BSI Training Academy

ISO 22301 **Lead Implementer** training course

Essential information about the course

Level **1 2**

ISO 22301 helps organizations implement a flexible and robust business continuity management system (BCMS), making them more resilient and sustainable. Organizations around the world invest in training their people with BSI so they have the skills and the knowledge to deliver the benefits of implementing ISO 22301.

If you're new to ISO 22301 and need to take the lead on implementing a management system then this course is for you. You will learn the importance of a BCMS and get the vital skills to interpret and implement the requirements, carry out a gap assessment, as well as gain awareness of management tools and techniques.

Over five days our lead implementer course provides an in depth understanding of the standard, best practice implementation methods and develops management skills such as leadership, effective delegation, problem solving and motivation.

The five-day course is packed with practical activities, group discussion and classroom learning to help you retain the knowledge to implement an effective management system. It includes an exam on the final day and upon successful completion you will be rewarded with the BSI ISO 22301 Lead Implementer qualification.

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Our course agenda

What to do before the course

To get the most out of this course, delegates are expected to be familiar with:

- The Plan, Do, Check, Act (PDCA) cycle

- Commonly used business continuity management terms and definitions

- The process approach used in international management systems

- The requirements of ISO 22301

Day 1

- Welcome and introductions

- Course benefits aims, objectives and structure

- Benefits and types of management systems

- Process approach

- PDCA Framework

- Fundamentals and overview of ISO 22301

- Implementation process

- Clause 4: Context of the organization

Day 2

- Clause 5: Leadership

- Management responsibilities

- BCMS Policy

- Clause 6: Policy

- BCMS Objectives

- Clause 7: Support

- Documentation requirements

Day 3

- Test of understanding

- Clause 8: Operation

- Business impact analysis

- Risk assessment

- BC strategy

- Exercises and tests

- Clause 9: Performance Evaluation

- Clause 10: Improvement

- Certification

Day 4

- Implementation and leadership

- Leadership and management

- Brainstorming

- Fishbone diagrams

- Kotter's 8 steps to leading change

- Delegation

- Support and motivation

- Sample exam review

- Psychological contracts

Day 5

- Final questions and revision

- Evaluation

- Introduction/readiness to the exam

- Exam

- End of course

Book today at
bsigroup.com/training

Upon successful completion of your course, you'll receive an internationally recognized BSI certificate.

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ISO 22301:2014 **Lead Implementer** training course.

We want to make sure you have the best learning experience possible. That's why we offer a range of training courses from beginner to expert. We create a positive learning environment so you retain the knowledge and acquire the skills that will continue to be of use beyond the course.

Make sure this is the right course for you.

This is the course for you if:

- You already have a knowledge of the ISO 22301 requirements
- You're leading an implementation of ISO 22301
- You're part of a team involved in planning the implementation of ISO 22301
- You need to conduct a gap assessment of your current system

What is the course like?

- Five days
- Led by a BSI expert tutor
- Relaxed and comfortable learning environment
- You'll receive comprehensive course materials and a useful ISO 22301 implementation toolkit to take away
- There will be a two hour exam on the final day

How will I benefit?

- Confidently implement and maintain an BCMS
- Be prepared with management tools and techniques
- Successfully carry out a gap analysis
- Network with likeminded peers
- Develop professionally and gain a recognized qualification

Why invest in training from BSI?

When you attend a BSI training course, our tutors are the best in the business. They're truly passionate about sharing their knowledge and ensuring you learn. Trusted experts with years of hands-on and business experience, they bring information security to life with relevant and contemporary examples to enhance your learning.

Training delivered at your site

This could be a convenient and cost effective option, especially if you have multiple delegates. **Talk to one of our experts to find out more.**

Next steps with the BSI Academy

Want to learn more? You may be interested in:
ISO 22301 Internal Auditor course
ISO 22301 Lead Auditor Course.

Find out more.
Call: **+44 (0)345 086 9000**
Email: **training@bsigroup.com**
or visit: **bsigroup.com/training**

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