

# ISO 9001:2015

## Lead Auditor

### Five day course

Gain the confidence to effectively audit a quality management system (QMS) in accordance with internationally recognized best practice techniques. Demonstrate your commitment to quality by transforming existing auditor skills to ISO 9001:2015. Consolidate your expertise with the latest developments and contribute to the continuous improvement of the business.



#### How will I benefit?

- Identify the aims and benefits of an ISO 9001:2015 audit
- Interpret ISO 9001:2015 requirements for audit application
- Plan, conduct and follow-up auditing activities that add real value
- Grasp the application of risk-based thinking, leadership and process management
- Access the latest auditor techniques and identify appropriate use
- Build stakeholder confidence by managing processes in line with the latest requirements
- Understand the arrangements for BSI certification.



#### What will I learn?

Grasp the key principles and practices of effective QMS audits, in line with ISO 9001:2015 and ISO 19011 'Guidelines for auditing management systems'. Using a step-by-step approach, you'll learn the entire audit process from initiation to follow-up. You'll gain the knowledge and skills required to undertake and lead a successful management systems audit.



#### Who should attend?

This course is ideal for anyone needing to audit an organization's ISO 9001:2015 QMS.

“The commitment and enthusiasm shown by the BSI team to understand our business was commendable.”

Vikas Joshi, Continuous Improvement Manager, Coca-Cola

Book this course online by visiting

<http://www.bsigroup.com/en-SG/Our-services/Singapore-Training-Courses/>  
or call us today on +65 6270 0777

# BSI Training Academy

## Agenda

Day 1	Day 2	Day 3
Welcome and introductions Course benefits Aims, objectives and structure First, second and third party audits Typical audit activities Audit objectives, scopes and criteria's Audit resources Roles and responsibilities Confidentiality Audit methods Stage 1 and 2 audits Audit plan Work documents Opening meeting Audit evidence Effective communication Audit findings Audit meetings Closing meeting Audit reports and follow-up	Day 1 review QMS purpose and business benefits Terminology Plan-Do-Check-Act QMS processes and context Conformance and compliance Role of the auditor QMS documented information Initiating the audit Document review Audit plan Work documents Opening meeting Observations Interviewing top management	Specimen exam: Section 1 and 2 review Auditing context of the organization Auditing the organization's QMS planning process Tutorial on body language Audit trails Auditing the organization's operational QMS processes (1) Auditing the organization's operational QMS processes (2)
Day 4	Day 5	<b>Why train with us?</b> We don't just train you to meet standards – we create them. As the world's first National Standards Body and a founding member of ISO, no one knows standards like BSI. Our expert knowledge means a lot and when you train with us, you benefit from this expertise. Our training courses will give you the knowledge and skills to embed the standards that matter to you the most. To promote your professional development, you'll receive a BSI Training Academy certificate that's recognized worldwide.
Specimen exam: Section 3 review Auditing the organization's operational QMS processes (3) Nonconformities Closing meeting Audit report Audit follow-up Specimen exam: Section 4 review	Hand in homework: Audit report Final questions/revision Evaluation Introduction to the exam Exam Reflection and feedback	

Note: All course information is based on ISO/DIS 9001:2015. You'll receive a complimentary update when the final standard publishes to ensure you're fully informed of any changes. We'll also reissue an updated certificate.

Book today by visiting  
<http://www.bsigroup.com/en-SG/Our-services/Singapore-Training-Courses/>

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