

## Introduction

The BSI Standards Awards are intended to be recognition of exceptional contributions to standards making, not simply a recognition of long and/or distinguished service. Distinguished Service Certificates may be a more appropriate means of recognizing the contribution of many committee members and other standards makers; further details of these awards are available on the BSI website. The BSI Standards Awards Selection Panel may, in special cases, elect to award a Special Commendation to a nominee not selected for one of the awards below. Previous recipients of BSI Standards Awards are not eligible for nomination but previous recipients of Distinguished Service Certificates are eligible for nomination.

The BSI Standards Awards are managed by the Standards Makers Development and Engagement Manager and all enquiries regarding the awards criteria and procedures and/or the awards ceremony should be sent to [standardsawards@bsigroup.com](mailto:standardsawards@bsigroup.com). Or you may phone 020 8996 7306.

## Nomination Criteria & Processes

### General guidance for all nominations

- Nominees must be either serving or recently retired members of BSI committees and / or **PAS Steering Groups (new from 2017)**.
- Nominators must be serving members of BSI committees or current BSI employees.
- Self-nominations will not be accepted.
- Nominees can only be nominated for one award per year but nominees not selected may be nominated again in the following year.
- Nomination forms should be completed in full, following the specific criteria for each award provided in this document, the general guidance and the nomination process guidelines.
- It is the nominator's responsibility to ensure they are nominating someone for the award most suited to their achievements and to give relevant evidence of how their nominee meets the award criteria.
  - If the nominee does not meet any of the Standards Awards' criteria, nominators should consider recommending them for a Distinguished Service Certificate.
- Nominations submitted after the closing date will not be considered.
- BSI reserves the right to occasionally amend the categories and the criteria for the BSI Standards Awards, so please ensure that you have downloaded the latest version of this document from the BSI website.
- BSI reserves the right to not make an award for one or all categories of award in a particular year, or to make multiple awards for a single category.

### Nomination Process

- In order to nominate someone for a BSI Standards Award you must complete the online nomination form.
- Nominators will need to provide details about themselves and their nominee including committee reference numbers, year they became BSI committee members and e-mail addresses.
- Nominators must provide one supporting statement of no less than 100 and no more than 300 words\* for each individual they nominate.
- Supporting statements must give evidence of how the nominee has met the description and criteria for the specific award they are being nominated for but also how they have met the criteria for all nominees.

- BSI will review all nomination forms and contact nominators if the form they have submitted is incomplete or has been incorrectly completed.
- Nominations received after the deadline will not be considered.
- All correct, complete nominations will be submitted to the BSI Standards Awards Selection Panel for their consideration.
- Nominees will not be notified by BSI of their nomination.

*\* Special processes/guidance for Wolfe Barry Medal nominations:*

- The nominator must provide a supporting statement of no less than 300 and no more than 600 words.
- The supporting statement must include information about how the standard(s) the nominee has worked on has impacted their industry, the wider economy and/or the public good.
- The nominator must provide the names and e-mail addresses of at least two people who can second their nomination.

## Awards Criteria

### General criteria for **all** awards nominees

All nominees should demonstrate:

integrity;  
inclusivity;  
respect;  
accountability;  
good communication skills;  
a commitment to achievement;  
that they are ambassadors for standards-making and committee membership.

### Wolfe Barry Medal

The most prestigious of the BSI Standards Awards, this award recognizes an outstanding contribution to standards making by an individual committee member. The recipient can be a serving or recently retired committee member. They should have been contributing to the development of a standard(s) which has a significant impact on industry, the economy and/or the public good.

Specific criteria for Wolfe Barry Medal nominees:

Leadership skills  
Diplomacy / consensus building skills  
Commitment to standards-making  
Innovation  
Mentoring/supporting new committee members

To nominate someone for *the Wolfe Barry Medal* **only**, please click [here](#).

### **New Award!** Consumer Voice Award

This award recognizes an exceptional contribution to standards development by a consumer representative. It must be clear how the individual has contributed to / impacted the standard(s) being developed so that it recognizes the needs of consumers.

...making excellence a habit.™

Specific criteria for the Consumer Voice Award nominees:

- Must be a designated consumer representative
- Champion of consumer needs
- Constructive

To nominate someone, please click [here](#).

**New Award!** [UK Committee Secretary Award](#)

This award recognizes an exceptional contribution by a secretary of any committee for which BSI holds the secretariat. BSI staff members and external secretaries under the auspices of BSI; national, European and international secretaries are all eligible. The recipient will have demonstrated how they have gone above and beyond to support and advance the standards development work of the committee and thus positively impacted the output.

Specific criteria for the UK Committee Secretary Award:

- Proactive approach
- Diplomatic
- Leadership skills

To nominate someone, please click [here](#).

[Emerging Standards-Maker](#)

This award recognizes an individual who is new to standards-making but who has already made a notable contribution. Nominees should have served on a BSI committee for no longer than 5 years but their age is immaterial. It must be clear how the individual's contribution has made a difference to their committee and/or the standards-making process.

Specific criteria for Emerging Standards-Maker nominees:

- Notable contribution to the process / outcome
- Commitment to standards-making
- Influencing skills

To nominate someone, please click [here](#).

[International Standards-Maker](#)

This award is to recognize an exceptional contribution to representing, championing and safe-guarding a UK committee's position in European and/or international standards-making. The recipient can be a serving or recently retired committee member who has been involved in European or international standards-making. Recipients will have demonstrated how their contribution has specifically supported UK interests / positions. They should have been contributing to the development of a standard(s) which has a significant impact on industry, the economy and/or the public good.

Specific criteria for International Standards-Maker nominees:

- Diplomacy / consensus building skills
- Commitment to representing the UK position
- Influencing skills

Commitment to standards-making

To nominate someone, please click [here](#).

#### Leadership Award

This award was created to recognize outstanding leadership and commitment by committee chairs. The recipient should be a serving or recently retired chair. They should have demonstrated exceptional skills in leading the committee but also in supporting and mentoring new committee members.

Specific criteria for Leadership Award nominees:

Must have been a committee chair

Leadership skills

Decision making skills

Diplomacy / consensus building skills

Commitment to standards-making

Mentoring/supporting new committee members

To nominate someone, please click [here](#).

#### Innovation Award

This award recognizes innovation in standards-making either in the standards development process or in the ability to develop effective standards in new/emerging areas. There will need to be clear evidence of how/why this is ground-breaking. In the case of innovation in the process, it would be preferable (but not compulsory) if the innovation is replicable in other sectors of standards-making.

Specific criteria for innovation award nominees:

Creativity

Innovation

Effectiveness

To nominate someone, please click [here](#).

#### Industry Leadership Award

This award recognizes exceptional support for standards-making by a trade association or professional body or an individual company. The recipient will have demonstrated how they have supported and enabled committee members to actively participate in standards-making and how, as an organization, they have constructively engaged in standards-making and supported the benefits of using standards. The number of seats held by the organization is immaterial.

Specific criteria for Industry Leadership Award nominees:

Enabling standards-makers

Supporting standards-makers

Active/constructive participation

Promotion of standards

To nominate someone, please click [here](#).

## Selection Process & Awards Presentation

### Selection process

- The BSI Standards Awards Panel will be responsible for reviewing nominations and selecting award winners.
- The Panel will be selected and chaired by the Director of Standards.
- Award winners will be contacted by BSI to inform them of their award and gather some additional personal information.
- The decision of the BSI Standards Awards Panel will be final.

### Awards presentation

- The BSI Standards Awards will be presented at the annual Standards Forum and Awards event held in London in November.
- Award winners and their partners or a friend/family member will be invited to the event, although acceptance of an award does not require attendance.
- All BSI Committee Members are invited to attend the Standards Forum and Awards and the event usually brings together approximately 200 people from across the UK.
- The full programme for the day along with the booking form are available on the BSI website.

To nominate someone for *the Wolfe Barry Medal* **only**, please click [here](#).

To nominate someone for *any award* **other** than *the Wolfe Barry Medal*, please click [here](#).