6	Doha, Qatar
Jul	1	Doha, Qatar
Sep	2	Doha, Qatar
Nov	4	Doha, Qatar

1 day **USD 755** Excluding Local Taxes

ISO 45001 Implementation

This comprehensive course helps delegates understand how to implement requirements of ISO 45001 in organizations.

MONTH	DAY	LOCATION
Jan	22-23	Doha, Qatar
Mar	12-13	Doha, Qatar
May	7-8	Doha, Qatar
Jul	2-3	Doha, Qatar
Sep	3-4	Doha, Qatar
Nov	5-6	Doha, Qatar

2 days **USD 1,355** Excluding Local Taxes

ISO 45001 Internal Auditor

Learn how to conduct effective audits of the ISO 45001 for those who have a good understanding of health and safety

MONTH	DAY	LOCATION
Jan	24-25	Doha, Qatar
Mar	14-15	Doha, Qatar
May	9-10	Doha, Qatar
Jul	4-5	Doha, Qatar
Sep	5-6	Doha, Qatar
Nov	7-8	Doha, Qatar
Oct		Doha, Qatar

2 days **USD 1,355** Excluding Local Taxes

ISO 45001 Auditor/Lead Auditor

Learn how to plan, conduct and lead effective audits based on ISO 45001 to ensure best practice and compliance with health and safety legislation

MONTH	DAY	LOCATION
Jan	28-Feb 1	Doha, Qatar
Mar	18-22	Doha, Qatar
May	13-17	Doha, Qatar
Jul	8-12	Doha, Qatar
Sep	9-13	Doha, Qatar
Nov	11-15	Doha, Qatar

5 days **USD 3,035** Excluding Local Taxes

Follow us on   

bsigroup.ae/training | +974 40 29 9001 | bsi.me@bsigroup.com



Occupational Health and Safety

OHSAS 18001:2007

Our BS OHSAS 18001 management system training will help you understand the principles of setting up a robust framework to manage all your health and safety needs, whatever the size and nature of your business.

OHSAS 18001:2007 Implementation

This comprehensive course helps delegates understand the requirements of BS OHSAS 18001.

MONTH	DAY	LOCATION
Feb	14-15	Doha, Qatar
Apr	4-5	Doha, Qatar
Jun	20-21	Doha, Qatar
Aug	8-9	Doha, Qatar
Oct	3-4	Doha, Qatar
Dec	5-6	Doha, Qatar

2 days **USD 1,355** Excluding Local Taxes

OHSAS 18001:2007 Auditor/Lead Auditor IRCA Certified (A17036)



Learn how to plan, conduct and lead effective audits based on BS OHSAS 18001 to ensure best practice and compliance with health and safety legislation.

MONTH	DAY	LOCATION
Feb	18-22	Doha, Qatar
Apr	8-12	Doha, Qatar
Jun	24-28	Doha, Qatar
Aug	12-16	Doha, Qatar
Oct	7-11	Doha, Qatar
Dec	9-13	Doha, Qatar

5 days **USD 3,035** Excluding Local Taxes

Benefits of a Occupational Health and Safety Management systems

The top benefits our clients have identified include:



79%

say it helps them comply with regulations



63%

say it helps them reduce the likelihood of mistakes



57%

say it inspires trust in their business




55%

say it helps reduce business risk



54%

say it helps protect their business

Follow us on   



Road Traffic Safety

ISO 39001:2012

The ISO 39001 courses are aimed at organizations of all types and sizes but will be of particular interest to those operating fleets of vehicles, road constructors and maintainers and organizations that create demand for road traffic, such as retailers and public services.

ISO 39001:2012 Requirements

Discover the key features and benefits of Road Traffic Safety (RTS) Management Systems and how it can help your organization achieve RTS results.

MONTH	DAY	LOCATION
February	4	Doha, Qatar
May	6	Doha, Qatar
August	5	Doha, Qatar
November	4	Doha, Qatar

1 day **USD 1,145** Excluding Local Taxes

ISO 39001:2012 Implementation

This comprehensive course covers all the fundamental disciplines needed and the methods that should be applied when implementing Road Traffic Safety (RTS) Management Systems.

MONTH	DAY	LOCATION
February	5-6	Doha, Qatar
May	7-8	Doha, Qatar
August	6-7	Doha, Qatar
November	5-6	Doha, Qatar

2 days **USD 1,875** Excluding Local Taxes

ISO 39001:2012 Internal Auditor

This course helps you learn how to conduct effective audits by using appropriate tools and techniques when auditing Road Traffic Safety (RTS) Management Systems.

MONTH	DAY	LOCATION
February	7-8	Doha, Qatar
May	9-10	Doha, Qatar
August	8-9	Doha, Qatar
November	7-8	Doha, Qatar

2 days **USD 1,875** Excluding Local Taxes

ISO 39001:2012 Lead Auditor

Gain the skills and knowledge to conduct and lead effective Road Traffic Safety (RTS) Management Systems audits to the requirements of ISO 39001.

MONTH	DAY	LOCATION
February	18-22	Doha, Qatar
May	13-17	Doha, Qatar
August	12-16	Doha, Qatar
November	11-15	Doha, Qatar

5 days **USD 3,355** Excluding Local Taxes

Follow us on   

bsigroup.ae/training | +974 40 29 9001 | bsi.me@bsigroup.com





Effective Governance Management Systems

BS 13500:2013

It is increasingly obvious that society's expectations of organizational behaviors and performance, and thus "governance", are rising. This rise in expectations of partly in response to a steady flow of major incidents and perceived abuses of authority. However, the approach within this code of practice is based on the evidence that good governance positions organizations, and our society, for success. Therefore, the scope of this code goes beyond the avoidance or mitigation of problems "

Effective Governance Management Systems Requirements Training Course (BS 13500:2013)

Obtain a detailed understanding of the key terms, definitions and requirements of BS 13500:2013 and how the standard can help your organization to better meet customer needs.

MONTH	DAY	LOCATION
Jan	14	Doha, Qatar
Apr	8	Doha, Qatar
Jul	8	Doha, Qatar
Oct	7	Doha, Qatar

1 day **USD 1,145** Excluding Local Taxes

Effective Governance Management Systems Implementation (BS 13500:2013)

Develop the knowledge and skill required to implement an BS 13500:2013 Effective Governance Management System

MONTH	DAY	LOCATION
Jan	15-16	Doha, Qatar
Apr	9-10	Doha, Qatar
Jul	9-10	Doha, Qatar
Oct	8-9	Doha, Qatar

2 days **USD 1,875** Excluding Local Taxes

Effective Governance Management Systems Internal Auditor (BS 13500:2013)

Learn how to audit the processes of an BS 13500:2013 Effective Governance Management System

MONTH	DAY	LOCATION
Jan	17-18	Doha, Qatar
Apr	11-12	Doha, Qatar
Jul	11-12	Doha, Qatar
Oct	10-11	Doha, Qatar

2 days **USD 1,875** Excluding Local Taxes

Effective Governance Management Systems Lead Auditor (BS 13500:2013)

Learn how to audit the processes of an BS 13500:2013 Effective Governance Management System

MONTH	DAY	LOCATION
Jan	21-25	Doha, Qatar
Apr	15-19	Doha, Qatar
Jul	15-19	Doha, Qatar
Oct	14-18	Doha, Qatar

5 days **USD 3,355** Excluding Local Taxes

Follow us on   



Environmental Management



ISO 14001:2015

The new standards are structured to ensure the management system is completely aligned with your organization's business strategies. Used as a business management tool, early transition allows you to embed healthy performance processes and start to see results earlier.

ISO 14001:2015 Requirements

Obtain a detailed understanding of the key terms, definitions and requirements of ISO 14001:2015, and how the standard can help your organization to better meet its environmental obligations and commitments.

MONTH	DAY	LOCATION
Feb	4	Doha, Qatar
Apr	1	Doha, Qatar
Jun	3	Doha, Qatar
Aug	5	Doha, Qatar
Oct	7	Doha, Qatar
Dec	2	Doha, Qatar

1 day **USD 755** Excluding Local Taxes

ISO 14001:2015 Implementation

Develop the knowledge and skill required to implement an ISO 14001:2015 environmental management system (EMS)

MONTH	DAY	LOCATION
Feb	5-6	Doha, Qatar
Apr	2-3	Doha, Qatar
Jun	4-5	Doha, Qatar
Aug	6-7	Doha, Qatar
Oct	8-9	Doha, Qatar
Dec	3-4	Doha, Qatar

2 days **USD 1,355** Excluding Local Taxes

ISO 14001:2015 Internal Auditor

This course develops the necessary skills to assess and report on the conformance and implementation of processes based on ISO 14001:2015.

MONTH	DAY	LOCATION
Feb	7-8	Doha, Qatar
Apr	4-5	Doha, Qatar
Jun	6-7	Doha, Qatar
Aug	8-9	Doha, Qatar
Oct	10-11	Doha, Qatar
Dec	5-6	Doha, Qatar

2 days **USD 1,355** Excluding Local Taxes

ISO 14001:2015 Lead Auditor IRCA Certified (A17903)



Over 5 days, you'll gain the knowledge and skills required to undertake and lead a successful environmental management systems audit.

MONTH	DAY	LOCATION
Feb	18-22	Doha, Qatar
Apr	8-12	Doha, Qatar
Jun	10-14	Doha, Qatar
Aug	12-16	Doha, Qatar
Oct	14-18	Doha, Qatar
Dec	9-13	Doha, Qatar

5 days **USD 3,035** Excluding Local Taxes

Follow us on

bsigroup.ae/training | +974 40 29 9001 | bsi.me@bsigroup.com





ISO 14001:2015 Lead Implementer

Gain an in-depth knowledge of the requirements of ISO 14001 and develop the confidence to apply this knowledge within your organization

MONTH	DAY	LOCATION
Feb	18-22	Doha, Qatar
Apr	15-19	Doha, Qatar
Jun	10-14	Doha, Qatar
Aug	12-16	Doha, Qatar
Oct	21-25	Doha, Qatar
Dec	9-13	Doha, Qatar

5 days **USD 3,035** Excluding Local Taxes

ISO 14001:2015 Transition Requirements

Learn what you need to know about transitioning to the new ISO 14001:2015 Environmental Management Systems standard.

Feb	25	Doha, Qatar
Apr	22	Doha, Qatar
Jun	24	Doha, Qatar
Aug	26	Doha, Qatar

1 day **USD 755** Excluding Local Taxes

ISO 14001:2015 Transition and Implementing Changes

Enhance your knowledge of the amended requirements and learn to develop an action plan that will assist the implementation of changes within your organization.

MONTH	DAY	LOCATION
Feb	26-27	Doha, Qatar
Apr	26-24	Doha, Qatar
Jun	25-26	Doha, Qatar
Aug 2	7-28	Doha QATAR

2 days **USD 1,355** Excluding Local Taxes

ISO 14001:2015 Auditor Transition IRCA certified (A17862) -Upgrade



Demonstrate commitment to best practice by transforming existing auditor skills to ISO 14001:2015. Consolidate your expertise with the latest developments and drive efficiency in line with the new standard

MONTH	DAY	LOCATION
Feb	28-Feb1	Doha, Qatar
Apr	25-26	Doha, Qatar
Jun	27-28	Doha, Qatar
Aug	29-30	Doha QATAR

2 days **USD 1,355** Excluding Local Taxes

Benefits of Environmental Management systems

The top benefits our clients have identified include:

Environmental improvements



57%
Waste defect reduction

Risk avoidance



48%
Protecting your business

Brand growth



52%
Increasing your competitive edge



76%
Regulatory and industry compliance



53%
Reducing business risk



60%
Inspiring trust in your business

Follow us on



General Information

Get in touch with us!

Qatar +974 40 29 9001

Email: bsi.me@bsigroup.com

www.bsigroup.ae

Public Training Team:

Ms. Jemelyn Danao
Team Manager - MEA
+974 40 29 9001
+971 56 174 3133
Jemelyn.danao@bsigroup.com



Ms. Rosemarie Raniaga
Training Advisor
+974 40 29 9001
Rosemarie.Raniaga@bsigroup.com



Ms. Josephine Vejano
Training Advisor
+974 40 29 9001
Josephine.Vejano@bsigroup.com



Terms & conditions

Payment:

Payment for public course offerings is due upon registration. You may pay by cheque or online payment (payable to BSI Management Systems) or bank transfer as per our invoice details. Course registration is not completed until payment has been received. Prices listed in this catalogue are subject to change at any time.

Travel Arrangements:

Lodging and travel costs are not included in the course fee. The individual attending the course must make their own travel arrangements. A block of rooms will be held if possible at a special rate under "BSI Management Systems" but only up to one month prior to a course date. After that date, the hotel may charge a higher rate consistent with their prevailing rate schedule. It is therefore important to book hotel rooms immediately as rooms may sell out quickly.

Course Confirmation:

- A confirmation letter of your registration on the course will only be sent to you when payment/LPO has been received by BSI.
- All courses are conducted in English unless otherwise Specified.
- Hard copies of course study materials shall only be sent upon advance request prior to the course after receiving the payment in BSI bank account.
- On receipt of the signed booking form, an invoice will be sent to you for immediate payment by Cheque, Bank transfer, or issue of Signed and Sealed LPO from your company. Please specify mode of payment.

Cancellation/Transfer Policy:

You may transfer to another training course up to 25 working days before the original course date. If you do, BSI will not make a refund for a cancellation of the original course and reserves the right to charge you for any increased costs. In order for BSI to manage its course diaries, you may transfer each of your courses once only. All cancellation must be in writing. If you (or your candidate) do not attend a training course, or you wish to cancel within 25 working days prior to the start of such course, then the full payment for the course is payable. BSI reserves the right to charge any costs up to the date of cancellation. BSI will not refund course fees if you cancel distance learning, blended learning or e-learning courses, no matter when cancellation is made. In the unlikely event and for unforeseen reasons, BSI has the right to change the training content, tutors, dates and training venue which will be informed to the delegates.

**Please note: Course dates and prices are subject to change.
Call us or check our website for the latest information.**

bsigroup.ae/training | +974 40 29 9001 | bsi.me@bsigroup.com





About BSI

How BSI helps organizations embed excellence

BSI, by Royal Charter is the business standards company that helps organizations all over the world make excellence a habit through standards creation, system certification, supplier verification and training activities that help organizations manage risk, reduce costs and ensure sustainability.

As the world's most experienced Standards Body and founding member of ISO, BSI leads the way in originating many of the world's most recognized standards, including ISO 9001 – Quality Management, ISO 14001 - Environmental Management, BS OHSAS 18001 - Health & Safety Management, ISO 22301 – Business Continuity Management, ISO 27001 - Information Security, ISO 50001 - Energy Management, and BS 10500 - Anti-bribery.



85,000

Customers worldwide



151,000

Delegates trained



11,800

Industry experts dedicated to your success



Standards

2,893 Standards are published each year



Certification

121,000 business locations certified by BSI globally.



Product Certification

5000+ products tested

bsi.

The trademarks in this material (for example the BSI logo or the word "KITEMARK") are registered and un-registered trademarks owned by The British Standards Institution in the UK and certain other countries throughout the world.



**British Standards Institution Group
Middle East LLC**
Office 4605, Level 46, Palm Tower B
West Bay, P.O. Box 27773
Doha - Qatar
T: +974 40 29 9001
F: +974 40 29 9002

BSI Management Systems Limited
Suite 208, 2nd Floor
Sultan Business Centre
PO Box 26444
Dubai-UAE - UAE
T: +971 4 336 4917
F: +971 4 336 0309

BSI Management Systems Limited
Suite 1303, 13th Floor
Al Niyadi Building Airport Road
P.O. Box 129835 Abu Dhabi-UAE
T: +971 2 443 9660
F: +971 2 443 9664
ACTVET license number 320/2015

BSI Group South Africa (Pty) Ltd
210 Amarand Avenue
Regus Business Park
Menlyn Maine, Waterkloof Ext 2
Pretoria 0181
South Africa
Tel: +27 (0)12 004 0277