

Select Deposit Help

For assistance please contact the Online Support team:
0208 996 7555

BSOnlineSupport@BSIgroup.com

Opening times: Monday to Fri between 09:00 and 17:00 UK time,
except Wednesday when lines open at 10:00 UK time.

As a Select Deposit administrator for your company's British Standards Online (BSOL) subscription, you are able to spend and top-up funds deposited against the subscription. These funds can be used to purchase PDF copies of any document downloadable through our online catalogue. Please note that these funds cannot be used to purchase hardcopy documents, which may be purchased through the online shop by credit card.

Once you have signed into your BSOL account, you will always be taken to the 'Home' area. If you are a Deposit administrator you will see 'My Deposit Account' under the 'My BSOL' section, as circled below in red. As long as you are signed in, you can return to the 'Home' area at any time by clicking on the 'Home' tab in the top left hand corner of the page. You can also access the My Deposit Account area by clicking on the 'My BSOL' tab and navigating to the My Deposit area on this page.

The screenshot shows the BSOL website interface. At the top, there is a navigation bar with 'Home', 'Browse', 'My BSOL', 'Help', and 'News' tabs. A search bar is also present. Below the navigation bar, there is a 'Search BSOL' section with two search input fields: 'BY STANDARD NUMBER' (with 'eg. BS 1234') and 'OR SEARCH BY KEYWORD(S)' (with 'eg. Usability... steam valves'). To the right of the search fields is a 'SEARCH TIPS' box with a list of links: 'How do I search for a standard?', 'What is a standard number?', 'How do I search for a draft standard?', 'How do I refine my results?', and 'How do I filter my results?'. Below the search section is the 'MyBSOL' section, which is divided into three columns. The first column is 'MY NOTIFICATIONS', the second is 'MY DEPOSIT ACCOUNT' (circled in red), and the third is 'RECENT NEWS FROM BSOL'. The 'MY DEPOSIT ACCOUNT' section shows 'BSOL Deposit Only' and 'You have £486.00 remaining in your account', with a link 'View deposit account >' below it. A red arrow points from the text above to the 'View deposit account >' link. Below the 'MyBSOL' section are three columns of news: 'RECENT NEWS FROM BSOL', 'BSOL NEWSLETTER ARCHIVE', and 'BSOL FAQs'.

To access your Deposit account, please click on 'View Deposit account' under 'My Deposit Account'.

You will be presented with the page below.

British Standards Online BSOL™

BSOL is a service from the British Standards Institution

Welcome, BSOL USER | Logout | 0 items in basket

Home Browse My BSOL Help News

Quick Search: Number search Go Advanced

My Account My Notifications My Downloads

Account History

Please note: You will only be able to view your account transactions since you transferred to the new BSOL. To see your earlier transactions please go to www.bsonline.bsi-global.com.

MY DEPOSIT ACCOUNT
BSOL Deposit Only
Balance : £486.00
[Top up your Deposit Account](#)

MY DEPOSIT ACCOUNT HISTORY

Viewing results 1-3 of 3

Date / Time	Description	Credit	Debit	Balance
29/10/2007 14:18	Admin adjustment	£100.00		£100.00

BSOL SUPPORT SERVICES
BSI Online Support Services is open:
Monday-Friday:
9am – 5pm (UK Time)
except Wednesdays:
10am – 5pm (UK Time)
Tel: +44 (0)20 8996 7555
Fax: +44 (0)20 8996 7001
Email:
bsonlinesupport@bsigroup.com
[Feedback](#)

From here you can do the following;

1. [Check Account Balance](#)
2. [Top up the Select Account via Credit Card.](#)
3. [View Deposit Account](#)
4. [Make a purchase using your deposited funds](#)
5. [Select account top up's via cheque or over the phone](#)

1. Check Account Balance

Your Deposit account balance is displayed here.

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My Account My Notifications My Downloads

Account History

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MY DEPOSIT ACCOUNT
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Balance : £486.00
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Email:
bsonlinesupport@bsigroup.com

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2. Top up the Deposit Account via Credit Card

The screenshot shows the BSOL website header with navigation links (Home, Browse, My BSOL, Help, News) and a search bar. The main content area is titled 'Account History' and includes a note about viewing transactions. A box labeled 'MY DEPOSIT ACCOUNT' shows the account balance as £486.00 and a link to 'Top up your Deposit Account'. A red arrow points from this link to the next page. On the right, there is a 'BSOL SUPPORT SERVICES' section with contact information.

Click On 'Top up your Deposit Account'.

Enter your companies VAT number in the box provided, if you have one.

The screenshot shows the 'Top-Up' page on the BSOL website. It features a 'Top-Up' icon and a description of the service. A box labeled 'MY DEPOSIT ACCOUNT' displays the account address and a 'VAT Number' input field. A red arrow points to this field. Below the account information, there is a 'CHOOSE A TOP UP AMOUNT' section with radio buttons for £500.00, £800.00, and £1,000.00. A red arrow points to the £500.00 option. A note states that the amount is subject to applicable UK V.A.T. The right sidebar contains the same 'BSOL SUPPORT SERVICES' contact information as the previous page.

Choose the amount you would like to add to your Deposit account noting, that these values are subject to VAT. VAT will be charged, where applicable, on top of the Top Up value, however VAT will not be charged on the purchase of documents made using Deposit funds.

Enter Credit card details as requested.

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PLEASE ENTER YOUR PAYMENT DETAILS

Items marked * are mandatory

Cards we accept



We currently accept Amex, Maestro/Switch, MasterCard/Eurocard and Visa credit cards.

Card Type *

Name on card *

Card number *

Expiry date *

Security code

The card security code is the final 3 digits printed on the signature strip of the back of the card.
For American Express, a 4 digit code is printed on the front of the card.

Start date

Issue number



[Top up account](#)

Click on 'Top up Account' to complete the Top Up.

Your balance will be updated automatically and a copy invoice sent to your billing address by first class post.

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3. View Deposit Account

Your Deposit Account history is displayed the bottom of the 'My Deposit Account' page.

MY DEPOSIT ACCOUNT
BSOL Deposit Only
Balance : £486.00
[Top up your Deposit Account](#)

MY DEPOSIT ACCOUNT HISTORY
Viewing results 1-3 of 3

Date / Time	Description	Credit	Debit	Balance
29/10/2007 14:18	Admin adjustment	£100.00		£100.00
21/05/2009 11:22	Admin adjustment	£500.00		£600.00
21/05/2009 11:23	UAT-011037		-£114.00	£486.00

Viewing results 1-3 of 3
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4. Make a purchase using your deposited funds

To purchase a document using your Deposit funds you need to locate it in our online catalogue using the search tool. Enter the standard number in the 'Quick Search' box in the top right hand corner of the page and click on the 'Go' button.

You will then be presented with a list of results as shown below.

To purchase the document you require using your Deposit account, click on the 'Purchase Document' button to the right of the document title. Or click through to view the bibliographic information about the standard to check you are purchasing the right one by clicking on the standard number link or on the View details link. From the Item detail page you can select the "Purchase information" tab and then click on the "Purchase using your Deposit Account" button on that tab.

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This will add the item to your Basket. Once you are satisfied that you have added all the documents you require to your basket please click on the 'Basket' option in the top right hand corner of the page.

The screenshot shows the BSOL search results for the query "7992". The page header includes the BSOL logo and navigation links. The search results section displays three items:

- BS ISO 7992:2007**: published 31/12/2007. Iron ores for blast furnace feedstocks. Determination of reduction under load. Status: Current. Price: £72.00.
- BS 7992:2002**: published 18/01/2002. Code of practice for exterior deterrent systems. Price: £80.00.

Each item has a "Purchase Document" button and an "Add to My Notifications" button. A red arrow points from the text above to the "1 item in basket" link in the top right corner of the page.

You will then be presented with the BSOL Basket Screen and when you are happy with the contents, click on 'Checkout Now'.

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The screenshot shows the "View Basket" screen. It features a table with the following columns: Item, Format, Qty, Remove, Member Price, Price, and Subtotal. The table contains one item:

Item	Format	Qty	Remove	Member Price	Price	Subtotal
BS ISO 7992:2007 Iron ores for blast furnace feedstocks. Determination of reduction under load		1		£36.00	£72.00	£80.00

Below the table, there is a green box stating "On this order, members save £36.00" and a "SubTotal : £80.00". At the bottom, there are two buttons: "Continue Shopping" and "Checkout Now". A red arrow points from the text above to the "Checkout Now" button.

After clicking 'Checkout Now', you will be taken to the payment options page. Here you can select the Deposit account from which you would like to spend funds or top up a Deposit account if you don't have enough funds remaining.

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 Welcome, **BSOL USER** | [Logout](#) | [1 item in basket](#)

Home Browse My BSOL Help News Quick Search Advanced

Checkout
 Delivery **Payment** Verify Order Confirmation

Please enter your payment details (fields marked * are required)

PLEASE CHOOSE WHICH SELECT ACCOUNT YOU WISH TO DEBIT

BSOL Deposit Only
 £486.00
 Top up this account

We accept the following credit cards
 We currently accept Amex, MasterCard/Eurocard and Visa credit cards. Unfortunately at this time we can not accept debit cards.

A note on security
 For any communication of your credit card during the transaction, your credit card number is encrypted using 128 bit encryption.

Vat Number
 If available, please supply your VAT registration number. The first two characters of this number must include the two letters of your respective member state (e.g. DK for Denmark, EL for Greece and GB for the United Kingdom).

[More Information about VAT](#)

Once you are happy with your choice please click on the 'Verify Your Order' button.

You will then be taken to the 'Verify Order' page, as follows, which gives you a final opportunity to check everything is correct before completing your order.

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 Welcome, **BSOL USER** | [Logout](#) | [1 item in basket](#)

Home Browse My BSOL Help News Quick Search Advanced

View Basket
 Delivery Payment **Verify Order** Confirmation

Please verify all information on this page before placing your order

When purchasing standards and publications please ensure the delivery format of your purchase is correct.

Item	Format	Qty	Remove	Member Price	Price	Subtotal
BS ISO 7992:2007 Iron ores for blast furnace feedstocks. Determination of reduction under load		1		£36.00	£72.00	£80.00
SubTotal :						£80.00
Standard Delivery :						£0.00
VAT :						£0.00
Order Total :						£80.00

On this order, members save **£36.00**

Terms and Conditions
 I have read and accept the Privacy Statement and Terms and Conditions*

When you are satisfied that the details are correct please click on the 'Place This Order' button.

You will be given the option to download a PDF version of each document your ordered or to download all the documents as a ZIP package. If you are unable to download the documents at this point you will be able to download them from your order history for 72 hours from the time you placed the order.

If you have any problems downloading a document please contact the Online Support team as soon as possible.

5. **Top up account via cheque or over the phone**

Should you wish to top up your account off-line, you are able to do this in two ways;

- Over the phone by calling the support desk + 44 (0) 20 8996 7555
- By Sending a cheque to;

BSI Cash Office
PO Box 16206
London
W4 4ZL

Always quote your BSI account number and “**Top Up BSOL Online Subscription**” so that this is brought to our attention as quickly as possible.

Please remember that to contact the Online Support team if you require any assistance.

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