



2014

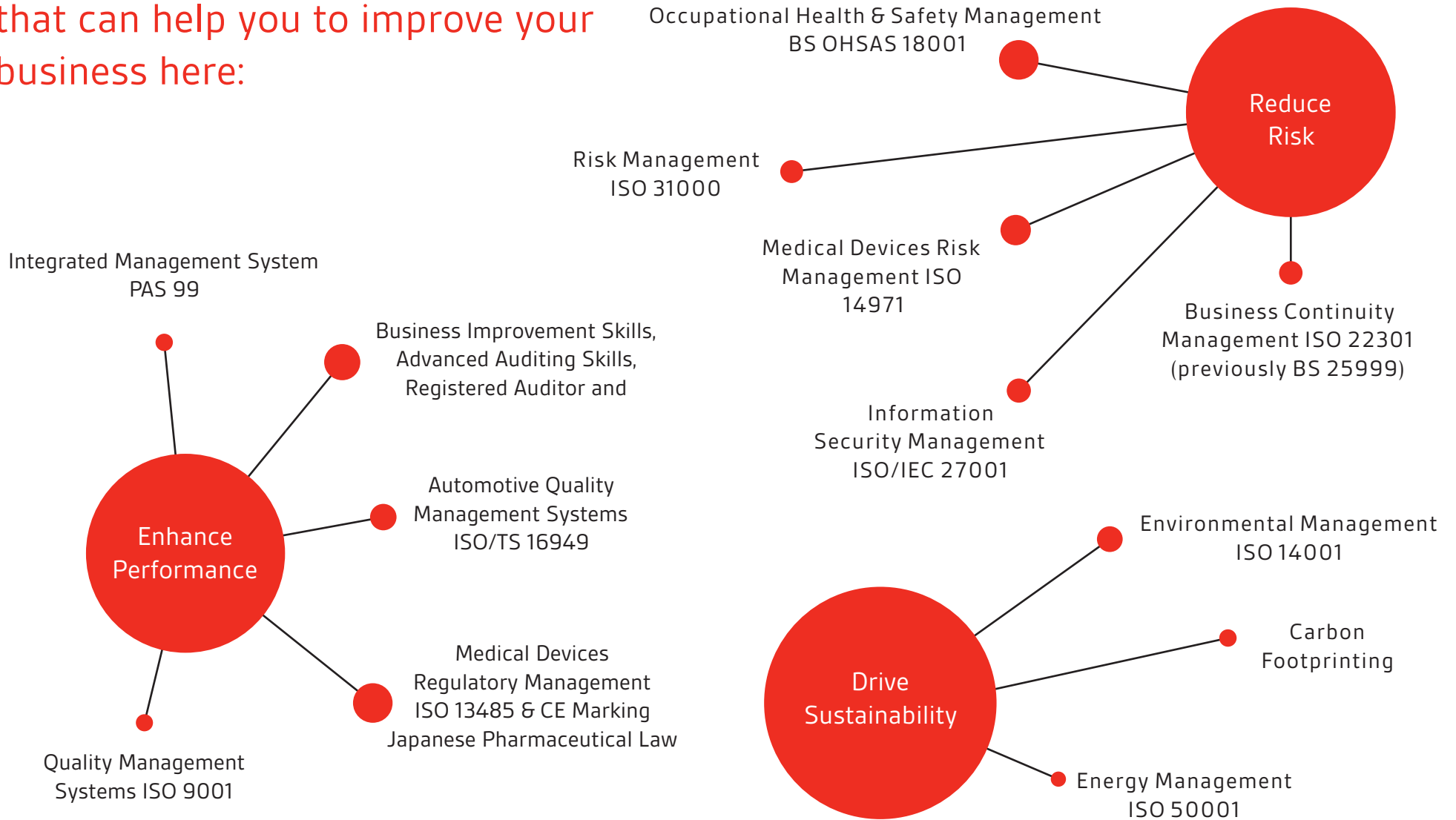
# Training Catalogue

BSI Training. Turning our experience into your expertise.

**bsi.**

...making excellence a habit.™


Whatever your area of responsibility, you'll find the standards and courses that can help you to improve your business here:



## Why train with us ?

We understand that business success starts with people. And we've audited thousands of businesses, applying the same standards to each, so we can genuinely benchmark performance.

We've also trained many auditors who carry out these assessments and know we can take you from beginner to certification to expert quickly –wherever you are on your learning journey, we can tailor training to you and your business.



Call and ask us about training designed to suit you with our in-company option.

## Our Approach

We accelerate your learning. Everyone has preferred learning techniques which we introduce to our training to help you progress naturally and quickly. We encourage interaction and collaboration because the more involved you are, the more positive the outcome.

We also keep the courses varied and put your learning in context to give you an enjoyable, successful and satisfying experience.

## Our Tutors

Train with the best to become the best. Our tutors are recognized as leaders in their field, offering a world-class learning to understand and meet your different learning needs, and they have years of industry experience.

What's more, our tutors train assessors who look at your organization to keep your learning in line with your company's accreditation.

## Our Venues

We deliver five star learning at first class venues. These are selected especially to make sure you learn in the best possible environment with great facilities, refreshments and quality accommodation.

This way you can focus on and maximize your learning experience. Also, any of our public courses can be tailored to your specific needs and delivered at your premises making it even more convenient for you.

99% of course delegates say they would recommend BSI. Here are some of their reasons for doing so:

- Experience and breadth of training
- Brand association
- Choice of course style
- Ease of booking
- Quality course material
- Reputable venues

# In-company Training

## Designed for you

We take the time to understand your company's learning needs to develop tailored training solutions that satisfy your business objectives. We'll review what you want to achieve and bring our expert trainers to your site to make it convenient for you.

This way you save costs and your training stays consistent and effective.


Working with you, we'll help to develop your people, improve processes and enhance your systems.

Our aim is to try to do more than just deliver the course - we want to help you embed your learning.

## Exclusivity & Convenience

In- company trainings are exclusive for your organization and tailored to meet your business requirement. Speak with our training specialist and they will be able to arrange a suitable and customized training program for you.

An in-company training program is also highly efficient and convenient for your business as we minimize disruptions to the operation of your organization by staging the program at your venue or desired location.



Call and ask us about training designed to suit you with our in-company option.

# How In-company Training can develop your organization

## What we do

### Management Briefings

This provides an understanding of the strategic benefits of attaining the standard, training and certification

### Introduction Courses

#### Implementation Courses

#### Internal / Lead Auditing Courses

#### Diploma/Certificate Qualifications/Additional

#### Professional Qualifications

### Awareness

This is usually an Introduction course, however, if your staff need additional training, we can tailor your in-company course to suit you

## Who it benefits

Executive / board management

Executive / board management

Project Management

Whole Organization

Whole Organization



## BSI INDONESIA TRAINING PRODUCT

No	Course Title	Day(s)	Purpose			Course Code	No	Course Title	Day(s)	Purpose			Course Code
			S	P	A					S	P	A	
QUALITY						Occupational Health & Safety							
1	Quality Policy Development	1					1	OHS Legal & Other Requirements	2				
2	Business Process Mapping	2					2	Basic Safety, a guide to OHSAS 18001 Certification	1				
3	ISO 9000 Awareness/Introduction	1					3	HIRADC	2				
4	ISO 9000 Interpretation	2					4	Emergency Preparedness & Response	2				
5	ISO 9000 Documentation	2					5	OHS Legal Evaluation of Compliance	1				
6	ISO 9000 Packaged	5					6	HAZOP	2				
7	Training & Competency Management (ISO 10015)	2					7	OHSAS 18001 Awareness/Introduction	1				
8	ISO/TS 16949 Interpretation	2					8	OHSAS 18001 Interpretation & HIRADC	2				
9	ISO/TS 16949 Documentation	2					9	OHSAS 18001 Documentation	2				
10	ISO 9000 Internal Audit	2					10	OHSAS 18001 Internal Audit	2				
11	Customer Satisfaction Measurement	1					11	Safety Leadership for Supervisor	2				
12	Training Needs Analysis	1					12	Safety at Work	1				
13	ISO 9000 Management Representative (QMR)	2					13	OHSAS 18001 Management Representative (OHSMR)	2				
14	ISO 9000 Internal Audit Scoring System	2					14	Incident Report & Investigation	2				
15	ISO/TS 16949 Internal Audit	2					15	Safety Inspection & Audit	2				
16	Malcolm Baldrige QM9004	2					16	OHSAS & SMK3 Integration	3				
17	Balance Score Card	2					17	Behavior Based Safety	2				
18	Introduction to Six Sigma	2					18	Advanced Safety Audit	2				
19	ISO 9000 Continual Improvement	1					19	OH&S Lead Auditor Course (IRCA Registered)	5				
20	ISO 9000 Internal Audit Performance Based	2					20	Confined Space Entry Training	2				
21	Cost of Quality	2					21	First Aid Training	2				
22	Five S Introduction	1					22	Manual Handling Course	1				
23	QCC/Quality Control Circle (Gugus Kendali Mutu) For Improvement	2					23	Work Safely in Construction Industry	2				
24	Basic Service Excellence (Integrated with ISO 9001 Implementation)	2					24	Work Safely at Height Course	2				
25	ISO 9001:2008 Interpretation and Transition Auditor Training Course (TATC)	1					25	Respond to workplace emergency	2				
26	<b>Complaint Handling Management --&gt; New</b>	2					26	Fire Warden Course	2				
27	Failure Mode Effects Analysis (FMEA) 4th Edition	2					27	Emergency Response Training	2				
28	Advance Product Quality Planning (APQP)	2											
29	IWA-1:2005 Introduction (Guidance for Process Improvement in Health Service Organaiza	2											
30	Internal Audit for Health Service Organization - IWA-1:2005	2											
31	Continual Improvement in Health Service Organization - IWA-1:2005	2											
32	IWA-2:2007 Introduction (ISO 9001 Guidance for Education)	2											
33	Internal Audit for Education Organization - IWA-2:2007	2											
34	QMR for Education Organization	2											
35	IWA-4:2005 Introduction (ISO 9001 Guidance in Local Government)	2											
36	QMS Lead Auditor Course (IRCA Registered)	5											
37	<b>Introduction of Supply Chain Management --&gt; New</b>	1											
38	<b>Total Quality Management (TQM) --&gt; New</b>	2											
39	<b>Lean Manufacturing Process --&gt; New</b>	2											
40	<b>Introduction for KAIZEN --&gt; New</b>	1											
41	<b>Just In Time (Kanban Process) --&gt; New</b>	2											
42	<b>Problem Solving Methods --&gt; New</b>	2											
43	<b>Sampling Methods &amp; Techniques --&gt; New</b>	1											
44	<b>Introduction to Project Management --&gt; New</b>	1											
ENVIRONMENTAL						FOOD SAFETY							
1	EMS Legal & Other Requirements	2					1	ISO 22000 Awareness/Introduction	1				
2	Basic Waste Management	2					2	ISO 22000 Interpretation	2				
3	EMS Legal Evaluation of Compliance	1					3	ISO 22000 Documentation	2				
4	ISO 14000 Interpretation in Advanced	2					4	PAS 220:2008 Food Safety	2				
5	ISO 14000 Awareness/Introduction	1					5	Food Hygiene for Food Handler	2				
6	ISO 14000 Documentation	2					6	IFIS Introduction	1				
7	ISO 28000 Awareness/Introduction	1					7	ISO 22000 Internal Audit	2				
8	ISO 28000 Interpretation	2					8	BRC-5 Introduction	2				
9	ISO 14000 Internal Audit	2					9	GMP for Pharmaceutical	2				
10	Hazardous Waste Management	1					10	GMP for Animal Feed	2				
11	Industrial Waste Management	1					11	Certified FSMS Team Leader	2				
12	ISO 14000 Management Representative (EMR)	2					12	SQF 2000 (Safety Quality Food) Interpretation	3				
13	Environmental Performance Evaluation (ISO 14031)	2					13	Continual Improvement in FSMS	2				
14	Clean Production	2					14	ISO 22000 FSMS Lead Auditor Course (IRCA Registered)	5				
15	Chain Of Custody Interpretation & Implementation	2											
16	SA 8000 Awareness	1											
17	Corporate Social Responsibility	2											
18	Sustainability Report Assurance (SRA) based on Global Reporting Initiative - G3:2006	2											
19	Sustainability Report Assurance (SRA) based on AA-1000	2											
20	EMS Internal Audit Performance Based	2											
21	EMS Internal Audit with Scoring System	2											
22	EMS Lead Auditor Course (IRCA Registered)	5											
23	<b>Green Productivity --&gt; New</b>	1											
24	<b>MSDS Knowledge &amp; Waste Management --&gt; New</b>	2											
						INFORMATION SECURITY							
							1	ISO 27000 Introduction, Interpretation & Implementation	3				
							2	ISO 27000 Internal Audit (Package)	2				
							3	ISO 27000 ISMS Lead Auditor Course (IRCA Registered)	5				
						INTEGRATION SYSTEMS							
							1	Introduction to Integration Management System	2				
							2	HSE Risk Assessment	2				
							3	Integration Management System Documentation	2				
							4	Integration Management System Internal Audit	3				
							5	Management Representative Skills for QHSE	2				
							6	RoHS Internal Audit	2				
							7	RoHS Executive Briefing	1				
							8	<b>Management of Change --&gt; New</b>	1				
							9	<b>Introduction of SEDEX Audit --&gt; New</b>	1				
							10	<b>Risk Management Standard Based on ISO 31000 --&gt; New</b>	2				
						OTHERS							
							1	<b>Vendor Audit --&gt; New</b>	2				
							2	Baggage X-Tray Training	3				

**Notes:**

**Purpose of Training** (SD= System Development, PC= Preparation for Certification, AC= After Certification)

## PUBLIC TRAINING SCHEDULE 2014

Courses	Days	Cost (IDR)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Quality Management Training Course</b>														
Introduction to ISO 9001 QMS and Update for ISO 9001:2015 version	1	1,100,000.00	7	26	25		20		11	14	30		25	
Complaints Management	2	2,250,000.00		3 - 4		2-3			14-15		8-9		19-20	
Customer Satisfaction	2	2,250,000.00	15-16		3 - 4		13-14			12-13		16-17		17-18
Service Excellent	2	2,250,000.00		5 - 6		7-8			2-3		15-16		6-7	
Project Management	2	2,250,000.00	22-23		5 - 6			3-4		12-13		1-2		2-3
Coorporate Social Responsibility	2	2,250,000.00		11-12			20-21		8-9		17-18		11-12	
Implementation to ISO 9001 QMS and Update for ISO 9001:2015 version	2	2,250,000.00	20-21	27-28	11 - 12	7-8	12-13	3-4	14-15	14-15	24-25		3-4	
ISO 9001 Internal Auditor Training Course	2	2,250,000.00	27-28		18-19			9 - 10		18-19	1-2	9 - 10	27-28	16 - 17
ISO 9001 Lead Auditor Training Course* (IRCA Reg. No : A17070)	5	7,250,000.00	20 - 24	10 - 14	24-28		19-23	9 - 13		18-22	15-19	20-24		8-12
ISO 9001 Internal Auditor Scoring System Training Course	2	2,000,000.00		13 - 14		16 - 17		18 - 19		25 - 26		14-15		1-2
ISO 9001 Continual Improvement Tool Training Course	2	2,000,000.00			18 - 19		13 - 14		15 - 16		2-3		17-18	
Introduction + Implementation of Performance Excellence Criteria Course (MBNQA)	2	3,100,000.00		17- 18		29-30		26 - 27			4-5		27 - 28	
<b>Environmental Training Course</b>														
Introduction to ISO 14001 Environmental Management System	1	1,100,000.00		19		23		18		22		21		3
Introduction to ISO 14001 Enviromental Management System and Update for ISO 14001:2015 version (based on CD 2)	1	1,100,000.00	21	25		20		11		30		25		
Implementation to ISO 14001 EMS and Update for ISO 14001:2015 version	2	2,250,000.00						19-20		25-26	22-23	30 -31		
Implementing an ISO 14001 Environmental Management System	2	2,250,000.00	29 - 30		26 - 27		22 - 23		16-17		22-23		5-6	
ISO 14001 Internal Auditor Training Course	2	2,250,000.00		20 - 21	26 - 27	29-30		11-12		19 - 20		30 -31		4-5
ISO 14001 Lead Auditor Training Course*	5	7,250,000.00		10-14	17 - 21	14 - 17	19-23	16-20		25-29		20-24	13-14	1 - 5
Indonesia Enviromental Law	2	2,250,000.00	16-17		4-5		20 - 21		3-4		18 - 19		4-5	
<b>Occupational Health &amp; Safety Training Courses</b>														
Introduction to OHSAS 18001 Occupational Health & Safety	1	1,100,000.00		4		2				27			27	
Implementing OHSAS 18001 Occupational Health & Safety	2	2,250,000.00	9 - 10		25-26		6 - 7		20-21	14 - 15		16-17	19-20	
OHSAS 18001 Internal Auditor Training Course	2	2,250,000.00		4 - 5		7 - 8		3 - 4		14 - 15	29-30			8-9
OHSAS 18001 Lead Auditor Training Course* (IRCA Reg. No : A17036)	5	7,250,000.00		17-21	17 - 21	21 - 25		9 - 13		25-29		13-17	3-7	15-19
Hazard Identification, Risk Assessment & Determining Control (HIRADC) Training Course	2	2,250,000.00	9 - 10		17 - 18		19 - 20		7-8		11 - 12		17-18	
Hazard and Operability (HAZOP) Training Course	2	2,250,000.00	29 - 30		26 - 27				23 - 24		24 - 25		25-26	
<b>Information Security Training Courses</b>														
Introduction + Implementing ISO/IEC 27001 Information Security	3	5,000,000.00	21 - 23		18 - 20		12 - 14		22 - 24		2-4		4-6	
ISO/IEC 27001 Internal Auditor Training Course	2	4,000,000.00		27 - 28		29 - 30		25 - 26		28 - 29		27 - 28		22-23
ISO/IEC 27001 Lead Auditor Training Course* (IRCA Reg. No : A17287)	5	12,000,000.00	20 - 24		24 - 28		5-9			18-22		27-31		1-5
<b>IT Service Management Training Courses</b>														
Introduction to ISO/IEC 20000 I.T. Service Management	1	2,250,000.00		19		23		18		27		22		17
Implementing ISO/IEC 20000 I.T. Service Management	2	5,000,000.00		20 - 21		16 - 17		18 - 19		19 - 20		20-21		11-12
ISO/IEC 20000 Internal Auditor Training Course	2	5,000,000.00	29 - 30		26 - 27		6 - 7		17 - 18		23 - 24		24-25	
ISO/IEC 20000 Lead Auditor Training Course* (IRCA Reg. No : A17452)	5	12,000,000.00		24-28		21 - 25		9 - 13		18-22		20-24		15-19

Courses	Days	Cost (IDR)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Risk Management Training Courses</b>														
Implementing ISO 31000 Risk Management	2	2,250,000.00	9 - 10		13 - 14	16 - 17	21 - 22	23-24	3 - 4	28-29	25 - 26		26 - 27	
Introduction to ISO 31000 Risk Management	1	1,100,000.00		20		23		20		29		30		22
<b>Business Continuity Training Courses</b>														
ISO 22301 Lead Auditor Training Course* (IRCA Reg. No : A17456)	5	16,000,000.00	20 - 24	17 - 21			5 - 9				15-19		3-7	
<b>Energy Management System Training Courses</b>														
ISO 50001 Lead Auditor Training Course* (IRCA Reg. No : A17583)	5	11,500,000.00	6 - 10		24-28		19 - 23					13-17	10-14	
<b>Food Safety Training Courses</b>														
Introduction to ISO 22000 Food Safety	1	1,100,000.00		14		16		17		20		24		17
Implementing ISO 22000 Food Safety	2	2,250,000.00	21 - 22		10 - 11		21 - 22		21-22		25 - 26		26 - 27	
ISO 22000 Internal Auditor Training Course	2	2,250,000.00	29 - 30		26 - 27		12 - 13		14-15		24 - 25		13 - 14	
ISO 22000 Lead Auditor Training Course* (IRCA Reg. No : A17416)	5	7,250,000.00		17 - 21		21 - 25		23 - 27		18 - 22		6-10	24-28	
<b>Automotive Quality Management Training Courses</b>														
Introduction to ISO/TS 16949 Automotive Quality	2	3,000,000.00		25 - 26		29 - 30		10 - 11		19 - 20		28 - 29		15-16
Implementing ISO/TS 16949 Automotive Quality	2	3,000,000.00	17 - 18		18 - 19		13 - 14		15 - 16		23 - 24		11 - 12	
ISO/TS 16949 Internal Auditor Training Course	2	3,000,000.00		27 - 28		10 - 11		25 - 26		19 - 20		20-21		16-17
Failure Mode Effects Analysis (FMEA)	2	3,000,000.00	29 - 30		26 - 27				16-17		24 - 25		13 - 14	
Advanced Product Quality Testing (AQPQ)	2	3,000,000.00		25 - 26			22 - 23			28 - 29			26-27	
<b>Supply Chain Management Training Courses</b>														
Introduction to ISO 28000 Supply Chain Security	1	1,100,000.00		6		10		11		14		10		3
Implementing ISO 28000 Supply Chain Security	2	2,250,000.00	9 - 10		24-25		6 - 7		10 - 11		3-4		18 - 19	
<b>Education Quality Training Courses</b>														
Introduction to IWA-2:2007 Application of ISO 9001 in Education	2	2,250,000.00	28 - 29		20 - 21		19 - 20		17 - 18		11 - 12		6 - 7	
IWA 2:2007 Internal Auditor Training Course	2	2,250,000.00		20 - 21		22 - 23		18 - 19		19 - 20		29-31		12 - 13
Management Representative Skills for Education Organization	2	2,250,000.00	29 - 30		26 - 27	3-4	5-6		17 - 18		22-23		26 - 27	
<b>Integrated System Training Courses</b>														
Introduction to PAS 99 Integrated Management System	2	2,250,000.00	28 - 29		27 - 28		8 - 9		2-3		1-2		13 - 14	
Understanding & Document PAS 99	2	2,250,000.00	28 - 29		20 - 21		12 - 13		14-15		11 - 12		6 - 7	
PAS 99 Internal Auditor Training Course	3	3,000,000.00		26-28		15-17		24 - 26		20 - 22		15 - 17		16 - 18
Management Representative Skills for Quality, Health, Safety & Environment	2	2,250,000.00	9 - 10		13 - 14		5-6		1-2		4 - 5		20-21	
Management Representative Skills for Quality	2	2,250,000.00									4 - 5		20-21	



Courses	Days	Cost (IDR)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Sustainable Business Management Training Courses</b>														
Sustainability Reporting based on G3:2006 Global Reporting Initiative	2	2,250,000.00	28 - 29		20 - 21				17 - 18		17-18		6 - 7	
Sustainability Reporting based on AA-1000 Accounting Ability	2	2,250,000.00		18-19		16 - 17		4-5		19 - 20		15-16		11-12
<b>NEBOSH</b>														
NEBOSH International Technical Oil and Gas Certification Course	5	2.150 USD							14 - 18					
<b>Social Accountability Training Courses</b>														
Introduction to SA 8000 Social Accountability	2	2,250,000.00		25-26		24-25		24-25		26 - 27		20-21		22-23
<b>New Standard</b>														
Introduction to ISO 22301 Business Continuity Management System	1	2,250,000.00	7		4		6		1		2		10	
ISO 22301 Internal Auditor Training Course	2	4,000,000.00		13-14		22 - 23		4-5		12-13		8-9	11-12	
Introduction to ISO 50001 Energy Management System	1	2,250,000.00	13		19		21		10		17		20	
ISO 50001 Internal Auditor Training Course	2	4,000,000.00		11-12	20-21	16 - 17		10-11		25-26		14-15		
Introduction to ISO 39001 Road Traffic Safety Management System	1	2,250,000.00	20		28		5		15		30		27	
ISO 39001 Internal Auditor Training Course	2	4,000,000.00		25-26		10 - 11	8-9	2-3		27-28		29-30	11-12	
Implementing to ISO 39001 Road Traffic Safety Management System	2	4,000,000.00		25-26		10 - 11	6-7	25-26		27-28		29-30		
Introduction to New Standards of ISO 9001:2015, ISO 14001:2015, ISO 45000:2016 (Previously OHS 18001:2007)	2	2,250,000.00							7-8		1-2			

\* IRCA Accredited Courses

Note:

<sup>1</sup> Courses are conducted in English, unless otherwise specified.

<sup>2</sup> Standard public terms & conditions apply.

For Enquiries, please e-mail to BSI ( *British Standard Institution* ) Representative Office with Ms. Adjeng at Adjeng.Mahendra@bsigroup.com

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