BSI Training Academy

March 2015 - December 2015

ISO 9001 DIS & ISO 14001 DIS
Transition and New Courses
Now Available

NEW

BSI Training Academy
Nigeria

By Royal Charter

INVESTORS
IN PEOPLE

bsi.

...making excellence a habit.™

Book online at bsigroup.ae/training or call +971 4 336 4917. Email us on bsi.me@bsigroup.com to know more.

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Contents

Performance

Risk

Sustainability

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Welcome to the
BSI Training Academy

We understand business success starts with people. We've assessed thousands of businesses, so we can genuinely benchmark performance. We've also trained many auditors who carry out these assessments so we can take you from beginner, to certification, to expert - quickly.

BSI is proud to have been recognized as one of the UK's strongest B2B brands for the 11th consecutive year - a huge achievement. Superbrands® ranks the most trusted brands across many sectors and industries. Brands need to have established the finest reputation in their field and offer customers significant advantages over their competitors, as well as being judged on their quality, reliability and distinction. Why trust your training to anyone else?

Investors in People is the UK's leading people management standard. It specializes in transforming business performance through people. In 2012, BSI was awarded the Investor in People standard for the first time.

Theuns Kotze
Managing Director
BSI Middle East & Africa

"Drawing on our own extensive experience, the courses that BSI delivers will be sure to lead your company towards excellence. BSI Training Academy provides top quality training that suits your organization and our priority is to provide leadership training that deliver long-term solutions and exceed your expectations."

99.5%
of delegates would recommend BSI

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Why train with BSI?

Great businesses need great people

Research shows that when an organization invests in training and development, they reap real rewards:

We've shaped the world's **most adopted standards** including ISO 9001, ISO 14001 and BS OHSAS 18001

99.5% of our delegates would recommend us

55% of FTSE 100 companies are BSI clients

Turn our experience in to your expertise

In 2013 we trained **90,000** people, from SMEs to global organizations

83% of people feel expertise that staff are the key to maintaining a competitive edge*

Why training is important

BSI spend **165,000 days** with clients in a year, so we know what businesses want and understand their needs

45% percent of staff say they'd feel more motivated if their organization invested in **skills training***

Businesses are **2.5 x more likely to fail** if they don't train their staff*

Our tutors have **250 years** experience working with management systems between them

*Source: City of Bristol Benefits of Training article

About BSI

How BSI helps organizations embed excellence

Whether in manufacturing or in services, in the developed world or rising economies, in large companies or small, what all organizations need is someone who can help them make excellence a habit. Our services are designed to align with the steps individual clients need to take to understand what is best practice, how to achieve it and ensure that it remains an ongoing habit.

Shape

BSI, together with independent experts, tackles the issues of today and tomorrow by shaping the standards of excellence across products, business processes and business potential.

Share

We share these standards in the format you need for your organization, enabling dynamic integration of digital content.

Embed

Our trainers transfer the knowledge your people need to embed excellence daily.

Assess

Our assessors understand your business and give you proven ways of measuring excellence, so you can promote it confidently to your stakeholders.

Support

And most importantly, we support you with the knowledge and tools you need to recognize excellence and keep excelling...every day

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First class learning

By Royal Charter

The history of Royal Charters dates back to the 13th century and are granted by the British Monarch on the recommendation
from the UK Privy Council.
The original purpose of a Royal Charter was to create public or private corporations (including towns and cities), and to define their specific privileges and purpose.

Our Royal Charter.

Today, Royal Charters are given to public service bodies that work for the public interest.

On 22 April 1929, the Engineering Standards Committee was granted a Royal Charter. The Charter was amended in 1931 changing thename to The British Standards Institution. The Royal Charter states our function as a standards body, as well as our ability to offer training, testing and certification services. The Charter also outlines aspects of how we are to be governed,such as; membership, the conduct of General Meetings and the composition of the Board.

Our Approach

Within our training courses we use accelerated learning techniques to help you progress naturally and quickly. We encourage interaction and collaboration because the more involved you are, the more positive the outcome.

We also keep the courses varied and put your learning into context to give you an enjoyable, successful and satisfying experience.

Our Tutors

Turn our experience into your expertise with industry leading professionals. Our tutors are recognized as leaders in their field, offering a first-class learning experience. They are trained to understand and meet your different learning needs, and they have years of industry experience. What's more, our tutors train assessors who look at your organization to keep your learning in line with your company's certification

Our Values

We deliver five star learning at first class venues. These are selected especially to make sure you learn in the best possible environment with great facilities, refreshments and quality accommodation. This way you can focus on and maximize your learning experience.

99.5% of course delegates say they would recommend BSI. Here are some of their reasons for doing so:

"Experience and breadth of training."

"Excellent tutors."

"Choice of course style."

"Ease of booking."

"Quality course material."

"Reputable venues."

Book online at bsigroup.ae/training or call +971 4 336 4917. Email us on bsi.me@bsigroup.com to know more.

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Our training delivery options

Your organization is unique, so we offer a range of training options to suit you. From public to in-company and distance learning courses, BSI offers training in different formats and languages (English/Arabic–choose the best that suits you or your organizations' needs.

Public training courses
Public training courses are available to employees from any organization, and are perfect when you want to train between one to four people. They are run regularly and provide effective training allowing you to network with peers from different industries.

In-company (in-house/on-site) training
This option means the training is tailored to your organisations' needs and let your people study in the setting where they'll use their skills. Our approach is interactive, combining up-to-date experience with practical application to create the ideal learning situation.

Distance learning
Allows you to study at your own pace and whenever is convenient to you. It's cost effective and puts you in control of your learning.

The BSI Certificate

The BSI Certificate is recognised throughout the world as a mark of expertise, quality and integrity. Where appropriate BSI courses are independently certified by IRCA.

Our Venues

We deliver five star learning at first class venues. These are selected especially to make sure you learn in the best possible environment with great facilities, refreshments and quality accommodation. This way you can focus on and maximize your learning experience. Also, any of our public courses can be tailored to your specific needs and delivered at your premises making it even more convenient for you.

99% of course delegates say they would recommend BSI.

Here are some of their reasons for doing so:
• Experience and breadth of training
• Brand association
• Choice of course style
• Ease of booking
• Quality course material
• Learn Plus
• Reputable venues

Certified Courses

 IRCA is an auditor training certification body. Over 50,000 students choose to complete IRCA-certified training courses every year in more than 100 countries. IRCA-approved courses are indicated by the IRCA logo.
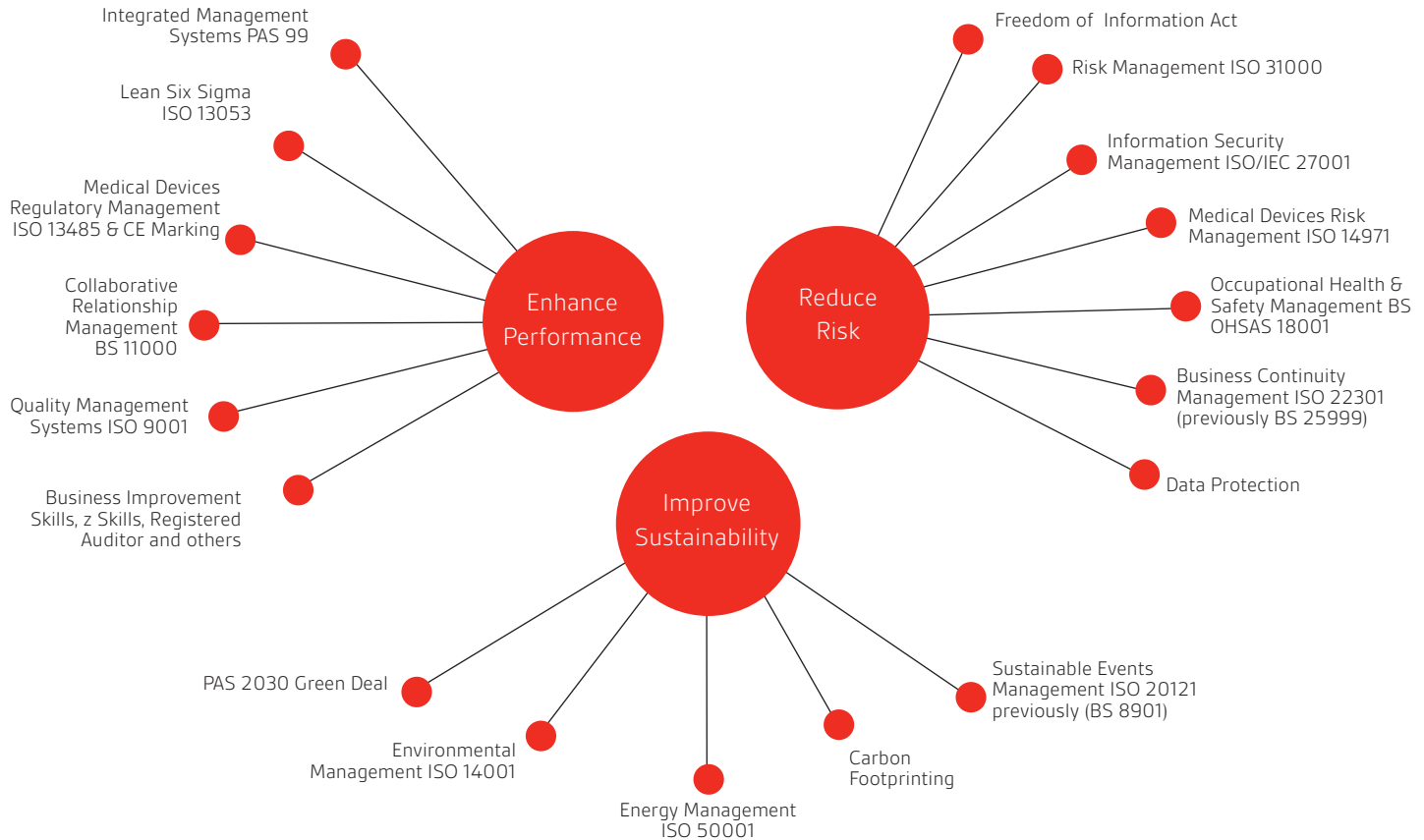
Public courses venues in Africa:

- Lagos-Nigeria

Other venues:

1. Dubai-UAE
2. Doha-Qatar
3. Bahrain
4. Riyadh-KSA
5. Muscat-Oman
6. South Africa

Whatever your area of responsibility, you'll find the standards and courses that can help you to improve your business here:

Integrated Management Systems PAS 99

Lean Six Sigma ISO 13053

Medical Devices Regulatory Management ISO 13485 & CE Marking

Collaborative Relationship Management BS 11000

Quality Management Systems ISO 9001

Business Improvement Skills, z Skills, Registered Auditor and others

Enhance Performance

Freedom of Information Act

Risk Management ISO 31000

Information Security Management ISO/IEC 27001

Medical Devices Risk Management ISO 14971

Occupational Health & Safety Management BS OHSAS 18001

Business Continuity Management ISO 22301 (previously BS 25999)

Data Protection

Reduce Risk

Improve Sustainability

PAS 2030 Green Deal

Environmental Management ISO 14001

Energy Management ISO 50001

Carbon Footprinting

Sustainable Events Management ISO 20121 previously (BS 8901)

Book online at bsigroup.ae/training or call +971 4 336 4917. Email us on bsi.me@bsigroup.com to know more.

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Standard Course Structure

The BSI courses for quality, environmental, health and safety, information security and business continuity are available at four levels. The course structures are outlined here.

INTRODUCTION COURSES

The Course
Fast-paced, one-day course to help delegates learn the fundamentals and requirements of a specific standard and how it can be applied to improve the effectiveness of business.

Who should attend?
Anyone involved in the development, implementation and maintenance of a management system.

Course content
* Purpose and intent of the standard
* Benefits to the organization of adopting the standard
* Management systems framework
* Requirements of the standard
* Importance of the Plan-Do-Check-Act Cycle Assessment and certification procedures

Duration: 1 day

IMPLEMENTATION COURSES

The Course
A two day course to help delegates develop the necessary skills to implement and maintain an effective management system. The course covers the fundamental disciplines and the methods that should be applied to implement a chosen standard.

Who should attend?
Executives and managers responsible, or involved in, implementing or maintaining a management system.

Course content
* Interpretation of the philosophy and requirements of the standard
* Structure of a management system
* Review of current practices and new techniques
* Objectives and target setting, corrective action and management review
* Preparing for an assessment
* Maintenance and continual improvement of the management system

Duration: 2 days / 3 days

INTERNAL AUDITOR COURSES

The Course
Comprehensive two day courses to help delegates develop the skills to conduct effective audits. Attendees will learn how to plan, perform and report on an audit and how the requirements of corrective action are applied.

Who should attend?
Anyone who needs to develop the knowledge and skills to perform internal audits of a management system. Delegates will ideally already possess a good understanding of the standard.

Course content
* Overview of the standard requirements
* Planning an audit and setting objectives
* Establishing audit criteria
* Performing an audit
* Human aspects of auditing
* Reporting audit findings, nonconformity andfollow up

Duration: 2 days / 3 days

LEAD AUDITOR COURSES

The Course
Five day courses which deliver practical training for auditing professionals on the principles and practices of effective management system audits in accordance with ISO 19011:2001. Delegates will further their skills and abilities to conduct and lead effective audits and manage the entire audit process.

Who should attend?
Anyone managing internal audit programme or conducting third party audits.

Course content
* Requirements of the standard in the context of an audit
* Establishment of scope, duration and resources for audits
* Understanding of critical auditor competencies
* Planning and organization of an audit in accordance with ISO 19011:2002
* Understanding of the duties of a lead auditor within an organization or for a third party

Duration: 5 days

Training at your premises

We believe in delivering the training you want, right to your doorstep.

When you choose BSI In-company Training, you can select a course 'off-the-shelf' from our extensive range. You can then ask us to adapt a course to your specific needs, or you canrequest a completely bespoke course to be developed for you.

We will take the time to understand your company's learning needs so that we can develop a tailored training solution that satisfies your business objectives. Working with you, we'll help to develop your people, improve processes and enhance your systems.

Whichever option you choose, you can be sure that you will be trained by a tutor who has practical experience under their belt and who understands your marketplace.

If you have a group of people who need to understand or audit your management system, consider in-company training:

• We can provide a management briefing, auditor training, or any of the courses listed within this catalogue
• Receive training in your own confidential surroundings
• We charge by the day, not by the delegate, making it a cost-effective solution for training a group

Request a quote by visiting our website bsigroup.ae/incompany or call us on +971 4 336 4917

Book online at bsigroup.ae/training or call +971 4 336 4917. Email us on bsi.me@bsigroup.com to know more.

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BSI Certified Auditor/Lead Auditor

The new BSI Certified Auditor/Lead Auditor qualification gives your employer or client complete confidence in you. It lets them know your auditing skills are not just solely based on your experience. They'll be reassured you are regularly evaluated by our leading independent auditing experts.

01 Auditor Training

02 Complete Audit Packs

03 Qualifying Review

bsi. Certified Lead Auditor

Step One: Take internal or lead auditor Training

You'll need to complete, or have already completed, internal auditor or lead auditor training. You will then begin to put your training into practice by undertaking management system audits

Step Two: Audit Packs

Send three completed audit packs which our tutors will check and review, looking for evidence of audit planning and effective reporting.

Step Three: Qualifying Review

The final stage is a half day qualifying review where one of our experienced tutors will carefully observe and evaluate your conduct of a live audit.

Benefits to you include:

- CV enhancer
- Detailed feedback on your audits
- Career development
- A professional qualification
- Membership card and use of logo

Continuation

To keep your Certified Auditor qualification, you will need to continue to demonstrate your auditing skills by providing us with three audit packs on an annual basis, and after three years conduct another qualifying review.

"Qualifying as a BSI Certified Auditor was highly enjoyable and provided a valuable evaluation of my auditing skills."

- Nir Barak, Registered Auditor

Book online at bsigroup.ae/training or call +971 4 336 4917. Email us on bsi.me@bsigroup.com to know more.

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Distance Learning

Our distance learning courses give you the option to train for globally recognized qualifications without disrupting your work. Our tutors will support you throughout and make sure you excel in your chosen field.

• BSI Diploma in Quality Management Systems

Ideal for those involved at a strategic or operational level in implementing a quality management system, this distance learning based qualification comprises of eleven modules of study, covering ISO 9001, the application of quality management principles and the process of system implementation.

USD 3,135

• BSI Certificate in Occupational Health and Safety Management Systems

This distance learning qualification consists of eight modules of study. It provides an understanding of the structure, requirements and tools needed to implement an occupational health and safety management system.

USD 3,135

• BSI Certificate in Environmental Management Systems

Consisting of six modules of study this distance learning qualification follows the guidelines defined in BS 8555 – a phased approach to Environmental Management System implementation. The course also covers the understanding and application of ISO 14001.

USD 3,135

ALWAYS CONNECTED
Chat with us! visit
bsigroup.ae

Advanced Auditing Skills

Help your business achieve and maintain certification to management systems – become an advanced auditor in just one day with our Advancing Your Audit Skills training course.

Build on your auditing skills and help your business meet objectives across quality, environmental, health and safety and information security management systems. Working with us you will learn to identify opportunities for improvement and manage the entire audit process. Improve your communications and reporting techniques and vary your auditing techniques as appropriate.

● Course Benefits

Complete this course and you will grow in confidence – gaining senior management support for audit proposals. Our tutors build on practical experience to deliver a mix of learning methods that put you on the fast track to advance auditing.

This one-day intensive course is suitable for auditors of any discipline. Refresh and enhance your auditing skills and prepare yourself for the BSI Certified Auditor/Lead Auditor qualification process.

● Intended Audience

• Auditors of quality, health and safety, environment and information security management systems with at least one year's experience

• Auditors who want to qualify for the BSI Certified Auditor/Lead Auditor

DAY	MONTH	LOCATION
20	April	Lagos, Nigeria
18	May	Lagos, Nigeria
20	July	Lagos, Nigeria
17	August	Lagos, Nigeria
19	October	Lagos, Nigeria
7	December	Lagos, Nigeria

Duration: 1 day   **USD 1,085**

Quality Management
ISO 9001:2008

Our ISO 9001 quality management training is designed for organizations of all sizes and sectors. Our courses will help you continually monitor and manage the quality of your performance across all operations.

You'll learn how to achieve and benchmark consistent output by improving infrastructure, performance, work environment and how you meet objectives. By embedding ISO 9001 you will drive positive customer experiences by achieving consistency in your quality of service.

- ISO 9001:2008 Introduction, Implementation and Internal Auditor

This 5 days course provides an awareness and understanding of the principles of the quality management system and it covers the fundamental disciplines needed and the methods that should be applied when implementing the standard, also learn to set objectives for plan and perform a quality standards audit.

DAY	MONTH	LOCATION
13-17	April	Lagos, Nigeria
11-15	May	Lagos, Nigeria
15-19	June	Lagos, Nigeria
13-17	July	Lagos, Nigeria
17-21	August	Lagos, Nigeria
7-11	September	Lagos, Nigeria
12-16	October	Lagos, Nigeria
16-20	November	Lagos, Nigeria
7-11	December	Lagos, Nigeria

Duration: 5 days   **USD 2,885**

- ISO 9001:2008 Auditor/Lead Auditor Course IRCA accredited 🌐 (A17070)

Understanding of the entire ISO 9001 series empowers you to understand all principles and processes that can improve infrastructure, customer services and more. You will learn all of this on our lead auditor course, making you an independent quality management expert.

DAY	MONTH	LOCATION
20-24	April	Lagos, Nigeria
18-22	May	Lagos, Nigeria
22-26	June	Lagos, Nigeria
20-24	July	Lagos, Nigeria
24-28	August	Lagos, Nigeria
14-18	September	Lagos, Nigeria
19-23	October	Lagos, Nigeria
23-27	November	Lagos, Nigeria
14-18	December	Lagos, Nigeria

Duration: 5 days   **USD 2,885**

ISO 9001:2015 DIS (Draft International Standard) Transition and New Courses

ISO 9001, the world's most popular standard for quality management is being revised to ensure that it maintains its relevance in today's market place and in the future. Our comprehensive suite of training and support material has been structured to guide you and your organization through the revision process, every step of the way.

At BSI Training Academy, our experienced tutors can help you get to grips with the matters that concern you and your organization directly, whether delivered in-house or as part of an open course where other delegates can share their experience.

ISO 9001:2015 DIS(Draft International Standard) Transition training courses

These courses are for those quality professionals who have attended the ISO 9001: 2008 version. Evidence of your certificate qualification is required

• ISO 9001:2015 DIS Transition Requirements

This comprehensive 1 day course introduces you to the new ISO high level structure for management system standards and explores the changes between ISO 9001:2008 and ISO 9001:2015. By attending, you'll be able to identify the gaps in your current quality management system (QMS) and start planning your transition to the revised standard.

DAY	MONTH	LOCATION
13	April	Lago, Nigeria
18	May	Lago, Nigeria
15	June	Lago, Nigeria
13	July	Lago, Nigeria
10	August	Lago, Nigeria
14	September	Lago, Nigeria
12	October	Lago, Nigeria
16	November	Lago, Nigeria
14	December	Lago, Nigeria

Duration: 1 day   **USD 795**

• ISO 9001:2015 DIS Implementing Changes

Identify the amended requirements of ISO 9001:2015 DIS and how to implement these changes within your current system. Formulate your own action plan to help you implement robust process controls specific to your organization to enable you to be prepared for the final ISO 9001:2015 standard. If you already attended the transition requirements course you need to attend only the second day of this course.

DAY	MONTH	LOCATION
13-14	April	Lago, Nigeria
18-19	May	Lago, Nigeria
15-16	June	Lago, Nigeria
13-14	July	Lago, Nigeria
10-11	August	Lago, Nigeria
14-15	September	Lago, Nigeria
12-13	October	Lago, Nigeria
16-17	November	Lago, Nigeria
14-15	December	Lago, Nigeria

Duration: 2 days   **USD 1,425**

● ISO 9001:2015 DIS Auditor/Lead
Auditor Transition

This 2 days course is ideal for existing auditors as it combines the 1-day 'ISO 9001:2015 Transition' course with an additional day of auditing activities. So, not only will you learn how ISO 9001:2015 is different to ISO 9001:2008, but you'll also get to apply this practically in order to build your ISO 9001:2015 DIS auditing skill. If you currently hold an Internal Auditor certificate 2008 version, you'll be granted an Internal Auditor ISO 9001:2015 DIS version or if you hold a Lead Auditor certificate for 2008 version, you will be granted Lead .Auditor certificate for 2015 DIS version. You will receive a complimentary update when the final standard publishes to ensure you're fully informed of any changes from the current draft. We'll also reissue your certificate following the update. The Lead Auditor assessment will be available once the final standard has published.

DAY	MONTH	LOCATION
15-16	April	Lago, Nigeria
20-21	May	Lago, Nigeria
17-18	June	Lago, Nigeria
15-16	July	Lago, Nigeria
12-13	August	Lago, Nigeria
16-17	September	Lago, Nigeria
14-15	October	Lago, Nigeria
18-19	November	Lago, Nigeria
16-17	December	Lago, Nigeria

Duration: 2 days   **USD 1,425**

❯ ISO 9001:2015 DIS (Draft International Standard) training courses
These courses are for those who have'nt attended the ISO 9001:2008 version

● **ISO 9001:2015 Requirements, Implementation and Internal Auditor**

Identify the structure and requirements of an effective quality management system and what this means to you. Gain a thorough understanding of the history and development of ISO 9001:2015, key terms, definitions and the ISO standardized high level structure. You'll learn to interpret and apply the key concepts and principles of the standard to existing processes within your organization.

DAY	MONTH	LOCATION
7-11	September	Lagos, Nigeria
12-16	October	Lagos, Nigeria
16-20	November	Lagos, Nigeria
7-11	December	Lagos, Nigeria

Duration: 5 days   **USD 2,885**

● **ISO 9001:2015 Lead Auditor Course IRCA certified A17070**

You'll grasp the key principles and practices of effective QMS audits in line with ISO 9001:2015 and ISO 19011 "Guidelines for auditing management systems". Using a step-by-step approach, you'll be guided through the entire audit process from initiation to follow-up. Over 5 days, you'll gain the knowledge and skills required to undertake and lead a successful management systems audit.

DAY	MONTH	LOCATION
14-18	September	Lagos, Nigeria
19-23	October	Lagos, Nigeria
23-27	November	Lagos, Nigeria
14-18	December	Lagos, Nigeria

Duration: 5 days   **USSD 2,885**

❯ ISO 9001:2015 Transition Timeline

2015   2016   2017   2018

July 2015
FDIS 9001 publication
New ISO publication
September 2015

September 2015
Start of three year transition period to September 2018

Mistake 1:
Postponing ISO 9001:2008 training, because the standard is changing

The need to provide your customers with great service is ongoing, and we strongly recommend you continue as planned with your quality management training. The current standard will be recognized and can be audited until the end of the 3 year transition period, expected to be September 2018.

Mistake 2:
Thinking you don't need transition training because you already know ISO 9001

The two new transition courses will provide you with the tools and knowledge to help make a smooth transition to the new version of the standard. You will be able to learn about the new high level structure and the main differences between ISO 9001:2008 and ISO 9001:2015.

Mistake 3:
Delaying your transition training

The transition courses will be available for a limited time with limited places. The earlier you learn about the changes and how to make a smooth transition, the sooner you get it right for your organization and your customers. 83% of organizations believe staff are the key to maintaining a competitive edge,* so providing the right training to yours can be crucial in keeping one step ahead.

*Source: City of Bristol Benefits of Training Article www.cityofbristol.ac.uk

Book transition training

Book online at bsigroup.ae/training or call +971 4 336 4917. Email us on bsi.me@bsigroup.com to know more.

IT Service Management ISO/IEC 20000

ISO/IEC 20000:2011

Customer satisfaction is at the forefront of efficient IT service management and Information and Communications Technology (ICT) continuity is fundamental to the success of any business reliant on IT services.

We have a range of IT service management training courses to help you develop the systems and expertise needed to keep your business ahead.

● ISO 20000:2011 Introduction, Implementation and Internal Auditor

This course can help you understand how applying the ISO 20000 standard to your organization can deliver value to your customers and employees find out what it takes to deliver world class IT service management from planning and implementing to monitoring performance.

DAY	MONTH	LOCATION
4-8	May	Lagos, Nigeria
6-10	July	Lagos, Nigeria
7-11	September	Lagos, Nigeria
9-13	November	Lagos, Nigeria

Duration: 5 days   **USD 3,185**

● ISO 20000:2011 Auditor/Lead Auditor IRCA Accredited (A17452)

Take the step up and manage the entire audit process from planning to reporting and gain recognition as a qualified ISO 20000 experts.

DAY	MONTH	LOCATION
11-15	May	Lagos, Nigeria
13-17	July	Lagos, Nigeria
14-18	September	Lagos, Nigeria
16-20	November	Lagos, Nigeria

Duration: 5 days   **USD 3,185**

Information Security ISO/IEC 27001

ISO/IEC 27001:2013

Threats to valuable customer data and business information are now more prevalent than ever. With our information security management training you'll gain confidence in the protection of your company's data.

You'll learn how to measure and reduce information security risks, and understand the principles of setting up your own information security management systems to deliver customer confidence and reduce your exposure to the implications of breaches.

● ISO 27001:2005 to ISO 27001:2013 Transition course

Learn what has changed between ISO/IEC 27001:2005 to ISO/IEC 27001:2013 including updated requirements and processes.

DAY	MONTH	LOCATION
16	April	Lagos, Nigeria
11	June	Lagos, Nigeria
6	August	Lagos, Nigeria
8	October	Lagos, Nigeria
3	December	Lagos, Nigeria

Duration: 1 day   **USD 1,145**

● ISMS Lead Auditor Transition Course ISO 27001:2005 to ISO 27001:2013 IRCA reference (A17694)

This two day course, is aimed at lead auditors currently consulting, implementing or auditing Information Security Management Systems conforming to ISO/IEC 27001:2005

DAY	MONTH	LOCATION
16-17	April	Lagos, Nigeria
11-12	June	Lagos, Nigeria
6-7	August	Lagos, Nigeria
8-9	October	Lagos, Nigeria
3-4	December	Lagos, Nigeria

Duration: 2 days   **USD 1,875**

● ISO 27001:2013 Requirements

Gain an overview of effective information security management systems for managers, IT professionals and those involved with information security.

DAY	MONTH	LOCATION
12	April	Lagos, Nigeria
14	June	Lagos, Nigeria
12	July	Lagos, Nigeria
9	August	Lagos, Nigeria
13	September	Lagos, Nigeria
11	October	Lagos, Nigeria
15	November	Lagos, Nigeria

Duration: 1 day   **USD 1,085**

● ISO 27001:2013 Lead Implementer

Discover more about the methodology and tools to fully lead the implementation of an Information Security Management System.

DAY	MONTH	LOCATION
13-17	April	Lagos, Nigeria
15-19	June	Lagos, Nigeria
13-17	July	Lagos, Nigeria
10-14	August	Lagos, Nigeria
14-18	September	Lagos, Nigeria
12-16	October	Lagos, Nigeria
16-20	November	Lagos, Nigeria

Duration: 5 days   **USD 3,185**

● ISO 27001:2013 Implementation

Helps delegates understand the requirements of ISO/IEC 27001. It covers the fundamental disciplines needed and the methods that should be applied when implementing the standard.

DAY	MONTH	LOCATION
13-15	April	Lagos, Nigeria
15-17	June	Lagos, Nigeria
13-15	July	Lagos, Nigeria
10-12	August	Lagos, Nigeria
14-16	September	Lagos, Nigeria
12-14	October	Lagos, Nigeria
16-18	November	Lagos, Nigeria

Duration: 3 days   **USD 2,385**

● ISO 27001:2013 Auditor/Lead Auditor IRCA Accredited 🌐 (A17287)

Learn how to conduct and lead audits to enable successful management of an ISO/IEC 27001 management system.

DAY	MONTH	LOCATION
23-27	March	Lagos, Nigeria
20-24	April	Lagos, Nigeria
22-26	June	Lagos, Nigeria
20-24	July	Lagos, Nigeria
17-21	August	Lagos, Nigeria
21-25	September	Lagos, Nigeria
19-23	October	Lagos, Nigeria
23-27	November	Lagos, Nigeria

Duration: 5 days   **USD 3,185**

● ISO 27001:2013 Internal Auditor:

Develop a solid foundation in all aspects of the audit process to identify potential and actual security weaknesses.

DAY	MONTH	LOCATION
16-17	April	Lagos, Nigeria
18-19	June	Lagos, Nigeria
16-17	July	Lagos, Nigeria
13-14	August	Lagos, Nigeria
17-18	September	Lagos, Nigeria
15-16	October	Lagos, Nigeria
19-20	November	Lagos, Nigeria

Duration: 2 days   **USD 1,785**

Business Continuity
ISO 22301

Our ISO 22301 business continuity management training will help you prepare your business for the most challenging circumstances.

You'll learn how to put in place the necessary framework to protect critical business functions from the threats most likely to impact your organization, including staff not being able to make it into work in hazardous weather conditions to damage to your premises and IT system failure.

● ISO 22301:2012 Introduction, Implementation and Internal Auditor

This course will help you learn the key concepts of Business Continuity Management System (BCMS), understand the main benefits of the standard. This helps delegates understand the requirements of ISO 22301. It covers the fundamental disciplines needed and the methods that should be applied when implementing BCMS. It also allows you to learn how to conduct an internal audit of your BCMS to the requirements of ISO 22301. Establish the effectiveness of your system and gain valuable insight into the operations of your organization.

DAY	MONTH	Location
13-17	April	Lagos, Nigeria
11-15	May	Lagos, Nigeria
13-17	July	Lagos, Nigeria
7-11	September	Lagos, Nigeria
12-16	October	Lagos, Nigeria
16-20	November	Lagos, Nigeria

Duration: 5 days   **USD 3,185**

● ISO 22301:2012 Auditor/Lead Auditor Course IRCA accredited ⊕ (A17456)

Learn how to lead a team to prepare for and conduct an independent audit of a BCMS to the requirements of ISO 22301. Emphasis is placed on independent auditing principles and practices.

DAY	MONTH	Location
20-24	April	Lagos, Nigeria
18-22	May	Lagos, Nigeria
20-24	July	Lagos, Nigeria
14-18	September	Lagos, Nigeria
19-23	October	Lagos, Nigeria
23-27	November	Lagos, Nigeria

Duration: 5 days   **USD 3,185**

Risk Management
ISO 31000

Organizations that manage risks effectively are more likely to protect themselves and succeed in growing their business. By implementing the principles and guidelines of BS ISO 31000 in your organisation, you'll be able to improve operational efficiency, governance and stakeholder confidence, while minimising losses.

If you are after an understanding of risk management or looking at implementing a risk management framework in your organisation, we have courses scheduled on a public basis and can also deliver in-house training courses, tailored to your requirements.

● **Risk Management Principles and Guidelines: ISO 31000**

This course will provide you with the knowledge and skill to effectively start managing your organization's risks.

DAY	MONTH	LOCATION
25-26	May	Lagos, Nigeria
27-28	July	Lagos, Nigeria
28-29	September	Lagos, Nigeria
23-24	November	Lagos, Nigeria

Duration: 2 days   **USD 1,785**

"Indubitable BSI is truly the highest margin others should strive to attain. Auditing Management System has never been smartly communicated in a classroom like what BSI did for me and my colleagues. Attending the OSHAS 18001:2007 and ISO 14001:2004 Lead Auditors with BSI is one of the best thing that could happen to ones career"

Adeyeye Sunday ADEGBOYEGA, Group HSE Dept., NNPC CHQ, Nigeria

BSI Supply Chain Solutions

BSI Supply Chain Solutions is the leading global provider of supply chain intelligence, auditing services, audit compliance and risk management software solutions, and advisory services.

Our mission is to help corporations, governments and associations identify, manage and mitigate global supply chain risks and maintain world class governance risk and compliance programs.

Our products and solutions are designed to predict and visualize risk, and develop robust risk mitigation and compliance management programs to protect your supply chain, brand and reputation.

Our leading intelligence-infused supply chain software solutions and services empower our clients to understand global supply chain risk with unequaled precision. Continuously improve your supply chain audit and risk management programs with BSI's intelligence-infused solutions and services.

www.bsigroup.com/supplychainsolutions

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Chat with us! visit
bsigroup.ae

Occupational Health & Safety
BS OHSAS 18001

Our BS OHSAS 18001 management system training will help you understand the principles of setting up a robust framework to manage all your health and safety needs, whatever the size and nature of your business.

This will help you to build customer, supplier and employee confidence and protect the people you work with everyday.

● OHSAS 18001:2007 Introduction, Implementation and Internal Auditor

This course helps delegates learn the key concepts of BS OHSAS 18001 and how to achieve the highest standard of working environment and understand the requirements of BS OHSAS 18001. Learn to conduct effective audits for those who have a good understanding of health and safety.

DAY	MONTH	LOCATION
13-17	April	Lagos, Nigeria
11-15	May	Lagos, Nigeria
15-19	June	Lagos, Nigeria
17-21	August	Lagos, Nigeria
12-16	October	Lagos, Nigeria
7-11	December	Lagos, Nigeria

Duration: 5 days **USD 2,885**

● OHSAS 18001:2007 Auditor/Lead Auditor Course IRCA accredited (A17036)

Learn how to plan, conduct and lead effective audits based on BS OHSAS 18001 to ensure best practice and compliance with health and safety legislation.

DAY	MONTH	LOCATION
20-24	April	Lagos, Nigeria
18-22	May	Lagos, Nigeria
22-26	June	Lagos, Nigeria
24-28	August	Lagos, Nigeria
19-23	October	Lagos, Nigeria
14-18	December	Lagos, Nigeria

Duration: 5 days **USD 2,885**

Book online at bsigroup.ae/training or call +971 4 336 4917. Email us on bsi.me@bsigroup.com to know more.

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Road Traffic Safety Management ISO 39001

Our road traffic safety management system training will help you to understand the agreed industry standard aimed at targeting the reduction of death and serious injury in road traffic incidents. The new standard urges organizations to demonstrate their commitment to the safety and welfare of employees and the general public to reduce exacerbating risks. The ISO 39001 courses are aimed at organizations of all types and sizes but will be of particular interest to those operating fleets of vehicles, road constructors and maintainers and organizations that create demand for road traffic, such as retailers and public services.

- ● ISO 39001:2012 Introduction, Implementation and Internal Auditor Course

Discover the key features and benefits of Road Traffic Safety (RTS) Management Systems and how it can help your organization achieve RTS results. This course covers all the fundamental disciplines needed and the methods that should be applied when implementing Road Traffic Safety (RTS) Management Systems. It helps you learn how to conduct effective audits by using appropriate tools and techniques when auditing Road Traffic Safety (RTS) Management Systems.

DAY	MONTH	LOCATION
13-17	April	Lagos, Nigeria
11-15	May	Lagos, Nigeria
13-17	July	Lagos, Nigeria
7-11	September	Lagos, Nigeria
12-16	October	Lagos, Nigeria
16-20	November	Lagos, Nigeria

Duration: 5 days   **USD 3,185**

- ● ISO 39001:2012 Auditor/Lead Auditor Course

Gain the skills and knowledge to conduct and lead effective Road Traffic Safety (RTS) Management Systems audits to the requirements of ISO 39001.

DAY	MONTH	LOCATION
20-24	April	Lagos, Nigeria
18-22	May	Lagos, Nigeria
20-24	July	Lagos, Nigeria
14-18	September	Lagos, Nigeria
19-23	October	Lagos, Nigeria
23-27	November	Lagos, Nigeria

Duration: 5 days   **USD 3,185**

Enviromental Management ISO 14001:2004

Training puts environmental best practice at the heart of your operations. It enables your business to grow and succeed while reducing its impact on the environment.

You will learn how to meet the latest EMS policy requirements and benefit from a structured approach to achieving environmental objectives.

● **ISO 14001:2004 Introduction, Implementation and Internal Auditor**

Discover the key features and benefits of Environmental Management Systems (EMS) and how it can help your business. This course helps delegates understand the requirements of ISO 14001. Learn auditing tools and techniques for Environmental Management systems.

DAY	MONTH	LOCATION
6-10	April	Lagos, Nigeria
4-8	May	Lagos, Nigeria

Duration: 5 days   **USD 2,885**

● **Auditor/Lead Auditor: ISO 14001:2004 IRCA accredited (A17714)**

Specifically for environmental professionals who want to plan, conduct and lead effective audit..

DAY	MONTH	LOCATION
13-17	April	Lagos, Nigeria
11-15	May	Lagos, Nigeria

Duration: 5 days   **USD 2,885**

ISO 14001:2015 DIS(Draft International Standard) Transition and New Courses

ISO 14001, the internationally recognized standard for environmental is being revised to ensure that it maintains its relevance in today's market place and in the future. Through our experience of developing standards and managing thousands of client interactions every year, BSI knows the best practice way of transitioning to a new standard smoothly.

Our comprehensive suite of training and support material has been structured to guide you and your organization through the revision process, every step of the way.

At BSI Training Academy, our experienced tutors can help you get to grips with the matters that concern you and your organization directly, whether delivered in-house or as part of an open course where other delegates can share their experience

> ### ISO 14001:2015 DIS(Draft International Standard) Transition training courses
> These courses are for those environmental professionals who have attended the ISO 14001: 2004 version. Evidence of your certificate qualification is required

• ISO 14001:2015 DIS Transitions

Are you already familiar with ISO 14001:2004 and want to find out about ISO 14001:2015? This comprehensive 1 day course introduces you to the new ISO high level structure for management system standards and explores the changes between ISO 14001:2004 and ISO 14001:2015. By attending, you'll be able to identify the gaps in your current environmental management system (EMS) and start planning your transition to the revised standard.

DAY	MONTH	LOCATION
20	April	Lago, Nigeria
25	May	Lago, Nigeria
22	June	Lago, Nigeria
20	July	Lago, Nigeria
17	August	Lago, Nigeria
21	September	Lago, Nigeria
19	October	Lago, Nigeria
23	November	Lago, Nigeria
21	December	Lago, Nigeria

Duration: 1 day **USD 795**

• ISO 14001:2015 DIS Implementing Changes

Are you involved in transitioning an environmental management system (EMS) to ISO 14001:2015? If so, this training is for you as it combines the 1-day 'ISO 14001:2015 DIS Transition' course with an extra day of implementation activities. Not only will you learn how ISO 14001:2015 is different to ISO 14001:2004, but you'll also discover proven ways to effectively tackle the transition.. By attending this course, you'll receive a complimentary update when the final standard publishes to ensure you're fully informed of any changes from the current draft. We'll also reissue your certificate following the update.

DAY	MONTH	LOCATION
20-21	April	Lago, Nigeria
25-26	May	Lago, Nigeria
22-23	June	Lago, Nigeria
20-21	July	Lago, Nigeria
17-18	August	Lago, Nigeria
21-22	September	Lago, Nigeria
19-20	October	Lago, Nigeria
23-24	November	Lago, Nigeria
21-22	December	Lago, Nigeria

Duration: 2 days **USD 1,425**

- ### ISO 14001:2015 DIS Auditor/Lead Auditor Transition

Are you an ISO 14001:2004 Internal or Lead Auditor who wants to develop the expertise to audit an ISO 14001:2015 environmental management system (EMS)? This course is ideal for existing auditors as it combines the 1-day 'ISO 14001:2015 Transition' course with an additional day of auditing activities. So, not only will you learn how ISO 14001:2015 is different to ISO 14001:2004, but you'll also get to apply this practically in order to build your ISO 14001:2015 auditing skill.

All course information is based on ISO/DIS 14001:2015. By attending this course, you'll receive a complimentary update when the final standard publishes to ensure you're fully informed of any changes from the current draft. We'll also reissue your certificate following the update. The Lead Auditor assessment will be available once the final standard has published.

DAY	MONTH	LOCATION
22-23	April	Lago, Nigeria
27-28	May	Lago, Nigeria
24-25	June	Lago, Nigeria
22-23	July	Lago, Nigeria
19-20	August	Lago, Nigeria
23-24	September	Lago, Nigeria
21-22	October	Lago, Nigeria
25-26	November	Lago, Nigeria
23-24	December	Lago, Nigeria

Duration: 2 days   **USD 1,425**

Transition is an opportunity – What do you need to do?

1. Take a completely fresh look at the EMS
2. Attend a one–day transition course to understand the differences
3. Highlight the key changes as opportunity for improvements
4. Make changes to your documentation to reflect new structure (as necessary)
5. Implement new requirements on leadership, risk and context of organization
6. Review effectiveness of current control set
7. Assume every control may have changed
8. Carry out an impact assessment

❯ ## ISO 14001:2015 DIS (Draft International Standard) training courses
These courses are for those who haven't attended the ISO 14001: 2008 version.

● ### ISO 14001:2015 DIS Introduction Implementation & Internal Auditor

Identify the structure and requirements of an effective environmental management system and what this means to you. Gain the required skills to conduct a base-line review of your organization's current position and implement the key principles of ISO 14001:2015. Using a step-by-step approach, you'll learn how to develop an implementation plan, create necessary documentation, monitor your EMS and achieve continual environmental improvement. Develops the necessary skills to assess and report on the conformance and implementation of processes based on ISO 14001:2015. You'll learn how to initiate an audit, prepare and conduct audit activities, compile and distribute audit reports and complete follow-up activities.

DAY	MONTH	LOCATION
6-10	July	Lagos, Nigeria
7-11	September	Lagos, Nigeria
9-13	November	Lagos, Nigeria
7-11	December	Lagos, Nigeria
Duration: 1 day		**USD 2,985**

● ### ISO 14001:2015 DIS Auditor/Lead Auditor

You'll grasp the key principles and practices of effective EMS audits in accordance with ISO 14001:2015 and ISO 19011 "Guidelines for auditing management systems". Using a step-by-step approach, you'll be guided through the entire audit process from initiation to follow-up. Over 5 days, you'll gain the knowledge and skills required to undertake and lead a successful environmental management systems audit. Learn to describe the purpose of an ISO 14001:2015 EMS audit and how to satisfy third-party certification. Acquire the skills to plan, conduct, report and follow-up an EMS audit that establishes conformity and enhances environmental performance.

DAY	MONTH	LOCATION
13-17	July	Lagos, Nigeria
14-18	September	Lagos, Nigeria
16-20	November	Lagos, Nigeria
14-18	December	Lagos, Nigeria
Duration: 5 days		**USD 2,885**

❯ ## ISO 14001:2015 Transition Timeline

2015	2016	2017	2018

April 2015
FDIS 14001 publication

July 2015
New ISO publication

Expected transition
between 2-3 years

Energy Management ISO 50001

Our ISO 50001 energy management systems training will help you understand how to use, develop and manage policies and procedures to improve your energy efficiency, achieve targets, and reduce costs.

We can help you create awareness and embed a culture of best practice when managing energy across your organisation, allowing you to reduce your impact on the environment.

● **ISO 50001:2011 Introduction, Implementation and Internal Auditor**

Gain an overview of the concepts, requirements and benefits of using an Energy Management System (EnMS) based on ISO 50001. Using a step-by-step process, this course provides guidance on how to implement an ISO 50001 EnMS During this two-day course, you'll be guided through the elements of an energy management internal audit based on ISO 50001.

DAY	MONTH	LOCATION
4-8	May	Lagos, Nigeria
6-10	July	Lagos, Nigeria
7-11	September	Lagos, Nigeria
9-13	November	Lagos, Nigeria

Duration: 5 days   **USD 3,185**

● **ISO 50001:2011 Auditor/Lead Auditor Course IRCA accredited 🌐 (A175713)**

Gain the skills and knowledge to conduct and lead effective EnMS audits to the requirements of ISO 5000

DAY	MONTH	LOCATION
11-15	May	Lagos, Nigeria
13-17	July	Lagos, Nigeria
14-18	September	Lagos, Nigeria
16-20	November	Lagos, Nigeria

Duration: 5 days   **USD 3,185**

Benefits of in-company training:

- Cost Effective
- Delivered at a venue of your choice
- Tailored to suit your specific needs
- Ideal for training a larger group
- Flexibility

Get in touch with us!

Our training experts will be happy to discuss your needs. Call:

Dubai-UAE: **+971 4 336 4917**

Doha, Qatar: **+974 40 29 9001**

or email **bsi.me@bsigroup.com**

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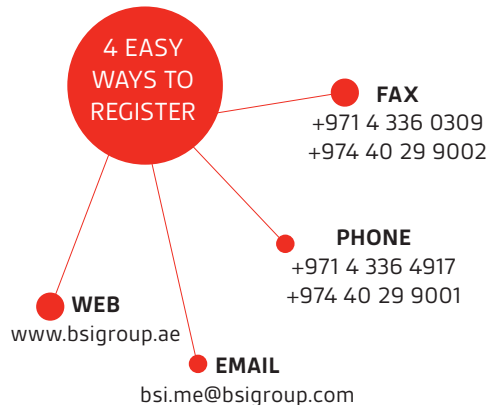May Abazah (Dubai-UAE)
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Payment:
Payment for public course offerings is due upon registration. You may pay by cheque or online payment (payable to BSI Management Systems) or bank transfer as per our invoice details. Course registration is not completed until payment has been received. Prices listed in this catalog are subject to change at any time.

Travel Arrangements:
Lodging and travel costs are not included in the course fee. The individual attending the course must make their own travel arrangements. A block of rooms will be held if possible at a special rate under "BSI Management Systems" but only up to one month prior to a course date. After that date, the hotel may charge a higher rate consistent with their prevailing rate schedule. It is therefore important to book hotel rooms immediately as rooms may sell out quickly.

4 EASY WAYS TO REGISTER

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+974 40 29 9002

PHONE
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+974 40 29 9001

WEB
www.bsigroup.ae

EMAIL
bsi.me@bsigroup.com

Course Confirmation:
• A confirmation letter of your registration on the course will only be sent to you when payment/LPO has been received by BSI.

• All courses are conducted in English unless otherwise Specified.

• Hard copies of course study materials shall only be sent upon advance request prior to the course after receiving the payment in BSI bank account.

• On receipt of the signed booking form, an invoice will be sent to you for immediate payment by Cheque, Bank transfer, or issue of Signed and Sealed LPO from your company. Please specify mode of payment.

Cancellation/Transfer Policy:
You may transfer to another training course up to 25 working days before the original course date. If you do, BSI will not make a refund for a cancellation of the original course and reserves the right to charge you for any increased costs. In order for BSI to manage its course diaries, you may transfer each of your courses once only.

All cancellation must be in writing. If you (or your candidate) do not attend a training course, or you wish to cancel within 25 working days prior to the start of such course, then the full payment for the course is payable. BSI reserves the right to charge any costs up to the date of cancellation. BSI will not refund course fees if you cancel distance learning, blended learning or e-learning courses, no matter when cancellation is made.

In the unlikely event and for unforeseen reasons ,BSI has the right to change the training content, tutors, dates and training venue which will be informed to the delegates.

bsi.

Please note: Course dates and prices are subject to change. Call us or check our website for the latest information.

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