

BSI Training Academy

Nigeria

ISO 9001:2015 & ISO
14001:2015 Transition
Training Now Available

NEW

Public Training
January to December 2016



bsi.

 **INVESTORS
IN PEOPLE**

...making excellence a habit.™

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Welcome to the BSI Training Academy



Theuns Kotze
Managing Director

"Drawing on our own extensive experience, the courses that BSI delivers will be sure to lead your company towards excellence. BSI Training Academy provides top quality training that suits your organization and our priority is to provide leadership training that deliver long-term solutions and exceed your expectations."

We understand business success starts with people. We've assessed thousands of businesses, so we can genuinely benchmark performance. We've also trained many auditors who carry out these assessments so we can take you from beginner, to certification, to expert - quickly.

BSI is proud to have been recognized as one of the UK's strongest B2B brands for the 11th consecutive year - a huge achievement. Superbrands® ranks the most trusted brands across many sectors and industries. Brands need to have established the finest reputation in their field and offer customers significant advantages over their competitors, as well as being judged on their quality, reliability and distinction. Why trust your training to anyone else?

Investors in People is the UK's leading people management standard. It specializes in transforming business performance through people. In 2012, BSI was awarded the Investor in People standard for the first time.



Why train with BSI?

Great businesses need great people

Research shows that when an organization invests in training and development, they reap real rewards:

83% of people feel that staff are the key to maintaining a competitive edge*



45% percent of staff say they'd feel more motivated if their organization invested in **skills training***



Businesses are **2.5 x more likely to fail** if they don't train their staff*



We've shaped the **world's most adopted standards** including ISO 9001, ISO 14001 and BS OHSAS 18001



94% of our delegates score our tutors 9 or 10 out of 10



55% of FTSE 100 companies are BSI clients



In 2014 we trained **105,000** people, from SMEs to global organizations



BSI spend **165,000 days** with clients in a year, so we know what businesses want and understand their needs



Our tutors have **250 years** experience working with management systems between them

Turn our experience in to your expertise

Why training is important

*Source: City of Bristol Benefits of Training article

Our training delivery options

Your organization is unique, so we offer a range of training options to suit you. From public to in-company and distance learning courses, BSI offers training in different formats and languages (English/Arabic– choose the best that suits you or your organizations' needs. (Public, In-house, and Distance Learning)

Our Tutors

Turn our experience into your expertise with industry leading professionals. Our tutors are recognized as leaders in their field, offering a first-class learning experience. They are trained to understand and meet your different learning needs, and they have years of industry experience. What's more, our tutors train assessors who look at your organization to keep your learning in line with your company's certification.

Our Venues

We deliver five star learning at first class venues. These are selected especially to make sure you learn in the best possible environment with great facilities, refreshments and quality accommodation.

Public courses Venues:

1. Dubai-UAE
2. Abu Dhabi-UAE
3. Bahrain
4. Riyadh-Saudi Arabia
5. Muscat-Oman
6. Kuwait
7. Lagos-Nigeria
8. South Africa



Certified Courses

IRCA is an auditor training certification body. Over 50,000 students choose to complete IRCA-certified training courses every year in more than 100 countries. IRCA-approved courses are indicated by the IRCA logo

The BSI Certificate

The BSI Certificate is recognised throughout the world as a mark of expertise, quality and integrity. Where appropriate BSI courses are independently certified by IEMA or IRCA.



Which course is right for you?



All our courses are available in-company

Call +971 4 336 4917

In-Company Training



Request a quote by visiting our website bsigroup.ae/incompany or call us on +971 4 336 4917

When you choose BSI In-company Training, you can select a course 'off-the-shelf' from our extensive range. You can then ask us to adapt a course to your specific needs, or you can request a completely bespoke course to be developed for you.

We will take the time to understand your company's learning needs so that we can develop a tailored training solution that satisfies your business objectives. Working with you, we'll help to develop your people, improve processes and enhance your systems. Whichever option you choose, you can be sure that you will be trained by a tutor who has practical experience under their belt and who understands your marketplace.

If you have a group of people who need to understand or audit your management system, consider in-company training:

- We can provide a management briefing, auditor training, or any of the courses listed within this catalogue
- Receive training in your own confidential surroundings
- We charge by the day, not by the delegate, making it a cost effective solution for training a group

BSI Certified Auditor/Lead Auditor

The new BSI Certified Auditor/Lead Auditor qualification gives your employer or client complete confidence in you. It lets them know your auditing skills are not just solely based on your experience. They'll be reassured you are regularly evaluated by our leading independent auditing experts.



Step One: Take internal or lead auditor Training

You'll need to complete, or have already completed, internal auditor or lead auditor training. You will then begin to put your training into practice by undertaking management system audits

Step Two: Audit Packs

Send three completed audit packs which our tutors will check and review, looking for evidence of audit planning and effective reporting.

Step Three: Qualifying Review

The final stage is a half day qualifying review where one of our experienced tutors will carefully observe and evaluate your conduct of a live audit.

Benefits to you include:

- CV enhancer
- Detailed feedback on your audits
- Career development
- A professional qualification
- Membership card and use of logo

Continuation

To keep your Certified Auditor qualification, you will need to continue to demonstrate your auditing skills by providing us with three audit packs on an annual basis, and after three years conduct another qualifying review.



Distance Learning

Our distance learning courses give you the option to train for globally recognized qualifications without disrupting your work. Our tutors will support you throughout and make sure you excel in your chosen field.



BSI Diploma in Quality Management Systems

Ideal for those involved at a strategic or operational level in implementing a quality management system, this distance learning based qualification comprises of eleven modules of study, covering ISO 9001, the application of quality management principles and the process of system implementation.

USD 3,135

[Learn more >](#)

BSI Certificate in Occupational Health and Safety Management Systems

This distance learning qualification consists of eight modules of study. It provides an understanding of the structure, requirements and tools needed to implement an occupational health and safety management system.

USD 3,135

[Learn more >](#)

BSI Certificate in Environmental Management Systems

Consisting of six modules of study this distance learning qualification follows the guidelines defined in BS 8555 – a phased approach to Environmental Management System implementation. The course also covers the understanding and application of ISO 14001.

USD 3,135

[Learn more >](#)

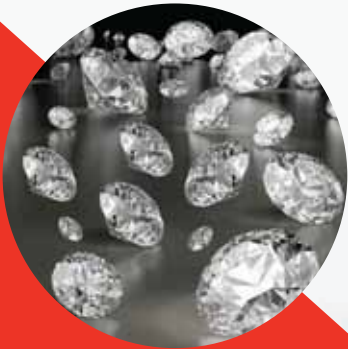
Did you know?

400+ training courses offered global

Quality Management

ISO 9001:2015

The new standards are structured to ensure the management system is completely aligned with your organization's business strategies. Used as a business management tool, early transition allows you to embed healthy performance processes and start to see results earlier



ISO 9001:2015 Requirements, Implementation and Internal Auditor

Gain a thorough understanding of the history and development of ISO 9001:2015, key terms, definitions and the ISO standardized high level structure.

DAY	MONTH	LOCATION
15-19	February	Lagos, Nigeria
11-15	April	Lagos, Nigeria
20-24	June	Lagos, Nigeria
22-26	August	Lagos, Nigeria
17-21	October	Lagos, Nigeria
5-9	December	Lagos, Nigeria

Duration: 5 days

USD 2,885

[Learn more >](#)

ISO 9001:2015 Lead Auditor Course IRCA certified A1795

You'll grasp the key principles and practices of effective QMS audits in line with ISO 9001:2015 and ISO 19011 "Guidelines for auditing management systems".

DAY	MONTH	LOCATION
22-26	February	Lagos, Nigeria
18-22	April	Lagos, Nigeria
27-July1	June	Lagos, Nigeria
29-Sep2	August	Lagos, Nigeria
24-28	October	Lagos, Nigeria
19-23	December	Lagos, Nigeria

Duration: 5 days

USD 2,885

[Learn more >](#)

Transition Requirements, Implementing Changes and Auditor/Lead Auditor Transition

Identify the amended requirements of ISO 9001:2015 and how to implement these changes within your current system.

DAY	MONTH	LOCATION
15-17	February	Lagos, Nigeria
18-20	April	Lagos, Nigeria
20-22	June	Lagos, Nigeria
22-24	August	Lagos, Nigeria
24-26	October	Lagos, Nigeria
19-21	December	Lagos, Nigeria

Duration: 3 days

USD 1,885

[Learn more >](#)

Information Security

ISO 27001:2013

Threats to valuable customer data and business information are now more prevalent than ever. With our information security management training you'll gain confidence in the protection of your company's data.

ISO 27001:2013 Requirements

Gain an overview of effective information security management systems for managers, IT professionals and those involved with information security.

DAY	MONTH	LOCATION
4	January	Lagos, Nigeria
7	March	Lagos, Nigeria
16	May	Lagos, Nigeria
18	July	Lagos, Nigeria
19	September	Lagos, Nigeria
21	November	Lagos, Nigeria

Duration: 1 day

USD 1,085

[Learn more >](#)

ISO 27001:2013 Lead Implementer

Discover more about the methodology and tools to fully lead the implementation of an Information Security Management System.

DAY	MONTH	LOCATION
4-8	January	Lagos, Nigeria
7-11	March	Lagos, Nigeria
16-20	May	Lagos, Nigeria
18-22	July	Lagos, Nigeria
19-23	September	Lagos, Nigeria
21-25	November	Lagos, Nigeria

Duration: 5 days

USD 3,185

[Learn more >](#)

ISO 27001:2013 Implementation

Helps delegates understand the requirements of ISO/IEC 27001. It covers the fundamental disciplines needed and the methods that should be applied when implementing the standard.

DAY	MONTH	LOCATION
5-7	January	Lagos, Nigeria
8-10	March	Lagos, Nigeria
17-19	May	Lagos, Nigeria
19-21	July	Lagos, Nigeria
20-22	September	Lagos, Nigeria
22-24	November	Lagos, Nigeria

Duration: 3 days

USD 2,385

[Learn more >](#)

ISO/IEC 27001:2013 Auditor/Lead Auditor IRCA Certified (A17287)

Learn how to conduct and lead audits to enable successful management of an ISO/IEC 27001 management system.

DAY	MONTH	LOCATION
11-15	January	Lagos, Nigeria
14-18	March	Lagos, Nigeria
23-27	May	Lagos, Nigeria
25-29	July	Lagos, Nigeria
26-30	September	Lagos, Nigeria
28-De2	November	Lagos, Nigeria

Duration: 5 days

USD 3,185

[Learn more >](#)

Business Continuity

ISO 22301:2012

You'll learn how to put in place the necessary framework to protect critical business functions from the threats most likely to impact your organization, including staff not being able to make it into work in hazardous weather conditions to damage to your premises and IT system failure.



ISO 22301 Introduction

Learn the key concepts of business continuity, understand the main benefits of a Business Continuity Management System (BCMS), and gain an overview of the requirements of ISO 22301.

DAY	MONTH	LOCATION
4	January	Lagos, Nigeria
7	March	Lagos, Nigeria
16	May	Lagos, Nigeria
18	July	Lagos, Nigeria
19	September	Lagos, Nigeria
14	November	Lagos, Nigeria

Duration: 1 day

USD 1,085

[Learn more >](#)

ISO 22301 Lead Implementer

You can bring business continuity management best practice to your organization. Learn how to establish a business continuity management system within your organization and clarify roles and responsibilities during disruption..

DAY	MONTH	LOCATION
4-8	January	Lagos, Nigeria
7-11	March	Lagos, Nigeria
16-20	May	Lagos, Nigeria
18-22	July	Lagos, Nigeria
19-23	September	Lagos, Nigeria
14-18	November	Lagos, Nigeria

Duration: 5 days

USD 3,185

[Learn more >](#)

ISO 22301 Implementation

Helps delegates understand the requirements of ISO 22301. It covers the fundamental disciplines needed and the methods that should be applied when implementing BCMS.

DAY	MONTH	LOCATION
5-7	January	Lagos, Nigeria
8-10	March	Lagos, Nigeria
17-19	May	Lagos, Nigeria
19-21	July	Lagos, Nigeria
20-22	September	Lagos, Nigeria
15-17	November	Lagos, Nigeria

Duration: 3 days

USD 2,385

[Learn more >](#)

ISO 22301 Auditor/Lead Auditor IRCA

Certified:  (A17456)

Learn how to lead a team to prepare for and conduct an independent audit of a BCMS. Emphasis is placed on independent auditing principles and practices.

DAY	MONTH	LOCATION
11-15	January	Lagos, Nigeria
14-18	March	Lagos, Nigeria
23-27	May	Lagos, Nigeria
25-29	July	Lagos, Nigeria
26-30	September	Lagos, Nigeria
21-25	November	Lagos, Nigeria

Duration: 5 days

USD 3,185

[Learn more >](#)

Risk Management

ISO 31000:2009

Organizations that manage risks effectively are more likely to protect themselves and succeed in growing their business. By implementing the principles and guidelines of BS ISO 31000 in your organisation, you'll be able to improve operational efficiency, governance and stakeholder confidence, while minimising losses.

ISO 31000 Understanding

Understanding risk management will provide the foundation you require to start managing your organization's risks effectively.

DAY	MONTH	LOCATION
21	March	Lagos, Nigeria
13	June	Lagos, Nigeria
5	September	Lagos, Nigeria
5	December	Lagos, Nigeria

Duration: 1 day

USD 1,085

[Learn more >](#)

ISO 31000 Risk Management Principles and Guidelines

This course will provide you with the knowledge and skill to effectively start managing your organization's risks.

DAY	MONTH	LOCATION
21-22	March	Lagos, Nigeria
13-14	June	Lagos, Nigeria
5-6	September	Lagos, Nigeria
5-6	December	Lagos, Nigeria

Duration: 2 days

USD 1,785

[Learn more >](#)



In-house Training

Discuss your product development in confidential surroundings by opting for tailored in-house training

Occupational Health and Safety

OHSAS 18001:2007

Our BS OHSAS 18001 management system training will help you understand the principles of setting up a robust framework to manage all your health and safety needs, whatever the size and nature of your business.

OHSAS 18001:2007 Introduction, Implementation and Internal Auditor

Learn the key concepts of BS OHSAS 18001 and how to achieve the highest standard of working environment.

DAY	MONTH	LOCATION
22-26	February	Lagos, Nigeria
18-22	April	Lagos, Nigeria
20-24	June	Lagos, Nigeria
15-19	August	Lagos, Nigeria
17-21	October	Lagos, Nigeria
5-9	December	Lagos, Nigeria

Duration: 5 days

USD 2,885

[Learn more >](#)

OHSAS 18001 Auditor/Lead Auditor IRCA Certified (A17036)

Learn how to plan, conduct and lead effective audits based on BS OHSAS 18001 to ensure best practice and compliance with health and safety legislation.

DAY	MONTH	LOCATION
29-Mar-4	February	Lagos, Nigeria
25-29	April	Lagos, Nigeria
27-Jul-1	June	Lagos, Nigeria
22-26	August	Lagos, Nigeria
24-28	October	Lagos, Nigeria
19-23	December	Lagos, Nigeria

Duration: 5 days

USD 2,885

[Learn more >](#)



Food Safety Management

ISO 22000:2005

The growing number of national standards for food safety management has led to confusion. Consequently, there is a need for international harmonization and ISO aims to meet this need with ISO 22000. The standard intends to define the requirements for companies that desire to exceed the regulatory requirements for food safety.

ISO 22000:2005 Introduction, Implementation and Internal Auditor

A detailed overview of the clauses of ISO 22000 and illustrates how the standard can help you effectively maintain a food safety management system.

DAY	MONTH	LOCATION
15-19	February	Lagos, Nigeria
16-20	May	Lagos, Nigeria
22-26	August	Lagos, Nigeria
14-18	November	Lagos, Nigeria

Duration: 5 days

USD 3,185

[Learn more >](#)

ISO 22000 Auditor/Lead Auditor IRCA Certified (A17416)



This advanced course will enable you to consolidate existing skills in planning, conducting and reporting on audits, and gain new confidence in leading opening and closing meetings, carrying out interviews and managing a team of auditors.

DAY	MONTH	LOCATION
22-26	February	Lagos, Nigeria
23-29	May	Lagos, Nigeria
29-Sep2	August	Lagos, Nigeria
21-25	November	Lagos, Nigeria

Duration: 5 days

USD 3,185

[Learn more >](#)



Environmental Management

ISO 14001:2015

The new standards are structured to ensure the management system is completely aligned with your organization's business strategies. Used as a business management tool, early transition allows you to embed healthy performance processes and start to see results earlier.



ISO 14001:2015 Introduction, Implementation & Internal Audit

Gain a thorough understanding of the history and development of ISO 14001:2015, key terms, definitions and the ISO standardized high level structure.

DAY	MONTH	LOCATION
4-8	January	Lagos, Nigeria
7-11	March	Lagos, Nigeria
16-20	May	Lagos, Nigeria
18-22	July	Lagos, Nigeria
19-23	September	Lagos, Nigeria
14-18	November	Lagos, Nigeria

Duration: 5 days

USD 2,885

[Learn more >](#)

ISO 14001:2015 Lead Auditor IRCA Certified (A17903)

Over 5 days, you'll gain the knowledge and skills required to undertake and lead a successful environmental management systems audit.

DAY	MONTH	LOCATION
11-15	January	Lagos, Nigeria
14-18	March	Lagos, Nigeria
23-27	May	Lagos, Nigeria
25-29	July	Lagos, Nigeria
26-30	September	Lagos, Nigeria
21-25	November	Lagos, Nigeria

Duration: 5 days

USD 2,885

[Learn more >](#)

Transition Requirements, Implementing Changes and Auditor/Lead Auditor Transition

Identify the amended requirements of ISO 14001:2015 and how to implement these changes within your current system.

DAY	MONTH	LOCATION
18-20	February	Lagos, Nigeria
21-23	April	Lagos, Nigeria
23-25	June	Lagos, Nigeria
25-27	August	Lagos, Nigeria
27-29	October	Lagos, Nigeria
22-24	December	Lagos, Nigeria

Duration: 3 days

USD 1,885

[Learn more >](#)

General Information

Get in touch with us!

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Terms & conditions

Payment:

Payment for public course offerings is due upon registration. You may pay by cheque or online payment (payable to BSI Management Systems) or bank transfer as per our invoice details. Course registration is not completed until payment has been received. Prices listed in this catalogue are subject to change at any time.

Travel Arrangements:

Lodging and travel costs are not included in the course fee. The individual attending the course must make their own travel arrangements. A block of rooms will be held if possible at a special rate under "BSI Management Systems" but only up to one month prior to a course date. After that date, the hotel may charge a higher rate consistent with their prevailing rate schedule. It is therefore important to book hotel rooms immediately as rooms may sell out quickly.

Course Confirmation:

- A confirmation letter of your registration on the course will only be sent to you when payment/LPO has been received by BSI.
- All courses are conducted in English unless otherwise Specified.
- Hard copies of course study materials shall only be sent upon advance request prior to the course after receiving the payment in BSI bank account.
- On receipt of the signed booking form, an invoice will be sent to you for immediate payment by Cheque, Bank transfer, or issue of Signed and Sealed LPO from your company. Please specify mode of payment.

Cancellation/Transfer Policy:

You may transfer to another training course up to 25 working days before the original course date. If you do, BSI will not make a refund for a cancellation of the original course and reserves the right to charge you for any increased costs. In order for BSI to manage its course diaries, you may transfer each of your courses once only. All cancellation must be in writing. If you (or your candidate) do not attend a training course, or you wish to cancel within 25 working days prior to the start of such course, then the full payment for the course is payable. BSI reserves the right to charge any costs up to the date of cancellation. BSI will not refund course fees if you cancel distance learning, blended learning or e-learning courses, no matter when cancellation is made. In the unlikely event and for unforeseen reasons, BSI has the right to change the training content, tutors, dates and training venue which will be informed to the delegates.

Please note: Course dates and prices are subject to change. Call us or check our website for the latest information.



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