

An ineffective audit can mean severe consequences; resulting in process failure, customer dissatisfaction and regulatory noncompliance. Optimize your auditing skills with the internationally recognized ISO/IEC 27001:2013 and boost your internal audit capabilities. Gain confidence in planning and performing an effective audit, as well as reporting and taking corrective action where necessary.



#### How will I benefit?

- Prepare, conduct and follow-up on ISO/IEC 27001:2013 audit activities
- Identify and apply the benefits and requirements of an ISO/IEC 27001:2013 audit
- Gain the skills to assess an organization's capability to manage its ISMS
- Write factual audit reports and suggest corrective actions.



### What will I learn?

- Guidelines of management system auditing according to ISO 19011:2011
- Application of auditing guidelines to ISO/IEC 27001:2013
- Initiating, preparing and conducting audit activities
- Preparing and distributing the audit report
- Completing audit and follow-up.



#### Who should attend?

Anyone involved in the planning, implementing, maintaining, supervising or auditing of a ISO/IEC 27001:2013 ISMS.

Book this course online by visiting bsigroup.com/training or call us today on +44 345 086 9000



# **BSI** Training Academy

## Agenda

#### Day 1

- · Welcome & introductions
- Course benefits
- · Aims, objectives & structure
- Background to Information Security
- Management Systems (ISMS)
- ISO 27001:2013 structure
- Auditing areas, terms & definitions
- · Management system & ISMS auditing
- Auditor competence, responsibilities
  & characteristics
- · Audit evidence triangle
- Types of audit
- Audit activities
- Creating the audit plan
- Checklists
- Audit questioning techniques
- Communication & interpersonal skills
- · Conducting the opening meeting
- Conducting the audit

## Day 2

- Review of Day 1: Quiz
- Work documents
- · Conducting the audit
- Nonconformities & writing nonconformities
- Creating the audit report: Prepare, approve & distribute
- Conducting audit follow-up activities
- Course review & questions
- Reflection & feedback

## Our knowledge

We don't just train you to meet standards – we create them. As the world's first National Standards Body and a founding member of ISO, no one knows standards like BSI. Our expert knowledge means a lot and when you train with us, you benefit from this expertise.

## **Our tutors**

Our tutors are the best in the business. As experienced assessors, they'll transfer the knowledge you need to embed standards into your organization and develop them through continual improvement.

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# Our approach

Our high impact accelerated learning approach is proven to fast-track learning by improving knowledge retention and skill application. This course is activity based, resulting in a deeper understanding of material and greater impact on job performance.

# Your expertise

Our training courses will give you the knowledge and skills to embed the standards that matter to you the most. To promote your professional development, you'll receive a personalized BSI Training Academy certificate that's recognized worldwide.

Kitemark Court, Davy Avenue, Knowlhill, Milton Keynes, MK5 8PP

T: +44 345 086 9000

E: training@bsigroup.com